

AGENDA
BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
JANUARY 7, 2021
7:30 P.M.

A Reorganization meeting of the Mayor and Council of the Borough of Allendale will be held on January 7, 2021 beginning at 7:30 p.m. via a video and teleconferencing meeting on GoToMeeting due to the declared State of Emergency and Public Health Emergency.

The public can join the meeting by taking the following steps:

- **From a computer, tablet or smartphone**, enter the website <https://global.gotomeeting.com/join/302918517>
- **From a phone**, dial [+1 \(872\) 240-3212](tel:+18722403212) and enter Access Code: [302-918-517](https://global.gotomeeting.com/join/302918517)

Anyone from the public who does not have GoToMeeting may install the app prior to the start of the meeting at <https://global.gotomeeting.com/install/302918517>

The public is asked to please mute their devices until such time that the public comment portions are held so as not to distract from the business of the meeting.

- I. CALL TO ORDER
 - A. Open Public Meetings Act Announcement
 - B. Salute to Flag
- II. ROLL CALL
- III. SWEARING IN OF ELECTED OFFICIALS
 - A. Edward O'Connell, Councilman – Sworn in by Mayor Ari Bernstein
 - B. Amy E. Wilczynski, Councilman – Sworn in by Mayor Emeritus Vince Barra
- IV. PUBLIC COMMENT ON AGENDA ITEMS ONLY

Audience members wishing to speak will have a three (3) minute time limit to address the governing body on agenda items only. Large groups are asked to have a spokesperson represent them.
- V. ROLL CALL OF THE 2021 GOVERNING BODY
- VI. RESOLUTIONS
 - A. **21-01**/Approve Order of Voting
 - B. **21-02**/Election of Council President
 - C. **21-03**/Approve Time and Place of Mayor and Council Meetings for 2021
 - D. **21-04**/Appoint Borough Professionals
 - E. **21-05**/Confirm Standing Committees
 - F. **21-06**/Appoint Standing Committees
 - G. **21-07**/Appoint Fire Chief and Asst. Fire Chief
 - H. **21-08**/Appoint Fire Official
- VII. RECOGNITION OF SWEARING-IN OF 2021 OFFICERS

AGENDA
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FIRE DEPARTMENT:

Robert Policht, Chief
Dave Baez, Assistant Chief
Michael Pini, First Captain
Dennis Murphy, Second Captain

Matthew Hillman, First Lieutenant
Chris Rago, Second Lieutenant
Kevin Todd, Fire Official

AMBULANCE CORPS OFFICERS:

Daryl E. D'Amore-Bottaro, Chief
Robert Oddo, Assistant Chief
Stephanie Pini, 1st Lieutenant
Chandrapriya Ramachandran-LoPinto, 3rd Lt.

Vincenzo Bottaro, President
Jose Diaz-Hernandez, Vice President
Karen Clark, Recording Secretary
Linda Morgan, Corresponding Secretary
Beth Fylstra, Treasurer

VIII. MAYOR'S APPOINTMENTS

- A. Land Use Board Class II – one (1) year
- B. Land Use Board Class III– one (1) year
- C. Land Use Board Class IV – four (4) years
- D. Land Use Board Class IV – four (4) years
- E. Land Use Board Alternate No. 1 – two (2) years
- F. Library Board of Trustees – five (5) years
- G. Library Board of Trustees – five (5) years
- H. Library Board of Trustees – five (5) years
- I. Library Board Superintendent Representative – Melissa Duncan

IX. CONSENT AGENDA

Matters listed below are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

- A. **21-09**/Council Appointments –Various Boards
- B. **21-10**/Appoint Police Physician – Jerald Hershman, M.D.
- C. **21-11**/Appoint Continuing Disclosure Agent and Independent Registered Municipal Advisor - Phoenix Advisors, LLC
- D. **21-12**/Appoint Assessment Search Officer – Michelle Ryan and Tax Search Officer – Harold E. Laufeld III
- E. **21-13**/Appoint Fund Commissioners of the Bergen County Municipal Joint Insurance Fund – Ron Kistner and Ari Bernstein
- F. **21-14**/Appoint PACO Officer & Personnel Officer – Ron Kistner and Anti-Sexual Harassment Officer – Michelle Ryan
- G. **21-15**/Appoint Fire Inspectors
- H. **21-16**/Authorize Claims Account/Withdrawal of Borough Funds
- I. **21-17**/Appoint ADA Compliance Officer – Ron Kistner
- J. **21-18**/Adopt By-Laws
- K. **21-19**/Designate Official Newspapers
- L. **21-20**/Authorize Withdrawal of Water Utility Funds
- M. **21-21**/Designate Official Depositories

AGENDA
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- N. **21-22/**Authorize Payroll Account/Withdrawal Signatory
- O. **21-23/**Authorize Payments Between Meeting Dates
- P. **21-24/**Adopt 2021 Cash Management Plan
- Q. **21-25/**Authorize Telephone/Electronic Transfer of Funds
- R. **21-26/**Authorize Petty Cash Funds
- S. **21-27/**Approve Interest on Delinquent Taxes
- T. **21-28/**Authorization to Conduct Tax Sale
- U. **21-29/**Approve Fee for Returned Checks
- V. **21-30/**Authorize Continued Compensation for Borough Employees
- W. **21-31/**Waive Insurance Requirement for Non-Profit Organizations
- X. **21-32/**Approve Coverage of Quasi-Public Entities by JIF
- Y. **21-33/**Appoint Police Chaplain
- Z. **21-34/**Appoint Zoning Officer – Anthony Hackett
- AA. **21-35/**Appoint Property Maintenance Officer – Mike Limatola
- BB. **21-36/**Adopt Volunteer Tuition Credit Program
- CC. **21-37/**Appoint Administrative Officer – Ron Kistner
- DD. **21-38/**Appoint Allendale Housing, Inc. Board of Trustees
- EE. **21-39/**Appoint Qualified Purchasing Agent – Joe Citro
- FF. **21-40/**Appoint Allendale Senior Housing Board of Trustees
- GG. **21-41/**Appoint Emergency Management Coordinator – Michael Dillon
- HH. **21-42/**Appoint Deputy Emergency Management Coordinators – Terry Lawler
& Mike Limatola
- II. **21-43/**Appoint Water Collector – M. Alissa Mayer
- JJ. **21-44/**Appoint Licensed Water Operator – Jeff Picinich of Suez Water
- KK. **21-45/**Appoint Acting Municipal Clerk – Michelle Ryan
- LL. **21-46/**Appoint Director of Operations – Ron Kistner
- MM. **21-47/**Appoint Deputy Municipal Clerk – Tatiana Marquis
- NN. **21-48/**Appoint DPW Crew Chiefs – Dan Richards, Rich McDowell & Layne
Simon
- OO. **21-49/**Appoint Court Officials
- PP. **21-50/**Appoint 9-1-1 System Coordinator – Police Officer Michael T. Dillon
- QQ. **21-51/**Approve 2021 Temporary Budget
- RR. **21-52/**Authorize Participation in Mutual Aid & Rapid Deployment Force
- SS. **21-53/**Approve 2021 & 2022 Shared Service Agreement – As-Needed TV
Inspection – Northwest Bergen County Utilities Authority
- TT. **21-54/**Approve 2021 & 2022 Shared Service Agreement – As-Needed
Sanitary Sewer Cleaning – Northwest Bergen County Utilities Authority
- UU. **21-55/**Appoint Affordable Housing Representative
- VV. **21-56/**Approve Shared Service Agreement – Licensed Sewer Operator
Services – Northwest Bergen County Utilities Authority
- WW. **21-57/**Authorize Advertisement and Receipt of Bids – 230 West Crescent
Avenue Remediation Project – Phase 2
- XX. **21-58/**Approve 2021 UPSEU White Collar Unit Salaries
- YY. **21-59/**Award Contract - Janitorial Services 2021- Guy's Maintenance
- ZZ. **21-60/**Designate Acting Municipal Court Administrator – Sherri
D'Alessandro
- AAA. **21-61/**Approve 2021 Teamsters Local No. 11 Salaries

AGENDA
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- BBB. **21-62**/Approve 2020 Workplace Alcohol & Drug Testing Contract – Valley Medical Group
- CCC. **21-63**/Authorize Advertisement & Receipt of Bids – 2021 Shade Tree Sidewalk Replacement Project
- DDD. **21-64**/Resolution adopting a form required to be used for the filing of notices of tort claims against the Borough of Allendale in accordance with the provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:8-6

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

XII. COMMITTEE REPORTS & COMMENTS

XIII. MAYOR'S REPORT & COMMENTS

XIV. STAFF REPORTS & COMMENTS

XV. PUBLIC COMMENTS

Audience members wishing to speak will have a three (3) minute time limit to address the governing body. Large groups are asked to have a spokesperson represent them.

XVI. ADJOURNMENT

Bulletin Board
Borough Website

*****AGENDA AND AGENDA MATERIALS SUBJECT TO CHANGE*****

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-01

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

APPROVAL OF ORDER OF VOTING

BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that order of voting for the Governing Body in 2021 will be as follows:

Councilwoman Homan
Councilman O'Connell
Councilman O'Toole
Councilman Sasso
Councilman Strauch
Councilwoman Wilczynski

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-02

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

ELECTION OF COUNCIL PRESIDENT

BE IT RESOLVED that _____ is hereby elected President of the Borough Council for the year 2021.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-03

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

APPROVAL OF TIME AND PLACE OF MAYOR & COUNCIL MEETINGS FOR 2021

WHEREAS, the Open Public Meetings Act, NJSA 10-4-18 et seq. took effect on January 19, 1976; and,

WHEREAS, the Borough Council desires to be in complete compliance with the requirements and spirit of that act.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body as follows:

1. The schedule listed below of regular meetings of this public body is hereby adopted for the year 2021;
2. A copy of the schedule shall be:
 - a. Posted and maintained through the year on the bulletin board in the Allendale Borough Hall, 500 West Crescent Avenue, Allendale, New Jersey 07401
 - b. Mailed at no cost to the following newspapers: The Record and the Ridgewood News
 - c. Filed in the Office of the Borough Clerk
 - d. Mailed to those who have requested same and have prepaid the sum of \$10.00 fixed to cover the cost of providing such notice
 - e. Official action may be taken.

(See copy attached and made a part hereof)

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-03

**BOROUGH OF ALLENDALE
MAYOR & COUNCIL 2021 MEETINGS**

Work Sessions will be held at 7:30 p.m. followed by the Regular Sessions at 8:00 p.m. in the Allendale Municipal Building, 500 West Crescent Avenue, Allendale, New Jersey 07401. However, in response to the declared COVID-19 state of emergency and public health emergency, the Borough of Allendale's Municipal Building is closed to the public at this time. All public meetings will be conducted and open to the public via video and teleconferencing through GoToMeeting until such time as the Governor of New Jersey declares that the state of emergency and public health emergency have ended and restrictions lifted.

To join these meetings, the public should take the following steps: **From a computer, tablet or smartphone**, enter the website <https://global.gotomeeting.com/join/302918517>. **From a phone**, dial (872) 240-3212 and then enter Access Code: [302-918-517](https://global.gotomeeting.com/join/302918517). Anyone from the public who does not have GoToMeeting may install the app prior to the start of the meeting at <https://global.gotomeeting.com/install/302918517>

Please be advised that there will be opportunities for public comment via audio and video at designated portions during both the Work and Regular Sessions. Members of the public who wish to submit comments in advance of these meetings, for reading during the Public Comments portion at the meetings, may do so via email to MichelleRyan@allendalenj.gov or written letter to Michelle Ryan, Acting Municipal Clerk, Borough of Allendale, 500 West Crescent Avenue, Allendale, New Jersey 07401. The deadline for the public to submit advance comment via email or written letter is 4:00pm on the day of each meeting.

This forum will allow for compliance with the Open Public Meetings Act requirements while the Borough of Allendale addresses matters necessary for continuous operation of borough business. The Agendas can be viewed 48 hours prior to the meetings at <https://allendalenj.gov/agenda/council/agenda-2/>.

January	Thursday, January 21
February	Thursday, February 11 Thursday, February 25
March	Thursday, March 11 Thursday, March 25
April	Thursday, April 15 Thursday, April 29
May	Thursday, May 13 Thursday, May 27
June	Thursday, June 10 Thursday, June 24

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BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-03

July	Thursday, July 8 Thursday, July 22
August	Thursday, August 12 Thursday, August 26
September	Thursday, September 9 Thursday, September 23
October	Thursday, October 14 Thursday, October 28
November	Thursday, November 18
December	Thursday, December 2 Thursday, December 16

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-04

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

APPOINTMENT OF BOROUGH PROFESSIONALS

WHEREAS, the Borough of Allendale requires the service of professionals for the calendar year 2020; and,

WHEREAS, it is contemplated that the temporary and permanent budgets will contain the necessary appropriations estimated to be reasonably required for each such professional service; and,

WHEREAS, the professionals named herein will be required to execute a contract for the services to be rendered which shall set forth the compensation for such services therein; and,

WHEREAS, a Certification of availability of funds has been received from the Chief Financial Officer or that such funds will be encumbered by Purchase Order on an as-needed basis pursuant to the provisions of NJAC 5:30-5.4 et seq; and,

WHEREAS, in any instance where it is anticipated that the expenditure for each such professional service will exceed the sum of \$17,500 for said calendar year, the named professionals have completed, submitted and filed a Business Entity Certification Disclosure which certifies that the above named persons and/or entities have not made any reportable contributions to any political or candidate committee including (Republicans for Responsible Government, Allendale Republican Club, Allendale Democratic Club, Candidates for Allendale Municipal Government, Bergen County Democratic Organization, Bergen County Republican Organization) in the previous one (1) year, and that the contract will prohibit the above named professionals/business entities from making any reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale that the following appointments be and they are hereby made for the year:

BE IT FURTHER RESOLVED that these contracts are being awarded as a non-fair and open contract, pursuant to the provisions of NJSA 19:44A-20.5;

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-04

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the determination of value be placed on file with this Resolution.

Animal Control	Tyco Animal Control Service
Appraisal Firms	BBG/Izenberg Appraisal Associates
	Associated Appraisal Group
Affordable Housing Consultant	Clarke Caton Hintz
Bond Counsel	Rogut McCarthy, LLC
Environmental Attorney	Susan Karp, Esq.
Environmental Consultant	RTP Environmental Associates, Inc.
Grant Writer	Bruno Associates
Municipal Auditor	Lerch Vinci and Higgins, LLP
Municipal & Labor Attorney	Wiss & Bouregy
Planner	Burgis Associates
Risk Management Consultant	Eifert, French & Company
Municipal Engineer	Michael Vreeland of the firm
	Van Cleef Engineering
Engineer/Special Projects	Neglia Engineering
Tax Appeal Attorney	JoAnn Riccardi of the firm
	Norton, Murphy, Sheehy & Corrubia, P.C.

BE IT FURTHER RESOLVED that the compensation for the aforesaid positions to be established by the salary ordinance or the contract for such services which shall be executed by each of the professionals named herein; and,

BE IT FURTHER RESOLVED that the aforesaid appointments were made without competitive bidding under the provisions of NJSA 40A:11-5(1)(a) which excepts from competitive bidding Professional Services rendered by persons authorized by law to practice a recognized profession and whose practice is regulated by law; and,

BE IT FURTHER RESOLVED that the appropriate Borough Officials be and they are hereby authorized to execute contracts with each of the professionals named herein for the services to be rendered; and,

BE IT FURTHER RESOLVED that the compensation to be paid for the professionals named herein shall not exceed the budget appropriation for such services unless properly ordained in accordance with law; and,

BE IT FURTHER RESOLVED that each of the contracts shall contain a clause of “not to exceed” the total fees without prior written approval of the Governing Body; and

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-04

BE IT FURTHER RESOLVED that a copy of this resolution be filed with the Borough Clerk and made available for inspection and that a brief notice of the passage thereof be published in The Record within ten days of the passage as required by law.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-05

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

CONFIRMATION OF STANDING COMMITTEES

BE IT RESOLVED that the following Standing Committees shall be appointed by the Mayor:

Finance, Human Resources and Administration

Water, Sewer and Public Utilities

Public Works

Facilities, Parks and Recreation

Land Use and Construction Code

Public Safety

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-06

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

APPOINTMENT TO STANDING COMMITTEES

BE IT RESOLVED that the first named Council member shall act as Chair of the Committee:

Finance, Human Resources and Administration
Councilman O'Toole and Councilwoman Wilczynski

Water, Sewer and Public Utilities
Councilwoman Homan and Councilman Sasso

Public Works
Councilman Strauch and Councilman O'Connell

Facilities, Parks and Recreation
Councilwoman Wilczynski and Councilwoman Homan

Land Use and Construction Code
Councilman Sasso and Councilman Strauch

Public Safety
Councilman O'Connell and Councilman O'Toole

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-07

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

APPOINTMENT OF FIRE CHIEF AND ASSISTANT FIRE CHIEF

BE IT RESOLVED that the Mayor and Borough Council do hereby confirm the election of the following individuals for the term expiring December 31, 2021:

Robert Policht
Dave Baez

Fire Chief
Assistant Fire Chief

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-08

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

APPOINTMENT OF FIRE OFFICIAL

BE IT RESOLVED that the following individual be and is hereby appointed by the Mayor and Council as Fire Official for the Borough of Allendale for the year ending December 31, 2021.

Fire Official – Kevin Todd

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-09

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

COUNCIL APPOINTMENTS – VARIOUS BOARDS

BE IT RESOLVED that the following individuals are appointed to the named Board or Commission for the period specified:

TERM EXPIRES

Board of Health

Maria Crean

12/31/2023

Susan Toron

12/31/2023

Allendale Volunteer Goose Patrol

Trish Cellary

12/31/2021

Carlton Frost

12/31/2021

Jen Klemchalk Gill

12/31/2021

John Merchant

12/31/2021

Jim Strauch

12/31/2021

Marsh Wardens

Mike Limatola

12/31/2021

Jim Wright

12/31/2021

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-10

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

APPOINTMENT OF POLICE PHYSICIAN

BE IT RESOLVED that the following physician is hereby designated as the Police Physician for the Borough of Allendale for the year 2021:

Jerald Hershman, M.D.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-11

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

**APPOINTMENT OF CONTINUING DISCLOSURE AGENT
AND INDEPENDENT REGISTERED MUNICIPAL ADVISOR**

WHEREAS, the Borough of Allendale is in need of a Continuing Disclosure Agent and Independent Registered Municipal Advisor; and

WHEREAS, Phoenix Advisors, LLC satisfactorily performed these services in 2020; and

WHEREAS, Phoenix Advisors, LLC has submitted a proposal for services in 2021;

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Phoenix Advisors, LLC is hereby appointed as the Continuing Disclosure Agent and Independent Registered Municipal Advisor for the Borough of Allendale for the year 2021;

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-12

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

APPOINTMENT OF ASSESSMENT AND TAX SEARCH OFFICERS

BE IT RESOLVED that Michelle Ryan is hereby appointed as Assessment Search Officer of the Borough of Allendale; and,

BE IT FURTHER RESOLVED that Harold E. Laufeld III is hereby appointed as Tax Search Officer of the Borough of Allendale.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-13

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

**APPOINTMENT OF FUND COMMISSIONERS OF THE BERGEN COUNTY
MUNICIPAL JOINT INSURANCE FUND**

BE IT RESOLVED that Ron Kistner is appointed as Fund Commissioner of the Bergen County Municipal Joint Insurance Fund for the year 2021; and

BE IT RESOLVED that Ari Bernstein is appointed as the Alternate of the Bergen County Municipal Joint Insurance Fund for the year 2021.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-14

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

**APPOINTMENT OF PACO OFFICER, PERSONNEL OFFICER
AND ANTI-SEXUAL HARASSMENT OFFICER**

BE IT RESOLVED that Ron Kistner is hereby appointed as Affirmative Action Public Agency Compliance Officer (PACO) in accordance with P.L. 1975 C.127 (N.J.A.C. 17:27) for the year 2020; and,

BE IT FURTHER RESOLVED that Ron Kistner is hereby appointed Personnel Officer; and,

BE IT FURTHER RESOLVED that Michelle Ryan is hereby appointed as the Anti-Sexual Harassment Officer.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-15

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

APPOINTMENT OF FIRE INSPECTORS

BE IT RESOLVED that the following individuals listed below are appointed by the Mayor and Council as Fire Inspectors for the Borough of Allendale for the year 2021:

Kevin Todd #117334
Jeff Picinich
James Schultz #180149
Steven Alvarez #109976
Brian Testino #158410

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-16

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

**AUTHORIZATION OF CLAIMS ACCOUNT AND
WITHDRAWAL OF BOROUGH FUNDS**

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to maintain in the official depository an account designated as the Borough of Allendale Claims Account; and,

BE IT FURTHER RESOLVED that all funds deposited in the account must be withdrawn by proper warrants of the Borough signed by three of the following: the Mayor, the Chief Financial Officer, the Municipal Clerk or Finance Committee Member.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-17

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

APPOINTMENT OF ADA COMPLIANCE OFFICER

BE IT RESOLVED that Ron Kistner is hereby appointed as ADA Compliance Officer for the Borough of Allendale for the year 2021.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-18

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

ADOPTION OF BY-LAWS

WHEREAS, pursuant to the Code of the Borough of Allendale, By-laws, Chapter A276 need to be adopted annually.

NOW, THEREFORE, BE IT RESOLVED that the By-laws recorded in the Code of the Borough of Allendale be and they are hereby adopted for the year 2021.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-19

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

DESIGNATION OF OFFICIAL NEWSPAPERS

BE IT RESOLVED that The Record and The Star Ledger be and are hereby designated as the official newspapers of the Borough of Allendale for the year 2021.

BE IT FURTHER RESOLVED that notice will also be sent to the Ridgewood News, posted on the Borough's official website and posted on the bulletin board in Borough Hall.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-20

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

AUTHORIZATION FOR WITHDRAWAL OF WATER UTILITY FUNDS

BE IT RESOLVED that all funds of the Water Account or Water Utility deposited in the official depositories may be withdrawn by proper warrants of the Borough signed by three of the following: the Mayor, the Chief Financial Officer, the Municipal Clerk, and a member of the Finance Committee except as provided in Resolution 21-22.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-21

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

DESIGNATION OF OFFICIAL DEPOSITORIES

BE IT RESOLVED that Lakeland Bank, J.P. Morgan Chase Bank, and New Jersey Cash Management be designated as official depositories for the Borough funds for the year 2021.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-22

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

AUTHORIZATION OF PAYROLL ACCOUNT

BE IT RESOLVED that the Chief Financial Officer be and she is hereby authorized and directed to maintain in the official depository an account designated as the Borough of Allendale Payroll Account; and,

BE IT FURTHER RESOLVED that all funds of the Borough deposited in the account be withdrawn by proper warrants of the Borough signed by the Chief Financial Officer.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-23

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

AUTHORIZATION OF PAYMENTS BETWEEN MEETING DATES

WHEREAS, it becomes necessary at times to issue checks for certain fixed charges which are due on periodic dates, such as County Taxes, Payroll and other miscellaneous items, which dates frequently occur between Council meetings.

NOW, THEREFORE, BE IT RESOLVED that the proper Borough Officials be and are hereby authorized to issue and sign checks for payment when such payments become due for ratification at the next following meeting.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-24

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

ADOPTION OF 2021 CASH MANAGEMENT PLAN

WHEREAS, it is in the best interest of the Borough of Allendale to earn additional revenue through the investment and prudent management of its cash receipts; and,

WHEREAS, P.L. 1983, Chapter 8 and P.L. 1997, Chapter 148, is an act concerning the Local Fiscal Affairs Law and amends N.J.S.A. 40A:5-2 and N.J.S.A. 40A:5-14; and,

WHEREAS, the law requires that each local unit shall adopt a cash management plan.

NOW, THEREFORE, BE IT RESOLVED that the following shall constitute the Cash Management Plan for the Borough of Allendale and the Chief Financial Officer shall deposit and manage its funds pursuant to this plan.

(See attached)

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-24

Cash Management Plan
Borough of Allendale
YEAR 2021

Purpose:

It is in the best interest of the Borough of Allendale to earn additional revenue through the investment and prudent management of its cash receipts. Public Law 1983, Chapter 8, revised as Public Laws 1997, Chapter 148 is an act concerning the Local Fiscal Affairs Law and amends NJSA 40A:5-14. This law requires that each local unit shall adopt a Cash Management Plan.

The following shall constitute the Cash Management Plan for the Borough of Allendale, which shall deposit and manage its funds pursuant to this Plan.

Definitions:

1. Chief Financial Officer shall mean the Chief Financial Officer of the Borough of Allendale.
2. Fiscal Year shall mean the twelve month period ending December thirty first.
3. Cash Management Plan shall mean that Plan as approved by resolution of the Governing Body of the Borough of Allendale.

Designation of Depositories:

At least once each fiscal year at its reorganization meeting, the Governing Body shall by resolution, designate the depositories in accordance with NJSA 40A:5-14.

The official depositories for the Borough of Allendale are as follows:

Lakeland Bank, JP Morgan Chase, and NJCM (New Jersey Cash Management).

Audit Requirement:

The Cash Management Plan shall be subject to the annual audit conducted pursuant to NJSA 40A:5-14.

Authority to Invest-Effect Telephone Transfers and Withdrawal:

1. The Chief Financial Officer shall make and be responsible for all municipal deposits and investments.
2. The Chief Financial Officer is hereby authorized to effect telephone or electronic transfers for renewal of notes or investments into or out of authorized Borough and Water Utility Accounts.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-24

3. All Borough and Water Utility Warrants shall be signed by two of four of the following: the CFO, the Mayor, Municipal Clerk and a member of the Finance committee.
4. The Chief Financial Officer is authorized and directed to maintain an account designated as the Borough of Allendale Payroll Account, and all funds are withdrawn by proper warrants of the Borough signed by the Chief Financial Officer.

Investment Instrument

The Chief Financial Officer shall invest at her discretion in any investments as approved by the State of New Jersey, Department of Community Affairs, Division of Local Government Services and in accordance with NJSA 40A:5-15.1. The Borough of Allendale is currently receiving the best investment rates at Lakeland Bank and with Certificates of Deposits.

Records and Reports

1. The Chief Financial Officer shall report all investments in accordance with NJSA 40A:5-15.2.
2. At a minimum, the Chief Financial Officer shall:
 - a. Keep a record of all investments.
 - b. Keep a cash position record which reveals, on a daily basis, the status of the Borough's cash in its bank accounts.
 - c. Report investments to the Mayor and Council at regularly scheduled meetings of the Governing Body.
 - d. Report monthly to the Mayor and Council as to the status of cash balances, revenue collection, interest rates and interest earned.

Cash Flow:

1. The Chief Financial Officer shall ensure that the Borough's accounting system provides regular information concerning the Borough's cash position and investment performance.
2. All monies shall be turned over to the Chief Financial Officer and deposited in accordance with NJSA 40A:5-15.
3. The Chief Financial Officer is authorized and directed to invest funds of the Borough as the availability of funds permit. In addition, it shall be the responsibility of the Chief Financial Officer to minimize the possibility of idle cash by depositing the Borough's monies in interest bearing accounts wherever practical and in the best interest of the Borough of Allendale.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-25

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

**AUTHORIZATION FOR TELEPHONE TRANSFER/
ELECTRONIC TRANSFER OF FUNDS**

BE IT RESOLVED that M. Alissa Mayer, Chief Financial Officer, is hereby authorized on behalf of the Borough of Allendale to effect telephone/electronic transfers of funds for renewal of notes or investments into or out of authorized Borough and Water Utility Accounts.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-26

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

AUTHORIZATION OF PETTY CASH FUNDS

BE IT RESOLVED that the Chief Financial Officer is hereby authorized to draw current account checks for petty cash to the following individuals in the amounts stated:

George Scherb (Police Department)	\$150
Michelle Ryan (Dept. of Public Works)	\$150
M. Alissa Mayer (Finance Department)	\$250
Tatiana Marquis (Mayor and Council)	\$250

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-27

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

APPROVAL OF INTEREST ON DELINQUENT TAXES

BE IT RESOLVED that interest will be charged at the rate of eight (8%) per cent per annum on the first \$1,500 of all delinquent taxes, assessments and Borough charges and eighteen (18%) per cent of any amounts over \$1,500 delinquency, except that no interest will be charged on taxes for the current quarter if the said taxes are paid within the tenth calendar day following the date upon which the same became payable; and,

BE IT FURTHER RESOLVED that the interest rates shall revert to the percentages as aforesaid from the first day of any current quarter unless taxes for the same quarter are paid during the first ten days of such quarter; and,

BE IT FURTHER RESOLVED that a certified copy of this resolution be transmitted to the Collector of Taxes forthwith.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-28

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

AUTHORIZATION TO CONDUCT TAX SALE

BE IT RESOLVED that the Governing Body of the Borough of Allendale, County of Bergen, State of New Jersey hereby authorizes the Tax Collector to conduct the annual tax sale for delinquent property taxes and any other municipal charges.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-29

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

APPROVAL OF FEE FOR RETURNED CHECKS

WHEREAS, N.J.S.A. 40:5-18 provides for the imposition of a service charge to be added to any amount owing to the municipality if payment tendered on the account was tendered by a check which was returned for insufficient funds.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Allendale that the Chief Financial Officer is hereby authorized to impose a \$28.00 fee for all returned checks to any General Fund Account and Water Utility Account of the Municipality.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-30

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

**AUTHORIZATION FOR CONTINUED COMPENSATION
FOR BOROUGH EMPLOYEES**

BE IT RESOLVED that the Chief Financial Officer be and she is authorized and directed to continue the compensation of Borough employees at previously authorized levels until such time as a resolution is adopted or as stated in a contractual agreement by the Governing Body of the Borough of Allendale setting forth the salaries of Borough employees for the year 2021.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-31

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

WAIVER OF INSURANCE FOR NON-PROFIT ORGANIZATIONS

WHEREAS, the Borough of Allendale, from time to time, authorizes use of public facilities for certain non-profit organizations which do not have insurance coverage; and,

WHEREAS, the Borough is willing to permit use of its public facilities to such organizations provided that such use is consistent with the underwriting guidelines of the Borough's insurer.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that it does hereby agree to waive insurance for the following not-for-profit organizations:

Republican Club
Democratic Club
American Legion
Veterans of Foreign Wars
Allendale Civic Association
Allendale Housing, Inc.
Allendale Senior Housing, Inc.

BE IT FURTHER RESOLVED that the waiver of insurance herein shall extend for a period of one (1) year only and must be renewed annually.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-32

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

APPROVAL OF COVERAGE OF QUASI-PUBLIC ENTITIES BY JIF

WHEREAS, the Borough of Allendale is a participating member of the Bergen County Municipal Joint Insurance Fund relative to General Liability and other coverage; and

WHEREAS, the “Fund” has adopted certain criteria to distinguish between bona fide municipal activities and other quasi-public entities not sponsored by the municipality and therefore, not subject to coverage by the “Fund”, and

WHEREAS, it has been determined that in order to be covered by the “Fund” an organization or activity meet the test that its function is of the type that historically municipalities have undertaken themselves or have provided with insurance coverage and/or is one which advances a bona fide local public purpose on a non-profit basis typically met by local government, the benefits of which are available to the municipality in general; and

WHEREAS, the Borough has asked the “Fund” to extend General Liability and non-owned Automobile Liability Coverage to the following entities:

- Class I – Allendale Firemen’s Relief Association
- Class I – Allendale Volunteer Firemen’s Association
- Class I – Allendale Exempt Firemen’s Association
- Class I – Allendale Junior Fire Association
- Class I – Allendale Community Emergency Response Team
- Class III – XYZ Senior Citizens
- Class III – Friends of the Library
- Class III – Allendale Historical Society
- Class III – Holiday Observers
- Class III- Allendale Garden Club
- Class III – Allendale Volunteer Goose Patrol
- Class IV – Allendale Recreation Committee
- Class IV – Crestwood Lake Swim Team
- Class IV – Aleooop
- Class IV – Allendale Sports Alliance

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-32

Class IV – Fell House – Concerned Citizens of Allendale

WHEREAS, the Borough wishes to list the following sports program activities that are covered under the Allendale Recreation Committee:

Baseball – 3rd grade through 8th grade
Basketball – 1st grade through 12th grade
Kickball – Kindergarten
Soccer – Pre-K through 12th grade
Softball – 1st grade through 8th grade
T-Ball – 1st and 2nd grades
Volleyball – 5th grade through 8th grade

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Allendale as follows:

It is hereby certified that the above listed organizations exist within the Borough of Allendale as a bona fide charitable, educational, or recreational activity of the municipality and is, in fact an organization that supports and/or provides services to the municipality in general and as such is sponsored or subsidized directly or indirectly by the municipality.

The Borough of Allendale does hereby request that this organization described herein be named as an additional insured for General Liability and Non-owned Automobile Liability Coverage in accordance with the applicable limits and restrictions.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-33

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

APPOINTMENT OF POLICE CHAPLAIN

BE IT RESOLVED that Father Raphael Iannone of Saint Joseph's Church in New Paltz, New York and Father Michael Allen of Trinity Episcopal Church in Allendale, New Jersey be and are hereby appointed as Police Chaplains of the Borough of Allendale for the year 2021.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-34

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

APPOINTMENT OF ZONING OFFICER

WHEREAS, the Borough of Allendale is in need of the services of a Zoning Officer.

NOW, THEREFORE, BE IT RESOLVED that Anthony Hackett is hereby appointed to the aforementioned position to be effective January 1, 2021 for a term to expire December 31, 2021.

BE IT FURTHER RESOLVED that the Mayor, the Chief Financial Officer, Acting Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-35

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

APPOINTMENT OF PROPERTY MAINTENANCE OFFICER

WHEREAS, the Borough of Allendale is in need of the services of a Property Maintenance Officer.

NOW, THEREFORE, BE IT RESOLVED that Michael Limatola is hereby appointed to the aforementioned position to be effective January 1, 2021 for a term to expire December 31, 2021.

BE IT FURTHER RESOLVED that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-36

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

ADOPTION OF VOLUNTEER TUITION CREDIT PROGRAM

WHEREAS, the Mayor and Council of the Borough of Allendale in the County of Bergen, deems it appropriate to enhance the recruitment of volunteer firefighters and emergency medical volunteers in the Borough of Allendale, and

WHEREAS, the State of New Jersey has enacted P.L. 1998, c. 145 which permits municipal governments to allow their firefighting and emergency medical volunteers to take advantage of the Volunteer Tuition Credit Program at no cost to the municipal government.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale in the County of Bergen that the Volunteer Tuition Credit Program as set forth in P.L. 1998, c. 145 is herewith adopted for volunteer firefighters and emergency medical volunteers in the municipality, and

BE IT FURTHER RESOLVED that the Municipal Clerk is herewith delegated the responsibility to administer the program and is authorized to enter into all agreements and to maintain files of all documents as may be required under the P.L. 1998, c. 145, a copy of which is herewith made part of this resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-37

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

APPOINTMENT OF ADMINISTRATIVE OFFICER

WHEREAS, Ron Kistner was appointed Administrative Officer of the Borough of Allendale on August 27, 2015 by Resolution 15-251; and,

WHEREAS, Ron Kistner has performed all of the necessary functions of the Administrative Officer;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Allendale that Ron Kistner is hereby reappointed Administrative Officer of Allendale pursuant to Code Section 53-48 et. seq. for the one-year term of January 1, 2021 to December 31, 2021; and,

BE IT FURTHER RESOLVED that the annual salary for the position of Administrative Officer shall be commensurate with the 2021 Salary Ordinance; and

BE IT FURTHER RESOLVED that the Mayor, Chief Financial Officer, Municipal Attorney and Municipal Clerk are authorized to take all appropriate actions so as to implement this resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-38

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

**APPOINTMENT OF BOARD OF TRUSTEES
ALLENDALE HOUSING, INC.**

WHEREAS, Allendale Housing, Inc. has been incorporated since September 12, 2008;
and,

WHEREAS, it is necessary to appoint a Board of Trustees; and,

WHEREAS, there shall be seven (7) Trustees; six (6) Trustees from the general public and one (1) Trustee from the Council of the Borough of Allendale.

NOW, THEREFORE, BE IT RESOLVED, that Mayor Ari Bernstein is appointed as Trustee representing the Municipal Council for a term ending December 31, 2021.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-39

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

APPOINTMENT OF QUALIFIED PURCHASING AGENT

BE IT RESOLVED by the Governing Body that Joseph Citro is hereby appointed as Qualified Purchasing Agent effective through December 31, 2021.

BE IT FURTHER RESOLVED that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-40

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

**APPOINTMENTS TO ALLENDALE SENIOR HOUSING
BOARD OF TRUSTEES**

BE IT RESOLVED that the following individuals are hereby appointed as representatives to Allendale Senior Housing for the period specified:

NAME

TERM EXPIRES

Liz Homan
Ari Bernstein

Allendale Senior Housing
Allendale Senior Housing

December 31, 2021
December 31, 2021

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-41

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

APPOINTMENT OF EMERGENCY MANAGEMENT COORDINATOR

WHEREAS, a vacancy has occurred during the unexpired term of the Emergency Management Coordinator of the Borough of Allendale.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Michael Dillon, having met all the statutory requirements, be and is hereby appointed Emergency Management Coordinator to fill the unexpired term through February 28, 2023, pursuant to N.J.S.A. App.A:9-40.1, with an annual stipend of \$3,570.00 retroactive to January 1, 2021.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-42

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

APPOINTMENT OF DEPUTY EMERGENCY MANAGEMENT COORDINATORS

BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Terry Lawler and Mike Limatola shall serve as Deputy Emergency Management Coordinators for a one-year term through December 31, 2021.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-43

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

APPOINTMENT OF WATER COLLECTOR

WHEREAS, the Borough of Allendale is in need of the services of a Water Collector.

NOW, THEREFORE, BE IT RESOLVED that M. Alissa Mayer is hereby appointed to the aforementioned position to be effective January 1, 2021 for a term to expire December 31, 2021.

BE IT FURTHER RESOLVED that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-44

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

**APPOINTMENT OF LICENSED WATER OPERATOR
OF THE WATER DEPARTMENT**

BE IT RESOLVED AND NOTED that pursuant to the current contract with Suez Water (formerly known as United Water), Suez Water has appointed Jeff Picinich as the Licensed Water Operator of the Water Department.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-45

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

APPOINTMENT OF ACTING MUNICIPAL CLERK

WHEREAS, Michelle Ryan as Acting Municipal Clerk in 2020 performed all of the necessary functions of the Municipal Clerk.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Allendale that Michelle Ryan is hereby appointed Acting Municipal Clerk of Allendale for a term of one (1) year commencing January 7, 2021 until January 6, 2022, pursuant to N.J.S.A. 40A:9-133; and,

BE IT FURTHER RESOLVED that the salary for said positions shall be \$79,000.00 per year; and,

BE IT FURTHER RESOLVED that the aforesaid compensation for the position of Acting Municipal Clerk shall be set forth in the annual salary ordinance and implementing resolutions adopted from year to year; and,

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-46

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

APPOINTMENT OF DIRECTOR OF OPERATIONS

WHEREAS, there is a need to appoint a Director of Operations for the Borough of Allendale.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it does hereby appoint Ron Kistner as Director of Operations.

BE IT FURTHER RESOLVED that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-47

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

APPOINTMENT OF DEPUTY MUNICIPAL CLERK

WHEREAS, pursuant to Chapter 53-52.1 of the Code of the Borough of Allendale a Deputy Municipal Clerk shall be appointed for a term of one year commencing on January 1st and terminating December 31st; and

WHEREAS, Tatiana Marquis satisfactorily preformed all of the necessary functions of the Deputy Clerk in 2020.

NOW, THEREFORE, BE IT RESOLVED that Tatiana Marquis is hereby appointed to the position of Deputy Municipal Clerk effective January 1, 2021 for a term to expire December 31, 2021.

BE IT FURTHER RESOLVED that the salary for said positions shall be \$64,000.00 per year; and,

BE IT FURTHER RESOLVED that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-48

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

**APPOINTMENT OF CREW CHIEFS
FOR THE DEPARTMENT OF PUBLIC WORKS**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that the following appointments and corresponding salaries be made:

Dan Richards	Crew Chief	\$12,500 annually
Richard McDowell	Crew Chief	\$6,000 annually
Layne Simon	Crew Chief	\$6,000 annually

BE IT FURTHER RESOLVED that the foregoing appointment and accompanying compensation be made effective as of January 1, 2021, and expire on December 31, 2021.

BE IT FURTHER RESOLVED that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-49

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

APPOINTMENT OF COURT OFFICIALS

WHEREAS, the Borough of Allendale requires the professional services of a Prosecutor, Alternate Prosecutor, Public Defender and Alternate Public Defender for the calendar year 2021; and,

WHEREAS, it is anticipated that the expenditure for each of such professional services will not exceed the sum of \$17,500 in said calendar year and therefore, the "Pay to Play" Statute and Regulations do not apply to these appointments; and,

WHEREAS, the Chief Financial Officer in accordance with the Local Public Contracts Law has duly certified that adequate funds have been or will be appropriated in the 2021 temporary or permanent budget for fees reasonably required by each of such professionals in the appropriate line items in said budget(s).

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Allendale that the following appointments are hereby made:

Municipal Prosecutor: Richard Rosa, Esq., for a term of one year commencing January 1, 2021 until December 31, 2021 and until a successor is appointed and qualified pursuant to N.J.S.A. 2B:25-4a;

Alternate Prosecutor: John Guerin, Esq., for a term of one year commencing January 1, 2021 until December 31, 2021;

Public Defender: Robert Metzdorf, Esq., for a term of one year commencing January 1, 2021 until December 31, 2021 and until a successor is appointed and qualified pursuant to N.J.S.A. 2B:24-4a;

Alternate Public Defender: Matthew Miller, Esq., for a term of one year commencing January 1, 2021 until December 31, 2021;

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-49

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are authorized to execute contracts with each of the said professionals and to take all of the steps necessary to carry this resolution into effect; and,

BE IT FURTHER RESOLVED that the foregoing appointments are made without competitive bidding under the provisions of the Local Public Contracts Law which exempts from competitive bidding “professional services” rendered by persons authorized by law to practice a recognized profession and whose practice is regulated by law.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-50

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

**APPOINTMENT OF THE BOROUGH'S
EMERGENCY TELEPHONE SYSTEM COORDINATOR**

WHEREAS, the Borough of Allendale is required pursuant to State law and the regulations of the State Department of Treasury to appoint a coordinator for the Borough's emergency telephone 9-1-1 System; and

WHEREAS, the municipal coordinator of the 9-1-1 System is responsible for maintaining a plan for enhanced emergency services throughout the Borough and for developing such revisions to the plan as may be necessary for review by the Mayor and Council of the Borough; and

WHEREAS, the Borough is empowered by law to appoint and employ professionals, technical advisors and experts as the Borough may determine to be necessary for its efficient operation; and

WHEREAS, the Borough has received a written recommendation from George Scherb, Chief of Police of the Allendale Police Department, requesting the appointment of Police Officer Michael T. Dillon as the municipal coordinator of the 9-1-1 System; and

WHEREAS, the Mayor and Council of the Borough are desirous of appointing Police Officer Michael T. Dillon to serve as municipal coordinator for the 9-1-1 System in accordance with the requirements and procedures mandated under N.J.S.A. 52: 17C-1 et seq., and N.J.A.C. 17:24-5.1 et seq.,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, as follows:

1. That Police Officer Michael T. Dillon of the Allendale Police Department is hereby appointed to serve as the municipal coordinator for the Borough's 9-1-1 System.
2. That Police Officer Michael T. Dillon shall perform all such duties and carry out all of the responsibilities as set forth in the existing plan for enhanced emergency

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-50

services throughout the Borough and in accordance with the requirements and procedures mandated under N.J.S.A. 52: 17C-1 et seq, and N.J.A.C. 17:24-5.1 et seq.,

3. That no further action of the Borough shall be required.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-51

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

APPROVAL OF 2021 TEMPORARY BUDGET

WHEREAS, 40A:4-19 Local Budget Act provides that (where any contracts, commitments or payments are to be made prior to the final adoption of the 2021 budget) temporary appropriations be made for the purposes and amounts required in the manner and time therein provided; and,

WHEREAS, the date of this resolution is within the first thirty days of 2021; and,

WHEREAS, the total appropriations in the 2020 Budget, less appropriations made for capital improvement fund, debt service and relief of the poor (public assistance) are as follows:

General	\$12,465,014
Water Utility	\$ 1,395,909

WHEREAS, 26.25 percent of the total appropriations in the 2020 Budget, less appropriations for capital improvement fund, debt service and relief of the poor (public assistance) in the said 2020 Budget is as follows:

General	\$ 3,272,066
Water Utility	\$ 366,426

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Allendale, County of Bergen, that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for her records.

(See copy attached)

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

TEMPORARY GENERAL OPERATING BUDGET FOR 2021

ADMINISTRATION	-
SALARIES & WAGES, ADMINISTRATION	4,000
OTHER EXPENSES - ADMINISTRATION	15,000
MAYOR & COUNCIL	-
OTHER EXPENSES - MAYOR & COUNCIL	2,000
MUNICIPAL CLERK	-
SALARIES & WAGES - MUNICIPAL CLERK	45,000
OTHER EXPENSES - MUNICIPAL CLERK	9,000
FINANCE	-
SALARIES & WAGES - FINANCE	45,000
OTHER EXPENSES - FINANCE	8,000
FINANCIAL AUDIT	-
OTHER EXPENSES - FINANCIAL AUDIT	1,000
TAX COLLECTION	-
SALARIES & WAGES - TAX COLLECTION	12,000
OTHER EXPENSES - TAX COLLECTION	2,000
TAX ASSESSMENT	-
SALARIES & WAGES - TAX ASSESSMENT	13,000
OTHER EXPENSES - TAX ASSESSMENT	1,000
LEGAL SERVICES	-
OTHER EXPENSES - LEGAL	23,000
ENGINEERING	-
OTHER EXPENSES - ENGINEERING	8,000
PLANNING AND ZONING BOARD	-
SALARIES & WAGES, PLANNING & ZONING	10,000
OTHER EXPENSES, PLANNING & ZONING	2,000
CONSTRUCTION CODE/BUILDING DEPT.	-
SALARIES & WAGES, CONSTRUCTION CODE/BLDG	24,000
OTHER EXPENSES, CONSTRUCTION CODE/BLDG.	6,000
ELECTRICAL INSPECTOR	-
SALARIES & WAGES, ELECTRICAL INSPECTOR	4,000
PLUMBING SUBCODE	-
SALARY & WAGE - PLUMBING SUBCODE	3,500
PROPERTY MAINTENANCE INSPECTOR	-
SALARY & WAGE - PROPERTY MAINTENANCE	3,800
FIRE SUBCODE	-
SALARY & WAGE, FIRE SUBCODE	3,500
INSURANCE - OTHER	-
OTHER EXPENSES - INSURANCE - OTHER	55,000
WORKERS' COMPENSATION	42,000
GROUP INSURANCE	-
OTHER EXPENSES - GROUP INSURANCE	220,000
HEALTH BENEFIT WAIVER	-
POLICE	-

SALARY & WAGE - POLICE	640,000
OTHER EXPENSES - POLICE	25,000
EMERGENCY MGMT SERVICES	-
SALARY & WAGE - EMERGENCY MGMT SVCS	500
OTHER EXPENSES - EMERGENCY MANAGEMENT	400
FIRE	-
OTHER EXPENSES - FIRE	12,000
FIRE OFFICIAL	-
SALARY & WAGE - FIRE OFFICIAL	2,500
OTHER EXPENSES - FIRE OFFICIAL	1,000
RADIO EQUIPMENT MAINTENANCE	-
OTHER EXPENSES - RADIO EQUIPMENT	1,000
MUNICIPAL PROSECUTOR	-
SALARY & WAGE - MUNICIPAL PROSECUTOR	1,500
STREETS & ROADS	-
SALARY & WAGE - STREETS & ROADS	200,000
OTHER EXPENSES - STREETS & ROADS	25,000
SNOW REMOVAL	-
OTHER EXPENSES - SNOW REMOVAL	25,000
SHADE TREE	-
OTHER EXPENSES - SHADE TREE	3,500
GARBAGE & TRASH REMOVAL	-
OTHER EXPENSES - GARBAGE & TRASH REMOVAL	125,000
MUNICIPAL RECYCLING	-
SALARY & WAGE - MUNICIPAL RECYCLING	800
OTHER EXPENSES - MUNICIPAL RECYCLING	2,200
BUILDINGS & GROUNDS	-
OTHER EXPENSES - BUILDINGS & GROUNDS	22,000
BOARD OF HEALTH	-
SALARY & WAGE - BOARD OF HEALTH	-
OTHER EXPENSES - BOARD OF HEALTH	15,000
ANIMAL CONTROL	-
OTHER EXPENSES - ANIMAL CONTROL	1,200
PARKS	-
OTHER EXPENSES - PARKS	1,000
ELECTRICITY	-
OTHER EXPENSES - ELECTRICITY	14,000
STREET LIGHTING	14,000
TELEPHONES	-
OTHER EXPENSES - TELEPHONES	15,000
GAS (NATURAL)	-
OTHER EXPENSES - GAS (NATURAL)	11,000
SEWER	-
OTHER EXPENSES - SEWER	1,000
GASOLINE	-
OTHER EXPENSES - GASOLINE	11,000
PUBLIC EMPL RETIREMENT SYSTEM	239,744

SOCIAL SECURITY	78,000
POL & FIRE RETIREMENT SYSTEM	608,953
LONG TERM DISABILITY ASSESSMENT	1,200
DCRP	1,600
PUBLIC DEFENDER	-
OTHER EXPENSE - PUBLIC DEFENDER	400
<i>SUB-TOTAL APPROPRIATIONS WITHIN "CAPS"</i>	<i>2,662,297</i>

OPERATIONS OUTSIDE "CAPS"

N W BERGEN SEWER AUTHORITY

OTHER EXPENSES - NW BERGEN SEWER	455,589
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LIBRARY

OTHER EXPENSES - LIBRARY	150,000
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INTERLOCAL WALDWICK WELL BABY

OTHER EXPENSE - WALDWICK WELL BABY	200
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MUNICIPAL COURT

SALARY & WAGE - MUNICIPAL COURT	3,800
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OTHER EXPENSES - MUNICIPAL COURT	180
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<i>SUB-TOTAL APPROPRIATIONS OUTSIDE "CAPS"</i>	<i>609,769</i>
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<i>TOTAL APPROPRIATIONS</i>	<i>3,272,066</i>
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APPROPRIATIONS EXCLUDED FROM TEMPORARY BUDGET

CAPITAL IMPROVEMENT FUND	45,000
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PAYMENT OF BOND PRINCIPAL	1,175,000
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PAYMENT OF BOND INTEREST	57,700
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<i>TOTAL APPROPRIATIONS EXCLUDED FROM TEMP BUDGET</i>	<i>1,277,700</i>
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BOROUGH OF ALLENDALE WATER UTILITY

2021 TEMPORARY BUDGET

Salaries & Wages	8,000.00
Other Expenses	247,426.00
Purchase of Water	110,000.00
Social Security	1,000.00
Total Appropriations	366,426.00

Debt Service

Principal on Bonds	10,000.00
Interest on Bonds	20,000.00
Total Debt Service	30,000.00

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-52

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

**AUTHORIZATION TO PARTICIPATE IN BERGEN COUNTY LAW
ENFORCEMENT MUTUAL AID & RAPID DEPLOYMENT FORCE**

WHEREAS, the police departments in Bergen County have a day to day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order, and

WHEREAS, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms, etc., man-made causes, civil unrest, and civil disobedience such as riot, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, riots, terrorist incidents and bombings, state and national emergencies, and

WHEREAS, the Bergen County Police Chief's Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies, and

WHEREAS, this Plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4 and N.J.S.A. App. A:9-40.6, and

WHEREAS, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property, and

WHEREAS, it is also recognized that the Allendale Chief of Police, in accordance with the provisions of N.J.S.A. 40A:14-118 and under the authority of the Bergen County Prosecutor, has the authority to assign officers to a Task Force, Rapid Deployment Team, or Regional SWAT Team operated in conjunction with the Bergen County Prosecutor's Office, and

WHEREAS, it is the desire of the Mayor and Council of the Borough of Allendale to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the Plan as submitted by the Bergen County Police Chief's Association.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-52

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale that the police Department of the Borough of Allendale under the direction of the Chief of Police, cooperate with the Bergen County Police Chief's Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force, and

BE IT FURTHER RESOLVED that a copy of the Resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor, and all municipalities in the County of Bergen.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-53

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

**AUTHORIZATION OF SHARED SERVICE AGREEMENT – AS-NEEDED TV
INSPECTION – NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

BE IT RESOLVED that the Mayor is hereby authorized to sign a Shared Service Agreement for TV Inspection with the Northwest Bergen County Utilities Authority for the years 2021 and 2022.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-54

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

**APPROVAL OF SHARED SERVICE AGREEMENT –
AS-NEEDED SANITARY SEWER CLEANING –
NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

WHEREAS, the Borough of Allendale seeks to enter into an Interlocal Agreement with the Northwest Bergen County Utilities Authority whereby provide sanitary sewer jetting services on an as needed basis to the Municipality for the years 2021 and 2022; the Municipality will pay to the NWBCUA a per foot price of fifty-five cents (\$0.55) in 2021 and in the year 2022.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby authorizes the Mayor and Acting Municipal Clerk to sign a Shared Service Agreement offered through the NorthWest Bergen County Utilities Authority (NBCUA) for sanitary sewer jetting services effective January 1, 2021 until December 31, 2022.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-55

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	- - -	- - -				

**APPOINTMENT OF AFFORDABLE HOUSING
REPRESENTATIVE – RON KISTNER**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Allendale, County of Bergen, State of New Jersey that Ron Kistner be and is hereby appointed the Affordable Housing Representative for the Borough of Allendale.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-56

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

**AUTHORIZATION OF SHARED SERVICE AGREEMENT WITH
NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY
FOR NJ LICENSED SEWER OPERATOR SERVICES**

WHEREAS, the Borough of Allendale seeks to enter into an agreement with the Northwest Bergen County Utilities Authority to provide Licensed Sewer Operator Services for the period January 1, 2021 to December 31, 2021 pursuant to the terms of the Shared Service Agreement.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby authorized the Mayor and Municipal Clerk to sign a Shared Service Agreement offered through the Northwest Bergen County Utilities Authority (NBCUA) for sewer operator services effective January 1, 2021 until December 31, 2021.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-57

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

**AUTHORIZATION FOR ADVERTISEMENT & RECEIPT OF BIDS FOR
230 WEST CRESCENT AVENUE REMEDIATION PROJECT – PHASE 2**

BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that it hereby authorizes the Acting Municipal Clerk to advertise and receive bids for “230 West Crescent Avenue Remediation Project – Phase 2” to include landscape capping of unpaved areas at 230 West Crescent Avenue.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-58

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

UPSEU SALARY RESOLUTION

BE IT RESOLVED that the following are the salaries for Borough employees for the year 2021. All salaries are retroactive to January 1, 2021.

Carol Savoy, Bookkeeper	\$51,918
Gina Wittmack, Tax/Finance Clerk	42,595
Linda Garafalo, Land Use Administrative Assistant	45,508
Julia Burdge, Administrative Assistant	46,818
Diana Bradley, Administrative Secretary, Police	40,436
Chelsea Ferrara, Radio Police Dispatcher, Full-time	39,223
Michael Schell, Radio Police Dispatcher, Full-time	39,223
Shafeq, Zarif, Radio Police Dispatcher, Full-time	39,780
Blake Smith, Radio Police Dispatcher, Full-time	39,223
Nicholes Biondi, Radio Police Dispatcher, Part-time Hourly	18.00
Nicholas Ghalam, Radio Police Dispatcher, Part-time Hourly	18.00
Peggy Timony, Radio Police Dispatcher, Part-time Hourly	20.00
John Rubino, Radio Police Dispatcher, Part-time Hourly	18.00
Lisa Crescente, Radio Police Dispatcher, Part-time Hourly	18.00
Jonathan Huber, Radio Police Dispatcher, Part-time Hourly	18.72
Magro, Andrew, Radio Police Dispatcher, Part-time Hourly	18.00

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-59

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

**AWARD OF 2021 JANITORIAL SERVICES CONTRACT -
GUY'S MAINTENANCE**

WHEREAS, the Borough finds the need to contract certain janitorial services; and,

WHEREAS, a Request for Quotes for 2021 Janitorial Services was sought by the Borough's Director of Operations on December 11, 2020; and

WHEREAS, the deadline to submit quotations and pricing was December 22, 2020 at 12 noon; and

WHEREAS, two proposals were received; and

WHEREAS, the proposal by Guy's Maintenance Co., Inc. was deemed to be the lowest responsive, responsible proposal; and

WHEREAS, the Chief Financial Officer has attached hereto a certification that adequate funds have been or will be duly budgeted and appropriated to pay for the contract.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that a contract for standard Janitorial Services be awarded to Guy's Maintenance Co., Inc. located at 49 Cherokee Avenue, Allendale, NJ 07401 for the term January 1, 2021 to December 31, 2021, in the amount of \$2,450.00 per month for a total yearly amount of \$29,400.00; and

BE IT FURTHER RESOLVED that the Borough also wishes to contract with Guy's Maintenance Co., Inc. for specialty services and COVID-19 additional cleaning/sanitizing on an as-needed basis, not to exceed \$15,000 in total, for the term January 1, 2021 to December 31, 2021, in accordance with the pricing contained in their proposal.

BE IT FURTHER RESOLVED that this contract shall commence as of January 1, 2021 and conclude on December 31, 2021.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-59

BE IT FURTHER RESOLVED that the Mayor, Borough Clerk and Borough Attorney are hereby authorized to take such action as may be necessary to implement this Resolution, including the execution of an Agreement with Guy's Maintenance Co. for the above services.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-60

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

DESIGNATION OF ACTING MUNICIPAL COURT ADMINISTRATOR

WHEREAS, the Municipal Court of the Borough of Allendale finds it necessary to appoint a person as Acting Court Administrator, part-time, as needed; and

WHEREAS, Sherri D'Alessandro, CMCA, has the appropriate certifications and has been appointed to the position of Municipal Court Administrator in the Municipality of Upper Saddle River.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale that Sherri D'Alessandro, CMCA is hereby appointed as Acting Court Administrator; and

BE IT FURTHER RESOLVED, as required by N.J.S.A. 2B:12-10(b), the pay rate is \$20.00 per hour, not to exceed \$2,000 annually.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-61

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

TEAMSTERS SALARY RESOLUTION

BE IT RESOLVED that the following are the salaries for Borough employees for the year 2021. All salaries are retroactive to January 1, 2021.

Steve Cameron, DPW Laborer	\$65,091
Dan Davis, DPW Laborer	\$65,091
Ray Frazier, DPW Laborer	\$65,091
Richard McDowell, DPW Laborer, Crew Chief	\$70,818
Jim Moritz, DPW Laborer	\$65,091
John Pasquino, DPW Laborer	\$51,944
Dan Richards, DPW Laborer, Mechanic, Crew Chief	\$77,576
Layne Simon, DPW Laborer, Crew Chief	\$79,179
Lonnie Simon, DPW Laborer	\$61,506
Standby, Weekly	\$375

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-62

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

**APPROVAL OF WORKPLACE ALCOHOL & DRUG TESTING CONTRACT –
VALLEY MEDICAL GROUP d/b/a VALLEY PHYSICIAN SERVICES**

WHEREAS, there is a need for a Workplace Alcohol & Drug Testing Contract; and

WHEREAS, Valley Medical Group d/b/a Valley Physician Services has provided the Borough with satisfactory service in 2020; and

WHEREAS, Valley Medical Group has provided the Borough with a proposal for 2021.

WHEREAS, the Chief Financial Officer has attached hereto a certification that adequate funds have been or will be duly budgeted and appropriated to pay for the contract.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the 2021 contract between the Borough of Allendale and the Valley Medical Group for services related to workplace alcohol and drug testing; and

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk be and they are hereby authorized to sign said contract.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-63

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

**AUTHORIZATION FOR ADVERTISEMENT & RECEIPT OF BIDS FOR
2021 SHADE TREE SIDEWALK REPLACEMENT PROJECT**

BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that it hereby authorizes the Acting Municipal Clerk to advertise and receive bids for “2021 Shade Tree Sidewalk Replacement Project” to include removal and replacement of broken borough sidewalks.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/07/2021

RESOLUTION# 21-64

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

**RESOLUTION ADOPTING A FORM REQUIRED TO BE USED FOR THE FILING OF
NOTICES OF TORT CLAIMS AGAINST THE BOROUGH OF ALLENDALE IN
ACCORDANCE WITH THE PROVISIONS OF THE
NEW JERSEY TORT CLAIMS ACT, N.J.S.A. 59:8-6.**

WHEREAS, the New Jersey Tort Claims Act N.J.S.A. 59:8-6 provides that a public entity may adopt a form to be completed by claimants seeking to file a Notice of Tort Claim against the public entity; and

WHEREAS, the Borough of Allendale is a public entity covered by the provisions of the New Jersey Tort Claims Act; and

WHEREAS, the Borough of Allendale deems it advisable, necessary, and in the public interests to adopt a Notice of Tort Claim form in the form set forth in paragraphs 1 and 2 herein.

1. **NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Borough of Allendale, that the attached Notice of Tort Claim form be and hereby is adopted as the official Notice of Tort Claim form for the Borough of Allendale; and

2. **BE IT FURTHER RESOLVED**, that all persons making claims against the Borough of Allendale, pursuant to the New Jersey Tort Claims Act, N.J.S.A. 59:8-1 et seq., be required to complete the form herein adopted as a condition of compliance with the notice requirement of the New Jersey Tort Claims Act.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

Michelle Ryan
Acting Municipal Clerk