

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
March 25, 2021

PRESENT: Mayor Ari Bernstein
(in person)

PRESENT: Councilmembers Liz Homan, Edward O'Connell, Matthew O'Toole, Steve Sasso,
Jim Strauch, and Amy Wilczynski
(via teleconference)

ABSENT: None

ALSO PRESENT: Borough Attorney Raymond Wiss
(in person) Acting Municipal Clerk Michelle Ryan

A Regular Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, NJ on March 25, 2021. However, due to the COVID-19 pandemic, access to the public was provided via GoToMeeting video and teleconferencing only, with adequate notice of same posted for public viewing. The meeting was called to order at 8:00 p.m. by Mayor Bernstein who reminded the public to mute their devices so as not to distract from the business at hand. Mayor Bernstein advised the public that they would have several opportunities at appropriate times throughout this meeting to be heard.

Mayor Bernstein asked that the Acting Municipal Clerk read the open public meetings statement: "In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building, published in The Record within the first 10 days of the New Year, and copies are sent to The Ridgewood News and Star Ledger."

The Mayor led those present in a salute to the flag.

Public Comment on Agenda Items Only:

Mark Stavastano, 22 Vreeland Place, commented on Resolution 21-110 expressing his concern on the sale of the water supply. Councilwoman Homan responded by stating it's important to research and understand all the options. She invited the public to send any questions to her and advised that the ultimate decision of whether to sell or not will be up to the residents of Allendale. The Mayor and Council will make sure to share information in a transparent way.

Public Hearing for Advertised Ordinances:

The Acting Municipal Clerk read into the record:

The following ordinance published herewith was first read by title only on March 3, 2021 and posted on the bulletin board of the lobby of the municipal building and borough website.

ORDINANCE 21-02 – AN ORDINANCE TO AMEND THE SALARY ORDINANCE OF THE BOROUGH OF ALLENDALE FOR THE YEARS 2021, 2022, 2023 AND 2024 FOR MEMBERS OF THE POLICE DEPARTMENT.

Public Comments on Ordinance 21-02:

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No one came forward.

Motion by Councilman O'Connell, second by Councilman O'Toole, that Ordinance 21-02 be passed on second and final reading and is hereby adopted and notice of same shall be published according to law.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O'Connell:	aye	Councilman Strauch:	aye
Councilman O'Toole:	aye	Councilwoman Wilczynski:	aye

The Acting Municipal Clerk read into the record:

The following ordinance published herewith was first read by title only on March 3, 2021, and posted on the bulletin board of the lobby of the municipal building and borough website.

ORDINANCE 21-03 – AN ORDINANCE OF THE BOROUGH OF ALLENDALE, COUNTY OF BERGEN, NEW JERSEY APPROVING A FINANCIAL AGREEMENT WITH THC ALLENDALE INDUSTRIAL URBAN RENEWAL, LLC

Public Comments on Ordinance 21-03:

No one came forward.

Motion by Councilman Strauch, second by Councilwoman Wilczynski, that Ordinance 21-03 be passed on second and final reading and is hereby adopted and notice of same shall be published according to law.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O'Connell:	aye	Councilman Strauch:	aye
Councilman O'Toole:	aye	Councilwoman Wilczynski:	aye

Introduction of Ordinances:

Motion by Councilman Strauch that the following ordinance be introduced and passed on first reading and setting April 15, 2021, at 8:00 p.m. or as soon thereafter as the matters can be heard as the date and time and the Council Chambers of the Allendale Municipal Building as the place for a hearing on said ordinance. Second by Councilman O'Toole.

The Municipal Clerk read the title of the ordinance into the record:

ORDINANCE 21-04 – AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, "OFFICERS AND EMPLOYEES", TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2021 (UPSEU WHITE COLLAR UNIT).

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
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Councilman O'Connell: aye
Councilman O'Toole: aye

Councilman Strauch: aye
Councilwoman Wilczynski: aye

Motion by Councilman O'Toole that the following ordinance be introduced and passed on first reading and setting April 15, 2021, at 8:00 p.m. or as soon thereafter as the matters can be heard as the date and time and the Council Chambers of the Allendale Municipal Building as the place for a hearing on said ordinance. Second by Councilwoman Wilczynski.

The Municipal Clerk read the title of the ordinance into the record:

ORDINANCE 21-05 – AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, "OFFICERS AND EMPLOYEES", TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2021 (NON-UNION).

On a roll call, the vote was recorded as follows:

Councilwoman Homan: aye
Councilman O'Connell: aye
Councilman O'Toole: aye

Councilman Sasso: aye
Councilman Strauch: aye
Councilwoman Wilczynski: aye

Motion by Councilman O'Connell that the following ordinance be introduced and passed on first reading and setting April 15, 2021, at 8:00 p.m. or as soon thereafter as the matters can be heard as the date and time and the Council Chambers of the Allendale Municipal Building as the place for a hearing on said ordinance. Second by Councilman Strauch
The Municipal Clerk read the title of the ordinance into the record:

ORDINANCE 21-06 - AN ORDINANCE AMENDING AND SUPPLEMENTING ARTICLE 2, CHAPTER 26-25 OF THE CODE OF THE BOROUGH OF ALLENDALE

On a roll call, the vote was recorded as follows:

Councilwoman Homan: aye
Councilman O'Connell: aye
Councilman O'Toole: aye

Councilman Sasso: aye
Councilman Strauch: aye
Councilwoman Wilczynski: aye

Consent Agenda:

- A. **21-106**/Appoint Tax Collector and Tax Search Officer – Colleen Ennis
- B. **21-107**/Approve 2019 & 2020 Tax Appeal Settlement – Maglioccetti v. Allendale – 19 Scott Court
- C. **21-108**/Approve 2017, 2018, 2019 & 2020 Tax Appeal Settlement – J&B LLC v. Allendale – 182 West Allendale Avenue
- D. **21-109**/Approve 2020 Tax Appeal Settlement – Bi Feng Shen and Cong Yu v. Allendale – 19 Hubbard Court
- E. **21-110**/Authorize Development, Issuance and Administration of a Request for Bids to Sell Allendale's Water Supply, Treatment, Storage and Distribution System
- F. **21-111**/Authorize 2021 Park & Ride Permit Fees
- G. **21-112**/Authorize 2020 Budget Transfers
- H. **21-113**/Approve 2021 Police Salaries
- I. **21-114**/Support Sustainable Jersey Grant Application

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- J. **21-115**/Approve 2021 Townwide Garage Sale – Allendale Woman’s Club
- K. **21-116**/Waive 2021 Compost Permit Fee – Allendale Garden Club
- L. **21-117**/Award Contract – 2021 Turf Program – TruGreen Commercial
- M. **21-118**/Approve March 25, 2021 Bill List

Motion by Councilman Strauch, second by Councilwoman Homan that the Consent Agenda be and is hereby approved.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O’Connell:	aye	Councilman Strauch:	aye
Councilman O’Toole:	aye	Councilwoman Wilczynski:	aye

Unfinished Business:

There was no unfinished business.

New Business:

There was no unfinished business.

Committee Reports and Comments:

The committee reports were provided during the Work Session.

Mayor’s Report:

Mayor Bernstein’s report was provided during the Work Session.

Staff Report:

Staff reports were given in the Work Session

Public Comment on any issue:

Mark Stavastano, 22 Vreeland Place, gave an update on the work of the new Green Team. He inquired who Allendale’s recycling coordinator was, Mr. Stavastano was informed and was advised to send correspondence regarding recycling to Mr. Kistner.

Adjournment:

There being no further business to come before the Mayor and Council, on a motion by Councilman Sasso, with second by Councilwoman Wilczynski, and unanimously carried, the meeting was adjourned at 8:17p.m.

Respectfully submitted



Michelle Ryan
Acting Municipal Clerk

**BOROUGH OF ALLENDALE
COUNTY OF BERGEN
STATE OF NEW JERSEY**

ORDINANCE 21-02

**AN ORDINANCE TO AMEND THE SALARY ORDINANCE OF THE BOROUGH OF
ALLENDALE FOR THE YEARS 2021, 2022, 2023 AND 2024 FOR MEMBERS OF THE POLICE
DEPARTMENT**

BE IT ORDAINED AS FOLLOWS:

Section 1 – That the salary range for the following employees be established as follows for the years 2021, 2022, 2023 and 2024.

Police Officers' Salaries –

SEE SCHEDULE A, A-1 and A-2 Salary Guides (attached)

Section II

Severability

If any section, subsection, paragraph, sentence, clause, phrase, or word contained in this ordinance shall be declared invalid for any reason whatsoever, such decision shall not affect the remaining portions of this ordinance, which shall remain in full force and effect and to this end the provisions of this ordinance are hereby declared to be severable.

Section III

Repealer

All other ordinances of the Borough, or parts thereof, which are in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section IV

Effective Date

This ordinance shall take effect upon passage and publication.

	Motion	Second	Yea	Nay	Absent	Abstain
Homan			✓			
O'Connell	✓		✓			
O'Toole		✓	✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Bernstein						

I hereby certify the above to
be a true copy of an Ordinance
adopted by the Governing Body
of the Borough of Allendale on
March 25, 2021



Mayor Ari Bernstein



Michelle Ryan
Acting Municipal Clerk

SCHEDULE A

SALARY GUIDE - Employees Hired Prior to 1/1/18

	Effective 01/01/2021	Effective 01/01/2022	Effective 01/01/2023	Effective 01/01/2024
PATROLMAN				
Academy/Remainder of First Year	\$41,132	\$41,954	\$42,793	\$43,649
During the Second Year	\$45,794	\$46,710	\$47,644	\$48,597
During the Third Year	\$55,556	\$56,667	\$57,801	\$58,957
During the Fourth Year	\$65,319	\$66,625	\$67,958	\$69,317
During the Fifth Year	\$75,081	\$76,583	\$78,114	\$79,677
During the Sixth Year	\$84,844	\$86,541	\$88,271	\$90,037
During the Seventh Year	\$94,606	\$96,498	\$98,428	\$100,397
During the Eighth Year	\$104,368	\$106,456	\$108,585	\$110,757
During the Ninth Year (Maximum)	\$135,141	\$137,844	\$140,601	\$143,413
FIRST YEAR SERGEANT	\$141,934	\$144,773	\$147,668	\$150,622
SECOND YEAR SERGEANT	\$143,718	\$146,592	\$149,524	\$152,515

SCHEDULE A-1

SALARY GUIDE

EMPLOYEES HIRED AFTER JANUARY 1, 2018

	Effective 01/01/2021	Effective 01/01/2022	Effective 01/01/2023	Effective 01/01/2024
PATROLMAN				
Academy/Remainder of First Year	\$41,132	\$41,954	\$42,793	\$43,649
During the Second Year	\$45,794	\$46,710	\$47,644	\$48,597
During the Third Year	\$55,556	\$56,667	\$57,801	\$58,957
During the Fourth Year	\$65,319	\$66,625	\$67,958	\$69,317
During the Fifth Year	\$75,081	\$76,583	\$78,114	\$79,677
During the Sixth Year	\$84,844	\$86,541	\$88,271	\$90,037
During the Seventh Year	\$94,606	\$96,498	\$98,428	\$100,397
During the Eighth Year	\$104,368	\$106,456	\$108,585	\$110,757
During the Ninth Year	\$116,431	\$118,760	\$121,135	\$123,557
During the Tenth Year (Maximum)	\$135,141	\$137,844	\$140,601	\$143,413
FIRST YEAR SERGEANT	\$141,934	\$144,773	\$147,668	\$150,622
SECOND YEAR SERGEANT	\$143,718	\$146,592	\$149,524	\$152,515

**SCHEDULE A-2
SALARY GUIDE**

EMPLOYEES HIRED AFTER JANUARY 1, 2021

	Effective 01/01/2021	Effective 01/01/2022	Effective 01/01/2023	Effective 01/01/2024
PATROLMAN				
Academy/Remainder of First Year	\$41,132	\$41,954	\$42,793	\$43,649
During the Second Year	\$45,794	\$46,710	\$47,644	\$48,597
During the Third Year	\$55,556	\$56,667	\$57,801	\$58,957
During the Fourth Year	\$65,319	\$66,625	\$67,958	\$69,317
During the Fifth Year	\$75,081	\$76,583	\$78,114	\$79,677
During the Sixth Year	\$84,844	\$86,541	\$88,271	\$90,037
During the Seventh Year	\$94,606	\$96,498	\$98,428	\$100,397
During the Eighth Year	\$104,368	\$106,456	\$108,585	\$110,757
During the Ninth Year	\$116,431	\$118,760	\$121,135	\$123,557
During the Tenth Year (Maximum)	\$125,786	\$128,302	\$130,868	\$133,485
During the Eleventh Year (Maximum)	\$135,141	\$137,844	\$140,601	\$143,413
FIRST YEAR SERGEANT	\$141,934	\$144,773	\$147,668	\$150,622
SECOND YEAR SERGEANT	\$143,718	\$146,592	\$149,524	\$152,515

**BOROUGH OF ALLENDALE
COUNTY OF BERGEN
STATE OF NEW JERSEY**

ORDINANCE 21-03

**AN ORDINANCE OF THE BOROUGH OF ALLENDALE, COUNTY OF BERGEN,
NEW JERSEY APPROVING A FINANCIAL AGREEMENT WITH THC ALLENDALE
INDUSTRIAL URBAN RENEWAL, LLC**

WHEREAS, the Borough Council (the “Borough Council”) of the Borough of Allendale (the “Borough”), a public body corporate and politic of the State of New Jersey, is authorized pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq. (the “Redevelopment Law”), to determine whether certain parcels of land within the Borough constitute an area in need of rehabilitation and/or an area in need of redevelopment; and

WHEREAS, in accordance with the criteria set forth in the Redevelopment Law, the Borough on June 28, 2018 adopted a resolution identifying and designating the property commonly known as Block 1005, Lot 3 and Lot 20 and a portion of Block 1005, Lot 11 having street addresses of 230 West Crescent Avenue and 220 West Crescent Avenue as an area in need of redevelopment (the “Redevelopment Area”); and

WHEREAS, on March 28, 2019 the Borough Council passed Ordinance #19-03 which adopted a redevelopment plan for the Redevelopment Area dated February 12, 2019 entitled “Borough of Allendale 2019 Redevelopment Plan At West Crescent Avenue” (the “Redevelopment Plan”); and

WHEREAS, the Borough determined that certain modifications to such Redevelopment Plan were required based on prevailing economic and related considerations; and

WHEREAS, such modifications are set forth in an Amended Redevelopment Plan dated June 10, 2020 entitled “Borough of Allendale 2020 Amended Redevelopment Plan At West Crescent Avenue” (the “Amended Redevelopment Plan”); and

WHEREAS, on June 30, 2020 the Borough Council passed Ordinance #20-11 which adopted the Amended Redevelopment Plan; and

WHEREAS, the Redevelopment Law authorizes the Borough to arrange or contract for the planning, construction or undertaking of any development project or redevelopment work in an area designated to be an area in need of redevelopment pursuant to N.J.S.A. 40A:12A-8; and

WHEREAS, on December 28, 2018, the Borough, pursuant to Resolution #18-277 adopted on December 27, 2018, authorized the execution of the “Agreement of Purchase of Real Estate” (the “Purchase Agreement”) by and between Hampshire and the Borough whereby Hampshire, or its designated affiliate(s) agreed to purchase and redevelopment the Redevelopment Area; and

WHEREAS, on December 28, 2018, the Purchase Agreement was fully executed by the Borough and Hampshire; and

WHEREAS, on July 9, 2020, the Borough, pursuant to Resolution #20-176, authorized the execution of an Amended and Restated Agreement Of Purchase Of Real Estate between Hampshire and the Borough (the “Amended Purchase Agreement”); and

WHEREAS, the Amended Purchase Agreement provides for a project (the “Project”) to redevelop the Redevelopment Area as provided for in said Agreement; and

WHEREAS, on July 9, 2020, the Amended Purchase Agreement was fully executed by Hampshire and the Borough; and

WHEREAS, on March 28, 2019, the Borough adopted Resolution #19-101 which (a) designated Hampshire, as the contract property owner of the Redevelopment Area, or a successor or related entity of Hampshire organized for the purpose of carrying out the aforementioned Project as the redeveloper of the Redevelopment Area, and (b) authorized the Mayor of the Borough to execute on behalf of the Borough a Redevelopment Agreement between the Borough and Hampshire, or a successor or related entity of Hampshire, to carry out the terms and conditions of the Project, as may be amended or modified; and

WHEREAS, THC Allendale Industrial Urban Renewal, LLC (the “Entity”) an urban renewal entity formed and qualified to do business under the provisions of the Long Term Tax Exemption Law, N.J.S.A. 40A:20-1, et seq. (the “Exemption Law”) and formed by Hampshire for the purpose of acquiring and redeveloping a portion of the Redevelopment Area, proposed to undertake the redevelopment of one portion of the Redevelopment Area comprised of a portion of Block 1005, Lot 3 and a portion of Block 1005, Lot 11 (the “Warehouse Redevelopment Area”); and

WHEREAS, the Entity proposes to redevelop the Warehouse Redevelopment Area by renovating the existing warehouse building currently located at Lot 3 and related parking and other amenities required or desired by the Entity (the “Warehouse Project”); and

WHEREAS, the Entity has applied to the Borough Council for tax exemption pursuant to the Exemption Law with respect to the Warehouse Project (the “Exemption Application”); and

WHEREAS, the Borough Council finds that the tax exemption requested by the Entity will benefit the Borough and its inhabitants by furthering the redevelopment of the Redevelopment Area and in particular the Warehouse Redevelopment Area, and that the benefits would substantially outweigh the costs, if any, associated with tax exemptions; and

WHEREAS, the Borough Council finds that the requested tax exemptions are important to the Borough and that without the incentives of the tax exemptions the Warehouse Project would not be undertaken; and

WHEREAS, as part of its application for a tax exemption the Entity has submitted a form of Financial Agreement (the “Warehouse Financial Agreement”) providing for payments in lieu of taxes, incorporated herein by reference; and

WHEREAS, the Entity has presented to this body certain financial information, copies of which are attached exhibits to the Warehouse Financial Agreement; and

WHEREAS, the Borough Council deems it to be in the best interest of the Borough to pass an Ordinance authorizing the Borough to enter into the proposed Warehouse Financial Agreement with the Entity on the terms and conditions stated in the form of the Warehouse Financial Agreement attached to this Ordinance; and

WHEREAS, pursuant to N.J.S.A. 40A:20-8, the Mayor has reviewed the Exemption Application and the Mayor has submitted the Exemption Application and Financial Agreement to the Borough Council with his recommendation for approval, subject to the condition that the Entity pay, in lieu of tax payments on the Warehouse Project, an annual service charge, such that the combined tax payment on the land and the annual service charge paid by the Entity each year shall be no less than the amount of the total property taxes that the Borough has received from the Warehouse Redevelopment Area, prior to redevelopment; and

WHEREAS, upon review of the proposed Project, including the Warehouse Project, the Exemption Application and the Mayor's recommendation, the Borough has made the following findings with respect to the Project, including the Warehouse Project, pursuant to N.J.S.A 40A:20-11:

1. The Redevelopment Area is not currently developed to its maximum potential. The Redevelopment Area is partially vacant; not conducive to good working conditions; has been vacant for extended period of time; and is obsolete. Upon expiration of the exemption, the Warehouse Project shall be fully assessed and conventionally taxed;

2. Given the costs, as well as the uncertainty and instability of current economic and market conditions, as well as aggressive competition within the region, the investment risk makes the financing of the Project, including the Warehouse Project, not feasible in the absence of the requested Warehouse Financial Agreement;

3. The construction of the Project, including the Warehouse Project will result in the remediation of the Redevelopment Area, substantial improvements to the infrastructure on the site as well as community benefits in the form of increased jobs and ratables;

4. The Project, including the Warehouse Project, is consistent with the Redevelopment Plan, will further its objectives and will contribute to the economic growth of the Borough;

5. The Warehouse Financial Agreement was a material inducement to the Entity to undertake the Warehouse Project in the Borough and facilitate the redevelopment of the Warehouse Redevelopment Area; and

WHEREAS, in accordance with the provisions of the Exemption Law, the Borough desires to approve the Warehouse Project and authorize the execution of the Warehouse Financial Agreement.


NOW THEREFORE, BE IT ORDAINED BY THE MUNICIPAL COUNCIL OF THE BOROUGH OF ALLENDALE, NEW JERSEY AS FOLLOWS:

Section 1. The development of the Warehouse Project is hereby approved for the grant of a tax exemption under the Exemption Law by virtue of, pursuant to, and in conformity with the provisions of the Exemption Law.

Section 2. The Mayor is hereby authorized to execute the Warehouse Financial Agreement with the Entity in substantially the form referenced herein, and subject to any further review, analysis or modifications that Borough counsel may deem appropriate. The Acting Borough Clerk is hereby authorized and directed to attest to the execution of the Warehouse Financial Agreement by the authorized officers of the Borough as determined hereunder, and to affix the corporate seal of the Borough to the Warehouse Financial Agreement.

Section 3. The Warehouse Financial Agreement is not to be signed until the Entity has entered into a Redevelopment Agreement with respect to the Warehouse Redevelopment Area, with the Borough.

Section 4. The Office of the Borough Clerk shall forthwith file certified copies of this Ordinance and the Warehouse Financial Agreement with the Director of the Division of Local Government Services pursuant to N.J.S.A. 40A:20-12.

 Section 5. Upon the execution of the Warehouse Financial Agreement as contemplated herein, either the Entity or the Borough (through its Authorized Officers and the Acting Borough Clerk) may file and record this Ordinance and the Warehouse Financial Agreement with the Bergen County Clerk such that the Warehouse Financial Agreement and this Ordinance shall be reflected upon the land records of the County of Bergen as a lien upon and a covenant running with the land constituting the Warehouse Redevelopment Area.

Section 6. This Ordinance shall take effect at the earliest possible time as permitted by and in accordance with all applicable laws.

	Motion	Second	Yea	Nay	Absent	Abstain
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Bernstein						

I hereby certify the above to
be a true copy of an Ordinance
adopted by the Governing Body
of the Borough of Allendale on
March 25, 2021



Michelle Ryan
Acting Municipal Clerk



Mayor Ari Bernstein

BOROUGH OF ALLENDALE

PUBLIC NOTICE

ORDINANCE 21-04 – AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, “OFFICERS AND EMPLOYEES”, TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2021 (UPSEU WHITE COLLAR UNIT)

was introduced at a regular meeting of the Mayor and Council of the Borough of Allendale, in the County of Bergen, New Jersey, held on Thursday, March 25, 2021 and will be further considered for final passage after public hearing at a regular meeting of the Mayor and Council to be held in the Council Chambers, Allendale Municipal Building, 500 West Crescent Avenue, Allendale, New Jersey on Thursday, April 15, 2021 at 8:00 P.M. prevailing time, or as soon thereafter as the matter can be heard.

A clear and concise statement of this ordinance is to amend Chapter 53 of the Code of the Borough of Allendale entitled “Officers and Employees” to fix the minimum and maximum salary range for UPSEU White Collar Unit union employees of the Borough of Allendale for the year 2021 as set forth in the ordinance.

A copy of this ordinance may be obtained without cost between the hours of 9:00 a.m. and 4:30 p.m. at the Office of the Municipal Clerk, 500 West Crescent Avenue, Allendale, New Jersey.

Michelle Ryan

Acting Municipal Clerk

**BOROUGH OF ALLENDALE
SALARY ORDINANCE – 2021
ORDINANCE 21-04**

AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, “OFFICERS AND EMPLOYEES”, TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2021.

BE IT ORDAINED, by the Governing Body of the Borough of Allendale that the salaries of the following officers and employees of the Borough of Allendale shall be paid bi-weekly and fixed in the amounts as set forth below:

TITLE	MINIMUM	MAXIMUM
Administrative Assistant	35,000	50,000
Administrative Assistant, Part-time Hourly	16.00	21.00
Clerk Typist, P/T Hourly	10.00	21.00
Land Use Administrative Assistant, Full-time	32,000	48,000
Bookkeeper	40,000	55,000
Tax/Finance Clerk	38,000	55,000
DPW File Clerk, P/T Hourly	12.00	21.00
Building Department Technical Assistant, P/T Hourly	16.00	30.00
Administrative Secretary, Police	30,000	45,000
Radio Police Dispatcher, Full-time	35,000	44,000
Radio Police Dispatcher, P/T, Hourly	18.00	21.00

	Motion	Second	Yea	Nay	Absent	Abstain
Homan			✓			
O’Connell			✓			
O’Toole		✓	✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski			✓			
Bernstein						

I hereby certify that the foregoing is a true copy of an ordinance introduced by the Mayor and Council of the Borough of Allendale on March 25, 2021

Michelle Aep
Acting Borough Clerk

BOROUGH OF ALLENDALE

PUBLIC NOTICE

ORDINANCE 21-05 – AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, “OFFICERS AND EMPLOYEES”, TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2021 (NON-UNION).

was introduced at a regular meeting of the Mayor and Council of the Borough of Allendale, in the County of Bergen, New Jersey, held on Thursday, March 25, 2021 and will be further considered for final passage after public hearing at a regular meeting of the Mayor and Council to be held in the Council Chambers, Allendale Municipal Building, 500 West Crescent Avenue, Allendale, New Jersey on Thursday, April 15, 2021 at 8:00 P.M. prevailing time, or as soon thereafter as the matter can be heard.

A clear and concise statement of this ordinance is to amend Chapter 53 of the Code of the Borough of Allendale entitled “Officers and Employees” to fix the minimum and maximum salary range for “Non-Union” Employees of the Borough of Allendale for the year 2021 as set forth in the ordinance.

A copy of this ordinance may be obtained without cost between the hours of 9:00 a.m. and 4:30 p.m. at the Office of the Municipal Clerk, 500 West Crescent Avenue, Allendale, New Jersey.

Michelle Ryan

Acting Municipal Clerk

**BOROUGH OF ALLENDALE
SALARY ORDINANCE – 2021
ORDINANCE 21-05**

AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, “OFFICERS AND EMPLOYEES”, TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2021.

BE IT ORDAINED, by the Governing Body of the Borough of Allendale that the salaries of the following officers and employees of the Borough of Allendale shall be paid bi-weekly and fixed in the amounts as set forth below:

TITLE	MINIMUM	MAXIMUM
Municipal Clerk	\$60,000	\$97,000
Deputy Municipal Clerk	48,000	68,000
Administrative Officer	5,000	40,000
Director of Communications	40,000	50,000
Webmaster	500	3,000
Summer Interns, Hourly	12.00	17.00
Chief Financial Officer	65,000	110,000
Tax Collector, Part-time	7,000	12,000
Tax Assessor, Part-time	30,000	50,000
Qualified Purchasing Agent	3,000	6,000
Director of Operations	80,000	150,000
Clean Communities Coordinator/Certified Recycling Professional	2,000	3,000
Crestwood Lake Staff – Seasonal	500	19,000
Crestwood Lake Employees – Seasonal, Hourly	11.10	18.00
Water Collector	5,000	20,000
Construction Code Official, Part-time	25,000	60,000
CCO Inspector	4,000	6,000
Electrical Sub Code Official, Part-time	10,000	15,000
Building Sub Code Official, Part-time	1,700	3,500
Plumbing Sub Code Official, Part-time	10,000	13,000
Zoning Official, Part-time	4,500	9,000
Property Maintenance Official, Part-time/Hourly	18.00	25.00
Fire Sub Code Official, Part-time	10,000	13,000
Fire Prevention Official, Part-time	3,800	5,500
Fire Inspectors, Hourly	13.50	20.00
Chief of Police	135,000	170,000
Municipal Magistrate	10,000	16,000
Municipal Prosecutor	4,000	8,000
Crossing Guards, P/T Hourly	14.00	18.00
Emergency Management Official	2,500	4,000

	Motion	Second	Yea	Nay	Absent	Abstain
Homan			✓			
O'Connell			✓			
O'Toole	✓		✓			
Sasso			✓			
Strauch			✓			
Wilczynski		✓	✓			
Bernstein						

I hereby certify that the foregoing is a true copy of an ordinance introduced by the Mayor and Council of the Borough of Allendale on March 25, 2021

Michelle Per
Acting Borough Clerk

BOROUGH OF ALLENDALE

PUBLIC NOTICE

ORDINANCE 21-06 – AN ORDINANCE AMENDING AND SUPPLEMENTING ARTICLE 2, CHAPTER 26-25 OF THE CODE OF THE BOROUGH OF ALLENDALE

was introduced at a regular meeting of the Mayor and Council of the Borough of Allendale, in the County of Bergen, New Jersey, held on Thursday, March 25, 2022 and will be further considered for final passage after public hearing at a regular meeting of the Mayor and Council to be held in the Council Chambers, Allendale Municipal Building, 500 West Crescent Avenue, Allendale, New Jersey on Thursday, April 15, 2021 at 8:00 P.M. prevailing time, or as soon thereafter as the matter can be heard.

A clear and concise statement of this ordinance is to amend and supplement Article 2, Chapter 26-25 of the Code of the Borough of Allendale entitled “Promotions” to establish the eligibility requirements and the process for promotion of officers to the ranks of Chief, Captain, Lieutenant and Sergeant of the Allendale Police Department as set forth in the ordinance.

A copy of this ordinance may be obtained without cost between the hours of 9:00 a.m. and 4:30 p.m. at the Office of the Municipal Clerk, 500 West Crescent Avenue, Allendale, New Jersey.

Michelle Ryan
Acting Municipal Clerk

**BOROUGH OF ALLENDALE
COUNTY OF BERGEN
STATE OF NEW JERSEY**

ORINANCE NO. 21-06

**AN ORDINANCE AMENDING AND SUPPLEMENT ARTICLE 2, CHAPTER 26-25
OF THE CODE OF THE BOROUGH OF ALLENDALE**

§ 26-25 Promotion of officers.

- A. Goals. The Borough of Allendale desires to promote the most qualified candidates to the ranks of Chief, Captain, Lieutenant and Sergeant. This section establishes the eligibility requirements and the process for promotion to those ranks. The promotion process shall be on the basis of merit, experience/seniority, education, military service, demonstrated ability, competitive written examinations and competitive oral examinations as noted herein. In accordance with N.J.S.A. 40A:14-129, promotion of any officer shall be made from the membership of the Allendale Police Department. In accordance with N.J.S.A. 40A:14-118, all promotions within the Allendale Police Department shall be made by the Governing Body, except as to the Chief of Police, whose promotion/appointment shall be made by the Mayor with the consent and approval of the Governing Body.
- B. Eligibility requirements.
- (1) Sergeant. For promotion to Sergeant, no person shall be eligible for such promotion unless he or she:
- (a) Shall have served as a full-time police officer in the Allendale Police Department for at least five years; and
 - (b) Shall have met or exceeded all Allendale Police Department standards in his or her three most recent annual performance evaluations conducted by his or her superiors.
- (2) Lieutenant. For promotion to Lieutenant, no person shall be eligible for such promotion unless he or she:
- (a) (i) Shall have served as a full-time officer in the Allendale Police Department for at least eight years of which at least three years was served as a full-time Sergeant for the Allendale Police Department; or
 - (ii) Shall have served at least fifteen years as a full-time police officer in the Allendale Police Department; and
 - (b) Shall have met or exceeded all Allendale Police Department standards in his or her three most recent annual performance evaluations conducted by his or her superiors.
- (3) Captain. For promotion to Captain, no person shall be eligible for such promotion unless he or she:
- (a) (i) Shall have served at least 10 years as a full-time officer in the Allendale Police Department of which at least three years was served as a full-time Sergeant and/or Lieutenant for the Allendale Police Department. In determining such ten (10) year length of service as a full-time officer, four or more years of military service with honorable discharge shall be the equivalent of one year of

employment as a full-time officer for the Allendale Police Department; or

(ii) Shall have served at least fifteen years as a full-time officer in the Allendale Police Department. In determining such length of service, four or more years of military service with honorable discharge shall be the equivalent of one year of employment as a full-time officer for the Allendale Police Department; and

(b) Shall have met or exceeded all Allendale Police Department performance standards in his or her three most recent annual performance evaluations conducted by his or her superiors.

(4) Chief of Police. For promotion to Chief of Police, no person shall be eligible for such promotion unless he or she:

(a) (i) Shall have served, in the aggregate, for at least five years as a full-time Captain, Lieutenant, and/or Sergeant for the Allendale Police Department; or

(ii) Shall have served at least fifteen years as a full-time officer in the Allendale Police Department. In determining such length of service, four or more years of military service with honorable discharge shall be the equivalent of one year of employment as a full-time officer for the Allendale Police Department; and

(b) Shall have met or exceeded all Allendale Police Department performance standards in his or her three most recent annual performance evaluations conducted by his or her superiors.

C. Process.

(1) In creating the list of eligible candidates for promotion to Sergeant, the Governing Body shall score/rank each such candidate as follows:

(a) A written test relating to the duties, responsibilities and job functions of the position being sought, to be prepared and administered by the New Jersey State Association of Police Chiefs (or prepared and administered by such other person, association or organization as may be authorized by the Governing Body). The written test shall constitute 30% of the overall total score for each eligible candidate, based on a test that contains a maximum value of 100 points. For example, a candidate who receives 70 points out of the total of 100 possible total points for the written test shall receive 21 points towards the overall total score (70 points x 30% = 21 points). In advance of such written test, the minimum threshold/score required to be eligible for promotion shall be established by the Governing Body, and such minimum threshold/score shall be communicated, in writing, to all eligible candidates for promotion prior to their taking said test. Only those candidates who achieve such minimum score shall be eligible to continue forward in the promotion process for promotion to Sergeant. A ranked list of eligible candidates for promotion shall be created based on the outcome of the aforesaid written test.

(b) Each eligible candidate who has received on the written test the minimum score required to continue forward in the promotion process shall be interviewed by an oral examination administered by an interview panel (the "interview panel") comprised of the following persons: the Chief of Police, the Borough Administrator, and no more than the next two highest ranking command staff members of the Allendale Police Department, if they exist.

[i] Only those candidates who have achieved the written test minimum score or greater (out of the maximum of 100 points) on the written examination shall be permitted to sit for an oral examination by said interview panel. Oral examinations by the interview panel shall take place after the receipt of the written examination scores.

- [ii] Said interview panel's oral examination and assessment (which examination and assessment shall have 100 points as its maximum score) shall account for 30% of the candidate's total promotional score, with 30 total points being the highest possible score for such oral examination and assessment. By way of example, a candidate receiving a score of 80 points on his/her oral examination by said interview panel shall receive 24 total points for said interview panel's oral examination element of the promotional process ($80 \times 30\% = 24$ total points).
 - [iii] The oral examination and assessment by said interview panel shall include an evaluation of the following criteria: commendations, employee reviews, disciplines and early intervention summaries, annual performance evaluations, merit, productivity, demonstrated ability and accomplishments, efforts supporting department goals and objectives, in-service education and specialized schools, specialized job assignments, responsibilities, subsequent performance, attitude and demeanor, education, military experience, seniority, leadership ability, initiative, productivity, attitude toward peers, supervising officers' recommendations, motivation and morale, previous job performance, loyalty to the Department and community, experience and career development training. Said interview panel shall utilize the same criteria for each of the candidates who are interviewed for the open position(s).
- (c) After being interviewed by said interview panel, each eligible candidate who has received on the written test the minimum score required to continue forward in the promotion process shall be interviewed by the Borough Police Committee. All candidates so interviewed by the Borough Police Committee shall be asked the same questions, and the score accorded to each candidate shall be arrived at by calculating the average of the scores of all Police Committee members. The results of such oral interview by the Police Committee, and its consideration of the candidate's past performance based upon evaluations conducted during the preceding three years, shall constitute 40% of the overall total score for each candidate based on the average score of all Police Committee members of such oral interview. The total possible points for this oral interview shall be 100 points. For example, a candidate who receives a total of 60 points out of the total of 100 possible total points for this oral interview shall receive 24 points towards his/her overall total overall score ($60 \text{ points} \times 40\% = 24 \text{ points}$).
- (2) In creating the list of eligible candidates for promotion to Captain, or Lieutenant, the Governing Body shall score/rank each such candidate as follows:
- (a) For promotion to the positions of Captain or Lieutenant, each eligible candidate shall be interviewed by an interview panel comprised of the Borough Police Committee, the Borough Administrator, the Chief of Police, and the next highest ranking command staff member, if one exists ("interview panel"). All candidates so interviewed by said interview panel shall be asked the same questions, and the score accorded to each candidate shall be arrived at by calculating the average of the scores of all said interview panel members. The results of such oral interview by said interview panel, and its consideration of the candidate's past performance based upon evaluations conducted during the preceding three years, shall constitute 60% of the overall total score for each eligible candidate based on the average score of all said interview panel members of such oral interview. The total possible points for this oral interview shall be 100 points. For example, a candidate who receives a total of 90 points for this oral interview shall receive 54 points towards his/her overall total score ($90 \times 60\% = 54 \text{ points}$).
 - (b) Each eligible candidate for Captain and Lieutenant shall be interviewed by the Governing Body. All candidates to be interviewed by the Governing Body shall be asked the same questions, and the score accorded to each candidate shall be arrived at by calculating the average of the scores of all Governing Body members. The results of such oral interview by the Governing Body shall constitute 40% of the overall total score for each eligible candidate based on the average score of all Governing Body members of such oral interview. The total possible score for this oral

interview shall be 100 points. For example, a candidate who receives a total of 80 points for this oral interview shall receive 32 points toward his/her overall total score (80 points x 40% = 32 points).

- (3) In creating a list of eligible candidates for promotion to Chief of Police, the Governing Body shall score/rank as each such candidate as follows:
 - a) Written Examination. At least twenty (20) calendar days before the written examination, the Chief of Police, or his designee, shall announce the date, time and location of the written examination. The Borough may enter into a contract with the New Jersey State Association of Chiefs of Police (NJSACOP) to develop, conduct and grade the written examination. Alternatively, the Governing Body may approve the use of a written examination not prepared by NJSACOP. The questions will be based upon basic police practices and may include police and investigative procedures, supervisory and administrative principles, New Jersey criminal law, report writing, search and seizure issues, New Jersey Attorney General Guidelines and Directives, legal aspects and requirements for police work, and such other criteria as determined by the NJSACOP, or as determined by the Governing Body. Eligible candidates who are scheduled to work during the written examination will be excused from duty to take the examination. The written test shall constitute 30% of the overall total score for each eligible candidate, based on a test that contains a maximum value of 100 points. For example, a candidate who receives 70 points out of the total of 100 possible total points for the written test shall receive 21 points towards the overall total score (70 points x 30% = 21 points). In advance of such written test, the minimum threshold/score required to be eligible for promotion shall be established by the Governing Body, and such minimum threshold/score shall be communicated, in writing, to all eligible candidates for promotion prior to their taking said test. Only those candidates who achieve such minimum score shall be eligible to continue forward in the promotion process for promotion to Chief of Police.

A ranked list of eligible candidates for promotion shall be created based on the outcome of the aforesaid written test.

- b) Each eligible candidate shall be interviewed by an Interview Panel comprised of the Borough's Public Safety Committee and the Borough Administrative Officer ("Interview Panel"). All candidates so interviewed by said Interview Panel shall be asked the same questions, and the score accorded to each candidate shall be arrived at by calculating the average of the scores of all said Interview Panel members. The results of such oral interview by said Interview Panel, and its consideration of the candidate's past performance based upon evaluations conducted during the preceding three years, shall constitute 40% of the overall total score for each eligible candidate based on the average score of all said Interview Panel members of such oral interview. The total possible points for this oral interview shall be 100 points. For example, a candidate who receives a total of 90 points for this oral interview shall receive 36 points towards his/her overall total score (90 points x 40% = 36 points).
 - c) Each eligible candidate shall be interviewed by the Governing Body. All candidates to be interviewed by the Governing Body shall be asked the same questions, and the score accorded to each candidate shall be arrived at by calculating the average of the score of all Governing Body members. The results of such oral interview by the Governing Body shall constitute 30% of the overall total score for each eligible candidate based at the average score of the Governing Body members of such oral interview. The total possible score for this oral interview shall be 100 points. For example, a candidate who receives a total of 80 points for this oral interview shall receive 24 points toward his/her overall total score (80 points x 30% = 24 points).
- (4) The candidate(s) for promotion to Sergeant receiving the highest score(s) as calculated by reference to Subsection **C(1)(a)**, **(b)** and **(c)** above shall be deemed the first candidate eligible for promotion. The candidate(s) for promotion to Captain or Lieutenant receiving the highest score as calculated by reference to Subsection **C(2)(a)** and **C(2)(b)** above shall be deemed the first candidate(s) eligible for promotion. The candidate(s) for promotion to Chief of Police receiving

the highest score(s) as calculated by reference to Subsection C(3)(a) and C(2)3b) and C(3)(c) above shall be deemed the first candidate(s) eligible for promotion.

- D. Notwithstanding anything in this chapter to the contrary, the Borough of Allendale reserves the right to waive the written examination and/or oral interview components of the promotional process, when the number of eligible candidates for a particular position is equal to or less than the number of vacant positions and the Borough intends to fill all vacant positions. If the Borough elects to so waive the written examination and/or oral interview components, all other components of the promotional process within this section not so waived shall remain in effect.
- E. Notwithstanding anything in this chapter to the contrary, the Borough of Allendale reserves the right to relax and/or waive the eligibility requirements for a particular position(s) if the number of eligible candidates for such position(s) is less than the number of vacant positions and the Borough intends to fill all vacant positions. If the Borough so elects to relax or waive the eligibility requirements, all candidates for the particular position(s), including those who are eligible as a result of the waiver or relaxation of such requirements, shall not be required to undergo or participate in the applicable process set forth in hereinabove.
- F. Any appeal of the promotional process other than for the reasons set forth in Subsections (1) and (2) herein below must be filed within 10 days of the posting of ranking of candidates, and failing same, such right of appeal shall be deemed waived. Said appeal must contain the reason(s) or justification(s) for an appeal and must be submitted to the Chief of Police, through the appropriate chain of command. The Chief of Police will assess the request, and make a determination of how the request will be addressed on a case-by-case basis. Such requests are limited to the following areas of the promotional process:
- (1) Review and retabulation of the scored elements of the selection process.
 - (2) Review of any evaluation or internal document that was used in the selection process related to the applicant.
- B. Any appeal, for reasons other than those specified in Subsection (1) and (2) above, must be filed, in writing, by a candidate with the Appropriate Authority, within 10 days of the posting of the ranking of candidates. Any such appeal will be forwarded by the Appropriate Authority to the Governing Body which may, in its sole discretion, allow the candidate to be reevaluated, or take other action it deems appropriate.
- C. All determinations by Chief of Police or the Governing Body are final.

BE IT FURTHER ORDAINED that, except as modified herein, all other provisions of Chapter 26 shall remain in full force and effect as previously adopted.

	Motion	Second	Yea	Nay	Absent	Abstain
Homan			✓			
O'Connell	✓		✓			
O'Toole			✓			
Sasso			✓			
Strauch		✓	✓			
Wilczynski			✓			
Bernstein						

I hereby certify that the foregoing is a true copy of an ordinance introduced by the Mayor and Council of the Borough of Allendale on March 25, 2021

Michelle Lynn
Acting Borough Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/25/2021

RESOLUTION# 21-106

Council	Motion	Second	Yes	No	Abstain	Absent
Homan		✓				
O'Connell						
O'Toole						
Sasso						
Strauch	✓					
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**APPOINTMENT OF CERTIFIED TAX COLLECTOR AND
TAX SEARCH OFFICER – COLLEEN ENNIS**

WHEREAS, the Municipal Tax Collector is appointed pursuant to N.J.S.A. 40A:9-141 et seq.; and

WHEREAS, due to the impending retirement of Harold Laufeld, a vacancy will exist for the positions of Municipal Tax Collector and Tax Search Officer; and

WHEREAS, Colleen Ennis possesses the requisite qualifications and experience to perform the duties of Municipal Tax Collector and Tax Search Officer for the Borough of Allendale.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Allendale that Colleen Ennis be and is hereby appointed as the Municipal Tax Collector and Tax Search Officer for the Borough of Allendale effective April 1, 2021 to serve the unexpired term of Harold Laufeld, which expires on December 31, 2024, at an annual rate of \$8,000.00.

BE IT FURTHER RESOLVED that the Mayor, the Chief Financial Officer, Acting Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 25, 2021.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/25/2021

RESOLUTION# 21-107

Council	Motion	Second	Yes	No	Abstain	Absent
Homan		✓				
O'Connell						
O'Toole						
Sasso						
Strauch	✓					
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**APPROVAL OF MAGLIOCCETTI, RALPH & ANTOINETTE V.
BOROUGH OF ALLENDALE TAX APPEAL SETTLEMENT**

WHEREAS, the tax payers, Ralph & Antoinette Magliocetti, appealed the assessment levied on Block 1501, Lot 6 for the tax years 2019 & 2020; and

WHEREAS, the subject property is located at 19 Scott Court; and

WHEREAS, the Plaintiff was represented by counsel in this matter; and

WHEREAS, the Assessor has agreed to compromise the appeal as follows: the 2019 appeal will be withdrawn and Assessed Value for 2020 will be reduced from \$1,419,900 to \$1,290,000.

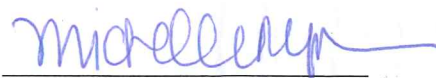
WHEREAS, there are sufficient funds available in the reserve for tax appeals account to satisfy the 2020 tax refund, if any; and

WHEREAS, the assessor is of the opinion that the valuation of the subject property is consistent with true value of the property.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that:

The proposed settlement for the tax appeals encaptioned Magliocetti, Ralph & Antoinette v. Borough of Allendale as hereinbefore set forth is approved and the Borough Tax Attorney or a member of his firm is authorized to execute all documents necessary to effectuate its terms.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 25, 2021.



Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/25/2021

RESOLUTION# 21-108

Council	Motion	Second	Yes	No	Abstain	Absent
Homan		✓				
O'Connell						
O'Toole						
Sasso						
Strauch	✓					
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**APPROVAL OF J&B LLC V. BOROUGH OF ALLENDALE
TAX APPEAL SETTLEMENT**

WHEREAS, the tax payers, J&B LLC, appealed the assessment levied on Block 904, Lot 1 for the tax years 2017, 2018, 2019 & 2020; and

WHEREAS, the subject property is located at 182 West Allendale Avenue; and

WHEREAS, the Plaintiff was represented by counsel in this matter; and

WHEREAS, the Assessor has agreed to compromise the appeal as follows: the appeals for 2017, 2018 & 2019 will be withdrawn and Assessed Value for 2020 will be reduced from \$839,700 to \$739,700.

WHEREAS, there are sufficient funds available in the reserve for tax appeals account to satisfy the 2020 tax refund, if any; and

WHEREAS, the assessor is of the opinion that the valuation of the subject property is consistent with true value of the property.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that:

The proposed settlement for the tax appeals encaptioned J&B LLC v. Borough of Allendale as hereinbefore set forth is approved and the Borough Tax Attorney or a member of the firm is authorized to execute all documents necessary to effectuate its terms.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 25, 2021.



Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/25/2021

RESOLUTION# 21-109

Council	Motion	Second	Yes	No	Abstain	Absent
Homan		✓				
O'Connell						
O'Toole						
Sasso						
Strauch	✓					
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**APPROVAL OF SHEN, BI FENG & CONG YU V. BOROUGH OF ALLENDALE
TAX APPEAL SETTLEMENT**

WHEREAS, the tax payers, Shen, Bi Feng & Cong Yu appealed the assessment levied on Block 511, Lot 5.13 for the tax year 2020; and

WHEREAS, the subject property is located at 19 Hubbard Court; and

WHEREAS, the Plaintiff was represented by counsel in this matter; and

WHEREAS, the Assessor has agreed to compromise the appeal as follows: the Assessed Value for 2020 will be reduced from \$1,241,800 to \$1,216,800.

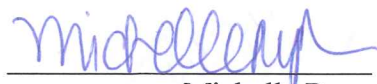
WHEREAS, there are sufficient funds available in the reserve for tax appeals account to satisfy the 2020 tax refund, if any; and

WHEREAS, the assessor is of the opinion that the valuation of the subject property is consistent with true value of the property.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that:

The proposed settlement for the tax appeals encaptioned Shen, Bi Feng & Cong Yu et als. v. Borough of Allendale as hereinbefore set forth is approved and the Borough Tax Attorney or a member of his firm is authorized to execute all documents necessary to effectuate its terms.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 25, 2021.


Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/25/2021

RESOLUTION# 21-110

Council	Motion	Second	Yes	No	Abstain	Absent
Homan		✓				
O'Connell						
O'Toole						
Sasso						
Strauch	✓					
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**RESOLUTION OF THE BOROUGH OF ALLENDALE
AUTHORIZING THE DEVELOPMENT, ISSUANCE AND ADMINISTRATION OF A
REQUEST FOR BIDS TO SELL THE BOROUGH'S WATER SUPPLY, TREATMENT,
STORAGE AND DISTRIBUTION SYSTEM**

WHEREAS, the Borough of Allendale (the "Borough") owns, and via contract operator, operates and maintains, a waste supply, treatment, storage and distribution system servicing the residents and businesses of the Borough (the "System"); and

WHEREAS, a Borough team consisting of Council members, Borough staff and engineering, legal and financial professionals (the "Water Committee") has evaluated several options for the continued operation of the System; and

WHEREAS, the Water Committee recommends that the Borough undertake a procurement process to obtain bids for the sale of the System to a public or private entity; and

WHEREAS, N.J.S.A. 40:62-4 et. seq. (the "Act"), authorizes municipalities to procure bids for the sale of a municipal water system following the approval of a resolution of the governing body authorizing a procurement process.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Allendale:

1. That the recommendation of the Water Committee is hereby accepted by the Mayor and Council;
2. That, in satisfaction of the requirements of the Act, the Council authorizes the Water Committee to develop and administer a procurement process designed to solicit bids for the sale of the System to a third-party public or private entity;
3. That the Water Committee is hereby authorized and directed to include in any procurement document (a) the Borough's ability to limit user rate increases for a period of up to ten years and (b) the Borough's ability to recover to costs associated with the procurement from the selected bidder; and

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/25/2021

RESOLUTION# 21-110

4. This Resolution shall take effect immediately.

BE IT FURTHER RESOLVED that the Mayor, the Chief Financial Officer, and the Borough Attorney are authorized to take all appropriate steps to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 25, 2021.



Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/25/2021

RESOLUTION# 21-111

Council	Motion	Second	Yes	No	Abstain	Absent
Homan		✓				
O'Connell						
O'Toole						
Sasso						
Strauch	✓					
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

AUTHORIZATION OF 2021 PARK & RIDE FEES

WHEREAS, the Code of the Borough of Allendale 252-62A provides that Park and Ride permit fees shall be established by Resolution of the Borough Council.

NOW, THEREFORE IT RESOLVED by the Governing Body of the Borough of Allendale that the 2021 Park and Ride Permit Fees be and are hereby approved as follows for the period April 1, 2021 through August 31, 2021:

Resident Rate \$60.00

Non-Resident Rate \$225.00

BE IT FURTHER RESOLVED that the Chief of Police, Chief Financial Officer and Acting Municipal Clerk are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 25, 2021.



Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/25/2021

RESOLUTION# 21-112

Council	Motion	Second	Yes	No	Abstain	Absent
Homan		✓				
O'Connell						
O'Toole						
Sasso						
Strauch	✓					
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

AUTHORIZATION OF 2020 BUDGET TRANSFERS

WHEREAS, Budget Transfers are permitted during the last two months of the current year and the first three months of the following year;

NOW THEREFORE, BE IT RESOLVED by the Mayor & Council of the Borough of Allendale that the following transfers be made between the following 2020 Budget Appropriations:

DEPARTMENT	ACCOUNT	FROM	TO
WATER UTILITY FUND			
Water Operating, O.E.	0-05-20-501-101		\$51,000
Water Purchase	0-05-20-501-301	\$51,000	
Totals		\$51,000	\$51,000

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 25, 2021.



Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/25/2021

RESOLUTION# 21-113

Council	Motion	Second	Yes	No	Abstain	Absent
Homan		✓				
O'Connell						
O'Toole						
Sasso						
Strauch	✓					
Wilczynski						
Mayor Bernstein	- - -	- - -				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

APPROVAL OF POLICE SALARY RESOLUTION

BE IT RESOLVED that the following are the salaries for Borough employees for the year 2021. All salaries are retroactive to January 1, 2021

Kevin Azevedo, Police Officer (1/1/21 - 1/17/21)	\$105,412
Kevin Azevedo, Police Officer (1/18/21 - 12/31/21)	\$137,844
Michael Dillon, Police Officer	\$145,952
Todd Griffith, Sergeant	\$158,090
Jamie Hillgardner, Police Officer (1/1/21-1/17/21)	\$105,412
Jamie Hillgardner, Police Officer (1/18/21-12/31/21)	\$137,844
Sean Hubbard, Police Officer	\$145,952
William Kroepke, Sergeant	\$158,090
Scott Kuenzel, Police Officer	\$145,952
Terry Lawler, Sergeant	\$158,090
John Mattiace, Sergeant	\$158,090
Vincent Rizzo, Police Officer	\$137,844
Vincent Rizzo, Detective Stipend	\$1,500
Dan Rosendahl, Police Officer	\$137,844
Paul Stettner, Police Officer	\$148,655
Victor Bartoloma, Police Officer (1/1/21 – 1/29/21)	\$95,552
Victor Bartoloma, Police Officer (1/30/21 - 12/31/21)	\$105,412
Alex Helmer, Police Officer (1/1/21 – 7/21/21)	\$75,081
Alex Helmer, Police Officer (7/22/21 – 12/31/21)	\$84,844
Nicole DePasquale, Police Officer (Start 1-5-21)	41,132

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 25, 2021.



Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/25/2021

RESOLUTION# 21-114

Council	Motion	Second	Yes	No	Abstain	Absent
Homan		✓				
O'Connell						
O'Toole						
Sasso						
Strauch	✓					
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**RESOLUTION OF SUPPORT FROM LOCAL GOVERNING BODY AUTHORIZING
THE SUSTAINABLE JERSEY GRANT APPLICATION**

WHEREAS, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, the Borough of Allendale strives to save tax dollars, assure clean land, air and water, improve working and living environments; and

WHEREAS, the Borough of Allendale is participating in the Sustainable Jersey Program; and

WHEREAS, one of the purposes of the Sustainable Jersey Program is to provide resources to municipalities to make progress on sustainability issues, and they have created a grant program called the Sustainable Jersey Small Grants Program.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Allendale has determined that the Borough of Allendale should apply for the aforementioned Grant; and

BE IT FURTHER RESOLVED, that the Governing Body of the Borough of Allendale, County of Bergen, State of New Jersey, authorizes the submission of the aforementioned Sustainable Jersey Grant.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 25, 2021.



Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/25/2021

RESOLUTION# 21-115

Council	Motion	Second	Yes	No	Abstain	Absent
Homan		✓				
O'Connell						
O'Toole						
Sasso						
Strauch	✓					
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

APPROVE 2021 TOWN-WIDE GARAGE SALE – ALLENDALE WOMAN'S CLUB

BE IT RESOLVED that the Annual Town Wide Garage Sale to be held on Saturday, May 15, 2021, with a rain date of Sunday, May 16, 2021, by the Allendale Woman's Club is hereby approved.

BE IT FURTHER RESOLVED that no individual garage sale licenses be issued for the dates of the Allendale Town Wide Garage Sale.

BE IT FURTHER RESOLVED that the Allendale Women's Club will comply with the Borough's requirements for insurance and hold harmless approval.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 25, 2021.



Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/25/2021

RESOLUTION# 21-116

Council	Motion	Second	Yes	No	Abstain	Absent
Homan		✓				
O'Connell						
O'Toole						
Sasso						
Strauch	✓					
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**APPROVAL OF WAIVER OF 2021 COMPOST PERMIT FEE –
ALLENDALE GARDEN CLUB**

WHEREAS, compost permits are available for purchase each year by the residents of the Borough of Allendale for access to and use of the Allendale Compost Facility; and

WHEREAS, the compost permit fee is \$30 for the 2021 season; and

WHEREAS, the Borough of Allendale recognizes the significant contributions that the Allendale Garden Club makes to the community at large through their beautification and maintenance of borough-owned garden areas; and

WHEREAS, the Borough wishes to provide a 2021 compost permit, without fee, to the Allendale Garden Club, a quasi-borough entity, for disposal of garden refuse generated from their work at borough-owned garden areas.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that it does hereby approve the waiver of the 2021 compost permit fee for the Allendale Garden Club, a quasi-borough entity; and

BE IT FURTHER RESOLVED that Eleanor Sorensen, President, be and is hereby authorized as the custodian of 2021 Compost Permit No. 34 on behalf of the Allendale Garden Club, a quasi-borough entity.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 25, 2021.



Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/25/2021

RESOLUTION# 21-117

Council	Motion	Second	Yes	No	Abstain	Absent
Homan		✓				
O'Connell						
O'Toole						
Sasso						
Strauch	✓					
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**AWARD CONTRACT FOR 2021 TURF PROGRAM –
TRUGREEN COMMERCIAL**

WHEREAS, there is a need for landscaping services for the 2021 Turf Program; and

WHEREAS, the Borough of Allendale solicited requests for quotes on Friday, March 5, 2021 with a deadline to respond by Thursday, March 18, 2021 at 12 noon; and

WHEREAS, the Borough of Allendale received two responses from Harvest Lawn Care and TruGreen Commercial; and

WHEREAS, TruGreen Commercial was the lowest responsive bidder; and

WHEREAS, the Chief Financial Officer has attached hereto a certification that adequate funds have been or will be duly budgeted and appropriated to pay for the contract.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby awards a contract for landscaping services, as specified within the solicitation, for the 2021 Turf Program to TruGreen Commercial, 118 Route 17 North, Upper Saddle River, New Jersey 07458 in the amount of \$12,263.00; and

BE IT FURTHER RESOLVED that the Mayor, Administrative Officer, Acting Borough Clerk and Borough Attorney are hereby authorized to take such action as may be necessary to implement this Resolution, including the execution of an Agreement with TruGreen Commercial for the above services.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 25, 2021.



Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/25/2021

RESOLUTION# 21-118

Council	Motion	Second	Yes	No	Abstain	Absent
Homan		✓				
O'Connell						
O'Toole						
Sasso						
Strauch	✓					
Wilczynski						
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

APPROVAL OF MARCH 25, 2021 LIST OF BILLS

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated March 25, 2021 in the amounts of:

Current Fund	\$2,323,384.20
Payroll Account	\$170,957.94
General Capital	\$16,838.00
Animal Fund	\$835.00
Grant Fund	\$0.00
COAH/Housing Trust	\$37.50
Improvement & Beautification	\$0.00
Unemployment Fund	\$0.00
Trust Fund	\$4,402.00
Water Operating	\$181,761.28
Water Capital	\$0.00

Total	\$2,698,215.92
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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 25, 2021.



Michelle Ryan
Acting Municipal Clerk



BOROUGH OF ALLENDALE

500 West Crescent Avenue, Allendale, NJ 07401-1792

OFFICE OF TAX COLLECTOR
OFFICE OF CHIEF FINANCIAL OFFICER

201-818-4400 EXT 205
FAX: 201-818-0193

I, M. Alissa Mayer, Chief Financial Officer of the Borough of Allendale,
having reviewed the bill list for the Borough, do hereby certify that funds
are available in the accounts so designated.

Certified March 25, 2021

M. Alissa Mayer, CMFO
Chief Financial Officer

BILL LIST For MARCH 25, 2021

CURRENT FUND		\$ 79,000.38
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Wire Transfer

NJ State Health Benefits	\$	79,000.38
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PAYROLL ACCOUNT		\$ 170,957.94
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Borough of Allendale Payroll Fund, Bank Transfer 3/12/2021	\$	170,957.94
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Salaries and Wages	\$	159,118.52
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FICA	\$	11,675.48
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DCRP	\$	163.94
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TOTAL		\$ 249,958.32
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March 23, 2021
10:40 AM

Borough of Allendale
Bill List By Budget Account

Page No: 1

P.O. Type: All Print Alpha, Revenue, & G/L Accounts: Y Open: N Void: N Paid: N
 Format: Condensed Held: Y Aprv: N Rcvd: Y
 Range: 0-First to 1-Last Bid: Y State: Y Other: Y Exempt: Y
 Rcvd Batch Id Range: First to Last Include Non-Budgeted: Y
 Department Page Break: No Subtotal CAFR: Yes Subtotal Department: Yes

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
0-01-20-100-061	Information Technology					
C0526	CIVICPLUS, LLC	21-00315	DESIGN/HOST MUNICIPAL WEBSITE	5,833.36	0.00	
	Department Total: ADMINISTRATION			5,833.36		
Department: ADMINISTRATION						
0-01-20-110-043	Training/Education					
N0020	NJ STATE LEAGUE OF MUNICIPALIT	21-00371	LEAGUE VIRTU CONF 11/16-20/20	65.00	0.00	
	Department Total: MAYOR & COUNCIL			65.00		
0-01-20-120-044	Training/Education					
N0020	NJ STATE LEAGUE OF MUNICIPALIT	21-00371	LEAGUE VIRTU CONF 11/16-20/20	65.00	0.00	
	Department Total: MUNICIPAL CLERK			65.00		
0-01-20-130-098	Payroll Charges					
B0243	BALANCE POINT	21-00372	BI-WEEKLY PAYROLL 3/12/21	47.00	0.00	
	Department Total: FINANCE			47.00		
0-01-20-145-036	Supplies					
E0002	EDMUNDS GOVTECH	20-01674	Motorola Bar Code Scanner	480.00	0.00	
	Department Total: TAX COLLECTION			480.00		
	CAFR Total:			6,490.36		
0-01-25-240-043	Clothing					
A0225	ATLANTIC TACTICAL OF NJ	20-01903	2020 Part Clothing / Kuenzel	92.40	0.00	
	Department Total: POLICE			92.40		
0-01-25-255-145	Mandatory Testing					
F0132	FAIL SAFE TESTING, INC	21-00387	ANNUAL FIRE HOSE TESTING	2,222.00	0.00	
0-01-25-255-192	Cell Phone					
N0031	VERIZON WIRELESS	21-00289	12/24-1/23	501.42	0.00	
	Department Total: FIRE			2,723.42		
	CAFR Total:			2,815.82		

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
0-01-26-310-024	Building Maintenance					
M0357	MICHAEL J HICKEY ELECTRIC LLC	21-00367	INSPECTION & SERVICE CALL	150.00	0.00	
0-01-26-310-166	Landscape Supplies					
H0188	HIGH MOUNTAIN LANDSCAPING, INC	20-01928	MULCH FOR BOROUGH FACILITIES	6,750.00	0.00	
	Department Total: BUILDINGS & GROUNDS			6,900.00		
	CAFR Total:			6,900.00		
0-01-28-370-166	Landscape Supplies					
H0188	HIGH MOUNTAIN LANDSCAPING, INC	20-01928	MULCH FOR BOROUGH FACILITIES	7,000.00	0.00	
	Department Total: PARKS			7,000.00		
0-01-28-371-063	Miscellaneous					
M0357	MICHAEL J HICKEY ELECTRIC LLC	21-00367	INSPECTION & SERVICE CALL	285.00	0.00	
	Department Total: CRESTWOOD			285.00		
	CAFR Total:			7,285.00		
0-01-31-435-000	STREET LIGHTING					
R0027	ROCKLAND ELECTRIC COMPANY	21-00392	CURRENT ELEC DISTR CHRGS	65.17	0.00	
	Department Total: STREET LIGHTING			65.17		
	CAFR Total:			65.17		
	Fund Total:			23,556.35		
	Year Total:			23,556.35		
1-01-20-100-036	Supplies					
S0075	STAPLES ADVANTAGE	21-00251	SUPPLIES	23.99	0.00	
S0075	STAPLES ADVANTAGE	21-00341	OFFICE SUPPLIES	6.25	0.00	
				30.24		
1-01-20-100-042	Dues/Memberships/Subscriptions					
00061	OPTIMUM	21-00395	CABLE BORO & POLICE	285.45	0.00	
1-01-20-100-063	Miscellaneous					
B0349	BRUNO ASSOCIATES, INC.	21-00349	GRAND WRITING SVCS MARCH 2021	2,000.00	0.00	
	Department Total: ADMINISTRATION			2,315.69		
1-01-20-110-042	Dues/Subscriptions/Memberships					
A0301	ALLENDALE CHAMBER OF COMMERCE	21-00408	2021 MEMBERSHIP	100.00	0.00	

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
1-01-20-110-063	Miscellaneous					
K0135 KISTNER, RON		21-00374	REIMBURSEMENT FOOD M&C 3/11	95.16	0.00	
	Department Total: MAYOR & COUNCIL			195.16		
1-01-20-120-021	Advertising					
N0025 NORTH JERSEY MEDIA GROUP		21-00097	JAN 2021 ADVERTISING	439.97	0.00	
	Department Total: MUNICIPAL CLERK			439.97		
1-01-20-130-036	Supplies					
S0075 STAPLES ADVANTAGE		21-00251	SUPPLIES	17.97	0.00	
1-01-20-130-098	Payroll Charges					
B0243 BALANCE POINT		21-00302	BI-WEEKLY PAYROLL 2.26.21	280.28	0.00	
B0243 BALANCE POINT		21-00372	BI-WEEKLY PAYROLL 3/12/21	282.70	0.00	
				562.98		
	Department Total: FINANCE			580.95		
1-01-20-155-063	Miscellaneous					
N0227 NORTON, MURPHY, SHEEHY &		21-00386	TAX APPEAL SVCS FEB 2021	2,837.50	0.00	
1-01-20-155-181	Labor Attorney					
W0170 WISS & BOUREGY, P.C.		21-00352	PROFESSIONAL SVCS FEB 2021	775.00	0.00	
	Department Total: LEGAL SERVICES			3,612.50		
	CAFR Total:			7,144.27		
1-01-21-180-183	Land Use Board					
N0025 NORTH JERSEY MEDIA GROUP		21-00097	JAN 2021 ADVERTISING	151.35	0.00	
	Department Total: PLANNING AND ZONING BOARD			151.35		
	CAFR Total:			151.35		
1-01-22-195-063	Miscellaneous					
S0075 STAPLES ADVANTAGE		21-00251	SUPPLIES	156.67	0.00	
S0075 STAPLES ADVANTAGE		21-00341	OFFICE SUPPLIES	12.46	0.00	
				169.13		
1-01-22-195-102	Vehicle Repairs					
P0190 P & A AUTO PARTS		21-00406	SUPPLIES	278.34	0.00	
	Department Total: CONSTRUCTION CODE/BUILDING DEPT.			447.47		
	CAFR Total:			447.47		

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
1-01-23-220-228	Dental					
D0188	DELTA DENTAL OF NEW JERSEY INC	21-00405	DENTAL 4/1-4/30/21	3,694.44	0.00	
	Department Total: GROUP INSURANCE			3,694.44		
	CAFR Total:			3,694.44		
1-01-25-240-052	Equipment Maintenance					
A0340	A T & T MOBILITY	21-00364	First Net Charges 1/6-2/5/21	47.59	0.00	
1-01-25-240-102	Vehicle Repairs					
E0117	ESS INC	21-00291	Radio Repair	95.00	0.00	
M0073	MAHWAH FORD	21-00361	Water Pump for #202	2,201.35	0.00	
U0037	URBAN AUTO SPA II	21-00362	January 2021 Car Washes	56.00	0.00	
				<u>2,352.35</u>		
	Department Total: POLICE			2,399.94		
1-01-25-252-102	Vehicle Repairs					
P0190	P & A AUTO PARTS	21-00287	OEM Car Battery	104.86	0.00	
P0190	P & A AUTO PARTS	21-00363	Battery OEM Durango	131.24	0.00	
				<u>236.10</u>		
	Department Total: EMERGENCY MGMT SERVICES			236.10		
1-01-25-255-046	Uniforms					
D0003	D & E UNIFORM	21-00290	Class A Officer Brass	93.90	0.00	
1-01-25-255-143	Hazmat					
H0130	HOME DEPOT CREDIT SERVICES	21-00288	Decon Items	133.63	0.00	
	Department Total: FIRE			227.53		
1-01-25-266-026	Equipment Maintenance					
E0117	ESS INC	21-00365	Monthly Svc Agreement March 21	416.00	0.00	
	Department Total: RADIO EQUIPMENT MAINTENANCE			416.00		
	CAFR Total:			3,279.57		
1-01-26-290-036	Supplies					
H0014	HOME HARDWARE, INC.	21-00357	SHOP/SALT/CLEANING SUPPLIES	200.97	0.00	
P0190	P & A AUTO PARTS	21-00384	SUPPLIES AND PARTS	978.87	0.00	
P0190	P & A AUTO PARTS	21-00406	SUPPLIES	140.47	0.00	
				<u>1,320.31</u>		
1-01-26-290-101	Equipment Repairs					
F0017	FOLEY MACHINERY CO.	21-00356	OLD CAT REPAIR	361.89	0.00	

March 23, 2021
10:40 AM

Borough of Allendale
Bill List By Budget Account

Page No: 5

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
1-01-26-290-160	Road Materials					
S0424	SEALMASTER PRODUCTS & SERVICES	21-00096	AQUAPHALT MATERIALS	1,480.16	0.00	
	Department Total: STREETS & ROADS			3,162.36		
1-01-26-292-062	Misc. Supplies					
H0014	HOME HARDWARE, INC.	21-00357	SHOP/SALT/CLEANING SUPPLIES	871.75	0.00	
1-01-26-292-101	Equipment Repairs					
P0190	P & A AUTO PARTS	21-00384	SUPPLIES AND PARTS	354.29	0.00	
M0379	AT NORTHERN NEW JERSEY, LLC	21-00385	R-2 REPAIR	614.29	0.00	
H0027	HAWTHORNE CHEVROLET	21-00407	R-10 REPAIR	3,464.63	0.00	
				<u>4,433.21</u>		
1-01-26-292-160	Road Materials					
C0513	CHEMICAL EQUIPMENT LABS OF DE	21-00267	02.18.21 SALT ORDER - 150 TONS	8,515.71	0.00	
	Department Total: SNOW REMOVAL			13,820.67		
1-01-26-305-029	Scavenger					
S0266	SUBURBAN DISPOSAL INC	21-00369	DISPOSAL SVCS FEB 2021	20,583.33	0.00	
1-01-26-305-085	Disposal Fees					
S0266	SUBURBAN DISPOSAL INC	21-00369	DISPOSAL SVCS FEB 2021	11,953.76	0.00	
	Department Total: GARBAGE & TRASH REMOVAL			32,537.09		
1-01-26-306-029	Scavenger					
R0254	ROCKLAND COUNTY SOLID WASTE	21-00354	RECYCLING DISPOSAL	2,818.80	0.00	
S0266	SUBURBAN DISPOSAL INC	21-00369	DISPOSAL SVCS FEB 2021	10,200.00	0.00	
				<u>13,018.80</u>		
	Department Total: MUNICIPAL RECYCLING			13,018.80		
1-01-26-310-063	Miscellaneous					
B0011	BELMAR SPRING WATER	21-00311	FEB 2021 WATER DELIVERIES	69.43	0.00	
	Department Total: BUILDINGS & GROUNDS			69.43		
	CAFR Total:			62,608.35		
1-01-28-371-026	Equipment Maintenance/Repairs					
B0291	BECKET SERVICES LLC	21-00375	CRESTWOOD - ELECT PANEL COVER	100.00	0.00	
B0291	BECKET SERVICES LLC	21-00404	SERVICES AT CRESTWOOD	750.00	0.00	
H0014	HOME HARDWARE, INC.	21-00410	CRESTWOOD REPAIRS	46.72	0.00	
				<u>896.72</u>		

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
1-01-28-371-063	Miscellaneous					
00061 OPTIMUM		21-00394	CABLE CRESTWOOD LAKE	126.18	0.00	
	Department Total: CRESTWOOD			1,022.90		
	CAFR Total:			1,022.90		
1-01-31-430-076	EMS					
R0027 ROCKLAND ELECTRIC COMPANY		21-00392	CURRENT ELEC DISTR CHRGS	78.43	0.00	
D0164 DIRECT ENERGY BUSINESS, LLC		21-00400	CURRENT CHRGS ENERGY SUPPLIER	45.93	0.00	
				124.36		
1-01-31-430-077	Crestwood Lake					
R0027 ROCKLAND ELECTRIC COMPANY		21-00392	CURRENT ELEC DISTR CHRGS	127.02	0.00	
D0164 DIRECT ENERGY BUSINESS, LLC		21-00400	CURRENT CHRGS ENERGY SUPPLIER	13.34	0.00	
				140.36		
1-01-31-430-078	Buildings & Grounds					
R0027 ROCKLAND ELECTRIC COMPANY		21-00392	CURRENT ELEC DISTR CHRGS	3,041.89	0.00	
D0164 DIRECT ENERGY BUSINESS, LLC		21-00400	CURRENT CHRGS ENERGY SUPPLIER	4,131.66	0.00	
				7,173.55		
	Department Total: ELECTRICITY			7,438.27		
1-01-31-435-000	STREET LIGHTING					
R0027 ROCKLAND ELECTRIC COMPANY		21-00392	CURRENT ELEC DISTR CHRGS	7,290.60	0.00	
D0164 DIRECT ENERGY BUSINESS, LLC		21-00400	CURRENT CHRGS ENERGY SUPPLIER	591.40	0.00	
				7,882.00		
	Department Total: STREET LIGHTING			7,882.00		
1-01-31-440-190	Telephone					
N0031 VERIZON WIRELESS		21-00396	WIRELESS CHRGS BORO/DPW	592.84	0.00	
M0278 METROPOLITAN TELECOMMUNICATION		21-00397	LONG DIST CHRGS 3/8-4/7	1,030.23	0.00	
A0061 A T & T CORP		21-00398	LONG DISTANCE CHRGS THRU 2/22	72.42	0.00	
N0009 VERIZON		21-00399	MONTHLY TELEPHONE CHARGES	5,355.97	0.00	
				7,051.46		
	Department Total: TELEPHONES			7,051.46		
1-01-31-446-073	Gas Heat					
P0023 PUBLIC SERVICE ELEC & GAS CO.		21-00391	CURRENT GAS HEAT	10,465.82	0.00	
	Department Total: GAS (NATURAL)			10,465.82		
	CAFR Total:			32,837.55		
1-01-36-471-000	PUBLIC EMPL RETIREMENT SYSTEM					
B0029 BOROUGH OF ALLENDALE		21-00383	ANNUAL APPROPRIATION PERS/PFRS	211,709.57	0.00	
	Department Total: PUBLIC EMPL RETIREMENT SYSTEM			211,709.57		

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
1-01-36-474-000	POL & FIRE RETIREMENT SYSTEM					
B0029	BOROUGH OF ALLENDALE	21-00383	ANNUAL APPROPRIATION PERS/PFRS	608,953.00	0.00	
	Department Total: POL & FIRE RETIREMENT SYSTEM			608,953.00		
	CAFR Total:			820,662.57		
1-01-43-490-092	Interpreter Services					
A0294	ADAMS, NORA	21-00411	INTERPRETER SERVICES 2/16/21	150.00	0.00	
	Department Total: MUNICIPAL COURT			150.00		
	CAFR Total:			150.00		
1-01-55-604-000	LOCAL SCHOOL TAX PAYABLE					
A0021	ALLENDALE BOARD OF EDUCATION	21-00393	GF Tax Levy - March 2021	1,288,829.00	0.00	
	Department Total: LOCAL SCHOOL TAX PAYABLE			1,288,829.00		
	CAFR Total:			1,288,829.00		
	Fund Total:			2,220,827.47		
	Year Total:			2,220,827.47		
C-04-55-930-551	Communications - pagers/radios					
E0117	ESS INC	21-00286	Portable Radio Upgrades	3,168.00	0.00	
	Department Total: ORDINANCE 20-08			3,168.00		
C-04-55-931-101	Miscellaneous Soft Costs					
W0170	WISS & BOUREGY, P.C.	21-00352	PROFESSIONAL SVCS FEB 2021	11,420.00	0.00	
C0525	CFT CONSULTING LLC	21-00379	FEBRUARY INV. FOR 220/230	2,250.00	0.00	C
				13,670.00		
	Department Total: ORDINANCE 20-21 (ADDITION TO 17-02)			13,670.00		
	CAFR Total:			16,838.00		
	Fund Total:			16,838.00		
	Year Total:			16,838.00		
D-12-55-870-004	Miscellaneous					
T0153	TYCO ANIMAL CONTROL SERVICES	21-00351	ANIMAL CONTROL SVCS FEB 2021	835.00	0.00	
	Department Total: NON BUDGET EXPENDITURES			835.00		
	CAFR Total: DOG FUND EXPENDITURES			835.00		
	Fund Total:			835.00		
	Year Total:			835.00		

Department: NON BUDGET EXPENDITURES

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Bill List By Budget Account

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Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
H-20-55-920-001	Housing Trust Expenditures					
W0170	WISS & BOUREGY, P.C.	21-00352	PROFESSIONAL SVCS FEB 2021	37.50	0.00	
	Department Total: NON BUDGET EXPENDITURES			37.50		
	CAFR Total:			37.50		
	Fund Total: HOUSING TRUST			37.50		
	Year Total:			37.50		
Department: NON BUDGET EXPENDITURES						
Total Charged Lines: 207 Total List Amount: 2,262,094.32				Total Void Amount:	0.00	

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	0-01	23,556.35	0.00	23,556.35	0.00	0.00	23,556.35
	1-01	2,220,827.47	0.00	2,220,827.47	0.00	0.00	2,220,827.47
	C-04	16,838.00	0.00	16,838.00	0.00	0.00	16,838.00
	D-12	835.00	0.00	835.00	0.00	0.00	835.00
HOUSING TRUST	H-20	37.50	0.00	37.50	0.00	0.00	37.50
Total of All Funds:		2,262,094.32	0.00	2,262,094.32	0.00	0.00	2,262,094.32

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Bill List By Project Id

P.O. Type: All
Range: First to Last
Format: Detail without Line Item Notes

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

Project Id	Description	Description	Amount	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date
PO #	Item Vendor						
220-230WCR 21-00353	LUB - 220-230 W CRESCENT 8 B0297 BOROUGH OF ALLENDALE	Project: 220-230 W Crescent	360.00	R	03/07/21	03/22/21	
	Account Total:		360.00				
24MONTROS 21-00353	SOIL MOVEMENT ESCROW 1 B0297 BOROUGH OF ALLENDALE	JAN 2021 ENGINEERING INVOICES	360.00	R	03/07/21	03/22/21	
	Account Total:		360.00				
37CARTERE 21-00353	LAND USE BOARD ESCROW 6 B0297 BOROUGH OF ALLENDALE	Project: 37 Carteret Rd	100.00	R	03/07/21	03/22/21	
	Account Total:		100.00				
47STONEFEN 21-00353	SOIL MOVEMENT ESCROW 4 B0297 BOROUGH OF ALLENDALE	Project: 47 Stonefence Rd	65.00	R	03/07/21	03/22/21	
	Account Total:		65.00				
54PARK 21-00353	LAND USE BOARD ESCROW 5 B0297 BOROUGH OF ALLENDALE	Project: 54 Park Ave	100.00	R	03/07/21	03/22/21	
	Account Total:		100.00				
56BONNI 21-00322	PERFORMANCE GUARANTY 1 P0262 POWELL, ROBERT	RETURN OF PERFORMANCE GUARANTY	2,992.00	R	03/01/21	03/22/21	
	Account Total:		2,992.00				
56BONNIE 21-00353	SOIL MOVEMENT POOL 3 B0297 BOROUGH OF ALLENDALE	Project: 56 Bonnie Way	65.00	R	03/07/21	03/22/21	
	Account Total:		65.00				

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Bill List By Project Id

Project Id	Description				First	Rcvd	Chk/Void
PO #	Item	Vendor	Description	Amount	Stat/Chk	Enc Date	Date
77HEIGHT	SOIL MOVEMENT ESCROW						
21-00353	2	B0297 BOROUGH OF ALLENDALE	Project: 77 Heights Rd	195.00	R	03/07/21	03/22/21
		Account Total:		195.00			
847WCRESCE	LAND USE BOARD						
21-00353	7	B0297 BOROUGH OF ALLENDALE	Project: 847 W Crescent Ave	165.00	R	03/07/21	03/22/21
		Account Total:		165.00			
Total Charged Lines:	9	Total Project Amount:	4,402.00	Total Void Amount:	0.00		

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Borough of Allendale
Bill List By Project Id

Totals by Year-Fund Fund Description	Fund	Project Total
	1-14	4,402.00
Total of All Funds:		<u>4,402.00</u>

BILL LIST FOR MARCH 25, 2021

WATER UTILITY ACCOUNT

WATER PAYROLL

Payroll of January 29, 2021	\$458.19
Payroll of February 12, 2021	\$2,963.25
Payroll of February 12, 2021	\$2,768.23
Health Benefits	
Payroll of February 26, 2021	\$455.86
Payroll of March 12, 2021	\$455.45
Payroll of March 12, 2021	\$2,768.23
Health Benefits	

TOTAL	\$9,869.21
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Bill List By Budget Account

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P.O. Type: All Print Alpha, Revenue, & G/L Accounts: N Open: N Void: N Paid: N
Format: Condensed Held: Y Aprv: N Rcvd: Y
Range: 0-First to 1-Last Bid: Y State: Y Other: Y Exempt: Y
Rcvd Batch Id Range: First to Last Include Non-Budgeted: Y
Department Page Break: No Subtotal CAFR: Yes Subtotal Department: Yes

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
0-05-20-501-101	System Repairs					
U0050	SUEZ WATER - NEW JERSEY INC.	21-00378	MAINTENANCE CAP INVOICES	54,648.34	0.00	
Department: WATER OPERATING FUND						
0-05-20-501-301	Water Purchase					
U0043	SUEZ WATER - NEW JERSEY INC.	21-00376	END OF YEAR BULK WATER TRUE-UP	12,159.00	0.00	
Department Total: WATER OPERATING FUND				66,807.34		
CAFR Total:				66,807.34		
0-05-44-900-001	Capital Outlay/Infrastructure					
D0093	DELLA RICA & SONS, INC.	20-01780	FIRE HYDRANT REPAIR/10 GLORIA	860.00	0.00	
Department Total:				860.00		
CAFR Total:				860.00		
Fund Total:				67,667.34		
Year Total:				67,667.34		
1-05-20-501-022	Postage					
F0010	FEDERAL EXPRESS CORPORATION	21-00366	OVERNIGHT NJPWT PAYMENT	31.52	0.00	
1-05-20-501-027	Engineering					
V0087	VAN CLEEF ENGINEERING ASSOC	21-00381	Engineering Services February	4,225.00	0.00	
1-05-20-501-101	System Repairs					
D0093	DELLA RICA & SONS, INC.	21-00276	FIRE HYDRANT REPLACEMENT	2,800.00	0.00	
D0093	DELLA RICA & SONS, INC.	21-00292	FIRE HYDRANT/124 W. ALLENDALE	3,600.00	0.00	
U0050	SUEZ WATER - NEW JERSEY INC.	21-00390	FEBRUARY MAINTENANCE OVERAGE	974.97	0.00	
				7,374.97		
1-05-20-501-112	Maintenance Contract					
U0050	SUEZ WATER - NEW JERSEY INC.	21-00317	MARCH MAINTENANCE/OPS FEE	56,216.67	0.00	
1-05-20-501-301	Water Purchase					
U0043	SUEZ WATER - NEW JERSEY INC.	21-00377	FEBRUARY BULK WATER	36,376.57	0.00	
Department Total: WATER OPERATING FUND				104,224.73		
CAFR Total:				104,224.73		
Fund Total:				104,224.73		
Year Total:				104,224.73		
Total Charged Lines: 12 Total List Amount: 171,892.07 Total Void Amount:				0.00		

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Bill List By Budget Account

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Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total
	0-05	67,667.34	0.00	67,667.34
	1-05	104,224.73	0.00	104,224.73
Total of All Funds:		<u>171,892.07</u>	<u>0.00</u>	<u>171,892.07</u>