

AGENDA  
BOROUGH OF ALLENDALE  
MAYOR AND COUNCIL  
JANUARY 03, 2022  
7:30 P.M.

A Reorganization meeting of the Mayor and Council of the Borough of Allendale will be held on January 03, 2022 beginning at 7:30 p.m. via Zoom video and teleconferencing due to the ongoing COVID-19 pandemic.

The public can join the meeting by taking the following steps:

- **From a computer, tablet or smartphone**, click on or enter website  
<https://zoom.us/j/98676637710?pwd=TWpiZE9aOGdrTUQ3TkExYUhhVbGFiQT09>
- **From a phone**, dial (929) 205-6099 and then enter Access Code: 986 7663 7710.  
\*\*\*Alternate phone numbers to dial: (312) 626-6799; (301) 715-8592  
(346) 248-7799; (669) 900-6833 or (253) 215-8782

*The public is asked to please mute their devices until such time that the public comment portions are held so as not to distract from the business of the meeting.*

- I. CALL TO ORDER
  - A. Open Public Meetings Act Announcement
  - B. Salute to Flag
- II. ROLL CALL
- III. SWEARING IN OF ELECTED OFFICIALS
  - A. Liz Homan, Councilwoman – Sworn in by Mayor-Emeritus Liz White
  - B. Susanne C. Lovisolo, Councilwoman – Sworn in by Mayor Ari Bernstein
- IV. ROLL CALL OF THE 2022 GOVERNING BODY
- V. RESOLUTIONS
  - A. **22-01**/Approve Order of Voting
  - B. **22-02**/Elect Council President
  - C. **22-03**/Approve Time and Place of Mayor and Council Meetings for 2022
  - D. **22-04**/Appoint Borough Professionals
  - E. **22-05**/Confirm Standing Committees
  - F. **22-06**/Appoint Standing Committees
  - G. **22-07**/Appoint Fire Chief and Asst. Fire Chief
  - H. **22-08**/Appoint Fire Official – Kevin Todd
  - I. **22-09**/Appoint Chief of Police – Michael T. Dillon
- VI. SWEARING IN OF CHIEF OF POLICE
- VII. RECOGNITION OF 2022 FIRE DEPARTMENT & AMBULANCE CORPS OFFICERS

FIRE DEPARTMENT:

Robert Policht, Chief  
Dave Baez, Assistant Chief  
Michael Pini, First Captain  
Matthew Hillman, Second Captain

Christopher Rago, First Lieutenant  
Christos Peluso, Second Lieutenant  
Kevin Todd, Fire Official

AGENDA  
BOROUGH OF ALLENDALE  
MAYOR AND COUNCIL  
JANUARY 03, 2022  
7:30 P.M.

AMBULANCE CORPS:

Daryl E. D'Amore-Bottaro, Chief  
Stephanie Pini, Assistant Chief  
Chandrapriya Ramachandran-LoPinto,  
1<sup>st</sup> Lieutenant  
Gregory Fylstra, 2<sup>nd</sup> Lieutenant  
Linda Newton, 3<sup>rd</sup> Lieutenant

Jose Diaz-Hernandez, President  
Denis Murphy, Vice President  
Karen Clark, Recording Secretary  
Linda Morgan, Corresponding Secretary  
Beth Fylstra, Treasurer

VIII. MAYOR'S APPOINTMENTS

- A. Land Use Board Class II – one (1) year
- B. Land Use Board Class III– one (1) year
- C. Land Use Board Class IV – four (4) years
- D. Land Use Board Class IV – four (4) years
- E. Land Use Board Class IV – unexpired term through December 31, 2022
- F. Land Use Board Alternate No. 1 – unexpired term through December 31, 2022
- G. Land Use Board Alternate No. 2 – two (2) years
- H. Library Board of Trustees – five (5) years
- I. Library Board Superintendent Representative – Melissa Duncan

IX. CONSENT AGENDA

Matters listed below are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

- A. **22-10**/Council Appointments –Various Boards
- B. **22-11**/Appoint Full-Time Tax Collector – Gina Wittmaack
- C. **22-12**/Appoint Assessment Search Officer – Michelle Ryan – and Tax Search Officer – Gina Wittmaack
- D. **22-13**/Appoint Fund Commissioners of the Bergen County Municipal Joint Insurance Fund – Ron Kistner and Ari Bernstein
- E. **22-14**/Appoint PACO Officer & Personnel Officer – Ron Kistner – and Anti-Harassment Officer – Michelle Ryan
- F. **22-15**/Appoint Fire Inspectors
- G. **22-16**/Authorize Claims Account/Withdrawal of Borough Funds
- H. **22-17**/Appoint ADA Compliance Officer – Ron Kistner
- I. **22-18**/Adopt By-Laws
- J. **22-19**/Designate Official Newspapers
- K. **22-20**/Authorize Withdrawal of Water Utility Funds
- L. **22-21**/Designate Official Depositories
- M. **22-22**/Authorize Payroll Account/Withdrawal Signatory
- N. **22-23**/Authorize Payments Between Meeting Dates
- O. **22-24**/Adopt 2022 Cash Management Plan
- P. **22-25**/Authorize Telephone/Electronic Transfer of Funds
- Q. **22-26**/Authorize Petty Cash Funds
- R. **22-27**/Approve Interest on Delinquent Taxes
- S. **22-28**/Authorize Annual Tax Sale
- T. **22-29**/Approve Fee for Returned Checks
- U. **22-30**/Authorize Continued Compensation for Borough Employees
- V. **22-31**/Waive Insurance Requirement for Non-Profit Organizations

AGENDA  
BOROUGH OF ALLENDALE  
MAYOR AND COUNCIL  
JANUARY 03, 2022  
7:30 P.M.

- W. **22-32**/Approve Coverage of Quasi-Public Entities by JIF
- X. **22-33**/Appoint Police Chaplain – Fr Michael Allen, Trinity Episcopal Church
- Y. **22-34**/Appoint Zoning Officer – Anthony Hackett
- Z. **22-35**/Appoint Property Maintenance Officer – Mike Limatola
- AA. **22-36**/Adopt Volunteer Tuition Credit Program
- BB. **22-37**/Appoint Administrative Officer – Ron Kistner
- CC. **22-38**/Appoint Allendale Housing, Inc. Board of Trustees
- DD. **22-39**/Appoint Qualified Purchasing Agent – Joe Citro
- EE. **22-40**/Appoint Allendale Senior Housing Board of Trustees – Liz Homan & Ari Bernstein
- FF. **22-41**/Appoint Continuing Disclosure Agent and Independent Registered Municipal Advisor - Phoenix Advisors, LLC
- GG. **22-42**/Appoint Deputy Emergency Management Coordinators – Terry Lawler & Mike Limatola
- HH. **22-43**/Appoint Water Collector – M. Alissa Mayer
- II. **22-44**/Appoint Licensed Water Operator – James Fahey, Suez Water
- JJ. **22-45**/Appoint Acting Municipal Clerk – Michelle Ryan
- KK. **22-46**/Appoint Director of Operations – Ron Kistner
- LL. **22-47**/Appoint Deputy Municipal Clerk – Tatiana Marquis
- MM. **22-48**/Appoint DPW Crew Chiefs – Dan Richards and Rich McDowell
- NN. **22-49**/Appoint Court Officials
- OO. **22-50**/Appoint 9-1-1 System Coordinator – Police Officer Daniel Rosendahl
- PP. **22-51**/Approve 2022 Temporary Budget
- QQ. **22-52**/Authorize Participation in Mutual Aid & Rapid Deployment Force
- RR. **22-53**/Appoint Two Radio Police Dispatchers, Full-Time – Mark Dunn & Christopher Rago
- SS. **22-54**/Approve Change in Custodian of Petty Cash – Mayor & Council Fund – Amanda Bartoloma Richards
- TT. **22-55**/Appoint Affordable Housing Representative – Ron Kistner
- UU. **22-56**/Approve Shared Service Agreement – Licensed Sewer Operator Services – Northwest Bergen County Utilities Authority
- VV. **22-57**/Approve Change in Custodian of Petty Cash – Police Fund – Michael Dillon
- WW. **22-58**/Approve 2022 UPSEU White Collar Unit Salaries
- XX. **22-59**/Award Contract - Janitorial Services 2022- Guy's Maintenance
- YY. **22-60**/Designate Acting Municipal Court Administrator – Sherri D'Alessandro
- ZZ. **22-61**/Approve 2022 Teamsters Local No. 11 Salaries
- AAA. **22-62**/Approve 2022 Workplace Alcohol & Drug Testing Contract – Valley Medical Group
- BBB. **22-63**/Appoint Police Physician – Seena Shekari, DO
- CCC. **22-64**/Adopt Notice of Tort Claim Form
- DDD. **22-65**/Award Contract – As-Needed Snow Plowing & Removal Services- Borough Facilities, January 1, 2022 through December 31, 2022 – OnQue Technologies, Inc.
- EEE. **22-66**/Award Contract – As-Needed Snow Plowing & Removal Services- Borough Roadways, January 1, 2022 through December 31, 2022 – OnQue Technologies, Inc.

AGENDA  
BOROUGH OF ALLENDALE  
MAYOR AND COUNCIL  
JANUARY 03, 2022  
7:30 P.M.

FFF. **22-67**/Appoint Wireless Communications Carriers & Facilities Consultant –  
Hoplite Communications

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

XII. MAYOR'S REPORT & COMMENTS

XIII. COUNCIL COMMITTEE REPORTS & COMMENTS

XIV. STAFF REPORTS & COMMENTS

XV. PUBLIC COMMENTS

Audience members wishing to speak will have a three (3) minute time limit to address the governing body. Large groups are asked to have a spokesperson represent them.

XVI. ADJOURNMENT

Bulletin Board  
Borough Website

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-01**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**APPROVAL OF ORDER OF VOTING**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that order of voting for the Governing Body in 2022 will be as follows:

Councilwoman Homan  
Councilwoman Lovisolo  
Councilman O'Connell  
Councilman O'Toole  
Councilman Sasso  
Councilwoman Wilczynski

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-02**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**ELECTION OF COUNCIL PRESIDENT**

**BE IT RESOLVED** that [REDACTED] is hereby elected President of the Borough Council for the year 2022.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-03**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**APPROVAL OF TIME AND PLACE OF MAYOR & COUNCIL MEETINGS FOR 2022**

**WHEREAS**, the Open Public Meetings Act, NJSA 10-4-18 et seq. took effect on January 19, 1976; and,

**WHEREAS**, the Governing Body desires to be in complete compliance with the requirements and spirit of that act.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body as follows:

1. The schedule listed below of regular meetings of this public body is hereby adopted for the year 2022;
2. A copy of the schedule shall be:
  - a. Posted and maintained through the year on the bulletin board in the Allendale Borough Hall, 500 West Crescent Avenue, Allendale, New Jersey 07401
  - b. Mailed and/or Emailed at no cost to the following newspapers: The Record, Star Ledger and the Ridgewood News
  - c. Filed in the Office of the Borough Clerk
  - d. Mailed to those who have requested same and have prepaid the sum of \$10.00 fixed to cover the cost of providing such notice
  - e. Official action may be taken.

(See copy attached and made a part hereof)

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-03**

**BOROUGH OF ALLENDALE  
MAYOR & COUNCIL 2022 MEETINGS**

*Work Sessions will be held at 7:30 p.m. followed by the Regular Sessions at 8:00 p.m. in the Allendale Municipal Building, 500 West Crescent Avenue, Allendale, New Jersey 07401.*

January	Thursday, January 20
February	Thursday, February 10 Thursday, February 24
March	Thursday, March 10 Thursday, March 24
April	Thursday, April 14 Thursday, April 28
May	Thursday, May 12 Thursday, May 26
June	Thursday, June 16 Thursday, June 30
July	Thursday, July 21
August	Thursday, August 18
September	Thursday, September 8 Thursday, September 22
October	Thursday, October 13 Thursday, October 27
November	Thursday, November 17
December	Thursday, December 1 Thursday, December 15



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-04**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**APPOINTMENT OF BOROUGH PROFESSIONALS**

**WHEREAS**, the Borough of Allendale requires the service of professionals for the calendar year 2022; and,

**WHEREAS**, it is contemplated that the temporary and permanent budgets will contain the necessary appropriations estimated to be reasonably required for each such professional service; and,

**WHEREAS**, the professionals named herein will be required to execute a contract for the services to be rendered which shall set forth the compensation for such services therein; and,

**WHEREAS**, a Certification of availability of funds has been received from the Chief Financial Officer or that such funds will be encumbered by Purchase Order on an as-needed basis pursuant to the provisions of NJAC 5:30-5.4 et seq; and,

**WHEREAS**, in any instance where it is anticipated that the expenditure for each such professional service will exceed the sum of \$17,500 for said calendar year, the named professionals have completed, submitted and filed a Business Entity Certification Disclosure which certifies that the above named persons and/or entities have not made any reportable contributions to any political or candidate committee including (Republicans for Responsible Government, Allendale Republican Club, Allendale Democratic Club, Candidates for Allendale Municipal Government, Bergen County Democratic Organization, Bergen County Republican Organization) in the previous one (1) year, and that the contract will prohibit the above named professionals/business entities from making any reportable contributions through the term of the contract.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale that the following appointments be and they are hereby made for the year:

**BE IT FURTHER RESOLVED** that these contracts are being awarded as a non-fair and open contract, pursuant to the provisions of NJSA 19:44A-20.5;

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-04**

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the determination of value be placed on file with this Resolution.

Animal Control	Tyco Animal Control Service
Appraisal Firms	BBG/Izenberg Appraisal Associates
	Associated Appraisal Group
Affordable Housing Consultant	Clarke Caton Hintz
Bond Counsel	Rogut McCarthy, LLC
Environmental Attorney	Susan Karp, Esq.
Environmental Consultant	RTP Environmental Associates, Inc.
Grant Writer	Bruno Associates
Municipal Auditor	Lerch Vinci and Higgins, LLP
Municipal & Labor Attorney	Wiss & Bouregy
Planner	Burgis Associates
Risk Management Consultant	Eifert, French & Company
Municipal Engineer	Michael Vreeland of the firm
	Van Cleef Engineering
Engineer/Special Projects	Neglia Engineering
Tax Appeal Attorney	Levi J. Kool of the firm Huntington Bailey
Construction Management Consultant	Chuck Tatosian
Engineer/Special DEP Project	Dewberry Engineers Inc.
Special Counsel	Ryan Scerbo
IT Services Consultant	Coban Computers

**BE IT FURTHER RESOLVED** that the compensation for the aforesaid positions to be established by the salary ordinance or the contract for such services which shall be executed by each of the professionals named herein; and,

**BE IT FURTHER RESOLVED** that the aforesaid appointments were made without competitive bidding under the provisions of NJSA 40A:11-5(1)(a) which excepts from competitive bidding Professional Services rendered by persons authorized by law to practice a recognized profession and whose practice is regulated by law; and,

**BE IT FURTHER RESOLVED** that the appropriate Borough Officials be and they are hereby authorized to execute contracts with each of the professionals named herein for the services to be rendered; and,

**BE IT FURTHER RESOLVED** that the compensation to be paid for the professionals named herein shall not exceed the budget appropriation for such services unless properly ordained in accordance with law; and,

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-04**

**BE IT FURTHER RESOLVED** that each of the contracts shall contain a clause of “not to exceed” the total fees without prior written approval of the Governing Body; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be filed with the Borough Clerk and made available for inspection and that a brief notice of the passage thereof be published in The Record within ten days of the passage as required by law.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-05**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**CONFIRMATION OF STANDING COMMITTEES**

**BE IT RESOLVED** that the following Standing Committees shall be appointed by the Mayor:

Finance, Human Resources and Administration

Water, Sewer and Public Utilities

Public Works

Facilities, Parks and Recreation

Land Use and Construction Code

Public Safety

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-06**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisol</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**APPOINTMENT TO STANDING COMMITTEES**

**BE IT RESOLVED** that the first named Council member shall act as Chair of the Committee:

***Finance, Human Resources and Administration***  
Councilwoman Wilczynski and Councilman O'Toole

***Water, Sewer and Public Utilities***  
Councilwoman Homan and Councilwoman Lovisol

***Public Works***  
Councilman O'Connell and Councilwoman Homan

***Facilities, Parks and Recreation***  
Councilman Sasso and Councilwoman Wilczynski

***Land Use and Construction Code***  
Councilwoman Lovisol and Councilman Sasso

***Public Safety***  
Councilman O'Toole and Councilman O'Connell

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-07**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**APPOINTMENT OF FIRE CHIEF AND ASSISTANT FIRE CHIEF**

**BE IT RESOLVED** that the Mayor and Borough Council do hereby confirm the election of the following individuals for the term expiring December 31, 2022:

Robert Policht  
Dave Baez

Fire Chief  
Assistant Fire Chief

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-08**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**APPOINTMENT OF FIRE OFFICIAL**

**BE IT RESOLVED** that the following individual be and is hereby appointed by the Mayor and Council as Fire Official for the Borough of Allendale for the year ending December 31, 2022.

Fire Official – Kevin Todd

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-09**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**APPOINTMENT OF CHIEF OF POLICE**

**WHEREAS**, a vacancy in the position of Chief of Police of the Allendale Police Department occurred on December 31, 2021; and

**WHEREAS**, a promotional process was conducted in accordance with the Code of the Borough of Allendale for eligible officers seeking promotion to said position; and

**WHEREAS**, Michael T. Dillon having attained the highest promotional process score of all such applications.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Allendale, County of Bergen, State of New Jersey that it does hereby appoint Michael T. Dillon as Chief of Police of the Allendale Police Department effective January 1, 2022 at an annual salary of \$160,000 plus longevity; and

**BE IT FURTHER RESOLVED** that the Acting Municipal Clerk, CFO and Borough Attorney are hereby authorized to take such action as to implement this Resolution.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2022.

---

Michelle Ryan  
Acting Municipal Clerk



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-10**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**COUNCIL APPOINTMENTS – VARIOUS BOARDS**

**BE IT RESOLVED** that the following individuals are appointed to the named Board or Commission for the period specified:

**TERM EXPIRES**

**Board of Health**

Heidi Askin

12/31/2024

Nadine Benoit

12/31/2024

**Allendale Volunteer Goose Patrol**

Trish Cellary

12/31/2022

Carlton Frost

12/31/2022

Jen Klemchalk Gill

12/31/2022

John Merchant

12/31/2022

Jim Strauch

12/31/2022

**Marsh Wardens**

Mike Limatola

12/31/2022

Jim Wright

12/31/2022

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-11**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**APPOINTMENT OF TAX COLLECTOR – GINA WITTMACK**

**WHEREAS**, a vacancy in the position of Tax Collector of the Borough of Allendale occurred on December 31, 2021; and

**WHEREAS**, Gina Wittmaack possesses the necessary qualifications and certifications to serve as Tax Collector.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Allendale, County of Bergen, State of New Jersey that it does hereby appoint Gina Wittmaack as Tax Collector of the Borough of Allendale for a four-year term, effective January 1, 2022 through December 31, 2025, at an annual salary of \$68,000; and

**BE IT FURTHER RESOLVED** that the Acting Municipal Clerk, CFO and Borough Attorney are hereby authorized to take such action as to implement this Resolution.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 3, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-12**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**APPOINTMENT OF ASSESSMENT AND TAX SEARCH OFFICERS**

**BE IT RESOLVED** that Michelle Ryan is hereby appointed as Assessment Search Officer of the Borough of Allendale; and,

**BE IT FURTHER RESOLVED** that Gina Wittmaack is hereby appointed as Tax Search Officer of the Borough of Allendale.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-13**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**APPOINTMENT OF FUND COMMISSIONERS OF THE BERGEN COUNTY  
MUNICIPAL JOINT INSURANCE FUND**

**BE IT RESOLVED** that Ron Kistner is appointed as Fund Commissioner of the Bergen County Municipal Joint Insurance Fund for the year 2022; and

**BE IT RESOLVED** that Ari Bernstein is appointed as the Alternate of the Bergen County Municipal Joint Insurance Fund for the year 2022.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-14**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**APPOINTMENT OF PACO OFFICER, PERSONNEL OFFICER  
AND ANTI-HARASSMENT OFFICER**

**BE IT RESOLVED** that Ron Kistner is hereby appointed as Affirmative Action Public Agency Compliance Officer (PACO) in accordance with P.L. 1975 C.127 (N.J.A.C. 17:27) for the year 2022; and,

**BE IT FURTHER RESOLVED** that Ron Kistner is hereby appointed Personnel Officer; and,

**BE IT FURTHER RESOLVED** that Michelle Ryan is hereby appointed as the Anti-Harassment Officer.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-15**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**APPOINTMENT OF FIRE INSPECTORS**

**BE IT RESOLVED** that the following individuals listed below are appointed by the Mayor and Council as Fire Inspectors for the Borough of Allendale for the year 2022:

Kevin Todd #117334  
James Schultz #180149  
Steven Alvarez #109976  
Brian Testino #158410

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-16**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**AUTHORIZATION OF CLAIMS ACCOUNT AND  
WITHDRAWAL OF BOROUGH FUNDS**

**NOW, THEREFORE, BE IT RESOLVED** that the Chief Financial Officer is hereby authorized and directed to maintain in the official depository an account designated as the Borough of Allendale Claims Account; and,

**BE IT FURTHER RESOLVED** that all funds deposited in the account must be withdrawn by proper warrants of the Borough signed by three of the following: the Mayor, the Chief Financial Officer, the Municipal Clerk or Finance Committee Member.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-17**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**APPOINTMENT OF ADA COMPLIANCE OFFICER**

**BE IT RESOLVED** that Ron Kistner is hereby appointed as ADA Compliance Officer for the Borough of Allendale for the year 2022.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-18**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**ADOPTION OF BY-LAWS**

**WHEREAS**, pursuant to the Code of the Borough of Allendale, By-laws, Chapter A276 need to be adopted annually.

**NOW, THEREFORE, BE IT RESOLVED** that the By-laws recorded in the Code of the Borough of Allendale be and they are hereby adopted for the year 2022.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-19**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**DESIGNATION OF OFFICIAL NEWSPAPERS**

**BE IT RESOLVED** that The Record and The Star Ledger be and are hereby designated as the official newspapers of the Borough of Allendale for the year 2022.

**BE IT FURTHER RESOLVED** that notice will also be sent to The Ridgewood News, posted on the Borough's official website and posted on the bulletin board in Borough Hall.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-20**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**AUTHORIZATION FOR WITHDRAWAL OF WATER UTILITY FUNDS**

**BE IT RESOLVED** that all funds of the Water Operating Account or Water Capital Account deposited in the official depositories may be withdrawn by proper warrants of the Borough signed by three of the following: the Mayor, the Chief Financial Officer, the Municipal Clerk, and a member of the Finance Committee except as provided in Resolution 22-22.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-21**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**DESIGNATION OF OFFICIAL DEPOSITORIES**

**BE IT RESOLVED** that Lakeland Bank, J.P. Morgan Chase Bank, and New Jersey Cash Management be designated as official depositories for the Borough funds for the year 2022.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-22**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**AUTHORIZATION OF PAYROLL ACCOUNT**

**BE IT RESOLVED** that the Chief Financial Officer be and she is hereby authorized and directed to maintain in the official depository an account designated as the Borough of Allendale Payroll Account; and,

**BE IT FURTHER RESOLVED** that all funds of the Borough deposited in the account be withdrawn by proper warrants of the Borough signed by the Chief Financial Officer.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-23**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**AUTHORIZATION OF PAYMENTS BETWEEN MEETING DATES**

**WHEREAS**, it becomes necessary at times to issue checks for certain fixed charges which are due on periodic dates, such as County Taxes, Payroll and other miscellaneous items, which dates frequently occur between Council meetings.

**NOW, THEREFORE, BE IT RESOLVED** that the proper Borough Officials be and are hereby authorized to issue and sign checks for payment when such payments become due for ratification at the next following meeting.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-24**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**ADOPTION OF 2022 CASH MANAGEMENT PLAN**

**WHEREAS**, it is in the best interest of the Borough of Allendale to earn additional revenue through the investment and prudent management of its cash receipts; and,

**WHEREAS**, P.L. 1983, Chapter 8 and P.L. 1997, Chapter 148, is an act concerning the Local Fiscal Affairs Law and amends N.J.S.A. 40A:5-2 and N.J.S.A. 40A:5-14; and,

**WHEREAS**, the law requires that each local unit shall adopt a cash management plan.

**NOW, THEREFORE, BE IT RESOLVED** that the following shall constitute the Cash Management Plan for the Borough of Allendale and the Chief Financial Officer shall deposit and manage its funds pursuant to this plan.

(See attached)

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-24**

Cash Management Plan  
Borough of Allendale  
YEAR 2022

**Purpose:**

It is in the best interest of the Borough of Allendale to earn additional revenue through the investment and prudent management of its cash receipts. Public Law 1983, Chapter 8, revised as Public Laws 1997, Chapter 148 is an act concerning the Local Fiscal Affairs Law and amends NJSA 40A:5-14. This law requires that each local unit shall adopt a Cash Management Plan.

The following shall constitute the Cash Management Plan for the Borough of Allendale, which shall deposit and manage its funds pursuant to this Plan.

**Definitions:**

1. Chief Financial Officer shall mean the Chief Financial Officer of the Borough of Allendale.
2. Fiscal Year shall mean the twelve-month period ending December thirty first.
3. Cash Management Plan shall mean that Plan as approved by resolution of the Governing Body of the Borough of Allendale.

**Designation of Depositories:**

At least once each fiscal year at its reorganization meeting, the Governing Body shall by resolution, designate the depositories in accordance with NJSA 40A:5-14.

The official depositories for the Borough of Allendale are as follows:

Lakeland Bank, JP Morgan Chase, and NJCM (New Jersey Cash Management).

**Audit Requirement:**

The Cash Management Plan shall be subject to the annual audit conducted pursuant to NJSA 40A:5-14.

**Authority to Invest-Effect Telephone Transfers and Withdrawal:**

1. The Chief Financial Officer shall make and be responsible for all municipal deposits and investments.
2. The Chief Financial Officer is hereby authorized to effect telephone or electronic transfers for renewal of notes or investments into or out of authorized Borough and Water Utility Accounts.



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-24**

3. All Borough and Water Utility Warrants shall be signed by three of four of the following: the CFO, the Mayor, Municipal Clerk and a member of the Finance committee.
4. The Chief Financial Officer is authorized and directed to maintain an account designated as the Borough of Allendale Payroll Account, and all funds are withdrawn by proper warrants of the Borough signed by the Chief Financial Officer.

**Investment Instrument**

The Chief Financial Officer shall invest at her discretion in any investments as approved by the State of New Jersey, Department of Community Affairs, Division of Local Government Services and in accordance with NJSA 40A:5-15.1. The Borough of Allendale is currently receiving the best investment rates at Lakeland Bank and with Certificates of Deposits.

**Records and Reports**

1. The Chief Financial Officer shall report all investments in accordance with NJSA 40A:5-15.2.
2. At a minimum, the Chief Financial Officer shall:
  - a. Keep a record of all investments.
  - b. Keep a cash position record which reveals, on a daily basis, the status of the Borough's cash in its bank accounts.
  - c. Report investments to the Mayor and Council at regularly scheduled meetings of the Governing Body.
  - d. Report monthly to the Mayor and Council as to the status of cash balances, revenue collection, interest rates and interest earned.

**Cash Flow:**

1. The Chief Financial Officer shall ensure that the Borough's accounting system provides regular information concerning the Borough's cash position and investment performance.
2. All monies shall be turned over to the Chief Financial Officer and deposited in accordance with NJSA 40A:5-15.
3. The Chief Financial Officer is authorized and directed to invest funds of the Borough as the availability of funds permit. In addition, it shall be the responsibility of the Chief Financial Officer to minimize the possibility of idle cash by depositing the Borough's monies in interest bearing accounts wherever practical and in the best interest of the Borough of Allendale.

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-25**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**AUTHORIZATION FOR TELEPHONE TRANSFER/  
ELECTRONIC TRANSFER OF FUNDS**

**BE IT RESOLVED** that M. Alissa Mayer, Chief Financial Officer, is hereby authorized on behalf of the Borough of Allendale to effect telephone/electronic transfers of funds for renewal of notes or investments into or out of authorized Borough and Water Utility Accounts.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-26**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**AUTHORIZATION OF PETTY CASH FUNDS**

**BE IT RESOLVED** that the Chief Financial Officer is hereby authorized to draw current account checks for petty cash to the following individuals in the amounts stated:

Michael Dillon (Police Department)	\$150
Michelle Ryan (Dept. of Public Works)	\$150
M. Alissa Mayer (Finance Department)	\$250
Amanda Bartoloma Richards (Mayor and Council)	\$250

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-27**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**APPROVAL OF INTEREST ON DELINQUENT TAXES**

**BE IT RESOLVED** that interest will be charged at the rate of eight (8%) per cent per annum on the first \$1,500 of all delinquent taxes, assessments and Borough charges and eighteen (18%) per cent of any amounts over \$1,500 delinquency, except that no interest will be charged on taxes for the current quarter if the said taxes are paid within the tenth calendar day following the date upon which the same became payable; and,

**BE IT FURTHER RESOLVED** that the interest rates shall revert to the percentages as aforesaid from the first day of any current quarter unless taxes for the same quarter are paid during the first ten days of such quarter; and,

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be transmitted to the Collector of Taxes forthwith.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-28**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**AUTHORIZATION TO CONDUCT TAX SALE**

**BE IT RESOLVED** that the Governing Body of the Borough of Allendale, County of Bergen, State of New Jersey hereby authorizes the Tax Collector to conduct the annual tax sale for delinquent property taxes and any other municipal charges.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-29**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**APPROVAL OF FEE FOR RETURNED CHECKS**

**WHEREAS**, N.J.S.A. 40:5-18 provides for the imposition of a service charge to be added to any amount owing to the municipality if payment tendered on the account was tendered by a check which was returned for insufficient funds.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Allendale that the Chief Financial Officer is hereby authorized to impose a \$28.00 fee for all returned checks to any General Fund Account and Water Utility Account of the Municipality.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-30**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**AUTHORIZATION FOR CONTINUED COMPENSATION  
FOR BOROUGH EMPLOYEES**

**BE IT RESOLVED** that the Chief Financial Officer be and she is authorized and directed to continue the compensation of Borough employees at previously authorized levels until such time as a resolution is adopted or as stated in a contractual agreement by the Governing Body of the Borough of Allendale setting forth the salaries of Borough employees for the year 2022.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-31**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**WAIVER OF INSURANCE FOR NON-PROFIT ORGANIZATIONS**

**WHEREAS**, the Borough of Allendale, from time to time, authorizes use of public facilities for certain non-profit organizations which do not have insurance coverage; and,

**WHEREAS**, the Borough is willing to permit use of its public facilities to such organizations provided that such use is consistent with the underwriting guidelines of the Borough's insurer.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body that it does hereby agree to waive insurance for the following not-for-profit organizations:

Republican Club  
Democratic Club  
American Legion  
Veterans of Foreign Wars  
Allendale Civic Association  
Allendale Housing, Inc.  
Allendale Senior Housing, Inc.

**BE IT FURTHER RESOLVED** that the waiver of insurance herein shall extend for a period of one (1) year only and must be renewed annually.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-32**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**APPROVAL OF COVERAGE OF QUASI-PUBLIC ENTITIES BY JIF**

**WHEREAS**, the Borough of Allendale is a participating member of the Bergen County Municipal Joint Insurance Fund relative to General Liability and other coverage; and

**WHEREAS**, the “Fund” has adopted certain criteria to distinguish between bona fide municipal activities and other quasi-public entities not sponsored by the municipality and therefore, not subject to coverage by the “Fund”, and

**WHEREAS**, it has been determined that in order to be covered by the “Fund” an organization or activity meet the test that its function is of the type that historically municipalities have undertaken themselves or have provided with insurance coverage and/or is one which advances a bona fide local public purpose on a non-profit basis typically met by local government, the benefits of which are available to the municipality in general; and

**WHEREAS**, the Borough has asked the “Fund” to extend General Liability and non-owned Automobile Liability Coverage to the following entities:

Class I – Allendale Firemen’s Relief Association  
Class I – Allendale Volunteer Firemen’s Association  
Class I – Allendale Exempt Firemen’s Association  
Class I – Allendale Junior Fire Association  
Class I – Allendale Community Emergency Response Team  
Class III – XYZ Senior Citizens  
Class III – Friends of the Library  
Class III – Allendale Historical Society  
Class III – Holiday Observers  
Class III- Allendale Garden Club  
Class III – Allendale Volunteer Goose Patrol  
Class IV – Allendale Recreation Committee  
Class IV – Crestwood Lake Swim Team  
Class IV – Aleooop  
Class IV – Allendale Sports Alliance

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-32**

Class IV – Fell House – Concerned Citizens of Allendale

**WHEREAS**, the Borough wishes to list the following sports program activities that are covered under the Allendale Recreation Committee:

Baseball – 3<sup>rd</sup> grade through 8<sup>th</sup> grade  
Basketball – Kindergarten through 12<sup>th</sup> grade  
Kickball – Kindergarten  
Soccer – Pre-K through 12<sup>th</sup> grade  
Softball – 1<sup>st</sup> grade through 8<sup>th</sup> grade  
T-Ball – 1<sup>st</sup> and 2<sup>nd</sup> grades  
Volleyball – 5<sup>th</sup> grade through 8<sup>th</sup> grade  
Fun with Fitness – 3<sup>rd</sup> grade through 8<sup>th</sup> grade

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Allendale as follows:

It is hereby certified that the above listed organizations exist within the Borough of Allendale as a bona fide charitable, educational, or recreational activity of the municipality and is, in fact an organization that supports and/or provides services to the municipality in general and as such is sponsored or subsidized directly or indirectly by the municipality.

The Borough of Allendale does hereby request that this organization described herein be named as an additional insured for General Liability and Non-owned Automobile Liability Coverage in accordance with the applicable limits and restrictions.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-33**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**APPOINTMENT OF POLICE CHAPLAIN**

**BE IT RESOLVED** that Father Michael Allen of Trinity Episcopal Church in Allendale, New Jersey be and is hereby appointed as Police Chaplains of the Borough of Allendale for the year 2022.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-34**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**APPOINTMENT OF ZONING OFFICER**

**WHEREAS**, the Borough of Allendale is in need of the services of a Zoning Officer.

**NOW, THEREFORE, BE IT RESOLVED** that Anthony Hackett is hereby appointed to the aforementioned position to be effective January 1, 2022 for a term to expire December 31, 2022.

**BE IT FURTHER RESOLVED** that the Mayor, the Chief Financial Officer, Acting Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-35**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**APPOINTMENT OF PROPERTY MAINTENANCE OFFICER**

**WHEREAS**, the Borough of Allendale is in need of the services of a Property Maintenance Officer.

**NOW, THEREFORE, BE IT RESOLVED** that Michael Limatola is hereby appointed to the aforementioned position to be effective January 1, 2022 for a term to expire December 31, 2022.

**BE IT FURTHER RESOLVED** that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-36**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**ADOPTION OF VOLUNTEER TUITION CREDIT PROGRAM**

**WHEREAS**, the Mayor and Council of the Borough of Allendale in the County of Bergen, deems it appropriate to enhance the recruitment of volunteer firefighters and emergency medical volunteers in the Borough of Allendale, and

**WHEREAS**, the State of New Jersey has enacted P.L. 1998, c. 145 which permits municipal governments to allow their firefighting and emergency medical volunteers to take advantage of the Volunteer Tuition Credit Program at no cost to the municipal government.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale in the County of Bergen that the Volunteer Tuition Credit Program as set forth in P.L. 1998, c. 145 is herewith adopted for volunteer firefighters and emergency medical volunteers in the municipality, and

**BE IT FURTHER RESOLVED** that the Municipal Clerk is herewith delegated the responsibility to administer the program and is authorized to enter into all agreements and to maintain files of all documents as may be required under the P.L. 1998, c. 145, a copy of which is herewith made part of this resolution.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-37**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**APPOINTMENT OF ADMINISTRATIVE OFFICER**

**WHEREAS**, Ron Kistner was appointed Administrative Officer of the Borough of Allendale on August 27, 2015 by Resolution 15-251; and,

**WHEREAS**, Ron Kistner has performed all of the necessary functions of the Administrative Officer;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Allendale that Ron Kistner is hereby reappointed Administrative Officer of Allendale pursuant to Code Section 53-48 et. seq. for the one-year term of January 1, 2022 to December 31, 2022; and,

**BE IT FURTHER RESOLVED** that the annual salary for the position of Administrative Officer shall be commensurate with the 2022 Salary Ordinance; and

**BE IT FURTHER RESOLVED** that the Mayor, Chief Financial Officer, Municipal Attorney and Municipal Clerk are authorized to take all appropriate actions so as to implement this resolution.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-38**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**APPOINTMENT OF BOARD OF TRUSTEES  
ALLENDALE HOUSING, INC.**

**WHEREAS**, Allendale Housing, Inc. has been incorporated since September 12, 2008;  
and,

**WHEREAS**, it is necessary to appoint a Board of Trustees; and,

**WHEREAS**, there shall be seven (7) Trustees; six (6) Trustees from the general public and one (1) Trustee from the Council of the Borough of Allendale.

**NOW, THEREFORE, BE IT RESOLVED**, that Mayor Ari Bernstein is appointed as Trustee representing the Municipal Council for a term ending December 31, 2022.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-39**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**APPOINTMENT OF QUALIFIED PURCHASING AGENT**

**BE IT RESOLVED** by the Governing Body that Joseph Citro is hereby appointed as Qualified Purchasing Agent effective through December 31, 2022.

**BE IT FURTHER RESOLVED** that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-40**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**APPOINTMENTS TO ALLENDALE SENIOR HOUSING  
BOARD OF TRUSTEES**

**BE IT RESOLVED** that the following individuals are hereby appointed as representatives to Allendale Senior Housing for the period specified:

NAME

TERM EXPIRES

Liz Homan                      Allendale Senior Housing  
Ari Bernstein                  Allendale Senior Housing

December 31, 2022  
December 31, 2022

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-41**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**APPOINTMENT OF CONTINUING DISCLOSURE AGENT  
AND INDEPENDENT REGISTERED MUNICIPAL ADVISOR**

**WHEREAS**, the Borough of Allendale is in need of a Continuing Disclosure Agent and Independent Registered Municipal Advisor; and

**WHEREAS**, Phoenix Advisors, LLC satisfactorily performed these services in 2021; and

**WHEREAS**, Phoenix Advisors, LLC has submitted a proposal for services in 2022;

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Phoenix Advisors, LLC is hereby appointed as the Continuing Disclosure Agent and Independent Registered Municipal Advisor for the Borough of Allendale for the year 2022;

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-42**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**APPOINTMENT OF DEPUTY EMERGENCY MANAGEMENT COORDINATORS**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Terry Lawler and Mike Limatola shall serve as Deputy Emergency Management Coordinators for a one-year term through December 31, 2022.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-43**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**APPOINTMENT OF WATER COLLECTOR**

**WHEREAS**, the Borough of Allendale is in need of the services of a Water Collector.

**NOW, THEREFORE, BE IT RESOLVED** that M. Alissa Mayer is hereby appointed to the aforementioned position to be effective January 1, 2022 for a term to expire December 31, 2022.

**BE IT FURTHER RESOLVED** that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-44**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**APPOINTMENT OF LICENSED WATER OPERATOR  
OF THE WATER DEPARTMENT**

**BE IT RESOLVED AND NOTED** that pursuant to the current contract with Suez Water (formerly known as United Water), Suez Water has appointed James Fahey as the Licensed Water Operator of the Water Department.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-45**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**APPOINTMENT OF ACTING MUNICIPAL CLERK**

**WHEREAS**, Michelle Ryan as Acting Municipal Clerk in 2021 performed all of the necessary functions of the Municipal Clerk.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Allendale that Michelle Ryan is hereby appointed Acting Municipal Clerk of Allendale for a term of one (1) year commencing January 1, 2022 until December 31, 2022, pursuant to N.J.S.A. 40A:9-133; and,

**BE IT FURTHER RESOLVED** that the aforesaid compensation for the position of Acting Municipal Clerk shall be set forth in the annual salary ordinance and implementing resolutions adopted from year to year; and,

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-46**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**APPOINTMENT OF DIRECTOR OF OPERATIONS**

**WHEREAS**, there is a need to appoint a Director of Operations for the Borough of Allendale.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it does hereby appoint Ron Kistner as Director of Operations.

**BE IT FURTHER RESOLVED** that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-47**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**APPOINTMENT OF DEPUTY MUNICIPAL CLERK**

**WHEREAS**, pursuant to Chapter 53-52.1 of the Code of the Borough of Allendale a Deputy Municipal Clerk shall be appointed for a term of one year commencing on January 1st and terminating December 31<sup>st</sup>; and

**WHEREAS**, Tatiana Marquis satisfactorily preformed all of the necessary functions of the Deputy Clerk in 2021.

**NOW, THEREFORE, BE IT RESOLVED** that Tatiana Marquis is hereby appointed to the position of Deputy Municipal Clerk effective January 1, 2022 for a term to expire December 31, 2022; and

**BE IT FURTHER RESOLVED** that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-48**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**APPOINTMENT OF CREW CHIEFS  
FOR THE DEPARTMENT OF PUBLIC WORKS**

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that the following appointments and corresponding salaries be made:

Dan Richards	Crew Chief	\$12,500 annually
Richard McDowell	Crew Chief	\$6,000 annually

**BE IT FURTHER RESOLVED** that the foregoing appointment and accompanying compensation be made effective as of January 1, 2022, and expire on December 31, 2022.

**BE IT FURTHER RESOLVED** that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-49**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**APPOINTMENT OF COURT OFFICIALS**

**WHEREAS**, the Borough of Allendale requires the professional services of a Prosecutor, Alternate Prosecutor, Public Defender and Alternate Public Defender for the calendar year 2022; and,

**WHEREAS**, it is anticipated that the expenditure for each of such professional services will not exceed the sum of \$17,500 in said calendar year and therefore, the "Pay to Play" Statute and Regulations do not apply to these appointments; and,

**WHEREAS**, the Chief Financial Officer in accordance with the Local Public Contracts Law has duly certified that adequate funds have been or will be appropriated in the 2022 temporary or permanent budget for fees reasonably required by each of such professionals in the appropriate line items in said budget(s).

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Allendale that the following appointments are hereby made:

Municipal Prosecutor: Richard Rosa, Esq., for a term of one year commencing January 1, 2022 until December 31, 2022 and until a successor is appointed and qualified pursuant to N.J.S.A. 2B:25-4a;

Alternate Prosecutor: John Guerin, Esq., for a term of one year commencing January 1, 2022 until December 31, 2022;

Public Defender: Robert Metzdorf, Esq., for a term of one year commencing January 1, 2022 until December 31, 2022 and until a successor is appointed and qualified pursuant to N.J.S.A. 2B:24-4a;

Alternate Public Defender: Louis DeAngelis, Esq., for a term of one year commencing January 1, 2022 until December 31, 2022;

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-49**

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are authorized to execute contracts with each of the said professionals and to take all of the steps necessary to carry this resolution into effect; and,

**BE IT FURTHER RESOLVED** that the foregoing appointments are made without competitive bidding under the provisions of the Local Public Contracts Law which exempts from competitive bidding “professional services” rendered by persons authorized by law to practice a recognized profession and whose practice is regulated by law.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-50**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**APPOINTMENT OF THE BOROUGH'S  
EMERGENCY TELEPHONE SYSTEM COORDINATOR**

**WHEREAS**, the Borough of Allendale is required pursuant to State law and the regulations of the State Department of Treasury to appoint a coordinator for the Borough's emergency telephone 9-1-1 System; and

**WHEREAS**, the municipal coordinator of the 9-1-1 System is responsible for maintaining a plan for enhanced emergency services throughout the Borough and for developing such revisions to the plan as may be necessary for review by the Mayor and Council of the Borough; and

**WHEREAS**, the Borough is empowered by law to appoint and employ professionals, technical advisors and experts as the Borough may determine to be necessary for its efficient operation; and

**WHEREAS**, the Borough has received a written recommendation from Michael T. Dillon, Chief of Police of the Allendale Police Department, requesting the appointment of Police Officer Daniel Rosendahl as the municipal coordinator of the 9-1-1 System; and

**WHEREAS**, the Mayor and Council of the Borough are desirous of appointing Police Officer Daniel Rosendahl to serve as municipal coordinator for the 9-1-1 System in accordance with the requirements and procedures mandated under N.J.S.A. 52: 17C-1 et seq., and N.J.A.C. 17:24-5.1 et seq.,

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, as follows:

1. That Police Officer Daniel Rosendahl of the Allendale Police Department is hereby appointed to serve as the municipal coordinator for the Borough's 9-1-1 System.
2. That Police Officer Daniel Rosendahl shall perform all such duties and carry out all of the responsibilities as set forth in the existing plan for enhanced emergency

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-50**

services throughout the Borough and in accordance with the requirements and procedures mandated under N.J.S.A. 52: 17C-1 et seq, and N.J.A.C. 17:24-5.1 et seq.,

3. That no further action of the Borough shall be required.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-51**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**APPROVAL OF 2022 TEMPORARY BUDGET**

**WHEREAS**, 40A:4-19 Local Budget Act provides that (where any contracts, commitments or payments are to be made prior to the final adoption of the 2022 budget) temporary appropriations be made for the purposes and amounts required in the manner and time therein provided; and,

**WHEREAS**, the date of this resolution is within the first thirty days of 2022; and,

**WHEREAS**, the total appropriations in the 2021 Budget, less appropriations made for capital improvement fund, debt service and relief of the poor (public assistance) are as follows:

General	\$12,887,996
Water Utility	\$ 1,531,879

**WHEREAS**, 26.25 percent of the total appropriations in the 2021 Budget, less appropriations for capital improvement fund, debt service and relief of the poor (public assistance) in the said 2022 Budget is as follows:

General	\$ 3,383,099
Water Utility	\$ 402,118.24

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Allendale, County of Bergen, that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for her records.

(See copy attached)

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-51**

<b>ADMINISTRATION</b>	-
SALARIES & WAGES, ADMINISTRATION	15,048
OTHER EXPENSES - ADMINISTRATION	15,986
<b>MAYOR &amp; COUNCIL</b>	-
OTHER EXPENSES - MAYOR & COUNCIL	1,320
<b>MUNICIPAL CLERK</b>	-
SALARIES & WAGES - MUNICIPAL CLERK	37,074
OTHER EXPENSES - MUNICIPAL CLERK	11,540
<b>FINANCE</b>	-
SALARIES & WAGES - FINANCE	40,510
OTHER EXPENSES - FINANCE	8,593
<b>TAX COLLECTION</b>	-
SALARIES & WAGES - TAX COLLECTION	17,000
OTHER EXPENSES - TAX COLLECTION	3,751
<b>TAX ASSESSMENT</b>	-
SALARIES & WAGES - TAX ASSESSMENT	12,484
OTHER EXPENSES - TAX ASSESSMENT	10,000
<b>LEGAL SERVICES</b>	-
OTHER EXPENSES - LEGAL	23,325
<b>ENGINEERING</b>	-
OTHER EXPENSES - ENGINEERING	15,236



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-51**

<b>PLANNING AND ZONING BOARD</b>	-
SALARIES & WAGES, PLANNING & ZONING	11,798
OTHER EXPENSES, PLANNING & ZONING	1,744
<b>CONSTRUCTION CODE/BUILDING DEPT.</b>	-
SALARIES & WAGES, CONSTRUCTION CODE/BLDG	17,297
OTHER EXPENSES, CONSTRUCTION CODE/BLDG.	6,923
<b>ELECTRICAL INSPECTOR</b>	-
SALARIES & WAGES, ELECTRICAL INSPECTOR	3,605
<b>PLUMBING SUBCODE</b>	-
SALARY & WAGE - PLUMBING SUBCODE	3,126
<b>PROPERTY MAINTENANCE INSPECTOR</b>	-
SALARY & WAGE - PROPERTY MAINTENANCE	4,124
<b>FIRE SUBCODE</b>	-
SALARY & WAGE, FIRE SUBCODE	3,126
<b>INSURANCE - OTHER</b>	-
OTHER EXPENSES - INSURANCE - OTHER	53,283
<b>WORKERS' COMPENSATION</b>	41,128
<b>GROUP INSURANCE</b>	-
OTHER EXPENSES - GROUP INSURANCE	268,810
<b>POLICE</b>	-
SALARY & WAGE - POLICE	698,116
OTHER EXPENSES - POLICE	24,654

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-51**

<b>EMERGENCY MGMT SERVICES</b>	-
SALARY & WAGE - EMERGENCY MGMT SVCS	926
OTHER EXPENSES - EMERGENCY MANAGEMENT	290
<b>FIRE</b>	-
OTHER EXPENSES - FIRE	1,355
<b>FIRE OFFICIAL</b>	-
SALARY & WAGE - FIRE OFFICIAL	4,420
OTHER EXPENSES - FIRE OFFICIAL	5,092
<b>RADIO EQUIPMENT MAINTENANCE</b>	-
OTHER EXPENSES - RADIO EQUIPMENT	1,248
<b>MUNICIPAL PROSECUTOR</b>	-
SALARY & WAGE - MUNICIPAL PROSECUTOR	1,461
<b>STREETS &amp; ROADS</b>	-
SALARY & WAGE - STREETS & ROADS	221,082
OTHER EXPENSES - STREETS & ROADS	12,571
<b>SNOW REMOVAL</b>	-
OTHER EXPENSES - SNOW REMOVAL	59,900
<b>SHADE TREE</b>	-
OTHER EXPENSES - SHADE TREE	2,900
<b>GARBAGE &amp; TRASH REMOVAL</b>	-
OTHER EXPENSES - GARBAGE & TRASH REMOVAL	68,021
<b>MUNICIPAL RECYCLING</b>	-

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-51**

SALARY & WAGE - MUNICIPAL RECYCLING	-
OTHER EXPENSES - MUNICIPAL RECYCLING	31,921
<b>BUILDINGS &amp; GROUNDS</b>	-
OTHER EXPENSES - BUILDINGS & GROUNDS	19,677
<b>BOARD OF HEALTH</b>	-
OTHER EXPENSES - BOARD OF HEALTH	1,800
<b>ANIMAL CONTROL</b>	-
OTHER EXPENSES - ANIMAL CONTROL	1,000
<b>PARKS</b>	-
OTHER EXPENSES - PARKS	2,066
<b>CRESTWOOD</b>	-
OTHER EXPENSES - CRESTWOOD	1,655
<b>ELECTRICITY</b>	-
OTHER EXPENSES - ELECTRICITY	14,471
<b>STREET LIGHTING</b>	16,304
<b>TELEPHONES</b>	-
OTHER EXPENSES - TELEPHONES	16,565
<b>GAS (NATURAL)</b>	-
OTHER EXPENSES - GAS (NATURAL)	20,326
<b>GASOLINE</b>	-
OTHER EXPENSES - GASOLINE	7,164
<b>PUBLIC EMPL RETIREMENT SYSTEM</b>	211,710

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-51**

<b>SOCIAL SECURITY</b>	80,769
<b>POL &amp; FIRE RETIREMENT SYSTEM</b>	608,953
<b>DCRP</b>	1,325
<b>PUBLIC DEFENDER</b>	-
<b>SALARY &amp; WAGE - PUBLIC DEFENDER</b>	200
<hr/>	
<b><i>SUB-TOTAL APPROPRIATIONS WITHIN "CAPS"</i></b>	<b><i>2,764,772</i></b>
 <b><u>OPERATIONS OUTSIDE "CAPS"</u></b>	
<b>N W BERGEN SEWER AUTHORITY</b>	-
<b>OTHER EXPENSES - NW BERGEN SEWER</b>	464,200
<b>LIBRARY</b>	-
<b>OTHER EXPENSES - LIBRARY</b>	150,000
<b>INTERLOCAL WALDWICK WELL BABY</b>	-
<b>OTHER EXPENSE - WALDWICK WELL BABY</b>	-
<b>MUNICIPAL COURT</b>	-
<b>SALARY &amp; WAGE - MUNICIPAL COURT</b>	3,827
<b>OTHER EXPENSES - MUNICIPAL COURT</b>	300
<hr/>	
<b><i>SUB-TOTAL APPROPRIATIONS OUTSIDE "CAPS"</i></b>	<b><i>618,327</i></b>
<hr/>	
<b><i>TOTAL APPROPRIATIONS</i></b>	<b><i>3,383,099</i></b>
<hr/>	

**APPROPRIATIONS EXCLUDED FROM TEMPORARY  
BUDGET**

CAPITAL IMPROVEMENT FUND	45,000
--------------------------	--------

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-51**

PAYMENT OF BOND PRINCIPAL	1,180,000
---------------------------	-----------

PAYMENT OF BOND INTEREST	28,464
--------------------------	--------

---

<b><i>TOTAL APPROPRIATIONS EXCLUDED FROM TEMP</i></b>	
---	--

<b><i>BUDGET</i></b>	<b>1,253,464</b>
----------------------	------------------

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-51**

**BOROUGH OF ALLENDALE WATER UTILITY**

**2022 TEMPORARY BUDGET**

Salaries & Wages	11,000.00
Other Expenses	275,118.00
Purchase of Water	115,000.00
Social Security	1,000.00
<b>Total Appropriations</b>	<b>402,118.00</b>

**Debt Service**

Principal on Bonds	10,000.00
Interest on Bonds	20,000.00
<b>Total Debt Service</b>	<b>30,000.00</b>

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-52**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**AUTHORIZATION TO PARTICIPATE IN BERGEN COUNTY LAW  
ENFORCEMENT MUTUAL AID & RAPID DEPLOYMENT FORCE**

**WHEREAS**, the police departments in Bergen County have a day-to-day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order, and

**WHEREAS**, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms, etc., man-made causes, civil unrest, and civil disobedience such as riot, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, riots, terrorist incidents and bombings, state and national emergencies, and

**WHEREAS**, the Bergen County Police Chief's Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies, and

**WHEREAS**, this Plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4 and N.J.S.A. App. A:9-40.6, and

**WHEREAS**, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property, and

**WHEREAS**, it is also recognized that the Allendale Chief of Police, in accordance with the provisions of N.J.S.A. 40A:14-118 and under the authority of the Bergen County Prosecutor, has the authority to assign officers to a Task Force, Rapid Deployment Team, or Regional SWAT Team operated in conjunction with the Bergen County Prosecutor's Office, and

**WHEREAS**, it is the desire of the Mayor and Council of the Borough of Allendale to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the Plan as submitted by the Bergen County Police Chief's Association.

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-52**

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale that the police Department of the Borough of Allendale under the direction of the Chief of Police, cooperate with the Bergen County Police Chief's Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force, and

**BE IT FURTHER RESOLVED** that a copy of the Resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor, and all municipalities in the County of Bergen.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-53**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**APPOINTMENT OF TWO RADIO POLICE DISPATCHERS, FULL-TIME –  
MARK DUNN & CHRISTOPHER RAGO**

**WHEREAS**, a need for two (2) Radio Police Dispatchers, Full-Time in the Allendale Police Department exists due to resignations; and

**WHEREAS**, Mark Dunn and Christopher Rago each possess the necessary qualifications to be a Radio Police Dispatcher, Full-Time for the Allendale Police Department.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, upon recommendation of the Officer in Charge of the Allendale Police Department, that Mark Dunn be and is hereby appointed as Radio Police Dispatcher, Full-Time of the Allendale Police Department effective January 4, 2022 at an annual salary of \$37,000; and

**BE IT FURTHER RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, upon recommendation of the Officer in Charge of the Allendale Police Department, that Christopher Rago be and is hereby appointed as Radio Police Dispatcher, Full-Time of the Allendale Police Department effective January 4, 2022 at an annual salary of \$38,000; and

**BE IT FURTHER RESOLVED** that the Mayor, the Chief Financial Officer, Acting Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-54**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**APPROVAL OF CHANGE IN CUSTODIAN OF PETTY CASH –  
MAYOR & COUNCIL FUND – AMANDA BARTOLOMA RICHARDS**

**WHEREAS**, Tatiana Marquis was custodian of the Mayor & Council Petty Cash Fund,  
and,

**WHEREAS**, in accordance with N.J.S.A. 40:5-21, the Borough of Allendale is changing  
custodians to Amanda Bartoloma Richards; and

**WHEREAS**, Amanda Bartoloma Richards is bonded in the amount of \$1,000,000 by  
virtue of a surety bond.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of  
Allendale, County of Bergen, New Jersey, hereby authorizes such action and two copies of the  
resolution be filed with the Division of Local Government Services, New Jersey Department of  
Community Affairs for approval.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of  
the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-55**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	- - -	- - -				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**APPOINTMENT OF AFFORDABLE HOUSING  
REPRESENTATIVE – RON KISTNER**

**BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Allendale, County of Bergen, State of New Jersey that Ron Kistner be and is hereby appointed the Affordable Housing Representative for the Borough of Allendale.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-56**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**AUTHORIZATION OF SHARED SERVICE AGREEMENT WITH  
NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY  
FOR NJ LICENSED SEWER OPERATOR SERVICES**

**WHEREAS**, the Borough of Allendale seeks to enter into an agreement with the Northwest Bergen County Utilities Authority to provide Licensed Sewer Operator Services for the period January 1, 2022 to December 31, 2022 pursuant to the terms of the Shared Service Agreement.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby authorized the Mayor and Municipal Clerk to sign a Shared Service Agreement offered through the Northwest Bergen County Utilities Authority (NBCUA) for sewer operator services effective January 1, 2022 until December 31, 2022.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-57**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**CHANGE IN CUSTODIAN OF PETTY CASH –  
POLICE FUND – MICHAEL DILLON**

**WHEREAS**, George Scherb was custodian of the Police Petty Cash Fund, and,

**WHEREAS**, in accordance with N.J.S.A. 40:5-21, the Borough of Allendale is changing custodians to Michael Dillon; and

**WHEREAS**, Michael Dillon is bonded in the amount of \$1,000,000 by virtue of a surety bond.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, New Jersey, hereby authorizes such action and two copies of the resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-58**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**APPROVAL OF 2022 UPSEU SALARY RESOLUTION**

**BE IT RESOLVED** that the following are the salaries for Borough employees for the year 2021. All salaries are retroactive to January 1, 2022.

Carol Savoy, Bookkeeper	\$52,956.36
Linda Garafalo, Land Use Administrative Assistant	46,418.16
Charlotte Zinn, Technical Asst to Building Department, Part-time Hourly	\$28.56
Lisa Crescente, Administrative Secretary, Police	42,264.72
John Rubino, Radio Police Dispatcher, Full-time	41,027.46
Nicholes Biondi, Radio Police Dispatcher, Part-time Hourly	18.36
Michael Schell, Radio Police Dispatcher, Part-time Hourly	18.36
Peggy Timony, Radio Police Dispatcher, Part-time Hourly	20.40
Jared Chichizola, Radio Police Dispatcher, Part-time Hourly	18.36

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

\_\_\_\_\_  
Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-59**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**AWARD OF 2022 JANITORIAL SERVICES CONTRACT -  
GUY'S MAINTENANCE CO., INC.**

**WHEREAS**, the Borough finds the need to contract certain janitorial services; and,

**WHEREAS**, a Request for Quotes for 2022 Janitorial Services was sought by the Borough's Director of Operations on December 7, 2021 with a deadline to submit quotations and pricing by December 21, 2021 at 12 noon; and

**WHEREAS**, one proposal was received from Guy's Maintenance Co., Inc; and

**WHEREAS**, the Chief Financial Officer has attached hereto a certification that adequate funds have been or will be duly budgeted and appropriated to pay for the contract.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that a contract for standard Janitorial Services be awarded to Guy's Maintenance Co., Inc. located at 49 Cherokee Avenue, Allendale, NJ 07401 for the term January 1, 2022 to December 31, 2022, in the amount of \$2,500.00 per month for a total yearly amount of \$30,000.00; and

**BE IT FURTHER RESOLVED** that the Borough also wishes to contract with Guy's Maintenance Co., Inc. for specialty services and COVID-19 additional cleaning/sanitizing on an as-needed basis, not to exceed \$15,000 in total, for the term January 1, 2022 to December 31, 2022, in accordance with the pricing contained in their proposal; and

**BE IT FURTHER RESOLVED** that the Mayor, Borough Clerk and Borough Attorney are hereby authorized to take such action as may be necessary to implement this Resolution, including the execution of an Agreement with Guy's Maintenance Co. for the above services.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-60**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**DESIGNATION OF ACTING MUNICIPAL COURT ADMINISTRATOR**

**WHEREAS**, the Municipal Court of the Borough of Allendale finds it necessary to appoint a person as Acting Court Administrator, part-time, as-needed; and

**WHEREAS**, Sherri D'Alessandro, CMCA, has the appropriate certifications and has been appointed to the position of Municipal Court Administrator in the Borough of Upper Saddle River.

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Borough of Allendale that Sherri D'Alessandro, CMCA, be and is hereby appointed as Acting Court Administrator; and

**BE IT FURTHER RESOLVED**, as required by N.J.S.A. 2B:12-10(b), the pay rate is \$20.00 per hour, not to exceed \$2,000 annually.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-61**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**TEAMSTERS SALARY RESOLUTION**

**BE IT RESOLVED** that the following are the salaries for Borough employees for the year 2022. All salaries are retroactive to January 1, 2022.

Dan Davis, DPW Laborer	\$67,260.07
Ray Frazier, DPW Laborer	\$67,260.07
Richard McDowell, DPW Laborer, Crew Chief	\$73,610.96
Jim Moritz, DPW Laborer	\$67,260.07
John Pasquino, DPW Laborer	\$53,850.19
Dan Richards, DPW Laborer, Mechanic, Crew Chief	\$80,504.57
Layne Simon, DPW Laborer, Crew Chief	\$76,020.00
Lonnie Simon, DPW Laborer	\$63,602.79
Standby, Weekly	\$400

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

\_\_\_\_\_  
Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-62**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**APPROVAL OF WORKPLACE ALCOHOL & DRUG TESTING CONTRACT –  
VALLEY MEDICAL GROUP d/b/a VALLEY PHYSICIAN SERVICES**

**WHEREAS**, there is a need for a Workplace Alcohol & Drug Testing Contract; and

**WHEREAS**, Valley Medical Group d/b/a Valley Physician Services has provided the Borough with satisfactory service in 2021; and

**WHEREAS**, Valley Medical Group has provided the Borough with a proposal for 2022.

**WHEREAS**, the Chief Financial Officer has attached hereto a certification that adequate funds have been or will be duly budgeted and appropriated to pay for the contract.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the 2022 contract between the Borough of Allendale and the Valley Medical Group for services related to workplace alcohol and drug testing in an amount not to exceed \$1,000 through December 31, 2022; and

**BE IT FURTHER RESOLVED** that the Mayor and Acting Municipal Clerk be and they are hereby authorized to sign said contract.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-63**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**APPOINTMENT OF POLICE PHYSICIAN**

**BE IT RESOLVED** that the following physician is hereby designated as the Police Physician for the Borough of Allendale for the year 2022:

Seena Shekari, DO

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-64**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**RESOLUTION ADOPTING A FORM REQUIRED TO BE USED FOR THE FILING OF  
NOTICES OF TORT CLAIMS AGAINST THE BOROUGH OF ALLENDALE IN  
ACCORDANCE WITH THE PROVISIONS OF THE  
NEW JERSEY TORT CLAIMS ACT, N.J.S.A. 59:8-6.**

**WHEREAS**, the New Jersey Tort Claims Act N.J.S.A. 59:8-6 provides that a public entity may adopt a form to be completed by claimants seeking to file a Notice of Tort Claim against the public entity; and

**WHEREAS**, the Borough of Allendale is a public entity covered by the provisions of the New Jersey Tort Claims Act; and

**WHEREAS**, the Borough of Allendale deems it advisable, necessary, and in the public interests to adopt a Notice of Tort Claim form in the form set forth in paragraphs 1 and 2 herein.

1. **NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Borough of Allendale, that the attached Notice of Tort Claim form be and hereby is adopted as the official Notice of Tort Claim form for the Borough of Allendale; and

2. **BE IT FURTHER RESOLVED**, that all persons making claims against the Borough of Allendale, pursuant to the New Jersey Tort Claims Act, N.J.S.A. 59:8-1 et seq., be required to complete the form herein adopted as a condition of compliance with the notice requirement of the New Jersey Tort Claims Act.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-65**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**AWARD CONTRACT FOR AS-NEEDED SNOW PLOWING & REMOVAL SERVICES  
– BOROUGH FACILITIES, JANUARY 1, 2022 THROUGH DECEMBER 31, 2022 -  
ONQUE TECHNOLOGIES, INC.**

**WHEREAS**, one (1) sealed bid was received on November 16, 2021 for the project known as “As Needed Snow Plowing & Removal Services – Borough Facilities, January 1, 2022 through December 31, 2022”; and

**WHEREAS**, the bid documents have been reviewed and it is determined that the bid of ONQUE Technologies Inc. is in compliance as the lowest responsive bidder;

**WHEREAS**, the Governing Body wishes to authorize the contract not to exceed \$17,500.00; and

**WHEREAS**, the Chief Financial Officer has attached hereto a Certification that adequate funds are or will be, duly budgeted to pay for the contract for the above project.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body that it hereby does award a contract for “As Needed Snow Plowing & Removal Services – Borough Facilities, January 1, 2022 through December 31, 2022” to ONQUE Technologies Inc., 297-146 Kinderkamack Road, Suite 101, Oradell, NJ 07649 in an amount not to exceed \$17,500.00 on such further terms and conditions set forth in the contract to be prepared as are acceptable to the Borough and Borough Counsel; and

**BE IT FURTHER RESOLVED** that the Mayor and Municipal Clerk are authorized to sign such contract with ONQUE Technologies Inc. following legal review and approval.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-66**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**AWARD CONTRACT FOR AS-NEEDED SNOW PLOWING & REMOVAL SERVICES  
– BOROUGH ROADWAYS, JANUARY 1, 2022 THROUGH DECEMBER 31, 2022 -  
ONQUE TECHNOLOGIES, INC.**

**WHEREAS**, one (1) sealed bid was received on November 16, 2021 for the project known as “As Needed Snow Plowing & Removal Services – Borough Roadways, January 1, 2022 through December 31, 2022”; and

**WHEREAS**, the bid documents have been reviewed and it is determined that the bid of ONQUE Technologies Inc. is in compliance as the lowest responsive bidder;

**WHEREAS**, the Governing Body wishes to authorize the contract not to exceed \$17,500.00; and

**WHEREAS**, the Chief Financial Officer has attached hereto a Certification that adequate funds are or will be, duly budgeted to pay for the contract for the above project.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body that it hereby does award a contract for “As Needed Snow Plowing & Removal Services – Borough Roadways, January 1, 2022 through December 31, 2022” to ONQUE Technologies Inc., 297-146 Kinderkamack Road, Suite 101, Oradell, NJ 07649 in an amount not to exceed \$17,500.00 on such further terms and conditions set forth in the contract to be prepared as are acceptable to the Borough and Borough Counsel; and

**BE IT FURTHER RESOLVED** that the Mayor and Municipal Clerk are authorized to sign such contract with ONQUE Technologies Inc. following legal review and approval.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-67**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Sasso</b>						
<b>Wilczynski</b>						
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**APPOINTMENT OF 5G WIRELESS COMMUNICATIONS CARRIERS AND  
FACILITIES CONSULTANT - HOPLITE COMMUNICATIONS, LLC**

**WHEREAS**, it is necessary for the Borough of Allendale (the “Municipality”) to retain a Consultant to provide municipal services with regard to the Municipality’s communication carriers as carrier agreements and wireless communications facilities, in particular, the installation of next generation mobile networks in the public right-of-way, are beyond the scope and expertise of professionals normally utilized by the Municipality; and

**WHEREAS**, pursuant to the Municipal Land Use Law, N.J.S.A. 40:55D-53.2, application review and inspection charges shall be limited only to professional charges for review of applications, review and preparation of documents and inspections of developments under construction and review by outside consultants where an application is of a nature beyond the scope of the expertise of the professionals normally utilized by the Municipality; and

**WHEREAS**, the Municipality desires to appoint Hoplite Communications, LLC, with offices at 197 Route 18, Suite 3000, East Brunswick, NJ 08816, as a Consultant to provide municipal services with regard to the Municipality’s communications carriers; and

**WHEREAS**, Consultant has provided a copy of its summary of services, incorporated herein by reference; and

**WHEREAS**, Hoplite Communications will serve as Consultant, also known as “Designee”, at no cost to the Municipality for the term of January 3<sup>rd</sup>, 2022 through December 31<sup>st</sup>, 2022; and

**WHEREAS**, all compensation paid to the Consultant for services rendered to the Municipality will be paid the communications / utility carrier.

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Allendale, County of Bergen and State of New Jersey that Hoplite Communications is hereby appointed as a Consultant to the Municipality to provide municipal services with regard to the Municipality’s communication carriers as set forth in its summary of services referenced herein; and

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/03/2022**

**RESOLUTION# 22-67**

**BE IT FURTHER RESOLVED**, that the Consultant will provide its services to the Municipality at no cost to the Municipality for the term of January 3<sup>rd</sup>, 2022, through December 31, 2022; and

**BE IT FURTHER RESOLVED**, that all services rendered to the Municipality will be paid by the communications / utility carrier; and

**BE IT FURTHER RESOLVED** that the Mayor and Council of the Borough of Allendale hereby authorizes Mayor Ari Bernstein to enter into a contract with Hoplite Communications in accordance with the terms of this resolution herein; and

**BE IT FURTHER RESOLVED**, that this resolution to appoint Consultant is made without competitive bidding in accordance with the Local Public Contracts Law, specifically N.J.S.A. 40A:11-6.1, because the value of the goods or services does not exceed the bidding threshold; and

**BE IT FURTHER RESOLVED**, that the Municipal Clerk be and she is hereby authorized and directed to forward a copy of this resolution to Peter J. Lupo, Esq. of Hoplite Communications LLC, upon its passage; and

**BE IT FURTHER RESOLVED**, that this resolution is available for public inspection in the Allendale Borough clerk's office.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 03, 2022.

---

Michelle Ryan  
Acting Municipal Clerk