



**BOROUGH OF ALLENDALE**  
**MAYOR AND COUNCIL**  
**MEETING AGENDA & MATERIALS**  
**THURSDAY,**  
**SEPTEMBER 21, 2023**  
**7:30 P.M.**

AGENDA  
BOROUGH OF ALLENDALE  
MAYOR AND COUNCIL  
COMBINED WORK AND REGULAR SESSION  
SEPTEMBER 21, 2023  
7:30 P.M.

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A combined Work and Regular Session of the Mayor and Council of the Borough of Allendale will be held in-person on September 21, 2023 beginning at 7:30 pm in the Mayor & Council Chambers at the Allendale Municipal Building, 500 West Crescent Avenue, Allendale, New Jersey 07401.

**I. CALL TO ORDER**

**II. OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

**III. ROLL CALL**

**IV. SALUTE TO FLAG**

**V. SWEARING IN OF POLICE OFFICERS**

- A. [RES 23-209](#)/Authorize to promote to Sergeant – Daniel Rosendahl  
(1) Oath of Office to Sergeant Daniel Rosendahl
- B. [RES 23-210](#)/Authorize to promote to Sergeant – Kevin Azevedo  
(1) Oath of Office to Sergeant Kevin Azevedo
- C. [RES 23-211](#)/Authorize to promote to Sergeant – Jamie Hillgardner  
(1) Oath of Office to Sergeant Jamie Hillgardner
- D. [RES 23-212](#)/Authorize to promote to Sergeant – Alexander Helmer  
(1) Oath of Office to Sergeant Alexander Helmer

**VI. PRESENTATIONS**

- A. Proclamation: Recognizing the Month of September as Hunger Action Month

**VII. APPROVAL OF MINUTES – [September 7, 2023 Combined Work & Regular Session.](#)**

**VIII. CONSENT AGENDA**

Matters listed below are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

[RES 23-213:](#) APPROVAL OF PAYMENT NO. 4 AND FINAL FOR NJ MA-20 & MA-21 WEST ALLENDALE STREETSCAPE PROJECT PHASE III & IV - A.A. BERMS LLC, PO BOX 180, BELLEVILLE, NEW JERSEY 07109.

[RES 23-214:](#) APPROVAL OF WAIVER OF 2023 RED BARN APPLICATION FEES – ALLENDALE/SADDLE RIVER ROTARY.

**RES 23-215:** AUTHORIZATION OF REFUNDS PER LEASE AGREEMENTS BLOCK 1604, LOT 17 (5 HILLSTIDE AVENUE) & BLOCK 1001, LOT 1 (4 HILLSTIDE AVENUE).

**RES 23-216:** A RESOLUTION AUTHORIZING AND APPROVING EMPLOYMENT AGREEMENT BETWEEN THE BOROUGH OF ALLENDALE AND MICHAEL T. DILLON TO SERVE AS CHIEF OF POLICE.

**RES 23-217:** APPROVAL OF SEPTEMBER 21, 2023 LIST OF BILLS.

**RES 23-218:** RESOLUTION AUTHORIZING THE DISPOSAL OF TURNOUT GEAR.

**RES 23-219:** AUTHORIZATION TO ADVERTISE BID SPECIFICATIONS FOR 2024 SNOW PLOWING AND SALTING OF ALL MUNICIPAL AND SPECIFIED PRIVATE ROADS, PUBLIC AREAS IN THE BOROUGH OF ALLENDALE, AND ALL COUNTY ROADS WITHIN THE BOROUGH.

**RES 23-220:** AWARD NATIONAL AUTO FLEET GROUP, SOURCEWELL CONTRACT #091521-NAF, FOR THE PURCHASE OF A 2024 FORD MAVERICK (W8A) XL FWD SUPERCREW FOR THE DEPARTMENT OF PUBLIC WORKS.

**RES 23-221:** A RESOLUTION AUTHORIZING THE EXECUTION OF AN AMENDMENT TO A POST CLOSING ESCROW AGREEMENT.

#### **IX. PUBLIC COMMENT ON AGENDA ITEMS ONLY**

Those wishing to speak will have a three (3) minute time limit to address the governing body. Large groups are asked to have a spokesperson represent them.

#### **X. ADMINISTRATION**

- A. Council Reports
- B. Mayor's Report
- C. Staff Reports

#### **XI. UNFINISHED BUSINESS**

#### **XII. NEW BUSINESS**

#### **XIII. PUBLIC COMMENTS ON ANY MATTER**

Those wishing to speak will have a three (3) minute time limit to address the governing body. Large groups are asked to have a spokesperson represent them.

#### **XIV. ADJOURNMENT**

This agenda was prepared as of 09/21/2023 with all available information as of this date. Additional items may be added to this agenda. Final action may be taken on all matters listed or added to this agenda.

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 09/21/2023**

**RESOLUTION# 23-209**

<b>Council</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Homan						
Lovisollo						
O'Connell						
O'Toole						
Yaccarino						
Daloisio						
Mayor Wilczynski	-----	-----				

- ☐ Carried  
☐ Defeated  
☐ Tabled  
☐ Approved on Consent  
Agenda

**A RESOLUTION PROMOTING PATROL OFFICER DANIEL ROSENDAHL TO THE POSITION  
OF SERGEANT IN THE BOROUGH OF ALLENDALE POLICE DEPARTMENT**

**WHEREAS**, a promotional process was conducted in accordance with the Code of the Borough of Allendale for eligible officers seeking promotion to said position; and

**WHEREAS**, Daniel Rosendahl was hired as an Allendale Police Officer on July 16, 2012; and

**BE IT RESOLVED** by the Governing Body of the Borough of Allendale, County of Bergen, State of New Jersey that it does hereby appoint Daniel Rosendahl as a Sergeant of the Allendale Police Department effective September 21, 2023 at an annual salary of \$147,668.00, plus two percent longevity; and

**BE IT FURTHER RESOLVED** that the Acting Municipal Clerk, CFO and Borough Attorney are hereby authorized to take such action as to implement this Resolution.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 21, 2023.

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Linda Louise Cervino, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 09/21/2023**

**RESOLUTION# 23-210**

<b>Council</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Homan						
Lovisolo						
O'Connell						
O'Toole						
Yaccarino						
Daloisio						
Mayor Wilczynski	-----	-----				

- ☐ Carried  
☐ Defeated  
☐ Tabled  
☐ Approved on Consent  
Agenda

**A RESOLUTION PROMOTING PATROL OFFICER KEVIN AZEVEDO TO THE POSITION OF  
SERGEANT IN THE BOROUGH OF ALLENDALE POLICE DEPARTMENT**

**WHEREAS**, a promotional process was conducted in accordance with the Code of the Borough of Allendale for eligible officers seeking promotion to said position; and

**WHEREAS**, Kevin Azevedo was hired as an Allendale Police Officer on January 18, 2013; and

**BE IT RESOLVED** by the Governing Body of the Borough of Allendale, County of Bergen, State of New Jersey that it does hereby appoint Kevin Azevedo as a Sergeant of the Allendale Police Department effective September 21, 2023 at an annual salary of \$147,668.00, plus two percent longevity; and

**BE IT FURTHER RESOLVED** that the Acting Municipal Clerk, CFO and Borough Attorney are hereby authorized to take such action as to implement this Resolution.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 21, 2023.

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Linda Louise Cervino, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 09/21/2023**

**RESOLUTION# 23-211**

<b>Council</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Homan						
Lovisolo						
O'Connell						
O'Toole						
Yaccarino						
Daloisio						
Mayor Wilczynski	-----	-----				

- ☐ Carried  
☐ Defeated  
☐ Tabled  
☐ Approved on Consent  
Agenda

**A RESOLUTION PROMOTING PATROL OFFICER JAMIE HILLGARDNER TO THE  
POSITION OF SERGEANT IN THE BOROUGH OF ALLENDALE POLICE DEPARTMENT**

**WHEREAS**, a promotional process was conducted in accordance with the Code of the Borough of Allendale for eligible officers seeking promotion to said position; and

**WHEREAS**, Jamie Hillgardner was hired as an Allendale Police Officer on January 18, 2013; and

**BE IT RESOLVED** by the Governing Body of the Borough of Allendale, County of Bergen, State of New Jersey that it does hereby appoint Jamie Hillgardner as a Sergeant of the Allendale Police Department effective September 21, 2023 at an annual salary of \$147,668.00 plus two percent longevity; and

**BE IT FURTHER RESOLVED** that the Acting Municipal Clerk, CFO and Borough Attorney are hereby authorized to take such action as to implement this Resolution.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 21, 2023.

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Linda Louise Cervino, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 09/21/2023**

**RESOLUTION# 23-212**

<b>Council</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Homan						
Lovisollo						
O'Connell						
O'Toole						
Yaccarino						
Daloisio						
Mayor Wilczynski	-----	-----				

- ☐ Carried  
☐ Defeated  
☐ Tabled  
☐ Approved on Consent  
Agenda

**A RESOLUTION PROMOTING PATROL OFFICER ALEXANDER HELMER TO THE  
POSITION OF SERGEANT IN THE BOROUGH OF ALLENDALE POLICE DEPARTMENT**

**WHEREAS**, a promotional process was conducted in accordance with the Code of the Borough of Allendale for eligible officers seeking promotion to said position; and

**WHEREAS**, Alexander Helmer was hired as an Allendale Police Officer on July 22, 2016; and

**BE IT RESOLVED** by the Governing Body of the Borough of Allendale, County of Bergen, State of New Jersey that it does hereby appoint Alexander Helmer as a Sergeant of the Allendale Police Department effective September 21, 2023 at an annual salary of \$147,668.00; and

**BE IT FURTHER RESOLVED** that the Acting Municipal Clerk, CFO and Borough Attorney are hereby authorized to take such action as to implement this Resolution.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 21, 2023.

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Linda Louise Cervino, RMC  
Municipal Clerk

RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ

DATE: 09/21/2023

RESOLUTION# 23-213

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
Lovisolo						
O'Connell						
O'Toole						
Yaccarino						
Daloisio						
Mayor Wilczynski	-----	-----				

- ☐ Carried  
☐ Defeated  
☐ Tabled  
☐ Approved on Consent  
Agenda

APPROVAL OF PAYMENT NO. 4 AND FINAL FOR  
NJ MA-20 & MA-21 WEST ALLENDALE STREETSCAPE PROJECT  
PHASE III & IV - A.A. BERMS LLC, PO BOX 180, BELLEVILLE,  
NEW JERSEY 07109

**BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, Bergen County, New Jersey that the contract for the **NJ MA-20 & MA-21 West Allendale Streetscape Project - Phase III & IV** is currently in construction by **A.A. Berms LLC, PO Box 180, Belleville, New Jersey 07109** in accordance with the Plans and Specifications, as directed by the Project Engineer. The said construction is hereby accepted for Payment No. 4 & Final in the amount of **Thirty-Four Thousand Nine Hundred Seventy-Six dollars and Eighty Cents (\$34,976.80)** is hereby approved.

This Resolution to take effect immediately.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 21, 2023.

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Linda Louise Cervino, RMC  
Municipal Clerk



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 09/21/2023**

**RESOLUTION# 23-214**

<b>Council</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Homan						
Lovisollo						
O'Connell						
O'Toole						
Yaccarino						
Daloisio						
Mayor Wilczynski	-----	-----				

- ☐ Carried  
☐ Defeated  
☐ Tabled  
☐ Approved on Consent  
Agenda

**APPROVAL OF WAIVER OF 2023 RED BARN APPLICATION FEES –  
ALLENDALE/SADDLE RIVER ROTARY**

**WHEREAS**, the Borough of Allendale, from time to time, permits use of public facilities, including Red Barn, for certain activities by Allendale non-profit organizations; and

**WHEREAS**, the Borough of Allendale recognizes the significant contributions that these organizations make to the community at large; and

**WHEREAS**, the Borough wishes to waive the application fees associated with the use of Red Barn for the Allendale/Saddle River Rotary for the year 2023.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body that it does hereby agree to waive the 2023 Red Barn application fees for the following

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 21, 2023.

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Linda Louise Cervino, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 09/21/2023**

**RESOLUTION# 23-215**

<b>Council</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Homan						
Lovisollo						
O'Connell						
O'Toole						
Yaccarino						
Daloisio						
Mayor Wilczynski	-----	-----				

- ☐ Carried  
☐ Defeated  
☐ Tabled  
☐ Approved on Consent  
Agenda

**AUTHORIZATION OF REFUNDS PER LEASE AGREEMENTS  
BLOCK 1604, LOT 17 (5 HILLSIDE AVENUE) &  
BLOCK 1001, LOT 1 (4 HILLSIDE AVENUE)**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale that the Chief Financial Officer is hereby authorized to issue the following checks in connection with the Lease Agreements pertaining to Intersection Improvements of Hillside and West Crescent Avenue as follows:

Block 1604, Lot 17, Merchant, John and Teresa \$658.60

Block 1001, Lot 1, Thompson, James H. and Frances \$634.41

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 21, 2023.

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Linda Louise Cervino, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 09/21/2023**

**RESOLUTION# 23-216**

<b>Council</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Homan						
Lovisollo						
O'Connell						
O'Toole						
Yaccarino						
Daloisio						
Mayor Wilczynski	-----	-----				

- ☐ Carried  
☐ Defeated  
☐ Tabled  
☐ Approved on Consent  
Agenda

**A RESOLUTION AUTHORIZING AND APPROVING EMPLOYMENT AGREEMENT  
BETWEEN THE BOROUGH OF ALLENDALE AND MICHAEL T. DILLON  
TO SERVE AS CHIEF OF POLICE**

**WHEREAS**, Michael T. Dillon was appointed by the Borough of Allendale to serve as its Chief of Police effective January 1, 2022 via Resolution 22-09; and

**WHEREAS**, it was determined that it was in the best interests of both parties to memorialize the terms of the employment relationship in a written agreement; and

**WHEREAS**, the Borough and Chief Dillon negotiated and agreed to the terms of an employment agreement effective January 1, 2024 through December 31, 2028; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale that it does hereby authorize and approve the employment agreement negotiated between Chief Dillon and the Borough, which contract shall be in effective from January 1, 2024 through and including December 31, 2028; and

**BE IT FURTHER RESOLVED** that the Mayor is authorized and requested to sign the employment agreement on behalf of the Borough.

**BE IT FURTHER RESOLVED** that the Clerk forward a certified true copy of this resolution to Police Chief Dillon.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 21, 2023.

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Linda Louise Cervino, RMC  
Municipal Clerk

EMPLOYMENT AGREEMENT BETWEEN  
THE BOROUGH OF ALLENDALE  
AND  
CHIEF OF POLICE MICHAEL T. DILLON

**ARTICLE I**  
**RECOGNITION**

**THIS AGREEMENT**, entered into on this \_\_\_\_\_ day of \_\_\_\_\_, 2023, by and between the Borough of Allendale, in the County of Bergen, New Jersey (hereinafter referred to as the "Borough"), and Chief of Police Michael T. Dillon (hereinafter referred to as the "Chief of Police"), hereby establishes the following terms and conditions of employment for the position of Chief of Police. This agreement represents the complete and final understanding on all bargaining issues between the Borough and the Chief of Police. This agreement is made in consideration of the many years of valuable service of Chief of Police Michael T. Dillon to the Borough of Allendale.

**ARTICLE II**  
**MANAGEMENT RIGHTS**

The Borough hereby retains and reserves unto itself all powers, rights, authority, duties, and responsibilities conferred upon and vested in it prior to the signing of this agreement including those by the laws and Constitution of the State of New Jersey and of the United States, and except those limited by the specific and express terms of this agreement, and then only to the extent that such specific and express terms hereof are in conformance with the Constitution and the laws of New Jersey and of the United States.

**ARTICLE III**  
**RESPONSIBILITIES OF THE CHIEF OF POLICE**

Pursuant to state law, the Ordinances of the Borough and the regulations and policies established by the Borough of Allendale, the responsibilities of the appointed Chief of Police shall include the responsibility to:

- a) Conduct and manage the day-to-day operations of the Police Department;

- b) Administer and enforce rules, regulations and special emergency directives regarding the disposition and discipline of the police force, its officers, and personnel;
- c) Have, exercise, and discharge the functions, powers and duties of the police force;
- d) Delegate such of his authority as he may deem necessary for the efficient operation of the force to be exercised under his direction and supervision;
- e) Prescribe the duties and assignments of all subordinates and other personnel;
- f) Report at least monthly to the Borough, or by any such other forms as the Borough shall require, as to the operation of the police force during the preceding month; and
- g) For all other duties assigned to him by the Mayor or Borough Council.

#### **ARTICLE IV** **WORKWEEK**

The Chief of Police shall spend sufficient time at his job as determined by the Appropriate Authority to ensure the smooth and responsible operations of the police department over which he has supervisory control. The Chief of Police shall be required to work a minimum 40 hours per week. The Chief of Police has the ability to modify his daily hours based on the needs of the department and/or borough.

**ARTICLE V**  
**SICK LEAVE**

1. Sick leave is hereby defined to mean an absence from the post of duty by the Chief of Police, while in good standing, due to illness, accident, injury, disability, exposure to contagious disease, or the necessity to attend to and care for a ill member of his immediate family.
2. The Chief of Police shall be entitled to ten (10) sick days per year, based on an 8-hour work day, or 80 hours of sick time annually. The Mayor and Council shall have the right, in individual cases, to grant additional sick leave days, paid or unpaid, in case of extended or serious illness. Sick leave is to be used only for its intended purpose only, unless otherwise agreed to between the Borough and the Chief of Police.
3. The term "immediate family" for the purpose of this Article shall include those individuals as defined by the New Jersey Paid Sick Leave Law.
4. Nothing herein shall limit sick leave in accordance with the "New Jersey Paid Sick Leave Law".
5. Leave under this article shall have no real value and shall not be paid out to the Chief of Police.

**ARTICLE VI**  
**INJURY LEAVE**

1. In the event the Chief of Police becomes disabled by reason of work-related injury or illness and is unable to perform his duties, the Borough shall continue the Chief at full pay during the continuance of the Chief's inability to work, for up to one (1) year. During this period of time, all temporary disability benefits accruing under the provisions of the Worker's Compensation Act shall be paid over to the Borough.
2. When injured while working, whether slight or severe, the Chief of Police must make an immediate report, if practicable, but in no event later than forty eight (48) hours. Failure to report

any injury may result in the failure of the Chief of Police to receive compensation under this Article.

3. The Chief of Police shall be required to present evidence, by way of a certificate or report of a physician designated by the Borough, that he is unable to work, and the Borough may reasonably require the Chief of Police to present such a certificate or report from time to time.

4. If the Borough does not accept the certificate or report of the physician designated by the Borough, the Borough shall have the right, at its own cost, to require the Chief of Police to obtain a physical examination and certification of fitness by a physician appointed by the Borough.

5. In the event the Borough's physician certifies the Chief of Police fit to return to active duty, injury leave benefits granted under this Article shall be terminated. However, if the Chief of Police disputes the determination of the Borough physician, then and in that event, the burden shall be upon the Chief to establish such additional period of disability by obtaining a judgment in the Division of Workers' Compensation. The final decision of the last reviewing court shall be binding upon the parties.

## **ARTICLE VII**

### **FUNERAL LEAVE**

1. In the event of death in the Chief of Police's immediate family (herein defined as either a spouse, parent, step-parent, grandparent, sibling, child, foster child, step-child, grandchild, parent-in-law, daughter-in-law or son-in-law) or any other relatives residing in the Chief of Police's home, the Chief of Police shall be granted time off, without loss of pay, not to exceed three (3) days.

The Chief of Police will be granted special funeral leave, without loss of pay, for a period of one (1) day due to the death of any other relative or individual not specified above.

2. Such funeral leave shall not be charged against the Employee's vacation or sick leave.



3. Reasonable verification of the event may be required by the Borough.

## **ARTICLE VIII**

### **VACATIONS**

1. The Chief of Police shall be entitled to twenty-five (25) vacation days annually based on an 8-hour work day, or 200 hours of vacation time annually.
2. The Chief of Police shall be entitled to schedule his vacation time as the Chief of Police sees fit, provided that the Chief of Police shall not schedule his vacation time during any time period where events shall require the presence of the Chief of Police, which would disrupt the operations of the department or cause overtime.
3. Unused vacation days may be carried into the next year, unless otherwise mutually agreed upon by the Chief of Police and the Appropriate Authority, but must be used in such subsequent year.

## **ARTICLE IX**

### **HOLIDAY TIME**

The Chief of Police shall be entitled to twelve (12) holidays off per calendar year during the term of this contract based on an 8-hour work day, or 96 hours of holiday time annually, which shall accrue monthly. The holidays off may be taken on the actual holiday or at another time at the discretion of the Chief of Police, subject to the limitations in Article VIII. Unused holidays may be carried into the next year, but must be used in such subsequent year.

## **ARTICLE X**

### **PERSONAL DAYS**

The Chief of Police shall be entitled two (2) personal leave days per year subject to the limitations in Article VIII based on an 8-hour work day, or 16 hours of personal time annually. Unused personal days may be carried into the next year, but must be used in such subsequent year.

## **ARTICLE XII**

### **INSURANCE, HEALTH AND WELFARE**

1. The Borough shall maintain medical, dental, prescription, and life insurance coverage for the benefit of the Chief of Police and his family (herein defined as a spouse or dependent) upon such terms as are set forth in the Collective Bargaining Agreement between the Borough of Allendale and Policemen's Benevolent Association Local 217.'. The Borough shall have the right to change insurance coverage so long as it is substantially similar to, or improved upon, the benefits currently provided. Insurance coverage provided to the Chief of Police by the Borough shall continue upon the Chiefs' retirement, as set forth below.

2. Upon retirement, the Chief of Police shall be entitled to family medical, dental and prescription insurance coverage until he reaches age 65, at which time Medicare/Medicaid shall become primary coverage and the Borough's coverage shall be secondary.

3. The Chief of Police shall contribute towards the costs of medical insurance coverage during his employment and in retirement the amount required by Chapter 78 and all other laws of New Jersey.

4. The Borough shall supply the Chief of Police with necessary legal advice and counsel in the defense of charges filed against him in the performance of his duties in accordance with the laws of the State of New Jersey and of the United States. The Borough shall similarly be responsible for indemnification and counsel in connection with all claims, for actions filed subsequent to the expiration of this agreement, which arise out and are within the scope of his employment with the Borough.

5. The Borough shall provide the Chief of Police with a life insurance policy in the amount of ten thousand dollars (\$10,000.00).

## **ARTICLE XIII**

### **CLOTHING MAINTENANCE ALLOWANCE**

1. The Borough shall replace any clothing or personal items damaged or destroyed in the line of duty, or reimburse the Chief of Police for the cost of replacing such items, provided reasonable replacement costs are mutually agreed to between the Borough and the Chief of Police.
2. It shall be left to the professional discretion of the Chief of Police as to when he should wear formal or informal uniform or plain clothes.
3. The Chief of Police shall be entitled to a uniform allowance of one thousand dollars (\$1,000) annually for repair and replacement of uniforms and professional attire. Clothing allowance purchases shall be through purchase order.

## **ARTICLE XIV**

### **POLICE VEHICLE**

1. The Borough agrees to supply the Chief of Police with an unmarked automobile to be used for police work. The vehicle must be a full-sized, four-door vehicle and shall be equipped with such equipment as is needed for police work.
2. The Chief of Police shall be permitted to use the car for his limited personal use, not to exceed a two-hour (2) response range from the borough. There shall be no limit on the use of the automobile for police work or anything associated with police work or emergency related duties, other than required by law or Rules and Regulations of the Department, such as attending meetings, school outings, trips, conferences, and any other traveling needed to carry out the duties of the Chief of Police or any other appointed borough position.
3. The Borough shall pay all expenses for the operation and upkeep of the automobile, such as car insurance, tires, gas, oil changes, and any other necessary repairs, except when the vehicle is used for the Chief of Police's personal use, at which time the Chief of Police shall be responsible for the cost of gasoline.
4. The automobile shall not be used by anyone other than the Chief of Police, except that the

Chief of Police may designate other members of the Police Department, as appropriate, to use the vehicle for a designated police purpose.

5. The Chief of Police shall be permitted to have passengers in his vehicle at his discretion.

## **ARTICLE XV**

### **SALARY**

1. Effective January 1, 2024 the Chief of Police shall receive a base salary of \$175,000 per year.
2. Effective January 1, 2025 the Chief of Police shall receive a base salary of \$179,375 per year.
3. Effective January 1, 2026 the Chief of Police shall receive a base salary of \$183,859 per year.
4. Effective January 1, 2027 the Chief of Police shall receive a base salary of \$188,856 per year.
5. Effective January 1, 2028 the Chief of Police shall receive a base salary of \$193,167 per year.

## **ARTICLE XVI**

### **LONGEVITY**

The Chief of Police shall receive longevity payments as follows each year on the anniversary of his hiring date:

2024: 8% of base salary  
2025: 10% of base salary  
2026: 10% of base salary  
2027: 10% of base salary  
2028: 10% of base salary

## **ARTICLE XVII**

### **PENSION**

The Borough shall continue to provide pensions and retirement benefits in the New Jersey Police and Fire Retirement System to the Chief of Police pursuant to the provisions of the Laws of the State of New Jersey. Such pension payments are to be based on the base annual salary of the Chief of Police plus longevity and all other forms of compensation.

## **ARTICLE XVII**

### **EDUCATIONAL PROGRAMS/LAW ENFORCEMENT CONFERENCES**

1. Upon agreement with and approved by the Appropriate Authority, the Chief of Police shall be permitted to attend and be compensated for, at his regular salary, any school, seminar, meeting, conference, training or retraining session conducted or sponsored by the International

Association of Chiefs of Police, New Jersey State Association of Chiefs of Police, the Bergen County Police Chiefs' Association, the New Jersey State Police, the Federal Bureau of Investigation, the Federal Bureau of Investigations National Academy Association or any other educational program of a

management, supervisory, or emergency management nature. In no event shall the Borough be required to pay or reimburse the Chief of Police for expenses of any class, course, school, or educational program unrelated to police activities.

2. The Borough agrees to grant time off, including travel time, and pay all associated and reasonable expenses for the Chief of Police to attend the annual New Jersey State Association of Chiefs of Police Conference, the Federal Bureau of Investigations National Academy Association's Conference and the annual International Association of Chiefs of Police Conference. If the Chief of Police attends a conference at Borough expense, the Chief of Police shall provide the Borough with proof of expenses for attending such conference, by way of receipts or vouchers. The expenditures for all the above named training events shall not exceed fifteen (\$1500.00) hundred dollars per annum.

3. The Borough also agrees to pay for the Chief of Police's dues for membership in the Bergen County Police Chiefs' Association, the New Jersey State Association of Chiefs of Police, the FBI National Academy Association and the International Association of Chiefs of Police.

4. The Borough agrees to grant time off while attending any meeting of the above-named associations.

#### **ARTICLE XVIII** **MISCELLANEOUS PROVISIONS**

To the extent that the Borough enters into an employment and/or a collective bargaining agreement with any police or superior officer during the life of this contract which provides for a greater benefit than that set forth herein (e.g., higher clothing maintenance allowance, vacation time, etc.), the Borough agrees to re-open negotiations for this limited purpose.

**ARTICLE XIX**  
**SEVERABILITY AND SAVINGS**

If any provision of this agreement, or any application of this agreement, is held to be invalid by operation of law or by a court or other tribunal of competent jurisdiction, such provision shall be inoperative, but all other provisions shall not be affected thereby and shall continue in full force and effect.

**ARTICLE XX**  
**FULLY BARGAINED PROVISION**

This agreement represents and incorporates the complete and final understanding and settlement by the parties on all bargainable issues which were or could have been the subject of negotiations. During the term of this agreement, neither party will be required to negotiate with respect to any such matter, whether or not covered by this agreement, and whether or not within the knowledge or contemplation of either or both of the parties at the time they negotiated or signed this agreement.

**ARTICLE XXII**  
**CELLULAR PHONE**

The Borough shall provide the Chief of Police with a Borough issued cellular phone or provide for reimbursement in connection with the use of a cellular phone for department business.

**ARTICLE XXIV**  
**TERM AND RENEWAL**

**THIS AGREEMENT** shall be in full force and effect as of January 1, 2024 and shall remain in effect to, and including, December 31, 2028. Upon the expiration of this agreement all the benefits, terms and conditions of this agreement shall remain in force until such time a successor agreement is agreed to by the Chief of Police and the Borough, unless terminated upon thirty (30) days written notice.

**IN WITNESS WHEREOF**, the parties hereto have set their hands and seals on the date specified below:

**CHIEF OF POLICE  
BOROUGH OF ALLENDALE**

**ON BEHALF OF THE  
BOROUGH OF ALLENDALE**

---

**MICHAEL T. DILLON**

---

**AMY WILCZYNSKI, MAYOR**

---

**CLERK OF THE BOROUGH OF ALLENDALE**

**DATED:** \_\_\_\_\_

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 09/21/2023**

**RESOLUTION# 23-217**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>Lovisolo</b>						
<b>O'Connell</b>						
<b>O'Toole</b>						
<b>Yaccarino</b>						
<b>Daloisio</b>						
<b>Mayor Wilczynski</b>	-----	-----				

- ☐ Carried  
☐ Defeated  
☐ Tabled  
☐ Approved on Consent Agenda

**APPROVAL OF SEPTEMBER 21, 2023 LIST OF BILLS**

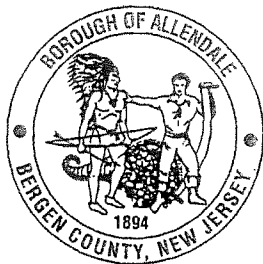
NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated September 21, 2023 in the amounts of:

Bill List Numbers	SEPTEMBER 21, 2023
Current Fund	\$ 1,655,810.53
Payroll Account	185,324.09
General Capital	39,753.30
Animal Fund	12.60
Grant Fund	
COAH/Housing Trust	
Improvement & Beautification	
Unemployment Fund	
Trust Fund	1,502.00
Water Operating	3,053.00
Water Capital	
<b>Total</b>	<b>\$ 1,885,455.52</b>

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 21, 2023.

\_\_\_\_\_  
Linda Louise Cervino, RMC  
Municipal Clerk





# THE BOROUGH OF ALLENDALE

N E W J E R S E Y

500 WEST CRESCENT AVENUE, ALLENDALE, NJ 07401

WWW.ALLENDALENJ.GOV

OFFICE OF TAX COLLECTOR  
OFFICE OF CHIEF FINANCIAL OFFICER

201-818-4400 EXT 205

I, Alison Altano, Chief Financial Officer of the Borough of Allendale, having reviewed the bill list for the Borough, do hereby certify that funds are available in the accounts so designated.

Certified 9/15/23

Alison Altano  
Alison Altano  
Chief Financial Officer

**BILL LIST For SEPTEMBER 21, 2023**

<b>PAYROLL ACCOUNT</b>		<b>\$ 185,324.09</b>
<hr/>		
<b>Borough of Allendale Payroll Fund, Bank Transfer 9/7/2023</b>		<b>\$ 185,324.09</b>
<hr/>		
Salaries and Wages	\$ 173,141.44	
FICA	\$ 12,182.65	
 <b>TOTAL</b>		 <b><u>\$ 185,324.09</u></b>

P.O. Type: All	Print Alpha, Revenue, & G/L Accounts:	Y	Open: N	Void: N	Paid: N
Format: Condensed			Held: Y	Aprv: N	Rcvd: Y
Range: 2-First	to 3-Last		Bid: Y	State: Y	Other: Y
Rcvd Batch Id Range: First	to Last				Exempt: Y
Vendors: All					Include Non-Budgeted: Y
Department Page Break: No	Subtotal CAFR: Yes	Subtotal Department: Yes			

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Department: ADMINISTRATION						
3-01-20-100-036	Supplies					
A0385	AMAZON CAPITAL SERVICES	23-01388	Supplies	137.83	0.00	
3-01-20-100-042	Dues/Memberships/Subscriptions					
O0061	OPTIMUM	23-01398	CABLE CRESTWOOD/BORO	315.42	0.00	
O0061	OPTIMUM	23-01459	CABLE - PD 9/8-10/7	120.29	0.00	
				435.71		
3-01-20-100-058	Equipment Purchases					
L0188	LEAF CAPITAL FUNDING LLC	23-01402	BORO HALL COPIER LEASE	123.00	0.00	
3-01-20-100-061	Information Technology					
C0496	CARASOFT TECHNOLOGY CORP	23-01341		3,846.27	0.00	
C0271	COBAN COMPUTER SOLUTIONS, LLC	23-01411	20 HOURS FOR PROJECT WORK	2,599.80	0.00	
				6,446.07		
3-01-20-100-063	Miscellaneous					
B0349	BRUNO ASSOCIATES, INC.	23-01465	GRANT WRITING SVCS SEPT 2023	2,250.00	0.00	
	Department Total: ADMINISTRATION			9,392.61		
Department: MAYOR & COUNCIL						
3-01-20-110-061	Information Technology					
Y0020	YACCARINO, TYLER	23-01404	REIMBURSE ZOOM SUBSCRIPTION	839.90	0.00	
O0060	O'TOOLE, MATTHEW	23-01406	REIMBURSE TECH EQUIPMENT	1,500.00	0.00	
				2,339.90		
	Department Total: MAYOR & COUNCIL			2,339.90		
Department: MUNICIPAL CLERK						
3-01-20-120-021	Advertising					
N0025	NORTH JERSEY MEDIA GROUP	23-01327	ADVERTISING AUGUST 2023	431.64	0.00	
	Department Total: MUNICIPAL CLERK			431.64		
Department: FINANCE						
3-01-20-130-036	Supplies					
A0385	AMAZON CAPITAL SERVICES	23-01461	SUPPLIES FOR CFO	53.50	0.00	
W0228	WITTMACK, GINA	23-01466	Mileage & Supples	40.50	0.00	
				94.00		

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
3-01-20-130-044 T0248	Training TCTA of Bergen County	23-01462	TCTA 3RD QTR MEETING	45.00	0.00	
3-01-20-130-045 W0228	Mileage WITTMACK, GINA	23-01466	Mileage & Supples	55.02	0.00	
3-01-20-130-098 I0092	Payroll Charges INFINISOURCE, INC.	23-01392	BI-WEEKLY PAYROLL 9/8/23	558.29	0.00	
Department Total: FINANCE				752.31		
Department: TAX ASSESSMENT						
3-01-20-150-109 A0361	Re-assessment ASSOCIATED APPRAISAL GROUP INC	23-01407	2024 REASSESSMENT - Invoice 8	3,200.00	0.00	
Department Total: TAX ASSESSMENT				3,200.00		
Department: LEGAL SERVICES						
3-01-20-155-063 H1074	Miscellaneous HUNTINGTON BAILEY LLP	23-01458	TAX APPEAL ATTY JULY 2023	1,878.13	0.00	
3-01-20-155-181 W0170	Labor Attorney WISS & BOUREGY, P.C.	23-01410	PROFESSIONAL SVCS AUG 2023	337.50	0.00	
Department Total: LEGAL SERVICES				2,215.63		
Department: ENGINEERING						
3-01-20-165-027 V0087	Professional Services VAN CLEEF ENGINEERING ASSOC	23-01412	ENGINEERING INVOICES JULY 2023	6,060.50	0.00	
Department Total: ENGINEERING				6,060.50		
CAFR Total:				24,392.59		
Department: LAND USE BOARD						
3-01-21-180-021 N0025	Advertising NORTH JERSEY MEDIA GROUP	23-01327	ADVERTISING AUGUST 2023	16.28	0.00	
3-01-21-180-027 V0087	Professional Services VAN CLEEF ENGINEERING ASSOC	23-01412	ENGINEERING INVOICES JULY 2023	139.00	0.00	
Department Total: LAND USE BOARD				155.28		
CAFR Total:				155.28		

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Department: CONSTRUCTION CODE/BUILDING DEPT.						
3-01-22-195-063	Miscellaneous					
U0037	URBAN AUTO SPA II	23-01390	CAR WASH - BUILD DEPT	17.95	0.00	
	Department Total: CONSTRUCTION CODE/BUILDING DEPT.			17.95		
	CAFR Total:			17.95		
Department: WORKERS' COMPENSATION						
3-01-23-215-000	WORKERS' COMPENSATION					
V0058	VALLEY PHYSICIAN SERVICES INC	23-01408	2nd QTR 2023 DOT TESTING	119.00	0.00	
	Department Total: WORKERS' COMPENSATION			119.00		
Department: GROUP INSURANCE						
3-01-23-220-228	Dental					
G0276	GENTE	23-01389	DELTA DENTAL COBRA AUG 2023	50.00	0.00	
D0188	DELTA DENTAL OF NEW JERSEY INC	23-01467	DENTAL BILLS OCTOBER 2023	3,037.38	0.00	
				<u>3,087.38</u>		
	Department Total: GROUP INSURANCE			3,087.38		
	CAFR Total:			3,206.38		
Department: POLICE						
3-01-25-240-036	Supplies					
S0075	STAPLES ADVANTAGE	23-01417	Envelopes, folders, binder	73.06	0.00	
A0385	AMAZON CAPITAL SERVICES	23-01448	upholstery cleaner	12.99	0.00	
				<u>86.05</u>		
3-01-25-240-043	Clothing					
A0385	AMAZON CAPITAL SERVICES	23-01439	clothing Allowance-Hillgardner	27.00	0.00	
A0385	AMAZON CAPITAL SERVICES	23-01450	Part Clothing Allowance Dillon	53.78	0.00	
				<u>80.78</u>		
3-01-25-240-052	Equipment Maintenance					
V0090	VERIZON	23-01435	Acct #356-709-731-0001-84	149.00	0.00	
A0230	ATLANTIC BUSINESS PRODUCTS	23-01437	Customer Acct #29821	67.31	0.00	
C0016	CERTIFIED SPEEDOMETER	23-01438	Vehicle Speedometer Calibrated	275.00	0.00	
A0378	AUTO POLISHING CENTER LLC	23-01449	Car wash for fleet vehicles	300.00	0.00	
				<u>791.31</u>		
3-01-25-240-058	Equipment Purchases					
A0211	A. T. EMBLEM COMPANY, LLC	23-01299	APD Shoulder & Collar patches	750.00	0.00	
3-01-25-240-102	Vehicle Repairs					
P0190	P & A AUTO PARTS	23-01427	Parts for 203 and 217 Repairs	486.62	0.00	

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
3-01-25-240-121 F0146 FedEx	Purchase of Police Car	23-01356	Overnight Vehicle Payment	8.74	0.00	
Department Total: POLICE				2,203.50		
Department: EMERGENCY MGMT SERVICES						
3-01-25-252-030 N0009 VERIZON	9-1-1 Services	23-01418	Acct. 357-035-097-0001-73	40.78	0.00	
3-01-25-252-037 Y0020 YACCARINO, TYLER	Communication Equipment	23-01404	REIMBURSE ZOOM SUBSCRIPTION	149.90	0.00	
Department Total: EMERGENCY MGMT SERVICES				190.68		
Department: FIRE						
3-01-25-255-036 H0130 HOME DEPOT CREDIT SERVICES	Supplies	23-01360	Batteries for AFD Equipment	32.61	0.00	
3-01-25-255-053 A0385 AMAZON CAPITAL SERVICES	Equipment Maintenance	23-01421	Tools for SCBA Maintenance	109.36	0.00	
Department Total: FIRE				141.97		
Department: FIRE OFFICIAL						
3-01-25-265-042 B0049 BERGEN COUNTY FIRE PREV ASSOC	Dues/Subscriptions/Memberships	23-01347	Annual Dinner Meeting	160.00	0.00	
Department Total: FIRE OFFICIAL				160.00		
CAFR Total:				2,696.15		
Department: STREETS & ROADS						
3-01-26-290-036 K0163 KENVIL POWER EQUIPMENT INC	Supplies	23-01212	07/31/2023 DPW Streets&Parks	718.38	0.00	
H0130 HOME DEPOT CREDIT SERVICES		23-01365	08/22/23 Cleaning Supplies DPW	617.21	0.00	
C0245 CEDAR HILL NURSERY		23-01422	DPW Street & Roads-Supplies	85.00	0.00	
G0098 GAMKA SALES CO INC		23-01424		716.56	0.00	
H0014 HOME HARDWARE, INC.		23-01425	DPW-Supplies	64.47	0.00	
N0005 NATIONAL LAWN EQUIPMENT SALES		23-01428	DPW-Supplies	172.98	0.00	
A0075 AQUARIUS IRRIGATION SUPPLY INC		23-01432	09/01/23 Dpw- Street & Roads	154.90	0.00	
D0093 DELLA RICA & SONS, INC.		23-01436	8/25/23 DPW- STREETS & ROADS	6,412.00	0.00	
S0381 SITEONE LANDSCAPE SUPPLY, LLC		23-01445	DPW- STREETS/PARKS/REPAIR	90.68	0.00	
				9,032.18		
Department Total: STREETS & ROADS				9,032.18		
Department: SHADE TREE						
3-01-26-300-151 S0320 SAVATREE	Removals	23-01124	Savatree-General Tree Care	2,667.00	0.00	

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
3-01-26-300-151 S0320 SAVATREE	Removals	23-01179	Continued 7-17 thru 7-25-23 Tree Care	<u>2,772.00</u> 5,439.00	0.00	
Department Total: SHADE TREE				5,439.00		
Department: MUNICIPAL RECYCLING						
3-01-26-306-029 R0254 ROCKLAND COUNTY SOLID WASTE	Scavenger	23-01443	8/28/23 RECYCLING DISPOSAL	513.36	0.00	
Department Total: MUNICIPAL RECYCLING				513.36		
Department: BUILDINGS & GROUNDS						
3-01-26-310-029 G0176 GUYS MAINTENANCE SERVICE	Custodial Services	23-01440		2,650.00	0.00	
3-01-26-310-036 H0130 HOME DEPOT CREDIT SERVICES H0014 HOME HARDWARE, INC. B0291 BECKET SERVICES LLC M0320 MELI PLUMBING & HEATING, INC	Supplies	23-01365 23-01425 23-01433 23-01442	08/22/23 Cleaning Supplies DPW DPW-Supplies DPW- SPRINKLER REPAIR 8/24/23 Water Cooler Installed	617.22 79.14 258.00 <u>1,242.50</u> 2,196.86	0.00 0.00 0.00 0.00	
3-01-26-310-063 P0252 PROSHRED SECURITY 00047 ONE CALL CONCEPTS H0018 HORIZON TERMITE & PEST T0205 TRUGREEN LP T0243 TULPEHOCKEN SPRING WATER LLC H0018 HORIZON TERMITE & PEST	Miscellaneous	23-01391 23-01403 23-01416 23-01429 23-01452 23-01453	CONFIDENTIAL SHREDDING 8/22/23 MARK OUTS AUGUST 2023 7/31/23 Turf Program WATER DELIVERIES- AUGUST 2023 MONTHLY SERVICE -AUGUST 2023	45.00 660.66 488.01 543.00 324.45 <u>138.01</u> 2,199.13	0.00 0.00 0.00 0.00 0.00 0.00	
3-01-26-310-166 R0182 ROHSLER'S ALLENDALE NURSERY	Landscape Supplies	23-01444	7/27/23 FLOWER-HANGING BASKETS	77.96	0.00	
Department Total: BUILDINGS & GROUNDS				7,123.95		
CAFR Total:				22,108.49		
Department: BOARD OF HEALTH						
3-01-27-330-027 N0244 NW BERGEN REGIONAL HEALTH COMM	Professionals	23-01397	REGISTRAR SVCS OCT 2023	612.00	0.00	
Department Total: BOARD OF HEALTH				612.00		

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Department: ANIMAL CONTROL						
3-01-27-340-029	Animal Control					
T0153	TYCO ANIMAL CONTROL SERVICES	23-01401	ANIMAL CONTROL SVCS AUG 2023	800.00	0.00	
	Department Total: ANIMAL CONTROL			800.00		
	CAFR Total:			1,412.00		
Department: PARKS						
3-01-28-370-036	Supplies					
L0191	LAKE MANAGEMENT SCIENCES INC	23-01176	7/19/23 Treatment Crestwood lk	472.50	0.00	
K0163	KENVIL POWER EQUIPMENT INC	23-01212	07/31/2023 DPW Streets&Parks	718.37	0.00	
P0195	PIONEER MANUFACTURING CO., INC	23-01415	08/24/23 PARKS-FIELD PAINT	2,084.62	0.00	
H0014	HOME HARDWARE, INC.	23-01425	DPW-Supplies	43.12	0.00	
H0014	HOME HARDWARE, INC.	23-01441	08/29/23 DPW-Supplies	80.02	0.00	
S0381	SITEONE LANDSCAPE SUPPLY, LLC	23-01445	DPW- STREETS/PARKS/REPAIR	328.49	0.00	
				<u>3,727.12</u>		
3-01-28-370-063	Miscellaneous					
T0205	TRUGREEN LP	23-01429	7/31/23 Turf Program	1,018.00	0.00	
S0320	SAVATREE	23-01447	General & Commercial Tree Care	5,696.00	0.00	
				<u>6,714.00</u>		
3-01-28-370-166	Landscape Supplies					
S0320	SAVATREE	23-01124	Savatree-General Tree Care	1,571.00	0.00	
	Department Total: PARKS			12,012.12		
Department: CRESTWOOD						
3-01-28-371-031	Chemical & Testing					
L0191	LAKE MANAGEMENT SCIENCES INC	23-01176	7/19/23 Treatment Crestwood lk	472.50	0.00	
B0347	BUCKMAN'S INC.	23-01420	Crestwood Lake- Chemicals	8,985.60	0.00	
A0237	AGRA ENVIRONMENTAL LAB SERVICE	23-01446	Crestwood - Chemical/Testing	1,070.00	0.00	
L0191	LAKE MANAGEMENT SCIENCES INC	23-01454	Algae Control	1,775.00	0.00	
				<u>12,303.10</u>		
3-01-28-371-036	Supplies					
H0014	HOME HARDWARE, INC.	23-01405	KEYS FOR BAND SHELL	5.40	0.00	
F0011	FELDMAN BROTHERS	23-01423	Crestwood- Electrical	631.68	0.00	
H0014	HOME HARDWARE, INC.	23-01425	DPW-Supplies	14.39	0.00	
B0347	BUCKMAN'S INC.	23-01434	CRESTWOOD LAKE- CHEMICALS	2,131.50	0.00	
				<u>2,782.97</u>		
	Department Total: CRESTWOOD			15,086.07		
	CAFR Total:			27,098.19		
Department: ELECTRICITY						
3-01-31-430-076	EMS					
R0027	ROCKLAND ELECTRIC COMPANY	23-01455	CURRENT ELECT BILLS	137.10	0.00	



Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
3-01-31-430-077	Crestwood Lake					
R0027	ROCKLAND ELECTRIC COMPANY	23-01455	CURRENT ELECT BILLS	2,429.61	0.00	
3-01-31-430-078	Buildings & Grounds					
R0027	ROCKLAND ELECTRIC COMPANY	23-01455	CURRENT ELECT BILLS	5,238.06	0.00	
Department Total: ELECTRICITY				7,804.77		
Department: STREET LIGHTING						
3-01-31-435-000	STREET LIGHTING					
R0027	ROCKLAND ELECTRIC COMPANY	23-01455	CURRENT ELECT BILLS	10,741.45	0.00	
Department Total: STREET LIGHTING				10,741.45		
Department: TELEPHONES						
3-01-31-440-190	Telephone					
A0381	AXIA TECHNOLOGY PARTNERS LLC	23-01396	PHONES BORO/LIBRARY 9/1-9/30	2,776.58	0.00	
T0219	T-MOBILE USA, INC.	23-01399	DPW CELL PHONE 7/21-8/20/23	29.06	0.00	
M0278	METROPOLITAN TELECOMMUNICATION	23-01413	LONG DISTANCE CHRGS 9/8-10/7	87.24	0.00	
V0090	VERIZON	23-01414	FIOS INTERNET BORO	149.00	0.00	
				<u>3,041.88</u>		
Department Total: TELEPHONES				3,041.88		
Department: GASOLINE						
3-01-31-460-080	Gasoline					
R0165	RACHLES/MICHELE'S OIL CO.	23-01464	GAS/DIESEL DELIVERY 9/6/23	329.04	0.00	
3-01-31-460-081	Diesel					
R0165	RACHLES/MICHELE'S OIL CO.	23-01464	GAS/DIESEL DELIVERY 9/6/23	2,496.04	0.00	
Department Total: GASOLINE				2,825.08		
CAFR Total:				24,413.18		
Department: LOCAL SCHOOL TAX PAYABLE						
3-01-55-604-000	LOCAL SCHOOL TAX PAYABLE					
A0021	ALLENDAL BOARD OF EDUCATION	23-01395	Sept 2023 GF Tax Levy/Debt Ser	1,545,799.00	0.00	
Department Total: LOCAL SCHOOL TAX PAYABLE				1,545,799.00		
CAFR Total:				1,545,799.00		
Fund Total:				1,651,299.21		
Year Total:				1,651,299.21		
Department: ORDINANCE 20-08						
C-04-55-930-101	Paving/Drainage/Sidewalks/Curbs					
A0382	AA BERMS LLC	23-01456	STREETSCAPE PROJECT PHASE 3&4	3,705.13	0.00	C

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
C-04-55-930-251 A0382 AA BERMS LLC	Paving/Streetscape	23-01456	STREETSCAPE PROJECT PHASE 3&4	2,507.41	0.00	C
Department Total: ORDINANCE 20-08				6,212.54		
Department: ORDINANCE 20-21 (ADDITION TO 17-02)						
C-04-55-931-101 W0170 WISS & BOUREGY, P.C.	Miscellaneous Soft Costs	23-01410	PROFESSIONAL SVCS AUG 2023	4,612.50	0.00	
Department Total: ORDINANCE 20-21 (ADDITION TO 17-02)				4,612.50		
Department: ORDINANCE 21-11						
C-04-55-932-101 A0382 AA BERMS LLC	Paving/Streetscape	23-01456	STREETSCAPE PROJECT PHASE 3&4	28,764.26	0.00	C
Department Total: ORDINANCE 21-11				28,764.26		
Department: ORDINANCE22-07						
C-04-55-933-401 H0050 HIGHWAY TRAFFIC SUPPLY	Computer Server	23-01419	Installation Supplies	164.00	0.00	
Department Total: ORDINANCE22-07				164.00		
CAFR Total:				39,753.30		
Fund Total:				39,753.30		
Year Total:				39,753.30		
CAFR: DOG FUND EXPENDITURES						
Department: NON BUDGET EXPENDITURES						
D-12-55-870-001 N0167 NEW JERSEY DEPT OF HEALTH	Due to State - State Fees	23-01400	DOG REPORT AUGUST 2023	12.60	0.00	
Department Total: NON BUDGET EXPENDITURES				12.60		
CAFR Total: DOG FUND EXPENDITURES				12.60		
Fund Total:				12.60		
Year Total:				12.60		

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Borough of Allendale  
Bill List By Budget Account

Page No: 9

Revenue Account	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Vendor						
3-01-16-695-000	OTHER MISCELLANEOUS MRNA					
H1084	THE HAMPSHIRE COMPANIES	23-01457	PILOT OVERPAYMENT REFUND	4,511.32	0.00	
	Revenue Total:			4,511.32		
Total Charged Lines:	180	Total List Amount:	1,695,576.43	Total Void Amount:	0.00	

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	3-01	1,651,299.21	0.00	1,651,299.21	4,511.32	0.00	1,655,810.53
	C-04	39,753.30	0.00	39,753.30	0.00	0.00	39,753.30
	D-12	12.60	0.00	12.60	0.00	0.00	12.60
Total Of All Funds:		1,691,065.11	0.00	1,691,065.11	4,511.32	0.00	1,695,576.43

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Borough of Allendale  
Bill List By Project Id

P.O. Type: All  
Range: First to Last  
Format: Detail without Line Item Notes  
Vendors: All  
Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N  
Rcvd: Y Held: Y Aprv: N  
Bid: Y State: Y Other: Y Exempt: Y

Project Id	Description			First	Rcvd	Chk/Void
PO #	Item Vendor	Description	Amount	Stat/Chk	Enc Date	Date
20WOODLAND	SOIL MOVEMENT ESCROW					
23-01412	9 V0087 VAN CLEEF ENGINEERING ASSOC	Engineering Invoice July 2023	139.00	R	09/11/23	09/14/23
	Account Total:		139.00			
220-230WCR	LUB - 220-230 W CRESCENT					
23-01412	5 V0087 VAN CLEEF ENGINEERING ASSOC	Engineering Inv July 2023	139.00	R	09/11/23	09/14/23
	Account Total:		139.00			
25WORCHARD	SOIL MOVEMENT ESCROW					
23-01412	8 V0087 VAN CLEEF ENGINEERING ASSOC	Engineering Invoice July 2023	69.50	R	09/11/23	09/14/23
	Account Total:		69.50			
37CARTER	SOIL MOVEMENT SPORTS COURT 2023					
23-01412	7 V0087 VAN CLEEF ENGINEERING ASSOC	Engineering Invoice July 2023	208.50	R	09/11/23	09/14/23
	Account Total:		208.50			
41ELMWOOD	LAND USE BOARD ESCROW					
23-01412	6 V0087 VAN CLEEF ENGINEERING ASSOC	Engineering Inv July 2023	208.50	R	09/11/23	09/14/23
	Account Total:		208.50			
498MARK	SOIL MOVEMENT/PLOT PLAN ESCROW					
23-01460	1 H1085 HERA HOMES LLC	REFUND SOIL MOVEMENT ESCROW	737.50	R	09/13/23	09/14/23
	Account Total:		737.50			

Total Charged Lines: 6 Total Project Amount: 1,502.00 Total Void Amount: 0.00

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09:36 AM

Borough of Allendale  
Bill List By Project Id

Totals by Year-Fund		
Fund Description	Fund	Project Total
	3-14	1,502.00
Total of All Funds:		<u>1,502.00</u>

Bill List Numbers	SEPTEMBER 21, 2023
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Current Fund	\$	1,655,810.53
Payroll Account		185,324.09
General Capital		39,753.30
Animal Fund		12.60
Grant Fund		
COAH/Housing Trust		
Improvement & Beautification		
Unemployment Fund		
Trust Fund		1,502.00
Water Operating		3,053.00
Water Capital		
<hr/>		
Total	\$	1,885,455.52

**BILL LIST FOR SEPTEMBER 15, 2023**

**WATER UTILITY ACCOUNT**

<b>WATER OPERATING</b>	<b>3,053.00</b>
------------------------	-----------------

DeCotiis, Fitzpatrick & Cole	472.50
Wiss & Bouregy	1,262.50
Van Cleef Engineering	1,318.00

<b>WATER CAPITAL</b>	<b>-</b>
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<b>TOTAL</b>	<hr/> <b>\$ 3,053.00</b>
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Department Page Break: No

Account P.O. Id Item Vendor	Description	Item Description	Amount	Stat/Chk	Enc Date	First Rcvd Date Date	Chk/Void Date	Invoice Type
Department: WATER OPERATING FUND								
2-05-20-501-027	Engineering							
23-01469 1 V0087	VAN CLEEF ENGINEERING ASSOC	WATER SYSTEM RFP	1,318.00	R	09/15/23	09/15/23	ALN-1004.003-35	
2-05-20-501-180	Legal							
23-01470 1 W0170	WISS & BOUREGV, P.C.	SERVICES RENDERED THRU 8/31/23	1,262.50	R	09/15/23	09/15/23	18886	
23-01471 1 D0190	DECOTIIS, FITZPATRICK, COLE	SERVICES RENDERED THRU 8/31/23	472.50	R	09/15/23	09/15/23	267443	
			1,735.00					
Department Total: WATER OPERATING FUND			3,053.00					
CAFR Total:			3,053.00					
Fund Total:			3,053.00					
Year Total:			3,053.00					
Total Charged Lines:	3	Total List Amount:	3,053.00	Total	void Amount:	0.00		

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total
	2-05	3,053.00	0.00	3,053.00
Total of All Funds:		<u>3,053.00</u>	<u>0.00</u>	<u>3,053.00</u>

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 09/21/2023**

**RESOLUTION# 23-218**

<b>Council</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Homan						
Lovisolo						
O'Connell						
O'Toole						
Yaccarino						
Daloisio						
Mayor Wilczynski	-----	-----				

- ☐ Carried  
☐ Defeated  
☐ Tabled  
☐ Approved on Consent  
Agenda

**RESOLUTION AUTHORIZING THE DISPOSAL OF TURNOUT GEAR**

**WHEREAS**, there exists a need to remove unusable firefighter turnout gear and outdated equipment from circulation; and

**WHEREAS**, the Board does not have the facilities to house these obsolete items; and

**WHEREAS**, said items will be disposed of in the most environmentally conscience and resourceful manner.

**NOW, THEREFORE, BE IT RESOLVED**, by the Fire Department Administrator, Borough of Allendale, County of Bergen, as follows:

The following items are in need of discarding: 14 Turnout Pants and 15 Turnout Coats

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 21, 2023.

---

Linda Louise Cervino, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 09/21/2023**

**RESOLUTION# 23-219**

<b>Council</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Homan						
Lovisollo						
O'Connell						
O'Toole						
Yaccarino						
Daloisio						
Mayor Wilczynski	-----	-----				

- ☐ Carried  
☐ Defeated  
☐ Tabled  
☐ Approved on Consent  
Agenda

**AUTHORIZATION TO ADVERTISE BID SPECIFICATIONS FOR  
2024 SNOW PLOWING AND SALTING OF ALL MUNICIPAL AND SPECIFIED PRIVATE  
ROADS, PUBLIC AREAS IN THE BOROUGH OF ALLENDALE, AND ALL COUNTY ROADS  
WITHIN THE BOROUGH**

**BE IT RESOLVED** the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey does hereby authorize the Borough Clerk to advertise and thereby solicit and accept sealed bids in accordance with State law for the 2024 Snow Plowing & Removal Services of Borough Facilities; and

**BE IT RESOLVED** the Borough of Allendale will be supplying the salt; and

**BE IT FURTHER RESOLVED** that the final bid specifications be subject to form approval by the Borough Attorney.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 21, 2023.

---

Linda Louise Cervino, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 09/21/2023**

**RESOLUTION# 23-220**

<b>Council</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Homan						
Lovisollo						
O'Connell						
O'Toole						
Yaccarino						
Daloisio						
Mayor Wilczynski	-----	-----				

- ☐ Carried  
☐ Defeated  
☐ Tabled  
☐ Approved on Consent  
Agenda

**AWARD NATIONAL AUTO FLEET GROUP, SOURCEWELL CONTRACT #091521-NAF, FOR  
THE PURCHASE OF A 2024 FORD MAVERICK (W8A) XL FWD SUPERCREW  
FOR THE DEPARTMENT OF PUBLIC WORKS**

**WHEREAS**, a need exists to purchase a 2024 Ford Maverick (W8A) XL FWD SuperCrew in the amount of \$25,046.19 for the Department of Public Works; and

**WHEREAS**, the Chief Financial Officer has attached hereto a certification that adequate funds have been or will be duly budgeted and appropriated to pay for the contract.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that National Auto Fleet Group, 490 Auto Center Drive, Watsonville, California 95076, Sourcewell Contract #091521-NAF, has been awarded for the purchase a 2024 Ford Maverick (W8A) XL FWD SuperCrew in the amount of \$25,046.19 for the Department of Public Works; and

**BE IT FURTHER RESOLVED** that the Mayor, Acting Borough Clerk and Borough Attorney are hereby authorized to take such action as may be necessary to implement this Resolution, including the execution of an Agreement or Proposal for the above services.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 21, 2023.

\_\_\_\_\_  
Linda Louise Cervino, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 09/21/2023**

**RESOLUTION# 23-221**

<b>Council</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Homan						
Lovisolo						
O'Connell						
O'Toole						
Yaccarino						
Daloisio						
Mayor Wilczynski	-----	-----				

- ☐ Carried  
☐ Defeated  
☐ Tabled  
☐ Approved on Consent  
Agenda

**A RESOLUTION AUTHORIZING THE EXECUTION OF AN  
AMENDMENT TO A POST CLOSING ESCROW AGREEMENT**

**WHEREAS**, the parties hereto have executed that certain Post Closing Escrow Agreement dated as of November 30, 2022 in connection with certain post-closing obligations of Seller related to the sale of its water system to Purchaser (the "Agreement"); and

**WHEREAS**, the Agreement contemplates the release of certain Escrow Funds (as such term is defined in the Agreement) upon the completion of certain Open Title Issues (as such term is defined in the Agreement); and

**WHEREAS**, the parties hereto have agreed that a portion of the Escrow Funds shall be released to Seller for the partial completion of certain Open Title Issues; and

**WHEREAS**, the parties desire to amend the Post Closing Escrow Agreement upon the terms set forth in this Amendment to effectuate such changes as the Parties have mutually agreed to.

**WHEREAS**, in consideration of the mutual agreements herein contained, Seller, Purchaser and Escrow Agent agree that the Agreement is hereby amended as set forth in the Amendment to Post Closing Escrow Agreement; and

**NOW, THEREFORE BE IT RESOLVED**, by adoption of this Resolution, Mayor and Council of the Borough of Allendale wishes to approve such amendment attached to this Resolution and incorporated herein by reference.

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 09/21/2023**

**RESOLUTION# 23-221**

**BE IT FURTHER RESOLVED** that the Mayor, the Acting Municipal Clerk, the Chief Financial Officer and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 21, 2023.

**DRAFT**

---

Linda Louise Cervino, RMC  
Municipal Clerk

## AMENDMENT TO POST CLOSING ESCROW AGREEMENT

THIS AMENDMENT TO POST CLOSING ESCROW AGREEMENT (this "Amendment") dated as of \_\_\_\_\_, 2023 (the "Effective Date"), is made and entered into between the BOROUGH OF ALLENDALE, a public body corporate and politic in Bergen County in the State of New Jersey (the "Borough"), VEOLIA WATER NEW JERSEY INC., a New Jersey corporation, as successor-in-interest to SUEZ Water Jersey Inc. ("Purchaser") and CULLEN AND DYKMAN LLP ("Escrow Agent").

### RECITALS:

WHEREAS, the parties hereto have executed that certain Post Closing Escrow Agreement dated as of November 30, 2022 in connection with certain post-closing obligations of Seller related to the sale of its water system to Purchaser (the "Agreement");

WHEREAS, the Agreement contemplates the release of certain Escrow Funds (as such term is defined in the Agreement) upon the completion of certain Open Title Issues (as such term is defined in the Agreement)

WHEREAS, the parties hereto have agreed that a portion of the Escrow Funds shall be released to Seller for the partial completion of certain Open Title Issues;

WHEREAS, the Parties desire to amend the Post Closing Escrow Agreement upon the terms set forth in this Amendment to effectuate such changes as the Parties have mutually agreed to.

NOW, THEREFORE, in consideration of the mutual agreements herein contained, Seller, Purchaser and Escrow Agent agree that the Agreement is hereby amended as follows:

1. Defined Terms. Unless otherwise indicated herein, capitalized terms used in this Amendment shall have the respective meanings specified in the Agreement.

2. Escrow Funds. Section 2 of the Agreement is deleted in its entirety and there is substitute in lieu thereof the following:

**"Escrow Funds. Escrow Agent shall hold Three Million Five Hundred Thousand and 00/100ths (\$3,500,000.00) Dollars (together with any interest earned thereon, the "Escrow Funds"), less any released funds, which has been/will be given to it in escrow pursuant to the terms of this Post Closing Escrow Agreement, as amended. Escrow Agent shall deposit the Escrow Funds in Escrow Agent's attorney trusts accounts maintained at banks of Escrow Agent's reasonable discretion, and which Escrow Funds shall be held in**



**separate interest bearing accounts. Escrow Agent shall be entitled to transfer Escrow Funds to other banks in its reasonable discretion.”**

3. Release of Funds. Notwithstanding anything to the contrary contained in the Agreement, within five (5) days of the Effective Date of this Amendment, Escrow Agent shall release \$100,000.00 to Seller for Railroad Permits less any costs incurred by Purchaser in connection with the transfer of such permits (*i.e.*, \$7,192.00 for the payment of transfer fees associated with the permits) and \$300,000.00 in connection with progress made with certain Easements located within Borough-owned property subject to a conservation easement and the jurisdiction of DEP. For the avoidance of doubt, the parties acknowledge and agree that the transfer of those certain Easements subject to the conservation easement and the DEP approval has not yet been completed and the balance of \$900,000 allocated for the transfer of such Easements subject to the conservation easement and the DEP approval shall remain held in escrow pursuant to the terms and conditions of the Agreement, it being understood that the Escrow Agreement shall also continue to hold other portions of the Escrow Funds in escrow pending the recordation of the other Easements not related to the conservation easement and the DEP approval.
4. Execution; Counterparts. This Amendment may be executed in one or more counterparts, each of which shall be an original, but all of which shall constitute one and the same instrument. The exchange of a fully executed Amendment (in counterparts or otherwise) by electronic transmission in .PDF or other equivalent format or by facsimile shall be sufficient to bind the Parties to the terms and conditions of this Agreement.
5. Ratification. Except as hereby amended, the Agreement is in all respects ratified and confirmed and remains unchanged.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the Parties hereto have duly executed this Amendment as of the year and date first above written.

BOROUGH OF ALLENDALE

By: \_\_\_\_\_  
Name:  
Title:

VEOLIA WATER NEW JERSEY INC.

By: \_\_\_\_\_  
Name:  
Title:

CULLEN AND DYKMAN LLP

By: \_\_\_\_\_  
Name:  
Title: