

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
June 24, 2021

PRESENT: Mayor Ari Bernstein
(in person)

PRESENT: Councilmembers Liz Homan, Matthew O'Toole, Steve Sasso, Jim Strauch, and
Amy Wilczynski
(via teleconference)

ABSENT: Councilman Ed O'Connell

ALSO PRESENT: Borough Attorney Raymond Wiss
(in person) Acting Municipal Clerk Michelle Ryan

A Regular Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, NJ on June 24, 2021. However, due to the COVID-19 pandemic, access to the public was provided via GoToMeeting video and teleconferencing only, with adequate notice of same posted for public viewing. The meeting was called to order at 8:00 p.m. by Mayor Bernstein who reminded the public to mute their devices so as not to distract from the business at hand. Mayor Bernstein advised the public that they would have several opportunities at appropriate times throughout this meeting to be heard.

Mayor Bernstein asked that the Acting Municipal Clerk read the open public meetings statement: "In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building, published in The Record within the first 10 days of the New Year, and copies are sent to The Ridgewood News and Star Ledger."

The mayor led those present in a salute to the flag.

Approval of Minutes:

Motion by Councilman O'Toole, second by Councilwoman Wilczynski that the Minutes of the March 25, 2021 Work and Regular Sessions, March 25, 2021 Closed Session (not for release to the public at this time), April 15, 2021 Work and Regular Sessions, and April 29, 2021 Work and Regular Session be and are hereby approved.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye*
Councilman O'Connell:	absent	Councilman Strauch:	aye
Councilman O'Toole:	aye	Councilwoman Wilczynski:	aye

*Councilman Sasso abstained from voting on the April 15, 2021 Work and Regular Sessions and the April 29, 2021 Work and Regular Sessions for which he was absent.

Public Comment on Agenda Items Only:

No one came forward.

Consent Agenda:

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
June 24, 2021

- A. **21-166**/Authorize Refunds – 2020 Tax Overpayments – State Board Judgments
- B. **21-167**/Authorize Hire – Police Department – Radio Police Dispatchers, P/T, Hourly – Jared Chichizola & Kevin Montanye
- C. **21-168**/Authorize 2021 Crestwood Lake Salaries – Supplement Two
- D. **21-169**/Authorize Submission of a FY22 Municipal Aid Grant Application and Execution of a Grant Contract - New Jersey Department of Transportation - Phase 5 of the West Allendale Avenue Streetscape Project
- E. **21-170**/Authorize Emergency Budget Appropriation – Fire Department
- F. **21-171**/Approve Adjustments – 2021 Crestwood Lake Memberships
- G. **21-172**/Affirm Compliance with Civil Rights Requirements – US Department of the Treasury
- H. **21-173**/Authorize Renewal of 2021 – 2022 ABC Liquor Licenses
- I. **21-174**/Appoint Full-Time Administrative Assistant – Police Department – Lisa Crescente
- J. **21-175**/Authorize Professional Services Contract Threshold Increase – Dennis Enright of the firm NW Financial Group, LLC
- K. **21-176**/Approve June 24, 2021 Bill List
- L. **21-177**/Authorize Submission of Application – US Department of Treasury – Coronavirus Local Fiscal Recovery Funds (American Rescue Plan)
- M. **21-178**/Waive Fire Permit Fee – Holiday Observers – 2021 4th of July Celebration
- N. **21-179**/Waive Special Event Permit Fee – Holiday Observers – 2021 4th of July Celebration
- O. **21-180**/Appoint Seasonal/Summer Intern – Administration - Miles Mortimer

Motion by Councilman O'Toole, second by Councilman Sasso that the Consent Agenda be and is hereby approved.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O'Connell:	absent	Councilman Strauch:	aye
Councilman O'Toole:	aye	Councilwoman Wilczynski:	aye

(See Resolutions 21-166 through 21-180 attached and made a part hereof.)

Unfinished Business:

There was no unfinished business.

New Business:

- A. **21-181**/Authorize 2021 Crestwood Lake Salaries – Supplement Three

Motion by Councilwoman Wilczynski, second by Councilwoman Homan that Resolution 21-181 be and is hereby approved.

On a roll call, the vote on Resolution 21-181 was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	abstain
Councilman O'Connell:	absent	Councilman Strauch:	aye
Councilman O'Toole:	aye	Councilwoman Wilczynski:	aye

Mayor and Council of the Borough of Allendale
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(See Resolution 21-181 attached and made a part hereof.)

Committee Reports and Comments:

Councilmembers Sasso, Wilczynski, O'Toole and Strauch's gave their reports in the Work Session.

Councilwoman Homan – Water, Sewer and Public Utilities

Councilwoman Homan reported that the committee continues to be busy, reminding everyone that selling the system is only one option for the future of Allendale Water with Suez's \$18,000,000 bid offer to purchase the system being the highest. She encouraged residents to get informed by contacting her and/or viewing the five virtual water presentations on the website, as the sale will need to be approved by the voters as a referendum question at November's General Election. The next steps will be to incorporate the bid into a purchase/sale agreement for presentation of an ordinance to the Governing Body on July 8th. Another virtual meeting will be held in July and in-person meetings will be held at later times. She thanked Ron Kistner and Layne Simon for coordinating the sewer system maintenance with NBCUA. COVID prevented the annual clean out of a 1/3 of the lines in 2020 so those are currently being done. 2021's list will be done in the Fall. The committee is also reviewing municipal sewer interconnect agreements. Regarding Allendale Senior Housing, lease agreements with the Borough are being reviewed to determine if their annual payments of approximately \$16,000 can instead be used towards much-needed repairs and upkeep of these low and moderate income units.

Mayor Bernstein expressed his and the Governing Body's admiration and appreciation for all of Councilwoman Homan's efforts.

Councilwoman Homan praised John Gil for his assistance with posting the virtual water presentations on the website.

Mayor's Report:

Mayor Bernstein's report was provided during the Work Session.

Staff Report:

Raymond Wiss, Borough Attorney, shared that it has been a relatively quiet two weeks, but that he will be reviewing documents provided to him by Councilwoman Homan.

Michelle Ryan, Acting Clerk reported that the Clerk's Office continues to be busy with constituent services and processing compost permits, dog licenses and OPRA requests.

Public Comment on any issue:

No one came forward.

Councilman Strauch praised resident and Holiday Observer Mike Duker for his skilled carpentry repairs to several areas of the Grandstand.

Adjournment:

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
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There being no further business to come before the Mayor and Council, on a motion by Councilman O'Toole, with second by Councilwoman Homan, and unanimously carried, the meeting was adjourned at 8:14 p.m.

Respectfully submitted



Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 06/24/2021

RESOLUTION# 21-166

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						✓
O'Toole	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**AUTHORIZATION OF REFUNDS FOR 2020 TAX OVERPAYMENTS –
STATE BOARD JUDGMENTS**

BE IT RESOLVED, by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to issue the following overpayment checks due to the State Board Judgments for the tax year 2020.

Block/Lot	Name	Amount
904/1	J&B LLC c/o SLX Capital Mgmt. LTD c/o Beattie Padovano LLC Antimo A. Del Vechhio Esq. 015191989 50 Chestnut Ridge Road, Suite 208 Montvale, NJ 07645	\$2413.00
511/5.13	Shen, Bi Feng & Cong Yu c/o Spiotti & Associates 271 US Highway, Suite F105 Fairfield, NJ 07004	\$603.25
1501/6	Magliocchetti, Ralph & Antoinette c/o Waters, McPherson, McNeill, P.C. 300 Lightning Way, Suite 7 Secaucus, NJ 07094	\$3134.49

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on June 24, 2021.



Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 06/24/2021

RESOLUTION# 21-167

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						✓
O'Toole	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**AUTHORIZE HIRE OF TWO (2) POLICE DEPARTMENT PERSONNEL
RADIO POLICE DISPATCHERS, P/T, HOURLY –
JARED CHICHIZOLA & KEVIN MONTANYE**

WHEREAS, a need exists to hire two Part-Time Hourly Radio Dispatchers on a per diem basis; and

WHEREAS, Jared Chichizola and Kevin Montanye have applied for and are qualified for the position; and

WHEREAS, the Allendale Police Department has recommended their hire.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Jared Chichizola be hired for the Radio Police Dispatcher, P/T, Hourly position in the Allendale Police Department on a per diem basis at the rate of \$18.00/hour effective June 22, 2021; and

BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Kevin Montanye be hired for the Radio Police Dispatcher, P/T, Hourly position in the Allendale Police Department on a per diem basis at the rate of \$18.00/hour effective June 25, 2021.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on June 24, 2021.



Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 06/24/2021

RESOLUTION# 21-168

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						✓
O'Toole	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

AUTHORIZATION OF 2021 CRESTWOOD LAKE SALARIES – SUPPLEMENT TWO

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that the following salaries are hereby approved for the Crestwood Lake Swim Club 2021 Season as follows:

Gate Person		
First Name	Last Name	Hourly Pay
Caitlyn	Kunisch	\$11.25
Ruby	van der Heide	\$11.25

BE IT FURTHER RESOLVED that the date of hire for the above employees is effective June 25, 2021.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on June 24, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 06/24/2021

RESOLUTION# 21-169

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell						✓
O'Toole	✓		✓			
Sasso		✓	✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**RESOLUTION AUTHORIZING THE SUBMISSION OF A FY22 MUNICIPAL AID
GRANT APPLICATION AND EXECUTION OF A GRANT CONTRACT WITH THE
NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR PHASE 5 OF THE
WEST ALLENDALE AVENUE STREETScape**

WHEREAS, the New Jersey Department of Transportation has funds available for transportation infrastructure projects through its FY22 Municipal Aid Program; and

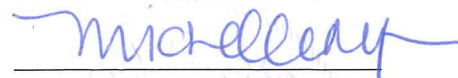
WHEREAS, this application would provide funding for Phase 5 of the West Allendale Avenue Streetscape Project; and

NOW, THEREFORE, BE IT RESOLVED, that the Council of the Borough of Allendale formally approves the grant application for the above-stated project.

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized to submit an electronic grant application identified as MA-2022-W Allendale Ave Phase 5-00437 to the New Jersey Department of Transportation on behalf of the Borough of Allendale.


BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Allendale, and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.


I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on June 24, 2021.


Michelle Ryan
Acting Municipal Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL


Michelle Ryan, Acting Municipal Clerk


Ari Bernstein, Mayor

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 06/24/2021

RESOLUTION# 21-170

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell						✓
O'Toole	✓		✓			
Sasso		✓	✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**AUTHORIZE EMERGENCY BUDGET APPROPRIATION –
FIRE DEPARTMENT – OTHER EXPENSES – FIRE TRUCK REPAIR**

WHEREAS, an emergency has arisen with respect to the Fire Department- Other Expenses- unforeseen repairs to Ladder Truck No. 941 and, no adequate provision was made in the 2021 budget for the aforesaid purpose, and N.J.S.A. 40A:4-46 provides for the creation of an emergency appropriation for the purpose mentioned above, and

WHEREAS, the total amount of the emergency appropriations created including the appropriation to be created by this resolution is not to exceed \$30,000 and three (3) percent of the total operating appropriations in the budget for the year 2021 is \$358,665; and

WHEREAS, the foregoing appropriation together with prior appropriations does not exceed three (3) percent of the total operating appropriations in the budget for 2021.

NOW, THEREFORE, BE IT RESOLVED, (by not less than 2/3 of all governing body members affirmatively concurring) that in accordance with N.J.S.A. 40A:4-48:

1. An emergency appropriation is hereby made for the Fire Department Other Expenses- unforeseen repairs to Ladder Truck No. 941 in the amount not to exceed \$30,000.
2. That said emergency appropriation shall be provided for in full in the 2021 budget and is requested to be excluded from CAPS, pursuant to NJS 40A:4-53.3c(1).
3. That two (2) certified copies of this Resolution be filed with the Director of the Division of Local Government Services.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on June 24, 2021.



Michelle Ryan
Acting Municipal Clerk

ATTEST:



Michelle Ryan, Acting Municipal Clerk



Ari Bernstein, Mayor



CERTIFICATION FOR EMERGENCY APPROPRIATION FORM

CHIEF FINANCIAL OFFICER

This statement must be prepared in duplicate by the Chief Financial Officer and filed with the Municipal Clerk prior to the adoption of the emergency resolution. The duplicate must be filed with the Director of the Division of Local Government Services together with the emergency resolution.

Please answer all questions:

Purpose of emergency appropriation:

The Borough has encountered unforeseen repairs to ladder truck #941 which require immediate attention so as to not endanger the health, welfare and safety of the Borough's residents. The truck is currently out of service and must remain as such until repairs are made.

Date of Occurrence: June 21, 2021

Have any contracts been awarded or purchase orders placed in connection with this emergency appropriation? No.

Purpose

Date: June 23, 2021

Chief Financial Officer: M. Alissa Mayer

Municipality: Borough of Allendale

Purpose

1

Purpose

2

EMERGENCY APPROPRIATION - 3% CALCULATION

<u>Current Fund</u>	<u>Prior Year</u>	<u>Current Year</u>
Total operations including Contingent (Budget Sheet 17)	\$8,328,311	\$8,638,908
Statutory Expenditures (Budget Sheet 19)	\$1,063,231	\$1,177,663
Total Operations Excluded From Caps (Budget Sheet 25)	<u>\$2,563,972</u>	<u>\$2,596,425</u>
Totals	\$11,955,514	\$12,412,996

For CAP Purposes:

For Current Fund Emergency Appropriation: Use prior year appropriations of current fund only.

$$\$11,955,514 \times 3\% = \$358,665$$

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 06/24/2021

RESOLUTION# 21-171

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						✓
O'Toole	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**APPROVAL OF ADJUSTMENT OF FEES FOR
2021 CRESTWOOD LAKE MEMBERSHIPS**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves a discount for Family Memberships at Crestwood Lake for the 2021 Season to the following families for financial hardship reasons:

1. Crestwood Membership Account Number: 434522
Family Resident Rates (through May 31st): \$345.00
Discount: \$210.00
2. Crestwood Membership Account Number: 767805
Family Resident Rates (through May 31st): \$345.00
Discount: \$345.00
3. Crestwood Membership Account Number: 335111
Family Resident Rates (through May 31st): \$865.00
Discount: \$220.00
4. Crestwood Membership Account Number: 1584626
Family Resident Rates (after May 31st): \$425
Discount: \$425

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on June 24, 2021.



Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 06/24/2021

RESOLUTION# 21-172

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell						✓
O'Toole	✓		✓			
Sasso		✓	✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

ASSURANCES OF COMPLIANCE WITH CIVIL RIGHTS REQUIREMENTS

WHEREAS, the Borough of Allendale, from time to time as may be advantageous, may seek federal financial assistance, which may include federal grants, loans and contracts to provide financial assistance as well as the use or rent of federal land or property at below market value, federal training, loan of federal personnel, subsidies or other arrangements with the intention of providing assistance; and

WHEREAS, as a condition to apply for and receive such federal financial assistance made available through and from the Department of the Treasury, the Borough of Allendale must provide assurances of compliance with Title VI of The Civil Rights Act of 1964 and The Civil Rights Restoration Act of 1987 for all its operations, programs and activities.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Allendale, County of Bergen, State of New Jersey affirms compliance with Title VI of The Civil Rights Act of 1964 and The Civil Rights Restoration Act of 1987 as outlined in and in accordance with OMB Approved Form No. 1505-0271, expiring November 30, 2021, attached hereto; and

BE IT FURTHER RESOLVED that the Governing Body of the Borough of Allendale authorizes Mayor Ari Bernstein or Administrative Officer/Director of Operations Ron Kistner to sign and execute said form on behalf of the Borough of Allendale.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on June 24, 2021.



Michelle Ryan
Acting Municipal Clerk

agreements between the Recipient and the administrative agency that made the finding. If the Recipient settles a case or matter alleging such discrimination, the Recipient must provide documentation of the settlement. If Recipient has not been the subject of any court or administrative agency finding of discrimination, please so state.

10. If the Recipient makes sub-awards to other agencies or other entities, the Recipient is responsible for ensuring that sub-recipients also comply with Title VI and other applicable authorities covered in this document. State agencies that make sub-awards must have in place standard grant assurances and review procedures to demonstrate that they are effectively monitoring the civil rights compliance of sub-recipients.

The United States of America has the right to seek judicial enforcement of the terms of this assurances document and nothing in this document alters or limits the federal enforcement measures that the United States may take in order to address violations of this document or applicable federal law.

Under penalty of perjury, the undersigned official(s) certifies that official(s) has read and understood the Recipient's obligations as herein described, that any information submitted in conjunction with this assurances document is accurate and complete, and that the Recipient is in compliance with the aforementioned nondiscrimination requirements.

Borough of Allendale

Recipient

Date: June 24, 2021



Ari Bernstein, Mayor

Signature of Authorized Official

The information collected will be used for the U.S. Government to process requests for support. The estimated burden associated with this collection of information is 30 minutes per response. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Office of Privacy, Transparency and Records, Department of the Treasury, 1500 Pennsylvania Ave., N.W., Washington, D.C. 20220. DO NOT send the form to this address. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid control number assigned by OMB.

PAPERWORK REDUCTION ACT NOTICE

ASSURANCES OF COMPLIANCE WITH CIVIL RIGHTS REQUIREMENTS

ASSURANCES OF COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

As a condition of receipt of federal financial assistance from the Department of the Treasury, the recipient named below (hereinafter referred to as the “Recipient”) provides the assurances stated herein. The federal financial assistance may include federal grants, loans and contracts to provide assistance to the Recipient’s beneficiaries, the use or rent of Federal land or property at below market value, Federal training, a loan of Federal personnel, subsidies, and other arrangements with the intention of providing assistance. Federal financial assistance does not encompass contracts of guarantee or insurance, regulated programs, licenses, procurement contracts by the Federal government at market value, or programs that provide direct benefits.

The assurances apply to all federal financial assistance from or funds made available through the Department of the Treasury, including any assistance that the Recipient may request in the future.

The Civil Rights Restoration Act of 1987 provides that the provisions of the assurances apply to all of the operations of the Recipient’s program(s) and activity(ies), so long as any portion of the Recipient’s program(s) or activity(ies) is federally assisted in the manner prescribed above.

1. Recipient ensures its current and future compliance with Title VI of the Civil Rights Act of 1964, as amended, which prohibits exclusion from participation, denial of the benefits of, or subjection to discrimination under programs and activities receiving federal financial assistance, of any person in the United States on the ground of race, color, or national origin (42 U.S.C. § 2000d *et seq.*), as implemented by the Department of the Treasury Title VI regulations at 31 CFR Part 22 and other pertinent executive orders such as Executive Order 13166, directives, circulars, policies, memoranda, and/or guidance documents.
2. Recipient acknowledges that Executive Order 13166, “Improving Access to Services for Persons with Limited English Proficiency,” seeks to improve access to federally assisted programs and activities for individuals who, because of national origin, have Limited English proficiency (LEP). Recipient understands that denying a person access to its programs, services, and activities because of LEP is a form of national origin discrimination prohibited under Title VI of the Civil Rights Act of 1964 and the Department of the Treasury’s implementing regulations. Accordingly, Recipient shall initiate reasonable steps, or comply with the Department of the Treasury’s directives, to ensure that LEP persons have meaningful access to its programs, services, and activities. Recipient understands and agrees that meaningful access may entail providing language assistance services, including oral interpretation and written translation where necessary, to ensure effective communication in the Recipient’s programs, services, and activities.
3. Recipient agrees to consider the need for language services for LEP persons when Recipient develops applicable budgets and conducts programs, services, and activities. As a resource, the Department of the Treasury has published its LEP guidance at 70 FR 6067. For more information on taking reasonable steps to provide meaningful access for LEP persons, please visit <http://www.lep.gov>.

4. Recipient acknowledges and agrees that compliance with the assurances constitutes a condition of continued receipt of federal financial assistance and is binding upon Recipient and Recipient's successors, transferees, and assignees for the period in which such assistance is provided.
5. Recipient acknowledges and agrees that it must require any sub-grantees, contractors, subcontractors, successors, transferees, and assignees to comply with assurances 1-4 above, and agrees to incorporate the following language in every contract or agreement subject to Title VI and its regulations between the Recipient and the Recipient's sub-grantees, contractors, subcontractors, successors, transferees, and assignees:

The sub-grantee, contractor, subcontractor, successor, transferee, and assignee shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this contract (or agreement). Title VI also includes protection to persons with "Limited English Proficiency" in any program or activity receiving federal financial assistance, 42 U.S.C. § 2000d et seq., as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, and herein incorporated by reference and made a part of this contract or agreement.

6. Recipient understands and agrees that if any real property or structure is provided or improved with the aid of federal financial assistance by the Department of the Treasury, this assurance obligates the Recipient, or in the case of a subsequent transfer, the transferee, for the period during which the real property or structure is used for a purpose for which the federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is provided, this assurance obligates the Recipient for the period during which it retains ownership or possession of the property.
7. Recipient shall cooperate in any enforcement or compliance review activities by the Department of the Treasury of the aforementioned obligations. Enforcement may include investigation, arbitration, mediation, litigation, and monitoring of any settlement agreements that may result from these actions. The Recipient shall comply with information requests, on-site compliance reviews and reporting requirements.
8. Recipient shall maintain a complaint log and inform the Department of the Treasury of any complaints of discrimination on the grounds of race, color, or national origin, and limited English proficiency covered by Title VI of the Civil Rights Act of 1964 and implementing regulations and provide, upon request, a list of all such reviews or proceedings based on the complaint, pending or completed, including outcome. Recipient also must inform the Department of the Treasury if Recipient has received no complaints under Title VI.
9. Recipient must provide documentation of an administrative agency's or court's findings of non-compliance of Title VI and efforts to address the non-compliance, including any voluntary compliance or other

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 06/24/2021

RESOLUTION# 21-173

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell						✓
O'Toole	✓		✓			
Sasso		✓	✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

AUTHORIZE RENEWAL OF ABC LIQUOR LICENSES FOR 2021-2022

WHEREAS, all Plenary Retail Consumption, Retail Distribution, Limited Distribution and Club Licenses will expire on June 30, 2021; and,

WHEREAS, the following applicants have complied with the provisions of the Act of the Legislature entitled, "An Act Concerning Alcoholic Beverages", being Chapter 436 of the Laws of 1933, its supplements and amendments, and with the Rules and Regulations issued or to be promulgated by the State Commissioner of Alcoholic Beverage Control applicable.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that the Borough Clerk be and is hereby authorized to issue licenses to expire June 30, 2022, to the following:

PLENARY RETAIL CONSUMPTION LICENSES - \$2,500.00

<u>LICENSE#</u>	<u>LICENSEE</u>	<u>LICENSED PREMISES</u>
0201-33-001-002	Allendale Bar & Grill, Inc. t/a Allendale Bar & Grill	67 West Allendale Avenue Allendale, NJ 07401
0201-33-006-007	Savini Restaurant LLC t/a Savini Restaurant	168 West Crescent Avenue Allendale, NJ 07401

PLENARY RETAIL DISTRIBUTION LICENSES - \$2,500.00

<u>LICENSE#</u>	<u>LICENSEE</u>	<u>LICENSED PREMISES</u>
0201-44-003-005	Allendale Liquors, Inc. t/a Allendale Wine Shoppe	101 West Allendale Avenue Allendale, NJ 07401

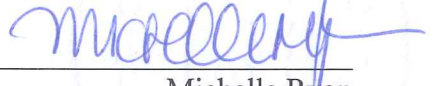
**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 06/24/2021

RESOLUTION# 21-173

<u>LICENSE#</u>	<u>LICENSEE</u>	<u>LICENSED PREMISES</u>
0201-44-004-004	Walgreens Eastern Co., Inc. t/a Rite Aid #10404	44 West Allendale Avenue Allendale, NJ 07401
0201-44-005-005	Acme Markets, Inc. t/a Acme 75 Valley Stream Parkway Malvern, PA 1355	Pocket

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on June 24, 2021.



Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 06/24/2021

RESOLUTION# 21-174

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						✓
O'Toole	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

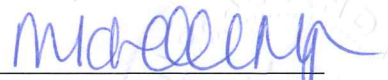
**APPOINTMENT OF FULL-TIME ADMINISTRATIVE SECRETARY –
POLICE DEPARTMENT - LISA CRESCENTE**

WHEREAS, a need for a full-time Administrative Secretary in the Allendale Police Department exists due to a resignation;

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, upon recommendation of the Chief of Police, that **Lisa Crescente** is hereby appointed as full-time Administrative Secretary of the Allendale Police Department effective June 11, 2021 at an annual salary of \$40,436.00; and

BE IT FURTHER RESOLVED that the Mayor, the Chief Financial Officer, Acting Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on June 24, 2021.



Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 06/24/2021

RESOLUTION# 21-175

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						✓
O'Toole	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**AUTHORIZATION OF INCREASE TO PROFESSIONAL SERVICES CONTRACT
THRESHOLD – DENNIS ENRIGHT OF THE FIRM NW FINANCIAL GROUP, LLC**

WHEREAS, Dennis Enright of the firm NW Financial Group, LLC was appointed, without competitive bidding in accordance with N.J.S.A. 40A:11-5(1)(a), as the Borough's Financial Advisory Consultant via Resolution 21-82 on February 11, 2021; and

WHEREAS, the Governing Body approved said contract in an amount not to exceed \$17,400; and


WHEREAS, it is necessary to increase the contract threshold.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby authorizes an increase to the Professional Services Contract with Dennis Enright of the firm NW Financial Group, LLC in an amount not to exceed \$30,000; and

BE IT FURTHER RESOLVED that the provisions of N.J.S.A. 19:44A-20.5 have been complied with, including receipt of a Business Entity Disclosure Certification and "Pay to Play" forms; and

BE IT FURTHER RESOLVED that the Mayor, Acting Municipal Clerk, Chief Financial Officer and Borough Attorney are hereby authorized to take such action as may be necessary to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on June 24, 2021.


Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 06/24/2021

RESOLUTION# 21-176

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						✓
O'Toole	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐


Approved on Consent Agenda ☒

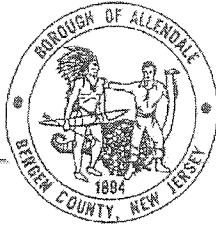
APPROVAL OF JUNE 24, 2021 LIST OF BILLS

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated June 24, 2021 in the amounts of:

Bill List Numbers	June 24, 2021
Current Fund	\$1,382,491.40
Payroll Account	\$197,480.72
General Capital	\$21,769.57
Animal Fund	\$0.00
Grant Fund	\$1,302.56
COAH/Housing Trust	\$0.00
Improvement & Beautification	\$0.00
Unemployment Fund	\$0.00
Trust Fund	\$4,243.75
Water Operating	\$185,748.02
Water Capital	\$0.00
Total	\$1,793,036.02

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on June 24, 2021.


Michelle Ryan
Acting Municipal Clerk



BOROUGH OF ALLENDALE

500 West Crescent Avenue, Allendale, NJ 07401-1792

OFFICE OF TAX COLLECTOR
OFFICE OF CHIEF FINANCIAL OFFICER

201-818-4400 EXT 205
FAX: 201-818-0193

I, M. Alissa Mayer, Chief Financial Officer of the Borough of Allendale,
having reviewed the bill list for the Borough, do hereby certify that funds
are available in the accounts so designated.

Certified June 24, 2021

M. Alissa Mayer
M. Alissa Mayer, CMFO
Chief Financial Officer

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 06/24/2021

RESOLUTION# 21-177

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell						✓
O'Toole	✓		✓			
Sasso		✓	✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**AUTHORIZATION TO SUBMIT APPLICATION – US DEPARTMENT OF THE
TREASURY – CORONAVIRUS LOCAL FISCAL RECOVERY FUNDS (AMERICAN
RESCUE PLAN)**


WHEREAS, on March 11, 2021, the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund was approved; and

WHEREAS, under the terms and conditions of said funds, the Borough of Allendale is eligible to apply; and

WHEREAS, the deadline to submit an application to the United States Department of the Treasury is June 25, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby authorizes Mayor Ari Bernstein to execute all necessary documents in connection with submission of an application to the U.S. Department of the Treasury's Coronavirus Local Fiscal Recovery Fund on behalf of the Borough of Allendale, including but not limited to signing as Authorized Representative on OMB Approved Form No. 1505-0271 (expiring November 30, 2021).

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on June 24, 2021.


Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 06/24/2021

RESOLUTION# 21-178

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						✓
O'Toole	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**WAIVER OF FIRE PERMIT FEES FOR THE
HOLIDAY OBSERVERS' 2021 4TH OF JULY CELEBRATION**

WHEREAS, N.J.A.C. 5:70-2.7(a) sets forth activities for which a permit is required to be obtained from the fire official; and

WHEREAS, the Governing Body of the Borough of Allendale wishes to waive the fee for said permit applied for in connection with the Holiday Observers' 4th of July Celebration to be held on July 4, 2021; and


WHEREAS, such modification to the fee for a fire permit shall only be applicable to the fire permit applied for in connection with propane tanks for use with grills at the 4th of July Celebration on July 4, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Allendale, in the County of Bergen, as follows:

1. The fee to be charged by the Borough of Allendale for the fire permit applied for in connection with propane tanks for use with grills during the Holiday Observers' 4th of July Celebration to be held on July 4, 2021; and

2. Except as set forth in Paragraph 1 hereinabove, the fee for all other fire permits shall be as provided for in N.J.A.C. 5:70-2.9(c)1.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on June 24, 2021.


Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 06/24/2021

RESOLUTION# 21-179

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						✓
O'Toole	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor Bernstein	- - -	- - -				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**WAIVER OF SPECIAL EVENT PERMIT FEE FOR
HOLIDAY OBSERVERS' 2021 4th OF JULY CELEBRATION**

WHEREAS, Section 210-2 of the Code of the Borough of Allendale (the "Code") provides for a fee of \$50 for a special event food permit; and

WHEREAS, the Governing Body of the Borough of Allendale wishes to waive such fee for the Allendale Board of Health's Special Event Permit applied for in connection with the Holiday Observers' 4th of July Celebration on July 4, 2021; and

WHEREAS, such modification to the fee for a special event food permit shall only be applicable to a Special Event Permit applied for in connection with food concessions at the Holiday Observers' 4th of July Celebration to be held on July 4, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Allendale, in the County of Bergen, as follows:

1. The fee is waived by the Borough of Allendale for a Special Event Permit applied for in connection with food concessions at the Holiday Observers' 4th of July Celebration to be held on July 4, 2021, as provided for in Section 210-2 of the Code.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on June 24, 2021.



Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 06/24/2021

RESOLUTION# 21-180

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						✓
O'Toole	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor Bernstein	---	---				


Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

APPOINTMENT OF AN HOURLY SEASONAL INTERN – MILES MORTIMER

BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that Miles Mortimer be appointed as an hourly, part-time, seasonal intern effective June 28, 2021 through August 20, 2021 at a rate of \$15.00 per hour.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on June 24, 2021.



Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 06/24/2021

RESOLUTION# 21-181

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						✓
O'Toole	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**AUTHORIZATION OF 2021 CRESTWOOD LAKE SALARIES –
SUPPLEMENT THREE**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that the following salaries are hereby approved for the Crestwood Lake Swim Club 2021 Season as follows:

Lifeguards (Effective June 25, 2021)		
First Name	Last Name	Hourly Pay
Belle	Bennett	\$12.25
Margaret	Bainbridge	\$12.25
Anna	Bryan-Jones	\$12.25
Drishti	Chauhan	\$12.25
Sophia	Chieffi	\$12.25
Shanaz	Ghahyazi	\$12.25
Alexa	Guevara	\$12.25
Zoe	Katsikotis	\$12.25
Jack	Klarreich	\$12.25
Cole	Matthews	\$12.25
Cole	Stecker	\$12.25
Jake	Hascup	\$12.25
Robert	Sasso	\$12.25
Gate People (Effective June 25, 2021)		
First Name	Last Name	Hourly Pay
John	Haemmerle	\$11.25

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 06/24/2021

RESOLUTION# 21-181

BE IT FURTHER RESOLVED that the date of hire for the above employees is effective June 25, 2021.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on June 24, 2021.



Michelle Ryan
Acting Municipal Clerk