

MAYOR AND COUNCIL MEETING AGENDA & MATERIALS THURSDAY, DECEMBER 4, 2025 7:00 P.M.

AGENDA
BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
COMBINED WORK AND REGULAR SESSION
DECEMBER 4, 2025 AT 7:00 P.M.

MEETING LINK: JOIN LIVE

Meeting ID: 270 364 207 997 5

Passcode: Jj2rs6oN

A combined Work and Regular Session of the Mayor and Council of the Borough of Allendale will be held in-person on December 4, 2025 beginning at 7:00 pm in the Mayor & Council Chambers at the Allendale Municipal Building, 500 West Crescent Avenue, Allendale, New Jersey 07401.

CALL TO ORDER:

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT:

ROLL CALL:

SALUTE TO FLAG:

PRESENTATION:

A. Proclamation: In Honor of Pearl Harbor Day December 7, 2025.

B. Proclamation: In Honor of 125 years of the Lee Memorial Library.

APPROVAL OF MINUTES: November 13, 2025.

AGENDA REVIEW:

PUBLIC COMMENT ON AGENDA ITEMS ONLY:

CONSENT AGENDA:

Matters listed below are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

RES 25-243:	Schedule 2025 Sine Die Meeting & 2026 Reorganization Meeting.							
RES 25-244:	Appointment of Official Towing Companies January 1, 2026 to December 31, 2028.							
RES 25-245:	Authorize Cancellations of Taxes – Uncollectible Properties.							
	Authorizing the purchase of communications equipment for the Allendale Police							
RES 25-246 :	Department through the Bergen County Co-Op, Contract No. 22-35.							
RES 25-247:	Awarding a contract for 2026 Janitorial Services.							
RES 25-248 :	Awarding a contract for 2026 Commercial Grounds Maintenance Services.							
RES 25-249 :	Awarding a contract for 2026 Borough Tree Removal Services.							
RES 25-250 :	Resolution authorizing the solicitation of proposals for 2026 Fields Maintenance 2026.							
<u>RES 25-251</u> :	Resolution Approving Budget Transfers.							
	Authorize the repairs to Caterpillar Backhoe Steering Cylinder through ESCNJ							
RES 25-252 :	Cooperative Pricing System – Foley, Incorporated.							
RES 25-253:	Authorization to award contract – NJDOT MA 25 Allendale Avenue Streetscape							
	Project – Phase VII – D & L Paving Contractors, Inc.							
RES 25-254 :	Awarding of 2026 Turf Maintenance Services–TruGreen Commercial.							
RES 25-255 :	Approval of December 4, 2025 List of Bills.							
RES 25-256 :	Authorization to Advertise Bid Specifications for As-Needed Snow Plowing &							
	Removal Services of Borough Roadways for January, February, March, November and							
	December of 2026 And Salting of All Municipal and Specified Private Roads and							
	Public areas in the Borough Of Allendale							



- A. Council Report
- B. Staff Reports
- C. Mayor's Report

UNFINISHED BUSINESS/NEW BUSINESS:

PUBLIC COMMENTS ON ANY MATTER:

Those wishing to speak will have a three (3) minute time limit to address the governing body. Large groups are asked to have a spokesperson represent them.

ADJOURNMENT:

This	s agenda was	prepared as	of 12/04/2025	with all	available	informatio	on as of t	his date.	Additional i	tems
may	be added to	this agenda.	Final action	may be t	aken on a	ll matters l	isted or	added to	this agenda.	,

DATE: 12/04/2025

RESOLUTION# 25-243

Council	Motion	Second	Yes	No	Abstain	Absent	
Yaccarino							
O'Toole							□Carried
Homan							□Defeated
Lovisolo							□Tabled
Daloisio							□Approved on Consent
O'Connell							Agenda
Mayor Wilczynski							

SCHEDULE 2025 SINE DIE MEETING & 2026 REORGANIZATION MEETING

BE IT RESOLVED that the 2025 Sine Die meeting will be scheduled Monday, January 5, 2026 at 6:30 P.M. in Council Chambers of the Municipal Building located at 500 West Crescent Avenue, Allendale, NJ 07401.

BE IT RESOLVED that the 2026 Reorganization Meeting will be scheduled Monday, January 5, 2026 at 7:00 P.M. in Council Chambers of the Municipal Building located at 500 West Crescent Avenue, Allendale, NJ 07401.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to The Record, Star Ledger, and Ridgewood News, as well as be posted on the Borough Hall bulletin board and Borough Website.

DATE: 12/04/2025

RESOLUTION# 25-244

Council	Motion	Second	Yes	No	Abstain	Absent	
Yaccarino							
O'Toole							□Carried
Homan							□Defeated
Lovisolo							□Tabled
Daloisio							\square Approved on Consent
O'Connell							Agenda
Mayor Wilczynski							

APPOINTMENT OF OFFICIAL TOWING COMPANIES JANUARY 1, 2026 THROUGH DECEMBER 31, 2028

WHEREAS, pursuant to Chapter 240 of the Code of the Borough of Allendale dealing with regulation and enforcement of towing, road service and storage of vehicles in the Borough of Allendale, various applications have been made to obtain a license for inclusion on the official list of towing companies in the Borough; and,

WHEREAS, the applications have been reviewed by the Chief of Police who has provided a report to the Municipal Clerk recommending approval by the Governing Body of the applications of certain applicants; and,

WHEREAS, the Borough Council of the Borough of Allendale has reviewed the matter and finds just cause to take action.

NOW, THEREFORE, BE IT RESOLVED that the following be and are hereby approved to be included on the official list of towing companies for the Borough of Allendale effective January 1, 2026:

- 1. A-1 Auto Body & Collision, Inc.
- 2. Ramsey Auto Body & Collision, Inc.
- 3. Rondale Towing, Inc.
- 4. Venusti Auto Body

- 5. All Points Automotive & Towing
- 6. Five Star Auto Center
- 7. Big Tows, Inc.
- 8. City Wide Towing, Inc.

BE IT FURTHER RESOLVED that approval shall be granted to the aforesaid towing companies effective January 1, 2026 through December 31, 2028, in accordance with the terms of Chapter 240; and,

BE IT FURTHER RESOLVED that said approvals remain in effect provided that said approved towing companies are in continued compliance with the terms of Chapter 240; and,

BE IT FURTHER RESOLVED that the Municipal Clerk, upon payment of the appropriate fee, is authorized to issue a certificate of approval to the aforesaid towing companies.

Linda Louise Cervino, RMC
Municipal Clerk

DATE: 12/04/2025

RESOLUTION# 25-245

Council	Motion	Second	Yes	No	Abstain	Absent	
Yaccarino							
O'Toole							□Carried
Homan							□Defeated
Lovisolo							□Tabled
Daloisio							□Approved on Consent
O'Connell							Agenda
Mayor							
Wilczynski							

AUTHORIZE CANCELLATIONS OF TAXES – UNCOLLECTIBLE PROPERTIES

BE IT RESOLVED by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to cancel the taxes owed on the following list of uncollectible properties for 2025. The properties are as follows:

Block / Lot	Address	Amount
301 / 45	Rear Farley Place	\$186.76
2204 / 15	New Street	\$40.60

DATE: 12/04/2025

RESOLUTION# 25-246

Council	Motion	Second	Yes	No	Abstain	Absent	
Yaccarino							
O'Toole							□Carried
Homan							□Defeated
Lovisolo							□Tabled
Daloisio							□Approved on Consent
O'Connell							Agenda
Mayor							
Wilczynski							

AUTHORIZING THE PURCHASE OF COMMUNICATIONS EQUIPMENT FOR THE ALLENDALE POLICE DEPARTMENT THROUGH THE BERGEN COUNTY CO-OP, CONTRACT NO. 22-35

WHEREAS, the Borough of Allendale Police Department has requested authorization to purchase certain communications equipment necessary for departmental operations; and

WHEREAS, the requested equipment is available through the Bergen County Cooperative Pricing System, Contract No. 22-35; and

WHEREAS, the ESS (Electronic Systems Solutions, Inc.), located at 141 River Road, #6, Nutley, New Jersey 07110, has provided a price quote for the total amount of \$8,519.20, which has been submitted to the Borough; and

WHEREAS, purchases made through a cooperative pricing system satisfy the requirements of the Local Public Contracts Law, N.J.S.A. 40A:11-10; and

WHEREAS, the Chief Financial Officer has certified that funds are available for this purchase from Capital Account C-04-55-939-201;

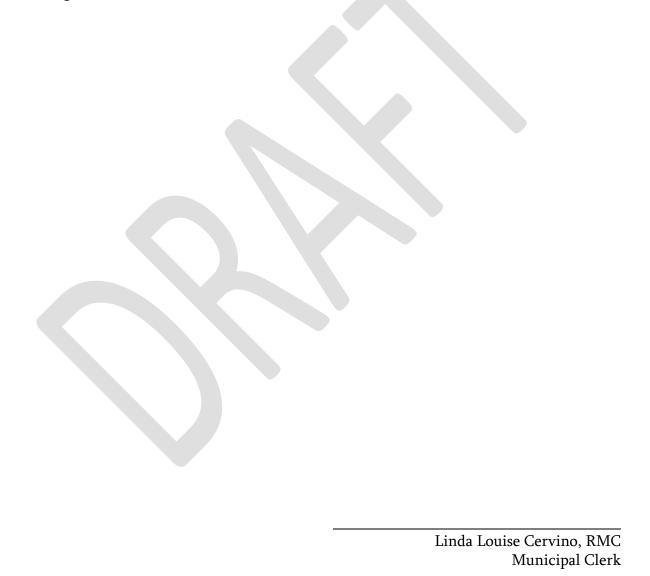
NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that authorization is hereby granted to purchase the aforementioned communications equipment for the Borough of Allendale Police Department through the Bergen County Co-Op Contract 22-35, in the total amount of \$8,519.20; and

DATE: 12/04/2025

RESOLUTION# 25-246

BE IT FURTHER RESOLVED, that the Mayor, Municipal Clerk, Chief Financial Officer, and any other necessary Borough officials are authorized to take all appropriate actions to effectuate the purchase in accordance with the quote and applicable contract terms; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be provided to the Police Department, the Chief Financial Officer, and any other applicable parties for their information and guidance.





Electronic Systems Solutions, Inc

Allendale, NJ 07401

250 Clearbrook Rd, Elmsford, NY 10523 141 River Rd #6, Nutley, NJ 07110

PO/Remit: PO Box 3051, West Caldwell, NJ 07007-3051

Allendale Police Department (201) 818-4400 - Office Direct

Mike Dillon

Chlef of Police mdillon@allendalenj.gov

290 Franklin Tumpike

Quote

Date 11/17/2025
Quote # Q-2025-258MF
Quotation valid for 30 days
Prepared by: Michael Ferrara

Email: mferrara@gotoess.com Telephone: (201) 819-6861 -mobile

ora a	ade go TN: 5.	Contract to the Strain and the	Note that the second of the se	r i significa e de la companio	ar, Storic se	gen spice at the	4-86-985-9862 第 5-86-865-86-1-1-1
			Co-Op for Services 971 for Bid 22-35				
THE STREET			Equipment & Maintenance Repair	nereministrativis			
ITEM	QTY	MODEL	DESCRIPTION	RETAIL PRICE	Discount %	DISCOUNTED	EXTENDED AMOUNT
1	2	G5UHFD	G5 Dual Band P25 Voice Pager - 700-800 MHz/UHF-D (450-512 MHz)	\$ 890.78	10%	\$ 801.70	\$ 1,603.40
2	1	GS999CA-SXXXEN	G2-G5 Charger Amplifier (Includes Antenna & Cable/Power Adapter)	\$ 184.22	10%	\$ 165.80	\$ 165.80
3	1	ESS-Services	Programming of 2 Unication G5 Pagers for Allendale PD.	\$ 175.00	0%	\$ 175.00	\$ 175.00
4	20	ESS-Services	Installation of (4) APX Radios into Chief vehicles.	\$ 175.00	0%	\$ 175.00	\$ 3,500.00
5	12	ESS-Services	Installation of (2) APX4500 Radios into Ambulances	\$ 175.00	0%	\$ 175.00	\$ 2,100.00
6	6	ESS-Services	Code-plug creation and programming of mobile and portable radios. 18 For PD, 5 for FD, 4 for EMS, 8 for DPW. Mobile flashes.	\$ 175.00	0%	\$ 175.00	\$ 1,050.00
7	1	ESS-Rebate	Family and Friends ESS discount	\$ (100.00) 0%	\$ (100.00)	\$ (100.00)
manufac	cturers due 62/G3/G4/G	not include any tariffs resu to the U.S. government's of 5 INCLUDES: Dual chargin elt clip, and a 2-year manu	6.625%		\$ 8,494.20 \$ 25.00 \$ 8,519.20 \$ - \$ 8,519.20		
			Credit Card pa	yment adds 3%	\$ 8,774.78	Please note total	to left if use credit card

CONFIDENTIAL & PROPRIETARY: This document contains confidential and proprietary information. The contents of this document are subject to non-disclosure to any individual or organization outside of those listed above. The reproduction, transmission, or use of this document or contents is not permitted without express written authority. Offenders will be liable for damages. All rights are reserved.



Sales Terms and Conditions:

Payment Terms: Payment is due Net 30 Days from Invoice Date for equipment as shipped from our factories subject to credit approval.

Individual items are billed as they are shipped. Credit cards used for payment incur a 3% fee.

Purchase order: Please make out Purchase orders to ESS Inc. Please include "bill to" and "ship to" address information on purchase order.

A tax-exempt form may be required if a form is presently not on file.

Please mail/email Purchase Order to:

mferrara@gotoess.com ESS, Inc. Michael Ferrara PO Box 3051 West Caldwell, NJ 07007

Warranty Period: Standard equipment warranty is one year from the date of shipment date, unless noted. Manufacturer Warranties may vary.

ESS Standard Labor warranty is 1 year during normal business hours for any labor performed by ESS unless noted. Pickup and Delivery, Extended Warranty, and Service Maintenance Agreements are options available upon request.

Customer Programming Software: End users are required to sign a software agreement as per manufacturer before software can be provided. For additional information, please confer with your Account Executive.

Generally orders can be expedited for quicker delivery if necessary, please let me know if you would like me to expedite this order.

ESS Inc appreciates the opportunity to provide this proposal to your organization.

Please let us know if we can provide any additional information.

Learn more about ESS solutions at www.gotoess.com

Thank You, Michael Ferrara (201) 819-6861 -mobile mferrara@gotoess.com

CONFIDENTIAL & PROPRIETARY: This document contains confidential and proprietary information. The contents of this document are subject to non-disclosure to any individual or organization outside of those listed above. The reproduction, transmission, or use of this document or contents is not permitted without express written authority. Offenders will be liable for damages. All rights are reserved.

DATE: 12/04/2025

RESOLUTION# 25-247

Council	Motion	Second	Yes	No	Abstain	Absent	
Yaccarino							
O'Toole							□Carried
Homan							□Defeated
Lovisolo							□Tabled
Daloisio							□Approved on Consent
O'Connell							Agenda
Mayor Wilczynski							

AWARDING A CONTRACT FOR 2026 JANITORIAL SERVICES

WHEREAS, the Borough of Allendale ("Borough") requires janitorial services for Borough facilities for the period of January 1, 2026 through December 31, 2026; and

WHEREAS, the Borough issued a Request for Proposals ("RFP") for 2026 Janitorial Services, directing that all proposals be submitted to the Borough Administrator, Alison Altano, at the Allendale Municipal Building, 500 West Crescent Avenue, Allendale, New Jersey 07401, or via email at alisonaltano@allendalenj.gov, no later than Wednesday, November 19, 2025 at 10:00 a.m., clearly marked "2026 JANITORIAL SERVICES"; and

WHEREAS, the RFP provides that the Borough reserves the right to extend the contract for one additional year, for the period January 1, 2027 through December 31, 2027; and

WHEREAS, the scope of work requires the vendor to perform all janitorial services as needed using equipment and staff supplied by the vendor, while using cleaning products provided by the Borough, and further requires that all work be performed by the vendor's own employees, with subcontractors permitted only upon advance written approval by the Borough; and

WHEREAS, the RFP requires the vendor to maintain open and timely communication with the Allendale Department of Public Works Superintendent, and if unavailable, with the Borough Administrator, for questions, clarifications, and approval of additional work; and

WHEREAS, the vendor shall be solely responsible for any damages caused while performing services; and

WHEREAS, prior to commencing work, the vendor must submit Certificates of Insurance naming the Borough of Allendale as an additional insured on its General Liability and Business Automobile Liability policies, each with minimum limits of \$1,000,000, and must also provide proof of New Jersey Workers' Compensation and Employer's Liability coverage, as well as a fully executed hold harmless agreement; and

DATE: 12/04/2025

RESOLUTION# 25-247

WHEREAS, the vendor must maintain all required insurance throughout the term of the contract, and any subcontractors used (if approved) must meet the same requirements; and

WHEREAS, payment for services shall be invoiced monthly, and payment shall be made in accordance with Borough procedures upon submission of properly executed vouchers; and

WHEREAS, the Borough is exempt from state and federal sales, use, and excise taxes; and

WHEREAS, prior to the execution of a contract, the successful vendor must submit a New Jersey Business Registration Certificate, W-9, State of New Jersey Pay-to-Play and Public Agency Compliance forms, and Borough of Allendale Pay-to-Play forms; and

WHEREAS, proposals were received pursuant to a fair and open process in accordance with N.J.S.A. 40A:11-1 et seq., and reviewed by Borough officials; and

WHEREAS, upon review, the Borough has determined that the proposal submitted by US Building Services ("Vendor"), located at 100 Hugenot Avenue, Englewood, NJ 07631, in the amount of \$4,341.66 per month or a total of \$52,100 for the year, is the most advantageous to the Borough, price and other factors considered, and meets all requirements of the RFP;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that a contract for 2026 Janitorial Services is hereby awarded to US Building Services, located at 100 Hugenot Avenue, Englewood, NJ 07631, for the period of January 1, 2026 through December 31, 2026, in accordance with the terms and conditions contained in the RFP and the Vendor's proposal; and

- **BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk are authorized to execute a contract with US Building Services upon approval by the Borough Attorney; and
- **BE IT FURTHER RESOLVED** that the Vendor shall not commence work until all required insurance certificates, risk management documents, and compliance forms have been submitted and approved; and
- **BE IT FURTHER RESOLVED** that the Vendor shall not assign or transfer any interest in this contract without the prior written consent of the Borough; and
- **BE IT FURTHER RESOLVED** that a certified copy of this Resolution shall be provided to the Vendor and maintained in the Office of the Borough Clerk.

DATE: 12/04/2025

RESOLUTION# 25-248

Council	Motion	Second	Yes	No	Abstain	Absent	
Yaccarino							
O'Toole							□Carried
Homan							□Defeated
Lovisolo							□Tabled
Daloisio							□Approved on Consent
O'Connell							Agenda
Mayor Wilczynski							

AWARDING A CONTRACT FOR 2026 COMMERCIAL GROUNDS MAINTENANCE SERVICES

WHEREAS, the Borough of Allendale ("Borough") requires Commercial Grounds services for Borough facilities for the period of April 1, 2026 through December 31, 2026 (or later notice-to-proceed); and

WHEREAS, the Borough issued a Request for Proposals ("RFP") for 2026 Commercial Grounds Services, directing that all proposals be submitted to the Borough Administrator, Alison Altano, at the Allendale Municipal Building, 500 West Crescent Avenue, Allendale, New Jersey 07401, or via email at alisonaltano@allendalenj.gov, no later than Wednesday, November 19, 2025 at 10:00 a.m., clearly marked "2026 COMMERCIAL GROUNDS SERVICES"; and

WHEREAS, the RFP provides that the Borough reserves the right to extend the contract for one additional year from April 1, 2027 through December 31, 2027; and

WHEREAS, the scope of work includes spring clean-up, weekly lawn maintenance, shrub pruning and trimming, fall clean-up, and mulch installation at the Borough Hall, Lee Memorial Library, Police Department, Fire Department, Ambulance Corps, Orchard Park, Memorial Park, Donny Brook Circle, Youmans Circle, Heather Lane, Meadow Lane, Franklin Turnpike frontage at the Celery Farm, and the West and East Side Train Lots; and

WHEREAS, the Borough has reviewed all proposals submitted, and the proposal of High Mountain Landscaping, 101 Ballentine Drive, North Haledon, New Jersey 07508, having been found to be the lowest responsible and responsive proposal, meets all requirements of the proposal specifications; and

DATE: 12/04/2025

RESOLUTION# 25-248

WHEREAS, the successful contractor must provide all documents required by law, including but not limited to a New Jersey Business Registration Certificate, W-9, Pay-to-Play compliance documentation, Public Agency Compliance Act forms, Certificates of Insurance naming the Borough as additional insured, and a Borough-approved Hold Harmless Agreement; and

WHEREAS, the Chief Financial Officer has certified the availability of funds for the contract, contingent upon adoption of the 2026 municipal budget.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that:

- 1. The contract for 2026 Commercial Grounds Maintenance Services is hereby awarded to: High Mountain Landscaping, 101 Ballentine Drive, North Haledon, New Jersey 07508 in accordance with the prices submitted and the proposal specifications in the amount of \$42,320.00.
- 2. The contract term shall be April 1, 2026 through December 31, 2026 (or later notice-to-proceed).
- 3. The Borough reserves the right to extend the contract for an additional one-year term, April 1, 2027 through December 31, 2027, pursuant to N.J.S.A. 40A:11-15.
- 4. The Contractor shall not commence work until all required insurance certificates, compliance documentation, and the executed contract have been submitted and approved by the Borough.
- 5. The Mayor, Borough Administrator, and Borough Clerk are authorized to execute the contract and all associated documents.
- 6. A certified copy of this Resolution shall be provided to the Contractor following adoption.

DATE: 12/04/2025

RESOLUTION# 25-249

Council	Motion	Second	Yes	No	Abstain	Absent	
Yaccarino							
O'Toole							□Carried
Homan							□Defeated
Lovisolo							□Tabled
Daloisio							□Approved on Consent
O'Connell							Agenda
Mayor Wilczynski							

AWARDING A CONTRACT FOR 2026 BOROUGH TREE REMOVAL SERVICES

WHEREAS, the Borough of Allendale ("Borough") requires tree removal and related tree maintenance services on an as-needed basis on Borough-owned properties and Borough shade trees; and

WHEREAS, the Borough issued a Request for Proposals ("RFP") for 2026 Borough Tree Removal Services for the period of January 1, 2026 through December 31, 2026, with an option for the Borough to extend the contract for an additional one-year term from January 1, 2027 through December 31, 2027; and

WHEREAS, the RFP directed that all proposals be submitted to the Borough Administrator, Alison Altano, in person at the Allendale Municipal Building, 500 West Crescent Avenue, Allendale, NJ 07401, or via e-mail at alisonaltano@allendalenj.gov, no later than Wednesday, November 19, 2025 at 10:00 a.m., clearly marked "2026 BOROUGH TREE REMOVAL SERVICES"; and

WHEREAS, the scope of work for this contract includes all tree removal, tree trimming, and associated work as outlined in the RFP, to be performed using the contractor's owned or rented equipment, with all equipment inspected for safe operation prior to use, and with subcontractors permitted only upon prior written approval of the Borough; and

WHEREAS, the RFP requires that the contractor maintain effective communication with the Department of Public Works Superintendent and/or the Borough Administrator at all times, and that operators maintain working cell phones while performing services; and

WHEREAS, the contractor shall be fully responsible for any and all damages caused by its trucks, equipment, or personnel during the performance of services; and

DATE: 12/04/2025

RESOLUTION# 25-249

WHEREAS, in accordance with the RFP, the successful contractor must provide Certificates of Insurance naming the Borough of Allendale as an additional insured on its General Liability, Business Automobile Liability, and Workers' Compensation/Employer Liability policies, with minimum limits as specified, and shall maintain such insurance throughout the duration of the contract; and

WHEREAS, in accordance with State law and the Borough's requirements, the successful contractor must also submit a New Jersey Business Registration Certificate, a W-9, State of New Jersey Pay-to-Play and Public Agency Compliance forms, and Borough of Allendale Pay-to-Play forms; and

WHEREAS, the Borough reserves the right to reject any and all proposals; and

WHEREAS, proposals were received and reviewed by Borough officials pursuant to a fair and open process in accordance with N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, after reviewing all submitted proposals, the Borough has determined that the proposal submitted by Downes Tree Service ("Contractor") is the most advantageous to the Borough, price and all other factors considered, and meets all requirements of the RFP;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that a contract for 2026 Borough Tree Removal Services is hereby awarded to Downes Tree Service, 65 Royal Avenue, Hawthorne, New Jersey 07506, for the period of January 1, 2026 through December 31, 2026, in accordance with the terms and conditions set forth in the Borough's RFP and the Contractor's proposal; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are authorized to execute a contract with Downes Tree Service upon approval by the Borough Attorney; and

BE IT FURTHER RESOLVED that the Contractor shall not begin work until all required insurance documents and hold harmless agreements have been submitted and approved by the Borough's Risk Manager; and

BE IT FURTHER RESOLVED that payment shall be made only upon proper submission of vouchers and approval by the Borough's authorized representative in accordance with Borough policy; and

BE IT FURTHER RESOLVED that the award of this contract is made pursuant to a fair and open process in compliance with N.J.S.A. 40A:11-1 et seq., and that the Contractor shall

DATE: 12/04/2025

RESOLUTION# 25-249

not assign or transfer any interest in the contract without prior written consent of the Borough; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be provided to the successful contractor and shall be kept on file in the Office of the Borough Clerk.



DATE: 12/04/2025

RESOLUTION# 25-250

Council	Motion	Second	Yes	No	Abstain	Absent	
Yaccarino							
O'Toole							□Carried
Homan							□Defeated
Lovisolo							□Tabled
Daloisio							\square Approved on Consent
O'Connell							Agenda
Mayor Wilczynski							

RESOLUTION AUTHORIZING THE SOLICITATION OF PROPOSALS FOR FIELDS MAINTENANCE FOR THE YEAR 2026

WHEREAS, the Borough of Allendale requires services for Fields Maintenance for the year 2026; and

WHEREAS, it is in the best interest of the Borough to solicit proposals from qualified vendors to provide such services; and

WHEREAS, the Governing Body wishes to solicit quotes for such services, the anticipated value of which is less than \$53,000.00;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that the Municipal Clerk is hereby authorized to solicit quotes for Fields Maintenance in accordance with law.

DATE: 12/04/2025

RESOLUTION# 25-251

Council	Motion	Second	Yes	No	Abstain	Absent	
Yaccarino							
O'Toole							□Carried
Homan							□Defeated
Lovisolo							□Tabled
Daloisio							□Approved on Consent
O'Connell							Agenda
Mayor Wilczynski							

APPROVAL OF BUDGET TRANSFERS

WHEREAS, Budget Transfers are permitted during the last two months of the current year and the first three months of the following year;

NOW THEREFORE, BE IT RESOLVED, BY THE Mayor & Council of the Borough of Allendale that the following transfers be made between the following 2025 Budget Reserve Appropriations:

DEPARTMENT	ACCOUNT	FROM	TO
CURRENT FUND			
Crestwood – SW	5-01-28-371-010	20,000	
Salary & Wage Adjustment	5-01-30-411-012	1,500	
Gasoline – OE	5-01-31-460-020	25,000	
Municipal Recycling – OE	5-01-26-306-020	26,500	
Administration – SW	5-01-20-100-010		1,500
Legal – OE	5-01-20-155-020		35,000
Insurance – Other – OE	5-01-23-210-020		10,000
Health Benefit Waiver	5-01-23-221-000		6,000
Electricity	5-01-31-430-020		20,000
Interlocal Waldwick Well Baby – OE	5-01-42-330-020		500
Interlocal Dispatch – OE	5-01-42-250-020	30,000	
Police – OE	5-01-25-240-020		30,000
Total Transfers		103,000	103,000

Linda Louise Cervino, RMC
Municipal Clerk

DATE: 12/04/2025

RESOLUTION# 25-252

Council	Motion	Second	Yes	No	Abstain	Absent	
Yaccarino							
O'Toole							□Carried
Homan							□Defeated
Lovisolo							□Tabled
Daloisio							□Approved on Consent
O'Connell							Agenda
Mayor Wilczynski							

AUTHORIZE THE REPAIRS TO CATERPILLAR BACKHOE STEERING CYLINDER THROUGH ESCNJ COOPERATIVE PRICING SYSTEM – FOLEY, INCORPORATED

WHEREAS, a need exists to make repairs to the Caterpillar Backhoe Steering Cylinder for the Department of Public Works; and

WHEREAS, the Borough of Allendale authorized participation in the Educational Services Commission of New Jersey Cooperative Pricing System (ESCNJ) via Resolution 17-259 on October 12, 2017; and

WHEREAS, the Borough was approved as a member of the ESCNJ Cooperative Pricing System on December 4, 2017; and

WHEREAS, the ESCNJ offers competitively-bid contracts for its members to purchase from on an as-needed basis; and

WHEREAS, Foley, Incorporated, 855 Centennial Avenue, Piscataway, New Jersey 08854, is an approved vendor through the ESCNJ via New Jersey State Approved Co-Op #65MCESCCPS, Grounds Equipment Bid # ESCNJ 22/23-12; and

WHEREAS, the Chief Financial Officer has attached hereto a certification that adequate funds have been or will be duly budgeted and appropriated to pay for the contract.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that an agreement is hereby authorized to make repairs to the Caterpillar Backhoe Steering, from Foley, Incorporated, 855 Centennial Avenue, Piscataway, New Jersey 08854 who submitted a quotation dated November 7, 2025 in the amount of \$10,747.22 utilizing Capital Account C-04-55-934-601; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to

take such action as may be necessary to implement this Resolution, including the execution of an Agreement or Proposal for the above services
I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on <u>December 4, 2025</u> .
Linda Louise Cervino, RMC
Municipal Clerk



FOLEY, INCORPORATED PISCATAWAY 855 CENTENNIAL AVENUE PISCATAWAY, NJ 08854 USA 732-885-5555 Service Quotation # SVQ00042110 Quotation Date 11/7/2025 Expiration Date 12/10/2025

SERVICE QUOTATION

 Expiration Date
 12/10/2025

 Service Call
 SC00204468

 Account #
 C1000727 - 001287

StorePISCDivisionCSCall TypeFIELD

Page 1 / 3

Bill To: ALLENDALE BORO

101 NEW ST

ALLENDALE, NJ 07401

USA

Job Site: 101 NEW ST

ALLENDALE, NJ 07401

USA

Customer PO	Payment Terms	Customer Contact	Customer Phone
	Net 30 days	CJ TECH	
Make	Model	Serial Number	Cust Equip No
CAT	420D	BLN02371	
Created Date	Meter Reading	Salesperson	Foley Equip No
	0.00		EQ000026092

Item Description Quantity Unit Price Discount Amount Extd Price

Segment: 001 TRAVEL TO/FROM - MACHINE

Scope of Work: ESCNJ Co-Op

22/23-12

65MCESCCPS

Bergen - NJ County Zone Rate 1,356.00

Bergen - NJ County Zone Rate 4.00

Misc Subtotal \$1,356.00

Segment Subtotal \$1,356.00

Segment: 002 TROUBLESHOOT - STEERING CYLINDER

Scope of Work:

Labor Charges 229.00

Labor - Field 1.00 Hours

Labor Subtotal \$229.00

Segment Subtotal \$229.00

Segment: 004 REMOVE & INSTALL - STEERING CYLINDER

Scope of Work: Remove & install front Steering cylinder

-includes Axle R&I

-Pending conditions/age of machine additional parts may be required. (ie. tie rod becomes frozen into steering cylinder and cylinder/other tie rod will have to be replaced)

UPON DISASSEMBLY & INSPECTION, ADDITIONAL PARTS AND LABOR MAY BE REQUIRED, WHICH WILL BE NOTED & QUOTED ACCORDINGLY

Labor Charges 3,664.00

Labor - Field 16.00 Hours

Labor Subtotal \$3.664.00

Pin 1.00 146.84 29.37 117.47 Washer-Thrus 2.00 41.22 16.49 65.95



FOLEY, INCORPORATED PISCATAWAY 855 CENTENNIAL AVENUE PISCATAWAY, NJ 08854 USA Service Quotation #

SERVICE QUOTATION

Quotation Date Service Call SVQ00042110 11/7/2025 SC00204468

Page

2/3

_732-885-555 Item	Description	Quantity	Unit Price	Discount Amount	Extd Price
	LOCTITE LB 8008 C5-A COPPER ANTI-SEIZE BO8OZEN	1.00	14.33		14.33
	OIL CAT HYDO 1G	2.00	22.88	4.58	41.18
	Seal	2.00	1.55	0.62	2.48
	Seal	2.00	1.41	0.56	2.26
	Bolt	1.00	5.01	1.00	4.01
	Nut	1.00	1.86	0.37	1.49
	CAT TRAN/DRV 30 5G	1.00	83.46	8.35	75.11
	Washer	2.00	4.11	1.64	6.58
	Seal As	2.00	251.25	100.50	402.00

Parts Subtotal \$732.86

Segment Subtotal \$4,396.86

Segment: 005 REPLACE - TIE ROD

Scope of Work: Replace both right and left side tie rods

Labor Charges			343.50
Labor - Field	1.50 Hours		
			Labor Subtotal \$343.50
Rod As Tra	1.00	685.40	685.40
Rod As Tra	1.00	710.63	710.63
			Parts Subtotal \$1,396.03

Segment Subtotal \$1,739.53

Segment: 006 RECONDITION W/ LVL 1 PRTS - STEERING

CYLINDER

Scope of Work: Recondition/Reseal steering cylinder

-Pending conditions/age of machine additional parts may be required. (ie. tie rod becomes frozen into steering cylinder and cylinder/other tie rod will have to be replaced)

UPON DISASSEMBLY & INSPECTION ADDITIONLA PARTS AND LABOR MAY BE NEEDED, WHICH WILL BE NOTED & QUOTED ACCORDINGLY

Labor Charges				1,374.00
Labor - Hydraulic Shop	6.00 Hours	;		
			Labor Su	btotal \$1,374.00
Ring Snap	1.00	8.94	1.79	7.15
Snap Ring	1.00	27.72		27.72
Guide	1.00	196.73		196.73
Kit-Seal	1.00	252.45		252.45

Parts Subtotal \$484.05

Segment Subtotal \$1,858.05



FOLEY, INCORPORATED PISCATAWAY 855 CENTENNIAL AVENUE PISCATAWAY, NJ 08854 USA SERVICE QUOTATION

Service Quotation #
Quotation Date

SVQ00042110 11/7/2025

Service Call SC00204468 Page 3/3

732-885-5555

Item Description Quantity Unit Price Discount Amount Extd Price

Segment: 007 APPLY - MISCELLANEOUS

Scope of Work: -This quote will expire 30 days from the above quote date.

- -STANDARD EXCLUSIONS:
- -Freight, Taxes and Misc/Enviro charges
- -Non-reclaimable core charges
- -Labor and expenses associated with overtime
- -Transportation to & from Foley repair centers
- -Non-salvageable reusable hardware replacement
- -Non-cat paint
- -Replacement of competitive part

UPON DISASSEMBLY & INSPECTION, ADDITIONAL PARTS AND LABOR MAY BE REQUIRED, WHICH WILL BE NOTED & QUOTED ACCORDINGLY

Environmental Fee 1.00 500.00 500.00

Misc Subtotal \$500.00

Segment Subtotal \$500.00

Signature Acknowledgement	Total	\$10,747.22
	Sales Tax	667.78
	Miscellaneous	1,856.00
	Parts	2,612.94
	Labor	5,610.50
	Labon	5 610 8

Financing Options Available:

0% for 36 months, or 0% for 36 months with no payments for the first 6 months* (\$3,500 parts min.) or 0% for 24 months, or 0% for 24 months with no payments for the first 3 months* (no min.)

Plus earn 1% back in rewards!

Wherever the job takes you, use your Cat Card for:

Parts & Service, Rebuilds, Extended Protection, Customer Value Agreements, Rentals, Attachments For more info contact Betty Leinenbach, Finance Manager BLeinenbach@FoleyInc.Com 732-885-3059 or Catcard.com

This quote does not include the following, freight charges, emergency fees, non-reclaimable core charges, partial core charges and or environmental charges unless otherwise stated.

The above estimate covers only the work described herein. Any additional work required after disassembly will be performed only after customer authorization.

Invoice must be closed no later than 12/31/2025. Other terms and exclusions may apply.



THIS TRANSACTION SHALL BE GOVERNED BY THE LAWS OF THE STATE OF NEW JERSEY WITHOUT REGARDS TO ANY CONFLICT OF LAW PROVISIONS AND SHALL BE BINDING UPON PARTIES AND THEIR RESPECTIVE LEGAL REPRESENTATIVES. THE PARTIES SUBMIT TO THE EXCLUSIVE JURISDICTION OF THE COURTS OF THE STATE OF NEW JERSEY AND AGREE THAT ANY LEGAL ACTION OR PROCEEDING RELATING TO THIS AGREEMENT MUST BE BROUGHT IN THESE COURTS. EACH OF THE PARTIES HERETO HEREBY IRREVOCABLY WAIVES ANY AND ALL RIGHT TO TRIAL BY JURY IN ANY LEGAL PROCEEDING ARISING OUT OF OR RELATED TO THIS AGREEMENT OR THE TRANSACTIONS CONTEMPLATED HEREBY.

THIS TRANSACTION, IS GOVERNED BY AND SUBJECT TO FOLEY, INC'S STANDARD TERMS AND CONDITIONS OF SERVICE, WHICH ARE ACCESSIBLE AT https://www.foleyinc.com/legal-notices/. THESE ONLINE TERMS AND CONDITIONS ARE HEREBY INCORPORATED BY REFERENCE AND SHALL BE DEEMED TO HAVE THE SAME FORCE AND EFFECT AS IF SET FORTH IN FULL HEREIN. FOLEY RESERVES THE RIGHT, AT ITS SOLE DISCRETION TO CHANGE OR MODIFY THESE TERMS AND CONDITIONS. ANY CHANGES OR MODIFICATIONS CAN BE FOUND AT THE WEBSITE PROVIDED HEREIN.

DATE: 12/04/2025

RESOLUTION# 25-253

Council	Motion	Second	Yes	No	Abstain	Absent	
Yaccarino							
O'Toole							□Carried
Homan							□Defeated
Lovisolo							□Tabled
Daloisio							□Approved on Consent
O'Connell							Agenda
Mayor							
Wilczynski							

AUTHORIZATION TO AWARD CONTRACT – NJDOT MA 25 ALLENDALE AVENUE STREETSCAPE PROJECT – PHASE VII – D & L PAVING CONTRACTORS, INC.

WHEREAS, six (6) sealed bids were received on November 25, 2025, for the project known as **NJDOT MA 25 Allendale Avenue Streetscape Project – Phase VII** for the Borough of Allendale; and

WHEREAS, after review of the bid documents, David Juzmeski, P.E., P.P. Principal, of Neglia Engineering Associates, has determined that the bid of D & L Paving Contractors, Inc., 675 Franklin Avenue, Nutley, New Jersey 07110 is the lowest responsible, responsive bidder with Base Bid in the amount of Three Hundred Sixty-Nine Thousand, Four Hundred Sixty-Eight Dollars and Eighty Cents (\$369,468.80) and Alternate Bid #1 in the amount of Seventy Seven Thousand, Eight Hundred Sixty-Seven Dollars and Fifty-Five Cents (\$77,867.55), for a total amount of Four Hundred Forty-Seven Thousand, Three Hundred Thirty-Six Dollars, and Thirty-Five Cents (\$447,336.35) for the total of Base Bid and Alternate Bid #1; and

WHEREAS, the Chief Financial Officer has attached hereto a Certification that adequate funds are or will be, duly budgeted to pay for a contract for the aforementioned project.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Allendale, County of Bergen, State of New Jersey, upon the recommendation of Neglia Engineering Associates Principal Engineer David Juzmeski, P.E., P.P., that it hereby awards a contract for the project known as **NJDOT MA 25 Allendale Avenue Streetscape Project – Phase VII** for the Borough of Allendale in the amount of Four Hundred Forty-Seven Thousand, Three Hundred Thirty-Six Dollars, and Thirty-Five Cents (\$447,336.35) for the total of Base Bid and Alternate Bid #1; subject to terms and conditions as set forth in the contract to be prepared and as are acceptable to the Borough and Borough Attorney.

DATE: 12/04/2025

RESOLUTION# 25-254

Council	Motion	Second	Yes	No	Abstain	Absent	
Yaccarino							
O'Toole							□Carried
Homan							□Defeated
Lovisolo							□Tabled
Daloisio							□Approved on Consent
O'Connell							Agenda
Mayor Wilczynski							

AWARDING OF 2026 TURF MAINTENANCE SERVICES – TRUGREEN COMMERCIAL

WHEREAS, there is a need for Turf Maintenance Services for the 2026 Turf Program; and

WHEREAS, TruGreen Commercial was awarded the contract for the 2025 Turf Program via Resolution 24-249 on November 14, 2024; and

WHEREAS, TruGreen Commercial satisfactorily performed these services for the year 2025; and

 $\mbox{WHEREAS},$ there were three (3) quotations received for the 2026 Commercial Turf Treatment; and

WHEREAS, Turf Maintenance Services with TruGreen Commercial, 118 Route 17 North, Upper Saddle River, New Jersey 07458 was the lowest quotation received; and

WHEREAS, the Borough of Allendale wishes to exercise the option to extend the aforesaid contract for the year 2027 at the 2026 rates; and

WHEREAS, the Chief Financial Officer has attached hereto a certification that adequate funds have been or will be duly budgeted and appropriated to pay for the contract.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that an Agreement for the 2026 Turf Maintenance Services with TruGreen Commercial, 118 Route 17 North, Upper Saddle River, New Jersey 07458 be entered into in the amount of \$21,270.18; and

BE IT FURTHER RESOLVED that the Municipal Clerk is hereby authorized to take such action as may be necessary to implement this Resolution, including the execution of an Agreement with TruGreen Commercial for the above services.

I hereby certify the above to	be a true copy of a Resolution a	dopted by the Governing Body of
the Borough of Allendale on	<u>December 4, 2025</u> .	- ,

DATE: 12/04/2025

RESOLUTION# 25-255

Council	Motion	Second	Yes	No	Abstain	Absent	
Yaccarino							
O'Toole							□Carried
Homan							□Defeated
Lovisolo							□Tabled
Daloisio							
O'Connell							□Approved on Consent
Mayor Wilczynski							Agenda

APPROVAL OF DECEMBER 4, 2025 LIST OF BILLS

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated December 4, 2025, in the amounts of:

Bill List Numbers	De	ecember 4, 2025
	φ.	1 200 005 05
Current Fund	\$	1,290,027.85
Payroll Account		210,272.52
General Capital		29,806.73
Animal Fund		1,315.00
Grant Fund		
COAH/Housing Trust		5,973.40
Improvement & Beautification		
Trust Fund		8,643.91
Unemployment Fund		
Water Operating		
Water Capital		
	•	
Total	\$	1,546,039.41

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on <u>December 4, 2025</u>.

Linda Louise Cervino, RMC Municipal Clerk



THE BOROUGH OF ALLENDALE

NEW JERSEY

500 WEST CRESCENT AVENUE, ALLENDALE, NJ 07401 www.allendalenj.gov

OFFICE OF TAX COLLECTOR
OFFICE OF CHIEF FINANCIAL OFFICER

201-818-4400 EXT 205

I, Alison Altano, Chief Financial Officer of the Borough of Allendale, having reviewed the bill list for the Borough, do hereby certify that funds are available in the accounts so designated.

Certified 12/4/35

Alison Altano

Chief Financial Officer

DATE: 12/04/2025

RESOLUTION# 25-256

Council	Motion	Second	Yes	No	Abstain	Absent	
Yaccarino							
O'Toole							□Carried
Homan							□Defeated
Lovisolo							□Tabled
Daloisio							\square Approved on Consent
O'Connell							Agenda
Mayor Wilczynski							

AUTHORIZATION TO ADVERTISE BID SPECIFICATIONS FOR AS-NEEDED SNOW PLOWING & REMOVAL SERVICES OF BOROUGH ROADWAYS FOR JANUARY, FEBRUARY, MARCH, NOVEMBER AND DECEMBER OF 2026 AND SALTING OF ALL MUNICIPAL AND SPECIFIED PRIVATE ROADS AND PUBLIC AREAS IN THE BOROUGH OF ALLENDALE

BE IT RESOLVED the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey does hereby authorize the Borough Clerk to advertise and thereby solicit and accept sealed bids in accordance with State law for as-needed snow plowing & Removal Services of Borough roadways for January, February, March, November and December 2026, as well as salting of all municipal and specified private roads and public areas in the Borough of Allendale

BE IT RESOLVED the Borough of Allendale will be supplying the salt; and

BE IT FURTHER RESOLVED that the final bid specifications be subject to form approval by the Borough Attorney.