

Mayor and Council of the Borough of Allendale  
Regular Session Meeting Minutes  
September 23, 2021

PRESENT: Mayor Ari Bernstein

PRESENT: Councilmembers Liz Homan, Matthew O'Toole  
Steve Sasso, and Jim Strauch *(via teleconference)*

ABSENT: Councilmembers Ed O'Connell and Amy Wilczynski

ALSO PRESENT: Borough Attorney Raymond Wiss  
Acting Municipal Clerk Michelle Ryan

A Regular Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, NJ on September 23, 2021 and livestreamed via Zoom Webinar. The meeting was called to order at 8:00 p.m. by Mayor Bernstein who reminded the public to mute their devices so as not to distract from the business at hand. Mayor Bernstein advised the public that they would have several opportunities at appropriate times throughout this meeting to be heard.

Mayor Bernstein asked that the Acting Municipal Clerk read the open public meetings statement: "In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building, published in The Record within the first 10 days of the New Year, and copies are sent to The Ridgewood News and Star Ledger."

The mayor led those present in a salute to the flag.

***Public Comment on Agenda Items Only:***

None.

***Resolutions:***

**21-223/Authorize Capital Budget Amendment**

Motion by Councilman O'Toole, with second by Councilman Sasso that Resolution 21-223 be and is hereby approved.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O'Connell:	absent	Councilman Strauch:	aye
Councilman O'Toole:	aye	Councilwoman Wilczynski:	absent

(See Resolution 21-223 attached and made a part hereof.)

***Introduction of Ordinances:***

Motion by Councilman O'Toole that the following ordinance be introduced and passed on first reading and setting October 14, 2021, at 8:00 p.m. or as soon thereafter as the matters can be heard as the date and time and the Council Chambers of the Allendale Municipal Building as the place for a hearing on said ordinance. Second by Councilwoman Homan.

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The Municipal Clerk read the title of the ordinance into the record:

**ORDINANCE 21-11** – BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY, NEW INFORMATION TECHNOLOGY EQUIPMENT, NEW COMMUNICATION AND SIGNAL SYSTEMS EQUIPMENT AND A NEW AUTOMOTIVE VEHICLE, INCLUDING ORIGINAL APPARATUS AND EQUIPMENT, IN, BY AND FOR THE BOROUGH OF ALLENDALE, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$810,000 TO PAY THE COST THEREOF, TO APPROPRIATE VARIOUS GRANTS, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION, TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS AND TO AMEND BOND ORDINANCE NO. 18-09 ADOPTED ON APRIL 12, 2018.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O'Connell:	absent	Councilman Strauch:	aye
Councilman O'Toole:	aye	Councilwoman Wilczynski:	absent

(See Ordinance 21-11 attached and made a part hereof.)

**Consent Agenda:**

- A. **21-224**/Award Contract – Storm Drain Inlet Repairs As-Needed – Onque Technologies
- B. **21-225**/Authorize Refund – 2021 Water Overpayment
- C. **21-226**/Authorize Solicitation of Bids – NJDOT MA-20 & MA-21 West Allendale Avenue Streetscape Project Phases III & IV
- D. **21-227**/Approve September 23, 2021 Bill List
- E. **21-228**/Authorize Proposal – West Allendale Avenue Streetscape Project – Neglia Engineering

Motion by Councilman Strauch, second by Councilman O'Toole that the Consent Agenda be and is hereby approved.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O'Connell:	absent	Councilman Strauch:	aye
Councilman O'Toole:	aye	Councilwoman Wilczynski:	absent

(See Resolutions 21-224 through 21-228 attached and made a part hereof.)

**Unfinished Business:**

There was no unfinished business.

**New Business:**

There was no new business.

**Committee Reports and Comments:**

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Committee Reports were given during the Work Session.

***Mayor's Report:***

Mayor Bernstein's report was provided during the Work Session.

***Staff Reports:***

Staff reports were provided during the Work Session.

***Public Comment on any issue:***

None.

***Adjournment:***

There being no further business to come before the Mayor and Council, on a motion by Councilman O'Toole, with second by Councilman Sasso, and unanimously carried, the meeting was adjourned at 8:05 p.m.

Respectfully submitted



Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 09/23/2021**

**RESOLUTION# 21-223**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell						✓
O'Toole	✓		✓			
Sasso		✓	✓			
Strauch			✓			
Wilczynski						✓
Mayor Bernstein	---	---				

Carried ☒ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☐

**AUTHORIZATION OF 2021 CAPITAL BUDGET AMENDMENT**

**WHEREAS**, the local capital budget for the year 2021 was amended on the 10<sup>th</sup> day of June, 2021; and,

**WHEREAS**, it is desired to amend said amended capital budget section,

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Allendale, County of Bergen, that the amendment to the adopted capital budget section be made:

PLANNED FUNDING SERVICES FOR CURRENT YEAR 2021									
1 PROJECT	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 AMOUNTS RESERVED IN PRIOR YEARS	5a 2021 Budget Appropriations	5b Improvement Fund	5c Capital Surplus	5d Grants in Aid and Other Funds	5e Debt Authorized	6 TO BE FUNDED IN FUTURE YEARS
None		\$ -			-			-	
<b>TOTAL ALL PROJECTS</b>		\$ -		\$ -	\$ -		\$ -	\$ -	
3 YEAR CAPITAL PROGRAM 2021 - 2023 Anticipated PROJECT Schedule and Funding Requirement									
1 PROJECT	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 ESTIMATED COMPLETION TIME	5 FUNDING AMOUNTS PER YEAR					
				Budget Year 2021	2022	2023	2024	2025	2026
None		\$ -		\$ -					
<b>TOTALS ALL PROJECTS</b>		\$ -		\$ -					

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 09/23/2021**

**RESOLUTION# 21-223**

3 YEAR CAPITAL PROGRAM 2021 - 2023										
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS										
1 PROJECT	2 Estimated TOTAL COST	3 Budget Appropriations		4 Capital Improvement Fund	5 Capital Surplus	6 Grants in Aid And Other Funds	7 BONDS AND NOTES			
		Current Year 2021	Future Years				General	Self Liquidating	Assessment	School
None		\$ -		-			-			
TOTAL ALL PROJECTS	\$ -	\$ -		\$ -			\$ -			
TO CAPITAL BUDGET (Current Year Action) 2021										
1 PROJECT	2 Project Number	3 Estimated Total Cost	4 Amounts Reserved in Prior Years	5a 2021 Budget Appropriations	6 PLANNED FUNDING SERVICES FOR CURRENT YEAR 2021					
					5b Capital Improvement Fund	5c Capital Surplus	5d Grants in Aid and Other Funds	5e Debt Authorized	6 To Be Funded in Future Years	
Various Improvements and Acquisitions		\$ 810,000			\$ 22,278		\$ 347,722	\$ 440,000		
TOTALS ALL PROJECTS		\$ 810,000			\$ 22,278		\$ 347,722	\$ 440,000		

3 YEAR CAPITAL PROGRAM 2021 - 2023										
Anticipated PROJECT Schedule and Funding Requirement										
1 PROJECT	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 ESTIMATED COMPLETION TIME	5 FUNDING AMOUNTS PER YEAR						
				Budget Year 2021	2022	2023	2024	2025	2026	
Various Improvements and Acquisitions		\$ 810,000		\$ 810,000						
TOTALS ALL PROJECTS		\$ 810,000		\$ 810,000						

3 YEAR CAPITAL PROGRAM 2021 - 2023										
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS										
1 PROJECT	2 Estimated TOTAL COST	3 Budget Appropriations		4 Capital Improvement Fund	5 Capital Surplus	6 Grants in Aid and Other Funds	7 BONDS AND NOTES			
		Current Year 2021	Future Years				General	Self Liquidating	Assessment	School
Various Improvements and Acquisitions	\$ 810,000			\$ 22,278		\$ 347,722	\$ 440,000			
TOTALS ALL PROJECTS	\$ 810,000			\$ 22,278		\$ 347,722	\$ 440,000			

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 23, 2021.



Michelle Ryan  
Acting Municipal Clerk

State of New Jersey  
Department of Community Affairs  
Supplemental Debt Statement

Local Government: Allendale Borough      Prepared As Of: 9/23/2021

Budget Year Ending December 31 (Month D-D) 2021 (Year)

Name: M Mayer

Phone: \_\_\_\_\_

Title: \_\_\_\_\_

Email: alissamayer@allendalenj.gov

Address: 500 W. Crescent Avenue

Allendale, NJ 07401

CFO Cert #: \_\_\_\_\_

M Mayer, Being duly sworn, deposes and says: Deponent is the Chief Financial Officer of Allendale Borough here and in the statement hereinafter mentioned called the local unit. The Supplemental Debt Statement annexed hereto and hereby made a part hereof is a true statement of the debt condition of the local unit as of the date therein stated and is computed as provided by the Local Bond Law of New Jersey.

	Decrease	Increase	
Net Debt as per Annual Debt Statement	(Since December 31, last past)		Net Debt
Bonds and Notes for School Purposes	\$0.00	\$	\$0.00
Bonds and Notes for Self-Liquidating Purposes	\$0.00	\$	\$0.00
Other Bonds and Notes	\$21,339,238.00	\$0.00	\$10,898,542.00
2 Net Debt at the time of this statement is .....			\$10,898,542.00

The amounts and purposes separately itemized of the obligations about to be authorized, and any deductions which may be made on account of each such item are: (see Note "C" below)

Bond Ordinance	Purposes	Amount	Deduction	Net
	Various Improvements and Acquisitions	\$440,000.00	\$0.00	\$440,000.00
		\$440,000.00	\$0.00	\$440,000.00

4      The net debt of the local unit determined by the addition of the net debt amounts stated in items 2 and 3 above is: \$11,338,542.00

5      Equalized valuation basis (the average of the equalized valuations of real estate, including improvements and the assessed valuation of class II railroad property of the local unit for the last 3 preceding years) as stated in the Annual Debt Statement or the revision thereof last filed.

Year		
(1) <u>2018</u>	Equalized Valuation Real Property with Improvements plus assessed valuation of Class II RR Property	<u>\$1,772,523,390.00</u>
(2) <u>2019</u>	Equalized Valuation Real Property with Improvements plus assessed valuation of Class II RR Property	<u>\$1,790,777,507.00</u>
(3) <u>2020</u>	Equalized Valuation Real Property with Improvements plus assessed valuation of Class II RR Property	<u>\$1,783,306,861.00</u>

6      Equalized Valuation Basis – Average of (1), (2) and (3)..... \$1,782,202,586.00

7      Net Debt (Line 4 Above) expressed as a percentage of such equalized valuation basis (Line 6 above) is: 0.636%

Notes

- A      If authorization of bonds or notes is permitted by an exception to the debt limit, specify the particular paragraph of N.J.S.A. 40A:2-7 or other section of law providing such exception.
- B      This form is also to be used in the bonding of separate (not Type I) school districts as required by N.J.S.A. 18A:24-16, and filed before the school district election. In such case pages 3 and 4 should be completed to set forth the computation supporting any deduction in line 3 above.
- C      Only the account of bonds or notes about to be authorized should be entered. The amount of the "down payment" provided in the bond ordinance should not be included nor shown as a deduction.

**COMPUTATION AS TO INDEBTEDNESS FOR IMPROVEMENT OR EXTENSION OF AN  
EXISTING MUNICIPAL PUBLIC UTILITY, N.J.S.A. 40A:2-7(h); NJSA 40A:2-47(a)**

- 1. Annual Debt Statement, excess in revenues of utility
- 2. Less Interest and principal computed as provided in N.J.S.A. 40A:2-47(a) for all obligations authorized but not issued to the extent not already charged to income in the annual debt statement.
- 3. Excess revenue prior to authorizing proposed obligations = (column 1 minus column 2)
- 4. Interest and principal calculated for proposed obligations N.J.S.A. 40A:2-47(a)
  - (a) Interest for one year at 4 1/2%
  - (b) First installment of serial bonds legally issuable
  - (c) Total charges (Items (a) and (b))

	1	2	3	4(a)	4(b)	4(c)
Municipal Public Utility	ADS Excess in Revenues of Utility	Less Interest and Principal	Excess Revenue	Interest for One Year	1 <sup>st</sup> Installment of Serial Bonds Legally Issuable	Total Charges

Note: If line 3 equals or exceeds line 4, obligations may be authorized under the provisions of N.J.S.A. 40A:2-7(h) as limited by N.J.S.A. 40A:2-47(a).

COMPUTATION OF SCHOOL INDEBTEDNESS AND DEDUCTIONS  
UNDER PROVISIONS OF N.J.S.A. 18A: 24-17

N.J.S.A. 18A:24-19 (Lines 1 to 7)

1	Average of equalized valuations (page 1, line 3)	\$1,782,202,586.00
2	Gross School District Debt outstanding and authorized but not issued (not including proposed issue)	\$
3	Less: Sinking funds held for payment of School Debt, by Sinking Fund Commission	\$
4	Net debt for school purposes (line 2, minus line 3)	\$0.00
5	Debt deduction for school purposes' % (as per line below)	% \$
	(a) 2½% Kindergarten or Grade 1 through Grade 6	
	(b) 3 % Kindergarten or Grade 1 through Grade 8	
	(c) 3½% Kindergarten or Grade 1 through Grade 9	
	(d) 4 % Kindergarten or Grade 1 through Grade 12	
6	Available debt deduction (excess, if any, of line 5 over line 4)	\$0.00
7	School Bonds about to be authorized	\$
	Note: Omit lines 8 to 13, if line 6 equals or exceeds line 7. or if shown on line 17	

N.J.S.A. 18A:24-22 (Lines 8 to 13)

8	Excess of line 7 over line 6	\$0.00
9	Municipal Debt Limit (3½% of line 1 above)	\$62,377,090.51
10	Net Debt	\$10,898,542.00
11	Available Municipal Borrowing Margin (excess, if any, of line 9 over line 10)	\$51,478,548.51
12	Use of Municipal Borrowing Margin (line 8 not exceeding line 11)	\$0.00
13	Remaining Municipal Borrowing Margin after authorization of proposed School Bonds (line 11 minus line 12)	\$51,478,548.51
	Note: Omit lines 14 to 16, if line 11 equals or exceeds line 8, or if shown on line 17	

N.J.S.A. 18A:24-24 (lines 14 to 16)

14	Amount of line 7	\$
15	Amount of Deduction:	
	(a) Amount of line 6	\$0.00
	(b) Amount of line 11	\$51,478,548.51
	Total	\$51,478,548.51
16	Excess of line 14 over line 15	\$0.00



Computation of Regional School Indebtedness

	1	2	3	4	5
Municipality	Average Equalized Valuations 40A:2-43		Apportionment of Previous Bonds Issued or Authorized	Amount Apportionment of Proposed Bond Issue	Total Apportionment of Previous Bonds Issued or Authorized plus Apportionment Proposed Bond Issue (Column 3 plus 4)
	Amount	Percentage			
Allendale Borough	\$1,782,202,586.00	39.55950719%	0.00	0.00	0.00
Upper Saddle River Borough	\$2,722,915,684.00	60.44049281%	0.00	0.00	0.00
Totals	\$4,505,118,270.00	100.00%			

SPECIAL DEBT STATEMENT

BORROWING POWER AVAILABLE UNDER N.J.S.A. 40A:2-7(f)

1	Amount of accumulated debt incurring capacity under RS 40:1-16(d) as shown on the latest Annual Debt Statement.		\$
2	Obligations heretofore authorized in excess of debt limitation and pursuant to:		
	(a) N.J.S.A. 40A:2-7(d)	\$	
	(b) N.J.S.A. 40A:2-7(f)	\$	
	(c) N.J.S.A. 40A:2-7(g)	\$	
	Total		\$0.00
3	Available debt incurring capacity (N.J.S.A. 40A:2-7(f))		\$
4	Obligations about to be authorized pursuant to N.J.S.A. 40A :2-7(f) (If item 3 equals or exceeds item 4, obligations may be authorized)		\$

BORROWING POWER AVAILABLE UNDER N.J.S.A. 40A:2-7(g)

1	Total appropriations made in local unit budget for current fiscal year for payment of obligations of local unit included in Annual Debt Statement or revision thereof last filed as of preceding December 31, 2020		\$
2	Less the amount of such obligations which constitute utility and assessment obligations:		\$
3	Excess of item 1 over item 2:		\$0.00
4	Amount raised in the tax levy of the current fiscal year by the local unit for the payment of bonds or notes of any school district		\$
5	Amount equal to 2/3 of the sum of item 3 and item 4		\$0.00
6	(a) Amount of obligations heretofore authorized under N.J.S.A. 40A:2-7(g) in current fiscal year	\$	
	(b) Amount of authorizations included in 6(a) which were heretofore repealed	\$	
	(c) Excess of item 6(a) over item 6(b)		\$0.00
7	Excess of item 5 over item 6(c)		\$0.00
8	Obligations about to be authorized		\$
9	Borrowing capacity still remaining after proposed authorization		\$0.00
	(item 7 less item 8) (If item 7 equals or exceeds item 8, obligations may be authorized)		

**BOROUGH OF ALLENDALE  
COUNTY OF BERGEN  
STATE OF NEW JERSEY**

**ORDINANCE 21-11**

BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY, NEW INFORMATION TECHNOLOGY EQUIPMENT, NEW COMMUNICATION AND SIGNAL SYSTEMS EQUIPMENT AND A NEW AUTOMOTIVE VEHICLE, INCLUDING ORIGINAL APPARATUS AND EQUIPMENT, IN, BY AND FOR THE BOROUGH OF ALLENDALE, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$810,000 TO PAY THE COST THEREOF, TO APPROPRIATE VARIOUS GRANTS, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION, TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS AND TO AMEND BOND ORDINANCE NO. 18-09 ADOPTED ON APRIL 12, 2018.

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BE IT ORDAINED by the Borough Council of the Borough of Allendale, in the County of Bergen, State of New Jersey, as follows:

Section 1. The Borough of Allendale, in the County of Bergen, State of New Jersey (the "Borough") is hereby authorized to make various public improvements and to acquire new additional or replacement equipment and machinery, new information technology equipment, new communication and signal systems equipment and a new automotive vehicle, including original apparatus and equipment, in, by and for said Borough, as more particularly described in Section 4 hereof. Said improvements shall include all work, materials and appurtenances necessary and suitable therefor.

Section 2. There is hereby appropriated to the payment of the cost of making the improvements described in Sections 1 and 4 hereof (hereinafter referred to as "purposes"), the respective amounts of money hereinafter stated as the appropriation for said respective purposes. Said appropriation shall be met from the proceeds of the sale of the bonds authorized, and the down payment and various grants appropriated, by this ordinance. Said improvements shall be made as general improvements and no part of the cost thereof shall be assessed against property specially benefited.

Section 3. It is hereby determined and stated that the making of such improvements is not a current expense of said Borough.

Section 4. The several purposes hereby authorized for the financing of which said obligations are to be issued are set forth in the following "Schedule of Improvements, Purposes and Amounts" which schedule also shows (1) the amount of the appropriation and the estimated cost of each such purpose, and (2) the amount of each sum which is to be provided by the various grants hereinafter appropriated, and (3) the amount of each sum which is to be provided by the down payment hereinafter appropriated to finance such purposes, and (4) the estimated maximum amount of bonds and notes to be issued for each such

purpose, and (5) the period of usefulness of each such purpose, according to its reasonable life, computed from the date of said bonds:

SCHEDULE OF IMPROVEMENTS, PURPOSES AND AMOUNTS

A. Undertaking of streetscape improvements to the Downtown/DeMercurio Drive (Phase 4).

Appropriation and Estimated Cost	\$ 284,000
State Grant Appropriated	\$ 234,000
Down Payment Appropriated	\$ 2,400
Bonds and Notes Authorized	\$ 47,600
Period of Usefulness	10 years

B. Acquisition of new communication and signal systems equipment for the use of the Police Department consisting of (i) a pedestrian crossing safety sign and (ii) radar equipment.

Appropriation and Estimated Cost	\$ 10,000
Down Payment Appropriated	\$ 480
Bonds and Notes Authorized	\$ 9,520
Period of Usefulness	10 years

C. Acquisition of new information technology equipment and new additional or replacement equipment and machinery for the use of the Police Department consisting of (i) computer equipment, (ii) body armor and other protective equipment, (iii) firearms and (vi) defibrillators.

Appropriation and Estimated Cost	\$ 25,200
Down Payment Appropriated	\$ 1,200
Bonds and Notes Authorized	\$ 24,000
Period of Usefulness	5 years

D. Acquisition of new additional or replacement equipment and machinery consisting of body cameras and related equipment for the use of the Police Department.

Appropriation and Estimated Cost	\$ 67,300
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State Grant Appropriated	\$ 38,722
Down Payment Appropriated	\$ 1,368
Bonds and Notes Authorized	\$ 27,210
Period of Usefulness	5 years

E. (i) Implementation of a records management system for Borough documents for the use of various Borough departments, offices and agencies and (ii) acquisition of new information technology equipment consisting of computer equipment for the use of various Borough departments, offices and agencies.

Appropriation and Estimated Cost	\$ 35,000
Down Payment Appropriated	\$ 1,670
Bonds and Notes Authorized	\$ 33,330
Period of Usefulness	5 years

F. Acquisition of new additional or replacement equipment and machinery and new information technology equipment for the use of the Fire Department consisting of (i) turnout gear, (ii) vehicle mounted equipment and (iii) computer equipment.

Appropriation and Estimated Cost	\$ 46,100
Down Payment Appropriated	\$ 2,200
Bonds and Notes Authorized	\$ 43,900
Period of Usefulness	5 years

G. Acquisition of new communication and signal systems equipment and new additional or replacement equipment and machinery for the use of the Fire Department consisting of (i) pagers, (ii) radios, (iii) a training door and (iv) various firefighting, rescue and safety equipment.

Appropriation and Estimated Cost	\$ 81,400
Down Payment Appropriated	\$ 3,880
Bonds and Notes Authorized	\$ 77,520
Period of Usefulness	10 years

H. Undertaking of environmental remediation at the Department of Public Works Complex.

Appropriation and Estimated Cost	\$ 65,000
Down Payment Appropriated	\$ 3,100

Bonds and Notes Authorized	\$ 61,900
Period of Usefulness	15 years

I. Acquisition of a new automotive vehicle, including original apparatus and equipment, consisting of an SUV for the use of the Construction Code Department.

Appropriation and Estimated Cost	\$ 24,000
Down Payment Appropriated	\$ 1,355
Bonds and Notes Authorized	\$ 22,645
Period of Usefulness	5 years

J. Undertaking of various playground improvements at Crestwood Lake.

Appropriation and Estimated Cost	\$ 150,000
County Grant Appropriated	\$ 75,000
Down Payment Appropriated	\$ 3,575
Bonds and Notes Authorized	\$ 71,425
Period of Usefulness	15 years

K. Undertaking of the following improvements at Crestwood Lake: (i) renovation of South Beach; (ii) resurfacing of the basketball court; and (iii) relocation and improvement of the volleyball court.

Appropriation and Estimated Cost	\$ 22,000
Down Payment Appropriated	\$ 1,050
Bonds and Notes Authorized	\$ 20,950
Period of Usefulness	15 years

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Aggregate Appropriation and Estimated Cost	\$ 810,000
Aggregate Grants Appropriated	\$ 347,722
Aggregate Down Payment Appropriated	\$ 22,278
Aggregate Amount of Bonds and Notes Authorized	\$ 440,000

Section 5. The cost of such purposes, as hereinbefore stated, includes the aggregate amount of \$80,000 which is estimated

to be necessary to finance the cost of such purposes, including architect's fees, accounting, engineering and inspection costs, legal expenses and other expenses, including interest on such obligations to the extent permitted by Section 20 of the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes Annotated, as amended; the "Local Bond Law").

Section 6. The sum of \$234,000 received or to be received as a grant from the New Jersey Department of Transportation is hereby appropriated to the payment of the cost of the streetscape improvements (Phase 4) authorized in Section 4.A above.

Section 7. The sum of \$38,722 received or to be received as a grant from the State of New Jersey is hereby appropriated to the payment of the cost of the body camera equipment acquisition authorized in Section 4.D above.

Section 8. The sum of \$75,000 received or to be received as a grant from the County of Bergen Open Space, Recreation, Floodplain Protection, Farmland and Historic Preservation Trust Fund is hereby appropriated to the payment of the cost of the park improvements authorized in Section 4.J above.

Section 9. It is hereby determined and stated that moneys exceeding \$22,278, appropriated for down payments on capital improvements or for the capital improvement fund in budgets



heretofore adopted for said Borough, are now available to finance said purposes. The sum of \$22,278 is hereby appropriated from such moneys to the payment of the cost of said purposes.

Section 10. To finance said purposes, bonds of said Borough of an aggregate principal amount not exceeding \$440,000 are hereby authorized to be issued pursuant to the Local Bond Law. Said bonds shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law. All matters with respect to said bonds not determined by this ordinance shall be determined by resolutions to be hereafter adopted.

Section 11. To finance said purposes, bond anticipation notes of said Borough of an aggregate principal amount not exceeding \$440,000 are hereby authorized to be issued pursuant to the Local Bond Law in anticipation of the issuance of said bonds. In the event that bonds are issued pursuant to this ordinance, the aggregate amount of notes hereby authorized to be issued shall be reduced by an amount equal to the principal amount of the bonds so issued. If the aggregate amount of outstanding bonds and notes issued pursuant to this ordinance shall at any time exceed the sum first mentioned in this section, the moneys raised by the issuance of said bonds shall, to not less than the amount of such excess, be applied to the payment of such notes then outstanding.

Section 12. Each bond anticipation note issued pursuant to this ordinance shall be dated on or about the date of its issuance and shall be payable not more than one year from its date, shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law and may be renewed from time to time pursuant to and within limitations prescribed by the Local Bond Law. Each of said bond anticipation notes shall be signed by the Mayor and by a financial officer and shall be under the seal of said Borough and attested by the Borough Clerk or Deputy Borough Clerk. Said officers are hereby authorized to execute said notes in such form as they may adopt in conformity with law. The power to determine any matters with respect to said notes not determined by this ordinance and also the power to sell said notes, is hereby delegated to the Chief Financial Officer who is hereby authorized to sell said notes either at one time or from time to time in the manner provided by law.

Section 13. It is hereby determined and declared that the average period of usefulness of said purposes, according to their reasonable lives, taking into consideration the respective amounts of bonds or notes authorized for said purposes, is a period of 10.03 years computed from the date of said bonds.

Section 14. It is hereby determined and stated that the Supplemental Debt Statement required by the Local Bond Law has been

duly made and filed in the office of the Borough Clerk of said Borough, and that such statement so filed shows that the gross debt of said Borough, as defined in Section 43 of the Local Bond Law, is increased by this ordinance by \$440,000 and that the issuance of the bonds and notes authorized by this ordinance will be within all debt limitations prescribed by said Local Bond Law.

Section 15. Any funds received from private parties, the County of Bergen, the State of New Jersey or any of their agencies or any funds received from the United States of America or any of its agencies in aid of such purposes (other than the County and State grants hereinbefore appropriated which shall be applied to the cost of such purposes, but shall not be applied to the payment of outstanding bond anticipation notes and the reduction of the amount of bonds authorized), shall be applied to the payment of the cost of such purposes, or, if bond anticipation notes have been issued, to the payment of the bond anticipation notes, and the amount of bonds authorized for such purposes shall be reduced accordingly.

Section 16. Section 4.D of Bond Ordinance No. 18-09 adopted by the Borough Council of the Borough on April 12, 2018 is hereby amended to add the acquisition of a pedestrian crossing safety sign to the purposes authorized, and shall hereafter read as follows:

"[Section 4.]D. (i) Undertaking of microwave infrastructure police communications improvements (Phase II) and (ii) acquisition of new communication and signal systems equipment for the use of the Police Department consisting of (a) a video system for Police Headquarters, (b) speed monitoring signs and (c) a pedestrian crossing safety sign.

Appropriation and Estimated Cost	\$126,000
Down Payment Appropriated	\$ 6,000
Bonds and Notes Authorized	\$120,000
Period of Usefulness	10 year."

Section 17. The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Borough Clerk and is available for public inspection.

Section 18. The Borough intends to issue the bonds or notes to finance the cost of the improvements described in Sections 1, 4 and 16 of this bond ordinance. If the Borough incurs such costs prior to the issuance of the bonds or notes, the Borough hereby states its reasonable expectation to reimburse itself for such expenditures with the proceeds of such bonds or notes in the maximum principal amount of bonds or notes authorized by this bond ordinance.

Section 19. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the

interest on the obligations authorized by this ordinance. Said obligations shall be direct, unlimited and general obligations of the Borough, and the Borough shall levy ad valorem taxes upon all the taxable real property within the Borough for the payment of the principal of and interest on such bonds and notes, without limitation as to rate or amount.

Section 20. This ordinance shall take effect twenty days after the first publication thereof after final passage.

	Motion	Second	Yea	Nay	Absent	Abstain
Homan		✓	✓			
O'Connell					✓	
O'Toole	✓		✓			
Sasso			✓			
Strauch			✓			
Wilczynski					✓	
Bernstein						

I hereby certify that the foregoing is a true copy of an ordinance introduced by the Mayor and Council of the Borough of Allendale on September 23, 2021

Michelle  
Acting Borough Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 09/23/2021**

**RESOLUTION# 21-224**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell						✓
O'Toole		✓	✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski						✓
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**AWARD CONTRACT FOR STORM DRAIN INLET REPAIRS AS-NEEDED –  
ONQUE TECHNOLOGIES, INC.**

**WHEREAS**, requests for proposals for “Storm Drain Inlet Repairs As-Needed” were solicited and received through the Fair and Open Process on August 12, 2021 at 10:00am; and

**WHEREAS**, one proposal from ONQUE Technologies, Inc. was received prior to the deadline; and

**WHEREAS**, after review, Borough Engineer Michael Vreeland has recommended that ONQUE Technologies, Inc. be awarded the contract; and

**WHEREAS**, the Chief Financial Officer has certified that sufficient funds are available.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Allendale that it does hereby award a contract for the “Storm Drain Inlet Repairs As-Needed” project to ONQUE Technologies, Inc., 297-146 Kinderkamack Road, Suite 101, Oradell, New Jersey 07649 in the amount of \$32,500.00 on such terms and conditions as set forth in the proposal and a contract to be prepared as are acceptable to the Borough and Borough Counsel; and

**BE IT FURTHER RESOLVED** that the Mayor and Acting Municipal Clerk are authorized to sign such contract following legal review and approval.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 23, 2021.



Michelle Ryan  
Acting Municipal Clerk




Since 1972 • Consulting Civil Engineers | Land Development | Municipal |  
Bridges | Highways | Construction Management | Construction Inspection |  
Dams | Geotechnical | Hydraulics/Hydrology | Water/Wastewater |  
Stormwater Management | Surveying | Planning | Landscape Architecture

Neil I. Van Cleef, P.E., L.S. & P.P.  
Robert J. Clerico, P.E., P.P., CME, CPWM  
Samuel D. Costanzo, P.E. & P.P.  
Cynthia V. Norfleet, COO  
Mark A. Bahnick, P.E.  
Lawrence M. Diffley, P.E., PTOE  
Michael K. Ford, P.E., P.P.  
Jeffrey W. Munzing, P.E.  
Stanley J. Schrek, P.E., A.I.A., P.P., CME, LEED AP  
Herbert J. Seeburger, Jr., P.E., CME, CPWM

## **MEMORANDUM**

**TO:** Mayor and Council Members

**CC:** M. Ryan, Acting Borough Clerk / R. Wiss, Borough Attorney /  
R. Kistner, Director of Operations / A. Mayer, CFO

**FROM:** Michael Vreeland, Borough Engineer 

**RE:** Storm Drain Inlet Repairs As-Needed  
Borough of Allendale  
VCEA Project No. ALN-1001.001

**DATE:** September 8, 2021

Pursuant to the Borough's authorization, Proposals were received for the above referenced project on Thursday, August 12, 2021 at 10:00 AM. One (1) Proposal was submitted and opened at that time.

A summary of Proposals received is listed below.

CONTRACTOR	Total
OnQue Technologies Inc.	\$32,500.00

A complete Proposal Summary including unit prices is attached.

We have further reviewed the Proposal from OnQue Technologies Inc., the apparent low respondent. The submitted Schedule of Prices was found to be in order and contained no typographic errors.

OnQue Technologies Inc. has successfully completed work for the Borough and was found to be responsive.

We therefore have no engineering objection to the Borough awarding this work to OnQue Technologies Inc. as the lowest responsible respondent, subject to availability of funds.

We defer to the Borough's Attorney concerning the legal aspects of the Proposal.

Filename:[M-ALN-1001.001-Inlet Reconstruction (2021) 210812-BS&ROA.docx]

Please Reply To:

**NORTHERN NJ OFFICE**

111 Howard Boulevard, Suite 110 • Mt. Arlington NJ 07856  
862.284.1100 • Fax: 862.284.2033

**VanCleefEngineering.com**

With Other Offices In:

Hillsborough NJ • Lebanon NJ • Freehold NJ • Phillipsburg NJ  
Toms River NJ • Hamilton NJ • Doylestown PA • Bethlehem PA  
Mechanicsburg PA • Leesport PA • Newark DE



## Summary of Proposals

SHEET 1 OF 1  
VCEA Proj # ALN-1000.001

<b><u>Project:</u> STORM DRAIN INLET REPAIRS AS-NEEDED</b>  <b><u>Municipality:</u> BOROUGH OF ALLENDALE</b>  <b><u>County:</u> BERGEN</b>				OnQue Technologies Inc. <b>Contractor Name</b> 297-146 Kinderkamack Rd, Suite 101 <b>Street Address</b> Oradell NJ 07649 <b>City State/Zip</b>	
Item #	Description	Quantity	Unit	Unit Price	Amount
1	RECONSTRUCT INLET, USING EXISTING CASTING	15	UNIT	\$ 1,850.00	\$ 27,750.00
2	BICYCLE SAFE GRATE	5	UNIT	\$ 50.00	\$ 250.00
3	CURB PIECE	5	UNIT	\$ 50.00	\$ 250.00
4	CLEANING DRAINAGE STRUCTURE	10	UNIT	\$ 100.00	\$ 1,000.00
5	9"x18" VERTICAL CONCRETE CURB	50	LF	\$ 65.00	\$ 3,250.00
<b>TOTAL</b>					<b>\$ 32,500.00</b>

I certify that this is a true copy of the proposals received.

 (Engineer)



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 09/23/2021**

**RESOLUTION# 21-225**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell						✓
O'Toole		✓	✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski						✓
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**AUTHORIZATION TO REFUND 2021 WATER OVERPAYMENT –  
ACCOUNT NUMBER 3111106800944**

**BE IT RESOLVED** by the Council of the Borough of Allendale that the Water Collector is hereby authorized to issue the following refund check for overpayment on the account listed below and charge same to Water Rents/Overpayments for 2021:

Account Number	Name	Amount
3111106800944 (8 Schuyler)	Steve Leipzig PO Box 103 Saddle Brook, NJ 07458	\$256.82

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 23, 2021.



Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 09/23/2021**

**RESOLUTION# 21-226**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell						✓
O'Toole		✓	✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski						✓
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**AUTHORIZATION TO SOLICIT BIDS FOR NJDOT MA-20 & MA-21 WEST  
ALLENDALE AVENUE STREETScape PROJECT PHASES III & IV**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that it hereby authorizes the Acting Municipal Clerk to advertise and receive bids for the NJDOT MA-20 & MA-21 West Allendale Avenue Streetscape Project Phases III & IV.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 23, 2021.



Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 09/23/2021**

**RESOLUTION# 21-227**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell						✓
O'Toole		✓	✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski						✓
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**APPROVAL OF SEPTEMBER 23, 2021 LIST OF BILLS**

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated September 23, 2021 in the amounts of:

Current Fund	\$1,510,095.53
Payroll Account	\$198,075.18
General Capital	\$6,250.00
Animal Fund	\$0.00
Grant Fund	\$971.74
COAH/Housing Trust	\$657.50
Improvement & Beautification	\$0.00
Unemployment Fund	\$0.00
Trust Fund	\$16,545.00
Water Operating	\$8,895.08
Water Capital	\$0.00

<b>Total</b>	<b>\$1,741,490.03</b>
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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 23, 2021.



Michelle Ryan  
Acting Municipal Clerk



## BOROUGH OF ALLENDALE

500 West Crescent Avenue, Allendale, NJ 07401-1792

OFFICE OF TAX COLLECTOR  
OFFICE OF CHIEF FINANCIAL OFFICER

201-818-4400 EXT 205  
FAX: 201-818-0193

I, M. Alissa Mayer, Chief Financial Officer of the Borough of Allendale,  
having reviewed the bill list for the Borough, do hereby certify that funds  
are available in the accounts so designated.

Certified Sept. 23, 2021

M. Alissa Mayer

M. Alissa Mayer, CMFO  
Chief Financial Officer

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 09/23/2021**

**RESOLUTION# 21-228**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell						✓
O'Toole		✓	✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski						✓
Mayor Bernstein	- - -	- - -				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**AUTHORIZATION OF PROPOSAL – CONSTRUCTION MANAGEMENT SERVICES  
WEST ALLENDALE AVENUE STREETScape PROJECT –  
NEGLIA ENGINEERING ASSOCIATES**

**WHEREAS**, the Borough requires professional engineering services in the form of construction management services for The West Allendale Avenue Streetscape Project; and

**WHEREAS**, Neglia Engineering Associates has submitted a proposal for such services dated September 21, 2021; and

**WHEREAS**, Neglia Engineering Associates is duly qualified and is available to perform such services; and

**WHEREAS**, the Chief Financial Officer has attached hereto a Certification pursuant to NJAC 5:30-5.4 that adequate funds will be available to pay for the Contract.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body that it does hereby award a Contract to Neglia Engineering Associates, 34 Park Avenue, Lyndhurst, New Jersey 07071 in the amount not to exceed \$13,900.00 for Construction Management Services for the West Allendale Avenue Streetscape Project; and

**BE IT FURTHER RESOLVED**, that the Director of Operations and Acting Municipal Clerk are authorized to sign the proposal or an appropriate agreement to reflect these services.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 23, 2021.



Michelle Ryan  
Acting Municipal Clerk