AGENDA BOROUGH OF ALLENDALE MAYOR AND COUNCIL MARCH 24, 2022 8:00 p.m.

A Regular Meeting of the Mayor and Council of the Borough of Allendale will be held in-person on March 24, 2022 beginning at 8:00pm in the Mayor & Council Chambers of the Allendale Municipal Building, 500 West Crescent Avenue, Allendale, New Jersey 07401.

- I. CALL TO ORDER
 - A. Open Public Meetings Act Announcement
 - B. Salute to Flag
- II. ROLL CALL

III. PUBLIC COMMENT ON AGENDA ITEMS ONLY

Audience members wishing to speak will have a three (3) minute time limit to address the governing body on agenda items only. Large groups are asked to have a spokesperson represent them.

- IV. APPROVAL OF MINUTES
- September 23, 2021 Work Session September 23, 2021 Regular Session October 14, 2021 Work Session October 14, 2021 Regular Session October 28, 2021 Work Session October 28, 2021 Regular Session November 18, 2021 Work Session November 18, 2021 Regular Session December 2, 2021 Regular Session December 16, 2021 Regular Session December 16, 2021 Regular Session January 3, 2022 Reorganization

V. ORDINANCE FOR SECOND READING AND PUBLIC HEARING The following ordinance published herewith was first read by title only on March 10, 2022 and posted on the bulletin board of the lobby of the municipal building and borough website.

ORDINANCE 22-01 – AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, "OFFICERS AND EMPLOYEES", TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2022.

VI. RESOLUTIONS

A. **22-103**/Authorize Execution of Agreement of Sale of Allendale's Water System – Suez Water New Jersey, Inc.

VII. CONSENT AGENDA

Matters listed below are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

- A. **22-104/**Approve 2022 Non-Union Salaries
- B. 22-105/Approve Townwide Garage Sale Allendale Woman's Club
- C. 22-106/Establish 2022 Crestwood Lake Season and Red Barn Rental Fees
- D. 22-107/Authorize 2022 Park and Ride Fees

AGENDA Borough of Allendale Mayor and Council March 24, 2022 8:00 p.m.

- E. **22-108**/Authorize Allendale Police Department's Participation in Defense Logistics Agency, Law Enforcement Support Office, 1033 Program to Acquire Excess Department of Defense Equipment
- F. 22-109/Approve 2022 Turf Program TruGreen Commercial
- G. 22-110/Approve March 24, 2022 Bill List
- VIII. UNFINISHED BUSINESS
- IX. NEW BUSINESS
- X. COMMITTEE REPORTS AND COMMENTS
- XI. STAFF REPORTS

XII. PUBLIC COMMENTS

Audience members wishing to speak will have a three (3) minute time limit to address the governing body. Large groups are asked to have a spokesperson represent them.

XII. CLOSED SESSION

- A. 22-111/Authorize Closed Session
 - 1. 220/230 West Crescent Avenue Contract Negotiations Update (Attorney-Client Privilege)
- XIV. ADJOURNMENT

Bulletin Board Borough Website

AGENDA AND AGENDA ITEMS SUBJECT TO CHANGE

The Borough of Allendale will livestream the Work and Regular Sessions. Members of the public wishing to view these meetings only should take the following steps:

- From a computer, tablet or smartphone, enter the website: <u>https://zoom.us/j/95236146732</u>
- From a phone, dial (301) 715-8592 and then enter Webinar ID: 952 3614 6732.
 ***Alternate phone numbers to dial: (312) 626-6799; (929) 205-6099; (346) 248-7799; (669) 900-6833 or (253) 215-8782

The public is advised that there will be no opportunity for comment by those viewing the livestreamed Work and Regular Session meetings. Public wishing to comment must attend in person or submit advance written comments, for reading at the meeting, to <u>*MichelleRyan@AllendaleNJ.gov*</u> *or Michelle Ryan, Acting Clerk, Borough of Allendale, 500 West Crescent Avenue, Allendale, NJ 07401 by 4pm on Thursday, March 24, 2022.*

DATE: 03/24/2022

RESOLUTION# 22-104

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
Lovisolo						
O'Connell						
O'Toole						
Sasso						
Wilczynski						
Mayor Bernstein						

Carried \Box Defeated \Box Tabled \Box

Approved on Consent Agenda \Box

APPROVAL OF 2022 NON-UNION SALARY RESOLUTION

BE IT RESOLVED that the following are the salaries for Borough employees for the year 2022. All salaries are retroactive to January 1, 2022.

Michelle Ryan, Acting Municipal Clerk	\$82,192
Tatiana Marquis, Deputy Municipal Clerk	66,586
John Gil, IV, Director of Communications	43,697
Tyler Yaccarino, Webmaster	2,700
M. Alissa Mayer, Chief Financial Officer	\$108,550
M. Alissa Mayer, Water Collector	5,714
Gina Wittmaack, Tax Collector	68,000
Angela Mattiace, Tax Assessor, Part-time	50,096
Joe Citro, Qualified Purchasing Agent	6,000
Ron Kistner, Director of Operations	150,858
Ron Kistner, Administrative Officer	7,640
Julia Burdge, Clean Communities Coordinator/Certified Recycling Professional	3,000
Anthony Hackett, Construction Code Official, Part-time	61,353
Anthony Hackett, Building Sub Code Official, Part-time	1,992
Anthony Hackett, Zoning Officer	5,274
Michael Dalessio, Electrical Sub Code Official, Part-time	14,468
Fred W. Depken, CCO Inspector, Part-time Salary	5,630
David Nizborski, Plumbing Sub Code Official, Part-time	12,543
David Nizborski, Plumbing Sub Code Official, Hourly Rate	40.20
Michael Limatola, Property Maintenance Official, Part-time Hourly	22.52
Robert Connell, Fire Sub Code Official, Part-time	12,543
Kevin Todd, Fire Official, Part-time	5,004
Kevin Todd, Fire Inspector, Hourly	20.13
James Schultz, Fire Inspector, Hourly	16.53
Steven Alvarez, Fire Inspector, Hourly	16.21
Brian Testino, Fire Inspector, Hourly	16.21
Michael Dillon, Chief of Police	172,800
Michael Dillon, Emergency Management Official, Part-time Salary	3,642
Harry Norton, Municipal Magistrate	15,358

DATE: 03/24/2022

RESOLUTION# 22-104

Richard Rosa, Municipal Prosecutor	5,865
Crossing Guards, Part-time Hourly	20.00
David DenHollander, Part-time DPW Laborer	20.40

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on <u>March 24, 2022</u>.

DATE: 03/24/2022

RESOLUTION# 22-105

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
Lovisolo						
O'Connell						
O'Toole						
Sasso						
Wilczynski						
Mayor Bernstein						

Carried \Box Defeated \Box Tabled \Box

Approved on Consent Agenda \Box

APPROVAL OF MAY 21, 2022 TOWN-WIDE GARAGE SALE – ALLENDALE WOMAN'S CLUB

BE IT RESOLVED that the Annual Town Wide Garage Sale to be held on Saturday, May 21, 2022, with a rain date of Sunday, May 22, 2022, by the Allendale Woman's Club is hereby approved.

BE IT FURTHER RESOLVED that no individual garage sale licenses be issued for the dates of the Allendale Town Wide Garage Sale.

BE IT FURTHER RESOLVED that the Allendale Women's Club will comply with the Borough's requirements for insurance and hold harmless approval.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on <u>March 24, 2022</u>.

DATE: 03/24/2022

RESOLUTION# 22-106

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
Lovisolo						
O'Connell						
O'Toole						
Sasso						
Wilczynski						
Mayor Bernstein						

Carried \Box Defeated \Box Tabled \Box

Approved on Consent Agenda \Box

ESTABLISH 2022 FEES FOR CRESTWOOD LAKE SEASON AND RED BARN RENTALS

WHEREAS, pursuant to Chapter 203, Section 20A of the Code of the Borough of Allendale, fees for the use of recreational facilities are to be established annually by resolution of the governing body.

NOW, THEREFORE, BE IT RESOLVED, that the following rates be and are hereby approved for Crestwood Lake for the 2022 season:

RATES

Crestwood Membership:

	Resident Rates through May 30	Resident Rates Starting May 31	Non-Resident Rates
	210	215	340
1 st Family Member			
2 nd Family Member	135	145	205
Each Additional	65	65	130
Family member			
Babysitter/Caregiver	175	175	250
Senior Rate	65	70	85

Early Registration discounts for resident rates shall be valid through May 30, 2022.

Active Military and Veterans shall receive a 25% discount off all published membership rates.

Year-Round Employees of the Borough of Allendale shall receive a free family membership in accordance with established eligibility requirements.

Guest Fees for Residents and Non-Residents:

Daily

Umbrella Anchor:

DATE: 03/24/2022

RESOLUTION# 22-106

Daily Fee	\$ 3
Lifeguard Fee for Beach and Camp Rentals:	
Cost	\$ 20 per hour
Kayak Rental	
Per Hour, Per Kayak	\$ 5
Red Barn and Pavilion (Pavilion available after	<u>Labor Day till Mid-November)</u>
Allendale Families	\$ 325
Allendale Businesses	\$ 725
Security Deposit (Refundable upon satisfactory conditions after facil	\$ 250 ity rental)
Businesses are not able to rent Pavilion.	
Swim Lessons	
Per Person, Per Session	\$ 60
Day Camp Rentals	
Per Day	\$ 650
Crestwood Cruisers	
Swim Team for all ages	\$ 85
Dive Team for all ages	\$ 50
Both Swim & Dive Teams for all ages	\$ 130

BE IT FURTHER RESOLVED that free family memberships be granted to eligible members of the Allendale Volunteer Fire Department, Allendale Volunteer Ambulance Corps, Allendale CERT, 2022 Mayor and Councilmembers and any Mayor Emeritus; and,

BE IT FURTHER RESOLVED that regular employees of the Allendale Elementary School District and Northern Highlands High School District shall be charged 25% off of the applicable captioned membership rates; and

DATE: 03/24/2022

RESOLUTION# 22-106

BE IT FURTHER RESOLVED that residents of special needs housing at Crescent Commons and Orchard Commons shall be charged \$60 for membership; and

BE IT FURTHER RESOLVED that all payments shall be deemed final when remitted and that no refunds shall be provided.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 24, 2022.

DATE: 03/24/2022

RESOLUTION# 22-107

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
Lovisolo						
O'Connell						
O'Toole						
Sasso						
Wilczynski						
Mayor Bernstein						

Carried \Box Defeated \Box Tabled \Box

Approved on Consent Agenda \Box

AUTHORIZATION OF 2022 PARK & RIDE FEES

WHEREAS, the Code of the Borough of Allendale 252-62A provides that Park and Ride permit fees shall be established by Resolution of the Borough Council.

NOW, THEREFORE IT RESOLVED by the Governing Body of the Borough of Allendale that the 2022 Park and Ride Permit Fees be and are hereby approved as follows for the period April 1, 2022 through August 31, 2022:

Resident Rate\$60.00Non-Resident Rate\$225.00

BE IT FURTHER RESOLVED that the Chief of Police, Chief Financial Officer and Acting Municipal Clerk are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on <u>March 24, 2022</u>.

DATE: 03/24/2022

RESOLUTION# 22-108

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
Lovisolo						
O'Connell						
O'Toole						
Sasso						
Wilczynski						
Mayor Bernstein						

Carried \Box Defeated \Box Tabled \Box

Approved on Consent Agenda \Box

A RESOLUTION AUTHORIZING THE BOROUGH OF ALLENDALE THROUGH THE ALLENDALE POLICE DEPARTMENT TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE ALLENDALE POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT

WHEREAS, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (LEAS); and

WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

WHEREAS, participation in the 1033 Program allows municipal and county LEAS to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to municipal and county LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property; and

WHEREAS, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through, the 1033 Program.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Allendale, County of Bergen, State of New Jersey that the Allendale Police Department is hereby authorized to enroll in the 1033 Program for no more than a one-year period, with authorization to participate terminating on December 31 of the current calendar year; and

NOW, THEREFORE BE IT FURTHER RESOLVED that the Allendale Police Department is hereby authorized to acquire items of non-controlled property designated "DEMIL A," which may include: automobiles (sedan and wagon), carriers (ambulance, cargo

DATE: 03/24/2022

RESOLUTION# 22-108

and command post), security vehicles, thermal sights, trucks (ambulance, cargo, carryall, command reconnaissance, dump, maintenance, materials handling-container hoisting, panel, stake, utility, van, and wrecker), trucks and truck tractors (Demil C) and off road utility vehicles and any other supplies or equipment of a non-military nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Allendale Police Department, without restriction; and

NOW, THEREFORE BE IT FURTHER RESOLVED that the Allendale Police Department is hereby authorized to acquire the following "DEMIL B through D" property, if it shall become available in the period of time for which this resolution authorizes; and

BE IT FUTHER RESOLVED that the "DEMIL B through D" controlled 3-page property list in it entirety is hereby approved and hereto attached to this resolution; and

BE IT FURTHER RESOLVED that the Allendale Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and

BE IT FURTHER RESOLVED that the Allendale Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and shall be valid to authorize requests to acquire "DEMIL A" property and "DEMIL B through D" property that may be made available through the 1033 Program during the period of time for which this resolution authorizes; with Program

participation and all property request authorization terminating on December 31st of the current calendar year from January 1, 2022 to December 31, 2022.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on <u>March 24, 2022</u>.

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DATE: 03/24/2022

RESOLUTION# 22-109

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
Lovisolo						
O'Connell						
O'Toole						
Sasso						
Wilczynski						
Mayor Bernstein						

Carried \Box Defeated \Box Tabled \Box

Approved on Consent Agenda \Box

APPROVAL OF 2022 TURF PROGRAM AGREEMENT – TRUGREEN COMMERCIAL

WHEREAS, there is a need for landscaping services for the 2022 Turf Program; and

WHEREAS, TruGreen Commercial was awarded the contract for the 2021 Turf Program via Resolution 21-117 on March 25, 2021; and

WHEREAS, TruGreen Commercial satisfactorily performed these services for the year 2021; and

WHEREAS, an option exists to extend the aforesaid contract for the year 2022 at the 2021 rates; and

WHEREAS, the Borough of Allendale wishes to exercise such option to extend the contract for the year 2022; and

WHEREAS, the Chief Financial Officer has attached hereto a certification that adequate funds have been or will be duly budgeted and appropriated to pay for the contract.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that an Agreement for the 2022 Turf Program with TruGreen Commercial, 118 Route 17 North, Upper Saddle River, New Jersey 07458 be entered into in the amount of \$12,263.00; and

BE IT FURTHER RESOLVED that the Administrative Officer and Acting Municipal Clerk are hereby authorized to take such action as may be necessary to implement this Resolution, including the execution of an Agreement with TruGreen Commercial for the above services.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on <u>March 24, 2022</u>.

DATE: 03/24/2022

RESOLUTION# 22-110

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
Lovisolo						
O'Connell						
O'Toole						
Sasso						
Wilczynski						
Mayor Bernstein						

Carried \Box Defeated \Box Tabled \Box

Approved on Consent Agenda \Box

APPROVAL OF MARCH 24, 2022 LIST OF BILLS

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated March 24, 2022 in the amounts of:

Current Fund	\$2,407,233.86
Payroll Account	\$175,188.75
General Capital	\$1,630.00
Animal Fund	\$0.00
Grant Fund	\$0.00
COAH/Housing Trust	\$375.50
Improvement & Beautification	\$0.00
Unemployment Fund	\$0.00
Trust Fund	\$3,795.25
Water Operating	\$119,560.46
Water Capital	\$0.00
Total	\$2,707,783.82

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on <u>March 24, 2022</u>.



Bornugh of Allendale

500 WEST CRESCENT AVENUE ALLENDALE, NEW JERSEY 07401

OFFICE OF TAX COLLECTOR OFFICE OF CHIEF FINANCIAL OFFICER TEL: 201-818-4400 EXT 205 FAX 201-818-0193

I, M. Alissa Mayer, Chief Financial Officer of the Borough of Allendale,

having reviewed the bill list for the Borough, do hereby certify that funds

are available in the accounts so designated.

Certified March 24, 2022

yr

M. Alissa Mayer, CMFO , Chief Financial Officer

DATE: 03/24/2022

RESOLUTION# 22-111

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
Lovisolo						
O'Connell						
O'Toole						
Sasso						
Wilczynski						
Mayor Bernstein						

Carried \Box Defeated \Box Tabled \Box

Approved on Consent Agenda \Box

AUTHORIZATION TO ENTER INTO CLOSED EXECUTIVE SESSION

BE IT RESOLVED that in compliance with N.J.S.A. 10:4-12, the Mayor and Council of the Borough of Allendale entered into Closed Executive Session to discuss the following matters:

- A. Attorney-Client Privilege
 - 1. 220/230 West Crescent Avenue Contract Negotiations Update

BE IT FURTHER RESOLVED that Minutes will be taken of the meeting and released to the public at the time that the matter is resolved.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 24, 2022.