

AGENDA
BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
MARCH 10, 2022
8:00 P.M.

A Regular Meeting of the Mayor and Council of the Borough of Allendale will be held in-person on March 10, 2022 beginning at 8:00pm in the Mayor & Council Chambers of the Allendale Municipal Building, 500 West Crescent Avenue, Allendale, New Jersey 07401.

I. CALL TO ORDER

- A. Open Public Meetings Act Announcement
- B. Salute to Flag

II. ROLL CALL

III. PUBLIC COMMENT ON AGENDA ITEMS ONLY

Audience members wishing to speak will have a three (3) minute time limit to address the governing body on agenda items only. Large groups are asked to have a spokesperson represent them.

IV. APPROVAL OF MINUTES

September 9, 2021 Work Session
September 9, 2021 Regular Session

V. INTRODUCTION OF ORDINANCES

Motion that the following ordinance be introduced and passed on first reading and setting March 24, 2022 at 8:00 p.m. or as soon thereafter as the matter can be heard as the date and time, and the Council Chambers of the Allendale Municipal Building as the place for a hearing on said ordinance.

ORDINANCE 22-01 – AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, “OFFICERS AND EMPLOYEES”, TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2022.

VI. CONSENT AGENDA

Matters listed below are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

- A. **22-94**/Authorize Emergency 2022 Temporary Budget Appropriations
- B. **22-95**/Refund 2022 Tax Overpayments – Various Properties
- C. **22-96**/Solicit Bids – Crestwood Lake Tropical Storm Ida Repairs Project
- D. **22-97**/Waive 2022 Red Barn Application Fees
- E. **22-98**/Approve March 10, 2022 Bill List
- F. **22-99**/Authorize Crown Atlantic, LLC, on behalf of McKay Brothers, LLC, to Modify Equipment – Crown Castle Order Number 589047
- G. **22-100**/Approve 2022 Crestwood Lake Membership Donations – Allendale Woman’s Club,
- H. **22-101**/Approve 2022 Crestwood Lake Membership Donations – Allendale Foundation for Educational Excellence
- I. **22-102**/Approve 2022 Crestwood Lake Membership Donations – Allendale/Saddle River Rotary Club

V. UNFINISHED BUSINESS

VI. NEW BUSINESS

AGENDA
BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
MARCH 10, 2022
8:00 P.M.

VII. COMMITTEE REPORTS AND COMMENTS

VIII. STAFF REPORTS

IX. PUBLIC COMMENTS

Audience members wishing to speak will have a three (3) minute time limit to address the governing body. Large groups are asked to have a spokesperson represent them.

X. ADJOURNMENT

Bulletin Board
Borough Website

*****AGENDA AND AGENDA ITEMS SUBJECT TO CHANGE*****

The Borough of Allendale will livestream the Work and Regular Sessions. Members of the public wishing to view these meetings only should take the following steps:

- From a computer, tablet or smartphone, enter the website: <https://zoom.us/j/95236146732>
- From a phone, dial (301) 715-8592 and then enter Webinar ID: 952 3614 6732.
***Alternate phone numbers to dial: (312) 626-6799; (929) 205-6099; (346) 248-7799;
(669) 900-6833 or (253) 215-8782

The public is advised that there will be no opportunity for comment by those viewing the livestreamed Work and Regular Session meetings. Public wishing to comment must attend in person or submit advance written comments, for reading at the meeting, to MichelleRyan@AllendaleNJ.gov or Michelle Ryan, Acting Clerk, Borough of Allendale, 500 West Crescent Avenue, Allendale, NJ 07401 by 4pm on Thursday, February 24, 2022.

BOROUGH OF ALLENDALE

PUBLIC NOTICE

ORDINANCE 22-01 – AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, “OFFICERS AND EMPLOYEES”, TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2022

was introduced at a regular meeting of the Mayor and Council of the Borough of Allendale, in the County of Bergen, New Jersey, held on Thursday, March 10, 2022 and will be further considered for final passage after public hearing at a regular meeting of the Mayor and Council to be held in the Council Chambers, Allendale Municipal Building, 500 West Crescent Avenue, Allendale, New Jersey on Thursday, March 24, 2022 at 8:00 P.M. prevailing time, or as soon thereafter as the matter can be heard.

A clear and concise statement of this ordinance is to amend Chapter 53 of the Code of the Borough of Allendale entitled “Officers and Employees” to fix the minimum and maximum salary range for employees of the Borough of Allendale for the year 2022 as set forth in the ordinance.

A copy of this ordinance may be obtained without cost between the hours of 9:00 a.m. and 4:30 p.m. at the Office of the Municipal Clerk, 500 West Crescent Avenue, Allendale, New Jersey.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/10/2022

RESOLUTION# 22-94

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
Lovisolo						
O'Connell						
O'Toole						
Sasso						
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**AUTHORIZATION OF EMERGENCY
2022 TEMPORARY BUDGET APPROPRIATIONS**

WHEREAS, an emergent condition has arisen with respect to certain budget appropriations and no adequate provision has been made in the 2022 Temporary Budget, and N.J.S.A. 40A: 4-20 provides for the creation of emergency temporary appropriations for said purpose; and

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale that in accordance with the provisions of N.J.S.A. 40A: 4-20;

1. An emergency temporary appropriation be and the same is hereby made in the total amount of:

Current Fund	
Administration, O.E.	\$5,000
Mayor & Council, O.E.	2,000
Municipal Clerk, O.E.	10,000
Tax Assessment, O.E.	20,000
Legal Services, O.E.	25,000
Planning & Zoning, O.E.	5,000
Construction Code, O.E.	5,000
Insurance – Other	50,000
Worker's Compensation	42,000
Group Insurance	100,000
Police, O.E.	25,000
Fire, O.E.	20,000
Streets & Roads, O.E.	20,000
Snow Removal, O.E.	45,000
Shade Tree, O.E.	10,000
Garbage & Trash Removal	60,000
Municipal Recycling	30,000
Buildings & Grounds	40,000
Animal Control	3,000
Parks, O.E.	20,000
Crestwood, O.E.	20,000
Senior Citizen Activities, O.E.	2,000

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/10/2022

RESOLUTION# 22-94

Electricity	8,000
Street Lighting	8,000
Telephones	3,000
Gas (Natural)	20,000
Sewer, O.E.	2,000
NW Bergen Sewer Authority	25,000
Gasoline	8,000
Public Defender, O.E.	400
Total Current Fund Appropriations	\$633,400
Water Operating Utility	
Water, Other Expenses	\$200,000
Water Purchase	\$40,000
Total Water Operating Utility Appropriations	\$240,000

2. That said emergency temporary appropriation will be provided in the 2022 budget;
3. That one certified copy of this resolution be filed with the Director of Local Government Services.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 10, 2022.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/10/2022

RESOLUTION# 22-95

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
Lovisolo						
O'Connell						
O'Toole						
Sasso						
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

AUTHORIZATION OF REFUNDS FOR 2022 TAX OVERPAYMENTS

BE IT RESOLVED by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to issue the following checks on the properties listed below and charge same to Overpayment of 2022 Taxes:

Block/Lot	Name	Property Location	Amount
501/4	Corelogic Centralized Refunds PO BOX 9202 Coppell, TX 75019-9760	4 Ackerson Road	\$7.92
511/5.05	Corelogic Centralized Refunds PO BOX 9202 Coppell, TX 75019-9760	40 Pine Road	\$32.12
1903/2	Corelogic Centralized Refunds PO BOX 9202 Coppell, TX 75019-9760	93 Arcadia Road	\$3,799.51

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 10, 2022.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/10/2022

RESOLUTION# 22-96

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
Lovisolo						
O'Connell						
O'Toole						
Sasso						
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**AUTHORIZATION TO SOLICIT BIDS FOR THE
CRESTWOOD LAKE TROPICAL STORM IDA REPAIRS PROJECT**

BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that it hereby authorizes the Acting Municipal Clerk to advertise and receive bids for the "Crestwood Lake Tropical Storm Ida Repairs" Project; and

BE IT FURTHER RESOLVED that the final bid specifications be subject to form approval by the Borough Attorney.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 10, 2022.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/10/2022

RESOLUTION# 22-97

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
Lovisolo						
O'Connell						
O'Toole						
Sasso						
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

APPROVAL OF WAIVER OF 2022 RED BARN APPLICATION FEES

WHEREAS, the Borough of Allendale, from time to time, permits use of public facilities, including Red Barn, for certain activities by Allendale non-profit organizations; and

WHEREAS, the Borough of Allendale recognizes the significant contributions that these organizations make to the community at large; and

WHEREAS, the Borough wishes to waive the application fees associated with the use of Red Barn by these organizations for the year 2022.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that it does hereby agree to waive the 2022 Red Barn application fees for the following organizations:

ALEOOOP
Allendale Board of Education
Allendale Boy Scouts
Allendale CERT
Allendale Civic Association
Allendale Fire Department
Allendale Foundation for Education Excellence (AFEE)
Allendale Garden Club
Allendale Girl Scouts
Allendale Housing, Inc.
Allendale PTO
Allendale Recreation Commission
Allendale Senior Housing, Inc.
Allendale Travel Softball
Allendale Volunteer Ambulance Corps
Allendale Woman's Club
Camp Acorn
Crestwood Cruisers
Friends of Lee Memorial Library
Hemophilia Walk
Holiday Observers
Hope & Healing After an Addiction Death

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/10/2022

RESOLUTION# 22-97

Northern Highlands Board of Education
Veterans of Foreign Wars – Allendale Post 10181

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 10, 2022.

Michelle Ryan
Acting Municipal Clerk

DRAFT

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/10/2022

RESOLUTION# 22-98

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
Lovisolo						
O'Connell						
O'Toole						
Sasso						
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

APPROVAL OF MARCH 10, 2022 LIST OF BILLS

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated March 10, 2022 in the amounts of:

Current Fund	\$887,073.97
Payroll Account	\$183,548.95
General Capital	\$27,726.37
Animal Fund	\$0.00
Grant Fund	\$0.00
COAH/Housing Trust	\$954.00
Improvement & Beautification	\$700.00
Unemployment Fund	\$8,424.00
Trust Fund	\$2,316.35
Water Operating	\$0.00
Water Capital	\$0.00
Total	\$1,110,743.64

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 10, 2022.

Michelle Ryan
Acting Municipal Clerk



Borough of Allendale

500 WEST CRESCENT AVENUE
ALLENDALE, NEW JERSEY 07401

OFFICE OF TAX COLLECTOR
OFFICE OF CHIEF FINANCIAL OFFICER

TEL: 201-818-4400 EXT 205
FAX 201-818-0193

I, M. Alissa Mayer, Chief Financial Officer of the Borough of Allendale,
having reviewed the bill list for the Borough, do hereby certify that funds
are available in the accounts so designated.

Certified March 10, 2022

M. Alissa Mayer
M. Alissa Mayer, CMFO
Chief Financial Officer

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/10/2022

RESOLUTION# 22-99

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
Lovisolo						
O'Connell						
O'Toole						
Sasso						
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**AUTHORIZATION FOR CROWN ATLANTIC COMPANY, LLC
ON BEHALF OF McKAY BROTHERS, LLC TO MODIFY EQUIPMENT**

WHEREAS, the Borough of Allendale and Crown Atlantic Company, LLC, (Crown Castle) previously executed a Lease Agreement dated August 31, 1995 (the Lease), pursuant to which property was leased from the Borough located at 300 West Crescent Avenue, Allendale, New Jersey and being described as a portion of the property known as Lot 6, Block 1003 and Lots 9 and 10 of Block 201 (the property) for the construction of a monopole and installation/maintenance of utility wires, poles, cable, conduits and pipes; and

WHEREAS, nine (9) Amendments to the Lease Agreement have been signed; and

WHEREAS, Crown Castle, on behalf of McKay Brothers, LLC, seeks to modify its equipment on the monopole, and other work associated with same as more specifically referenced in Crown Castle BU Number 806318, JDE Job Number 689118; Crown Castle Work Order Number 2059896, and Crown Castle Order Number 589047 Rev. 3; and

WHEREAS, Crown Atlantic, on behalf of T-Mobile, seeks the Borough's consent under the terms and conditions of the Lease;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body that it does hereby consent to the foregoing modification and the Mayor is hereby authorized to execute a consent letter for modification subject, however, to the following conditions:

1. Crown Atlantic or T-Mobile, shall make application for appropriate building permits and shall pay all fees in connection with those permits;
2. Crown Atlantic or T-Mobile, shall comply with any and all land use requirements and pay any fees associated therewith;
3. Crown Atlantic or T-Mobile, shall provide for a professional escrow deposit, if required, for review of its application in accordance with law.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 10, 2022.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/10/2022

RESOLUTION# 22-100

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
Lovisolo						
O'Connell						
O'Toole						
Sasso						
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**APPROVAL OF 2022 CRESTWOOD LAKE FAMILY MEMBERSHIP DONATION -
ALLENDALE WOMAN'S CLUB**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the donation of a family (parents and children) Crestwood Lake 2022 Season Pass to the Allendale Woman's Club.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 10, 2022.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/10/2022

RESOLUTION# 22-101

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
Lovisolo						
O'Connell						
O'Toole						
Sasso						
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**APPROVAL OF 2022 CRESTWOOD LAKE FAMILY MEMBERSHIP DONATION -
ALLENDALE FOUNDATION FOR EDUCATIONAL EXCELLENCE**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the donation of a family (parents and children) Crestwood Lake 2022 Season Pass to Allendale Foundation for Education Excellence (AFEE).

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 10, 2022.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/10/2022

RESOLUTION# 22-102

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
Lovisolo						
O'Connell						
O'Toole						
Sasso						
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**APPROVAL OF 2022 CRESTWOOD LAKE FAMILY MEMBERSHIP DONATION -
ALLENDALE SADDLE RIVER ROTARY CLUB**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the donation of a family (parents and children) Crestwood Lake 2022 Season Pass to Allendale Saddle River Rotary Club.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 10, 2022.

Michelle Ryan
Acting Municipal Clerk