

Mayor and Council of the Borough of Allendale  
Reorganization Meeting Minutes  
January 7, 2021

PRESENT: Mayor Ari Bernstein and Councilmembers Liz Homan, Edward O'Connell, Matthew O'Toole, Steve Sasso, Jim Strauch, and Amy Wilczynski

ABSENT: None

ALSO PRESENT: Borough Attorney Raymond Wiss  
Acting Municipal Clerk Michelle Ryan

The annual Reorganization Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, NJ on January 7, 2021. However, due to the COVID-19 pandemic, access to the public was provided via GoToMeeting video and teleconferencing only, with adequate notice of same posted for public viewing. The meeting was called to order at 7:32 p.m. by Mayor Ari Bernstein who asked Bernstein who reminded the public to mute their devices so as not to distract from the business of the meeting. Mayor Bernstein advised the public that they would have an opportunity at an appropriate time during the meeting to be heard.

Mayor Bernstein asked that the Acting Municipal Clerk read the open public meetings statement: "In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building, published in The Record within the first 10 days of the New Year, and copies are sent to The Ridgewood News and Star-Ledger."

***Swearing-In of Elected Officials:***

Mayor Bernstein stated that on November 3, 2020, Allendale's voters cast 2,713 ballots for Ed O'Connell and 2,797 for Amy Wilczynski to serve three-year terms on the Council. And on November 20th, the Bergen County Board of Elections certified their election. The Mayor congratulated them and stated that they both have worked tirelessly for the benefit of the community and he looks forward to continuing to serve with them for the best interest of Allendale.

Mayor Bernstein administered the Oath of Office to Council-Elect O'Connell who was surrounded by his family.

Mayor-Emeritus Vincent Barra stated that he would be remiss if he did not state on the record that Councilwoman Wilczynski has been one of the hardest working and dedicated councilmembers that he has seen over many years that he has been involved. He continued to praise the countless hours she has put in, particularly on the 220/230 project.

Mayor-Emeritus Barra then administered the Oath of Office to Council-Elect Wilczynski, whose husband held the Bible with her children, extended family, and friends joining virtually.

At the invitation of Mayor Bernstein, Mayor-Emeritus Liz White thanked Councilmembers O'Connell and Wilczynski for their service, acknowledging that although it is not easy to run for office and the

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time away from their families can be difficult, they are an integral part of Allendale's team and the dedication to being part of the team we would not be where we are today.

***Public Comment on Agenda Items Only***

Kristen Tsarnas, 74 Heights Road, asked for a layman's explanation of Resolution 20-283 regarding the Affordable Housing Act. Mayor Bernstein and Mr. Wiss gave a comprehensive overview of the background on affordable housing and the goal of this resolution.

***Roll Call of the 2021 Mayor & Council***

Acting Municipal Clerk Michelle Ryan conducted a roll call of the 2021 Mayor & Council with Mayor Bernstein present in-person and all Councilmembers present virtually.

***Resolutions***

**A. 21-01/Approve Order of Voting**

Motion by Councilwoman Wilczynski, second by Councilwoman Homan that Resolution 21-01 be and is hereby approved.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O'Connell:	aye	Councilman Strauch:	aye
Councilman O'Toole:	aye	Councilwoman Wilczynski:	aye

**B. 21-02/Election of Council President**

Councilwoman Wilczynski nominated Councilwoman Homan as Council President for the year 2021. With second by Councilman Sasso, Resolution 21-02 is hereby approved.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O'Connell:	aye	Councilman Strauch:	aye
Councilman O'Toole:	aye	Councilwoman Wilczynski:	aye

Councilwoman Homan expressed how honored she is to serve as 2021 Council President. With starting her seventh year on the Council, she is looking forward to ensuring that the Council continues to work as a team and putting Allendale first. She then congratulated Councilman O'Connell and Councilwoman Wilczynski and thank the Governing Body for selecting her.

**C. 21-03/Approve Time and Place of Mayor and Council Meetings for 2021**

Motion by Councilman Strauch, second by Councilman O'Connell that Resolution 21-03 be and is hereby approved.

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On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O'Connell:	aye	Councilman Strauch:	aye
Councilman O'Toole:	aye	Councilwoman Wilczynski:	aye

D. **21-04**/Appoint Borough Professionals

Motion by Councilman Sasso, second by Councilman O'Toole that Resolution 21-04 be and is hereby approved.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O'Connell:	aye	Councilman Strauch:	aye
Councilman O'Toole:	aye	Councilwoman Wilczynski:	aye

E. **21-05**/Confirm Standing Committees

Motion by Councilwoman Homan, second by Councilwoman Wilczynski that Resolution 21-05 be and is hereby approved.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O'Connell:	aye	Councilman Strauch:	aye
Councilman O'Toole:	aye	Councilwoman Wilczynski:	aye

F. **21-06**/Appoint Standing Committees

Motion by Councilman Sasso, second by Councilman O'Toole that Resolution 21-06 be and is hereby approved.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O'Connell:	aye	Councilman Strauch:	aye
Councilman O'Toole:	aye	Councilwoman Wilczynski:	aye

G. **21-07**/Appoint Fire Chief and Asst. Fire Chief

Motion by Councilman O'Connell, second by Councilman O'Toole that Resolution 21-07 be and is hereby approved.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O'Connell:	aye	Councilman Strauch:	aye
Councilman O'Toole:	aye	Councilwoman Wilczynski:	aye

H. **21-08**/Appoint Fire Official – Kevin Todd

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Motion by Councilman O'Connell, second by Councilman O'Toole that Resolution 21-08 be and is hereby approved.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O'Connell:	aye	Councilman Strauch:	aye
Councilman O'Toole:	aye	Councilwoman Wilczynski:	aye

***Recognition of Swearing-In Of 2021 Officers***

Mayor Bernstein announced that due to the COVID-19 pandemic's gathering restrictions, this past Sunday, he had the pleasure of swearing in the 2021 officers of the Fire Dept and Ambulance Corps. He noted that it was too important to just do the ceremony virtually. The Mayor thanked all volunteers for their dedication to Allendale. They are the backbone of the community.

**FIRE DEPARTMENT:**

Robert Policht, Chief	Matthew Hillman, First Lieutenant
Dave Baez, Assistant Chief	Chris Rago, Second Lieutenant
Michael Pini, First Captain	Kevin Todd, Fire Official
Dennis Murphy, Second Captain	

**AMBULANCE CORPS OFFICERS:**

Daryl E. D'Amore-Bottaro, Chief	Vincenzo Bottaro, President
Robert Oddo, Assistant Chief	Jose Diaz-Hernandez, Vice President
Stephanie Pini, 1st Lieutenant	Karen Clark, Recording Secretary
Chandrapriya Ramachandran-LoPinto, 3rd Lt.	Linda Morgan, Corresponding Secretary
	Beth Fylstra, Treasurer

Mayor Bernstein then recognizes former Fire Chief John "Trip" Rubino, III, whose term just ended. He publicly thanked Trip for leading the department throughout this unprecedented time with his example of devotion to duty, integrity, and compassion towards all. On behalf of the governing body and the community, the Mayor wished him success in his future endeavors.

***Mayor's Appointments***

Mayor Bernstein announced that he will be making the following appointments:

<u>Land Use Board</u>	<u>Term Expires</u>
Ron Kistner (Class II, 1 year)	12/31/2021
Steve Sasso (Class III, 1 year)	12/31/2021
Joseph Daloisio (Class IV, 4 year)	12/31/2024
Michael Sirico (Class IV, 4 year)	12/31/2024
Tyler Yaccarino (Alternate No. 1, 2 year)	12/31/2022

Mayor Bernstein thanked the appointees for their willingness to serve.

<u>Library Board of Trustees</u>	<u>Term Expires</u>
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Sheila Granowitz (5 year)	12/31/2025
Catherine Shaw (5 year)	12/31/2025
Tom Zambrotta (5 year)	12/31/2025

Mayor Bernstein noted that Catherine Shaw is the longest-serving President of the Library Board and thanked her for their time and efforts. He shared his enthusiasm for new member, Tom Zambrotta, joining the Library Board and thanked all the members for their service. He announced that the Superintendent of Schools has re-appointed Melissa Duncan as his Representative and expressed his gratitude to outgoing Trustee Sandy Desmond for her time on the board.

***Consent Agenda***

With no members of the governing body having questions, Mayor Bernstein asked for a motion to approve Resolutions 20-09 to 20-64, the Consent Agenda.

- A. **21-09/Council Appointments –Various Boards**
- B. **21-10/Appoint Police Physician – Jerald Hershman, M.D.**
- C. **21-11/Appoint Continuing Disclosure Agent and Independent Registered Municipal Advisor - Phoenix Advisors, LLC**
- D. **21-12/Appoint Assessment Search Officer – Michelle Ryan and Tax Search Officer – Harold E. Laufeld III**
- E. **21-13/Appoint Fund Commissioners of the Bergen County Municipal Joint Insurance Fund – Ron Kistner and Ari Bernstein**
- F. **21-14/Appoint PACO Officer & Personnel Officer – Ron Kistner and Anti-Sexual Harassment Officer – Michelle Ryan**
- G. **21-15/Appoint Fire Inspectors**
- H. **21-16/Authorize Claims Account/Withdrawal of Borough Funds**
- I. **21-17/Appoint ADA Compliance Officer – Ron Kistner**
- J. **21-18/Adopt By-Laws**
- K. **21-19/Designate Official Newspapers**
- L. **21-20/Authorize Withdrawal of Water Utility Funds**
- M. **21-21/Designate Official Depositories**
- N. **21-22/Authorize Payroll Account/Withdrawal Signatory**
- O. **21-23/Authorize Payments Between Meeting Dates**
- P. **21-24/Adopt 2021 Cash Management Plan**
- Q. **21-25/Authorize Telephone/Electronic Transfer of Funds**
- R. **21-26/Authorize Petty Cash Funds**
- S. **21-27/Approve Interest on Delinquent Taxes**
- T. **21-28/Authorization to Conduct Tax Sale**
- U. **21-29/Approve Fee for Returned Checks**
- V. **21-30/Authorize Continued Compensation for Borough Employees**
- W. **21-31/Waive Insurance Requirement for Non-Profit Organizations**
- X. **21-32/Approve Coverage of Quasi-Public Entities by JIF**
- Y. **21-33/Appoint Police Chaplain**
- Z. **21-34/Appoint Zoning Officer – Anthony Hackett**
- AA. **21-35/Appoint Property Maintenance Officer – Mike Limatola**
- BB. **21-36/Adopt Volunteer Tuition Credit Program**

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- CC. **21-37**/Appoint Administrative Officer – Ron Kistner  
DD. **21-38**/Appoint Allendale Housing, Inc. Board of Trustees  
EE. **21-39**/Appoint Qualified Purchasing Agent – Joe Citro  
FF. **21-40**/Appoint Allendale Senior Housing Board of Trustees  
GG. **21-41**/Appoint Emergency Management Coordinator – Michael Dillon  
HH. **21-42**/Appoint Deputy Emergency Management Coordinators – Terry Lawler & Mike Limatola  
II. **21-43**/Appoint Water Collector – M. Alissa Mayer  
JJ. **21-44**/Appoint Licensed Water Operator – Jeff Picinich of Suez Water  
KK. **21-45**/Appoint Acting Municipal Clerk – Michelle Ryan  
LL. **21-46**/Appoint Director of Operations – Ron Kistner  
MM. **21-47**/Appoint Deputy Municipal Clerk – Tatiana Marquis  
NN. **21-48**/Appoint DPW Crew Chiefs – Dan Richards, Rich McDowell & Layne Simon  
OO. **21-49**/Appoint Court Officials  
PP. **21-50**/Appoint 9-1-1 System Coordinator – Police Officer Michael T. Dillon  
QQ. **21-51**/Approve 2021 Temporary Budget  
RR. **21-52**/Authorize Participation in Mutual Aid & Rapid Deployment Force  
SS. **21-53**/Approve 2021 & 2022 Shared Service Agreement – As-Needed TV Inspection – Northwest Bergen County Utilities Authority  
TT. **21-54**/Approve 2021 & 2022 Shared Service Agreement – As-Needed Sanitary Sewer Cleaning – Northwest Bergen County Utilities Authority  
UU. **21-55**/Appoint Affordable Housing Representative  
VV. **21-56**/Approve Shared Service Agreement – Licensed Sewer Operator Services – Northwest Bergen County Utilities Authority  
WW. **21-57**/Authorize Advertisement and Receipt of Bids – 230 West Crescent Avenue Remediation Project – Phase 2  
XX. **21-58**/Approve 2021 UPSEU White Collar Unit Salaries  
YY. **21-59**/Award Contract - Janitorial Services 2021- Guy's Maintenance  
ZZ. **21-60**/Designate Acting Municipal Court Administrator – Sherri D'Alessandro  
AAA. **21-61**/Approve 2021 Teamsters Local No. 11 Salaries  
BBB. **21-62**/Approve 2020 Workplace Alcohol & Drug Testing Contract – Valley Medical Group  
CCC. **21-63**/Authorize Advertisement & Receipt of Bids – 2021 Shade Tree Sidewalk Replacement Project  
DDD. **21-64**/Resolution adopting a form required to be used for the filing of notices of tort claims against the Borough of Allendale in accordance with the provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:8-6

Motion by Councilman Strauch, second by Councilwoman Wilczynski, that the Consent Agenda be approved.

On a roll call, the vote on the Consent Agenda was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	*Technical Difficulties
Councilman O'Connell:	aye	Councilman Strauch:	aye
Councilman O'Toole:	aye	Councilwoman Wilczynski:	aye

(See Resolutions 21-09 to 21-64 attached and made a part hereof)

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***Unfinished 2020 Business***

There was no unfinished business.

***New Business***

There was no new business.

***Council Reports***

The Council Reports were given by all members of the Council in the Sie Die Meeting.

**Councilwoman Wilczynski – Facilities, Parks and Recreation**

Councilwoman Wilczynski thanked everyone for the kind words especially Mayor-Emeritus Vince Barra. She praised his accomplishments as Mayor. She then thanked Mayor-Emeritus Liz White who she stated has served as a mentor to her. She concluded by stating that she is humbled to be part of the team and that we all do this for the love of Allendale.

***Public Comment on any issue***

No public came forward to comment.

***Adjournment***

There being no further business to come before the Mayor and Council, on a motion by Councilman O'Connell, second by Councilman O'Toole, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 8:12p.m.

Respectfully submitted,



Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-01**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan		✓	✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski	✓		✓			
Mayor Bernstein	---	---				

**APPROVAL OF ORDER OF VOTING**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that order of voting for the Governing Body in 2021 will be as follows:

Councilwoman Homan  
Councilman O'Connell  
Councilman O'Toole  
Councilman Sasso  
Councilman Strauch  
Councilwoman Wilczynski

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.



Michelle Ryan  
Acting Municipal Clerk



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

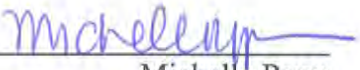
**RESOLUTION# 21-02**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso		✓	✓			
Strauch			✓			
Wilczynski	✓		✓			
Mayor Bernstein	---	---				

**ELECTION OF COUNCIL PRESIDENT**

**BE IT RESOLVED** that Liz Homan is hereby elected President of the Borough Council for the year 2021.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

  
Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-03**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell		✓	✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

**APPROVAL OF TIME AND PLACE OF MAYOR & COUNCIL MEETINGS FOR 2021**

**WHEREAS**, the Open Public Meetings Act, NJSA 10-4-18 et seq. took effect on January 19, 1976; and,


**WHEREAS**, the Borough Council desires to be in complete compliance with the requirements and spirit of that act.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body as follows:

1. The schedule listed below of regular meetings of this public body is hereby adopted for the year 2021;
2. A copy of the schedule shall be:
  - a. Posted and maintained through the year on the bulletin board in the Allendale Borough Hall, 500 West Crescent Avenue, Allendale, New Jersey 07401
  - b. Mailed at no cost to the following newspapers: The Record and the Ridgewood News
  - c. Filed in the Office of the Borough Clerk
  - d. Mailed to those who have requested same and have prepaid the sum of \$10.00 fixed to cover the cost of providing such notice
  - e. Official action may be taken.

(See copy attached and made a part hereof)

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

  
Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-03**

**BOROUGH OF ALLENDALE  
MAYOR & COUNCIL 2021 MEETINGS**

*Work Sessions will be held at 7:30 p.m. followed by the Regular Sessions at 8:00 p.m. in the Allendale Municipal Building, 500 West Crescent Avenue, Allendale, New Jersey 07401. However, in response to the declared COVID-19 state of emergency and public health emergency, the Borough of Allendale's Municipal Building is closed to the public at this time. All public meetings will be conducted and open to the public via video and teleconferencing through GoToMeeting until such time as the Governor of New Jersey declares that the state of emergency and public health emergency have ended and restrictions lifted.*

To join these meetings, the public should take the following steps: **From a computer, tablet or smartphone**, enter the website <https://global.gotomeeting.com/join/302918517>. **From a phone**, dial (872) 240-3212 and then enter Access Code: 302-918-517. Anyone from the public who does not have GoToMeeting may install the app prior to the start of the meeting at <https://global.gotomeeting.com/install/302918517>

Please be advised that there will be opportunities for public comment via audio and video at designated portions during both the Work and Regular Sessions. Members of the public who wish to submit comments in advance of these meetings, for reading during the Public Comments portion at the meetings, may do so via email to MichelleRyan@allendalenj.gov or written letter to Michelle Ryan, Acting Municipal Clerk, Borough of Allendale, 500 West Crescent Avenue, Allendale, New Jersey 07401. The deadline for the public to submit advance comment via email or written letter is 4:00pm on the day of each meeting.

This forum will allow for compliance with the Open Public Meetings Act requirements while the Borough of Allendale addresses matters necessary for continuous operation of borough business. The Agendas can be viewed 48 hours prior to the meetings at <https://allendalenj.gov/agenda/council/agenda-2/>.

January	Thursday, January 21
February	Thursday, February 11 Thursday, February 25
March	Thursday, March 11 Thursday, March 25
April	Thursday, April 15 Thursday, April 29
May	Thursday, May 13 Thursday, May 27
June	Thursday, June 10 Thursday, June 24

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-03**

July	Thursday, July 8 Thursday, July 22
August	Thursday, August 12 Thursday, August 26
September	Thursday, September 9 Thursday, September 23
October	Thursday, October 14 Thursday, October 28
November	Thursday, November 18
December	Thursday, December 2 Thursday, December 16

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-04**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>			✓			
<b>O'Connell</b>			✓			
<b>O'Toole</b>		✓	✓			
<b>Sasso</b>	✓		✓			
<b>Strauch</b>			✓			
<b>Wilczynski</b>			✓			
<b>Mayor Bernstein</b>	---	---				

**APPOINTMENT OF BOROUGH PROFESSIONALS**

**WHEREAS**, the Borough of Allendale requires the service of professionals for the calendar year 2020; and,

**WHEREAS**, it is contemplated that the temporary and permanent budgets will contain the necessary appropriations estimated to be reasonably required for each such professional service; and,

**WHEREAS**, the professionals named herein will be required to execute a contract for the services to be rendered which shall set forth the compensation for such services therein; and,

**WHEREAS**, a Certification of availability of funds has been received from the Chief Financial Officer or that such funds will be encumbered by Purchase Order on an as-needed basis pursuant to the provisions of NJAC 5:30-5.4 et seq; and,

**WHEREAS**, in any instance where it is anticipated that the expenditure for each such professional service will exceed the sum of \$17,500 for said calendar year, the named professionals have completed, submitted and filed a Business Entity Certification Disclosure which certifies that the above named persons and/or entities have not made any reportable contributions to any political or candidate committee including (Republicans for Responsible Government, Allendale Republican Club, Allendale Democratic Club, Candidates for Allendale Municipal Government, Bergen County Democratic Organization, Bergen County Republican Organization) in the previous one (1) year, and that the contract will prohibit the above named professionals/business entities from making any reportable contributions through the term of the contract.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale that the following appointments be and they are hereby made for the year:

**BE IT FURTHER RESOLVED** that these contracts are being awarded as a non-fair and open contract, pursuant to the provisions of NJSA 19:44A-20.5;



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-04**

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the determination of value be placed on file with this Resolution.

Animal Control	Tyco Animal Control Service
Appraisal Firms	BBG/Izenberg Appraisal Associates
	Associated Appraisal Group
Affordable Housing Consultant	Clarke Caton Hintz
Bond Counsel	Rogut McCarthy, LLC
Environmental Attorney	Susan Karp, Esq.
Environmental Consultant	RTP Environmental Associates, Inc.
Grant Writer	Bruno Associates
Municipal Auditor	Lerch Vinci and Higgins, LLP
Municipal & Labor Attorney	Wiss & Bouregy
Planner	Burgis Associates
Risk Management Consultant	Eifert, French & Company
Municipal Engineer	Michael Vreeland of the firm
	Van Cleef Engineering
Engineer/Special Projects	Neglia Engineering
Tax Appeal Attorney	JoAnn Riccardi of the firm
	Norton, Murphy, Sheehy & Corrubia, P.C.

**BE IT FURTHER RESOLVED** that the compensation for the aforesaid positions to be established by the salary ordinance or the contract for such services which shall be executed by each of the professionals named herein; and,

**BE IT FURTHER RESOLVED** that the aforesaid appointments were made without competitive bidding under the provisions of NJSA 40A:11-5(1)(a) which excepts from competitive bidding Professional Services rendered by persons authorized by law to practice a recognized profession and whose practice is regulated by law; and,

**BE IT FURTHER RESOLVED** that the appropriate Borough Officials be and they are hereby authorized to execute contracts with each of the professionals named herein for the services to be rendered; and,

**BE IT FURTHER RESOLVED** that the compensation to be paid for the professionals named herein shall not exceed the budget appropriation for such services unless properly ordained in accordance with law; and,

**BE IT FURTHER RESOLVED** that each of the contracts shall contain a clause of "not to exceed" the total fees without prior written approval of the Governing Body; and

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-04**

**BE IT FURTHER RESOLVED** that a copy of this resolution be filed with the Borough Clerk and made available for inspection and that a brief notice of the passage thereof be published in The Record within ten days of the passage as required by law.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.



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Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-05**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan	✓		✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski		✓	✓			
Mayor Bernstein	---	---				

**CONFIRMATION OF STANDING COMMITTEES**

**BE IT RESOLVED** that the following Standing Committees shall be appointed by the Mayor:

Finance, Human Resources and Administration

Water, Sewer and Public Utilities

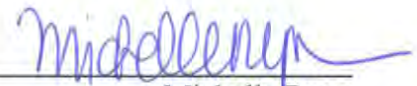
Public Works

Facilities, Parks and Recreation

Land Use and Construction Code

Public Safety

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.



Michelle Ryan  
Acting Municipal Clerk



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-06**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole		✓	✓			
Sasso	✓		✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

**APPOINTMENT TO STANDING COMMITTEES**

**BE IT RESOLVED** that the first named Council member shall act as Chair of the Committee:

***Finance, Human Resources and Administration***  
Councilman O'Toole and Councilwoman Wilczynski

***Water, Sewer and Public Utilities***  
Councilwoman Homan and Councilman Sasso

***Public Works***  
Councilman Strauch and Councilman O'Connell

***Facilities, Parks and Recreation***  
Councilwoman Wilczynski and Councilwoman Homan

***Land Use and Construction Code***  
Councilman Sasso and Councilman Strauch

***Public Safety***  
Councilman O'Connell and Councilman O'Toole

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.



Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-07**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell	✓		✓			
O'Toole		✓	✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

**APPOINTMENT OF FIRE CHIEF AND ASSISTANT FIRE CHIEF**


**BE IT RESOLVED** that the Mayor and Borough Council do hereby confirm the election of the following individuals for the term expiring December 31, 2021:

Robert Policht  
Dave Baez

Fire Chief  
Assistant Fire Chief

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

  
Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-08**

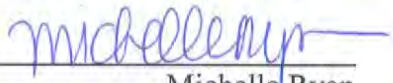
Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell	✓		✓			
O'Toole		✓	✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

**APPOINTMENT OF FIRE OFFICIAL**

**BE IT RESOLVED** that the following individual be and is hereby appointed by the Mayor and Council as Fire Official for the Borough of Allendale for the year ending December 31, 2021.

Fire Official – Kevin Todd

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

  
Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-09**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	---	---				

**COUNCIL APPOINTMENTS – VARIOUS BOARDS**

**BE IT RESOLVED** that the following individuals are appointed to the named Board or Commission for the period specified:

**TERM EXPIRES**

**Board of Health**

Maria Crean

12/31/2023

Susan Toron

12/31/2023

**Allendale Volunteer Goose Patrol**

Trish Cellary

12/31/2021

Carlton Frost

12/31/2021

Jen Klemchalk Gill

12/31/2021

John Merchant

12/31/2021

Jim Strauch

12/31/2021

**Marsh Wardens**

Mike Limatola

12/31/2021

Jim Wright

12/31/2021

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.



Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-10**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	---	---				

**APPOINTMENT OF POLICE PHYSICIAN**

**BE IT RESOLVED** that the following physician is hereby designated as the Police Physician for the Borough of Allendale for the year 2021:

Jerald Hershman, M.D.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

  
Michelle Ryan  
Acting Municipal Clerk



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-11**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	---	---				

**APPOINTMENT OF CONTINUING DISCLOSURE AGENT  
AND INDEPENDENT REGISTERED MUNICIPAL ADVISOR**

**WHEREAS**, the Borough of Allendale is in need of a Continuing Disclosure Agent and Independent Registered Municipal Advisor; and

**WHEREAS**, Phoenix Advisors, LLC satisfactorily performed these services in 2020; and

**WHEREAS**, Phoenix Advisors, LLC has submitted a proposal for services in 2021;

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Phoenix Advisors, LLC is hereby appointed as the Continuing Disclosure Agent and Independent Registered Municipal Advisor for the Borough of Allendale for the year 2021;

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.



Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-12**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	---	---				

**APPOINTMENT OF ASSESSMENT AND TAX SEARCH OFFICERS**

**BE IT RESOLVED** that Michelle Ryan is hereby appointed as Assessment Search Officer of the Borough of Allendale; and,

**BE IT FURTHER RESOLVED** that Harold E. Laufeld III is hereby appointed as Tax Search Officer of the Borough of Allendale.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

  
\_\_\_\_\_  
Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-13**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	- - -	- - -				

**APPOINTMENT OF FUND COMMISSIONERS OF THE BERGEN COUNTY  
MUNICIPAL JOINT INSURANCE FUND**

**BE IT RESOLVED** that Ron Kistner is appointed as Fund Commissioner of the Bergen County Municipal Joint Insurance Fund for the year 2021; and

**BE IT RESOLVED** that Ari Bernstein is appointed as the Alternate of the Bergen County Municipal Joint Insurance Fund for the year 2021.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.



Michelle Ryan  
Acting Municipal Clerk



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-14**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	---	---				

**APPOINTMENT OF PACO OFFICER, PERSONNEL OFFICER  
AND ANTI-SEXUAL HARASSMENT OFFICER**

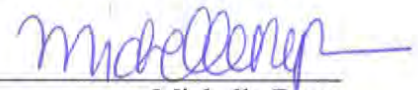
**BE IT RESOLVED** that Ron Kistner is hereby appointed as Affirmative Action Public Agency Compliance Officer (PACO) in accordance with P.L. 1975 C.127 (N.J.A.C. 17:27) for the year 2020; and,

**BE IT FURTHER RESOLVED** that Ron Kistner is hereby appointed Personnel Officer; and,

**BE IT FURTHER RESOLVED** that Michelle Ryan is hereby appointed as the Anti-Sexual Harassment Officer.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.



Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-15**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	- - -	- - -				

**APPOINTMENT OF FIRE INSPECTORS**

**BE IT RESOLVED** that the following individuals listed below are appointed by the Mayor and Council as Fire Inspectors for the Borough of Allendale for the year 2021:

Kevin Todd #117334  
Jeff Picinich #135816  
James Schultz #180149  
Steven Alvarez #109976  
Brian Testino #158410

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

  
\_\_\_\_\_  
Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-16**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	---	---				

**AUTHORIZATION OF CLAIMS ACCOUNT AND  
WITHDRAWAL OF BOROUGH FUNDS**

**NOW, THEREFORE, BE IT RESOLVED** that the Chief Financial Officer is hereby authorized and directed to maintain in the official depository an account designated as the Borough of Allendale Claims Account; and,

**BE IT FURTHER RESOLVED** that all funds deposited in the account must be withdrawn by proper warrants of the Borough signed by three of the following: the Mayor, the Chief Financial Officer, the Municipal Clerk or Finance Committee Member.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.



Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-17**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	- - -	- - -				

**APPOINTMENT OF ADA COMPLIANCE OFFICER**

**BE IT RESOLVED** that Ron Kistner is hereby appointed as ADA Compliance Officer for the Borough of Allendale for the year 2021.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.



Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-18**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	---	---				


**ADOPTION OF BY-LAWS**

**WHEREAS**, pursuant to the Code of the Borough of Allendale, By-laws, Chapter A276 need to be adopted annually.

**NOW, THEREFORE, BE IT RESOLVED** that the By-laws recorded in the Code of the Borough of Allendale be and they are hereby adopted for the year 2021.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

  
\_\_\_\_\_  
Michelle Ryan  
Acting Municipal Clerk



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-19**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	---	---				


**DESIGNATION OF OFFICIAL NEWSPAPERS**

**BE IT RESOLVED** that The Record and The Star Ledger be and are hereby designated as the official newspapers of the Borough of Allendale for the year 2021.

**BE IT FURTHER RESOLVED** that notice will also be sent to The Ridgewood News, posted on the Borough's official website and posted on the bulletin board in Borough Hall.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

  
\_\_\_\_\_  
Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-20**


Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	---	---				

**AUTHORIZATION FOR WITHDRAWAL OF WATER UTILITY FUNDS**

**BE IT RESOLVED** that all funds of the Water Account or Water Utility deposited in the official depositories may be withdrawn by proper warrants of the Borough signed by three of the following: the Mayor, the Chief Financial Officer, the Municipal Clerk, and a member of the Finance Committee except as provided in Resolution 21-22.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

  
Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-21**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>			✓			
<b>O'Connell</b>			✓			
<b>O'Toole</b>			✓			
<b>Sasso</b>			✓			
<b>Strauch</b>	✓		✓			
<b>Wilczynski</b>		✓	✓			
<b>Mayor Bernstein</b>	---	---				

**DESIGNATION OF OFFICIAL DEPOSITORIES**

**BE IT RESOLVED** that Lakeland Bank, J.P. Morgan Chase Bank, and New Jersey Cash Management be designated as official depositories for the Borough funds for the year 2021.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.



Michelle Ryan  
Acting Municipal Clerk



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-22**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	---	---				

**AUTHORIZATION OF PAYROLL ACCOUNT**

**BE IT RESOLVED** that the Chief Financial Officer be and she is hereby authorized and directed to maintain in the official depository an account designated as the Borough of Allendale Payroll Account; and,

**BE IT FURTHER RESOLVED** that all funds of the Borough deposited in the account be withdrawn by proper warrants of the Borough signed by the Chief Financial Officer.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.



Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-23**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	---	---				

**AUTHORIZATION OF PAYMENTS BETWEEN MEETING DATES**

**WHEREAS**, it becomes necessary at times to issue checks for certain fixed charges which are due on periodic dates, such as County Taxes, Payroll and other miscellaneous items, which dates frequently occur between Council meetings.

**NOW, THEREFORE, BE IT RESOLVED** that the proper Borough Officials be and are hereby authorized to issue and sign checks for payment when such payments become due for ratification at the next following meeting.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.



Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-24**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	---	---				

**ADOPTION OF 2021 CASH MANAGEMENT PLAN**

**WHEREAS**, it is in the best interest of the Borough of Allendale to earn additional revenue through the investment and prudent management of its cash receipts; and,

**WHEREAS**, P.L. 1983, Chapter 8 and P.L. 1997, Chapter 148, is an act concerning the Local Fiscal Affairs Law and amends N.J.S.A. 40A:5-2 and N.J.S.A. 40A:5-14; and,

**WHEREAS**, the law requires that each local unit shall adopt a cash management plan.

**NOW, THEREFORE, BE IT RESOLVED** that the following shall constitute the Cash Management Plan for the Borough of Allendale and the Chief Financial Officer shall deposit and manage its funds pursuant to this plan.

(See attached)

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.



Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-24**

Cash Management Plan  
Borough of Allendale  
YEAR 2021

**Purpose:**

It is in the best interest of the Borough of Allendale to earn additional revenue through the investment and prudent management of its cash receipts. Public Law 1983, Chapter 8, revised as Public Laws 1997, Chapter 148 is an act concerning the Local Fiscal Affairs Law and amends NJSA 40A:5-14. This law requires that each local unit shall adopt a Cash Management Plan.

The following shall constitute the Cash Management Plan for the Borough of Allendale, which shall deposit and manage its funds pursuant to this Plan.

**Definitions:**

1. Chief Financial Officer shall mean the Chief Financial Officer of the Borough of Allendale.
2. Fiscal Year shall mean the twelve-month period ending December thirty first.
3. Cash Management Plan shall mean that Plan as approved by resolution of the Governing Body of the Borough of Allendale.

**Designation of Depositories:**

At least once each fiscal year at its reorganization meeting, the Governing Body shall by resolution, designate the depositories in accordance with NJSA 40A:5-14.

The official depositories for the Borough of Allendale are as follows:

Lakeland Bank, JP Morgan Chase, and NJCM (New Jersey Cash Management).

**Audit Requirement:**

The Cash Management Plan shall be subject to the annual audit conducted pursuant to NJSA 40A:5-14.

**Authority to Invest-Effect Telephone Transfers and Withdrawal:**

1. The Chief Financial Officer shall make and be responsible for all municipal deposits and investments.
2. The Chief Financial Officer is hereby authorized to effect telephone or electronic transfers for renewal of notes or investments into or out of authorized Borough and Water Utility Accounts.

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-24**

3. All Borough and Water Utility Warrants shall be signed by two of four of the following: the CFO, the Mayor, Municipal Clerk and a member of the Finance committee.
4. The Chief Financial Officer is authorized and directed to maintain an account designated as the Borough of Allendale Payroll Account, and all funds are withdrawn by proper warrants of the Borough signed by the Chief Financial Officer.

**Investment Instrument**

The Chief Financial Officer shall invest at her discretion in any investments as approved by the State of New Jersey, Department of Community Affairs, Division of Local Government Services and in accordance with NJSA 40A:5-15.1. The Borough of Allendale is currently receiving the best investment rates at Lakeland Bank and with Certificates of Deposits.

**Records and Reports**

1. The Chief Financial Officer shall report all investments in accordance with NJSA 40A:5-15.2.
2. At a minimum, the Chief Financial Officer shall:
  - a. Keep a record of all investments.
  - b. Keep a cash position record which reveals, on a daily basis, the status of the Borough's cash in its bank accounts.
  - c. Report investments to the Mayor and Council at regularly scheduled meetings of the Governing Body.
  - d. Report monthly to the Mayor and Council as to the status of cash balances, revenue collection, interest rates and interest earned.

**Cash Flow:**

1. The Chief Financial Officer shall ensure that the Borough's accounting system provides regular information concerning the Borough's cash position and investment performance.
2. All monies shall be turned over to the Chief Financial Officer and deposited in accordance with NJSA 40A:5-15.
3. The Chief Financial Officer is authorized and directed to invest funds of the Borough as the availability of funds permit. In addition, it shall be the responsibility of the Chief Financial Officer to minimize the possibility of idle cash by depositing the Borough's monies in interest bearing accounts wherever practical and in the best interest of the Borough of Allendale.

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-25**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	---	---				

**AUTHORIZATION FOR TELEPHONE TRANSFER/  
ELECTRONIC TRANSFER OF FUNDS**

**BE IT RESOLVED** that M. Alissa Mayer, Chief Financial Officer, is hereby authorized on behalf of the Borough of Allendale to effect telephone/electronic transfers of funds for renewal of notes or investments into or out of authorized Borough and Water Utility Accounts.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.



Michelle Ryan  
Acting Municipal Clerk



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-26**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>			✓			
<b>O'Connell</b>			✓			
<b>O'Toole</b>			✓			
<b>Sasso</b>			✓			
<b>Strauch</b>	✓		✓			
<b>Wilczynski</b>		✓	✓			
<b>Mayor Bernstein</b>	---	---				

**AUTHORIZATION OF PETTY CASH FUNDS**

**BE IT RESOLVED** that the Chief Financial Officer is hereby authorized to draw current account checks for petty cash to the following individuals in the amounts stated:

George Scherb (Police Department)	\$150
Michelle Ryan (Dept. of Public Works)	\$150
M. Alissa Mayer (Finance Department)	\$250
Tatiana Marquis (Mayor and Council)	\$250

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.



Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-27**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	---	---				

**APPROVAL OF INTEREST ON DELINQUENT TAXES**

**BE IT RESOLVED** that interest will be charged at the rate of eight (8%) per cent per annum on the first \$1,500 of all delinquent taxes, assessments and Borough charges and eighteen (18%) per cent of any amounts over \$1,500 delinquency, except that no interest will be charged on taxes for the current quarter if the said taxes are paid within the tenth calendar day following the date upon which the same became payable; and,

**BE IT FURTHER RESOLVED** that the interest rates shall revert to the percentages as aforesaid from the first day of any current quarter unless taxes for the same quarter are paid during the first ten days of such quarter; and,

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be transmitted to the Collector of Taxes forthwith.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.



Michelle Ryan  
Acting Municipal Clerk



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-28**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	---	---				

**AUTHORIZATION TO CONDUCT TAX SALE**

**BE IT RESOLVED** that the Governing Body of the Borough of Allendale, County of Bergen, State of New Jersey hereby authorizes the Tax Collector to conduct the annual tax sale for delinquent property taxes and any other municipal charges.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.



Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-29**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	---	---				

**APPROVAL OF FEE FOR RETURNED CHECKS**

**WHEREAS**, N.J.S.A. 40:5-18 provides for the imposition of a service charge to be added to any amount owing to the municipality if payment tendered on the account was tendered by a check which was returned for insufficient funds.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Allendale that the Chief Financial Officer is hereby authorized to impose a \$28.00 fee for all returned checks to any General Fund Account and Water Utility Account of the Municipality.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.



Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-30**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	---	---				

**AUTHORIZATION FOR CONTINUED COMPENSATION  
FOR BOROUGH EMPLOYEES**

**BE IT RESOLVED** that the Chief Financial Officer be and she is authorized and directed to continue the compensation of Borough employees at previously authorized levels until such time as a resolution is adopted or as stated in a contractual agreement by the Governing Body of the Borough of Allendale setting forth the salaries of Borough employees for the year 2021.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

  
Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-31**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	---	---				

**WAIVER OF INSURANCE FOR NON-PROFIT ORGANIZATIONS**

**WHEREAS**, the Borough of Allendale, from time to time, authorizes use of public facilities for certain non-profit organizations which do not have insurance coverage; and,

**WHEREAS**, the Borough is willing to permit use of its public facilities to such organizations provided that such use is consistent with the underwriting guidelines of the Borough's insurer.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body that it does hereby agree to waive insurance for the following not-for-profit organizations:

Republican Club  
Democratic Club  
American Legion  
Veterans of Foreign Wars  
Allendale Civic Association  
Allendale Housing, Inc.  
Allendale Senior Housing, Inc.

**BE IT FURTHER RESOLVED** that the waiver of insurance herein shall extend for a period of one (1) year only and must be renewed annually.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.



Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-32**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	---	---				

**APPROVAL OF COVERAGE OF QUASI-PUBLIC ENTITIES BY JIF**

**WHEREAS**, the Borough of Allendale is a participating member of the Bergen County Municipal Joint Insurance Fund relative to General Liability and other coverage; and

**WHEREAS**, the “Fund” has adopted certain criteria to distinguish between bona fide municipal activities and other quasi-public entities not sponsored by the municipality and therefore, not subject to coverage by the “Fund”, and

**WHEREAS**, it has been determined that in order to be covered by the “Fund” an organization or activity meet the test that its function is of the type that historically municipalities have undertaken themselves or have provided with insurance coverage and/or is one which advances a bona fide local public purpose on a non-profit basis typically met by local government, the benefits of which are available to the municipality in general; and

**WHEREAS**, the Borough has asked the “Fund” to extend General Liability and non-owned Automobile Liability Coverage to the following entities:

- Class I – Allendale Firemen’s Relief Association
- Class I – Allendale Volunteer Firemen’s Association
- Class I – Allendale Exempt Firemen’s Association
- Class I – Allendale Junior Fire Association
- Class I – Allendale Community Emergency Response Team
- Class III – XYZ Senior Citizens
- Class III – Friends of the Library
- Class III – Allendale Historical Society
- Class III – Holiday Observers
- Class III- Allendale Garden Club
- Class III – Allendale Volunteer Goose Patrol
- Class IV – Allendale Recreation Committee
- Class IV – Crestwood Lake Swim Team
- Class IV – Aleooop
- Class IV – Allendale Sports Alliance



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-32**

Class IV – Fell House – Concerned Citizens of Allendale

**WHEREAS**, the Borough wishes to list the following sports program activities that are covered under the Allendale Recreation Committee:

Baseball – 3<sup>rd</sup> grade through 8<sup>th</sup> grade  
Basketball – 1<sup>st</sup> grade through 12<sup>th</sup> grade  
Kickball – Kindergarten  
Soccer – Pre-K through 12<sup>th</sup> grade  
Softball – 1<sup>st</sup> grade through 8<sup>th</sup> grade  
T-Ball – 1<sup>st</sup> and 2<sup>nd</sup> grades  
Volleyball – 5<sup>th</sup> grade through 8<sup>th</sup> grade

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Allendale as follows:

It is hereby certified that the above listed organizations exist within the Borough of Allendale as a bona fide charitable, educational, or recreational activity of the municipality and is, in fact an organization that supports and/or provides services to the municipality in general and as such is sponsored or subsidized directly or indirectly by the municipality.

The Borough of Allendale does hereby request that this organization described herein be named as an additional insured for General Liability and Non-owned Automobile Liability Coverage in accordance with the applicable limits and restrictions.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.



Michelle Ryan  
Acting Municipal Clerk



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-33**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	- - -	- - -				

**APPOINTMENT OF POLICE CHAPLAIN**

**BE IT RESOLVED** that Father Raphael Iannone of Saint Joseph's Church in New Paltz, New York and Father Michael Allen of Trinity Episcopal Church in Allendale, New Jersey be and are hereby appointed as Police Chaplains of the Borough of Allendale for the year 2021.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.



Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-34**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	---	---				

**APPOINTMENT OF ZONING OFFICER**

**WHEREAS**, the Borough of Allendale is in need of the services of a Zoning Officer.

**NOW, THEREFORE, BE IT RESOLVED** that Anthony Hackett is hereby appointed to the aforementioned position to be effective January 1, 2021 for a term to expire December 31, 2021.

**BE IT FURTHER RESOLVED** that the Mayor, the Chief Financial Officer, Acting Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

  
Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-35**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	---	---				

**APPOINTMENT OF PROPERTY MAINTENANCE OFFICER**

**WHEREAS**, the Borough of Allendale is in need of the services of a Property Maintenance Officer.

**NOW, THEREFORE, BE IT RESOLVED** that Michael Limatola is hereby appointed to the aforementioned position to be effective January 1, 2021 for a term to expire December 31, 2021.

**BE IT FURTHER RESOLVED** that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

  
Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-36**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	- - -	- - -				

**ADOPTION OF VOLUNTEER TUITION CREDIT PROGRAM**

**WHEREAS**, the Mayor and Council of the Borough of Allendale in the County of Bergen, deems it appropriate to enhance the recruitment of volunteer firefighters and emergency medical volunteers in the Borough of Allendale, and

**WHEREAS**, the State of New Jersey has enacted P.L. 1998, c. 145 which permits municipal governments to allow their firefighting and emergency medical volunteers to take advantage of the Volunteer Tuition Credit Program at no cost to the municipal government.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale in the County of Bergen that the Volunteer Tuition Credit Program as set forth in P.L. 1998, c. 145 is herewith adopted for volunteer firefighters and emergency medical volunteers in the municipality, and

**BE IT FURTHER RESOLVED** that the Municipal Clerk is herewith delegated the responsibility to administer the program and is authorized to enter into all agreements and to maintain files of all documents as may be required under the P.L. 1998, c. 145, a copy of which is herewith made part of this resolution.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.



Michelle Ryan  
Acting Municipal Clerk



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-37**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	- - -	- - -				

**APPOINTMENT OF ADMINISTRATIVE OFFICER**

**WHEREAS**, Ron Kistner was appointed Administrative Officer of the Borough of Allendale on August 27, 2015 by Resolution 15-251; and,

**WHEREAS**, Ron Kistner has performed all of the necessary functions of the Administrative Officer;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Allendale that Ron Kistner is hereby reappointed Administrative Officer of Allendale pursuant to Code Section 53-48 et. seq. for the one-year term of January 1, 2021 to December 31, 2021; and,

**BE IT FURTHER RESOLVED** that the annual salary for the position of Administrative Officer shall be commensurate with the 2021 Salary Ordinance; and

**BE IT FURTHER RESOLVED** that the Mayor, Chief Financial Officer, Municipal Attorney and Municipal Clerk are authorized to take all appropriate actions so as to implement this resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

  
Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-38**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	---	---				

**APPOINTMENT OF BOARD OF TRUSTEES  
ALLENDALE HOUSING, INC.**

**WHEREAS**, Allendale Housing, Inc. has been incorporated since September 12, 2008;  
and,

**WHEREAS**, it is necessary to appoint a Board of Trustees; and,

**WHEREAS**, there shall be seven (7) Trustees; six (6) Trustees from the general public and one (1) Trustee from the Council of the Borough of Allendale.

**NOW, THEREFORE, BE IT RESOLVED**, that Mayor Ari Bernstein is appointed as Trustee representing the Municipal Council for a term ending December 31, 2021.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.



Michelle Ryan  
Acting Municipal Clerk



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-39**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	---	---				

**APPOINTMENT OF QUALIFIED PURCHASING AGENT**

**BE IT RESOLVED** by the Governing Body that Joseph Citro is hereby appointed as Qualified Purchasing Agent effective through December 31, 2021.

**BE IT FURTHER RESOLVED** that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.



Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-40**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	---	---				

**APPOINTMENTS TO ALLENDALE SENIOR HOUSING  
BOARD OF TRUSTEES**

**BE IT RESOLVED** that the following individuals are hereby appointed as representatives to Allendale Senior Housing for the period specified:

NAME

TERM EXPIRES

Liz Homan                      Allendale Senior Housing  
Ari Bernstein                  Allendale Senior Housing

December 31, 2021  
December 31, 2021

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

  
\_\_\_\_\_  
Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-41**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	- - -	- - -				

**APPOINTMENT OF EMERGENCY MANAGEMENT COORDINATOR**

**WHEREAS**, a vacancy has occurred during the unexpired term of the Emergency Management Coordinator of the Borough of Allendale.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Michael Dillon, having met all the statutory requirements, be and is hereby appointed Emergency Management Coordinator to fill the unexpired term through February 28, 2023, pursuant to N.J.S.A. App.A:9-40.1, with an annual stipend of \$3,570.00 retroactive to January 1, 2021.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.



Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-42**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	- - -	- - -				

**APPOINTMENT OF DEPUTY EMERGENCY MANAGEMENT COORDINATORS**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Terry Lawler and Mike Limatola shall serve as Deputy Emergency Management Coordinators for a one-year term through December 31, 2021.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.



Michelle Ryan  
Acting Municipal Clerk



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-43**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	- - -	- - -				

**APPOINTMENT OF WATER COLLECTOR**

**WHEREAS**, the Borough of Allendale is in need of the services of a Water Collector.

**NOW, THEREFORE, BE IT RESOLVED** that M. Alissa Mayer is hereby appointed to the aforementioned position to be effective January 1, 2021 for a term to expire December 31, 2021.

**BE IT FURTHER RESOLVED** that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.



Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-44**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	---	---				

**APPOINTMENT OF LICENSED WATER OPERATOR  
OF THE WATER DEPARTMENT**

**BE IT RESOLVED AND NOTED** that pursuant to the current contract with Suez Water (formerly known as United Water), Suez Water has appointed Jeff Picinich as the Licensed Water Operator of the Water Department.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.



Michelle Ryan  
Acting Municipal Clerk



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-45**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	---	---				

**APPOINTMENT OF ACTING MUNICIPAL CLERK**

**WHEREAS**, Michelle Ryan as Acting Municipal Clerk in 2020 performed all of the necessary functions of the Municipal Clerk.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Allendale that Michelle Ryan is hereby appointed Acting Municipal Clerk of Allendale for a term of one (1) year commencing January 7, 2021 until January 6, 2022, pursuant to N.J.S.A. 40A:9-133; and,

**BE IT FURTHER RESOLVED** that the salary for said positions shall be \$79,000.00 per year; and,

**BE IT FURTHER RESOLVED** that the aforesaid compensation for the position of Acting Municipal Clerk shall be set forth in the annual salary ordinance and implementing resolutions adopted from year to year; and,

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.



Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-46**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	---	---				

**APPOINTMENT OF DIRECTOR OF OPERATIONS**

**WHEREAS**, there is a need to appoint a Director of Operations for the Borough of Allendale.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it does hereby appoint Ron Kistner as Director of Operations.

**BE IT FURTHER RESOLVED** that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

  
Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-47**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>			✓			
<b>O'Connell</b>			✓			
<b>O'Toole</b>			✓			
<b>Sasso</b>			✓			
<b>Strauch</b>	✓		✓			
<b>Wilczynski</b>		✓	✓			
<b>Mayor Bernstein</b>	---	---				

**APPOINTMENT OF DEPUTY MUNICIPAL CLERK**

**WHEREAS**, pursuant to Chapter 53-52.1 of the Code of the Borough of Allendale a Deputy Municipal Clerk shall be appointed for a term of one year commencing on January 1st and terminating December 31<sup>st</sup>; and

**WHEREAS**, Tatiana Marquis satisfactorily preformed all of the necessary functions of the Deputy Clerk in 2020,

**NOW, THEREFORE, BE IT RESOLVED** that Tatiana Marquis is hereby appointed to the position of Deputy Municipal Clerk effective January 1, 2021 for a term to expire December 31, 2021.

**BE IT FURTHER RESOLVED** that the salary for said positions shall be \$64,000.00 per year; and,

**BE IT FURTHER RESOLVED** that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.



Michelle Ryan  
Acting Municipal Clerk



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-48**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>			✓			
<b>O'Connell</b>			✓			
<b>O'Toole</b>			✓			
<b>Sasso</b>			✓			
<b>Strauch</b>	✓		✓			
<b>Wilczynski</b>		✓	✓			
<b>Mayor Bernstein</b>	---	---				

**APPOINTMENT OF CREW CHIEFS  
FOR THE DEPARTMENT OF PUBLIC WORKS**

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that the following appointments and corresponding salaries be made:

Dan Richards	Crew Chief	\$12,500 annually
Richard McDowell	Crew Chief	\$6,000 annually
Layne Simon	Crew Chief	\$6,000 annually

**BE IT FURTHER RESOLVED** that the foregoing appointment and accompanying compensation be made effective as of January 1, 2021, and expire on December 31, 2021.

**BE IT FURTHER RESOLVED** that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.



Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-49**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	- - -	- - -				

**APPOINTMENT OF COURT OFFICIALS**

**WHEREAS**, the Borough of Allendale requires the professional services of a Prosecutor, Alternate Prosecutor, Public Defender and Alternate Public Defender for the calendar year 2021; and,

**WHEREAS**, it is anticipated that the expenditure for each of such professional services will not exceed the sum of \$17,500 in said calendar year and therefore, the "Pay to Play" Statute and Regulations do not apply to these appointments; and,

**WHEREAS**, the Chief Financial Officer in accordance with the Local Public Contracts Law has duly certified that adequate funds have been or will be appropriated in the 2021 temporary or permanent budget for fees reasonably required by each of such professionals in the appropriate line items in said budget(s).

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Allendale that the following appointments are hereby made:

Municipal Prosecutor: Richard Rosa, Esq., for a term of one year commencing January 1, 2021 until December 31, 2021 and until a successor is appointed and qualified pursuant to N.J.S.A. 2B:25-4a;

Alternate Prosecutor: John Guerin, Esq., for a term of one year commencing January 1, 2021 until December 31, 2021;

Public Defender: Robert Metzdorf, Esq., for a term of one year commencing January 1, 2021 until December 31, 2021 and until a successor is appointed and qualified pursuant to N.J.S.A. 2B:24-4a;

Alternate Public Defender: Matthew Miller, Esq., for a term of one year commencing January 1, 2021 until December 31, 2021;



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-49**

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are authorized to execute contracts with each of the said professionals and to take all of the steps necessary to carry this resolution into effect; and,

**BE IT FURTHER RESOLVED** that the foregoing appointments are made without competitive bidding under the provisions of the Local Public Contracts Law which exempts from competitive bidding "professional services" rendered by persons authorized by law to practice a recognized profession and whose practice is regulated by law.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.



---

Michelle Ryan  
Acting Municipal Clerk

### **Certification of Availability of Funds**

This is to certify to the Borough of Allendale that funds for the following resolution will be available in the 2021 Budget.

Resolution Date: January 7, 2021

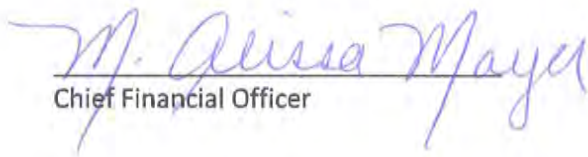
Resolution Number: 21-49

Vendor: John Guerin, Esq.

Contract: Municipal Prosecutor, Alternate

Account Number: 1-01-25-275-012

Amount: \$500

  
Chief Financial Officer

### **Certification of Availability of Funds**

This is to certify to the Borough of Allendale that funds for the following resolution will be available in the 2021 Budget.

Resolution Date: January 7, 2021

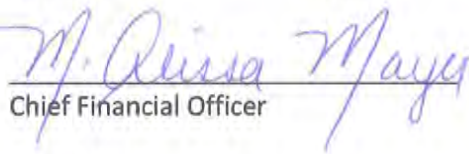
Resolution Number: 21-49

Vendor: Richard Rosa, Esq.

Contract: Municipal Prosecutor

Account Number: 1-01-25-275-012

Amount: \$5,800

  
Chief Financial Officer

### **Certification of Availability of Funds**

This is to certify to the Borough of Allendale that funds for the following resolution will be available in the 2021 Budget.

Resolution Date: January 7, 2021

Resolution Number: 21-49

Vendor: Matthew Miller, Esq.

Contract: Public Defender - Alternate

Account Number: 1-01-43-495-027

Amount: Not to Exceed \$400

  
Chief Financial Officer

### **Certification of Availability of Funds**

This is to certify to the Borough of Allendale that funds for the following resolution will be available in the 2021 Budget.

Resolution Date: January 7, 2021

Resolution Number: 21-49

Vendor: Robert Metzdorf, Esq.

Contract: Public Defender

Account Number: 1-01-43-495-027

Amount: \$2,000

  
Chief Financial Officer



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-50**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	- - -	- - -				

**APPOINTMENT OF THE BOROUGH'S  
EMERGENCY TELEPHONE SYSTEM COORDINATOR**

**WHEREAS**, the Borough of Allendale is required pursuant to State law and the regulations of the State Department of Treasury to appoint a coordinator for the Borough's emergency telephone 9-1-1 System; and

**WHEREAS**, the municipal coordinator of the 9-1-1 System is responsible for maintaining a plan for enhanced emergency services throughout the Borough and for developing such revisions to the plan as may be necessary for review by the Mayor and Council of the Borough; and

**WHEREAS**, the Borough is empowered by law to appoint and employ professionals, technical advisors and experts as the Borough may determine to be necessary for its efficient operation; and

**WHEREAS**, the Borough has received a written recommendation from George Scherb, Chief of Police of the Allendale Police Department, requesting the appointment of Police Officer Michael T. Dillon as the municipal coordinator of the 9-1-1 System; and

**WHEREAS**, the Mayor and Council of the Borough are desirous of appointing Police Officer Michael T. Dillon to serve as municipal coordinator for the 9-1-1 System in accordance with the requirements and procedures mandated under N.J.S.A. 52: 17C-1 et seq., and N.J.A.C. 17:24-5.1 et seq.,

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, as follows:

1. That Police Officer Michael T. Dillon of the Allendale Police Department is hereby appointed to serve as the municipal coordinator for the Borough's 9-1-1 System.
2. That Police Officer Michael T. Dillon shall perform all such duties and carry out all of the responsibilities as set forth in the existing plan for enhanced emergency

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-50**

services throughout the Borough and in accordance with the requirements and procedures mandated under N.J.S.A. 52: 17C-1 et seq., and N.J.A.C. 17:24-5.,1 et seq.,

3. That no further action of the Borough shall be required.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.



Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-51**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	- - -	- - -				

**APPROVAL OF 2021 TEMPORARY BUDGET**

**WHEREAS**, 40A:4-19 Local Budget Act provides that (where any contracts, commitments or payments are to be made prior to the final adoption of the 2021 budget) temporary appropriations be made for the purposes and amounts required in the manner and time therein provided; and,

**WHEREAS**, the date of this resolution is within the first thirty days of 2021; and,

**WHEREAS**, the total appropriations in the 2020 Budget, less appropriations made for capital improvement fund, debt service and relief of the poor (public assistance) are as follows:

General	\$12,465,014
Water Utility	\$ 1,395,909

**WHEREAS**, 26.25 percent of the total appropriations in the 2020 Budget, less appropriations for capital improvement fund, debt service and relief of the poor (public assistance) in the said 2020 Budget is as follows:

General	\$ 3,272,066
Water Utility	\$ 366,426

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Allendale, County of Bergen, that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for her records.

(See copy attached)

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.



Michelle Ryan  
Acting Municipal Clerk

## TEMPORARY GENERAL OPERATING BUDGET FOR 2021

<b>ADMINISTRATION</b>	-
SALARIES & WAGES, ADMINISTRATION	4,000
OTHER EXPENSES - ADMINISTRATION	15,000
<b>MAYOR &amp; COUNCIL</b>	-
OTHER EXPENSES - MAYOR & COUNCIL	2,000
<b>MUNICIPAL CLERK</b>	-
SALARIES & WAGES - MUNICIPAL CLERK	45,000
OTHER EXPENSES - MUNICIPAL CLERK	9,000
<b>FINANCE</b>	-
SALARIES & WAGES - FINANCE	45,000
OTHER EXPENSES - FINANCE	8,000
<b>FINANCIAL AUDIT</b>	-
OTHER EXPENSES - FINANCIAL AUDIT	1,000
<b>TAX COLLECTION</b>	-
SALARIES & WAGES - TAX COLLECTION	12,000
OTHER EXPENSES - TAX COLLECTION	2,000
<b>TAX ASSESSMENT</b>	-
SALARIES & WAGES - TAX ASSESSMENT	13,000
OTHER EXPENSES - TAX ASSESSMENT	1,000
<b>LEGAL SERVICES</b>	-
OTHER EXPENSES - LEGAL	23,000
<b>ENGINEERING</b>	-
OTHER EXPENSES - ENGINEERING	8,000
<b>PLANNING AND ZONING BOARD</b>	-
SALARIES & WAGES, PLANNING & ZONING	10,000
OTHER EXPENSES, PLANNING & ZONING	2,000
<b>CONSTRUCTION CODE/BUILDING DEPT.</b>	-
SALARIES & WAGES, CONSTRUCTION CODE/BLDG	24,000
OTHER EXPENSES, CONSTRUCTION CODE/BLDG.	6,000
<b>ELECTRICAL INSPECTOR</b>	-
SALARIES & WAGES, ELECTRICAL INSPECTOR	4,000
<b>PLUMBING SUBCODE</b>	-
SALARY & WAGE - PLUMBING SUBCODE	3,500
<b>PROPERTY MAINTENANCE INSPECTOR</b>	-
SALARY & WAGE - PROPERTY MAINTENANCE	3,800
<b>FIRE SUBCODE</b>	-
SALARY & WAGE, FIRE SUBCODE	3,500
<b>INSURANCE - OTHER</b>	-
OTHER EXPENSES - INSURANCE - OTHER	55,000
<b>WORKERS' COMPENSATION</b>	42,000
<b>GROUP INSURANCE</b>	-
OTHER EXPENSES - GROUP INSURANCE	220,000
<b>HEALTH BENEFIT WAIVER</b>	-
<b>POLICE</b>	-

SALARY & WAGE - POLICE	640,000
OTHER EXPENSES - POLICE	25,000
<b>EMERGENCY MGMT SERVICES</b>	-
SALARY & WAGE - EMERGENCY MGMT SVCS	500
OTHER EXPENSES - EMERGENCY MANAGEMENT	400
<b>FIRE</b>	-
OTHER EXPENSES - FIRE	12,000
<b>FIRE OFFICIAL</b>	-
SALARY & WAGE - FIRE OFFICIAL	2,500
OTHER EXPENSES - FIRE OFFICIAL	1,000
<b>RADIO EQUIPMENT MAINTENANCE</b>	-
OTHER EXPENSES - RADIO EQUIPMENT	1,000
<b>MUNICIPAL PROSECUTOR</b>	-
SALARY & WAGE - MUNICIPAL PROSECUTOR	1,500
<b>STREETS &amp; ROADS</b>	-
SALARY & WAGE - STREETS & ROADS	200,000
OTHER EXPENSES - STREETS & ROADS	25,000
<b>SNOW REMOVAL</b>	-
OTHER EXPENSES - SNOW REMOVAL	25,000
<b>SHADE TREE</b>	-
OTHER EXPENSES - SHADE TREE	3,500
<b>GARBAGE &amp; TRASH REMOVAL</b>	-
OTHER EXPENSES - GARBAGE & TRASH REMOVAL	125,000
<b>MUNICIPAL RECYCLING</b>	-
SALARY & WAGE - MUNICIPAL RECYCLING	800
OTHER EXPENSES - MUNICIPAL RECYCLING	2,200
<b>BUILDINGS &amp; GROUNDS</b>	-
OTHER EXPENSES - BUILDINGS & GROUNDS	22,000
<b>BOARD OF HEALTH</b>	-
SALARY & WAGE - BOARD OF HEALTH	-
OTHER EXPENSES - BOARD OF HEALTH	15,000
<b>ANIMAL CONTROL</b>	-
OTHER EXPENSES - ANIMAL CONTROL	1,200
<b>PARKS</b>	-
OTHER EXPENSES - PARKS	1,000
<b>ELECTRICITY</b>	-
OTHER EXPENSES - ELECTRICITY	14,000
<b>STREET LIGHTING</b>	14,000
<b>TELEPHONES</b>	-
OTHER EXPENSES - TELEPHONES	15,000
<b>GAS (NATURAL)</b>	-
OTHER EXPENSES - GAS (NATURAL)	11,000
<b>SEWER</b>	-
OTHER EXPENSES - SEWER	1,000
<b>GASOLINE</b>	-
OTHER EXPENSES - GASOLINE	11,000
<b>PUBLIC EMPL RETIREMENT SYSTEM</b>	239,744



SOCIAL SECURITY	78,000
POL & FIRE RETIREMENT SYSTEM	608,953
LONG TERM DISABILITY ASSESSMENT	1,200
DCRP	1,600
PUBLIC DEFENDER	-
OTHER EXPENSE - PUBLIC DEFENDER	400
<b><i>SUB-TOTAL APPROPRIATIONS WITHIN "CAPS"</i></b>	<b><i>2,662,297</i></b>

**OPERATIONS OUTSIDE "CAPS"**

N W BERGEN SEWER AUTHORITY	
OTHER EXPENSES - NW BERGEN SEWER	455,589
LIBRARY	
OTHER EXPENSES - LIBRARY	150,000
INTERLOCAL WALDWICK WELL BABY	
OTHER EXPENSE - WALDWICK WELL BABY	200
MUNICIPAL COURT	
SALARY & WAGE - MUNICIPAL COURT	3,800
OTHER EXPENSES - MUNICIPAL COURT	180
<b><i>SUB-TOTAL APPROPRIATIONS OUTSIDE "CAPS"</i></b>	<b><i>609,769</i></b>

<b><i>TOTAL APPROPRIATIONS</i></b>	<b><i>3,272,066</i></b>
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**APPROPRIATIONS EXCLUDED FROM TEMPORARY BUDGET**

CAPITAL IMPROVEMENT FUND	45,000
PAYMENT OF BOND PRINCIPAL	1,175,000
PAYMENT OF BOND INTEREST	57,700
<b><i>TOTAL APPROPRIATIONS EXCLUDED FROM TEMP BUDGET</i></b>	<b><i>1,277,700</i></b>

## **BOROUGH OF ALLENDALE WATER UTILITY**

### **2021 TEMPORARY BUDGET**

Salaries & Wages	8,000.00
Other Expenses	247,426.00
Purchase of Water	110,000.00
Social Security	1,000.00
<b>Total Appropriations</b>	<b>366,426.00</b>

#### **Debt Service**

Principal on Bonds	10,000.00
Interest on Bonds	20,000.00
<b>Total Debt Service</b>	<b>30,000.00</b>

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-52**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>			✓			
<b>O'Connell</b>			✓			
<b>O'Toole</b>			✓			
<b>Sasso</b>			✓			
<b>Strauch</b>	✓		✓			
<b>Wilczynski</b>		✓	✓			
<b>Mayor Bernstein</b>	---	---				

**AUTHORIZATION TO PARTICIPATE IN BERGEN COUNTY LAW  
ENFORCEMENT MUTUAL AID & RAPID DEPLOYMENT FORCE**

**WHEREAS**, the police departments in Bergen County have a day to day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order, and

**WHEREAS**, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms, etc., man-made causes, civil unrest, and civil disobedience such as riot, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, riots, terrorist incidents and bombings, state and national emergencies, and

**WHEREAS**, the Bergen County Police Chief's Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies, and

**WHEREAS**, this Plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4 and N.J.S.A. App. A:9-40.6, and

**WHEREAS**, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property, and

**WHEREAS**, it is also recognized that the Allendale Chief of Police, in accordance with the provisions of N.J.S.A. 40A:14-118 and under the authority of the Bergen County Prosecutor, has the authority to assign officers to a Task Force, Rapid Deployment Team, or Regional SWAT Team operated in conjunction with the Bergen County Prosecutor's Office, and

**WHEREAS**, it is the desire of the Mayor and Council of the Borough of Allendale to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the Plan as submitted by the Bergen County Police Chief's Association.

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-52**

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale that the police Department of the Borough of Allendale under the direction of the Chief of Police, cooperate with the Bergen County Police Chief's Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force, and

**BE IT FURTHER RESOLVED** that a copy of the Resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor, and all municipalities in the County of Bergen.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.



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Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-53**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	---	---				

**AUTHORIZATION OF SHARED SERVICE AGREEMENT – AS-NEEDED TV  
INSPECTION – NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

**BE IT RESOLVED** that the Mayor is hereby authorized to sign a Shared Service Agreement for TV Inspection with the Northwest Bergen County Utilities Authority for the years 2021 and 2022.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.



Michelle Ryan  
Acting Municipal Clerk



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-54**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	---	---				


**APPROVAL OF SHARED SERVICE AGREEMENT –  
AS-NEEDED SANITARY SEWER CLEANING –  
NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

**WHEREAS**, the Borough of Allendale seeks to enter into an Interlocal Agreement with the Northwest Bergen County Utilities Authority whereby provide sanitary sewer jetting services on an as needed basis to the Municipality for the years 2021 and 2022; the Municipality will pay to the NWBCUA a per foot price of fifty-five cents (\$0.55) in 2021 and in the year 2022.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby authorizes the Mayor and Acting Municipal Clerk to sign a Shared Service Agreement offered through the NorthWest Bergen County Utilities Authority (NBCUA) for sanitary sewer jetting services effective January 1, 2021 until December 31, 2022.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

  
Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-55**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>			✓			
<b>O'Connell</b>			✓			
<b>O'Toole</b>			✓			
<b>Sasso</b>			✓			
<b>Strauch</b>	✓		✓			
<b>Wilczynski</b>		✓	✓			
<b>Mayor Bernstein</b>	- - -	- - -				

**APPOINTMENT OF AFFORDABLE HOUSING  
REPRESENTATIVE – RON KISTNER**

**BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Allendale, County of Bergen, State of New Jersey that Ron Kistner be and is hereby appointed the Affordable Housing Representative for the Borough of Allendale.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.



Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-56**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	---	---				

**AUTHORIZATION OF SHARED SERVICE AGREEMENT WITH  
NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY  
FOR NJ LICENSED SEWER OPERATOR SERVICES**

**WHEREAS**, the Borough of Allendale seeks to enter into an agreement with the Northwest Bergen County Utilities Authority to provide Licensed Sewer Operator Services for the period January 1, 2021 to December 31, 2021 pursuant to the terms of the Shared Service Agreement.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby authorized the Mayor and Municipal Clerk to sign a Shared Service Agreement offered through the Northwest Bergen County Utilities Authority (NBCUA) for sewer operator services effective January 1, 2021 until December 31, 2021.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.



Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-57**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	---	---				

**AUTHORIZATION FOR ADVERTISEMENT & RECEIPT OF BIDS FOR  
230 WEST CRESCENT AVENUE REMEDIATION PROJECT – PHASE 2**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that it hereby authorizes the Acting Municipal Clerk to advertise and receive bids for “230 West Crescent Avenue Remediation Project – Phase 2” to include landscape capping of unpaved areas at 230 West Crescent Avenue.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

  
\_\_\_\_\_  
Michelle Ryan  
Acting Municipal Clerk



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-58**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	---	---				

**UPSEU SALARY RESOLUTION**

**BE IT RESOLVED** that the following are the salaries for Borough employees for the year 2021. All salaries are retroactive to January 1, 2021.

Carol Savoy, Bookkeeper	\$51,918
Gina Wittmack, Tax/Finance Clerk	42,595
Linda Garafalo, Land Use Administrative Assistant	45,508
Julia Burdge, Administrative Assistant	46,818
Diana Bradley, Administrative Secretary, Police	40,436
Chelsea Ferrara, Radio Police Dispatcher, Full-time	39,223
Michael Schell, Radio Police Dispatcher, Full-time	39,223
Shafeq, Zarif, Radio Police Dispatcher, Full-time	39,780
Blake Smith, Radio Police Dispatcher, Full-time	39,223
Nicholes Biondi, Radio Police Dispatcher, Part-time Hourly	18.00
Nicholas Ghalam, Radio Police Dispatcher, Part-time Hourly	18.00
Peggy Timony, Radio Police Dispatcher, Part-time Hourly	20.00
John Rubino, Radio Police Dispatcher, Part-time Hourly	18.00
Lisa Crescente, Radio Police Dispatcher, Part-time Hourly	18.00
Jonathan Huber, Radio Police Dispatcher, Part-time Hourly	18.72
Magro, Andrew, Radio Police Dispatcher, Part-time Hourly	18.00

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

  
Michelle Ryan  
Acting Municipal Clerk



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-59**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	---	---				

**AWARD OF 2021 JANITORIAL SERVICES CONTRACT -  
GUY'S MAINTENANCE**

**WHEREAS**, the Borough finds the need to contract certain janitorial services; and,

**WHEREAS**, a Request for Quotes for 2021 Janitorial Services was sought by the Borough's Director of Operations on December 11, 2020; and

**WHEREAS**, the deadline to submit quotations and pricing was December 22, 2020 at 12 noon; and

**WHEREAS**, two proposals were received; and

**WHEREAS**, the proposal by Guy's Maintenance Co., Inc. was deemed to be the lowest responsive, responsible proposal; and

**WHEREAS**, the Chief Financial Officer has attached hereto a certification that adequate funds have been or will be duly budgeted and appropriated to pay for the contract.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that a contract for standard Janitorial Services be awarded to Guy's Maintenance Co., Inc. located at 49 Cherokee Avenue, Allendale, NJ 07401 for the term January 1, 2021 to December 31, 2021, in the amount of \$2,450.00 per month for a total yearly amount of \$29,400.00; and

**BE IT FURTHER RESOLVED** that the Borough also wishes to contract with Guy's Maintenance Co., Inc. for specialty services and COVID-19 additional cleaning/sanitizing on an as-needed basis, not to exceed \$15,000 in total, for the term January 1, 2021 to December 31, 2021, in accordance with the pricing contained in their proposal.

**BE IT FURTHER RESOLVED** that this contract shall commence as of January 1, 2021 and conclude on December 31, 2021.

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-59**

**BE IT FURTHER RESOLVED** that the Mayor, Borough Clerk and Borough Attorney are hereby authorized to take such action as may be necessary to implement this Resolution, including the execution of an Agreement with Guy's Maintenance Co. for the above services.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.



---

Michelle Ryan  
Acting Municipal Clerk

### **Certification of Availability of Funds**

This is to certify to the Borough of Allendale that funds for the following resolution will be available in the 2021 Budget.

Resolution Date: January 7, 2021  
Resolution Number: 21-59

Vendor: Guy's Maintenance

Contract: Janitorial Services  
Account Number: 1-01-26-310-029  
Amount: \$29,400

Contract: Specialty Services and COVID-19 Additional Cleaning/Sanitizing as needed  
Account Number: 1-01-26-310-029  
Amount: Not to exceed \$15,000

  
Chief Financial Officer

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-60**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	---	---				

**DESIGNATION OF ACTING MUNICIPAL COURT ADMINISTRATOR**

**WHEREAS**, the Municipal Court of the Borough of Allendale finds it necessary to appoint a person as Acting Court Administrator, part-time, as needed; and

**WHEREAS**, Sherri D'Alessandro, CMCA, has the appropriate certifications and has been appointed to the position of Municipal Court Administrator in the Municipality of Upper Saddle River.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale that Sherri D'Alessandro, CMCA is hereby appointed as Acting Court Administrator; and

**BE IT FURTHER RESOLVED**, as required by N.J.S.A. 2B:12-10(b), the pay rate is \$20.00 per hour, not to exceed \$2,000 annually.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

  
Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-61**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>			✓			
<b>O'Connell</b>			✓			
<b>O'Toole</b>			✓			
<b>Sasso</b>			✓			
<b>Strauch</b>	✓		✓			
<b>Wilczynski</b>		✓	✓			
<b>Mayor Bernstein</b>	---	---				

**TEAMSTERS SALARY RESOLUTION**

**BE IT RESOLVED** that the following are the salaries for Borough employees for the year 2021. All salaries are retroactive to January 1, 2021.

Steve Cameron, DPW Laborer	\$65,091
Dan Davis, DPW Laborer	\$65,091
Ray Frazier, DPW Laborer	\$65,091
Richard McDowell, DPW Laborer, Crew Chief	\$70,818
Jim Moritz, DPW Laborer	\$65,091
John Pasquino, DPW Laborer	\$51,944
Dan Richards, DPW Laborer, Mechanic, Crew Chief	\$77,576
Layne Simon, DPW Laborer, Crew Chief	\$79,179
Lonnie Simon, DPW Laborer	\$61,506
Standby, Weekly	\$375

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.



Michelle Ryan  
Acting Municipal Clerk



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-62**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	---	---				

**APPROVAL OF WORKPLACE ALCOHOL & DRUG TESTING CONTRACT –  
VALLEY MEDICAL GROUP d/b/a VALLEY PHYSICIAN SERVICES**

**WHEREAS**, there is a need for a Workplace Alcohol & Drug Testing Contract; and

**WHEREAS**, Valley Medical Group d/b/a Valley Physician Services has provided the Borough with satisfactory service in 2020; and

**WHEREAS**, Valley Medical Group has provided the Borough with a proposal for 2021.

**WHEREAS**, the Chief Financial Officer has attached hereto a certification that adequate funds have been or will be duly budgeted and appropriated to pay for the contract.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the 2021 contract between the Borough of Allendale and the Valley Medical Group for services related to workplace alcohol and drug testing in an amount not to exceed \$1,000 through December 31, 2021; and

**BE IT FURTHER RESOLVED** that the Mayor and Acting Municipal Clerk be and they are hereby authorized to sign said contract.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.



Michelle Ryan  
Acting Municipal Clerk

### **Certification of Availability of Funds**

This is to certify to the Borough of Allendale that funds for the following resolution will be available in the 2021 Budget.

Resolution Date: January 7, 2021

Resolution Number: 21-62

Vendor: Valley Medical Group/Valley Physician Services

Contract: Workplace Alcohol and Drug Testing

Account Number: 1-01-23-215-000

Amount: Not to exceed \$1,000

  
Chief Financial Officer

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-63**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	---	---				

**AUTHORIZATION FOR ADVERTISEMENT & RECEIPT OF BIDS FOR  
2021 SHADE TREE SIDEWALK REPLACEMENT PROJECT**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that it hereby authorizes the Acting Municipal Clerk to advertise and receive bids for "2021 Shade Tree Sidewalk Replacement Project" to include removal and replacement of broken borough sidewalks.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

  
\_\_\_\_\_  
Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 01/07/2021**

**RESOLUTION# 21-64**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Mayor Bernstein	---	---				

**RESOLUTION ADOPTING A FORM REQUIRED TO BE USED FOR THE FILING OF  
NOTICES OF TORT CLAIMS AGAINST THE BOROUGH OF ALLENDALE IN  
ACCORDANCE WITH THE PROVISIONS OF THE  
NEW JERSEY TORT CLAIMS ACT, N.J.S.A. 59:8-6.**

**WHEREAS**, the New Jersey Tort Claims Act N.J.S.A. 59:8-6 provides that a public entity may adopt a form to be completed by claimants seeking to file a Notice of Tort Claim against the public entity; and

**WHEREAS**, the Borough of Allendale is a public entity covered by the provisions of the New Jersey Tort Claims Act; and

**WHEREAS**, the Borough of Allendale deems it advisable, necessary, and in the public interests to adopt a Notice of Tort Claim form in the form set forth in paragraphs 1 and 2 herein.

1. **NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Borough of Allendale, that the attached Notice of Tort Claim form be and hereby is adopted as the official Notice of Tort Claim form for the Borough of Allendale; and

2. **BE IT FURTHER RESOLVED**, that all persons making claims against the Borough of Allendale, pursuant to the New Jersey Tort Claims Act, N.J.S.A. 59:8-1 et seq., be required to complete the form herein adopted as a condition of compliance with the notice requirement of the New Jersey Tort Claims Act.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 7, 2021.

  
Michelle Ryan  
Acting Municipal Clerk