



**BOROUGH OF ALLENDALE**  
**MAYOR AND COUNCIL**  
**MEETING AGENDA & MATERIALS**  
**THURSDAY,**  
**MAY 08, 2025**  
**7:00 P.M.**

AGENDA  
BOROUGH OF ALLENDALE  
MAYOR AND COUNCIL  
COMBINED WORK AND REGULAR SESSION  
MAY 8, 2025 AT 7:00 P.M.

**Mayor**  
Amy Wilczynski  
**Councilmembers**  
Matthew O'Toole  
Liz Homan  
Susanne Lovisolo  
Edward O'Connell  
Tyler Yaccarino  
Joseph Daloisio

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A combined Work and Regular Session of the Mayor and Council of the Borough of Allendale will be held in-person on May 8, 2025 beginning at 7:00 pm in the Mayor & Council Chambers at the Allendale Municipal Building, 500 West Crescent Avenue, Allendale, New Jersey 07401.

**CALL TO ORDER:**

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT:**

**ROLL CALL:**

**SALUTE TO FLAG:**

**PRESENTATIONS:**

- A. Presentation of Awards by Cedar Grove Police Department.
- B. Proclamation: In Recognition of Mental Health Awareness Month.
- C. Proclamation: In Recognition of World MS Day.

**APPROVAL OF MINUTES:** April 24, 2025 Work & Regular meeting.

**AGENDA REVIEW:**

**PUBLIC COMMENT ON AGENDA ITEMS ONLY:**

**SECOND READING AND PUBLIC HEARING**

**ORDINANCE 25-08:** AN ORDINANCE AMENDING CHAPTER 203, "PUBLIC PLACES", ARTICLE III, SECTION 19 "DEFINITIONS" AND SECTION 20 "USE OF RECREATIONAL FACILITIES; FEES; RULES AND REGULATIONS," OF THE CODE OF THE BOROUGH OF ALLENDALE.

**RESOLUTIONS:**

- A. **Bergen County Open Space Grant Application** – 2025 Bergen County Open Space Trust Fund Grant. Application for the following project – Crestwood Park Improvements: "Tennis Court Rehabilitation".
  - 1. Public comments on Grant Application.
  - 2. **RES 25-133:** Resolution Authorizing the Borough of Allendale to Submit a Grant application to the 2025 Bergen County Open Space Trust Fund for Municipal Park Improvements–Crestwood Park Improvements: Tennis Court.

**CONSENT AGENDA:**

Matters listed below are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

<a href="#"><u>RES 25-134:</u></a>	Resolution Authorizing Disposal of Surplus Property by Auction on Govdeals
<a href="#"><u>RES 25-135:</u></a>	Appointment of DPW Seasonal Employee – Deion Milligan
<a href="#"><u>RES 25-136:</u></a>	Appointment of DPW Seasonal Employee – Devon Bandini
<a href="#"><u>RES 25-137:</u></a>	Authorizing the Borough of Allendale Tax Collector to prepare and mail estimated tax bills in accordance with P.L. 1994, C.72.
<a href="#"><u>RES 25-138:</u></a>	Authorizing the Purchase of an Electronic Flashing Pedestrian Sign for the Allendale Police Department.
<a href="#"><u>RES 25-139:</u></a>	Approval of Holiday Observers’ 2025 July 4 <sup>th</sup> Celebration.
<a href="#"><u>RES 25-140:</u></a>	Approval of Bill List of May 8, 2025.
<a href="#"><u>RES 25-141:</u></a>	Resolution authorizing New Street TWA Permit.
<a href="#"><u>RES 25-142:</u></a>	Authorizing the trade in and purchase of police issued equipment.
<a href="#"><u>RES 25-143:</u></a>	Appointment Of An Hourly Seasonal Intern – Dylan Stout.
<a href="#"><u>RES 25-144:</u></a>	Approve Change Order Number Five – AB Contracting, LLC – Crestwood Park Concession Stand
<a href="#"><u>RES 25-145:</u></a>	Approve Change Order Number Six – AB Contracting, LLC – Crestwood Park Concession Stand
<a href="#"><u>RES 25-146:</u></a>	Authorization of 2025 Crestwood Lake Salaries– Supplement One
<a href="#"><u>RES 25-147:</u></a>	A Resolution authorizing the Borough of Allendale to enter into a Cooperative Pricing Agreement.

**ADMINISTRATION:**

- A. Council Report
- B. Staff Reports
- C. Mayor’s Report

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**PUBLIC COMMENTS ON ANY MATTER:**

Those wishing to speak will have a three (3) minute time limit to address the governing body. Large groups are asked to have a spokesperson represent them.

**ADJOURNMENT:**

This agenda was prepared as of 05/08/2025 with all available information as of this date. Additional items may be added to this agenda. Final action may be taken on all matters listed or added to this agenda.

**BOROUGH OF ALLENDALE  
COUNTY OF BERGEN  
STATE OF NEW JERSEY**

**ORDINANCE # 25-08**

AN ORDINANCE AMENDING CHAPTER 203, "PUBLIC PLACES", ARTICLE III, SECTION 19 "DEFINITIONS" AND SECTION 20 "USE OF RECREATIONAL FACILITIES; FEES; RULES AND REGULATIONS," OF THE CODE OF THE BOROUGH OF ALLENDALE

BE IT ORDAINED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that the code of the Borough of Allendale is hereby amended as follows to add/modify the following sections only:

§ 203-19 "Definitions"

**COMMUNITY CENTER** – The name of the premises now officially designated by that name and located at 210 West Crescent Avenue and known and designated as Lot 20 in Block 1005 on the Assessment Map of the Borough of Allendale.

**RECREATIONAL FACILITIES**

Includes all facilities owned and operated by the Borough of Allendale for recreational purposes, including swimming and other athletic facilities, beach, lake and picnic areas, playgrounds, parks and nature preserves and all areas for parking of vehicles adjoining such recreational facilities. This definition shall also include the Community Center.

BE IT ORDAINED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that the code of the Borough of Allendale is hereby amended to read as follows:

§203-20, "Use of recreational facilities; rules and regulations"

- A. Annually, by resolution, unless the Council determines the current fees are sufficient, establish fees to be charged for the use of recreational facilities and participation in recreation programs.
  
- D. Establish a policy for the use of parks and/or recreation facilities by groups or individuals applying for reserved spaces for such recreation activities as basketball, pickleball, swimming, picnics, and other activities.

- F. Establish Rules and Regulations and/or a Code of Conduct for any person or group who uses or enters any park and/or recreation facility.

**BE IT FURTHER ORDAINED** that, except as modified herein, all other provisions of Chapter 203 remain in full force and effect as previously adopted.

	Motion	Second	Yes	No	Abstain	Absent
Councilman Yaccarino						
Councilman O'Toole						
Councilwoman Homan						
Councilwoman Lovisolo						
Councilman Daloisio						
Councilman O'Connell						
Mayor Wilczynski	-----	-----				

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I hereby certify the above to be a true copy of an Ordinance Adopted by the Governing Body of the Borough of Allendale on May 8, 2025.

DRAFT

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Linda Louise Cervino, RMC  
Municipal Clerk

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Amy Wilczynski  
Mayor

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 05/08/2025**

**RESOLUTION# 25-133**

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisollo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on  
Consent Agenda

**BOROUGH OF ALLENDALE RESOLUTION AUTHORIZING THE BOROUGH OF ALLENDALE TO SUBMIT A GRANT APPLICATION TO THE 2025 BERGEN COUNTY OPEN SPACE TRUST FUND FOR MUNICIPAL PARK IMPROVEMENTS**

WHEREAS, the Bergen County Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust Fund (“County Trust Fund”) provides matching grants to municipal governments and to nonprofit organizations for assistance in the development or redevelopment of outdoor municipal recreation facilities; and,

WHEREAS, the Borough of Allendale desires to further the public interest by obtaining a matching grant of approximately \$77,000.00 from the County Trust Fund to fund improvements to Crestwood Lake including the resurfacing of the tennis courts.

WHEREAS, the Mayor and Council of the Borough of Allendale has reviewed the County Trust Fund Program Statement, and the Trust Fund Municipal Program Park Improvement application and instructions, and desires to make an application for such a matching grant and provide application information and furnish such documents as may be required; and,

WHEREAS, as part of the application process, the Mayor and Council of the Borough of Allendale held the required Public Hearing to receive public comments on the proposed park improvements in the application on April 10, 2025; and,

WHEREAS, the County of Bergen shall determine whether the application is complete and in conformance with the scope and intent of the County Trust Fund; and,

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 05/08/2025**

**RESOLUTION# 25-133**

WHEREAS, the applicant is willing to use the County Trust Fund in accordance with such rules, regulations and applicable statutes, and is willing to enter into an agreement with the County of Bergen for the above-named project and ensure its completion on or about the project contract expiration date.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale:

1. That it is hereby authorized to submit the above completed project application to the County by the deadline of April 25, 2025, as established by the County; and,
2. That, in the event of a County Trust Fund award that may be less than the grant amount requested above, the Mayor and Council have, or will secure, the balance of funding necessary to complete the project, or modify the project as necessary; and,
3. That the Mayor and Council is committed to providing a dollar-for-dollar cash match for the project; and,
4. That only those park improvements identified and approved in the project application, its Trust Fund contract, or other documentation will be considered eligible for reimbursement.
5. That the Mayor and Council agree to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project; and,
6. That this resolution shall take effect immediately.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on May 8, 2025.

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Linda Louise Cervino, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 05/08/2025**

**RESOLUTION# 25-134**

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisollo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

**RESOLUTION AUTHORIZING DISPOSAL OF SURPLUS PROPERTY  
BY AUCTION ON GOVDEALS**

**WHEREAS**, the Borough of Allendale is the owner of certain surplus property which is no longer needed for public use; and

**WHEREAS**, N.J.S.A. 40A:11-36 authorizes municipalities to offer for sale, public property which is no longer needed for public service; and

**WHEREAS**, the Mayor and Council of the Borough of Allendale is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, as follows:

- 1) The sale of the surplus property shall be conducted through GovDeals.com per the Sourcewell National Cooperative. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Borough Clerk.
- 2) The sale will be conducted online and the address of the auction site is govdeals.com.
- 3) The sale is being conducted pursuant to Local Finance Notice 2019-15.
- 4) A list of the surplus property to be sold attached as Exhibit A.
- 5) The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- 6) The Borough of Allendale reserves the right to accept or reject any bid submitted.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on May 8, 2025.

\_\_\_\_\_  
Linda Louise Cervino, RMC  
Municipal Clerk



## EXHIBIT A

The surplus property being sold is as follows:

### Allendale Police Department:

- 1) 2005 Volvo  
Vin/Serial #4V5K99GG65N390036  
Make/Brand: Volvo  
Model: VHD
- 2) 2013 GMC Quad Cab: rust.  
Vin# 1GT12ZCG6DF109819  
Make/Brand: GMC  
Model: Sierra 2500HD Work Truck
- 3) 1981 Rescue Truck  
Vin# 1GDP8C1V0BV589152  
Make/Brand: GMC  
Model: Conv. Cab EVF Rescue Body
- 4) 2007 Ford Crown Victoria  
Vin# 2FAFP71W47X134416  
Make/Brand: Ford  
Model: P71 CVPI
- 5) 2018 Dodge Charger Police Car  
Vin# 2C3CDXKT6JH181298  
Make/Brand: Dodge  
Model: Charger Pursuit AWD Hemi
- 6) Lights and Misc Vehicle Equipment
- 7) Klein Electronics Sonim Microphone and two (2) wired PTT headsets  
Model: Klein
- 8) Lot of Toshiba Digital Business Telephones DKT3210-SD
- 9) Lot of used two-way radios and accessories Kenwood, Motorola, etc.

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 05/08/2025**

**RESOLUTION# 25-135**

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisollo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on  
Consent Agenda

**APPOINTMENT OF DPW SEASONAL EMPLOYEE – DEION MILLIGAN**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that Deion Milligan be appointed as a Seasonal Laborer with the Department of Public Works at a salary of \$19.00/hour effective May 12, 2025; and

BE IT FURTHER RESOLVED that the Chief Financial Officer and Municipal Clerk are authorized to take all appropriate actions so as to implement this Resolution.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on May 8, 2025.

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Linda Louise Cervino, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 05/08/2025**

**RESOLUTION# 25-136**

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisollo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on  
Consent Agenda

**APPOINTMENT OF DPW SEASONAL EMPLOYEE – DEVON BANDINI**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that Devon Bandini be appointed as a Seasonal Laborer with the Department of Public Works at a salary of \$19.00/hour effective May 12, 2025; and

BE IT FURTHER RESOLVED that the Chief Financial Officer and Municipal Clerk are authorized to take all appropriate actions so as to implement this Resolution.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on May 8, 2025.

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Linda Louise Cervino, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 05/08/2025**

**RESOLUTION# 25-137**

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisollo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on  
Consent Agenda

**RESOLUTION AUTHORIZING THE BOROUGH OF ALLENDALE TAX  
COLLECTOR TO PREPARE AND MAIL ESTIMATED TAX  
BILLS IN ACCORDANCE WITH P.L. 1994, C.72**

**WHEREAS**, due to the County Board of Taxation unable to certify a tax rate due to various issues at the state level and the Municipal Tax Collector will be unable to mail the tax bills on a timely basis, it has become necessary to issue estimated tax bills for the 3rd Quarter of 2025 and;

**WHEREAS**, the Municipal Tax Collector in consultation with the Municipal Chief Financial Officer has computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3, and they have signed a certification showing the tax levies for the previous year, the tax rates and the range of permitted estimated levies;

**NOW, THEREFORE BE IT RESOLVED** BY THE BOROUGH COUNCIL OF THE BOROUGH OF ALLENDALE, IN THE COUNTY OF BERGEN AND STATE OF NEW JERSEY ON THE 8<sup>th</sup> DAY OF MAY 2025 AS FOLLOWS:

1. The Borough of Allendale Tax Collector is hereby authorized and directed to prepare and issue estimated tax bills for the Borough for the third installment of 2025 taxes. The Tax Collector shall proceed and take such actions as necessary.
2. The entire estimated levy for 2025 is hereby set at \$46,940,147.82 for an estimated tax rate of 2.019.
3. In accordance with law the third installment of 2025 shall not be subject to interest until after August 11, 2025. Any payment received after August 11, 2025 shall have interest calculated from August 1, 2025.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on May 8, 2025.

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Linda Louise Cervino, RMC  
Municipal Clerk

BOROUGH OF ALLENDALE

CALCULATION OF PROPOSED 2025 ESTIMATED TAX RATE

BASIS OF PROPOSED TAX LEVY AND TAX RATE

- 2025 Municipal Budget - Actual Levy
- 2025 Library Budget - Actual Levy
- 2025 Local School Budget - Actual Levy
- 2025 Regional School Budget - Actual Levy
- 2025 Bergen County Budget - Estimated 5% increase
- 2025 Bergen County Open Space Budget- Estimated 2% increase
- 2025 Municipal Open Space - Actual Levy

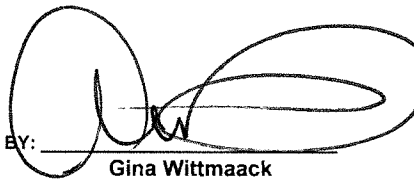
2024 Apportionment of Taxes		
County	4,875,680.80	0.226
County Open Space	219,894.10	0.011
Municipal Open Space	108,281.00	0.004
Local School	18,120,639.00	0.837
Regional School	10,530,882.00	0.486
Library	736,932.00	0.034
Municipal	11,073,352.00	0.511
Total	45,665,660.90	2.109
Net Valuation		\$ 2,165,626,800.00

2025 Estimated Range for Tax Levy (Percentage of 2024 Levy)		
95%	105%	
4,631,896.76	5,119,464.84	
208,899.40	230,888.81	
102,866.95	113,695.05	
17,214,607.05	19,026,670.95	
10,004,337.90	11,057,426.10	
700,085.40	773,778.60	
10,519,684.40	11,627,019.60	
43,382,377.86	47,948,943.95	

**Estimated Tax Levy must be within this range; otherwise permission is required from Division of Local Govt. Services**

2025 Estimated Apportionment of Taxes		
County	5,119,464.84	0.220 Estimated
County Open Space	224,291.98	0.010 Estimated
Municipal Open Space	116,228.00	0.005 Actual
Local School	18,634,419.00	0.802 Actual
Regional School	10,914,738.00	0.470 Actual
Library	816,227.00	0.035 Actual
Municipal	11,114,779.00	0.478 Actual
Total	46,940,147.82	2.019
Net Valuation		\$ 2,324,565,600.00
Percentage Increase/Decrease		102.79%

CERTIFIED BY:   
 Alison Altano  
 Chief Financial Officer

CERTIFIED BY:   
 Gina Wittmaack  
 Tax Collector

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 05/08/2025**

**RESOLUTION# 25-138**

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on  
Consent Agenda

AUTHORIZING THE PURCHASE OF AN ELECTRONIC FLASHING PEDESTRIAN SIGN FOR ALLENDALE POLICE DEPARTMENT THROUGH OMNIA PARTNERS, TAPCO (TRAFFIC AND PARKING CONTROL CO., LLC)  
TAPCO OMNIA PARTNERS CONTRACT #2020-200

WHEREAS, a need exists to purchase an electronic flashing pedestrian sign for the Allendale Police Department, specifically for the intersection of West Crescent and Beresford Road in Allendale; and

WHEREAS, the Borough of Allendale is member of Omnia Partners; and

WHEREAS, TAPCO (Traffic and Parking Control Co., LLC, 5100 West Brown Deer Road, Brown Deer, WI 53223, is an approved vendor, contract #2020-200, who manufactures and distributes a wide portfolio of traffic and parking safety solutions designed to increase safe travels for all; and

WHEREAS, the Chief Financial Officer has attached hereto a certification that adequate funds have been or will be duly budgeted and appropriated to pay for the contract.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that an Agreement is hereby authorized for the purchase an electronic flashing pedestrian sign for the Allendale Police Department in the amount of \$6,810.20.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on May 8, 2025.

\_\_\_\_\_  
Linda Louise Cervino, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 05/08/2025**

**RESOLUTION# 25-139**

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisollo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on  
Consent Agenda

**APPROVAL OF HOLIDAY OBSERVERS' 2025 JULY 4TH CELEBRATION**

**BE IT RESOLVED** that Crestwood Park will close at 5:00 p.m. on July 4, 2025; and,

**BE IT FURTHER RESOLVED** that the Holiday Observers are hereby authorized to conduct a fireworks display and celebration at Crestwood Lake commencing at dusk on Friday, July 4, 2025 with a rain date of Saturday, July 5, 2025; and,

**BE IT FURTHER RESOLVED** that the fireworks display is subject to appropriate review and approval of insurance and the receipt of a permit from the Allendale Bureau of Fire Prevention.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on May 8, 2025.

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Linda Louise Cervino, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 05/08/2025

RESOLUTION# 25-140

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisollo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on  
Consent Agenda

**APPROVAL OF MAY 8, 2025 LIST OF BILLS**

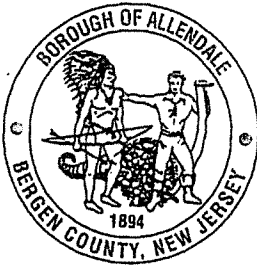
NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated May 8, 2025 in the amounts of:

Bill List Numbers	May 8, 2025
Current Fund	\$ 4,817,144.45
Payroll Account	171,078.20
General Capital	189,441.50
Animal Fund	
Grant Fund	
COAH/Housing Trust	
Improvement & Beautification	
Unemployment Fund	
Trust Fund	5,825.60
Water Operating	
Water Capital	
<span style="float: left;"><b>Total</b></span> <span style="float: right;"><b>\$ 5,183,489.75</b></span>	

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on May 8, 2025.

\_\_\_\_\_  
Linda Louise Cervino, RMC  
Municipal Clerk





# THE BOROUGH OF ALLENDALE

N E W J E R S E Y

500 WEST CRESCENT AVENUE, ALLENDALE, NJ 07401


WWW.ALLENDALE.NJ.GOV

OFFICE OF TAX COLLECTOR  
OFFICE OF CHIEF FINANCIAL OFFICER

201-818-4400 EXT 205

I, Alison Altano, Chief Financial Officer of the Borough of Allendale, having reviewed the bill list for the Borough, do hereby certify that funds are available in the accounts so designated.

Certified 5/8/25

  
Alison Altano  
Chief Financial Officer

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 05/08/2025**

**RESOLUTION# 25-141**

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolio						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

Carried  
 Defeated  
 Tabled  
 Approved on  
 Consent Agenda

**RESOLUTION AUTHORIZING NEW STREET TWA PERMIT**

**WHEREAS**, there is a need to secure a Treatment Works Approval from the New Jersey Department of Environmental Protection in conjunction with the proposed New Street water treatment facility in order to provide PFAS treatment for the Allendale water supply; and

**WHEREAS**, the Treatment Works Approval application requires endorsement by the Borough of Allendale; and

**WHEREAS**, Allendale by adoption of this Resolution wishes to authorize and endorse such application.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale as follows:

1. Endorsement of the Treatment Works Approval be and hereby is approved and the Mayor is authorized to execute and endorse the same; and
2. The Mayor, the Borough Attorney, and the Borough Engineer are authorized to take any and all necessary steps in order to implement this Resolution.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on May 8, 2025.

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Linda Louise Cervino, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 05/08/2025**

**RESOLUTION# 25-142**

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisollo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

Carried  
 Defeated  
 Tabled  
 Approved on  
 Consent Agenda

**RESOLUTION AUTHORIZING THE TRADE IN AND PURCHASE OF  
POLICE ISSUED EQUIPMENT**

**WHEREAS**, the Borough of Allendale (the "Borough") has determined that there is a need to purchase new firearms and ammunition; and

**WHEREAS**, Thomas J. Morris Jr., d/b/a Eagle Point Gun Shop, 1707 3rd Street, Thorofare, NJ 08086-0089 is an Authorized State approved vendor which sells firearms and ammunition; and

**WHEREAS**, the Borough, has determined that it should trade in old police-issued firearms which are no longer suitable for use; and

**WHEREAS**, the Borough, has contacted the Bergen County Prosecutor's Office seeking its approval for the trade in of certain firearms, and obtained such approval; and

**WHEREAS**, Eagle Point Gun Shop is a Federal Firearms Licensed dealer subject to state and local firearms laws and regulations, and will adhere to all applicable laws governing the transfer of firearms;

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale as follows:

1. The Agreement to transfer certain firearms on file with the Chief of Police and approved by the Bergen County Prosecutor's Office is hereby approved.
2. The Borough may use any credits from such transfer for the purchase of firearms and ammunition from Eagle Point Gun Shop as part of the State authorized program.
3. The Mayor, the Borough Administrator/CFO, the Chief of Police, and the Borough Attorney are authorized to take all appropriate actions in order to implement the terms of this Resolution.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on May 8, 2025.

\_\_\_\_\_  
Linda Louise Cervino, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 05/08/2025**

**RESOLUTION# 25-143**

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisollo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on  
Consent Agenda

**APPOINTMENT OF AN HOURLY SEASONAL INTERN – DYLAN STOUT**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that Dylan Stout be appointed as an hourly, part-time, seasonal intern effective May 5, 2025 through August 15, 2025 at a rate of \$15.00 per hour.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on May 8, 2025.

---

Linda Louise Cervino, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 05/08/2025**

**RESOLUTION# 25-144**

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisollo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on  
Consent Agenda

**APPROVE CHANGE ORDER NUMBER FIVE AB CONTRACTING, LLC-  
CRESTWOOD PARK CONCESSION STAND**

WHEREAS, the Contractor, AB Contracting, LLC, has requested that certain changes are needed for the Crestwood Park Concession Stand; and

WHEREAS, a net increase of \$20,500.00 will result from PCO 8 E-601 Electrical Service Revision; and

WHEREAS, the CFO has certified that sufficient funds are available.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that Change Order Number Five resulting in an increase of \$20,500.00, a 2.56% increase in the original contracted amount, be approved for the Crestwood Park Concession Stand, resulting in a new contract amount of \$957,817.22.

BE IT FURTHER RESOLVED that Change Order Number Five in the increased amount of \$957,817.22 be approved for AB Contracting, LLC, 10 West Thomas Street, Wharton, New Jersey 07885.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on May 8, 2025.

\_\_\_\_\_  
Linda Louise Cervino, RMC  
Municipal Clerk



# AIA® Document G701™ – 2001

## Change Order

**PROJECT: (Name and address)**

Crestwood Park - Concession  
300 W. Crestwood Ave Allendale NJ

**CHANGE ORDER NUMBER:** 005**DATE:** 04.29.2025**ARCHITECT'S PROJECT NUMBER:**OWNER ARCHITECT CONTRACTOR **TO CONTRACTOR: (Name and address)**

AB Contracting, LLC  
10 West Thomas Street  
Wharton, NJ 07885

**CONTRACT DATE:** 12/19/2024**CONTRACT FOR:** Genral ConstructionFIELD OTHER 

The Contract is changed as follows:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives.)

PCO 8\_E-601 - Electrical Service Rev.....\$20,500.00

The original	(Contract Sum)	was	\$	<u>799,899.00</u>
The net change by previously authorized Change Orders			\$	<u>137,418.22</u>
The	(Contract Sum)	prior to this Change Order was	\$	<u>937,317.22</u>
The	(Contract Sum)	will be (increase) by this Change Order in the amount of	\$	<u>20,500.00</u>
The new	(Contract Sum)	, including this Change Order, will be	\$	<u>957,817.22</u>

The Contract Time will be (unchanged) by ( 0 ) days.

The date of Substantial Completion as of the date of this Change Order, therefore, is June 21, 2025

(NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.)

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

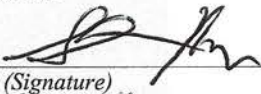
KONSTRUCT

ARCHITECT (Firm name)

75 Stagg Street  
Brooklyn, NY 11206

ADDRESS

BY (Signature)

  
~~Ramin Mahmoudian~~

(Typed name)

DATE

5/7/25


AB Contracting, LLC

CONTRACTOR (Firm name)

10 W. Thomas Street  
Wharton, NJ 07885

ADDRESS

BY (Signature)

  
Katie Fernandez

(Typed name)

DATE

04.29.25

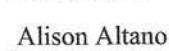
Borough of Allendale

OWNER (Firm name)

500 West Crescent Road  
Allendale, NJ 07401

ADDRESS

BY (Signature)

  
Alison Altano

(Typed name)

DATE

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 05/08/2025**

**RESOLUTION# 25-145**

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisololo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on  
Consent Agenda

**APPROVE CHANGE ORDER NUMBER SIX  
AB CONTRACTING, LLC- CRESTWOOD PARK CONCESSION STAND**

WHEREAS, the Contractor, AB Contracting, LLC, has requested that certain changes are needed for the Crestwood Park Concession Stand; and

WHEREAS, a net increase of \$2,058.27 will result from PCO 9, furnish and install new rib-relay within the Hood Control Box and set of contacts at window for electrically lock-out the gas valve when windows are closed; and

WHEREAS, the CFO has certified that sufficient funds are available.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that Change Order Number Six resulting in an increase of \$2,058.27, a .26% increase in the original contracted amount, be approved for the Crestwood Park Concession Stand, resulting in a new contract amount of \$959,875.49.

BE IT FURTHER RESOLVED that Change Order Number Six in the increased amount of \$959,875.49 be approved for AB Contracting, LLC, 10 West Thomas Street, Wharton, New Jersey 07885.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on May 8, 2025.

\_\_\_\_\_  
Linda Louise Cervino, RMC  
Municipal Clerk





# AIA Document G701™ – 2001

## Change Order

<b>PROJECT:</b> <i>(Name and address)</i> Crestwood Park - Concession 300 W. Crestwood Ave Allendale NJ	<b>CHANGE ORDER NUMBER:</b> 006	OWNER <input checked="" type="checkbox"/>
	<b>DATE:</b> 05.02.25	ARCHITECT <input checked="" type="checkbox"/>
	<b>ARCHITECT'S PROJECT NUMBER:</b>	CONTRACTOR <input checked="" type="checkbox"/>
<b>TO CONTRACTOR:</b> <i>(Name and address)</i> AB Contracting, LLC 10 West Thomas Street Wharton, NJ 07885	<b>CONTRACT DATE:</b> 12/19/2024	FIELD <input type="checkbox"/>
	<b>CONTRACT FOR:</b> Genral Construction	OTHER <input type="checkbox"/>

The Contract is changed as follows:  
*(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives.)*  
 PCO 9.....\$2,058.27

The original	(Contract Sum)	was	\$	<u>799,899.00</u>
The net change by previously authorized Change Orders			\$	<u>159,918.22</u>
The	(Contract Sum)	prior to this Change Order was	\$	<u>957,817.22</u>
The	(Contract Sum)	will be (increase) by this Change Order in the amount of	\$	<u>2,058.27</u>
The new	(Contract Sum)	, including this Change Order, will be	\$	<u>959,875.49</u>
The Contract Time will be (unchanged) by ( 0 ) days.				
The date of Substantial Completion as of the date of this Change Order, therefore, is June 21, 2025				

*(NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.)*

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

<u>KONSTRUCT</u> ARCHITECT <i>(Firm name)</i>	<u>AB Contracting, LLC</u> CONTRACTOR <i>(Firm name)</i>	<u>Borough of Allendale</u> OWNER <i>(Firm name)</i>
75 Stagg Street Brooklyn, NY 11206 ADDRESS	10 W. Thomas Street Wharton, NJ 07885 ADDRESS	500 West Crescent Road Allendale, NJ 07401 ADDRESS
 BY <i>(Signature)</i> Ramin Mahmoudian (Typed name)	 BY <i>(Signature)</i> Katie Fernandez (Typed name)	 BY <i>(Signature)</i> Alison Altano (Typed name)
5/7/25 DATE	05.02.25 DATE	DATE



ORDER

A/E  
CONTRACTOR  
FIELD  
OTHER

PROJECT: Crestwood Park - Concession

CHANGE ORDER NUMBER: 9  
DATE: 05.02.25

To Owner: Borough of Allendale

The Contract is changed as follows:

**Make-up Air - Building Department Request**

Furnish and install new rib-relay within the Hood Control Box and set of contacts at window for electrically lock-out the gas valve when windows are closed

The original Contract Sum was	\$ 799,899.00
Net change by previously authorized Change orders	\$ 157,918.22
Net Change by pending Change Orders	\$ -
The Contract Sum prior to this Change order was	\$ 957,817.22
The Contract Sum will be increased by this Change Order in the amount of	\$ 2,058.27
The new Contract Sum including this Change order will be	\$ 959,875.49

The contract time will be increased by this change order

Konstruct Engineering, PLLC  
Architect/Engineer  
75 Stagg Street, Brooklyn NY 11216  
Address

BY: Steven Konwik

DATE 5/2/25

\_\_\_\_\_  
Owner  
\_\_\_\_\_  
Address

BY: \_\_\_\_\_

DATE \_\_\_\_\_

AB Contracting, LLC.  
Contractor  
10 West Thomas St., Wharton, NJ 07885  
Address

BY: Andrew J. Bizub - Managing Member

DATE 04.17.25

<b>TO OWNER:</b> Borough of Allendale 500 West Crescent Avenue Allendale, NJ 07401	<b>PROJECT:</b> Crestwood Park Concession 300 West Crestwood Avenue Allendale, NJ 07401	<b>APPLICATION NO.:</b> #6  <b>PERIOD TO:</b> 5/2/2025	<b>DISTRIBUTION TO:</b> <input type="checkbox"/> OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> OTHER
<b>FROM CONTRACTOR:</b> AB Contracting, LLC 10 West Thomas St. Wharton NJ 07885	Architect <b>KONSTRUCT</b> 75 Stagg Street Brooklyn, NY 11206	<b>CONTRACT DATE:</b> 1/23/2025	

CONTRACTOR'S APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY			
CO's Approved in Prior Months		ADDITIONS	DEDUCTIONS
Number	Date Approved	\$ -	\$ -
1		\$ 40,461.02	\$ -
2		\$ 3,870.00	\$ -
3		\$ 21,742.02	\$ -
4		\$ 71,345.18	\$ -
5		\$ 20,500.00	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
<b>TOTALS</b>		\$ 157,918.22	\$ -
Net change by Change Orders			\$ 157,918.22

Application is made for Payment, as shown below, in connection with the Contract, Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$ 799,899.00
2. Net change by Change Orders	\$ 157,918.22
3. CONTRACT SUM TO DATE	\$ 957,817.22
4. TOTAL COMPLETED & STORED TO DATE: (Column G on G703)	\$ 816,303.66
5. RETAINAGE	
a. 2% of Completed Work (Column D + E on G703)	\$ 15,981.07
b. 2% of Stored Material (Column F on G703)	\$ 345.00
Total Retainage (Line 5A + 5b or Total in Column I of G703)	\$ 16,326.07
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	\$ 799,977.59
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificates)	\$ 667,138.58
8. CURRENT PAYMENT DUE	\$ 132,839.01
9. BALANCE TO FINISH, PLUS RETAINAGE (Line 3 less Line 6)	\$ 157,839.63

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for work which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.



By: Andrew J. Bizub - Managing Member Date: 05.02.2025


State of: New Jersey  
 Subscribed and sworn to before me this  
 Notary Public: Alicia Clark  
 My Commission expires:

County of: Union  
**ALICIA M CLARK**  
 Notary Public, State of New Jersey  
 Comm. # 50204190  
 My Commission Expires 10/31/2027

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED Line Item #8: Crest Payment Due = \$ 132,839.01  
 (Attach explanation if amount certified differs from the amount applied for.)  
 ARCHITECT:

By:  Date: 5/7/25  
 This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.  
 In tabulation below, amounts are stated to the nearest dollar.  
 Use Column I on Contracts where variable retainage for the line items may apply

APPLICATION NUMBER: #6  
 APPLICATION DATE: 4/29/2025  
 PERIOD TO: 5/2/2025

A	B Work Description	Value	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G/C)	I BALANCE TO FINISH (C-G)	J RETAINAGE 2%
			Previous Apps.	E THIS PERIOD As Built Value					
<b>01 00 00</b>	<b>General Requirements</b>								
	Performance & Payment Bond	\$ 8,000.00	\$ 8,000.00	\$ -	\$ -	\$ 8,000.00	100%	\$ -	\$ 160.00
	Mobilization	\$ 35,000.00	\$ 35,000.00	\$ -	\$ -	\$ 35,000.00	100%	\$ -	\$ 700.00
	Insurance	\$ 17,600.00	\$ 17,600.00	\$ -	\$ -	\$ 17,600.00	100%	\$ -	\$ 352.00
<b>02 00 00</b>	<b>Demolition</b>	\$ 31,000.00	\$ 31,000.00	\$ -	\$ -	\$ 31,000.00	100%	\$ -	\$ 620.00
<b>03 00 00</b>	<b>Concrete</b>	\$ 57,100.00	\$ 57,100.00	\$ -	\$ -	\$ 57,100.00	100%	\$ -	\$ 1,142.00
<b>04 00 00</b>	<b>Masonry</b>								
	CMU	\$ 48,000.00	\$ 48,000.00	\$ -	\$ -	\$ 48,000.00	100%	\$ -	\$ 960.00
	Pavers	\$ 31,750.00	\$ 15,875.00	\$ 15,875.00	\$ -	\$ 31,750.00	100%	\$ -	\$ 635.00
	Veneer	\$ 28,400.00	\$ 28,400.00	\$ -	\$ -	\$ 28,400.00	100%	\$ -	\$ 568.00
<b>06 00 00</b>	<b>Wood</b>	\$ 40,000.00	\$ 40,000.00	\$ -	\$ -	\$ 40,000.00	100%	\$ -	\$ 800.00
	Trusses	INC							
	Cedar Fence & Gates	\$ 7,500.00	\$ 5,250.00	\$ -	\$ -	\$ 5,250.00	70%	\$ 2,250.00	\$ 105.00
	Sheathing	INC							
	Finish Carpentry	INC							
<b>07 00 00</b>	<b>Thermal &amp; Moisture Protection</b>	\$ 15,000.00	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00	100%	\$ -	\$ 300.00
	Sheet Waterproofing	INC							
	Thermal Insulation	INC							
	Air Barriers	INC							
	Asphalt Shingles	INC							
	Soffit Panels	INC							
	Fiber Cement Siding	\$ 45,000.00	\$ 22,500.00	\$ 18,000.00	\$ -	\$ 40,500.00	90%	\$ 4,500.00	\$ 810.00
	Column Enclosures	\$ 15,000.00	\$ -	\$ 15,000.00	\$ -	\$ 15,000.00	100%	\$ -	\$ 300.00
	Gutters & Leaders	\$ 8,000.00	\$ 800.00	\$ -	\$ -	\$ 800.00	10%	\$ 7,200.00	\$ 16.00
<b>08 00 00</b>	<b>Openings</b>								
	Doors & Frames	\$ 15,000.00	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00	100%	\$ -	\$ 300.00
	Windows	\$ 25,000.00	\$ 3,750.00	\$ 15,000.00	\$ -	\$ 18,750.00	75%	\$ 6,250.00	\$ 375.00
	Hardware	\$ 6,849.00	\$ 6,849.00	\$ -	\$ -	\$ 6,849.00	100%	\$ -	\$ 136.98
	Louvers & Vents	\$ 3,500.00	\$ 1,750.00	\$ 1,750.00	\$ -	\$ 3,500.00	100%	\$ -	\$ 70.00
<b>09 00 00</b>	<b>Finishes</b>	\$ 50,000.00	\$ 12,500.00	\$ 25,000.00	\$ -	\$ 37,500.00	75%	\$ 12,500.00	\$ 750.00
	Gypsum Board	INC							
	Tile	\$ 19,000.00	\$ 4,750.00	\$ 14,250.00	\$ -	\$ 19,000.00	100%	\$ -	\$ 380.00
	Ceilings	\$ 5,000.00	\$ 500.00	\$ -	\$ -	\$ 500.00	10%	\$ 4,500.00	\$ 10.00
	Flooring	\$ 6,000.00	\$ 600.00	\$ -	\$ -	\$ 600.00	10%	\$ 5,400.00	\$ 12.00
	Painting and Coating	\$ 5,000.00	\$ 500.00	\$ 2,000.00	\$ -	\$ 2,500.00	50%	\$ 2,500.00	\$ 50.00

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

APPLICATION NUMBER: #6  
 APPLICATION DATE: 4/29/2025  
 PERIOD TO: 5/2/2025

In tabulation below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for the line items may apply

A	B Work Description	Value	D		E		F		G		H		I	
			WORK COMPLETED		THIS PERIOD As Built	MATERIALS PRESENTLY STORED (NOT IN	TOTAL COMPLETED AND STORED TO DATE	%	(G/C)	BALANCE TO FINISH (C-G)	RETAINAGE 2%			
			Previous Apps.											
10 00 00	<b>Specialties</b>													
	Signage	NIC												
	Benches	\$ 2,200.00	\$ 220.00	\$ -	\$ -	\$ 220.00	10%	\$ 1,980.00	\$ 4.40					
	Toilet Compartments	\$ 15,000.00	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00	10%	\$ 13,500.00	\$ 30.00					
	Toilet Accessories	\$ 2,500.00	\$ 250.00		\$ 2,250.00	\$ 2,500.00	100%	\$ -	\$ 50.00					
11 00 00	<b>Equipment</b>													
	Commercial Equipment	\$ 12,000.00	\$ -	\$ 12,000.00	\$ -	\$ 12,000.00	100%	\$ -	\$ 240.00					
	Food Service Equipment	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	75%	\$ 30,000.00	\$ -					
22 00 00	<b>Plumbing</b>	\$ 83,000.00	\$ 66,400.00	\$ -	\$ -	\$ 66,400.00	80%	\$ 16,600.00	\$ 1,328.00					
	Plumbing Fixtures	INC												
23 00 00	<b>HVAC</b>	\$ 22,500.00	\$ 16,875.00	\$ 5,625.00	\$ -	\$ 22,500.00	100%	\$ -	\$ 450.00					
26 00 00	<b>Electrical</b>	\$ 60,000.00	\$ 45,000.00	\$ 14,400.00	\$ -	\$ 59,400.00	99%	\$ 600.00	\$ 1,188.00					
	Light Fixtures	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00	\$ 15,000.00	100%	\$ -	\$ 300.00					
31 00 00	<b>Earthwork</b>	\$ 35,000.00	\$ 31,500.00	\$ -	\$ -	\$ 31,500.00	95%	\$ 3,500.00	\$ 630.00					
	<b>Change Orders</b>													
	- CO#1 - Addendum 3 & Ice Maker	\$ 40,461.02	\$ 36,414.92	\$ -	\$ -	\$ 36,414.92	100%	\$ 4,046.10	\$ 728.30					
	- CO#2 - ReDesign Coordination	\$ 3,870.00	\$ 3,870.00	\$ -	\$ -	\$ 3,870.00	100%	\$ -	\$ 77.40					
	- CO#3 - Soil & Lighting	\$ 21,742.02	\$ 16,958.11	\$ -	\$ -	\$ 16,958.11	100%	\$ 4,783.91	\$ 339.16					
	- CO#4 - Re-Design Finishes	\$ 71,345.18	\$ 49,941.63	\$ -	\$ -	\$ 49,941.63	100%	\$ 21,403.55	\$ 998.83					
	- CO#5 - Electrical Svc Revision	\$ 20,500.00	\$ -	\$ 20,500.00	\$ -	\$ 20,500.00	100%	\$ -	\$ 410.00					
		\$957,817.22	\$ 639,653.66	\$ 159,400.00	\$ 17,250.00	\$ 816,303.66	85%	\$141,513.56	\$ 16,326.07					

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 05/08/2025**

**RESOLUTION# 25-146**

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on  
Consent Agenda

**AUTHORIZATION OF 2025 CRESTWOOD LAKE SALARIES –  
SUPPLEMENT ONE**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that the above salaries are hereby approved for the Crestwood Lake Swim Club 2025 Season.

TITLE	EFFECTIVE DATE	NAME	RATE OF PAY
Sub-Guard	May 24, 2025	Bryan Harden	\$15.50 per hour
Sub-Gate	May 24, 2025	Ava Altman	\$14.75 per hour
Sub-Gate	May 24, 2025	Ava Gagliano	\$14.75 per hour
Sub-Gate	May 24, 2025	Josie Robinson	\$14.75 per hour

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on May 8, 2025.

\_\_\_\_\_  
Linda Louise Cervino, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 05/08/2025**

**RESOLUTION# 25-147**

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on  
Consent Agenda

**A RESOLUTION AUTHORIZING THE BOROUGH OF ALLENDALE TO ENTER INTO A  
COOPERATIVE PRICING AGREEMENT**

**WHEREAS**, N.J.S.A. 40A:11-11 (5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

**WHEREAS**, the Monmouth-Ocean Educational Services Commission (MOESC), hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

**WHEREAS**, the governing body of the Borough of Allendale, County of Bergen, State of New Jersey, pursuant to N.J.A.C 5:34-7.6 (a), duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

**NOW, THEREFORE BE IT RESOLVED** as follows:

**TITLE.**

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Monmouth-Ocean Educational Services Commission (MOESC).

**AUTHORITY.**

Pursuant to the provisions of N.J.S.A. 40A:11-11(5) and N.J.A.C 5:34-7.6 (a), the Borough of Allendale is hereby authorized to enter into a Cooperative Pricing Agreement with Monmouth-Ocean Educational Services Commission (MOESC), the Lead Agency.

**CONTRACTING UNIT.**

The Lead Agency shall comply with the Local Public Contracts Law N.J.S.A. 40A:11 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

**EFFECTIVE DATE.**

This resolution shall take effect immediately upon passage.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on May 8, 2025.

\_\_\_\_\_  
Linda Louise Cervino, RMC  
Municipal Clerk





**MONMOUTH-OCEAN EDUCATIONAL SERVICES COMMISSION  
TINTON FALLS, NEW JERSEY 07712**

**COOPERATIVE PRICING SYSTEM AGREEMENT  
AGREEMENT FOR A COOPERATIVE PRICING SYSTEM**

This Agreement made and entered into this      day of      , 20\_\_\_\_ , by and between the, MONMOUTH-OCEAN EDUCATIONAL SERVICES COMMISSION of Tinton Falls, New Jersey and the BOROUGH OF ALLENDALE, ALLENDALE, NEW JERSEY who desires to participate in the MONMOUTH-OCEAN EDUCATIONAL SERVICES COMMISSION Cooperative Pricing System.

WITNESSETH

**WHEREAS**, N.J.S.A. 40A:11-11(5) and N.J.S.A. 18A:18A-11, specifically authorizes two or more contracting units to establish a Cooperative Pricing System for the provision and performance of goods and services and enter into a Cooperative Pricing Agreement for its administration; and

**WHEREAS**, the MONMOUTH-OCEAN EDUCATIONAL SERVICES COMMISSION is conducting a voluntary Cooperative Pricing System with other contracting units; and

**WHEREAS**, this Cooperative Pricing System is to effect substantial economies in the provision and performance of goods and services; and

**WHEREAS**, all parties hereto have approved the within Agreement by Resolution in accordance with the aforesaid statute; and

**WHEREAS**, it is the desire of all parties to enter into such Agreement for said purposes;

**NOW, THEREFORE**, IN CONSIDERATION OF the promises and of the covenants, terms and conditions hereinafter set forth, it is mutually agreed as follows:

1. The goods or services to be priced cooperatively may include goods and services and such other items as two or more participating contracting units in the system agree can be purchased on a cooperative basis.
2. The items and classes of items which may be designated by the participating contracting units hereto may be purchased cooperatively for the period commencing with the execution of this Agreement and continuing until terminated as hereinafter provided.

3. The Lead Agency, on behalf of all participating contracting units, shall upon approval of the registration of the System and annually thereafter in **January** of each succeeding year publish a legal ad in such format as required by N.J.A.C. 5:34-7.9 (a) in its official newspaper normally used for such purposes by it to include such information as:

(A) The Monmouth-Ocean Educational Services Commission soliciting competitive bids or informal quotations.

(B) The address and telephone number of the Lead Agency.

(C) The names of the participating contracting units.

(D) The State Identification Code assigned to the Cooperative Pricing System.

(E) The expiration date of the Cooperative Pricing System.

4. Each of the participating contracting units shall designate, in writing, to the Lead Agency, the items to be purchased and indicate therein the approximate quantities desired [IF NOT AN OPEN-ENDED CONTRACT], the location for delivery and other requirements, to permit the preparation of specifications as provided by law.

5. The specifications shall be prepared and approved by the Lead Agency and no changes shall be made thereafter except as permitted by law. Nothing herein shall be deemed to prevent changes in specifications for subsequent purchases.

6. A single advertisement for bids or the solicitation of informal quotations for the goods or services to be purchased shall be prepared by the Lead Agency on behalf of all of the participating contracting units desiring to purchase any item.

7. The Lead Agency when advertising for bids or soliciting informal quotations shall receive bids or quotations on behalf of all participating contracting units. Following the receipt of bids, the Lead Agency shall review said bids and on behalf of all participating contracting units, either reject all or certain of the bids or make one award to the lowest responsible bidder or bidders for each separate item. This award shall result in the Lead Agency entering into a Master Contract with the successful bidder(s) providing for two categories of purchases:

(A) The quantities ordered for the Lead Agency's own needs, and

(B) The estimated aggregate quantities to be ordered by other participating contracting units by separate contracts, subject to the specifications and prices set forth in the Lead Agency's Master Contract.





8. The Lead Agency shall enter into a formal written contract(s) directly with the successful bidder(s) only after it has certified the funds available for its own needs.
9. Each participating contracting unit shall also certify the funds available only for its own needs ordered; enter into a formal written contract, when required by law, directly with the successful bidder(s); issue purchase orders in its own name directly to successful vendor(s) against said contract; accept its own deliveries; be invoiced by and receive statements from the successful vendor(s); make payment directly to the successful vendor(s) and be responsible for any tax liability.
10. No participating contracting unit in the Cooperative Pricing System shall be responsible for payment for any items ordered or for performance generally, by any other participating contracting unit. Each participating contracting unit shall accordingly be liable only for its own performance and for items ordered and received by it and none assumes any additional responsibility or liability.
11. The provisions of Paragraphs 7, 8, 9, and 10 above shall be quoted or referred to and sufficiently described in all specifications so that each bidder shall be on notice as to the respective responsibilities and liabilities of the participating contracting units.
12. No participating contracting unit in the Cooperative Pricing System shall issue a purchase order or contract for a price which exceeds any other price available to it from any other such system in which it is authorized to participate or from bids or quotations which it has itself received.
13. The Lead Agency reserves the right to exclude from consideration any good or service if, in its opinion, the pooling of purchasing requirements or needs of the participating contracting units is either not beneficial or not workable.
14. The Lead Agency shall appropriate sufficient funds to enable it to perform the administrative responsibilities assumed pursuant to this Agreement.
15. It is agreed that each participating contracting unit shall pay the Lead Agency an annual fee of **\$0.00** as its estimated prorated share of the administrative costs incurred by the Lead Agency. MOESC will not charge any administrative fee for cooperative purchasing services to contracting units.
16. For the first year of the term of this Agreement, the MONMOUTH-OCEAN EDUCATIONAL SERVICES COMMISSION shall serve as the Lead Agency.
17. This Agreement shall become effective on or about May 12, 2025, subject to the review and approval of the Director of the Division of Local Government Services and shall continue in



effect for a period not to exceed five (5) years from said date unless any party to this Agreement shall give written notice of its intention to terminate its participation.<sup>4</sup>

18. **Additional local contracting units** may from time to time, execute this Agreement by means of a Rider annexed hereto, which addition shall not invalidate this Agreement with respect to other signatories. The Lead Agency is authorized to execute the Rider on behalf of the members of the System.

19. All records and documents maintained or utilized pursuant to terms of this Agreement shall be identified by the System Identifier assigned by the Director, Division of Local Government Services, and such other numbers as are assigned by the Lead Agency for purposes of identifying each contract and item awarded.

20. This Agreement shall be binding upon and inure to the benefit of the successors and assigns of the respective parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed and executed by their authorized corporate officers and their respective seals to be hereto affixed the day and year above written.

FOR THE LEAD AGENCY MONMOUTH-OCEAN EDUCATIONAL SERVICES COMMISSION

**Christopher Mullins** \_\_\_\_\_  
School Business Administrator/Board Secretary

January 20, 2023  
Date

FOR THE PARTICIPATING UNIT **BOROUGH OF ALLENDALE**

**Amy E. Wilczynski** \_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date