Borough of Allendale Land Use Board Procedures

GENERAL INFORMATION

- 1. The Land Use Board meets on the third Wednesday of each month at 7:30 pm in the Municipal Building.
- 2. Applications which must be acted upon by the Land Use Board shall be submitted to the Borough Clerk or the Construction Official for each of the following:
 - a) Land Subdivision
 - a. Sketch Plat
 - b. Minor Subdivision
 - c. Major Subdivision
 - b) Site Plan Review
 - c) Use Permit
 - d) Construction Permit
- 3. All applications must be received at least ten (10) days prior to the meeting date.
- 4. All land subdivisions and site plans must be submitted to the Bergen County Planning Board. Application forms and information may be obtained from said Board at Administration Building, Court Plaza South, Room 204w, 21 Main St., Hackensack, NJ 07601-7000.
- 5. Regulations concerning the subdivision of land are contained in the Land Subdivision and Site Plan ordinance and the Zoning Ordinance of the Borough of Allendale. Copies are available at the office of the Borough Clerk.
- 6. Definitions:
 - a) Minor Subdivision Any subdivision that does not involve:
 - 1. The creation of more than three (3) lots;
 - 2. A planned development;
 - 3. Any new street; or
 - 4. Extension of any off-tract improvement.
 - b) Major Subdivision any subdivision not classified as a minor subdivision.

LAND USE BOARD FEES:

All fees are payable at the time of submission of the application unless otherwise noted.

				Legal and Engineering Costs
	•	Filing Fee	Examining and	(Escrow Deposit See Notes
			Reporting on Plans	1,2&3)
Minor Subdivision		\$150	\$50./lot	\$1000
	FSketch Plat	\$50	-	\$100
Major Subdivision	Preliminary	\$350	\$50./lot	\$5000
				See Note 4
	Final	\$150	-	\$500 + \$100/lot
Site Plan Ur	nder ½ acre	\$150	-	\$1000
О	ver ½ acre	\$250		\$5000
Use Permit		\$50	-	-
Construction Permit		Con	sult Construction Official F	Regarding Fees

Notes:

- 1. To be held in escrow to cover costs. Any money not required will be returned to the applicant on completion of the work covered. If additional money is required, applicant must forward amount required to the Borough Clerk within two (2) weeks following notification by the Borough Clerk at the direction of the Borough Council or the application shall be rejected. (If on an approved subdivision, all municipal permits will be suspended until the money is received. Failure to comply with notification as above will be a violation of the Land Subdivision and Site Plan Ordinance.)
- 2. The legal and engineering escrow deposits applicable to major subdivision final applications and site plans are payable prior to final approval and commencement of construction.
- 3. Moneys for fees and escrow deposits shall be paid by separate checks.
- 4. Upon approval of a preliminary subdivision or a site plan, the applicant will be notified of any additional legal and engineering costs involved and must deposit said amount with the Borough Fifteen (15) copies Clerk before plats are signed.

PROCEDURE FOR MINOR SUBDIVISION APPLICATIONS

The applicant shall:

- 1. File with the Borough Clerk at least ten (10) days prior to a Land Use Board Meeting:
 - a) Fifteen (15) copies of a completed application, together with the required fees. (A receipted copy of the application will be returned to the applicant.)
 - b) Fifteen (15) copies of the plat of the proposed subdivision prepared in accordance with the Land Subdivision and Site Plan Ordinance.
 - c) Proof that no taxes are due on the property, as evidenced by copy of receipted tax bill or mortgage statement.
- 2. Contact the Bergen County Planning Board for its requirements.
- 3. Attend meeting of the Allendale Land Use Board at which the application is scheduled for review.

PROCEDURE FOR SKETCH PLAT SUBMISSION

The applicant shall:

- 1. File with the Borough Clerk at least ten (10) days prior to a Land Use Board meeting:
 - a) Fifteen (15) copies of a completed application together with the required fees. (A receipted copy of the application will be returned to the applicant.)
 - b) Fifteen (15) copies of the sketch plat of the proposed subdivision prepared in accordance with the Land Subdivision and Site Plan Ordinance.
- 2. Attend meeting of the Allendale Land Use Board at which the application is scheduled for review.

PROCEDURE FOR SITE PLAN OR PRELIMINARY MAJOR SUBDIVISION APPLICATIONS The applicant shall:

- 1. File with the Borough clerk at least ten (10) days prior to a Land Use Board meeting.
 - a) Fifteen (15) copies of a completed application, together with the required fees. (A receipted copy of the application will be returned to the applicant.)

- b) Fifteen (15) copies of the proposed site plan or the preliminary plat of the proposed subdivision prepared in accordance with the Land Subdivision and Site Plan Ordinance.
- c) Proof that no taxes are due on the property, as evidenced by a copy of receipted tax bill or mortgage payment.
- d) Forward copies of the site plan or preliminary plat to:
 - 1. The Borough Engineer (2)
 - 2. The Board of Health
 - 3. The Chief of Police
 - 4. The Board of Public Works (2)
 - 5. The Fire Prevention Bureau
 - 6. The Shade Tree Commission
 - 7. The Construction Official
 - 8. The Recycling Coordinator

The applicant shall produce proof by affidavit of the date such copies were sent.

- 2. Contact the Bergen County Planning Board for its requirements.
- 3. Contact the New Jersey Division of Soil Conservation for its requirements
- 4. Attend meeting of the Allendale Land Use Board at which the application is scheduled for review.
- 5. When a public hearing date is set by the Land Use Board:
 - a) Obtain a list of property owners who must be notified of hearing from the Tax Collector. (See Land Use Procedures ordinance)
 - b) Notify each property owner by personal service or by certified mail at least ten (10) days prior to the hearing date.
 - c) Public Notice of Public Hearing in the Ridgewood News or The Record at least ten (10) days prior to the hearing.
 - d) Provide the Land Use Board attorney at the public hearing an affidavit or other proof of service attesting to the service of required notices.
 - e) Attend Public Hearing before the Allendale Land Use Board.

PROCEDURE FOR FINAL MAJOR SUBDIVISION APPLICATIONS

The applicant shall:

- 1. File with the Borough Clerk at least ten (10) days prior to a Land Use Board meeting:
 - a) Fifteen (15) copies of a completed application, together with the required fees. (A receipted copy of the application will be returned to the applicant.)
 - b) Five (5) blue on white prints of the subdivision plat prepared in accordance with the Land Subdivision and Site Plat Ordinance. (Two (2) additional prints shall be provided by the applicant to the Borough Engineer.)
- 2. Contact the Bergen County Planning Board for its requirements.
- 3. Attend meeting of the Allendale Land Use Board at which the application is scheduled for review.
- 4. Prior to final approval, submit to the Land Use Board in accordance with the land Subdivision and Site Plan Ordinance:
 - a) A Developer's Agreement, prepared by the Land Use Board Attorney.

- b) A performance guarantee
- c) Maintenance guarantees, if required
- d) Deeds for any required easements
- e) Funds to reimburse the Planning Board for costs incurred or to be incurred.
- f) Evidence of compliance with any conditions imposed by the Land Use Board.

PROCEDURE FOR CONSTRUCTION PERMIT OR USE PERMIT

The applicant shall:

- 1. File with the Construction Official at least ten (10) days prior to the Land Use Board meeting:
 - a) A written statement regarding the nature and purpose of the intended use or building, together with the required fees.
 - b) Ten (10) copies of plans, specifications and drawings prepared in accordance with the zoning ordinance.
 - c) Proof that no taxes are due on the property as evidence by copy of receipted bill or mortgage payment.
- 2. Attend meeting of the Allendale Land Use Board at which the application is scheduled for review.
- 3. When the Public hearing is set by the Land Use Board:
 - a) Publish notice of public hearing in the Ridgewood News or The Record at least ten (10) days prior to the hearing.
 - b) Provide the Land Use Board Attorney at the Public Hearing proof of publication of required notice.
 - c) Attend Public Hearing before the Allendale Land Use Board.

Schedule A

CHECKLIST FOR SUBMISSIONS OF DEVELOPMENT APPLICATIONS

LAND USE BOARD OF THE BOROUGH OF ALLENDALE

NAME OF APPLICANT:	
NAME OF OWNER OR DEVELOPMENT NAME:	
LOT, BLOCK	
DATE OF APPLICATION	,

An application for development shall not be considered complete until all the material and information specified below has been submitted unless, upon receipt of written request from the applicant, a specific requirement is waived by the municipal agency, or the agency otherwise deems a requirement inapplicable to the application. Certification of completeness or a Notice of Deficiencies shall be made, and any request for waiver shall be granted or denied, within 45 days of the filing of the application with the municipal agency.

No public hearing shall be scheduled for an application until the same has been deemed complete by the appropriate administrative officer or otherwise as permitted by the law.

Schedule "A" - General Requirements.

(Applicable to all applications)

- 1. Fifteen (15) copies of the appropriate application form(s), completely filled in and filed with the appropriate administrative officer. If any item is not applicable to the Applicant, it should so be indicated on the application form(s).
- 2. Certificate of Borough Tax Collector that all taxes and assessments on the property are paid.
- 3. Receipt indicating that fees and escrow deposits are paid pursuant to schedule.
- 4. Fifteen (15) copies of any required plot plan, site plan, or subdivision plan, clearly and legibly drawn at a scale of not smaller than 1 inch = 100 feet. Said plans to be prepared by a licensed engineer or land surveyor of the State of New Jersey as applicable with name address and seal of preparer on plat. Entire tract to be shown on one sheet.

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5	. Affidavit of ownership. If Applicant is not the owner,			
	Applicant's interest in land; e.g, tenant,			
	contract/purchaser, lienholder, etc.			
6.	One of the following:			
	a) A letter of interpretation from the N.J.D.E.P.			
	indicating the absence of freshwater wetlands, or			
	indicating the presence and verifying delineation of			
	the boundaries of freshwater wetlands, or,			
	b) A letter of exemption from the N.J.D.E.P. certifying			
	that the proposed activity is exempt from the			
	Freshwater Wetlands	,		
	c) A copy of any application made to the N.J.D.E.P for			
	any permit concerning a proposed regulated activity			
	in or around freshwater wetlands.			
	The Land Use Board may waive the above			
	requirements where it can be established by			
	the applicant and verified by the board and			
	its professionals that no wetlands exist on			
	site or no contiguous property owned by the			
	applicant.			
7.	If Applicant is a corporation or partnership, list the			
	names and addresses of all stockholders or individual			
	partners owning at least 10% of its stock of any class as			
	required by N.J.S. 40:55D-48.1 et seq.			
8.	Number and name(s) of witnesses and their expertise, if			
	any.			
9.	Statement as to any requirements for which waiver is			
	sought together with statement of reasons why waivers			
	should be granted.			
10.	In subdivision and site plan applications for residential			Ì
	construction, a certification of the applicant or the			
	applicant's engineer that the application complies with			
	all requirements of the Residential Site Improvement		-	
	Standards or other applicable regulations adopted by the	1		
	Department of Community Affairs. If exceptions or			
	waivers from such standards are sought, a statement of			
	the hardship claimed, the reasons and conditions			
	justifying the same and identification of any danger to			
	health, safety or welfare resulting from adherence to said			
	standards.			

Waiver Schedule "B" – Plat Specifications for Site Plans and Subdivisions Complies Deficient Request General Information on Plat 1. Metes and bounds description of parcel in question based upon current land survey information. 2. Property line shown in degree, minutes and seconds. 3. Key map showing location of tract to be considered in relation to surrounding area, within 500 feet 4. Title block containing name of applicant, preparer, lot and block number, date prepared, date of last amendment and zoning district. 5. Each block and lot numbered in conformity with the municipal tax map as determined by the municipal tax 6. Scale of map, both written and graphic. 7. North arrow giving reference meridian. 8. Space for signature of Chairman and Secretary of the Municipal Agency. 9. Names of owner and all property owners within 200 feet of subject property. 10. Location of existing and proposed property and structures with dimensions in feet up to the nearest two decimal places, with setback, side yard and rear yard distances for existing structures and with building envelope of each proposed lot formed by minimum front, rear and side yard distances. 11. Schedule of Zone Requirements for zoning district in which parcel is located, indicating all setbacks, lot coverage, height, floor area ratio, and density, both as to required and proposed. 12. Acreage of affected parcel to the nearest hundredth of an acre. 13. Delineation of proposed lots, specifying areas of lots in acres, if on acre or over, and in square feet. 14. Provide a Polaroid or other similar photograph of the premises in question taken from the opposite side of the street. Natural Features and Topography Topography of the site and within 200 feet thereof. 15. Contours to determine the natural drainage of the land. Intervals shall be: up to 10% grade-2 feet; over `10% grade-5 feet.

16. Cliffs and rock outcroppings. (Preliminary Site Plans and major subdivision only.)

17	. Location of flood plains or flood hazard areas.		
18	. Natural and artificial watercourses, streams, shorelines		
	and water boundaries and encroachment lines.		
19	. Aquifer recharge areas, including safe sustained ground		
	water yield.		
20	. Wooded areas indicating predominant species and size.		
21	. Location of trees 6 inches or more in diameter, as		
	measured one foot above ground level, outside of wooded		
	area, designating species of each. (Preliminary Site Plans		
	and major subdivision only.)		
22	. Areas in which construction is precluded due to presence		
	of stream corridors and/or steep slopes.		
23	. All areas to be disturbed by grading or construction.		
	Man-made Features On Site And Within 200 Feet Thereof		
24	. Location of existing structures and their setbacks from		
	existing and proposed property lines.		
25	Location of existing easements or rights of way including		
	power lines.		
26.	Location of existing railroads, bridges, culverts, drain		
	pipes, water and sewer mains and other man-made	i	
	installations affecting the tract.		
27.	Location of existing wells and septic systems on the		
	property and within 100 feet.		
28.	Plans and profiles of proposed utility layouts such as		
	sewers, storm drains, water, gas and electric, showing		
	feasible connections to existing or proposed utility		
	systems. (Major site plans and subdivisions only.)		
29.	Location and description of monuments, whether set or to		
	be set. (Preliminary Site Plans and major subdivision		
	only.)		
30.	Plans, profiles and cross-sections of all proposed streets		
	and private roadways on the property and within 200 feet		
	of the tract.		
31.	Indication of required road dedication.		
	Road orientation (as it relates to energy conservation)		
33.	Sketch of prospective future street system of the entire		
	tract where a preliminary plat covers only a portion		
	thereof.		
	Proposed sign easements where required.		
	Proposed drainage easements where required.		
36.	Natural resource inventory information including:		
	a) Soil types as shown by the current Soil Conservation		
	and Survey Maps.		

	b)	Soil depth to restrictive layers of soil.			
	c)	Soil depth to bedrock			
	d)	Permeability of the soil by layers.			
	e)	Height of soil water table and type of water table		İ	
	f)	Flood plain soil (status).			
	g)	Limitation for foundation		1104	
	h)	Limitation for septic tank absorption field (only where			
		septic tank is proposed to be used.)			
	i)	Limitation for local road and streets			
	j)	Agricultural capacity classifications			
	k)	Erosion hazard.			
37.	Lar	idscaping plan including the types, quantity, size and			
	loca	ation of all proposed vegetation. The scientific and	:		
	con	nmon names of all vegetation shall be included.			
	(Pre	eliminary Site Plans and major subdivision only.)			
38.	Soil	Erosion and Sediment Control Plan consistent with			
	the	requirements of the local soil conservation district.			
39.		ign calculations showing proposed drainage facilities			
		e in accordance with the appropriate drainage run-off			
	~	uirements.			
40.		purpose of any proposed easement of land reserved or			
		icated to public or common use shall be designated and			
	-	proposed use of sites other than residential shall be			
	note				
41.	-	sections for which a waiver is specifically being			
	_	nested and a narrative paragraph explaining why the			
		licant is entitled to such waiver.			
42.		of that application has been made to the Bergen			
		nty Planning Board.			
43.		of that a Soil Erosion and Sediment Control Plan has			
		a submitted to the B.C.S.C.D. if more than 5,000			
	-	are feet of ground is to be disturbed.			
44	Ane	environmental impact statement if required			ļ

Borough of Allendale Land Use Board Disclosure Statement – Appendix A

Name of Applicant	t:	/ manufacture of sucking	,	*****
Address:	City :			
State:	Zip:	Phone	:()	
Applicant is a	Corporation	Partnership	Individual	
	or 10% interest in any	-	persons owning 10% of th ust be disclosed. List nam	
Name:	A CONTRACT AND A CONT	Interest %	THE STATE OF THE S	
Address:	WWW.WW.A.F.A.Francisco	City:	State:	<u></u>
Name:		Interest %		
Address:		City:	State:	
Name:		Interest %		· .
Address:		City:	State:	
Name:		Interest %		
Address:		City:	State:	
Name:		Interest %		
Address:		City:	State:	·
INTEREST OF API	PLICANT (Owner, Le	ssee, Etc.)		
NAME OF OWNER	R: (If Different from A	pplicant)		***************************************
Name of Applicant'	s ATTORNEY:			
Address:		City:		_
State:	Zip:)	
Name of Applicant's	s ARCHITECT:			
				_
State :	Zip:			

Name of Applica	nt's SURVEYOR:			
Address:		City:	4 14 14 14 14 14 14 14 14 14 14 14 14 14	
State:	Zip:	Phone: ()	
Name of Applica	nt's ENGINEER:			
State:	Zip:	Phone: ()	
Name of Applica	nt's PLANNING CONSULTA	NT:		_
Address:		City:		
State:	Zip:	Phone: ()	
Name of Applican	nt's TRAFFIC ENGINEER:	-/		
Address:		City:		
State:	Zip:	Phone: ()	

Borough of Allendale Land Use Board Variance or Waiver Relief – Appendix B

Sectio	n 1 – APPLICATION FOR VARIANCE RELIEF
In con	nection with your application for variance relief, please set forth:
1.	requested:
2.	The nature of the variance relief requested:
3.	In what manner, in this particular case, the strict application of the foregoing ordinance regulations will result on practical difficulties or undue hardship upon you inconsistent with the general purpose and intent of said regulations:
4.	In what manner, in this particular case, there exist exceptional circumstances or conditions applicable to the premises which are the subject of this application, which do not apply generally to other premises located in the same zone district or neighborhood:
5.	In what manner, in this particular case, the granting of the variance relief requested will not be substantially detrimental to the public welfare or injurious to the premises in the area in which the premises which are the subject of this application are located:
Section	2 – APPLICATION FOR SUBDIVISION OR SITE PLAN RELIEF FROM DESIGN STANDARDS
	ection with your application for preliminary subdivision deviation relief or preliminary site plan deviation relief, set forth:
1.	The section(s) of the Residential Site Improvement Standards (RSIS) of the Borough of Allendale Land Subdivision or Site Plan Ordinances from which deviation relief is requested:
2.	In what manner, in this particular case, this literal enforcement of the provisions of said sections is impracticable and will exact undue hardship because of peculiar conditions pertaining to the premises which are the subject of this application:

Section 3 – APPLICATION FOR MODIFICATION OR WAIVER OR SITE PLAN AND/OR SUBDIVISION DETAILS.

In cor	nnection with your application for modification or waiver of site plan and/or subdivision details, please set forth:
1.	. The Borough Ordinances or RSIS provision of requiring site plan and/or subdivision details which are purposel omitted from your development plan and the reasons for such omission:
2.	The peculiar conditions applicable to the premises which are the subject of this application or applicable to the proposed construction thereon, which render the omitted site plan and/or subdivision details unnecessary to properly evaluate your site plan and/or subdivision:

Variance or Waiver Relief - Appendix C

Schedule	Existing	Required	Provided	
Lot Area (Sq. Ft.)				
Lot Width (Sq. Ft	:.)			
Lot Depth (Sq. Ft)			
Max. Coverage (%)		• .	
Improved Lot Co	verage (%)			
Max. Bldg. Heigh	t (Stories/Feet)			
Min. Front Depth	n (Ft.)			
Min. Rear Depth	(Ft.)			
Min. Side (Sum B	oth Each-Min) (Ft.)			
Floor Area Ratio				
Parking Stalls	2000 A C C			
Handicapped sta	ls	de la constitución de la constit		
Loading Spaces	erane s	- Commonweal		
Garage(s)/Stalls	1/5 (5) (5)	ogy and the second seco		
Distance of the n	earest part of the lot(s) t	o the nearest residentia	zone	· · · · · · · · · · · · · · · · · · ·

BOROUGH OF ALLENDALE LAND USE BOARD APPLICATION FOR DEVELOPMENT

Applic	ation No	Application Perfected	·
Filing	Date	Nature of Disposition	
Time I	Limitation Date	Date of Disposition	
	of Incomplete Application		
	ION I. APPLICANT HEREBY APPLII	ES FOR:	· · · · · · · · · · · · · · · · · · ·
	Concept Review	Fee Paid	
	Preliminary Site Plan Approval	Legal & Engrg. Escrow Paid	
-	Final Site Plan Approval	Taxes Paid	
,	Sketch Plan Review and Classificat	ion	
	Minor Subdivision Approval		
	Major Preliminary Subdivision		
	Final Subdivision		
	Variance Relief Pursuant to 40:55D	- 60 (c)	
	Subdivision or Site Plan Deviation r	relief	
	Modification or Waiver of Subdivis	ion or Site Plan details	
	Conditional Use Approval		
	Other (Please Specify)		
1.	A. APPLICANT INFORMAT Name of Applicant:	TION: Phone:	
	Address of Applicant:		
2.	(If Applicant is other than an individual, Name and Address of Applicants Attorn	complete Appendix A – Disclosure Statement) ey, If Any:	_
3.	Name and Address of owner of premises	S:	_
4.	Correspondence is to be Addressed and l		
5.	The Premises Which Are the Subject of		- and
		on Sheet # of	_ and
		on Sheet # of	•
	Tax Map.		
6.	The size of the premise is; Depth:	square feet; acres.	

7. The : 8. Now	zone district ir	n which premise	e are located is				
9. The	date of the last	t deed of record	is	, , which d	leed was recorded in	the Deed Book	at
page		•					
10. The	grantee(s) nam	ned in said deed	were		POLATE A CONTEST OF THE POLATE	·	
			mise, if other than	· ·			
	B. SUBJE	CT PROPERT	TY SITE DATA				
Location:							
(Street Addres	s, Cross Stree	ts or Other Iden	tifications)				
Tax Map: Page	e(s):	Block	c(s):	Lot(s):		_	
Dimensions:							
			foot Total				
			feet Total		_ieet/acres		
			County				
Proposed Use/6	Change				1979 S. Will Co. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1.		
premise.		and or mo app		- Calanageo to CC tale	ade to the subject pro	process, morading pr	oposed use o.
		•					
Proposed Nun	iber of Build	ings:	_				
Proposed Gros	ss Floor Area	of all structur	es:	Sq. Ft.			
Percentage of	coverage by	buildings:		_			
Percentage by	impervious c	cover:		-			
Number of exis	sting lots:	Proj	posed number of	`lots:			
Proposed No. o		nits:		F+			
TONOCED area							

Existi	ng Building Heig	ght:					
Propos	sed Building Hei	ght:					
Antici	pated Number of	f Employees per	r Shift:	Hours of Operation:			
Restri	ctions, covenants	s, easements, as	sociation by-lav	ws, existing or p	roposed on prop	erty:	
Existir	ng: Yes	No	Proposed:				
Attach	legible copies o	f deed restriction	ons.				
Does t	he within propos	sal affect a Mun	icipal or State o	designated histor	ric site and/or bu	ilding? Yes	No
	C - ZONING I	DATA: <u>SEE ZO</u>	NING SCHED	ULE ANNEXE	D AS APPENDI	X C	
		(State current	zone in which	lot(s) is located)			
	D - EXISTING (CONDITIONS: (Attach addition	nal sheets contai	ning responses to	the following);	
1.	Are there any be proposing to re	=	ns now on the si	ite? Yes I	No If yes, wh	ich if any, is the	applicant
2.						describe propose gn(s) comply wi	ed sign locations, th Borough sign
. 3.	Is the applicant proposing the removal of any existing fences? Yes No Describe and state whether proposed fence(s) comply with the Borough Fence Ordinance.						
4.	Is the site in con	nformance with	the Zoning Or	dinance of the B	orough?		
5.	Identify the soil type.	s at the site, usi	ng the U.S. SC	S descriptions.	What percentage	of the site is cove	ered by each soil
	Soil Map Unit	Percen	tage Cover	Acidity	Erodibility	Drainage	•
6.	Describe domin	ant flora and fa	una at the site.				
7. 8.					species at the site about threatened		Novildlife or species?
				3			
						·	

9.	If endangered or threatened species are associated with the site, list them below.
10.	. Percentage of site with
	O to 10% slopes:
	10 to 15% slopes: 15 to 20% slopes:
	20% slopes:
	VISIONS TO APPROVED PLANS: Please indicate prior Allendale LUB application numbers, the original
E. REV	ments of the approved plan and the requested change or revision (attach separate sheet if necessary).
require	ments of the approved plan and the requested example of the land to the second example of the second example o
Section	1 III. APPLICATION INFORMATION
	Does the current owner or the applicant now own or have any interest in any other property which adjoins the
A.	premises which are the subject of this application? Yes No
	(If yes, describe the contiguous property by reference to the current tax map of Borough of
	(if yes, describe the comparation of the yes, described the yes, describe
	CIIIID_and estion?
В.	Have the premises which are the subject of this application been the subject of Land Use Board action?
	YesNo (If yes, please attach a copy of the Land Use Board resolution to this application)
	(If yes, please attach a copy of the Land Ose Board resolution to this appreciation)
C	Are the premises which are the subject of this application located within 100 feet of a brook or located on a
C.	No. Do the said premises consist of more than one acre in area?
	Yes Yes No – Does the proposed improvement on said premises involve the histaliation of mor
	they five perlaing anaces? Ves No.
D.	Is any portion of the premises which are the subject of this application intended to be dedicated or reserved for the
	public use?YesNo If this application is for final subdivision approval, does the final plat follow exactly the preliminary plat in regard
E.	If this application is for final subdivision approval, does the final plat follow exactly the prematury part to details and area covered? Yes No If not, indicate material changes
E	If this application is for variance relief, has a decision been rendered or an order issued by the Borough Director
г.	of Buildings and Inspections?YesNo

I.	The details of the within application are snown on a certain plan endued					
	Said plan is comprised of sheets.					
Section I	V. INFORMATION TO BE SET FORTH IN APPENDIX B.					
i.	If this application is for various relief, pursuant to 40:55D-60 (c), please set forth in Appendix B, Section 1, hereof, all of the information requested.					
ii.	If this application is for subdivision or site plan standards relief, please set forth in Appendix B, Section 2					
	hereof, all of the information requested. If this application is for modification or waiver of site plan or subdivision details, please set forth in Appendi					
iii.	B, Section 3 hereof, all of the information requested.					
Section V	. AUTHORIZATION BY OWNER					
Pecrion A						
the Boron	gh Clerk of the Borough of is hereby authorized to file the within application with					
Dated:						
	OWNER					
a .:	TO CONTROL OF THE ADDITION OF A DRIVE					
	I. CERTIFICATION BY APPLICANT					
The under	rsigned applicant does hereby certify that all of the statements contained in this application are true.					
Dated:						
	APPLICANT					

Requirements for Submission of Application:

Proof that Taxes are current

15 collated sets of application and plans

Copy of letter to neighbors and Utility companies

Receipts for letters that were mailed and copy of 200 foot list (minimum of 10 days prior to meeting)

Copy of the newspaper ad (minimum of 10 days prior to meeting)

Phone number and email of applicant

Fees

Requirements for Submission of Application:

Proof that Taxes are current

15 collated sets of application and plans

Copy of letter to neighbors and Utility companies

Receipts for letters that were mailed and copy of 200 foot list (minimum of 10 days prior to meeting)

Copy of the newspaper ad (minimum of 10 days prior to meeting)

Phone number and email of applicant

Fees