



BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
MEETING AGENDA & MATERIALS
THURSDAY, SEPTEMBER 7, 2023
7:30 P.M.

AGENDA
BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
COMBINED WORK AND REGULAR SESSION
SEPTEMBER 7, 2023
7:30 P.M.

A combined Work and Regular Session of the Mayor and Council of the Borough of Allendale will be held in-person on September 7, 2023 beginning at 7:30 pm in the Mayor & Council Chambers at the Allendale Municipal Building, 500 West Crescent Avenue, Allendale, New Jersey 07401.

I. CALL TO ORDER

II. OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

III. ROLL CALL

IV. SALUTE TO FLAG

V. PROCLAMATION: Allendale Senior Living

VI. APPROVAL OF MINUTES – [August 17, 2023 Combined Work & Regular Session](#).

VII. PUBLIC COMMENT ON AGENDA ITEMS ONLY

Those wishing to speak will have a three (3) minute time limit to address the governing body. Large groups are asked to have a spokesperson represent them.

VIII. ADMINISTRATION

- A. Agenda Review
- B. Council Reports
- C. Mayor's Report
- D. Staff Reports

IX. SECOND READING AND PUBLIC HEARING ORDINANCES

The following ordinance published herewith was first read by title only on August 17, 2023 and posted on the bulletin board of the lobby of the municipal building and borough website.

- [ORDINANCE 23-13](#): AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE CHAPTER 26, ENTITLED "ESTABLISHMENT; COMPOSITION; TABLE OF ORGANIZATION; CHIEF OF POLICE; DIRECTOR OF PUBLIC SAFETY; VACANCIES AND DUTIES" OF THE BOROUGH CODE OF THE BOROUGH OF ALLENDALE.

X. CONSENT AGENDA

Matters listed below are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

[RES 23-201](#): AWARD Z+ ARCHITECTS, LLC TO PROVIDE ADDITIONAL ARCHITECTURAL SERVICES – PUBLIC BID PHASE, PERMITTING PHASE & CONSTRUCTION OBSERVATION PHASE FOR THE BOROUGH OF ALLENDALE COMMUNITY RECREATION CENTER.

[RES 23-202](#): AUTHORIZATION OF 2023 CRESTWOOD LAKE SALARIES SUPPLEMENT SIX.

[RES 23-203](#): TAX OVERPAYMENTS.

[RES 23-204](#): CHANGE ORDER NUMBER TWO AND FINAL – MA-20 & MA-21 WEST ALLENDALE AVENUE STREETScape PROJECT PHASE III & IV.

[RES 23-205](#): SEPTEMBER 7, 2023 BILL LIST.

[RES 23-206](#): AUTHORIZATION TO RELEASE OF ESCROW FUNDS – PLOT PLAN/SOIL ESCROW – MARTHA ANN SUTPHIN, 366 PAUL AVE, BLOCK 1301, LOT 13

[RES 23-207](#): A RESOLUTION APPROVING EXECUTION OF A MEMORANDUM OF UNDERSTANDING WITH THE PBA.

[RES 23-208](#): APPOINTMENT OF CROSSING GUARD, P/T, HOURLY, PER DIEM BASIS – PATRICIA ANN MURPHY.

XI. UNFINISHED BUSINESS

XII. NEW BUSINESS

XIII. PUBLIC COMMENTS ON ANY MATTER

Those wishing to speak will have a three (3) minute time limit to address the governing body. Large groups are asked to have a spokesperson represent them.

XIV. ADJOURNMENT

This agenda was prepared as of 09/06/2023 with all available information as of this date. Additional items may be added to this agenda. Final action may be taken on all matters listed or added to this agenda.

**BOROUGH OF ALLENDALE
COUNTY OF BERGEN
STATE OF NEW JERSEY**

ORDINANCE #23-13

**AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE
CHAPTER 26, ENTITLED “ESTABLISHMENT; COMPOSITION; TABLE OF
ORGANIZATION; CHIEF OF POLICE; DIRECTOR OF PUBLIC SAFETY; VACANCIES AND
DUTIES” OF THE BOROUGH CODE OF THE BOROUGH OF ALLENDALE**

BE IT ORDAINED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that § 26-21(A) of Chapter 26, entitled “Establishment; composition; table of organization; Chief of Police; Director of Public Safety; vacancies and duties.”, of the Code of the Borough of Allendale be, and hereby is, amended, supplemented and revised in its entirety to read as follows:

§ 26-21 Establishment; composition; table of organization; Chief of Police; Director of Public Safety; vacancies and duties.

- A. The Police Department of the Borough of Allendale is hereby established and shall consist of the following personnel to be appointed to these positions by the Borough Council in accordance with **§ 26-22**: not more than one Chief of Police or one Director of Public Safety, as the case may be; up to one lieutenant and up to five sergeants, provided however, that effective April 1, 2024, no more than four persons shall be appointed to the position of sergeant; up to one detective; up to twelve patrol officers; and four Class Three Special Law Enforcement Officer (SLEO III) who are retired regular police officers and who may, from time to time, be appointed and shall serve at the pleasure of the governing body for a term not to exceed one year, which officers shall not be members of the regular police force but shall nevertheless be under the control and supervision of the Chief of Police for use solely as school security officers as detailed in N.J.S.A. 40A:14-146.10 et seq., as necessary.
- (1) Designation of the foregoing members shall not make appointment thereto at any time mandatory and vacancies therein may occur from time to time. Special policemen, marshals, police matrons, traffic officers, school traffic officers and police dispatchers authorized by the Council shall not be considered members of the Police Department within the meaning of any provision of N.J.S.A. 40A:14-118 et seq., but shall be subject to the rules of the Department.

**BOROUGH OF ALLENDALE
COUNTY OF BERGEN
STATE OF NEW JERSEY**

ORDINANCE #23-13

- (2) There shall be a review of the Allendale Police Department Table of Organization at least every two years by the Chief of Police or Director of Public Safety, Public Safety Committee and Municipal Attorney to ensure that it meets the needs of the Borough, its residents, businesses and visitors and is in compliance with all relevant statutes and judicial decisions. Failure to conduct such a review shall not render this section invalid.

BE IT FURTHER ORDAINED that, except as modified herein, all other provisions of Chapter 26 shall remain in full force and effect as previously adopted.

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
Lovisolo						
O'Connell						
O'Toole						
Yaccarino						
Daloisio						
Mayor Wilczynski	-----	-----				

I hereby certify the above to be a true copy of an Ordinance adopted by the Governing Body of the Borough of Allendale on September 7, 2023.

Linda Louise Cervino, RMC
Municipal Clerk

Amy Wilczynski
Mayor

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 09/07/2023

RESOLUTION# 23-201

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
Lovisolo						
O'Connell						
O'Toole						
Yaccarino						
Daloisio						
Mayor Wilczynski	-----	-----				

- ☐ Carried
- ☐ Defeated
- ☐ Tabled
- ☐ Approved on Consent
Agenda

**AWARD Z+ ARCHITECTS, LLC TO PROVIDE ADDITIONAL ARCHITECTURAL SERVICES –
PUBLIC BID PHASE, PERMITTING PHASE & CONSTRUCTION OBSERVATION PHASE FOR
THE BOROUGH OF ALLENDALE COMMUNITY RECREATION CENTER**

WHEREAS, the governing body of the Borough of Allendale had retained Michael Scro of Z+ Architects, LLC to provide architectural services for the new Borough Community Recreation Center located at 220 West Crescent Avenue, Block 1005, Lot 20 via Resolution 22-216 on September 8, 2022; and

WHEREAS, on January 5, 2023, the governing body of the Borough of Allendale adopted Resolution 23-04, Appointment of Borough Professional, Z+ Architects, LLC, not to exceed \$25,000.00; and

WHEREAS, on March 23, 2023, the governing body of the Borough of Allendale adopted Resolution 23-111, for Z+ Architects, LLC to provide additional architectural services – Construction Documents for public bid for the Borough of Allendale Community Recreation Center not to exceed \$90,000.00; and

WHEREAS, on June 15, 2023, the governing body of the Borough of Allendale adopted Resolution 23-173, for Z+ Architects, LLC to provide additional architectural services - Building Construction Pad and Revised Bid Set by Z+ Architects, LLC which reflects on the proposal dated June 7, 2023; and

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 09/07/2023

RESOLUTION# 23-201

WHEREAS, there is additional Architectural Services needed for Public Bid Phase, Permitting Phase & Construction Observation Phase by Z+ Architects, LLC, for the Allendale Community Center at 220 West Crescent Avenue, Allendale, New Jersey 07401 which reflects on the proposal dated August 1, 2023; and

WHEREAS, it is not anticipated that the scope and cost of services will exceed One Hundred Sixty Thousand (\$175,000.00) dollars; and

WHEREAS, the services set forth herein shall not exceed the sum of \$175,000.00 unless further approved by resolution of the Governing Body, excluding reimbursable expenses, which shall be billed in addition to the base fee in accordance with the proposal aforesaid; and

WHEREAS, that the fee for such services shall be in accordance with the proposal attached hereto; and

WHEREAS, Z + Architects, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a candidate or candidate committee in the Borough of Allendale in the previous one-year, and that this contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, the governing body of the Borough of Allendale pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Allendale authorizes Michael Scro of Z+ Architects of Allendale, New Jersey to perform additional Architectural Services needed for Public Bid Phase, Permitting Phase & Construction Observation Phase by Z+ Architects, LLC, for the Allendale Community Center at 220 West Crescent Avenue, Allendale, New Jersey 07401.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 7, 2023.

Linda Louise Cervino, RMC
Municipal Clerk

Allendale Community Center

Hours for Bidding, Permitting & Construction Observation

Active Bidding Period		15 Business Days/3 Weeks		
	<u>Jesus</u>	<u>Draftsperson</u>	<u>Mike</u>	<u>Total</u>
hours	38	34	6	78
rate	\$ 165.00	\$ 110.00	\$ 200.00	
total	\$ 6,270.00	\$ 3,740.00	\$ 1,200.00	\$ 11,210.00
Bid Review Period		10 Business Days/2 Weeks		
	<u>Jesus</u>	<u>Draftsperson</u>	<u>Mike</u>	<u>Total</u>
hours	18	4	12	34
rate	\$ 165.00	\$ 110.00	\$ 200.00	
total	\$ 2,970.00	\$ -	\$ 2,400.00	\$ 5,370.00
TOTAL FIXED FEE FOR PUBLIC BID PHASE:				\$ 16,580.00

Construction Observation		12-14 month period		
	<u>Jesus</u>	<u>Draftsperson</u>	<u>Mike</u>	<u>Total</u>
hours - Month 1-3	76	44	35	155
rate	\$ 165.00	\$ 110.00	\$ 200.00	
total - Month 1-3	\$ 12,540.00	\$ 4,840.00	\$ 7,000.00	\$ 24,380.00

Construction Observation		12-14 month period		
	<u>Jesus</u>	<u>Draftsperson</u>	<u>Mike</u>	<u>Total</u>
hours - month 4-12	96	40	16	152
rate	\$ 165.00	\$ 110.00	\$ 200.00	
total - month 4-12	\$ 15,840.00	\$ 4,400.00	\$ 3,200.00	\$ 23,440.00

TOTAL COST OF CONTRACT:				\$ 64,400.00
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Initial_____

August 1, 2023

Mayor Amy Wilczynski
Allendale Borough Hall
500 W. Crescent Ave.
Allendale, NJ 07401

RE: Architectural Services – Public Bid phase, Permitting phase & Construction Observation phase for the Allendale Community Center at 220 W Crescent Ave, Allendale, NJ

Dear Mayor Wilczynski:

With the Public Bid Construction Document Set completed and release of the drawings for bidding is completed, we present you with the outline of the next phases of work specifically related to the Public Bid Process, Permitting Process, and Construction Observation. This new proposal details out the additional work, time and fee that will be required to perform such duties based on the timeline presented to us by the Town Project Representative, Chuck Tatosian.

1. Project Phases

- a. Pre Design Phase - COMPLETED
- b. Schematic Design Phase – COMPLETED
- c. Design Development – COMPLETED
- d. Construction Document Phase – COMPLETED
- e. **Public Bidding Phase**
 - i. Z+ Architects will be available during the 15 business day bidding period to respond to bidders/contractors questions regarding the Public Bid set in order for them to deliver an accurate bid for your project.
 - ii. Z+ Architects will attend the Pre Bid meeting.
 - iii. All inquiries and questions will be submitted per the directive provided to your office and the Town Project Representative. All questions will be responded to within 4 business days in the form of an addendum, after the last day of questions. Z+ WILL NOT field questions or inquiries via phone calls or texts from anyone.
 - iv. During this time, the Project Manager and Town Project Representative only will correspond regarding the status and progress and thus all conversations will be documented.

- v. Z+ Architects will bill the Borough of Allendale 100% of this fixed fee at the commencement of bidding and it is expected that payment will be remitted at the time that the bid is awarded.
- vi. Z+ Architects will be available to attend the bid opening if requested by the client.

f. Permitting Phase

- i. Z+ Architects is not responsible for the delivery or the fee associated with Permitting. This is the responsibility of the General Contractor.
- ii. Z+ Architects will provide clarification to the Construction Official and/or Subcode officials for all items code related to assist in the permitting process.

g. Construction Observation Phase

- i. Once the bid is awarded or Notice to Proceed, the town should schedule a Pre-Construction meeting with the Town Representative, Z+ Architect's Principal & Project Manager and the General Contractor as per noted in the Project Manual. This meeting will kick off the Construction Observation phase of work. This meeting is included in our base fixed fee.
- ii. The Z+ Architects Project Manager will be available 1X per week to meet with the Contractor for the first 12 months of the construction period. This fee is built into the fixed CO fee. **Additional meetings, such as the client requested "Huddle" meeting will be at our hourly rates per person.**
- iii. The Borough of Allendale will be billed on a monthly basis for progress of time spent on this fixed fee phase of work. **Invoices should be approved, resolved and payment remitted with 4 weeks of the date of the invoice.**
- iv. This fixed fee is based on a 12-14 month construction period. If the construction extends past this specific time frame, a change order will be issued by Z+ Architects for the additional Construction Observation hours and fee needed to cover the additional time expected for Construction completion.
- v. Z+ will assist in reviewing and approving Contractor Payment Requisitions.
- vi. Z+ Architects will respond to RFI's in a timely and efficient manner
- vii. Z+ Architects will review and process Shop Drawings.
- viii. Z+ Architects will issue sketches for the GC and/or Building Dept. as required.
- ix. Z+ Architects create Punch List for Substantial Completion.
- x. Z+ Architects will respond to unknown field conditions and client/contractor directed plan changes as additional and the Borough of Allendale will be billed hourly for these additional charges.

- xi. Z+ Architects does not direct nor oversee the selected General Contractors operations. Rather, we remain available to answer field related unknowns and discoveries, address client questions, ideas or thoughts, and observe construction in progress.

2. Compensation

The Client shall pay to the Architect as total compensation for its services the amounts set forth herein as percentage complete on a 30 day cycle:

<i>Public Bid Phase</i>	<i>\$16,580</i>
<i>Construction Observation 12-14 month</i>	<i>\$47,820</i>
<i>TOTAL:</i>	

CLARIFICATIONS

1. This proposal is an agreement between Z+ Architects of 240 W. Crescent Ave, Allendale, NJ (Architect) and Mayor Amy Wilczynski, Borough Of Allendale, 500 W. Crescent Ave, Allendale, NJ. This agreement is valid when agreed to and executed prior to work bidding commencing.
2. Z+ Architects is not liable for damages caused by delays in performance of the services, which, may arise from events beyond its reasonable control.
3. Z+ Architects' liability for this project is limited to the total cost of the project as outlined in this proposal.
4. Services will be billed every 30 days as a percentage of phase completion except where noted above in the Bidding phase.
5. Payment of all invoices are due prior to release of signed and sealed plans or final deliverables. No exceptions will be made to this policy.
6. Colored renderings included in the scope of work as mentioned in Design Development above are limited to exterior concepts. Interior renderings, virtual walk-throughs, and any other use of the 3D model for interior concepts can be provided, as an additional process, at the owner's request.
7. The retainer will be held until the completion of Architectural Services for this project. The retainer will be applied after issuance of the final invoice for the project. Any overage that results will then be refunded back in the form of a check. The retainer will not be applied to any invoices, other than the final invoice. No partial application of the retainer will be made to any invoices.
8. Z+ Architects maintains the intellectual rights to the work, and the designs generated in this process may not be taken to another firm and used by them to create documents

- for construction, without negotiating such with our permission. Should the owner decide to not execute the build of the design, and/or relocate to another property, the design is non-transferrable to another property and/or subsequent owner, without written permission from Z+ Architects.
9. Z+ Architects maintains the right to photograph the project upon completion for promotional use. Z+ always respects the privacy of our clients and will not disclose project details such as client name, location, budget, etc....
 10. Both the Architect and Owner reserve the right to terminate the proposal/contract at will, at any time, for any, and/or no reason.
 11. Should the owner elect to not execute the project for any reason, all work completed to date of that decision remains in full effect and will be duly compensated.
 12. Although unlikely, any dispute between owner and architect will utilize mediation as sole legal recourse in lieu of any other.
 13. Z+ Architects is not responsible for the accuracy of any information provided by others for review and incorporation into the final report.
 14. This proposal does not include civil, mechanical and/or structural engineering services.
 15. Z+ Architects can retain and coordinate with sub consultants, such as a structural engineer, on your behalf. This service will be billed at consultant cost + 15% mark up to cover Z+ staff time to coordinate, draft and/or review.
 16. Payment of invoice is due upon receipt.
 17. All late payments beyond 30 days will be subject to interest charge at the legal rate as set forth by NJ law.
 18. We explicitly do not provide Construction Management services, as this falls under the domain of your selected General Contractor and/or Construction Manager whom you will retain for such services.
 19. The following services are considered additional:
 - Representation at zoning/planning boards, if necessary. If required, preparation for meetings, correspondence with other professionals, etc. will be billed on a time and materials basis (hourly) as per the rates below.
Attendance/representation at meetings will be provided at a fixed \$600/meeting fee, as required.
 - Reimbursable expenses such as printing, copying, travel expenses, express delivery etc. These items will be billed at cost + 10% (to cover employee time to generate) with each invoice.
 20. Additional services will be billed on an hourly basis at the following rates. Any major changes to the Scope of Work as requested by the Owner or due to unforeseen conditions on site will constitute an additional service. Any requested changes that exceed the allotted number of iterations in Schematic Design, or after a design has been approved and a subsequent phase has begun will constitute an additional service. Such work will be executed on an additional time and materials basis at the rates below.
 - Principal/Partner \$200/hr.
 - Senior Project Architect/Manager \$165/hr.
 - Project Architect/Manager \$150/hr.
 - Designer/Draftsperson \$110/hr.



Initial_____

- Administrative \$ 80/hr.

Please kindly sign and return a copy of this proposal to our office. Upon receipt, we will create a standard AIA contract for your review and execution. We look forward to our continued collaboration.

Signed: Mayor Amy Wilczynski, Borough of Allendale

Date

Signed: Michael Scro, Principal, Z+ Architects LLC

Date

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 09/07/2023

RESOLUTION# 23-202

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
Lovisollo						
O'Connell						
O'Toole						
Yaccarino						
Daloisio						
Mayor Wilczynski	-----	-----				

- ☐ Carried
☐ Defeated
☐ Tabled
☐ Approved on Consent
Agenda

**AUTHORIZATION OF 2023 CRESTWOOD LAKE SALARIES
SUPPLEMENT SIX**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that the above salaries are hereby approved for the Crestwood Lake Swim Club 2023 Season.

TITLE	EFFECTIVE DATE	NAME	RATE OF PAY
Life Guard	August 15, 2023	Charles Koenig	\$15.00 per hour

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 7, 2023.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 09/07/2023

RESOLUTION# 23-203

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
Lovisollo						
O'Connell						
O'Toole						
Yaccarino						
Daloisio						
Mayor Wilczynski	-----	-----				

- ☐ Carried
☐ Defeated
☐ Tabled
☐ Approved on Consent
Agenda

TAX OVERPAYMENTS

BE IT RESOLVED by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to issue the following checks on the properties listed below and charge same to Overpayment of 3rd Quarter of 2023 Taxes:

Block/Lot/Qual	Name	Property Location	Amount
906/4	Corelogic Centralized Refunds for Arthue & Dawn Canestrino PO Box 9202 Coppell, TX 75019-9760	56 Myrtle Avenue	\$2,767.05

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 7, 2023.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 09/07/2023

RESOLUTION# 23-204

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
Lovisollo						
O'Connell						
O'Toole						
Yaccarino						
Daloisio						
Mayor Wilczynski	-----	-----				

- ☐ Carried
☐ Defeated
☐ Tabled
☐ Approved on Consent
Agenda

**CHANGE ORDER NUMBER TWO AND FINAL – MA-20 & MA-21
WEST ALLENDALE AVENUE STREETSCAPE PROJECT
PHASE III & IV**

WHEREAS, the Borough Engineer has requested that certain changes are needed for the New Jersey MA-20 & MA-21 West Allendale Streetscape Project, Phase III & IV contract ; and

WHEREAS, a net increase of \$2,507.41 will result from the actual quantities of work measured and performed; and

WHEREAS, the CFO has certified that sufficient funds are available.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that Change Order Number Two resulting in an increase of \$2,507.41, a .64% increase in the original contracted amount, be approved for the New Jersey MA-20 & MA-21 West Allendale Streetscape Project, Phase III & IV contract, resulting in a new contract amount of \$415,633.65.

BE IT FURTHER RESOLVED that Change Order Number One in the increased amount of \$2,507.41 be approved for performance by A.A. Berms, LLC, P.O. Box 180, Bellville, New Jersey 07109.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 7, 2023.

Linda Louise Cervino, RMC
Municipal Clerk

NEW JERSEY DEPARTMENT OF TRANSPORTATION

STATE AID PROJECTS

CHANGE ORDER NUMBER - 2 FINAL

Division of Local Aid and Economic Development

Project	NJ MA-20 MA-21 WEST ALLENDALE STREETSCAPE PROJECT - PHASES III & IV	NEGLIA Project #: ALLEMUN21.010
Municipality	Borough of Allendale	Date: 8/23/2023
County	Bergen	
Contractor	A.A. Berms LLC, PO Box 180, Bellville, NJ 07109	

In accordance with the project Supplementary Specification, the following are changes in the contract.
 Location and Reason for Change (Attach additional sheets if required) -

Supplemental - Additional work areas to be improved
Extra - Additional Work Based on Site Conditions & Per Walkthrough with Administrator
Reduction - Reduction of Unused Quantities

Item No.	Description	Quantity(+/-)	Unit	Price	Amount
BASE BID A					
Extra					
7	Traffic Director, Flagger	45.05	UNIT	\$78.03	\$ 3,515.29
23	Contract Allowance for Unforeseen Conditions	0.54	ALLOW	\$10,000.00	\$ 5,389.00
Total Extra Base Bid A					\$ 8,904.29

BASE BID A					
Reduction					
3	Breakaway Barricades	5.00	UNIT	\$0.01	\$ 0.05
4	Drum	5.00	UNIT	\$0.01	\$ 0.05
5	Traffic Cone	5.00	UNIT	\$0.01	\$ 0.05
6	Construction Signs	17.00	SF	\$0.01	\$ 0.17
8	9" x 18" Concrete Vertical Curb	15.30	LF	\$60.00	\$ 918.00
13	Reset Water Valve Box	3.00	UNIT	\$0.01	\$ 0.03
14	Reset Gas Valve Box	2.00	UNIT	\$0.01	\$ 0.02
18	Traffic Marking Lines, 24"	65.00	LF	\$17.00	\$ 1,105.00
Total Reduction Base Bid A					\$ 2,023.37


BASE BID B					
Reduction					
4	Drum	5.00	UNIT	\$0.01	\$ 0.05
6	Construction Signs	25.00	SF	\$0.01	\$ 0.25
9	9" x 18" Concrete Vertical Curb	20.50	LF	\$60.00	\$ 1,230.00
10	Belgian Block Curb	39.00	LF	\$32.00	\$ 1,248.00
13	Concrete Sidewalk, Reinforced, 6" Thick	7.40	SY	\$100.00	\$ 740.00
14	Reset Existing Casting	1.00	UNIT	\$50.00	\$ 50.00
15	Reset Water Valve Box	8.00	UNIT	\$0.01	\$ 0.08
16	Reset Gas Valve Box	13.00	UNIT	\$0.01	\$ 0.13
20	Traffic Marking Lines, 24"	65.00	LF	\$17.00	\$ 1,105.00
Total Reduction Base Bid B					\$ 4,373.51

Amount of Original Contract	\$ 390,036.11	Extra	\$ 8,904.29
		Supplemental	\$ -
		Reduction	\$ 6,396.88
		Total Change	\$ 2,507.41

Adjusted Amount Based on Change
 Order #1 & #2 Final **\$ 415,633.65**

Change in Contract	\$ 2,507.41	0.64%	Increase	this C.O.
Change in Contract	\$ 25,597.54	6.56%	Increase	to date

[(+) Increase or (-) Decrease]


 (Engineer)


 (Date)

Approved: _____
 (District Manager)
 (Division of Local Aid and
 Economic Development)

 (Presiding Officer)

 (Date)


 (Contractor)

8/23/2023
 (Date)

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 09/07/2023

RESOLUTION# 23-205

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
Lovisolo						
O'Connell						
O'Toole						
Yaccarino						
Daloisio						
Mayor Wilczynski	-----	-----				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

APPROVAL OF SEPTEMBER 7, 2023 LIST OF BILLS

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated September 7, 2023 in the amounts of:

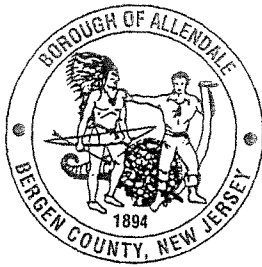
Bill List Numbers SEPTEMBER 7, 2023

Current Fund	\$ 1,098,051.87
Payroll Account	212,556.67
General Capital	46,633.37
Animal Fund	654.00
Grant Fund	
COAH/Housing Trust	
Improvement & Beautification	500.00
Unemployment Fund	
Trust Fund	14,989.10
Water Operating	
Water Capital	

Total	\$ 1,373,385.01
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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 7, 2023.

Linda Louise Cervino, RMC
Municipal Clerk



THE BOROUGH OF ALLENDALE

N E W J E R S E Y

500 WEST CRESCENT AVENUE, ALLENDALE, NJ 07401

WWW.ALLENDALENJ.GOV

OFFICE OF TAX COLLECTOR
OFFICE OF CHIEF FINANCIAL OFFICER

201-818-4400 EXT 205

I, Alison Altano, Chief Financial Officer of the Borough of Allendale, having reviewed the bill list for the Borough, do hereby certify that funds are available in the accounts so designated.

Certified Sept. 7, 2023

Alison Altano
Alison Altano
Chief Financial Officer

BILL LIST For SEPTEMBER 7, 2023

PAYROLL ACCOUNT **\$ 212,556.67**

Borough of Allendale Payroll Fund, Bank Transfer 8/23/2023 **\$ 212,556.67**

Salaries and Wages	\$ 195,789.36
FICA	\$ 13,995.68
LIFE	\$ 118.20
DISABILITY	\$ 2,653.43

TRUST FUND **\$ 7,374.03**

Borough of Allendale Payroll Fund, Bank Transfer 8/23/2023 **\$ 7,374.03**

Cruisers Stipend	\$ 6,850.00
FICA	\$ 524.03

TOTAL **\$ 219,930.70**

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Department: FINANCIAL AUDIT						
2-01-20-135-028	Financial Audit					
L0176	LERCH, VINCI & HIGGINS, LLP	23-01331	2022 AUDIT FEES	9,650.00	0.00	
Department Total: FINANCIAL AUDIT				9,650.00		
CAFR Total:				9,650.00		
Department: STREET LIGHTING						
2-01-31-435-000	STREET LIGHTING					
A0207	ALLENDAL E BROOK ESTATES	23-01385	STREET LIGHTING REIMBURSEMENT	1,404.77	0.00	
Department Total: STREET LIGHTING				1,404.77		
CAFR Total:				1,404.77		
Fund Total:				11,054.77		
Year Total:				11,054.77		
Department: ADMINISTRATION						
3-01-20-100-036	Supplies					
A0385	AMAZON CAPITAL SERVICES	23-01264	Office Snacks	81.94	0.00	
3-01-20-100-042	Dues/Memberships/Subscriptions					
00061	OPTIMUM	23-01310	7/5/23 CABLE/INTERNET 101 NEW	110.74	0.00	
00061	OPTIMUM	23-01342	CABLE BORO, PD, 101 NEW	423.01	0.00	
				533.75		
Department Total: ADMINISTRATION				615.69		
Department: MAYOR & COUNCIL						
3-01-20-110-061	Information Technology					
H0047	HOMAN, ELIZABETH	23-01379	REIMBURSE 365 SUBSCR FEE	74.63	0.00	
Department Total: MAYOR & COUNCIL				74.63		
Department: MUNICIPAL CLERK						
3-01-20-120-021	Advertising					
N0025	NORTH JERSEY MEDIA GROUP	23-01149	ADVERTISING JULY 2023	58.96	0.00	
3-01-20-120-034	Documents & Codification					
G0005	GENERAL CODE PUBLISHERS	23-01383	eCode360 Annual Maintenance	1,195.00	0.00	
Department Total: MUNICIPAL CLERK				1,253.96		

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Department: FINANCE						
3-01-20-130-036	Supplies					
S0075	STAPLES ADVANTAGE	23-01253	SUPPLIES	408.81	0.00	
3-01-20-130-044	Training					
I0005	INSTITUTE FOR PROFESSIONAL DEV	23-01273	A Altano CEU Webinar	50.00	0.00	
I0005	INSTITUTE FOR PROFESSIONAL DEV	23-01274	A Altano CEU Webinar	50.00	0.00	
I0005	INSTITUTE FOR PROFESSIONAL DEV	23-01275	A Altano CEU Webinar	50.00	0.00	
R0070	RUTGERS CENTER FOR GOV'T SER.	23-01332	QPA Exam Review Course	575.00	0.00	
				725.00		
3-01-20-130-098	Payroll Charges					
I0092	INFINISOURCE, INC.	23-01380	BI-WEEKLY PAYROLL 8/25/23	540.93	0.00	
	Department Total: FINANCE			1,674.74		
Department: TAX COLLECTION						
3-01-20-145-044	Training/Education					
I0005	INSTITUTE FOR PROFESSIONAL DEV	23-01335	Tax Sale Refresher Webinar	50.00	0.00	
	Department Total: TAX COLLECTION			50.00		
	CAFR Total:			3,669.02		
Department: LAND USE BOARD						
3-01-21-180-021	Advertising					
N0025	NORTH JERSEY MEDIA GROUP	23-01149	ADVERTISING JULY 2023	31.24	0.00	
	Department Total: LAND USE BOARD			31.24		
	CAFR Total:			31.24		
Department: INSURANCE - OTHER						
3-01-23-210-224	Police Accident/Crossing Guards					
E0124	EIFERT FRENCH & COMPANY INC	23-01381	POLICE ACCIDENT POLICY	396.00	0.00	
	Department Total: INSURANCE - OTHER			396.00		
Department: GROUP INSURANCE						
3-01-23-220-227	Health Benefits					
B0369	BOROUGH OF ALLENDALE - SHBP	23-01384	HEALTH BILLS SEPTEMBER 2023	109,747.56	0.00	
3-01-23-220-228	Dental					
G0276	GENTE	23-01333	DENTAL COBRA ADMIN FEE	50.00	0.00	

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
3-01-23-220-231	Health Benefits - Reimbursements					
S0229 SHANLEY, BARBARA		23-01326	REIMBURSE HEALTH JULY 2023	475.82	0.00	
	Department Total: GROUP INSURANCE			110,273.38		
	CAFR Total:			110,669.38		
Department: POLICE						
3-01-25-240-036	Supplies					
L0115 LINCARE		23-01377	Oxygen Bottle Refills	36.00	0.00	
3-01-25-240-042	Dues/Memberships/Subscriptions					
P0254 PMC Associates		23-01122	Netcloud Subscription-Routers	817.92	0.00	
3-01-25-240-043	Clothing					
A0385 AMAZON CAPITAL SERVICES		23-01277	CLOTHING ALLOWANCE HILLGARDNER	64.99	0.00	
3-01-25-240-044	Education/Training					
R0261 RELOADERZ NJ, LLC		23-01282	LEO Range Qualifications	60.00	0.00	
A0385 AMAZON CAPITAL SERVICES		23-01288	Padlock for Firearms Trailer	30.42	0.00	
B0390 BLOODGOOD LAW ENFORCEMENT		23-01350	Officer Continuing Education	298.00	0.00	
N0230 NAFTO		23-01351	Officer Continuing Education	350.00	0.00	
S0335 SIG SAUER		23-01362	Training course	660.00	0.00	
				<u>1,398.42</u>		
3-01-25-240-052	Equipment Maintenance					
T0193 TMDE CALIBRATION LABS, INC		23-01285	RADAR CALIBRATION	400.00	0.00	
A0340 A T & T MOBILITY		23-01286	Monthly Statement 6/22-7/21/23	394.40	0.00	
M0241 MUNICIPAL CAPITAL CORPORATION		23-01301	Copier Lease	215.00	0.00	
A0230 ATLANTIC BUSINESS PRODUCTS		23-01302	Customer Acct 29821	46.50	0.00	
A0252 ALL TRAFFIC SOLUTIONS		23-01314	variable message board parts	35.00	0.00	
C0016 CERTIFIED SPEEDOMETER		23-01352	Vehicle Speedometer Calibrated	165.00	0.00	
P0268 PRISTINE PROPRTY POWER WASHING		23-01361	Power Washing of Police HQ	800.00	0.00	
				<u>2,055.90</u>		
3-01-25-240-058	Equipment Purchases					
M0253 MOTOROLA SOLUTIONS, INC		23-00856	Batteries for Portable Radios	304.80	0.00	
R0002 RALPH, V.E. & SON, INC.		23-01090	SLEO Emergency Medical Suppl	1,053.55	0.00	
H0014 HOME HARDWARE, INC.		23-01278	Chain - W Cres Underpass Gate	11.90	0.00	
A0385 AMAZON CAPITAL SERVICES		23-01348	Jump Pack for PD Vehicles	142.99	0.00	
				<u>1,513.24</u>		
3-01-25-240-063	Miscellaneous					
S0425 STATE TOXICOLOGY LABORATORY		23-01296	Random Drug Test	45.00	0.00	
3-01-25-240-102	Vehicle Repairs					
P0190 P & A AUTO PARTS		23-01357	Vehicle Parts for Fleet Units	1,717.03	0.00	
B0250 BERGEN TIRE OF MAHWAH		23-01372	Tires for Unit 206	733.80	0.00	
				<u>2,450.83</u>		
3-01-25-240-103	Communication Components					
E0117 ESS INC		23-01355	Service Agreement 08/01-08/31	1,045.00	0.00	

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
3-01-25-240-120	Police Accreditation					
H1079 HACKENSACK MERIDIAN WORKS		23-01315	Crossing Guard Medical Exams	500.00	0.00	
3-01-25-240-121	Purchase of Police Car					
A0334 ADVANCED GRAPHIX, INC.		23-01354	New Vehicle Decals - Unit 219	732.00	0.00	
Department Total: POLICE				10,659.30		
Department: EMERGENCY MGMT SERVICES						
3-01-25-252-030	9-1-1 Services					
N0009 VERIZON		23-01283	Acct #357-035-097-0001-73	40.78	0.00	
3-01-25-252-058	Equipment					
A0385 AMAZON CAPITAL SERVICES		23-01300	New Hire Uniform/Equip storage	67.99	0.00	
A0340 A T & T MOBILITY		23-01353	Account #287310191624	38.24	0.00	
				<u>106.23</u>		
Department Total: EMERGENCY MGMT SERVICES				147.01		
Department: FIRE						
3-01-25-255-023	Printing & Stationery					
I0090 IMPRESSIVE PRINTING, INC.		23-01317	FD Call Sheet Printing	55.02	0.00	
3-01-25-255-036	Supplies					
L0100 LIFESAVERS, INC.		23-01175	Defibrillator Pads for FD	89.50	0.00	
A0385 AMAZON CAPITAL SERVICES		23-01320	Misc Supplies for AFD	362.47	0.00	
				<u>451.97</u>		
3-01-25-255-042	Dues/Subscriptions/Memberships					
E0130 ESO SOLUTIONS, INC.		23-01199	Fire Reporting Software	556.00	0.00	
3-01-25-255-044	Training/Education					
R0260 RESCUE PRODUCTS INT'L INC.		23-01191	Confined Space Training	1,000.00	0.00	
E0130 ESO SOLUTIONS, INC.		23-01199	Fire Reporting Software	500.00	0.00	
F0099 1ST RESPONDER NEWSPAPER		23-01324	2023 Subscription	35.00	0.00	
				<u>1,535.00</u>		
3-01-25-255-053	Equipment Maintenance					
E0107 ESI EQUIPMENT, INC		23-01192	Annual PM of Rescue Tools	162.00	0.00	
E0130 ESO SOLUTIONS, INC.		23-01199	Fire Reporting Software	577.00	0.00	
				<u>739.00</u>		
3-01-25-255-058	Equipment Purchases					
A0385 AMAZON CAPITAL SERVICES		23-01316	Gear Accessories & Camera FD	303.47	0.00	
B0291 BECKET SERVICES LLC		23-01318	Lighting Upgrades at Firehouse	571.81	0.00	
				<u>875.28</u>		
3-01-25-255-102	Vehicle Repairs					
E0087 10-75 EMERGENCY LIGHTING,LLC		23-00760	Replace Battery Charger 932	760.10	0.00	
M0073 MAHWAH FORD		23-01123	Replace Rear Window on 952	470.20	0.00	
B0388 BLAZE EMERGENCY EQUIP CO LLC		23-01168	Preventative Maintenance - 935	2,090.00	0.00	

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
3-01-25-255-102	Vehicle Repairs		Continued			
B0388	BLAZE EMERGENCY EQUIP CO LLC	23-01169	Preventative Maintenance - 932	<u>2,136.37</u>	0.00	
				5,456.67		
3-01-25-255-192	Cell Phone					
V0090	VERIZON	23-01287	June 24-July 23, 2023 cellular	199.02	0.00	
3-01-25-255-193	Cable/Internet					
V0090	VERIZON	23-01171	Firehouse Internet July 2023	144.00	0.00	
00061	OPTIMUM	23-01325	Optimum Serv 8/8/23 - 9/7/23	<u>165.56</u>	0.00	
				309.56		
	Department Total: FIRE			10,177.52		
	CAFR Total:			20,983.83		
Department: STREETS & ROADS						
3-01-26-290-036	Supplies					
T0245	TIRE AND RUBBER INC (TYREX)	23-01290		140.00	0.00	
J0090	JOHN M ELLSWORTH CO., INC	23-01295	07/12/23 DPW SUPPLIES	913.45	0.00	
S0458	SHARE CORPORATION	23-01306	8/7/23 DPW SHOP SUPPLIES	478.57	0.00	
N0005	NATIONAL LAWN EQUIPMENT SALES	23-01308	7/6/23 DPW- SUPPLIES	143.20	0.00	
S0381	SITEONE LANDSCAPE SUPPLY, LLC	23-01313	07/17/23 Landscape Supplies	265.46	0.00	
C0497	CONQUEST CONSTRUCTION INC	23-01340	08/24/23 DPW-Catch Basin	3,900.00	0.00	
P0190	P & A AUTO PARTS	23-01349	JULY 2023 DPW - SUPPLIES	674.48	0.00	
B0291	BECKET SERVICES LLC	23-01371	DPW- Crestwood	335.00	0.00	
H0188	HIGH MOUNTAIN LANDSCAPING, INC	23-01376	MULCH & WEED CONTROL	<u>3,400.00</u>	0.00	
				10,250.16		
	Department Total: STREETS & ROADS			10,250.16		
Department: GARBAGE & TRASH REMOVAL						
3-01-26-305-029	Scavenger					
S0266	SUBURBAN DISPOSAL INC	23-01304	TRASH/RECYCLING JULY, 2023	26,416.67	0.00	
3-01-26-305-085	Disposal Fees					
S0266	SUBURBAN DISPOSAL INC	23-01304	TRASH/RECYCLING JULY, 2023	550.00	0.00	
S0266	SUBURBAN DISPOSAL INC	23-01305	TRASH/RECYCLING JULY 2023	<u>17,127.00</u>	0.00	
				17,677.00		
	Department Total: GARBAGE & TRASH REMOVAL			44,093.67		
Department: MUNICIPAL RECYCLING						
3-01-26-306-029	Scavenger					
R0254	ROCKLAND COUNTY SOLID WASTE	23-01284	7/16/23thru7/31/23 Recycling	453.60	0.00	
S0266	SUBURBAN DISPOSAL INC	23-01304	TRASH/RECYCLING JULY, 2023	13,000.00	0.00	
R0254	ROCKLAND COUNTY SOLID WASTE	23-01378	08/15/23 RECYCLING & DISPOSAL	<u>483.12</u>	0.00	
				13,936.72		
	Department Total: MUNICIPAL RECYCLING			13,936.72		

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Department: BUILDINGS & GROUNDS						
3-01-26-310-024	Building Maintenance					
G0204	GARDEN STATE WINDOW CLEANING	23-01280	08-01-23 Building Maintance	260.00	0.00	
S0245	SLADE ELEVATOR	23-01312	QUARTERLY ELEVATOR MAINTENANCE	<u>149.51</u>	0.00	
				409.51		
3-01-26-310-036	Supplies					
A0010	ACCURATE SECURITY COMPANY	23-01297	5/15/23 DPW Boro Garage Door	255.00	0.00	
S0276	JASON J. SZAPKA	23-01307	6/29/23 DPW - SHOP LIGHT	930.60	0.00	
F0011	FELDMAN BROTHERS	23-01319	7/31/23 Electrical Work	1,353.52	0.00	
T0126	TREASURER-STATE OF NJ	23-01370	23-24 Pesticide License	80.00	0.00	
B0291	BECKET SERVICES LLC	23-01371	DPW- Crestwood	<u>462.00</u>	0.00	
				3,081.12		
3-01-26-310-063	Miscellaneous					
T0243	TULPEHOCKEN SPRING WATER LLC	23-01294	WATER DELIVERIES JULY 2023	140.57	0.00	
D0154	DAVIS CARBURETOR & ELECTRIC	23-01309	07/31/23 GENERATOR BLDG&GRNDS	350.00	0.00	
T0205	TRUGREEN LP	23-01322	TURF PROGRAM 6/20/23	1,661.50	0.00	
G0254	GUARDIAN SECURITY TECHNOLOGIES	23-01323	8/1/23 BOROUGH HALL - ALARM	<u>90.00</u>	0.00	
				2,242.07		
3-01-26-310-166	Landscape Supplies					
H0188	HIGH MOUNTAIN LANDSCAPING, INC	23-01375	LAWN MAINT JULY/AUGUST 2023	2,888.88	0.00	
	Department Total: BUILDINGS & GROUNDS			8,621.58		
	CAFR Total:			76,902.13		
Department: ANIMAL CONTROL						
3-01-27-340-029	Animal Control					
C0383	COPPOLA, JAMES	23-01265	REMOVE BEES NEST AT FIREHOUSE	250.00	0.00	
	Department Total: ANIMAL CONTROL			250.00		
	CAFR Total:			250.00		
Department: PARKS						
3-01-28-370-036	Supplies					
P0195	PIONEER MANUFACTURING CO., INC	23-01292		2,125.34	0.00	
N0005	NATIONAL LAWN EQUIPMENT SALES	23-01308	7/6/23 DPW- SUPPLIES	431.97	0.00	
H0014	HOME HARDWARE, INC.	23-01346	08/14/23 PARKS - SUPPLIES	<u>47.91</u>	0.00	
				2,605.22		
3-01-28-370-063	Miscellaneous					
T0205	TRUGREEN LP	23-01322	TURF PROGRAM 6/20/23	1,661.50	0.00	
	Department Total: PARKS			4,266.72		
Department: CRESTWOOD						
3-01-28-371-026	Equipment Maintenance/Repairs					
B0291	BECKET SERVICES LLC	23-01371	DPW- Crestwood	250.00	0.00	

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
3-01-28-371-031	Chemical & Testing					
A0237	AGRA ENVIRONMENTAL LAB SERVICE	23-01289	Crestwood- Chemical/Testing	2,430.00	0.00	
A0075	AQUARIUS IRRIGATION SUPPLY INC	23-01291	04/18/23 CRESTWOOD LK-TESTING	<u>529.76</u>	0.00	
				2,959.76		
3-01-28-371-036	Supplies					
B0291	BECKET SERVICES LLC	23-01281	08-01-23 Crestwood	260.00	0.00	
B0347	BUCKMAN'S INC.	23-01298	7/24/23 CHEMICAL & TESTING	6,037.94	0.00	
S0381	SITEONE LANDSCAPE SUPPLY, LLC	23-01313	07/17/23 Landscape Supplies	1,005.06	0.00	
I0086	IDESIGN CREATIVE SERVICES LLC	23-01321	07/15/23 Crestwood lk-supplies	206.00	0.00	
A0385	AMAZON CAPITAL SERVICES	23-01329	Crestwood Lake	<u>19.98</u>	0.00	
				7,528.98		
3-01-28-371-063	Miscellaneous					
I0094	INTERSTATE COMMERCIAL SVC INC	23-01293	06/07/23 CRESTWOOD LAKE	250.00	0.00	
	Department Total: CRESTWOOD			10,988.74		
	CAFR Total:			15,255.46		
Department: ELECTRICITY						
3-01-31-430-078	Buildings & Grounds					
R0027	ROCKLAND ELECTRIC COMPANY	23-01345	CURRENT ELEC BILLS	31.62	0.00	
	Department Total: ELECTRICITY			31.62		
Department: STREET LIGHTING						
3-01-31-435-000	STREET LIGHTING					
R0027	ROCKLAND ELECTRIC COMPANY	23-01345	CURRENT ELEC BILLS	601.44	0.00	
	Department Total: STREET LIGHTING			601.44		
Department: TELEPHONES						
3-01-31-440-190	Telephone					
N0009	VERIZON	23-01343	ELEVATOR PHONE PD & BORO	76.56	0.00	
N0009	VERIZON	23-01344	PHONE PD/FD 8/16-9/15/23	1,700.86	0.00	
A0061	A T & T CORP	23-01382	LONG DISTANCE CHRGS 8/22/23	<u>43.25</u>	0.00	
				1,820.67		
	Department Total: TELEPHONES			1,820.67		
Department: GAS (NATURAL)						
3-01-31-446-073	Gas Heat					
P0023	PUBLIC SERVICE ELEC & GAS CO.	23-01386	CURRENT GAS CHARGES	406.16	0.00	
	Department Total: GAS (NATURAL)			406.16		

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Department: GASOLINE						
3-01-31-460-080 R0165	Gasoline RACHLES/MICHELE'S OIL CO.	23-01374	DIESEL & GAS DELIVERY 8/2023	2,792.80	0.00	
3-01-31-460-081 R0165	Diesel RACHLES/MICHELE'S OIL CO.	23-01311	7/19/23 DIESEL & GAS DELIVERY	3,944.68	0.00	
R0165	RACHLES/MICHELE'S OIL CO.	23-01374	DIESEL & GAS DELIVERY 8/2023	<u>1,044.10</u>	0.00	
				4,988.78		
	Department Total: GASOLINE			7,781.58		
	CAFR Total:			10,641.47		
Department: REGIONAL SCHOOL TAX PAYABLE						
3-01-55-605-000 N0024	REGIONAL SCHOOL TAX PAYABLE NORTHERN HIGHLANDS REGIONAL HS	23-01336	School Tax Levy-September 2023	845,827.52	0.00	
	Department Total: REGIONAL SCHOOL TAX PAYABLE			845,827.52		
Department: TAX OVERPAYMENTS						
3-01-55-608-000 C0522	TAX OVERPAYMENTS CORELOGIC CENTRALIZED REFUNDS	23-01276	3Q 2023 Overpayment Refund	2,767.05	0.00	
	Department Total: TAX OVERPAYMENTS			2,767.05		
	CAFR Total:			848,594.57		
	Fund Total:			1,086,997.10		
	Year Total:			1,086,997.10		
Department: ORDINANCE 19-06						
C-04-55-929-803 A0349	Document Scanning ACCU SCAN	23-01328	ARCHIVE FILE SCANNING	2,964.49	0.00	
	Department Total: ORDINANCE 19-06			2,964.49		
Department: ORDINANCE 20-08						
C-04-55-930-402 A0349	Records Management System ACCU SCAN	23-01328	ARCHIVE FILE SCANNING	9,338.44	0.00	
C-04-55-930-553 B0291	Building Improvements BECKET SERVICES LLC	23-01318	Lighting Upgrades at Firehouse	278.19	0.00	
	Department Total: ORDINANCE 20-08			9,616.63		
Department: ORDINANCE 21-11						
C-04-55-932-222 A0225	Body Armor and other Protective Equip. ATLANTIC TACTICAL OF NJ	23-00854	Body Armor-Moore Kellogg Forde	4,561.20	0.00	
	Department Total: ORDINANCE 21-11			4,561.20		

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Department: ORDINANCE 23-09						
C-04-55-934-202 S0395	Replacement UPS SHI INTERNATIONAL CORP.	23-00996	Uninterrupted Pwr Supply PD HQ	29,491.05	0.00	
	Department Total: ORDINANCE 23-09			29,491.05		
	CAFR Total:			46,633.37		
	Fund Total:			46,633.37		
	Year Total:			46,633.37		
CAFR: DOG FUND EXPENDITURES						
Department: NON BUDGET EXPENDITURES						
D-12-55-870-003 M0016	Licenses, Tags MGL PRINTING SOLUTIONS	23-01014	2024 Dog & Cat Tags	654.00	0.00	
	Department Total: NON BUDGET EXPENDITURES			654.00		
	CAFR Total: DOG FUND EXPENDITURES			654.00		
	Fund Total:			654.00		
	Year Total:			654.00		
Fund: IMPROVEMENT & BEAUTIFICATION						
Department: NON BUDGET EXPENDITURES						
I-23-55-940-009 T0252	Crestwood Lake Donations TWO FLOORS PRODUCTIONS LLC	23-01334	Crestwood Concert 8/27/23	500.00	0.00	
	Department Total: NON BUDGET EXPENDITURES			500.00		
	CAFR Total:			500.00		
	Fund Total: IMPROVEMENT & BEAUTIFICATION			500.00		
	Year Total:			500.00		
Fund: TRUST FUND						
Department: NON BUDGET EXPENDITURES						
T-14-55-920-001 S0325	Escrow Expenditures SUTPHIN, MARTHA	23-01330	RETURN OF ESCROW FUNDS	2,235.25	0.00	
T-14-55-920-005 A0309	Police Expenditures AVS TECHNOLOGY	23-01366	Camera - APD Wellness Room	892.57	0.00	
	Department Total: NON BUDGET EXPENDITURES			3,127.82		
	CAFR Total:			3,127.82		
	Fund Total: TRUST FUND			3,127.82		
	Year Total:			3,127.82		
Total Charged Lines: 174				Total List Amount: 1,148,967.06	Total Void Amount: 0.00	

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	2-01	11,054.77	0.00	11,054.77	0.00	0.00	11,054.77
	3-01	1,086,997.10	0.00	1,086,997.10	0.00	0.00	1,086,997.10
	C-04	46,633.37	0.00	46,633.37	0.00	0.00	46,633.37
	D-12	654.00	0.00	654.00	0.00	0.00	654.00
IMPROVEMENT & BEA	I-23	500.00	0.00	500.00	0.00	0.00	500.00
TRUST FUND	T-14	3,127.82	0.00	3,127.82	0.00	0.00	3,127.82
Total of All Funds:		1,148,967.06	0.00	1,148,967.06	0.00	0.00	1,148,967.06

September 5, 2023
10:55 AM

Borough of Allendale
Bill List By Project Id

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes
Vendors: All
Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Project Id	Description				First	Rcvd	Chk/Voic
PO #	Item	Vendor	Description	Amount	Stat/Chk	Enc Date	Date
118GREEN	LAND USE BOARD ESCROW						
23-01263	1 B0320	BOTTA ANGELI, LLC	7/13/23 LUB Attorney	250.00	R	08/10/23	09/01/23
Account Total:				250.00			
20FAIRPG	PERFORMANCE GUARANTY						
23-01338	2 M0394	MVK CONSULTING INC	REFUND PERFORMANCE GUARANTEE	1,592.00	R	08/23/23	09/01/23
Account Total:				1,592.00			
20FAIRPP	PLOT PLAN ESCROW						
23-01338	1 M0394	MVK CONSULTING INC	REFUND PLOT PLAN ESCROW	432.00	R	08/23/23	09/01/23
Account Total:				432.00			
29HARRETO	PERFORMANCE GUARANTY						
23-01337	2 E0136	EDELMAN, STEVEN	RETURN PERFORMANCE GUARANTEE	1,728.00	R	08/23/23	09/01/23
Account Total:				1,728.00			
29HARRETON	SOIL MOVEMENT ESCROW						
23-01337	1 E0136	EDELMAN, STEVEN	RETURN SOIL MOVEMENT ESCROW	110.25	R	08/23/23	09/01/23
Account Total:				110.25			
664WCRESCE	LAND USE BOARD ESCROW						
23-01263	2 B0320	BOTTA ANGELI, LLC	7/13/23 LUB Attorney	375.00	R	08/10/23	09/01/23
Account Total:				375.00			
<hr/>							
Total Charged Lines:		6	Total Project Amount:	4,487.25	Total Void Amount:	0.00	

Totals by Year-Fund		
Fund Description	Fund	Project Total
	3-14	4,487.25
Total of All Funds:		<u>4,487.25</u>

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 09/07/2023

RESOLUTION# 23-206

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
Lovisollo						
O'Connell						
O'Toole						
Yaccarino						
Daloisio						
Mayor Wilczynski	-----	-----				

- ☐ Carried
☐ Defeated
☐ Tabled
☐ Approved on Consent
Agenda

**AUTHORIZATION TO RELEASE OF ESCROW FUNDS – PLOT PLAN/SOIL ESCROW –
MARTHA ANN SUTPHIN, 366 PAUL AVE, BLOCK 1301, LOT 13**

WHEREAS, the applicant, Martha Ann Sutphin, with an address of 366 Paul Avenue, Block 1301, Lot 13 in the Borough of Allendale, County of Bergen, State of New Jersey has requested an escrow release; and

WHEREAS, the Chief Financial Officer of the Borough of Allendale reports the following account was posted with the Borough for this application:

PLOT PLAN/SOIL ESCROW \$7,744.00

WHEREAS, the Borough Engineer has reviewed the project file and on August 14, 2023 indicated that the project is complete; and

WHEREAS, all final invoices have been processed; and

WHEREAS, the Borough Engineer has no objection to releasing the Plot Plan/Soil escrow as requested by the applicant; and

WHEREAS, the Governing Body has reviewed the memo, a copy of which is attached hereto and incorporated herein.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that the Plot Plan/Soil Escrow in the amount of \$7,748.44 (includes interest) be released to Martha Ann Sutphin at this time.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 7, 2023.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 09/07/2023

RESOLUTION# 23-207

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
Lovisollo						
O'Connell						
O'Toole						
Yaccarino						
Daloisio						
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☐ Approved on Consent
Agenda

**A RESOLUTION APPROVING EXECUTION OF A
MEMORANDUM OF UNDERSTANDING WITH THE PBA**

WHEREAS, the Borough and the PBA are parties to a Collective Negotiations Agreement ("CNA") for the term January 1, 2021 through December 31, 2024; and

WHEREAS, the PBA has filed a grievance appeal to the Borough regarding the interpretation of Article XIV ("Medical Insurance") as it relates to the obligation of PBA members to make payment toward their retiree health benefits; and

WHEREAS, the Borough and the PBA, as a result of negotiations between the parties have agreed to a resolution of the matters in dispute, as more particularly set forth in a Memorandum of Understanding, the terms of which are incorporated by reference herein.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale that the Memorandum of Understanding as between the Borough of Allendale and the PBA, be and hereby is **APPROVED**; and

BE IT FURTHER RESOLVED that the Mayor, the Chief Financial Officer, and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 7, 2023.

Linda Louise Cervino, RMC
Municipal Clerk

**MEMORANDUM OF UNDERSTANDING
BETWEEN
THE BOROUGH OF ALLENDALE AND
NEW JERSEY STATE PATROLMEN'S BENEVOLANT ASSOCIATION LOCAL 217**

THIS MEMORANDUM OF UNDERSTANDING ("MOU"), by and between the BOROUGH OF ALLENDALE ("Borough") and NEW JERSEY STATE PATROLMEN'S BENEVOLANT ASSOCIATION LOCAL 217 ("PBA"), made and entered into as of this ____ day of May 2023.

WHEREAS, the Borough and the PBA are parties to a Collective Negotiations Agreement ("CNA") for the term January 1, 2021 through December 31, 2024; and

WHEREAS, the PBA has filed a grievance appeal to the Borough regarding the interpretation of Article XIV ("Medical Insurance") as it relates to the obligation of PBA members to make payment toward their retiree health benefits; and

WHEREAS, the Borough and the PBA, as a result of negotiations between the parties have agreed to a resolution of the matters in dispute, as more particularly set forth herein.

NOW, THEREFORE, and in consideration of the mutual covenant contained herein, the parties hereinabove referred hereby stipulated and agree as follows:

1. The provisions of this Memorandum of Understanding are subject to ratification by the respective parties to the contract.
2. The signatories below agree to recommend this Memorandum of Understanding for ratification by their respective constituencies.
3. A copy of this Memorandum has been furnished to representatives of the Employer and the Union.
4. All proposals not covered herein made by either party during the course of negotiations have been deemed withdrawn.
5. All provisions of the prior Agreement shall be carried forward except as hereinafter provided.
6. Unless otherwise notified, all dates involving the duration of the Agreement shall be conformed to the duration of this proposed negotiated Memorandum of Understanding.
7. The Collective Bargaining Agreement between the parties dated January 1, 2021 through December 31, 2024 is modified and amended to reflect the following additions:

- For any employee having ten (10) or more years of creditable PFRS service as of the date of this MOU, and who hereafter retires with twenty five (25) or more years of creditable PFRS service, or retires pursuant to a disability retirement, such employee shall contribute twenty five (25) percent of the cost of his/her medical insurance coverage during retirement.
- For any employee having less than ten (10) years of creditable PFRS service as of the date of this MOU, and who hereafter retires with twenty five (25) or more years of creditable PFRS service, or retires pursuant to a disability retirement, such employee shall contribute thirty five (35) percent of the cost of his/her medical insurance coverage during retirement.
- For any employee having twenty (20) or more years of creditable PFRS service as of the date of this MOU, and who retires prior to December 31, 2023 under either a regular service retirement or a disability retirement, such employee shall contribute fifteen (15) percent of the cost of his/her medical insurance coverage during retirement.
- Upon attaining sixty five (65) years of age, all employees shall enroll in Medicare at which point Medicare will provide primary coverage and the Borough's coverage shall be secondary. The Borough will pay the cost of a retired employees Medicare Part B and Medicare Part D coverage during retirement.

8. The Borough has heretofore entered into a Settlement Agreement and General Release (the "Agreement"), in connection with a certain litigation (BER-L-1330-22), with certain members of the PBA which it asserts is controlling as to the level of retiree medical insurance contributions to be made by the parties thereto, notwithstanding the terms of this MOU. The Borough and the PBA reserve all rights, claims and defenses with respect to the foregoing claim.

BOROUGH OF ALLENDALE

NEW JERSEY STATE PATROLMEN'S
BENEVOLANT ASSOCIATION LOCAL
217

By: _____

By: VATK 78

By: T. E. H.

Dated:

Dated: 6/19/23

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 09/07/2023

RESOLUTION# 23-208

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
Lovisol						
O'Connell						
O'Toole						
Yaccarino						
Daloisio						
Mayor Wilczynski	-----	-----				

- ☐ Carried
☐ Defeated
☐ Tabled
☐ Approved on Consent
Agenda

**APPOINTMENT OF CROSSING GUARD, P/T, HOURLY, PER DIEM BASIS –
PATRICIA ANN MURPHY**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey and approval by the Public Safety Committee that Patricia Ann Murphy is appointed as a Crossing Guard, P/T, Hourly on a per diem basis at a rate of \$20.00 per hour effective September 7, 2023.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 7, 2023.

Linda Louise Cervino, RMC
Municipal Clerk