



**BOROUGH OF ALLENDALE
COUNTY OF BERGEN
PUBLIC NOTICE**

ORDINANCE #26-16: AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE THE CODE OF THE BOROUGH OF ALLENDALE, CHAPTER 100-3 – FEES, which was introduced at a meeting of the Mayor and Council of the Borough of Allendale on Thursday, **June 11, 2026**, was adopted at a Regular meeting of the Mayor and Council on Thursday, **July 16, 2026**.

Dated: **07/16/2026**

Linda Louise Cervino, RMC
Municipal Clerk

**BOROUGH OF ALLENDALE
COUNTY OF BERGEN
STATE OF NEW JERSEY**

ORDINANCE #26-16

**AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE THE CODE OF THE BOROUGH
OF ALLENDALE, CHAPTER 100-3 - FEES**

BE IT ORDAINED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Chapter 100-3 of the Code of the Borough of Allendale, be and hereby is amended, supplemented and revised as set forth below:

§ 100-3. Fees. [Amended 1-27-1977; 9-22-1977]

A. The fee for a construction permit shall be the sum of the subcode fees listed herein and shall be paid before the permit is issued: [Amended 9-25-1986; 11-14-1991; 9-10-1992; 5-27-1999; 7-24-2003; 2-9-2006; 5-1-2006; 8-13-2009; 5-26-2016; 11-2006; 8-13-2009; 5-26-2016]

(1) Plan review fee:

- (a) New construction, additions or renovation. The fee shall be 20% of the permit fee for proposed improvement, with a minimum fee of \$75, and is included in the building subcode fee.
- (b) Roofing and siding. FOR DETACHED ONE OR TWO FAMILY HOUSES. No plan review fee is required. For all other use groups 100-3A(2)(b) shall apply

(2) Building subcode fees. The fee for work under the building subcode shall be as follows:

- (a) New building and additions. Permit fees shall be based upon the volume of the structure. Volume shall be computed in accordance with N.J.A.C. 5:23-2.28. The building permit fee be in the amount of \$0.050 per cubic foot of volume for buildings and structures of all use groups and types of construction as classified and defined in Article 3 of the building subcode. State of New Jersey training fees shall be in the amount of \$0.00371 per cubic foot of volume of new construction in accordance with N.J.A.C. 5.23-4.19(b).
- (b) Renovations, alterations, decks, roofing, siding and repairs. The fees shall be based upon the estimated cost of the work. The fee shall be \$25 per \$1,000 of the estimated cost, with a minimum fee of \$75.

- (c) Reinstatement of a lapsed construction permit shall be as follows:
 - [1] Recalculation of the construction permit shall be based upon the current fee schedule for all work to be performed.
 - [2] The reinstatement fee shall be 20% of the recalculated value of all work which is to be performed.
- (d) Minimum building permit fees shall be: \$75.
 - [1] Principal buildings, additions and accessory buildings shall be charged in accordance with criteria under the Uniform Construction Code.
 - [2] (Reserved)
 - [3] (Reserved)
 - [4] Sheds 200 square feet or greater: \$75.
 - [5] For the purpose of determining estimated cost, the applicant shall submit to the enforcing agency, if available, cost data produced by the architect or engineer of record or by the contractor. A bona fide contractor's bid, if available, shall be submitted. The enforcing agency will make the final decision regarding estimated cost. Included in the building subcode permit is a plan review fee which is 20% of the building subcode fee.
 - [6] Swimming pools. Permit fees for in-ground pools shall be \$400, in addition to electric, plumbing, fence and certificate of approval permits. Aboveground pools shall require a permit fee of \$150 in addition to electric, plumbing, fence and certificate of approval permits. Swimming pools which require subcode permits shall include plan review fees as part of the subcode permit, which is 20% of the subcode fee.
 - [7] (Reserved)
 - [8] Asbestos hazard abatement permit shall be \$150 in accordance with N.J.A.C. 5:23-8.10(a)1 and \$200 for certificate of occupancy following successful completion of abatement in accordance with N.J.A.C. 5:23-8.10(a)2.
 - [9] Demolition permits. The fee for demolition permits shall be as follows:
 - [a] Principal building: \$150.
 - [b] Accessory building: \$40.

- [c] Demolition of structures less than 5,000 square feet and less than 30 feet in height, including one- and two-family residences, structures on farms and commercial farms: \$150. All other structures: \$80.
- [10] Signs. A sign shall be \$0.085 per square foot of surface area of the sign, with a minimum fee of \$50, computed on each side of the sign to be displayed. The fee shall be in addition to any Planning or Zoning Board application fees required.
- [11] Fences. The fee for a permit to construct a fence around a pool shall be \$75, which includes the plan review fee. This fee shall be in addition to any Planning or Zoning Board application fees which may be required.
- [12] Certificate of occupancy.
 - [a] The fee for a certificate of occupancy shall be as follows: \$200.
 - [b] A certificate of occupancy/approval shall only be issued if any outstanding building violation penalties have been paid.
 - [c] Temporary certificates of occupancy shall be \$30, or each renewal thereof.
 - [d] A certificate of continued occupancy for business or commercial establishments shall be \$250. A certificate of continued occupancy for business or commercial establishments with a change of use shall be \$25.
 - [e] Change of contractor. The fee shall be \$50.
 - [f] Variation. The fee shall be \$65.
- [13] Dry well. The fee shall be \$50. [Added 3-22-2018 by Ord. No. 18-06]
- [14] Commercial tent. The fee shall be \$100. [Added 3-22-2018 by Ord. No. 18-06]
- [15] Underground storage tank removal or abandonment of tank. The fee shall be \$150.
[Added 3-22-2018 by Ord. No. 18-06]
- [16] Retaining Walls.
 - [a] A retaining wall with a surface area greater than 550 square feet that is associated with a Class 3 residential structure shall have a fee of \$500.
 - [b] A retaining wall with a surface area of 550 square feet or less that is associated with a Class 3 residential structure shall have a fee of \$250.

- [c] A newly constructed retaining wall of any size at other than a Class 3 residential structure shall be based on the estimated cost of construction. The fee shall be \$25 per \$1,000 of the estimated cost, with a minimum fee of \$250.

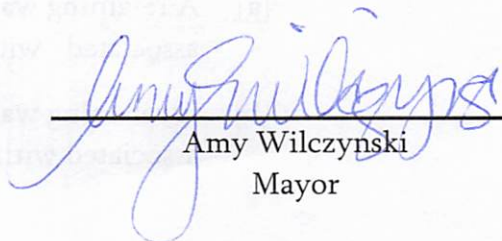
BE IT FURTHER ORDAINED that, except as modified herein, all other provisions of Chapter 100 shall remain in full force and effect as previously adopted.

Council	Motion	Second	Yes	No	Abstain	Absent
O'Connell						✓
O'Toole			✓			
Lovisollo		✓	✓			
Homan			✓			
Daloisio						✓
Yaccarino	✓		✓			
Mayor Wilczynski	-----	-----				

I hereby certify the above to be a true copy of an Ordinance adopted by the Governing Body of the Borough of Allendale on July 16, 2026.



Linda Louise Cervino, RMC
Municipal Clerk



Amy Wilczynski
Mayor