

AGENDA
BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
AUGUST 26, 2021
8:00 P.M.

A Regular Meeting of the Mayor and Council of the Borough of Allendale will be held in-person on August 26, 2021 beginning at 8:00pm in the Mayor & Council Chambers of the Allendale Municipal Building, 500 West Crescent Avenue, Allendale, New Jersey 07401.

I. CALL TO ORDER

- A. Open Public Meetings Act Announcement
- B. Salute to Flag

II. ROLL CALL

III. PUBLIC COMMENT ON AGENDA ITEMS ONLY

Audience members wishing to speak will have a three (3) minute time limit to address the governing body on agenda items only. Large groups are asked to have a spokesperson represent them.

IV. RESOLUTIONS

- A. **Application to Repurpose 2020 Bergen County Open Space Grant Award – Change of Scope from Crestwood Park Improvement & Completion of Cross-Country Trail Circuit to Crestwood Park Playground Area Improvement Project**
 - 1. Public comments on Application to Repurpose Grant Award
 - 2. **21-197**/Authorize Submission of 2020 Bergen County Open Space Trust Fund Municipal Program Park Improvement Repurpose Application – Crestwood Park Playground Area Improvement Project

B. **21-198**/PULLED

V. CONSENT AGENDA

Matters listed below are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

- A. **21-199**/Appoint Borough Professional – Special Project Engineering Services – Dewberry Engineers, Inc.
- B. **21-200**/Authorize Contract Threshold Increase – Ryan Scerbo of DeCotiis, Fitzpatrick, Cole & Giblin, LLP
- C. **21-201**/Authorize 2021 Crestwood Lake Salaries – Supplement Six
- D. **21-202**/Amend Appointment - 2021 Registrar, Deputy Registrar and Alternate Deputy Registrar – Northwest Bergen Regional Health Commission
- E. **21-203**/A Resolution Encouraging a Voluntary Ban on Purchase, Sale and Use of Anticoagulant Rodenticides in Allendale
- F. **21-204**/Appoint Full Time Radio Police Dispatcher – Andrew Magro
- G. **21-205**/Approve Contract – Two Class III Special Law Enforcement Officers at Northern Highlands Regional High School – Northern Highlands Board of Education
- H. **21-206**/Appoint Two Class III Special Law Enforcement Officers at Northern Highlands Regional High School – William Wright and Daniel Kellogg
- I. **21-207**/Approve Salary Adjustment – Gina Wittmaack
- J. **21-208**/Approve Chamber of Commerce’s 2021 Allendale Day
- K. **21-209**/Establish and Appoint Local Emergency Planning Committee (One-Year Term)
- L. **21-210**/Amend Board of Health’s Special Event Food Permit Fee – 2021 Allendale Day

AGENDA
BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
AUGUST 26, 2021
8:00 P.M.

- M. **21-211**/Authorize Park and Ride Fees – September 1, 2021 through August 31, 2022
- N. **21-212**/Authorize Membership Renewal – January 1, 2022 to January 1, 2025 – Bergen County Municipal Joint Insurance Fund (JIF)
- O. **21-213**/Extend Recyclables Delivery Agreement until September 19, 2022 – Rockland County Solid Waste Management Authority
- P. **21-214**/Authorize Purchase and Installation of Playground Equipment (Phase 2) – ESCNJ Cooperative Pricing System – MRC, Inc.
- Q. **21-215**/Authorize Purchase and Installation of Playground Materials (Phase 2) – ESCNJ Cooperative Pricing System – MRC, Inc.
- R. **21-216**/Approve August 26, 2021 Bill List
- S. **21-217**/Authorize Rent Moratorium – July 1, 2021 through June 30, 2023 - Allendale Urban Renewal

VI. UNFINISHED BUSINESS

VII. NEW BUSINESS

VIII. COMMITTEE REPORTS AND COMMENTS

IX. STAFF REPORTS

X. PUBLIC COMMENTS

Audience members wishing to speak will have a three (3) minute time limit to address the governing body. Large groups are asked to have a spokesperson represent them.

XI. CLOSED SESSION

- A. **21-218**/Authorize Closed Executive Session
 - 1. Discussion of Acquisition of Real Property using Public Funds
 - 2. Personnel Matter (Police Department)
 - 3. Contract Negotiations

XII. ADJOURNMENT

Bulletin Board
Borough Website

*****AGENDA & AGENDA ITEMS ARE SUBJECT TO CHANGE*****

The Borough of Allendale will livestream the Work and Regular Sessions. Members of the public wishing to view these meetings only should take the following steps:

- *From a computer, tablet or smartphone, enter the website:*
<https://zoom.us/j/98090074814>
- *From a phone, dial (312) 626-6799 and then enter Access Code: 980 9007 4814.*
****Alternate phone numbers to dial: (301) 715-8592; (929) 205-6099; (253) 215-8782;*
(346) 248-7799 or (669) 900-6833

The public is advised that there will be no opportunity for comment by those viewing the live-streamed Work and Regular Session meetings. Public wishing to comment must attend in person.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 08/26/2021

RESOLUTION# 21-197

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**MUNICIPAL ENDORSING RESOLUTION FOR BERGEN COUNTY OPEN
SPACE CHANGE OF SCOPE GRANT APPLICATION**

WHEREAS, the Bergen County Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust Fund (the "County Trust Fund"), provides matching grants to municipal governments for assistance in the development or redevelopment of municipal recreation facilities; and

WHEREAS, the Borough of Allendale (the "Borough") had received a 2020 Trust Fund matching grant award of \$75,000 which was approved via County of Bergen Board of Commissioners Resolution No. 091-21, dated February 16, 2021, for its "Crestwood Park: Improvement & Completion of Cross-Country Trail Circuit" project (Project Contract No. 2100024); and

WHEREAS, the Crestwood Park Trail Project was to include restoring, enhancing and completing a cross country trail circuit at Crestwood Park, located at 300 W. Crescent Avenue, Block 1003, Lot 6; and

WHEREAS, the Borough desires to transfer its 2020 Trust Fund Municipal Program grant award to the Crestwood Park Playground Area Improvement project; and

WHEREAS, the governing body has reviewed the County Trust Fund Program Statement, and the Trust Fund Municipal Program Park Improvement application and instructions and desires to make such a request for use of its grant and provide application information and furnish such documents as may be required; and

WHEREAS, as part of such request, the governing body received public comments on the proposed transfer and use of its 2020 Trust Fund Municipal program grant award on August 26, 2021; and

WHEREAS, the County of Bergen shall determine whether the proposed request and use of the 2020 Trust Fund grant award are complete and in conformance with the scope and intent of the County Trust Fund; and,

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 08/26/2021

RESOLUTION# 21-197

WHEREAS, the Borough is willing to use the County Trust Fund grant in accordance with such rules, regulations and applicable statutes, and is willing to enter into an agreement with the County of Bergen for the approved project and ensure its completion on or about the project contract expiration date of February 16, 2023; and

NOW, THEREFORE, BE IS RESOLVED by the Mayor and Council of the Borough of Allendale:

1. That it is hereby authorized to withdraw its 2020 Crestwood Park: Improvement & Completion of Cross-Country Trail Circuit project application to the County; and,
2. That it will submit a certified copy of this resolution along with its written request to the County Trust Fund to withdraw its 2020 project and to apply its 2020 Trust Fund grant award towards the Crestwood Park Playground Area Improvement project; and
3. That it has, or will secure, the balance of funding necessary to complete the Crestwood Park Playground Area Improvement project, or modify the project as necessary; and,
4. That it is committed to providing a dollar for dollar cash match for the Crestwood Park Playground Area Improvement project; and,
5. That only those park improvements identified and approved in its Crestwood Park Playground Area Improvement project application, its Trust Fund contract, or other documentation will be considered eligible for reimbursement.
6. That it agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project; and,
7. That this resolution shall take effect immediately.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on August 26, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 08/26/2021

RESOLUTION# 21-199

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**APPOINTMENT OF BOROUGH PROFESSIONAL – SPECIAL PROJECT
ENGINEERING SERVICES – DEWBERRY ENGINEERS, INC.**

WHEREAS, the Borough of Allendale requires engineering services for special projects during the calendar year 2021; and,

WHEREAS, it is contemplated that the temporary and permanent budgets will contain the necessary appropriations estimated to be reasonably required for each such professional service; and,

WHEREAS, the professional named herein will be required to execute a contract for the services to be rendered which shall set forth the compensation for such services therein; and,

WHEREAS, a Certification of availability of funds has been received from the Chief Financial Officer or that such funds will be encumbered by Purchase Order on an as-needed basis pursuant to the provisions of NJAC 5:30-5.4 et seq; and,

WHEREAS, in any instance where it is anticipated that the expenditure for each such professional service will exceed the sum of \$17,500 for said calendar year, the named professional has completed, submitted and filed a Business Entity Certification Disclosure which certifies that the above named person and/or entity has not made any reportable contributions to any political or candidate committee including (Republicans for Responsible Government, Allendale Republican Club, Allendale Democratic Club, Candidates for Allendale Municipal Government, Bergen County Democratic Organization, Bergen County Republican Organization) in the previous one (1) year, and that the contract will prohibit the above named professional/business entity from making any reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale that the following appointment be and is hereby made for the year 2021, expiring on December 31, 2021:

Dewberry Engineers, Inc. – Special Project Engineering Services

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 08/26/2021

RESOLUTION# 21-199

BE IT FURTHER RESOLVED that this contract is being awarded as a non-fair and open contract, pursuant to the provisions of NJSA 19:44A-20.5;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the determination of value be placed on file with this Resolution.

BE IT FURTHER RESOLVED that the compensation for the aforesaid position to be established by a contract for such services, in an amount not to exceed \$65,000, absent further authorization from the Borough of Allendale, which shall be executed by the professional named herein; and,

BE IT FURTHER RESOLVED that the aforesaid appointment was made without competitive bidding under the provisions of NJSA 40A:11-5(1)(a) which excepts from competitive bidding Professional Services rendered by persons authorized by law to practice a recognized profession and whose practice is regulated by law; and,

BE IT FURTHER RESOLVED that the appropriate Borough Officials be and they are hereby authorized to execute a contract with the professional named herein for the services to be rendered; and,

BE IT FURTHER RESOLVED that the compensation to be paid for the professional named herein shall not exceed the budget appropriation for such services unless properly ordained in accordance with law; and,

BE IT FURTHER RESOLVED that the contract shall contain a clause of “not to exceed \$65,000” without prior written approval of the Governing Body; and

BE IT FURTHER RESOLVED that a copy of this resolution be filed with the Borough Clerk and made available for inspection and that a brief notice of the passage thereof be published in The Record within ten days of the passage as required by law.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on August 26, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 08/26/2021

RESOLUTION# 21-200

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**AUTHORIZATION TO INCREASE PROFESSIONAL SERVICES
CONTRACT THRESHOLD –
RYAN SCERBO OF DECOTIIS, FITZPATRICK, COLE & GIBLIN, LLP**

WHEREAS, Ryan Scerbo of the firm DeCotiis, Fitzpatrick, Cole & Giblin, LLP was appointed, without competitive bidding in accordance with N.J.S.A. 40A:11-5(1)(a), as the Borough's Financial Advisory Consultant via Resolution 21-83 on February 11, 2021; and

WHEREAS, the Governing Body approved said contract in an amount not to exceed \$14,500; and

WHEREAS, it is necessary to increase the contract threshold.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby authorizes an increase to the Professional Services Contract with Ryan Scerbo of the firm DeCotiis, Fitzpatrick, Cole & Giblin, LLP in an amount not to exceed \$42,000; and

BE IT FURTHER RESOLVED that the provisions of N.J.S.A. 19:44A-20.5 have been complied with, including receipt of a Business Entity Disclosure Certification and "Pay to Play" forms; and

BE IT FURTHER RESOLVED that the Mayor, Acting Municipal Clerk, Chief Financial Officer and Borough Attorney are hereby authorized to take such action as may be necessary to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on August 26, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 08/26/2021

RESOLUTION# 21-201

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**AUTHORIZATION OF 2021 CRESTWOOD LAKE SALARIES –
SUPPLEMENT SIX**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that the following salaries are hereby approved for the Crestwood Lake Swim Club 2021 Season as follows:

Head Swim Coach/Asst. Manager (Effective August 1, 2021)		
First Name	Last Name	Hourly Pay
Kristi	Rutter	\$16.00
Substitute Guard (Effective August 1, 2021)		
First Name	Last Name	Hourly Pay
Candice	Massimi	\$12.25
Gateperson (Effective August 1, 2021)		
First Name	Last Name	Hourly Pay
Carly	Reimbauer	\$11.25
Anna	Lish	\$11.25

BE IT FURTHER RESOLVED that the date of hire for the above employees is effective August 1, 2021.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on August 26, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 08/26/2021

RESOLUTION# 21-202

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**AMENDMENT TO APPOINTMENT OF REGISTRAR, DEPUTY REGISTRAR
AND ALTERNATE REGISTRAR OF VITAL STATISTICS FOR THE YEAR 2021**

WHEREAS, the Borough of Allendale (Borough) contracted with Northwest Bergen Regional Health Commission (NWRHC) for Registrar and Deputy Registrar of Vital Statistics services for the term January 1, 2021 through December 31, 2021 via Resolution 21-121 on April 15, 2021; and

WHEREAS, the Borough appointed NWRHC employees to serve as Registrar, Deputy Registrar and Alternate Registrar of Vital Statistics on behalf of the Borough for calendar year 2021 via Resolution 21-122 on April 15, 2021; and

WHEREAS, NWRHC has notified the Borough of personnel changes within their agency and requested an amendment to said appointments.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Allendale, County of Bergen, State of New Jersey that it hereby rescinds its prior appointments listed on Resolution 21-122 and hereby appoints the following NWRHC employees to serve on behalf of the Borough effective August 1, 2021 through December 31, 2021:

Carmen Nist	Registrar
Corinne Woodward	Deputy Registrar
Dana White	Alternate Registrar

BE IT FURTHER RESOLVED that all other provisions of Resolution 21-122 remain in full effect; and

BE IT FURTHER RESOLVED that a copy of this Resolution be sent to the State of New Jersey Department of Health, Office of Vital Statistics and Registry.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on August 26, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 08/26/2021

RESOLUTION# 21-203

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**A RESOLUTION OF THE BOROUGH COUNCIL OF ALLENDALE, NEW JERSEY,
ESTABLISHING A VOLUNTARY BAN ON THE PURCHASE, SALE, AND USE OF
ANTICOAGULANT RODENTICIDES IN ALLENDALE**

WHEREAS, anticoagulant rodenticides are poisonous bait products available to the public and used to combat infestations of rodents in business and residential Properties;

WHEREAS, anticoagulant rodenticides are used as bait which the rodents ingest, causing lethal internal hemorrhaging; and

WHEREAS, pets and wildlife may also become sick or die from ingesting rodenticides directly or due to secondary exposure after consuming the dead or dying rodents.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Allendale, New Jersey that it resolves as follows:

1. Urges businesses in Allendale to no longer use or sell anticoagulant rodenticides;
2. Urges all property owners to cease purchasing or using anticoagulant rodenticides on their properties in Allendale; and
3. Commits the Borough of Allendale to not use anticoagulant rodenticides as part of its maintenance program for borough-owned parks and facilities.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on August 26, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 08/26/2021

RESOLUTION# 21-204

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**APPOINTMENT OF FULL-TIME RADIO POLICE DISPATCHER –
ANDREW MAGRO**

WHEREAS, a need for one Full-Time Radio Police Dispatcher in the Allendale Police Department exists due to a resignation; and

WHEREAS, Andrew Magro is currently a Per Diem Dispatcher for the Borough of Allendale and possesses the necessary qualifications and experience to be a Full-Time Radio Police Dispatcher for the Allendale Police Department.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, upon recommendation of the Chief of Police, that Andrew Magro is hereby appointed as Full-Time Dispatchers of the Allendale Police Department effective July 26, 2021 at an annual salary in accordance with the UPSEU White Collar Unit agreement; and

BE IT FURTHER RESOLVED that the Mayor, the Chief Financial Officer, Acting Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on August 26, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 08/26/2021

RESOLUTION# 21-205

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**APPROVAL OF 2021/2022 CONTRACT FOR TWO CLASS III SPECIAL LAW
ENFORCEMENT OFFICERS AT NORTHERN HIGHLANDS HIGH SCHOOL**

WHEREAS, the Mayor and Council of the Borough of Allendale (“Allendale”) has determined that it is in the best interests of Allendale, Northern Highlands Regional Board of Education (“Board”), and the community at large, to provide for the appointment of two (2) Class III Special Law Enforcement Officers (“SLEOs”) at Northern Highlands Regional High School for the 2021/22 school year; and

WHEREAS, the Public Safety Committee on behalf of Allendale and representatives on behalf of the Board have agreed upon terms for appointment of two SLEOs for the 2021/22 school year and wish to memorialize same; and

WHEREAS, Board has advised Allendale that it has sufficient funding to provide for the establishment of such positions in accordance with the written agreement referenced herein, subject to subsequent authorization and appointment by Allendale; and

WHEREAS, Allendale, by adoption of this Resolution, authorizes the approval of said agreement, subject to written agreement and appointment resolution by Board regarding same as well as review and approval by the Borough Attorney.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Allendale that it authorizes and approves a contract with the Northern Highlands Regional Board of Education for two (2) Class III Special Law Enforcement Officers at Northern Highlands Regional High School for the 2021/22 school year, subject to written agreement and appointment resolution by Board regarding same as well as review by the Borough Attorney; and

BE IT FURTHER RESOLVED that the Mayor, the Acting Municipal Clerk, the Chief Financial Officer and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on August 26, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 08/26/2021

RESOLUTION# 21-206

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**AUTHORIZE HIRE OF TWO CLASS THREE SPECIAL LAW ENFORCEMENT
OFFICERS (SLEO III) – WILLIAM WRIGHT & DANIEL KELLOGG**

BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, upon recommendation of the Chief of Police and Public Safety Committee that William Wright and Daniel Kellogg are hereby appointed as Class III Special Law Enforcement Officers (SLEO III) of the Allendale Police Department, assigned to the Northern Highlands Regional High School, effective August 27, 2021 at the salary of \$31 per hour.

BE IT FURTHER RESOLVED that the Borough of Allendale is to be reimbursed by Northern Highlands Regional High School District for all costs related to the Borough's hiring, training, outfitting and employment of SLEO III William Wright and SLEO III Daniel Kellogg, in accordance with terms outlined in a written agreement approved by the Governing Body of the Borough of Allendale via Resolution #21-205 on August 26, 2021.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on August 26, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 08/26/2021

RESOLUTION# 21-207

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

APPROVAL OF SALARY ADJUSTMENT – GINA WITTMAACK

BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that Gina Wittmaack receive a \$2,500.00 increase to her salary, effective August 15, 2021, as compensation for successful completion of Municipal Tax Collection courses and achieving her Municipal Tax Collector certification.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on August 26, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 08/26/2021

RESOLUTION# 21-208

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**APPROVAL OF THE ALLENDALE CHAMBER OF COMMERCE'S
2021 ALLENDALE FESTIVAL DAY**

WHEREAS, there is a request by the Allendale Chamber of Commerce to hold the Allendale Festival Day on Saturday, September 18, 2020 from 1:00 p.m. to 5:00 p.m.; and

WHEREAS, West Allendale Avenue will be closed for this event from the town clock to DeMercurio Drive; and

WHEREAS, the event will also take place in the NJ Transit parking area; and

WHEREAS, the Chamber of Commerce will, after approval, coordinate the event with the Police Department, the Fire Department and the Department of Public Works.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council that this request be and is hereby approved.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on August 26, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 08/26/2021

RESOLUTION# 21-209

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**A RESOLUTION OF THE BOROUGH OF ALLENDALE, COUNTY OF BERGEN,
STATE OF NEW JERSEY ESTABLISHING AND APPOINTING A LOCAL
EMERGENCY PLANNING COMMITTEE (LEPC) FOR A ONE-YEAR TERM**

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Allendale that it hereby authorizes and establishes a "Local Emergency Planning Committee" (LEPC) pursuant to the New Jersey Emergency and Temporary Acts Section App.A:9-41, which requires the establishment of "Local Emergency Management Councils."

BE IT FURTHER RESOLVED that the LEMC shall assist the Borough in establishing the various local agencies needed to meet the requirements of all Local Emergency Management activities in accordance with the rules and regulations established by the Governor of the State of New Jersey in pursuance of the provisions of this act; and

BE IT FURTHER RESOLVED that it hereby appoints the following individuals to the Local Emergency Planning Committee (LEPC):

1. Michael T. Dillon - Emergency Management Coordinator/ LEPC Chairperson
2. Terrence Lawler - Deputy EMC
3. Michael Limatola - Deputy EMC
4. George Scherb – Police Chief
5. Robert Policht – Fire Chief
6. Daryl D'Amore-Bottaro – EMS Chief
7. Mayor Ari Bernstein – Mayor, Borough of Allendale
8. Ron Kistner – Director of Operations
9. Edward O'Connell - Councilperson/Public Safety Chair
10. Matthew O'Toole – Councilperson/Public Safety Committee
11. Maria Engeleit – School Safety Specialist, Allendale Public Schools
12. Michael Koth – Vice Principal, Northern Highlands Regional High School
13. Shari Depalma – Special Needs & Senior Housing (Crescent/Orchard Commons & Cebak Court)
14. Nadine Benoit – Board of Health
15. Claudia Sanchez – Allendale Chamber of Commerce

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on August 26, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 08/26/2021

RESOLUTION# 21-210

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**AUTHORIZATION TO AMEND BOARD OF HEALTH'S
SPECIAL EVENT FOOD PERMIT FEE – 2021 ALLENDALE DAY**

WHEREAS, Section 210-2 of the Code of the Borough of Allendale (the “Code”) provides for a fee of \$50 for a special event food permit; and

WHEREAS, the Governing Body of the Borough of Allendale wishes to amend such fee from \$50 to \$10 for any special event food permits applied for in connection with the Chamber of Commerce’s “Allendale Day” to be held in the Borough of Allendale on September 18, 2021; and

WHEREAS, such modification to the fee for a special event food permit shall only be applicable to special event food permits applied for in connect with the Chamber of Commerce’s 2021 Allendale Day.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Allendale, in the County of Bergen, as follows:

1. The fee to be charged by the Borough of Allendale for any special event food permit applied for in connection with the Chamber of Commerce’s Allendale Day to be held on September 18, 2021 shall be \$10, rather than \$50 as provided for in Section 210-2 of the Code; and
2. Except as set forth in Paragraph 1 hereinabove, the fee for a special event food permit shall be \$50 as provided for in Section 210-2 of the Code.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on August 26, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 08/26/2021

RESOLUTION# 21-211

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

AUTHORIZATION OF PARK & RIDE FEES

WHEREAS, the Code of the Borough of Allendale 252-62A provides that Park and Ride permit fees shall be established by Resolution of the Borough Council.

NOW, THEREFORE IT RESOLVED by the Governing Body of the Borough of Allendale that the 2021 Park and Ride Permit Fees be and are hereby approved as follows for the period September 1, 2021 through August 31, 2022:

Resident Rate \$75.00

Non-Resident Rate \$300.00

BE IT FURTHER RESOLVED that the Chief of Police, Chief Financial Officer and Acting Municipal Clerk are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on August 26, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 08/26/2021

RESOLUTION# 21-212

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**AUTHORIZATION TO RENEW MEMBERSHIP IN THE
BERGEN COUNTY MUNICIPAL JOINT INSURANCE FUND –
JANUARY 1, 2022* THROUGH JANUARY 1, 2025* (*12:01AM)**

WHEREAS, the Borough of Allendale is a member of the Bergen County Municipal Joint Insurance Fund; and

WHEREAS, said membership terminates as of December 31, 2021 unless earlier renewed by agreement between the Municipality and the Fund; and

WHEREAS, the Municipality desires to renew said membership;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Allendale, County of Bergen, State of New Jersey as follows:

1. The Borough of Allendale agrees to renew its membership in the Bergen County Municipal Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
2. The Mayor and Clerk shall be and hereby are authorized to execute the agreement to renew membership, annexed hereto and made a part hereof, and to deliver same to the Bergen County Municipal Joint Insurance Fund evidencing the Municipality's intention to renew its membership.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on August 26, 2021.

Michelle Ryan
Acting Municipal Clerk

**AGREEMENT TO RENEW MEMBERSHIP IN THE
BERGEN COUNTY MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Bergen County Municipal Joint Insurance Fund (hereinafter the Fund) is a duly chartered Municipal Insurance Fund as authorized by NJSA 40A:10-36 et seq., and;

WHEREAS, the Borough of Allendale is currently a member of said Fund, and;

WHEREAS, effective December 31, 2021, said membership will expire unless earlier renewed, and;

WHEREAS, the Mayor and Council of the Borough of Allendale has resolved to renew said membership;

NOW THEREFORE, it is agreed as follows:

1. The Borough of Allendale hereby renews its membership in the Bergen County Municipal Joint Insurance Fund for a three (3) year period, beginning January 1, 2022 and ending January 1, 2025*.
2. The Borough of Allendale hereby ratifies and reaffirms the Indemnity and Trust Agreement, Bylaws and other organizational and operational documents of the Bergen County Municipal Joint Insurance Fund as from time to time amended and altered by the Department of Banking & Insurance in accordance with the Applicable Statutes and administrative regulations as if each and every one of said documents were re-executed contemporaneously herewith.
3. The Borough of Allendale agrees to be a participating member of the Fund for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.
4. In consideration of the continuing membership of the Borough of Allendale in the Bergen County Municipal Joint Insurance Fund, the Fund agrees, subject to the continuing approval of the Commissioner of Insurance, to accept the renewal application of the Borough of Allendale.
5. Executed the _____ day of _____, 2021 as the lawful and binding act and deed of the Borough of Allendale, which execution has been duly authorized by public vote of the governing body.

ARI BERNSTEIN, MAYOR

MICHELLE RYAN, ACTING CLERK

EXECUTIVE DIRECTOR
BERGEN COUNTY MUNICIPAL JOINT INSURANCE FUND

*12:01 am

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 08/26/2021

RESOLUTION# 21-213

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**APPROVAL OF EXTENSION OF RECYCLABLES DELIVERY AGREEMENT –
ROCKLAND COUNTY SOLID WASTE MANAGEMENT AUTHORITY**

WHEREAS, the Borough of Allendale (Borough) requires the services of a Recyclable Materials Recovery Facility to accept recyclable materials collected from its residents; and

WHEREAS, Rockland County Solid Waste Management Authority, hereinafter referred to as Rockland Green, is a body corporate and politic constituting a public benefit corporation of the State of New York that has the capacity to accept at Rockland Green's Materials Recovery Facility such recyclable materials collected from the residents of the Borough of Allendale; and

WHEREAS, the Borough and Rockland Green entered into a Recyclables Delivery Agreement through September 19, 2021 via Resolution 20-155 on June 11, 2020; and

WHEREAS, the parties have determined that the continued delivery of such recyclable materials is beneficial to both parties and wish to enter into a successor agreement; and

WHEREAS, the parties have agreed that all terms of the current Recyclables Delivery Agreement will remain in full force and effect until September 19, 2022; and

WHEREAS, the parties are entering into this agreement pursuant to their respective lawful authorities.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Allendale, County of Bergen, State of New Jersey that the Recyclables Delivery Agreement dated June 14, 2020 be and is hereby extended until September 19, 2022; and

BE IT FURTHER RESOLVED that this agreement is being awarded pursuant to N.J.S.A. 40A:11-5(1)(s) and 40A:11-5(2); and

BE IT FURTHER RESOLVED that the Mayor and Acting Municipal Clerk and are authorized to sign an extension agreement on behalf of the Borough; and

BE IT FURTHER RESOLVED that the Director of Operations, Acting Municipal

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 08/26/2021

RESOLUTION# 21-214

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**AUTHORIZATION TO PURCHASE AND INSTALL PLAYGROUND EQUIPMENT
(PHASE 2 PROJECT) THROUGH ESCNJ COOPERATIVE PRICING SYSTEM - MRC**

WHEREAS, a need exists to purchase and install new playground equipment at Crestwood Park for Phase 2 of the Playground Renovation Project; and

WHEREAS, the Borough of Allendale was awarded \$75,000 matching grant funds in through the 2018 Bergen County Open Space Trust Fund Municipal Program; and

WHEREAS, the Borough of Allendale authorized participation in the Educational Services Commission of New Jersey Cooperative Pricing System (ESCNJ) via Resolution 17-259 on October 12, 2017; and

WHEREAS, the Borough was approved as a member of the ESCNJ Cooperative Pricing System on December 4, 2017 through December 4, 2022; and

WHEREAS, the ESCNJ offers competitively-bid contracts for its members to purchase from on an as-needed basis; and

WHEREAS, MRC, Inc., P.O. Box 106, Spring Lake, New Jersey, 07762, is an approved vendor offering supply and installation of playground equipment through the ESCNJ Contract 20/21-02, Bid Term: 07/01/2020 – 06/30/2022.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Allendale, County of Bergen, State of New Jersey, that the purchase and installation of playground equipment in accordance with Quote No. 104768-01-06 (Option 2) from MRC, Inc., P.O. Box 106, Spring Lake, New Jersey, 07762 in the amount of \$71,781.73 be and is hereby authorized, subject to certification from the Chief Financial Officer that adequate funds are available; and

BE IT FURTHER RESOLVED that the Director of Operations is hereby authorized to take such action as may be necessary to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on August 26, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 08/26/2021

RESOLUTION# 21-215

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**AUTHORIZATION TO PURCHASE RUBBER CURBS & MULCH THROUGH
ESCNJ COOPERATIVE PRICING SYSTEM – PLAYGROUND PROJECT PHASE 2 -
RUBBERECYCLE, LLC**

WHEREAS, a need exists to purchase and install new playground equipment at Crestwood Park (Phase 2); and

WHEREAS, the Borough of Allendale was awarded \$75,000 matching grant funds through the 2018 Bergen County Open Space Trust Fund Municipal Program; and

WHEREAS, the Borough of Allendale authorized participation in the Educational Services Commission of New Jersey Cooperative Pricing System (ESCNJ) via Resolution 17-259 on October 12, 2017; and

WHEREAS, the Borough was approved as a member of the ESCNJ Cooperative Pricing System on December 4, 2017 through December 4, 2022; and

WHEREAS, the ESCNJ offers competitively-bid contracts for its members to purchase from on an as-needed basis; and

WHEREAS, Rubberecycle, LLC, 1985 Rutgers University Blvd, Lakewood, New Jersey, 08701, is an approved vendor offering supply and installation of playground materials through the ESCNJ Contract 20/21-02, Bid Term: 07/01/2020 – 06/30/2022.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Allendale, County of Bergen, State of New Jersey, that the purchase and installation of playground materials in accordance with Quote No. 104768-02-02 (Option 2) from Rubberecycle, LLC, 1985 Rutgers University Blvd, Lakewood, NJ, 08701 in the amount of \$27,810.00 is hereby authorized, subject to certification from the Chief Financial Officer that adequate funds are available; and

BE IT FURTHER RESOLVED that the Director of Operations is hereby authorized to take such action as may be necessary to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on August 26, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 08/26/2021

RESOLUTION# 21-216

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

APPROVAL OF AUGUST 26, 2021 LIST OF BILLS

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated August 26, 2021 in the amounts of:

Current Fund	\$2,879,869.36
Payroll Account	\$638,608.18
General Capital	\$56,656.10
Animal Fund	\$639.00
Grant Fund	\$2,463.03
COAH/Housing Trust	\$1,131.00
Improvement & Beautification	\$875.00
Unemployment Fund	\$0.00
Trust Fund	\$15,066.51
Water Operating	\$127,898.25
Water Capital	\$0.00
Total	\$3,723,206.43

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on August 26, 2021.

Michelle Ryan
Acting Municipal Clerk



BOROUGH OF ALLENDALE

500 West Crescent Avenue, Allendale, NJ 07401-1792

OFFICE OF TAX COLLECTOR
OFFICE OF CHIEF FINANCIAL OFFICER

201-818-4400 EXT 205
FAX: 201-818-0193

I, M. Alissa Mayer, Chief Financial Officer of the Borough of Allendale, having reviewed the bill list for the Borough, do hereby certify that funds are available in the accounts so designated.

Certified August 26, 2021

M. Alissa Mayer
M. Alissa Mayer, CMFO
Chief Financial Officer

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 08/26/2021

RESOLUTION# 21-217

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**RESOLUTION AUTHORIZING RENT MORATORIUM
FOR ALLENDALE URBAN RENEWAL L.P.**

WHEREAS, the Borough of Allendale (the "Borough"), as Lessor, and Allendale Urban Renewal L.P. ("AUR"), as Lessee, entered into a Ground Lease dated September 1, 1994 (the "Lease"), which Lease was Amended and Restated on November 30, 1995; and

WHEREAS, the Lease, as Amended and Restated, set forth certain rental payments, and adjustments thereon, payable by AUR to the Borough; and

WHEREAS, the Borough and AUR also entered into a Financial Agreement (the "Agreement") which set forth an annual service charge payable by AUR to the Borough; and

WHEREAS, the Borough and AUR wish to modify the Lease as more particularly set forth herein; and

NOW, THEREFORE, BE IT RESOLVED that the Borough hereby authorizes and approves a two (2) year rental payment moratorium retroactive to July 1, 2021 and ending on June 30, 2023; and

BE IT FURTHER RESOLVED THAT other than as set forth herein, all terms of the Lease, as Amended and Restated, and all terms of the Agreement shall remain in full force and effect; and

BE IT FURTHER RESOLVED that the Mayor, the Chief Financial Officer and the Borough Attorney, be and hereby are authorized to take any and all actions required to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on August 26, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 08/26/2021

RESOLUTION# 21-218

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

AUTHORIZATION TO ENTER INTO CLOSED EXECUTIVE SESSION

BE IT RESOLVED that in compliance with N.J.S.A. 10:4-12, the Mayor and Council of the Borough of Allendale entered into Closed Executive Session to discuss the following matters:

- A. Acquisition of Real Property using Public Funds
- B. Personnel Matter
- C. Contract Negotiations

BE IT FURTHER RESOLVED that Minutes will be taken of the meeting and released to the public at the time that the matter is resolved.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on August 26, 2021.

Michelle Ryan
Acting Municipal Clerk