

**Mayor and Council of the Borough of Allendale**  
**Regular Session Meeting Minutes**  
**March 23, 2023 – 8:00 p.m.**

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A Regular Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, New Jersey on March 23, 2023. The meeting was called to order at 8:00 pm by Mayor Wilczynski who welcomed everyone who is joining the meeting in the audience and on Zoom Webinar.

Mayor Wilczynski asked that the Municipal Clerk read the open public meetings statement: "In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building and on the Borough Website, published in The Record within the first 10 days of the New Year, and copies are sent to The Ridgewood News and Star-Ledger. Notice of this meeting by the March 14, 2023 Sunshine Notice was sent to The Record, The Ridgewood News and Star Ledger and has been posted on the public bulletin board in the Municipal Building and Borough website."

**ROLL CALL:**

PRESENT: Councilmembers Liz Homan, Susanne Lovisolo, Ed O'Connell, Matthew O'Toole, Tyler Yaccarino, Joseph Daloisio and Mayor Amy Wilczynski.

ABSENT: None.

ALSO PRESENT: Raymond Wiss, Borough Attorney  
Ron Kistner, Director of Operations/Borough Administrator  
Linda Louise Cervino, Municipal Clerk  
John Gil, Director of Communications

**FLAG SALUTE:** Mayor Wilczynski led the salute to the flag.

**APPROVAL OF MINUTES:**

Motion by Councilman O'Connell, second by Councilman Yaccarino that the March 9, 2023 Work Session and March 9, 2023 Regular Session minutes be and is hereby approved.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman O'Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye
Councilman O'Connell:	aye	Councilman Daloisio:	aye

**(See March 9, 2023 Work Session and Regular Session minutes  
attached and made a part hereof)**

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**Mayor and Council of the Borough of Allendale  
Regular Session Meeting Minutes  
March 23, 2023 – 8:00 p.m.**

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**SECOND READING AND PUBLIC HEARING OF ORDINANCE 23-05:**

**ORDINANCE 23-05:** AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, “OFFICERS AND EMPLOYEES”, TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2023.

Motion by Councilman Yaccarino, second by Councilwoman Homan, that Ordinance 23-05 be passed on second and final reading and notice of same shall be published according to law.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	nay	Councilman O’Toole:	nay
Councilwoman Lovisolo:	nay	Councilman Yaccarino:	nay
Councilman O’Connell:	nay	Councilman Daloisio:	nay

**(See Ordinance 23-05 attached and made a part hereof)**

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**SECOND READING AND PUBLIC HEARING OF ORDINANCE 23-06:**

The Municipal Clerk read into the record:

The following ordinance published herewith was first read by title only on March 9, 2023 and posted on the bulletin board of the lobby of the municipal building and borough website.

**ORDINANCE 23-06:** ORDINANCE OF THE BOROUGH OF ALLENDALE, COUNTY OF BERGEN, NEW JERSEY APPROVING A FINANCIAL AGREEMENT WITH ALLENDALE URBAN RENEWAL, LP.

Motion by Councilwoman Homan, second by Councilman Yaccarino, that Ordinance 23-06 be passed on second and final reading and is hereby adopted and notice of same shall be published according to law.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman O’Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye
Councilman O’Connell:	aye	Councilman Daloisio:	abstain

**(See Ordinance 23-06 attached and made a part hereof)**

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**Mayor and Council of the Borough of Allendale**  
**Regular Session Meeting Minutes**  
**March 23, 2023 – 8:00 p.m.**

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**INTRODUCTION OF ORDINANCES 23-07:**

Motion by Councilman O'Connell that the following ordinance be introduced and passed on first reading and setting April 13, 2023, at 8:00 p.m. or as soon thereafter as the matters can be heard as the date and time and the Council Chambers of the Allendale Municipal Building as the place for a hearing on said ordinance. Second by Councilwoman Lovisolo.

The Municipal Clerk read the title of the ordinance into the record:

**ORDINANCE 23-07:** AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, "OFFICERS AND EMPLOYEES", TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2023.

On a roll call, the vote was record as follows:

Councilwoman Homan:	aye	Councilman O'Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye
Councilman O'Connell:	aye	Councilman Daloisio	aye

**(See Ordinance 23-07 attached and made a part hereof)**

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**CONSENT AGENDA:**

Matters listed below are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

**RES 23-111:** Z+ ARCHITECTS, LLC TO PROVIDE ADDITIONAL ARCHITECTURAL SERVICES – CONSTRUCTION DOCUMENTS FOR PUBLIC BID FOR THE BOROUGH OF ALLENDALE COMMUNITY RECREATION CENTER.

**RES 23-112:** AUTHORIZE AGREEMENT FOR PURCHASE OF TWO LAWNMOWERS THROUGH ESCNJ COOPERATIVE PRICING SYSTEM – KENVIL POWER EQUIPMENT.

**RES 23-113:** APPOINTMENT OF FULL-TIME ADMINISTRATIVE ASSISTANT FOR THE DEPARTMENT OF PUBLIC WORKS/MUNICIPAL CLERK'S OFFICE – KIM OLIVIERI.

**RES 23-114:** APPROVAL OF PAYMENT NO. 3 FOR NJ MA-20 & MA-21 WEST ALLENDALE STREETSCAPE PROJECT PHASE III & IV - A.A. BERMS LLC, PO BOX 180, BELLEVILLE, NEW JERSEY 07109.

**RES 23-115:** CHANGE ORDER NUMBER ONE – MA-20 & MA-21 WEST ALLENDALE AVENUE STREETSCAPE PROJECT PHASE III & IV - \$23,090.13 (5.92%) INCREASE.

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**RES 23-116:** APPROVAL OF BILL LIST OF MARCH 23, 2023.

**RES 23-117:** AUTHORIZE PAYMENT TO SCHWANEWEDE HALS & VINCE.

Motion by Councilwoman Homan, second by Councilman Daloisio that the Consent Agenda be and is hereby approved.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman O'Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye/abstain only on 23-116
Councilman O'Connell:	aye	Councilman Daloisio	aye

For the record, Councilman Yaccarino abstained on Resolution 23-116 and voted yes on the balance.

**(See Resolutions 23-111 through 23-23-117 attached and made a part hereof)**

**PUBLIC COMMENT:** No one came forward.

**ADJOURNMENT:**

There being no further business to come before the Mayor and Council, on a motion by Councilman O'Connell, with second by Councilman Yaccarino, and unanimously carried, the Regular Session was adjourned at 8:06 p.m.

Respectfully submitted,



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Linda Louise Cervino, RMC  
Municipal Clerk

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04/13/2023  
Date Approved

**Mayor and Council of the Borough of Allendale  
Work Session Meeting Minutes – 7:30 p.m.  
March 9, 2023**

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A Work Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, New Jersey on March 9, 2023. The meeting was called to order at 7:30 pm by Mayor Wilczynski who welcomed everyone who is joining the meeting in the audience and on Zoom Webinar.

Mayor Wilczynski asked that the Municipal Clerk read the open public meetings statement: "In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building and on the Borough Website, published in The Record within the first 10 days of the New Year, and copies are sent to The Ridgewood News and Star-Ledger. Notice of this meeting by the February 27, 2023 Sunshine Notice was sent to The Record, The Ridgewood News and Star Ledger and has been posted on the public bulletin board in the Municipal Building and Borough website."

**ROLL CALL:**

PRESENT: Councilmembers Liz Homan, Susanne Lovisolo, Ed O'Connell, Matthew O'Toole, Tyler Yaccarino, Joseph Daloisio and Mayor Amy Wilczynski.

ABSENT: None.

ALSO PRESENT: Raymond Wiss, Borough Attorney  
Linda Louise Cervino, Municipal Clerk  
John Gil, Director of Communications

**PRESENTATIONS:** Proclamation – Colon Cancer Awareness and Prevention in Allendale

Mayor Wilczynski stated that there are blue ribbons on the downtown trees and read the Proclamation into the record:

**"PROCLAMATION FOR  
COLORECTAL CANCER AWARENESS MONTH**

**WHEREAS** colorectal cancer is the second-leading cause of cancer deaths in the United States among men and women combined; and

**WHEREAS** colorectal cancer is one of the few cancers that can be prevented with timely screening, but 1 in 3 eligible Americans are not up to date on screening; and

**WHEREAS** colorectal cancer is estimated to be the number one cancer killer for those ages 20-49 by 2030; and

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**WHEREAS** Black Americans are 20% more likely to be diagnosed with colorectal cancer and about 40% more likely to die from the disease than other groups; and

**WHEREAS** colorectal cancer is expected to account for 11% of cancer deaths among Hispanic men and 9% of cancer deaths for Hispanic women; and

**WHEREAS** screening colonoscopy rates have still not returned to pre-COVID-19 levels; and

**WHEREAS** the national goal established by the National Colorectal Cancer Roundtable is to strive to increase timely colorectal cancer screening rates to 80 percent in every community for all Americans eligible for screening; and

**WHEREAS** observing a Colorectal Cancer Awareness Month during the month of March would provide a special opportunity to increase awareness and offer education on the importance of early detection and screening of colorectal cancer.

**NOW, THEREFORE**, we, the Mayor and Council of the Borough of Allendale, NJ, do hereby proclaim March 2023 as Colorectal Cancer Awareness Month in the Borough of Allendale.”

Mayor Wilczynski thanked Resident Terry Richardi for requesting this proclamation.

**PUBLIC COMMENT:**

No one from the public came forward.

**ADMINISTRATION:**

*Agenda Review:*

Mayor Wilczynski reviewed the Regular Session Agenda which consisted of Second Reading and Public Hearing of Ordinance 23-03 for the water changing the language to Veolia from Allendale and also Ordinance 23-04 to update the code on all positions in our police department. Introduction of Ordinance 23-05 to update salaries in the borough and Introduction of Ordinance 23-06, which the Allendale Housing, Inc., is taking over senior housing and this is the Financial Agreement, a new PILOT that will be going along with that.

Reviewing the Consent Agenda, we have our temporary budget and appropriations that we have every year at this time. We also have an appointment of Temporary Chief Financial Officer and our Bill List. The rest of the resolutions are approving and authorizing the execution of the senior housing to Allendale Housing, Inc.

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There is no unfinished business.

There is no new business.

*Council Reports:*

**Councilman O’Connell – Department of Public Works**

Councilman O’Connell stated the preparation of Crestwood Lake is underway as well as the fields are scheduled to start next week; weather permitting. The borough dealt with its first snowstorm last Monday. The roads were great and everything was open to go to work that morning.

**Councilman Joseph Daloisio – Land Use Board**

Councilman Daloisio stated that the Land Use Committee met this morning. We had some rediscussions about some of the things we have been talking about for the last month and a half that I’ve been a councilman; some of the code revisions. The committee did agree to a couple of minor code changes and simple language, which I’m going to send out to Mr. Wiss to review. We did have some discussion about some other additional code changes, but we’re just waiting for some additional information back from our planner, which we still don’t have. Once we get those, the committee will review that and we will make some suggested changes. We discussed some items of concerns around the borough, whether it was property maintenance or other issues. I also gave an update on the “variance cheatsheet” that we’re developing. I do have a lot of information I’m putting together and I hope to have something by our next meeting.

**Councilwoman Lovisolo – Finance, Human Resources and Administration**

Councilwoman Lovisolo stated she would like to remind our residents that neon signs/lit signs are not allowed by businesses in the borough; whether it’s a neon open sign or what have you, in the window of your businesses. Our code does address that. Please familiarize yourselves with our code regarding our signs in town.

For the Finance, Administration and Human Resources committee, our next Finance committee meeting is March 14, 2023. We had to postpone our finance advisory meeting for various reasons. That will be rescheduled soon. We’re looking forward to that meeting with our residents who are on that committee. Continuing to review the budget, continuing to be responsible for our town people.

April 22, 2023, which is Earth Day, is going to be our Environmental Day in town. We’re going to have electronic and recycling collection at the John Fell House. We will do our clothing collection again, which was a big success last year.

**Councilwoman Homan – Water, Sewer and Public Utilities**

Councilwoman Homan stated tonight we have the second reading of Ordinance 23-03, which takes the activities that are now handled by Veolia out of our code as we sold the water system to Veolia. Allendale will still reserve the right to put in water restrictions should this become necessary.

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As far as an update on the Allendale/Veolia transaction, we have monies that are in escrow because we still need to produce some easements for Veolia to be able to close that escrow portion. Our team continues to move forward. We had a meeting last Friday and things are moving in the right direction. There are blue flags around town that are on the ground and there may be spray paint because there is surveying going on of the water pipes in the ground. In order to ensure that we have a correct easement, we need to make sure that we identify exact locations of water pipes. That is being done by an outside company. It's an important steps so we ask that residents be patient with that and not remove any of the flags at any time.

As far as the sewers, we are continuing work on updating the legal agreements with Ramsey and Saddle River as Allendales pipes do accept sewage from both of these municipalities as it flows to Northwest Bergen Utility Authority. We are also having the sewer lines looked at by video camera and this will identify areas that are in need of repair. The sewer cost in Allendale is high and a significant part of our budget. It certainly is going to be a focus of our water and sewer committee to ensure that we're doing all we can to have an efficient system in place.

**Councilman O'Toole – Law & Public Safety**

Councilman O'Toole stated that they had their Pubic Safety meeting this past Tuesday and discussed a number of routine police items. A majority of the meeting was meeting with two residents who we invited in to discuss their concerns about speeding on MacIntyre Lane. We all know speeding on MacIntyre has been a problem forever. It seems that all around town speed is up as well as aggressive driving. I was passed on a double yellow this morning for doing the speed limit in the middle of town. Chief Dillon and I had a number of conversations about this. He's going to be targeting certain areas around town for increased speed. Our meeting was very productive. We addressed quite a few of the concerns of the residents with more to go. Thank you to Chief Dillon and Sergeant Griffith for their knowledge and their participation in that.

This past weekend, the fire department held their annual installation dinner. It was a great evening and very well attended. Two members of the fire department; Matt Baez and Christos Peluso, Chris Rago, the dispatcher on duty, were recognized at last year's tragic house fire. There was a lot of emotion. It was well deserved and they received a standing ovation. Congratulations, again, to them.

I was sitting with Tripp Rubino at the dinner who is one of our recruits currently in the police academy. He told me many stories about the fun times they're having up there. They are doing really well and they look forward to graduating and getting to work.

**Councilman Yaccarino – Facilities, Parks and Recreation**

Councilman Yaccarino stated that we have not had an official facilities committee, but that doesn't mean we're not working on certain things going on in town. We did have a meeting last Friday with the library just looking at some of their needs and concerns longterm, so we're in the process of putting a plan together there. This morning, Ron, Joe and myself, met with the vendor for our new concession stand. We're looking to hopefully get some



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specs and ideas as to what we can do there feasibly so we're going to hope to have proposals in the not too distant future so we can make a decision of how we want to move forward with that. We're looking at a prefab unit and seeing how we can really configure it to meet the needs of Crestwood Lake and be as efficient as possible with that project. We'll review and make a decision, hopefully, sooner.

Last weekend, here at Borough Hall, we had Consolidated Security. They ran new lines for our wifi system. We have that up and running now so we should have some improvements there which will also benefit our livestreaming of council meetings. That's a good improvement there.

Last week, I met with Boy Scouts from Troop 59, here at Borough Hall. They had asked one of the councilpeople to come out and talk to them about how the borough operates and how the governing body effectuates laws and changes and things to that nature. It was a really nice group and I was happy to meet with them. Our next facilities meeting is next Thursday at 5:00 p.m

Councilwoman Homan asked what the timing of the concession stand is based upon. Councilman Yaccarino said it's partially based on supply and also the potential demo of the existing structure and if there's anything underneath the surface that they are not aware of. Ron is working on getting the sewer line camera. We had some issues with the restrooms in the concession stand so we're going to make a determination sooner than later as to what the viability is for this season and how we're going to move forward with that.

*Staff Reports:*

**Linda Louise Cervino, Municipal Clerk**, stated that on March 20<sup>th</sup> through March 23, 2023, I will be attending the Municipal Clerk's Conference in Atlantic City at the Hard Rock Café. I haven't been there in two years so I'm looking forward to it.

**John Gil, Director of Communications**, stated that he is putting together the March newsletter so if you can get him any outstanding reports or anything you want included sooner rather than later so he can get that out early next week.

**Raymond Wiss, Borough Attorney**, stated the water utility is in a very formative stage for the reasons mentioned by Councilwoman Homan. The markouts are being done, that will then shift the back to us to prepare the easement agreements and get them reported. That will free up some money back to the borough that's being held in escrow. Tom, from my office, has been involved in the transfer of Allendale Senior Housing. A couple ancillary documents to be prepared after adoption of tonight's agenda. That will be finalized. TJ in my office has been involved with the clerk's office on ongoing OPRA requests. Typically, I'm involved in personnel or facility matters two or three times a day.

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*Mayor's Report:*

Mayor Wilczynski stated the clerk's office will start selling compost permits on March 13, 2023. The BCUA's free paper shredding event in Allendale will be held on Saturday, May 20, 2023 from 9:00 a.m. to 1:00 p.m. at borough hall.

220 West Crescent, the 70 condo rental units have broke ground and they will start pouring in the next week. A week or so after that we're going to start seeing some elevation and some framing going on. For our community center we've been meeting weekly. We have weekly huddles. We are going to have our three-hour page turn meeting coming up in another week where we're going to go through all of the specs to get ready to go to bid by the end of this month. That is going to be very, very exciting. One of the big tasks that I have with Councilwoman Lovisolo is to pick out a proper gym floor. We've been doing a lot of research and we're going tomorrow to test out some gym floors. We want to make sure we have a floor that is going to be accommodating for all of the residents.

I had the opportunity to be interviewed by Resident Jake Dreier (phonetic) from Brookside TV. He asked me a lot of questions about what it's like to be mayor and a lot of it was about the history of Allendale.

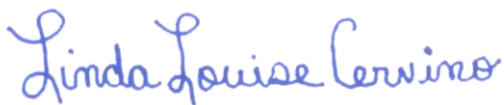
We met with the library and we are looking to upgrade some of the facilities, particularly, the kitchen, which will benefit the whole community. It's in desperate need for an upgrade. We're looking to get that spruced up for our seniors, our girl scouts, the library, borough council, and everybody else who wants to use it.

Councilwoman Lovisolo said regarding the paper shredding, last year we did four tons of paper shredding in the borough. We had nine tons of electronics and over 5,000 lbs of clothes were collected. We sold 16 green machine composters and five rain barrels. And the composters and the rain barrels will also be for sale again this year. Paper shredding only will be on May 20, 2023.

**ADJOURNMENT:**

There being no further business to come before the Mayor and Council, on a motion by Councilwoman Homan, second by Councilman O'Connell and unanimously carried, the work meeting was adjourned at 7:50 p.m.

Respectfully submitted,



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Linda Louise Cervino, RMC  
Municipal Clerk

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03/23/2023  
Date Approved

**Mayor and Council of the Borough of Allendale**  
**Regular Session Meeting Minutes**  
**March 9, 2023 – 8:00 p.m.**

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Mayor Wilczynski asked that the Municipal Clerk read the open public meetings statement: "In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building and on the Borough Website, published in The Record within the first 10 days of the New Year, and copies are sent to The Ridgewood News and Star-Ledger. Notice of this meeting by the February 27, 2023 Sunshine Notice was sent to The Record, The Ridgewood News and Star Ledger and has been posted on the public bulletin board in the Municipal Building and Borough website."

**ROLL CALL:**

PRESENT: Councilmembers Liz Homan, Susanne Lovisolo, Ed O'Connell, Matthew O'Toole, Tyler Yaccarino, Joseph Daloisio and Mayor Amy Wilczynski.

ABSENT: None.

ALSO PRESENT: Raymond Wiss, Borough Attorney  
Linda Louise Cervino, Municipal Clerk  
John Gil, Director of Communications

**FLAG SALUTE:** Mayor Wilczynski led the salute to the flag.

**PUBLIC COMMENT ON AGENDA ITEMS:** No one came forward.

**APPROVAL OF MINUTES:**

Motion by Councilman Daloisio, second by Councilman Yaccarino that the February 23, 2023 Work Session and February 23, 2023 Regular Session minutes be and is hereby approved.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman O'Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye
Councilman O'Connell:	aye	Councilman Daloisio:	aye

**(See February 23, 2023 Work Session and Regular Session minutes  
attached and made a part hereof)**

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**Mayor and Council of the Borough of Allendale**  
**Regular Session Meeting Minutes**  
**March 9, 2023 – 8:00 p.m.**

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**SECOND READING AND PUBLIC HEARING OF ORDINANCE 23-03:**

**ORDINANCE 23-03:** AN ORDINANCE TO AMEND AND REVISE CHAPTER 262 OF THE BOROUGH CODE OF THE BOROUGH OF ALLENDALE ENTITLED “WATER”

Motion by Councilwoman Homan, second by Councilman Yaccarino, that Ordinance 23-03 be passed on second and final reading and is hereby adopted and notice of same shall be published according to law.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman O’Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye
Councilman O’Connell:	aye	Councilman Daloisio:	aye

**(See Ordinance 23-03 attached and made a part hereof)**

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**SECOND READING AND PUBLIC HEARING OF ORDINANCE 23-04:**

**ORDINANCE 23-04:** AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE CHAPTER 26, ENTITLED “ESTABLISHMENT; COMPOSITION; TABLE OF ORGANIZATION; CHIEF OF POLICE; DIRECTOR OF PUBLIC SAFETY; VACANCIES AND DUTIES” OF THE BOROUGH CODE OF THE BOROUGH OF ALLENDALE

Motion by Councilman O’Toole, second by Councilman O’Connell, that Ordinance 23-04 be passed on second and final reading and is hereby adopted and notice of same shall be published according to law.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman O’Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye
Councilman O’Connell:	aye	Councilman Daloisio:	aye

**(See Ordinance 23-04 attached and made a part hereof)**

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**Mayor and Council of the Borough of Allendale**  
**Regular Session Meeting Minutes**  
**March 9, 2023 – 8:00 p.m.**

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**INTRODUCTION OF ORDINANCES 23-05:**

Motion by Councilwoman Lovisolo that the following ordinance be introduced and passed on first reading and setting March 23, 2023, at 8:00 p.m. or as soon thereafter in the Council Chambers of the Allendale Municipal Building as the place for a hearing on said ordinance. Second by Councilman Daloisio.

The Municipal Clerk read the title of the ordinance into the record:

**ORDINANCE 23-05:** AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, "OFFICERS AND EMPLOYEES", TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2023.

On a roll call, the vote was record as follows:

Councilwoman Homan:	aye	Councilman O'Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye
Councilman O'Connell:	aye	Councilman Daloisio	aye

**(See Ordinance 23-05 attached and made a part hereof)**

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**INTRODUCTION OF ORDINANCES 23-06:**

Motion by Councilwoman Homan that the following ordinance be introduced and passed on first reading and setting March 23, 2023, at 8:00 p.m. or as soon thereafter in the Council Chambers of the Allendale Municipal Building as the place for a hearing on said ordinance. Second by Councilman O'Connell.

The Municipal Clerk read the title of the ordinance into the record:

**ORDINANCE 23-06:** ORDINANCE OF THE BOROUGH OF ALLENDALE, COUNTY OF BERGEN, NEW JERSEY APPROVING A FINANCIAL AGREEMENT WITH ALLENDALE URBAN RENEWAL, LP

On a roll call, the vote was record as follows:

Councilwoman Homan:	aye	Councilman O'Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye
Councilman O'Connell:	aye	Councilman Daloisio	abstain

**(See Ordinance 23-06 attached and made a part hereof)**

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**Mayor and Council of the Borough of Allendale**  
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**March 9, 2023 – 8:00 p.m.**

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**CONSENT AGENDA:**

Matters listed below are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

- RES 23-105:** Authorizing Emergency Temporary Budget Appropriations.
- RES 23-106:** Appointment to Office - Temporary Chief Financial Officer.
- RES 23-107:** Bill List of March 9, 2023.
- RES 23-108:** Resolution of the Borough Council of the Borough of Allendale, Bergen County, approving the application of Allendale Urban Renewal, LP for a Tax Exemption and Financial Agreement.
- RES 23-109:** Resolution approving and authorizing the execution of an affordable housing deed restriction with Allendale Urban Renewal, LP and the termination of the 1995 Deed Restriction and Regulatory Agreement between the Borough of Allendale and Allendale Urban Renewal, LP.
- RES 23-110:** Resolution of the Borough Council of the Borough of Allendale, Bergen County, approving the termination of January 6, 1997 Financial Agreement between Allendale Urban Renewal, LP and the Borough of Allendale.

Motion by Councilman Yaccarino, second by Councilwoman Homan that the Consent Agenda be and is hereby approved.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman O'Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye
Councilman O'Connell:	aye	Councilman Daloisio	aye/23-105, 23-106, 23-107 abstain/23-108, 23-109, 23-110

For the record, Councilman Daloisio abstained on Resolutions 23-108, 23-109 and 23-110 and voted yes on the balance.

**(See Resolutions 23-105 through 23-110 attached and made a part hereof)**

**PUBLIC COMMENT:** No one came forward.

**UNFINISHED BUSINESS:** No unfinished business.

**NEW BUSINESS:** No new business.

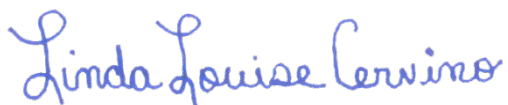
**Mayor and Council of the Borough of Allendale**  
**Regular Session Meeting Minutes**  
**March 9, 2023 – 8:00 p.m.**

---

**ADJOURNMENT:**

There being no further business to come before the Mayor and Council, on a motion by Councilwoman Homan, with second by Councilman O'Connell, and unanimously carried, the Regular Session was adjourned at 8:19 p.m.

Respectfully submitted,



---

Linda Louise Cervino, RMC  
Municipal Clerk

03/23/2023  
Date Approved

**BOROUGH OF ALLENDALE  
COUNTY OF BERGEN  
STATE OF NEW JERSEY**

**ORDINANCE #23-05**

AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, "OFFICERS AND EMPLOYEES", TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2023.

BE IT ORDAINED, by the Governing Body of the Borough of Allendale that the salaries of the following officers and employees of the Borough of Allendale shall be paid bi-weekly and fixed in the amounts as set forth below, effective January 1, 2023.

<b>TITLE</b>	<b>MINIMUM</b>	<b>MAXIMUM</b>
Municipal Clerk	\$60,000	\$97,000
Deputy Municipal Clerk	48,000	68,000
Administrative Officer	5,000	40,000
Director of Communications	40,000	50,000
Summer Interns, Hourly	14.00	17.00
Chief Financial Officer	65,000	118,500
Tax Collector	63,000	71,000
Tax Assessor, Part-time	30,000	52,500
Qualified Purchasing Agent	3,000	6,000
Director of Operations	80,000	165,000
Clean Communities Coordinator/Certified Recycling Professional	1,500	3,000
Crestwood Lake Staff – Seasonal	500	20,000
Crestwood Lake Employees – Seasonal, Hourly	12.70	19.00
Water Collector	5,000	20,000
Construction Code Official	25,000	95,000
CCO Inspector	4,000	6,000
Electrical Sub Code Official, Part-time	10,000	15,500
Building Sub Code Official	1,700	15,000
Plumbing Sub Code Official, Part-time	10,000	14,000
Zoning Official	4,500	15,000
Property Maintenance Official, Part-time/Hourly	18.00	25.00
Fire Sub Code Official, Part-time	10,000	13,100
Fire Prevention Official, Part-time	3,800	5,500
Fire Inspectors, Hourly	14.00	21.00
Fire Administrator	3,000	6,000
Chief of Police	135,000	180,000
Municipal Magistrate	10,000	16,000
Municipal Prosecutor	4,000	8,000
Crossing Guards, P/T Hourly	14.00	20.00



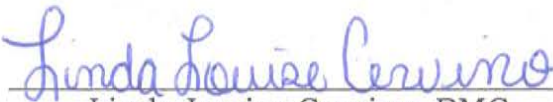
**BOROUGH OF ALLENDALE  
COUNTY OF BERGEN  
STATE OF NEW JERSEY**

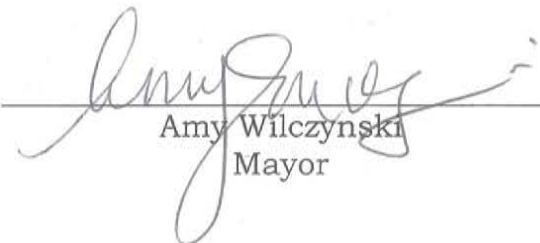
**ORDINANCE #23-05**

Emergency Management Official	2,500	5,000
Laborer, DPW	45,000	85,000
Standby, DPW, Per Week	425	425
Crew Chief, DPW	3,000	12,500
Laborer, DPW, Part-time/hourly	16.00	21.00
Administrative Assistant	35,000	48,000
Administrative Assistant, Part-time/hourly	16.00	23.00
Clerk Typist, Part-time/hourly	14.00	20.00
Land Use Administrative Assistant	32,000	48,000
Bookkeeper	40,000	55,000
DPW File Clerk, Part-time/hourly	14.00	22.27
Building Department Technical Assistant, Part-time/hourly	16.00	30.00
Radio Police Dispatcher, Full-time	35,000	43,000
Radio Police Dispatcher, Part-time-hourly	16.00	21.00

Council	Motion	Second	Yes	No	Abstain	Absent
Homan		✓		✓		
Lovisolo				✓		
O'Connell				✓		
O'Toole				✓		
Yaccarino	✓			✓		
Daloisio				✓		
Mayor Wilczynski	-----	-----				

I hereby certify the above to be a true copy of an Ordinance not adopted by the Governing Body of the Borough of Allendale on March 23, 2023.

  
Linda Louise Cervino, RMC  
Municipal Clerk

  
Amy Wilczynski  
Mayor

**BOROUGH OF ALLENDALE  
COUNTY OF BERGEN  
STATE OF NEW JERSEY**

**ORDINANCE #23-06**

**ORDINANCE OF THE BOROUGH OF ALLENDALE, COUNTY OF BERGEN,  
NEW JERSEY APPROVING A FINANCIAL AGREEMENT  
WITH ALLENDALE URBAN RENEWAL, LP**

**WHEREAS**, the Borough Council (the “Borough Council”) of the Borough of Allendale (the “Borough”), a public body corporate and politic of the State of New Jersey, is authorized pursuant to the Long Term Exemption Law, N.J.S.A. 40A:20-1 et seq. (the “Tax Exemption Law”), to enter into financial agreements with urban renewal entities for low and moderate income projects; and

**WHEREAS**, on February 3, 2023, the Borough, pursuant to Resolution #23-93, authorized the private sale of that certain real property known and designated as Block 1708, Lots 1 and 9, on the Tax Map of the Borough (the “Property”), to Allendale Urban Renewal, LP (the “Entity”) an urban renewal entity formed and qualified to do business under the provisions of the Tax Exemption Law, and formed for the purpose of inter alia, initiating and conducting low and moderate incoming housing projects; and

**WHEREAS**, the Entity has been undertaking a low and moderate income housing project, which qualifies as a Qualified Subsidized Housing Project, located at the Property and shall continue to undertake such low and moderate income housing project at the Property subsequent to its acquisition of the Property (the “Project”); and

**WHEREAS**, the Entity has applied in March 2023 to the Borough Council for tax exemption pursuant to the Exemption Law with respect to the Project (the “Exemption Application”); and

**WHEREAS**, the Borough Council finds that the tax exemption requested by the Entity in the Exemption Application will benefit the Borough and its inhabitants by the operation of low and moderate income housing project at the Property, and that the benefits would substantially outweigh the costs, if any, associated with tax exemptions; and

**WHEREAS**, the Borough Council finds that the requested tax exemptions are important to the Borough and that without the incentives of the tax exemptions the Project would not be undertaken; and

**WHEREAS**, as part of its Exemption Application the Entity has submitted a form of Financial Agreement (the “Financial Agreement”) providing for payments in lieu of taxes, incorporated herein by reference; and

**WHEREAS**, the Entity has presented to this body certain information, copies of which are attached as exhibits to the Financial Agreement; and

**BOROUGH OF ALLENDALE  
COUNTY OF BERGEN  
STATE OF NEW JERSEY**

**ORDINANCE #23-06**

**WHEREAS**, the Borough Council deems it to be in the best interest of the Borough to pass an Ordinance authorizing the Borough to enter into the proposed Financial Agreement with the Entity on the terms and conditions stated in the form of the Financial Agreement submitted by the Entity; and

**WHEREAS**, pursuant to N.J.S.A. 40A:20-8, the Mayor has reviewed the Exemption Application and the Mayor has submitted the Exemption Application and Financial Agreement to the Borough Council with her recommendation for approval, subject to the condition that the Entity pay, in lieu of tax payments on the Project, an annual service charge as provided herein; and

**WHEREAS**, upon review of the proposed Project, the Exemption Application and the Mayor's recommendation, the Borough has made the following findings with respect to the Project pursuant to N.J.S.A 40A:20-11:

1. The Project will benefit the Borough and its residents by the continued operation of low and moderate income housing on the Land; and
2. The Financial Agreement was a material inducement to the Entity to acquire the Property and facilitate the further operation of low and moderate income housing on the Property; and

**WHEREAS**, in accordance with the provisions of the Exemption Law, the Borough desires to authorize the execution of the Financial Agreement.

**NOW THEREFORE, BE IT ORDAINED BY THE MUNICIPAL COUNCIL OF THE BOROUGH OF ALLENDALE, NEW JERSEY AS FOLLOWS:**

Section 1. The Project is hereby approved for the grant of a tax exemption under the Exemption Law by virtue of, pursuant to, and in conformity with the provisions of the Exemption Law.

Section 2. The Mayor is hereby authorized to execute the Financial Agreement with the Entity in substantially the form referenced herein, and subject to any further review, analysis or modifications that Borough counsel may deem appropriate. The Borough Clerk is hereby authorized and directed to attest to the execution of the Financial Agreement by the authorized officers of the Borough as determined hereunder, and to affix the corporate seal of the Borough to the Financial Agreement.

Section 3. The Financial Agreement is not to be signed until the Entity has received from the Borough the executed deed conveying title to the Property to the Entity.

**BOROUGH OF ALLENDALE  
COUNTY OF BERGEN  
STATE OF NEW JERSEY**

**ORDINANCE #23-06**

Section 4. The Office of the Borough Clerk shall forthwith file certified copies of this Ordinance and the Financial Agreement with the Director of the Division of Local Government Services pursuant to N.J.S.A. 40A:20-12.

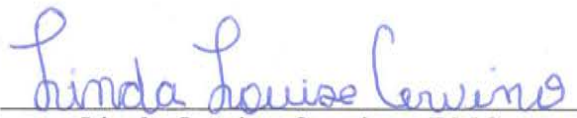
Section 5. Upon the execution of the Financial Agreement as contemplated herein, either the Entity or the Borough (through its Authorized Officers and the Borough Clerk) may file and record this Ordinance and the Financial Agreement with the Bergen County Clerk such that the Financial Agreement and this Ordinance shall be reflected upon the land records of the County of Bergen as a lien upon and a covenant running with the land constituting the Property.

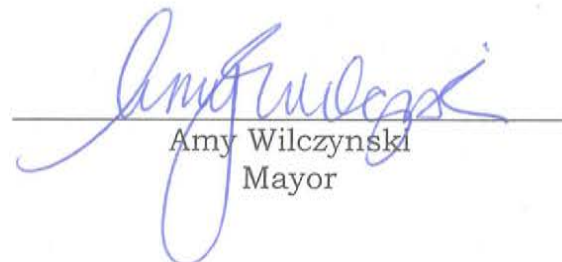
Section 6. This Ordinance shall take effect at the earliest possible time as permitted by and in accordance with all applicable laws.

Council	Motion	Second	Yes	No	Abstain	Absent
Homan	✓		✓			
Lovisololo			✓			
O'Connell			✓			
O'Toole			✓			
Yaccarino		✓	✓			
Daloisio					✓	
Mayor Wilczynski	-----	-----				

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I hereby certify the above to be a true copy of an Ordinance adopted by the Governing Body of the Borough of Allendale on March 23, 2023.

  
Linda Louise Cervino, RMC  
Municipal Clerk

  
Amy Wilczynski  
Mayor

**BOROUGH OF ALLENDALE  
COUNTY OF BERGEN  
STATE OF NEW JERSEY**

**ORDINANCE #23-07**

AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, "OFFICERS AND EMPLOYEES", TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2023.

BE IT ORDAINED, by the Governing Body of the Borough of Allendale that the salaries of the following officers and employees of the Borough of Allendale shall be paid bi-weekly and fixed in the amounts as set forth below, effective January 1, 2023.

<b>TITLE</b>	<b>MINIMUM</b>	<b>MAXIMUM</b>
Municipal Clerk	\$60,000	\$97,000
Deputy Municipal Clerk	48,000	68,000
Administrative Officer	5,000	40,000
Director of Communications	40,000	55,000
Summer Interns, Hourly	14.00	17.00
Chief Financial Officer	65,000	118,500
Tax Collector	63,000	71,000
Tax Assessor, Part-time	30,000	52,500
Qualified Purchasing Agent	3,000	6,000
Director of Operations	80,000	165,000
Clean Communities Coordinator/Certified Recycling	1,500	3,000
Crestwood Lake Staff – Seasonal	500	20,000
Crestwood Lake Employees – Seasonal, Hourly	12.70	19.00
Water Collector	5,000	20,000
Construction Code Official	25,000	95,000
CCO Inspector	4,000	6,000
Electrical Sub Code Official, Part-time	12,000	16,000
Building Sub Code Official	13,000	17,500
Plumbing Sub Code Official, Part-time	12,000	16,500
Zoning Official	13,000	17,500
Property Maintenance Official	38,000	45,000
Fire Sub Code Official, Part-time	10,000	13,500
Fire Prevention Official, Part-time	3,800	5,500
Fire Inspectors, Hourly	14.00	21.00
Fire Administrator	3,000	6,000
Chief of Police	165,000	195,000
Municipal Magistrate	10,000	16,000
Municipal Prosecutor	4,000	8,000

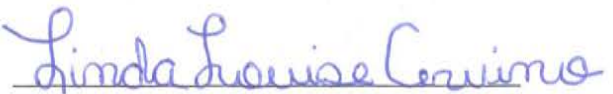
**BOROUGH OF ALLENDALE  
COUNTY OF BERGEN  
STATE OF NEW JERSEY**

**ORDINANCE #23-07**

Crossing Guards, P/T Hourly	14.00	20.00
Emergency Management Official	2,500	5,000
Laborer, DPW	45,000	85,000
Standby, DPW, Per Week	425	425
Crew Chief, DPW	3,000	12,500
Laborer, DPW, Part-time/hourly	16.00	21.00
Administrative Assistant	35,000	48,000
Administrative Assistant, Part-time/hourly	16.00	23.00
Clerk Typist, Part-time/hourly	14.00	20.00
Land Use Administrative Assistant	58,000	65,000
Bookkeeper	50,000	65,000
DPW File Clerk, Part-time/hourly	14.00	22.27
Building Department Technical Assistant, Part-	16.00	30.00
Radio Police Dispatcher, Full-time	35,000	43,000
Radio Police Dispatcher, Part-time-hourly	16.00	21.00

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
Lovisolo		✓	✓			
O'Connell	✓		✓			
O'Toole			✓			
Yaccarino			✓			
Daloisio			✓			
Mayor Wilczynski	-----	-----				

I hereby certify the above to be a true copy of an Ordinance introduced by the Governing Body of the Borough of Allendale on March 23, 2023.

  
Linda Louise Cervino, RMC  
Municipal Clerk



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 03/23/2023**

**RESOLUTION# 23-111**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>	✓		✓			
<b>Lovisolo</b>			✓			
<b>O'Connell</b>			✓			
<b>O'Toole</b>			✓			
<b>Yaccarino</b>			✓			
<b>Daloisio</b>		✓	✓			
<b>Mayor Wilczynski</b>	-----	-----				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**Z+ ARCHITECTS, LLC TO PROVIDE ADDITIONAL ARCHITECTURAL  
SERVICES – CONSTRUCTION DOCUMENTS FOR PUBLIC BID FOR THE  
BOROUGH OF ALLENDALE COMMUNITY RECREATION CENTER**

**WHEREAS**, the Borough of Allendale had retained Z+ Architects to provide architectural services for the new Borough Community Recreation Center located at 220 West Crescent Avenue, Block 1005, Lot 20 via Resolution 22-216 on September 8, 2022; and

**WHEREAS**, the Borough of Allendale has a need for additional services with Z + Architects for Construction Documents for Public Bid for Allendale Community Recreation Center; and

**WHEREAS**, it is not anticipated that the scope and cost of services will exceed Ninety Thousand (\$90,000.00) Dollars; and

**WHEREAS**, Z + Architects of Allendale, New Jersey, has submitted a proposal dated February 24, 2023; and

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the services will exceed \$17,500 in the calendar year 2023; and,

**WHEREAS**, that the fee for such services shall be in accordance with the proposal attached hereto; and

**WHEREAS**, the services set forth herein shall not exceed the sum of \$90,000.00 unless further approved by resolution of the Governing Body, excluding reimbursable expenses, which shall be billed in addition to the base fee in accordance with the proposal aforesaid; and

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 03/23/2023**

**RESOLUTION# 23-111**

**WHEREAS**, Z + Architects, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a candidate or candidate committee in the Borough of Allendale in the previous one-year, and that this contract will prohibit them from making any reportable contributions through the term of the contract; and

**WHEREAS**, the governing body of the Borough of Allendale pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Allendale authorizes Michael Scro of Z+ Architects of Allendale, New Jersey to perform additional services for Construction Documents for Public Bid for Allendale Community Recreation Center located at 220 West Crescent Avenue, Block 1005, Lot 20; and

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification, C.271 Political Contribution Disclosure Form, Stockholder Disclosure Form and the Determination of Value for Z + Architect, LLC be placed on file with this resolution.

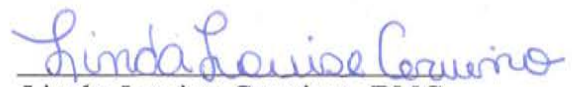
**BE IT FURTHER RESOLVED** that the Mayor is authorized to execute a contract or a proposal with Z + Architects, LLC for the services to be rendered; and

**BE IT FURTHER RESOLVED** that this contract is being awarded as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.5;

**BE IT FURTHER RESOLVED** that a copy of this resolution be filed with the Borough Clerk and made available for inspection and that a brief notice of the passage thereof be published in The Record within ten days of the passage as required by law.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 23, 2023.

  
Linda Louise Cervino, RMC  
Municipal Clerk



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 03/23/2023**

**RESOLUTION# 23-112**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>	✓		✓			
<b>Lovisolo</b>			✓			
<b>O'Connell</b>			✓			
<b>O'Toole</b>			✓			
<b>Yaccarino</b>			✓			
<b>Daloisio</b>		✓	✓			
<b>Mayor Wilczynski</b>	-----	-----				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**AUTHORIZE AGREEMENT FOR PURCHASE OF TWO LAWNMOWERS THROUGH  
ESCNJ COOPERATIVE PRICING SYSTEM – KENVIL POWER EQUIPMENT**

**WHEREAS**, a need exists to purchase two lawn mowers for the Department of Public Works; and

**WHEREAS**, the Borough of Allendale authorized participation in the Educational Services Commission of New Jersey Cooperative Pricing System (ESCNJ) via Resolution 17-259 on October 12, 2017; and

**WHEREAS**, the Borough was approved as a member of the ESCNJ Cooperative Pricing System on December 4, 2017; and

**WHEREAS**, the ESCNJ offers competitively-bid contracts for its members to purchase from on an as-needed basis; and

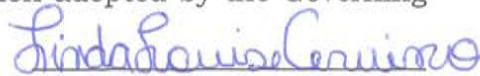
**WHEREAS**, Kenvil Power Equipment, 926 US Highway 46, Kenvil, New Jersey 07847, is an approved vendor offering lawn mowers through the ESCNJ via NJ State Approved Co-op #65MCESCCPS, Bid# ESCNJ 22/23-12 Bid Term: 02/02/2023 – 02/21/2024; and

**WHEREAS**, the Chief Financial Officer has attached hereto a certification that adequate funds have been or will be duly budgeted and appropriated to pay for the contract.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that an Agreement is hereby authorized for the purchase of two (2) lawn mowers from Kenvil Power Equipment, 926 US Highway 46, Kenvil, New Jersey 07847 in the amount of \$80,039.75; and

**BE IT FURTHER RESOLVED** that the Mayor, Acting Borough Clerk and Borough Attorney are hereby authorized to take such action as may be necessary to implement this Resolution, including the execution of an Agreement or Proposal for the above services.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 23, 2023.

  
Linda Louise Cervino, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 03/23/2023

RESOLUTION# 23-113

Council	Motion	Second	Yes	No	Abstain	Absent
Homan	✓		✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole			✓			
Yaccarino			✓			
Daloisio		✓	✓			
Mayor Wilczynski	-----	-----				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**APPOINTMENT OF FULL-TIME ADMINISTRATIVE ASSISTANT FOR THE  
DEPARTMENT OF PUBLIC WORKS/MUNICIPAL CLERK'S OFFICE -  
KIM OLIVIERI**

**WHEREAS**, a need for a full-time employee as both an Administrative Assistant for the Department of Public Works and the Municipal Clerk's office exists.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that Kim Olivieri is hereby appointed as full-time Administrative Assistant for the Department of Public Works and the Municipal Clerk's office, effective April 3, 2023, at an annual salary of \$42,000.00; and

**BE IT FURTHER RESOLVED** that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 23, 2023.

  
Linda Louise Cervino, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 03/23/2023**

**RESOLUTION# 23-114**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>	✓		✓			
<b>Lovisolo</b>			✓			
<b>O'Connell</b>			✓			
<b>O'Toole</b>			✓			
<b>Yaccarino</b>			✓			
<b>Daloisio</b>		✓	✓			
<b>Mayor Wilczynski</b>	-----	-----				

Carried ☐ Defeated ☐ Tabled ☐

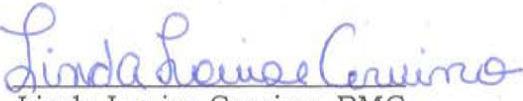
Approved on Consent Agenda ☒

**APPROVAL OF PAYMENT NO. 3 FOR  
NJ MA-20 & MA-21 WEST ALLENDALE STREETSCAPE PROJECT  
PHASE III & IV - A.A. BERMS LLC, PO BOX 180, BELLEVILLE,  
NEW JERSEY 07109**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, Bergen County, New Jersey that the contract for the **NJ MA-20 & MA-21 West Allendale Streetscape Project - Phase III & IV** is currently in construction by **A.A. Berms LLC, PO Box 180, Belleville, New Jersey 07109** in accordance with the Plans and Specifications, as directed by the Project Engineer. The said construction is hereby accepted for Payment No. 3 in the amount of **One Hundred Thirty-Seven Thousand, Four Hundred Ninety-Four Dollars and Forty-Two Cents (\$137,494.42)** is hereby approved.

This Resolution to take effect immediately.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 23, 2023.

  
Linda Louise Cervino, RMC  
Municipal Clerk



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 03/23/2023

RESOLUTION# 23-115

Council	Motion	Second	Yes	No	Abstain	Absent
Homan	✓		✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole			✓			
Yaccarino			✓			
Daloisio		✓	✓			
Mayor Wilczynski	-----	-----				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**CHANGE ORDER NUMBER ONE - MA-20 & MA-21  
WEST ALLENDALE AVENUE STREETSCAPE PROJECT  
PHASE III & IV**

**WHEREAS**, the Borough Engineer has requested that certain changes are needed for the New Jersey MA-20 & MA-21 West Allendale Streetscape Project, Phase III & IV contract ; and

**WHEREAS**, a net increase of \$23,090.13 will result from the actual quantities of work measured and performed; and

**WHEREAS**, the CFO has certified that sufficient funds are available.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that Change Order Number One resulting in an increase of \$23,090.13, a 5.92% increase in the original contracted amount, be approved for the New Jersey MA-20 & MA-21 West Allendale Streetscape Project, Phase III & IV contract, resulting in a new contract amount of \$413,126.24.

**BE IT FURTHER RESOLVED** that Change Order Number One in the increased amount of \$23,090.13 be approved for performance by A.A. Berms, LLC, P.O. Box 180, Bellville, New Jersey 07109.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 23, 2023.

  
Linda Louise Cervino, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 03/23/2023**

**RESOLUTION# 23-116**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>	✓		✓			
<b>Lovisolio</b>			✓			
<b>O'Connell</b>			✓			
<b>O'Toole</b>			✓			
<b>Yaccarino</b>					✓	
<b>Daloisio</b>		✓	✓			
<b>Mayor Wilczynski</b>	-----	-----				

Carried ☐ Defeated ☐ Tabled ☐

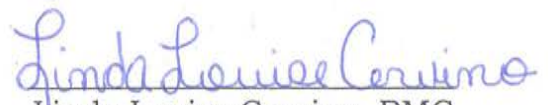
Approved on Consent Agenda ☒

**APPROVAL OF MARCH 23, 2023 LIST OF BILLS**

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated March 23, 2023 in the amounts of:

<b>Bill List Numbers</b>	<b>March 23, 2023</b>
Current Fund	\$ 2,498,403.39
Payroll Account	186,338.34
General Capital	16,851.43
Animal Fund	
Grant Fund	240.00
COAH/Housing Trust	
Improvement & Beautification	
Unemployment Fund	
Trust Fund	40,032.50
Water Operating	24,553.43
Water Capital	
<b>Total</b>	<b>\$ 2,766,419.09</b>

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 23, 2023.

  
Linda Louise Cervino, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 03/23/2023**

**RESOLUTION# 23-117**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>	✓		✓			
<b>Lovisolo</b>			✓			
<b>O'Connell</b>			✓			
<b>O'Toole</b>			✓			
<b>Yaccarino</b>			✓			
<b>Daloisio</b>		✓	✓			
<b>Mayor Wilczynski</b>	-----	-----				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**AUTHORIZE PAYMENT TO SCHWANEWEDE HALS & VINCE**

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that the Chief Financial Officer is hereby authorized to issue payment to Schwanewede Hals & Vince, 111 Littleton Road, Suite 200, Parsippany, New Jersey 07054, for the professional services rendered in preparing boundary and topographic survey of Block 1706, Lot 1, 1-14 Cebak Court, Allendale, New Jersey 07401, as outlined in Invoice #37198, Job #1457.8701, in the amount of \$10,847.50.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 23, 2023.

  
Linda Louise Cervino, RMC  
Municipal Clerk