

Board of Health of the Borough of Allendale  
Re Organization Meeting Minutes  
January 8, 2026

PRESENT: President Nadine Benoit, Board Members Heidi Askin, Robin Iversen, Christopher Martin, Linda Morgan and Susan Toron,

ABSENT: Lori Napolitano

ALSO PRESENT: Board of Health Secretary Amanda Richards  
Health Dept- Erica Shore

The Re Organization Meeting of the Board of Health of the Borough of Allendale was held January 8, 2026, in-person at the Allendale Community Center, 210 West Crescent Avenue, Allendale, New Jersey 07401, with adequate notice of same posted for public viewing. The meeting was called to order at 8:00 p.m. by President Benoit. Amanda Richards confirmed that the open public meeting requirements were satisfied.

***Oath of Office:***

Amanda Richards administered the oaths of office to Christopher Martin, Linda Morgan and Robin Iversen

***Resolutions:***

The following resolutions were voted on and approved:

**26-01/ Order of Voting**

Motion by Board Member Robin Iversen, second by Board Member Heidi Askin that Resolution 26-01 be and is hereby approved

On a voice vote, The Board's decision to accept the Order of Voting was by unanimous vote.

Resolution 26-01 be and is hereby approved.

**26-02/Election of Board of Health Vice President – Christopher Martin**

Motion by Board Member Heidi Askin , second by Board Member Robin Iversen that Resolution 26-02 be and is hereby approved

On a voice vote, The Board's decision to accept Christopher Martin as vice president was by unanimous vote.

Resolution 26-02 be and is hereby approved.

**26-03/Board of Health Calendar for 2026**

Motion by Board Member Susan Toron , second by Board Member Linda Morgan that Resolution 26-03 be and is hereby approved

On a voice vote, The Board's decision to accept Board of Health Calendar for 2026 was by unanimous vote. Resolution 26-03 be and is hereby approved.

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**26-04/** Approval of Interlocal Service Agreement Northwest Bergen Regional Health Commission- Well Baby

Motion by Board Member Robin Iversen, second by Board Member Nadine Benoit that Resolution 26-04 be and is hereby approved

On a voice vote, The Board's decision to accept the Order of Voting was by unanimous vote.

Resolution 26-04 be and is hereby approved.

**Approval of Minutes:**

Motion by Board Member Robin Iversen, second by Board Member Askin with no objections and all members present in favor, that the Minutes of December 4, 2025, Meeting be approved.

**Secretary/Registrar Report:**

Amanda Richards stated the Adult Clinics are present at the XYZ Club. The Vital Statistics Monthly Report for December listed 3 Marriage licenses, 3 marriage certificates, 1 death certificate for a total receipt of \$59.

XYZ meetings will continue to be held on the first Friday of the month at the Allendale Community Center

**Communications/Corresponds**

Rabies clinic being moved to November 2026 to align better with state regulations, Amanda will have the new date by the end of the week

**Health Officer/Sanitarian Reports:**

Erica Shore - Nothing New- everything is good.

Renter continues to call, one family home. Have explained multiple times it is a landlord tenant issue.

D'Levy and D'Luka- waiting on follow up with their new plans.

Unlicensed dog, owner refuses to get dog licensed. A summons, court date in January was issued.

**Old Business:**

USR Coalition- not much new going on.

School Report – 100 % compliance with vaccinations

**New Business:**

Amanda will follow up again to Councilman O'Toole about Allendale's E-Bike ordinance

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***President's Report:***

Recommended vaccine schedule-State of NJ website says NJ not changing, school immunization still required they are making their recommendations on evidence based studies.

CDC website now has broken into recommended vaccines for high risk and shared decision-making patients.

Hepatitis, Hep A, Hep B and meningitis have dropped off the recommended vaccination list.

***Public Comment:***

No member of the public came forward.

***Adjournment:***

There being no further business to come before the Board of Health, on a motion by Board member Susan Toron, with second by Board Member Robin Iversen , and unanimously carried, the meeting was adjourned at 8:30 p.m.

Respectfully submitted

Amanda Richards  
Board of Health Secretary