



**BOROUGH OF ALLENDALE  
MAYOR AND COUNCIL  
MEETING MINUTES  
FOR  
THURSDAY,  
JULY 18, 2024  
7:30 P.M.**

**Mayor and Council of the Borough of Allendale  
Combined Work and Regular Session Meeting Minutes  
July 18, 2024 – 7:30 p.m.**

A combined Work and Regular Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, New Jersey on July 18, 2024. The meeting was called to order at 7:30 pm by Mayor Wilczynski.

Linda Cervino, the Municipal Clerk, read the open public meetings statement: “In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building and on the Borough Website, published in The Record within the first 10 days of the New Year, and copies are sent to The Ridgewood News and Star-Ledger. Notice of this meeting by the July 8, 2024, Sunshine Notice was sent to The Record, The Ridgewood News and Star Ledger and has been posted on the public bulletin board in the Municipal Building and Borough website.”

On Roll Call, the following were present: Councilman Joseph Daloisio, Councilwoman Susanne Lovisolo, Councilman Matthew O’Toole, Councilman Tyler Yaccarino, and Mayor Amy Wilczynski. Councilwoman Liz Homan and Councilman Ed O’Connell were absent. A quorum was met.

The following were also present: Ray Wiss, Esq., Borough Attorney; Linda Louise Cervino, Municipal Clerk; Andrew Agugliaro, DPW Superintendent; and Police Chief Michael Dillon.

Mayor Wilczynski led the salute to the flag.

**AGENDA REVIEW:**

Mayor Wilczynski reviewed the agenda which included:

- Proclamation: National Ovarian Cancer Awareness.
- Approval of Minutes.
- Second reading and public hearing of Ordinances 24-09 and 24-10.
- Resolution to Authorize Capital Budget Amendment RES 24-185.
- First reading of Ordinances for Introduction 24-11 and 24-12.
- Consent Agenda.
- Closed Session Resolution.

**PUBLIC COMMENT ON AGENDA ITEMS ONLY:**

**Elijah Schindler, 635 Franklin Turnpike, Allendale**, spoke about the damage done to his car while driving on Franklin Turnpike while the road was under construction. He stated he was driving towards Waldwick and just passed the intersection in Allendale when he noticed a few raised manholes that were unmarked. As he was driving, he hit one of the manholes and it contacted his sway bar link, and it sheared his front sub frame in half. His steering rack runs through the sub frame, and it broke the steering rack and driver’s side axle. He is seeking some reimbursement from the borough for the cost of repairs. Mayor Wilczynski stated that it’s not an Allendale road and it’s not an Allendale job. Our Allendale DPW superintendent Andy reached out to Tom Connelly who is the head of the county. He said that you can call them. I sent you that number. He does want pictures and if there is a police report. Unfortunately, the borough can’t do anything.

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**Gabriele Kay, 104 Schuyler Road, Allendale**, stated that over the past month I have been interning with the borough with a focus in the affordable housing. I can't express how elated I was when I found out that the mayor of Montvale was coming up with a lawsuit because I had spent numerous hours scouring the web trying to find any constitutional argument. There is basically nothing that would come even close to supporting it. I really hope that you, as a council, can come together and hopefully support this lawsuit. Mayor Wilczynski said she is going to be talking to the council about that as well. I think there might be a good chance. We've done a lot of research as well. I really appreciate all the research you've done. Gabe wrote this whole thing about the Fourteenth Amendment, and he did this amazing report for me. I really appreciate it, and I hope you're getting great value being an intern at the borough.

**James Thomas, 30 Arlton Avenue, Allendale**, presented a petition regarding Bill S-1701, which was proposed five years ago. The bill aimed to require a cost-benefit analysis for long-term tax abatement projects, including an independent analysis by the mayor, to be shared with the governing body and the public. This analysis was intended to assess the financial impact on local entities and schools. Although the bill did not advance in the Senate, Thomas emphasized the importance of addressing the financial implications of tax abatements. He requested that the governing body use available financial data, including that from the warehouse project at 230 West Crescent Avenue, to publish a detailed analysis and projections of such projects. Mayor Wilczynski stated she will talk to our CFO and thanked Mr. Thomas.

No one else from the public came forward.

**PRESENTATION:**

- A. Proclamation: National Ovarian Cancer Awareness Month (September 2024)  
presented to the Allendale Woman's Club – Marie Caliendo and other members.

The Mayor read the Proclamation into the record:

**Proclamation in Honor of  
National Ovarian Cancer Awareness Month**

**"WHEREAS**, ovarian cancer continues to have one of the highest mortality rates of any cancer, and it is a leading cause of cancer deaths among women in the United States; and

**WHEREAS**, each September especially, we remember the mothers, sisters, and daughters we have lost to ovarian cancer, and we extend our support to those living with this disease; and

**WHEREAS**, each year, thousands of women are diagnosed with, and go on to battle valiantly against this disease. Yet, ovarian cancer remains difficult to detect, and women are often not diagnosed until the disease has reached an advanced stage. Because early detection is the best defense against ovarian cancer, it is essential that women know the risk factors associated with the disease; and

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**WHEREAS**, during National Ovarian Cancer Awareness Month and throughout the year, we commend all the brave women fighting this disease and recognize their families and friends' compassion and encouragement. And in memory of all the brave women who have lost their lives to ovarian cancer, and in support of generations of women to come, let us recommit to reaching a safer, healthier future for all our citizens; and

**WHEREAS**, the Allendale Woman's Club will be placing teal ribbons around trees throughout the Borough of Allendale as part of "Turn the Towns Teal", a campaign to raise awareness of ovarian cancer.

**NOW, THEREFORE, I, Amy Wilczynski**, on behalf of the Mayor and Council of the Borough of Allendale, do hereby proclaim *September 2024 as National Ovarian Cancer Awareness Month* in the Borough of Allendale and thank the Allendale Woman's Club for all their efforts to raise awareness of this disease. I call upon citizens, government agencies, organizations, health-care providers, and research institutions to raise ovarian cancer awareness and continue helping Americans live longer, healthier lives. And I urge women across the country to talk to their health-care providers and learn more about this disease."

Photos were taken with the Mayor and the Allendale Woman's Club members.

**APPROVAL OF MINUTES – June 27, 2024 Work and Regular Meeting Minutes:**

Motion by Councilman Daloisio, second by Councilman Yaccarino that the June 27, 2024, Meeting Minutes be and is hereby approved.

On a roll call, the vote to approve the minutes was recorded as follows:

Councilman Daloisio:	aye	Councilman O'Connell:	absent
Councilwoman Homan:	absent	Councilman O'Toole:	aye
Councilwoman Lovisolo:	abstain	Councilman Yaccarino:	aye

**SECOND READING OF ORDINANCES**

The Municipal Clerk read into the record:

The following ordinance published herewith was first read by title only on June 27, 2024, and posted on the bulletin board of the lobby of the municipal building and borough website.

**ORDINANCE #24-09:** AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, "OFFICERS AND EMPLOYEES", TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2024.

No one came forward from the public on Ordinance 24-09.

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Motion by Councilwoman Lovisolo, second by Councilman O'Toole, that Ordinance 24-09 be passed on second and final reading and is hereby adopted and notice of same shall be published according to law.

On a roll call, the vote was recorded as follows:

Councilman Daloisio:	aye	Councilman O'Connell:	absent
Councilwoman Homan:	absent	Councilman O'Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye

**(See Ordinance 24-09 attached and made a part hereof)**

The Municipal Clerk read into the record:

The following ordinance published herewith was first read by title only on June 27, 2024, and posted on the bulletin board of the lobby of the municipal building and borough website.

**ORDINANCE #24-10:** AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE  
THE CODE OF THE BOROUGH OF ALLENDALE, STREETS AND SIDEWALKS, CHAPTER 233.

No one came forward from the public on Ordinance 24-10.

Motion by Councilman Daloisio, second by Councilwoman Lovisolo, that Ordinance 24-10 be passed on second and final reading and is hereby adopted and notice of same shall be published according to law.

On a roll call, the vote was recorded as follows:

Councilman Daloisio:	aye	Councilman O'Connell:	absent
Councilwoman Homan:	absent	Councilman O'Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye

**(See Ordinance 24-10 attached and made a part hereof)**

**RESOLUTION:**

**RES 24-185/Authorize Capital Budget Amendment**

Motion by Councilman O'Toole, second by Councilwoman Lovisolo, that Resolution 24-185 be passed and is hereby adopted.

Councilman Daloisio:	aye	Councilman O'Connell:	absent
Councilwoman Homan:	absent	Councilman O'Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye

**(See Resolution 24-185 attached and made a part hereof)**

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**INTRODUCTION OF ORDINANCE 24-11:**

Motion by Councilman Daloisio that the following ordinance be introduced and passed on first reading and setting August 15, 2024, at 7:30 p.m. or as soon thereafter as the matters can be heard as the date and time and the Council Chambers of the Allendale Municipal Building as the place for a hearing on said ordinance. Second by Councilman O'Toole.

The Municipal Clerk read the title of the ordinance into the record:

- **ORDINANCE #24-11:** BOND ORDINANCE TO APPROPRIATE AN ADDITIONAL SUM OF \$2,200,000 FOR THE CONSTRUCTION OF A COMMUNITY CENTER ON CRESCENT AVENUE IN, BY AND FOR THE BOROUGH OF ALLENDALE, IN THE COUNTY OF BERGEN, NEW JERSEY, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH ADDITIONAL APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

On a roll call, the vote was record as follows:

Councilman Daloisio:	aye	Councilman O'Connell:	absent
Councilwoman Homan:	absent	Councilman O'Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye

**(See Ordinance 24-11 attached and made a part hereof)**

**INTRODUCTION OF ORDINANCE 24-12:**

Motion by Councilman O'Toole that the following ordinance be introduced and passed on first reading and setting August 15, 2024, at 7:30 p.m. or as soon thereafter as the matters can be heard as the date and time and the Council Chambers of the Allendale Municipal Building as the place for a hearing on said ordinance. Second by Councilman Yaccarino.

The Municipal Clerk read the title of the ordinance into the record:

**ORDINANCE #24-12:** AN ORDINANCE AMENDING AND SUPPLEMENT ARTICLE 2, CHAPTER 26-25 OF THE CODE OF THE BOROUGH OF ALLENDALE.

On a roll call, the vote was record as follows:

Councilman Daloisio:	aye	Councilman O'Connell:	absent
Councilwoman Homan:	absent	Councilman O'Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye

**(See Ordinance 24-12 attached and made a part hereof)**

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**APPROVAL OF CONSENT AGENDA:**

Motion by Councilman Daloisio, second by Councilwoman Lovisolo that the Consent Agenda be and is hereby approved.

- RES 24-186: AUTHORIZATION OF REFUND ISSUED FOR 2024 CRESTWOOD LAKE MEMBERSHIP ACCOUNT NUMBER 959289.
- RES 24-187: AUTHORIZATION OF 2024 CRESTWOOD LAKE SALARIES - SUPPLEMENT THREE.
- RES 24-188: A RESOLUTION AUTHORIZING THE USAGE OF CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-12(a) & N.J.A.C. 5:34- 7.29(c) FOR THE 2024 CALENDAR YEAR - SUPPLEMENT ONE.
- RES 24-189: APPROVAL OF 2024/2025 AGREEMENT CONCERNING THE HIRING AND PLACEMENT OF TWO CLASS III SPECIAL LAW ENFORCEMENT OFFICERS FOR THE ALLENDALE SCHOOL DISTRICT.
- RES 24-190: APPROVE CONTRACT WITH LOCAL NO. 11, AFFILIATED WITH INTERNATIONAL BROTHERHOOD OF TEAMSTERS - JANUARY 1, 2024 THROUGH DECEMBER 31, 2027.
- RES 24-191: REVIEW AND CERTIFICATION OF ANNUAL REPORT OF AUDIT FOR THE FISCAL YEAR ENDING DECEMBER 31, 2023.
- RES 24-192: APPROVAL OF CORRECTIVE ACTION PLAN – REPORT OF AUDIT FOR FISCAL YEAR ENDING DECEMBER 31, 2023.
- RES 24-193: AUTHORIZATION FOR MUNICIPAL CLERK TO SIGN “TURN THE TOWNS TEAL” PARTICIPATION LETTER – ALLENDALE WOMAN’S CLUB.
- RES 24-194: AWARD JESCO, INC, SOURCEWELL CONTRACT #011723-JDC, FOR THE PURCHASE OF JOHN DEERE 544 P WHEEL LOADER FOR THE DEPARTMENT OF PUBLIC WORKS.
- RES 24-195: APPROVAL OF TOWN-WIDE GARAGE SALE FOR ALLENDALE WOMAN’S CLUB OCTOBER 5, 2024.
- RES 24-196: BILL LIST OF JULY 18, 2024.
- RES 24-197: APPOINTMENT OF RADIO POLICE DISPATCHER – CARA LABANCA PER DIEM/FULL TIME.

On a roll call, the vote was recorded as follows:

Councilman Daloisio:	aye	Councilman O’Connell:	absent
Councilwoman Homan:	absent	Councilman O’Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	abstain 24-196/aye to the balance

(See Resolutions 24-186 through 24-197 attached and made a part hereof)

**UNFINISHED BUSINESS:** None.

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**NEW BUSINESS:** None.

**ADMINISTRATION**

**Council Committee Reports**

**Councilman Tyler Yaccarino - Facilities, Parks and Recreation.** Councilman Yaccarino stated that the Crestwood season is progressing well. We've received some communication and some comments from our lake director, Tom Viscardi, regarding badge policies, guest passes and things we can do to improve our band night procedures as well as garbage collection. Andy and I met yesterday at DPW just to get some thoughts on paper and how we can come up with the best long-term solutions, especially since we may be doing some reconfigurations at Crestwood with the new concession stand and things to that nature. Further, we will be meeting with a contractor tomorrow regarding the tennis court project at the Red Barn in terms of what engineering work we need to anticipate and to prepare for the emergence of pickle ball and other sports that are played at the courts at the Red Barn.

Last Saturday was the Midlife Crisis band, which is always a fan favorite in Allendale. I was up there at six o'clock meeting with the band making sure that all was set and the things that we're working to implement to make the experience better for both the band members and the attendees are starting to be put in motion.

This Saturday will be Michael Murphy, which is an acoustic band. We heard him perform at a prior event. We will be having an ASA meeting in August once we have a good, confirmed attendance regarding the fall maintenance schedule for fields and for fall sports. Finally, our continued partnership with the New Jersey Motor Vehicle Commission this time for vehicle inspections which were held yesterday at the Red Barn. We had 30 vehicles inspected, including borough vehicles. Reception was well received by the residents. The inspections take less than five minutes. We'll be continuing to work with the Motor Vehicle Commission to offer these services. The next one will be July 22, 2024. The real ID trailer will be coming on September 10<sup>th</sup> and 11<sup>th</sup>.

**Councilwoman Susanne Lovisolo - Finance, Human Resources, Administration and Information Technology, Land Use and Construction Code and Council Liaison to Library Board.** Councilwoman Lovisolo stated that our Land Use Committee meeting was on June 21<sup>st</sup>. Before we got too deep into the summer, we met to discuss some outstanding residential property concerns that our team of professionals has been working hard on resolving. The good news is that our ongoing list has been cut in half as situations around these properties continue to get wrapped up. We're looking to have our next meeting on the morning of August 1<sup>st</sup>. On August 1<sup>st</sup>, we look to resume our finance committee meetings. As always, our great finance department continues to safeguard the fiscal accountability of our community. From Human Resources perspective, we hired a great new addition to our borough team. We welcome Dottie Blitzer as our new administrative assistant. Make sure you stop by the clerk's office at borough hall and say hi to her.



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She's also present in the audience. Also joining the team to assist with our borough communication and take over the creation and disbursement of our borough newsletter is Julia Margagliotta. Julia will be working mostly remotely, but we are equally as excited to have her on board.

Regarding the Lee Memorial Library, they have also added to their team. They are pleased to announce that Anna King Wyant has joined the library as its new part-time children's assistant. Anna is an award-winning children's author who has already made an impact at the library with her engaging story times and programs, including the recent Taylor Swift Swifty Club event, which was sold out.

Summer reading programs for adults, children and teens are in full swing and there is still time to sign up for them. For programming information make sure you check out the library's newly revamped website. Also, mark your calendars for family day fundraiser for the library at the Red Barn at Crestwood on Saturday, September 7<sup>th</sup>.

**Councilman Joseph Daloisio – Councilman Joseph Daloisio - Public Works & Public Utility.** Councilman Daloisio stated that the DPW committee met this morning. It was a good meeting. We had a large agenda. I do want to take this opportunity on behalf of the Holiday Observers and the residents of Allendale to thank Andy in the DPW crew for all the support and help and cleanup with the Fourth of July. Thank you to Chief Dillon for the support with the Fourth of July and fireworks display. It was a great day, and everyone had a good time.

Our DPW crew, as always, is continuing their normal work addressing issues; picking up storm debris after that storm that came through, taking care of Crestwood, keeping our downtown flowers watered and alive, taking care of our ball fields. I am happy that Ordinance 24-10 passed tonight because it's an important change when the utilities dig up a portion of our road. The code only indicated they only had to pave and repair half the road. Now our residents have the benefit of having the entire road paved, which helps our normal yearly budget and workload because we do try to pave certain roads in town. We usually do five roads a year. We did discuss this morning that starting next year we're going to look to do ten roads. Councilman Yaccarino asked since there is upcoming utility work, now that the ordinance has passed that's going in effect, so any work here on out will be fully paved? Councilman O'Toole said curb to curb. Councilman Daloisio said for the portion they've disturbed.

I want to thank Andy Agugliaro for addressing our resident issues and concerns. When we do have problems in town, please feel free to contact the DPW and the borough. We are here to help and work for everybody. I know Andy is very prompt about responding. He's always very professional and courteous. At the last meeting, we hired Drew as our full-time DPW employee, so, welcome Drew. We have two seasonal employees that are working for the rest of the summer, and we are beginning interviews next week for a new borough mechanic.

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I am very happy to announce we are going to do a woodchip, mulch give-a-way for free to the residents on Saturday, August 10<sup>th</sup>, from 8 a.m. to 2 p.m. This is down behind the DPW building. There's a pile of clean, shredded woodchips that can be used for mulch free of charge for any resident who wants to come down and get them. You load your own. We will put out a notice in the borough newsletter and on the website, so, please come down.

**Councilpresident Matthew O'Toole - Public Safety Committee.** Council president O'Toole stated the Fourth of July was a big event that we dealt with. It went extremely well. Thank you to the hard work and participation of not only all our agencies, but numerous neighboring and not so neighboring agencies as well. Thank you to our hometown police, fire, ambulance, DPW and CERT. Thank you to Sergeant Jamie Hillgardner who coordinated all the agencies as incident commander. Her briefing was incredibly detailed. As an attendee, it was extremely impressive. The junior police academy starts Monday. The police department is finalizing the hiring of two officers and is working to prepare for the upcoming school year. To date, we have hosted the Gary Letizio Memorial Blood Drive twice. Due to our success, we have been asked to host a third one. We just finalized a date which will be September 26<sup>th</sup> from 1 p.m. to 7 p.m. at the Fire Department. These drives would not be nearly as successful as they are without the help of many people. One group who helped tremendously with our last drive, Scouts of Troop 59. The scouts help by passing out snacks and juices and keeping an eye on those who donated to make sure they didn't require any further medical attention, and general cleaning up and restocking those snacks and juices. Dr. Letizia wanted to be here this evening, but he is presently training one of his agencies, so he asked me to pass along his heartfelt thanks and extend an invitation to the scouts to, again, help in September if you can. Councilpresident O'Toole asked the scouts to come up to receive a special patch.

Photos were taken.

**Staff Reports:**

**Linda Louise Cervino, Municipal Clerk,** welcomed Dottie Blitzer as an addition to the Clerk's Office as an Administrative Assistant.

**Michael Dillon, Police Chief,** stated thanked the community for a safe and enjoyable July 4<sup>th</sup>. It truly does take a village to make this event happen and everyone's contribution to a safe and secure event is greatly appreciated. The department is working on various initiatives to address mental health in the community as well as a program to enhance self-esteem and confidence of middle school girls. These programs are in the development phase so expect more information in the near future.

**Andy Agugliaro, DPW Superintendent,** thanked the mayor and council for the two new DPW pickup trucks and the front-end loader. It should be here in a few weeks once the Purchase Order is done. The roll-off that was ordered last month will be here in September. The new DPW laborer, Drew, is doing phenomenal as the rest of the crew is. Thank you for having Kim Olivieri, DPW secretary down by us Monday through Friday now. She's a tremendous help. I want to welcome Dottie to the Allendale family.

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**Ray Wiss, Esq. of Wiss & Bouregy, Municipal Attorney**, stated it's been a busy couple of weeks, some of which is reflected on the agenda, and the following:

- The preparation of the ordinance with respect to the curb paving.
- Working with Chief Dillon on the revision to the promotion ordinance.
- TJ from my office has been working with the clerk's office on several OPRA requests as is typical.
- Tom Bouregy has been diligently working on the cell tower situation. I think that the process that the borough authorized has been very successful to date in the sense that the revenue anticipated by the borough is going to substantially exceed the revenue under the expired leases so that will be a net positive.
- Effectuated the last parts of a land transfer to a resident, which has been a long time in the making.

A quick update on the PK litigation. I will be concluding the depositions of PK on July 29<sup>th</sup>, and we are scheduled to have a settlement conference with the court on September 16<sup>th</sup>. Progress this week in the sense that we had the first telephone conference with Green Acres. As I've been updating the governing body, we had been formalizing with Veolia as part of the transfer of the water utility of the New Street DPW site. We've had input from the committee from Andy in terms of what the department needs in terms of their operational facility, what Veolia needs in terms of their running of the water utility. We basically have agreed on a template of what that looks like. The balance of the space we are offering to Green Acres as dedicated passive recreation area, parkland, as part of what's called a diversion process. We had a very positive phone call on Tuesday; Mike Vreeland, the borough engineer, and me, with a representative of Green Acres. She is now talking to her team. I anticipate in the next month or so they will probably have some representatives up here to walk the property and look at the proposed dedication. I think it will be a process that will be quite extended but at least it's underway now.

**MAYOR'S REPORT:**

Mayor Wilczynski stated that our 210 Community Center is really looking good. I'm trying to plan some tours for our staff first because we are trying to figure out how the community is going to be using this space. It is completely different than what we have here. Some of the finishes are going in and the colors look beautiful. I think it's going to be such a major plus for the community.

Just a brief background. Initially, it was going to be two stories, except Covid happened and a lot of things happened in between. We worked differently here, so the prices went up to the point where we just did not feel it was worth spending taxpayer's money to put borough hall there as well. That's why we decided to keep borough hall here. If we moved over there, the library potentially would have moved over into this space. They were very supportive of this decision as well. It should be done by the end of the year, but I'm not making any promises. We've had another fair share housing meeting. Fair Share Housing is the Mount Laurel Affordable Housing obligation that every municipality has. We have our numbers coming down in October. It looks like our numbers are going to be 200 affordable units, which can translate to 1,000 units for the borough. It's going to be very difficult for the borough to fulfill that. The closed session this evening is going to be discussing a litigation that is going on with all the municipalities in the state. Councilwoman Lovisolo was on the Mayor's meeting with me and Councilwoman Homan. We're going to talk to everybody about that and see which way we're going to be going.

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As part of our master plan, we are also embarking in a hazard vulnerability assessment study. We have a meeting next week with all stakeholders that are involved with the borough like our DPW supervisor and our chief of police and our engineer and some other DPW workers that can identify some areas in the borough that could be affected by some type of climate change like flooding or things like that. That is also going to be part of our master plan and that is going to be, we hope, telling the full story of fair share housing and what the borough can handle as far as building. With this whole fair share housing, we are trying to get ahead of it. We formed a team. We've already had three meetings. Been to meetings all over the state. We are doing the best that we can. The obligation is not going to go away, but we must do the best that we can to handle this obligation.

We will be continuing the mural project. We're going to have a meeting coming up soon. Thank you, everybody, for their support with that. I want to thank Alison for all her work with the audit. It's always a stressful time when the auditors come in and we passed with flying colors.

Also, good news is that the county taxes came in a little bit lower than we anticipated. Everybody's taxes that you received on that paper is going to be a little bit lower.

I also want to welcome Dottie to the Allendale team. You've already made a great addition. Welcome Julia. Julia is going to be our new Director of Communications. She's helping us get the newsletter out. Helping us be more transparent with the borough and that's one of our goals that we all have is to try to get as much information to everybody out there as they can.

**PUBLIC COMMENTS ON ANY MATTER:**

**Walter Widmer, 38 Hamilton Street, Allendale** asked if Councilman Yaccarino can explain what they plan to do regarding the tennis courts. Councilman Yaccarino said tomorrow's meeting is going to be a preliminary walk through of the site. We've previously looked at the site in terms of determining how we want to best utilize all the upcoming sports, pickle ball, tennis, basketball. So, there's not necessarily a solidified plan yet but tomorrow's meeting will put the wheels in motion so that we could start to finalize our specs and, ultimately, get the project going.

Right now, the sport court material that's on there was installed approximately 2014. The underlayment under the sport court was probably done in the 1970's if we had to estimate. So, at this point, it would be a total rip and replace and engineering work. Realistically, it will be a whole new tennis court facility.

No one else came forward.

**CLOSED SESSION:**

- A. **RES 24-198**/Authorize Closed Session
1. Governing Body – Discuss Affordable Housing Lawsuit.

Motion by Councilman Daloisio, seconded by Councilman Yaccarino, that Resolution 24-198 be and is hereby approved.

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On a roll call, the vote was recorded as follows:

Councilman Daloisio:	aye	Councilman O'Connell:	absent
Councilwoman Homan:	absent	Councilman O'Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye

**(See Resolution 24-198 attached and made a part hereof)**

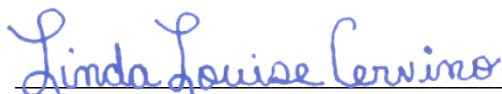
The Mayor and Council went into Closed Executive Session at 8:20 p.m. Minutes of this meeting were taken and will be released to the public at the time the matter is resolved.

The Regular Session meeting resumed at 8:38 p.m.

**ADJOURNMENT:**

There being no further business to come before the Mayor and Council, on a motion by Councilman Yaccarino, second by Councilman O'Toole and unanimously carried, the meeting was adjourned at 8:38 p.m.

Respectfully submitted,



Linda Louise Cervino, RMC  
Municipal Clerk

September 5, 2024  
Date Approved

**BOROUGH OF ALLENDALE  
COUNTY OF BERGEN  
STATE OF NEW JERSEY**

**ORDINANCE #24-09**

**AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF  
ALLENDALE, "OFFICERS AND EMPLOYEES", TO FIX THE SALARIES, WAGES AND  
COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF  
ALLENDALE FOR THE YEAR 2024.**


BE IT ORDAINED, by the Governing Body of the Borough of Allendale that the salaries of the following officers and employees of the Borough of Allendale shall be paid bi-weekly and fixed in the amounts as set forth below, effective January 1, 2024.

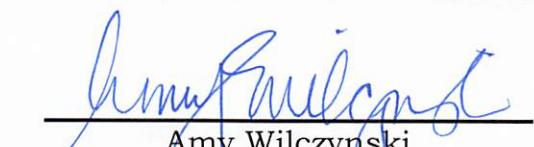
<b>TITLE</b>	<b>MINIMUM</b>	<b>MAXIMUM</b>
Borough Administrator	20,000	50,000
Chief Financial Officer	65,000	130,000
Qualified Purchasing Agent	3,000	6,000
Director of Operations	80,000	168,031
Municipal Clerk	60,000	97,000
Deputy Municipal Clerk	48,000	68,000
Department of Public Works Superintendent	110,000	115,000
Tax Collector	63,000	75,000
Tax Assessor, Part-time	30,000	55,000
Director of Communications	5,000	55,000
Clean Communities Coordinator/Certified Recycling Professional	1,500	3,000
Construction Code Official	25,000	95,000
CCO Inspector	4,000	6,200
Electrical Sub Code Official, Part-time	12,000	26,000
Building Sub Code Official	13,000	17,500
Plumbing Sub Code Official, Part-time	12,000	30,000
Zoning Official	13,000	17,500
Building Department Technical Assistant, Part-time/hourly	16.00	30.00
Property Maintenance Official	38,000	45,000
Fire Sub Code Official, Part-time	10,000	14,000
Fire Prevention Official, Part-time	3,800	5,500
Fire Inspectors, Hourly	14.00	22.00
Fire Administrator	3,000	6,500
Bookkeeper	50,000	65,000

Board of Health Secretary	2,500	3,000
Administrative Assistant	35,000	50,000
Administrative Assistant, Part-time/hourly	16.00	23.00
Clerk Typist, Part-time/hourly	14.00	25.00
Land Use Administrative Assistant	58,000	65,000
Summer Interns, Hourly	14.00	17.00
Crestwood Lake Staff – Seasonal	500	20,000
Crestwood Lake Employees – Seasonal, Hourly	12.70	19.00
Chief of Police	165,000	195,000
Police Patrolman	43,649	143,413
Sergeant	150,622	152,515
Detective Sergeant	158,813	160,708
Lieutenant	156,907	156,907
Detective Lieutenant	165,147	165,147
Patrolman Detective Stipend	1,500	1,500
Municipal Magistrate	10,000	18,000
Municipal Prosecutor	4,000	8,000
Radio Police Dispatcher, Full-time	35,000	45,000
Radio Police Dispatcher, Part-time-hourly	16.00	22.00
Crossing Guards, P/T Hourly	14.00	25.00
Emergency Management Official	2,500	4,500
Laborer, DPW	41,000	90,000
Standby, DPW, Per Week	425	450
Crew Chief, DPW	3,000	12,500
Laborer, DPW, Part-time/hourly	16.00	21.00

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio			✓			
Homan						✓
Lovisollo	✓		✓			
O'Connell						✓
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

I hereby certify the above to be a true copy of an Ordinance adopted by the Governing Body of the Borough of Allendale on July 18, 2024.

  
Linda Louise Cervino, RMC  
Municipal Clerk

  
Amy Wilczynski  
Mayor



BOROUGH OF ALLENDALE  
COUNTY OF BERGEN  
STATE OF NEW JERSEY

ORDINANCE #24-10

AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE  
THE CODE OF THE BOROUGH OF ALLENDALE,  
STREETS AND SIDEWALKS, CHAPTER 233

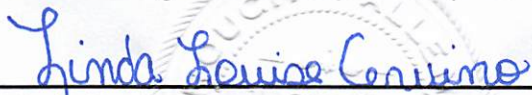
BE IT ORDAINED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Chapter 233-14(G)(2) of the Code of the Borough of Allendale, be and hereby is amended in its entirety to read as follows:

(2) Prior to the application of the surface course, the entire area of stabilized base, including 12 inches surrounding the edge of the opening, shall be milled by a milling machine (self-propelled, power-operated planing, grinding or cutting machine) to a minimum depth of two inches from the outside edge of the trench to the curblin with a width extending from the curb on one side of the street to the curb on the other side of the street, or, in the absence of curbing, for the full width of the roadway.

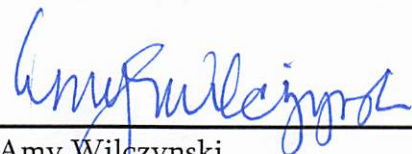
BE IT FURTHER ORDAINED that, except as modified herein, all other provisions of Chapter 233 shall remain in full force and effect as previously adopted.

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan						✓
Lovisolo		✓	✓			
O'Connell						✓
O'Toole			✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

I hereby certify the above to be a true copy of an Ordinance adopted by the Governing Body of the Borough of Allendale on July 18, 2024.



Linda Louise Cervino, RMC  
Municipal Clerk



Amy Wilczynski  
Mayor



**BOROUGH OF ALLENDALE  
COUNTY OF BERGEN  
STATE OF NEW JERSEY**

**ORDINANCE #24-11**

BOND ORDINANCE TO APPROPRIATE AN ADDITIONAL SUM OF \$2,200,000 FOR THE CONSTRUCTION OF A COMMUNITY CENTER ON CRESCENT AVENUE IN, BY AND FOR THE BOROUGH OF ALLENDALE, IN THE COUNTY OF BERGEN, NEW JERSEY, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH ADDITIONAL APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

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WHEREAS, the Borough Council of the Borough of Allendale has heretofore authorized the construction of a Community Center on Crescent Avenue, including the acquisition of original furnishings and equipment, in, by and for said Borough, and appropriated the sum of \$4,000,000 therefor pursuant to ordinance no. 23-14 adopted by the Borough Council of said Borough on October 26, 2023; and

WHEREAS, the Borough Council now finds and determines that the additional sum of \$2,200,000 is required for such improvement, NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of Allendale, in the County of Bergen, New Jersey (the "Borough"), as follows:

Section 1. The additional sum of \$2,200,000 is hereby appropriated to the payment of the cost of the improvement authorized by ordinance no. 23-14 adopted by the Borough Council of the Borough on October 26, 2023 (the "Prior Ordinance"). Said additional appropriation shall be met from the down payment appropriated and from the proceeds of the sale of the bonds authorized by this ordinance. Said improvement has been and shall be made as a general improvement and no part of the cost thereof has been nor shall be assessed against property specially benefited.

Section 2. It is hereby determined and stated that (1) the making of such improvement (hereinafter referred to as "purpose") is not a current expense of said Borough, and (2) it is necessary to finance said purpose by the issuance of obligations of said Borough pursuant to the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes Annotated, as amended; the "Local Bond Law"), and (3) the estimated cost of said purpose authorized by the Prior Ordinance is \$6,200,000, including the sum of \$4,000,000 appropriated by the Prior Ordinance and the \$2,200,000 appropriated by this ordinance, and (4) \$1,910,000 of said sum is to be provided by the down payment, including the \$210,000 appropriated by the Prior Ordinance and the \$1,700,000 hereinafter appropriated to finance said purpose, and (5) the estimated maximum amount of bonds or notes necessary to be issued for said purpose is \$4,290,000, including the \$3,790,000 authorized by the Prior Ordinance and the \$500,000 hereinafter authorized, and (6) the cost of such purpose includes the aggregate amount of \$150,000, including the sum of \$100,000 included in the Prior Ordinance and the sum of \$50,000 hereby stated, which is estimated to be necessary to finance the cost of such purpose, including architect's fees, accounting, engineering and inspection costs, legal expenses and other expenses, including interest on such obligations to the extent permitted by Section 20 of the Local Bond Law.

Section 3. It is hereby determined and stated that the sum of \$1,700,000 in the Borough's Reserve for Community Center is now available to serve as the down payment on said purpose. The sum of \$1,700,000 is hereby appropriated from such moneys to the payment of the cost of said purpose.

Section 4. To finance said purpose, bonds of said Borough of an aggregate principal amount not exceeding \$500,000 are hereby

authorized to be issued pursuant to the Local Bond Law. Said bonds shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law. All matters with respect to said bonds not determined by this ordinance shall be determined by resolutions to be hereafter adopted.

Section 5. To finance said purpose, bond anticipation notes of said Borough of an aggregate principal amount not exceeding \$500,000 are hereby authorized to be issued pursuant to the Local Bond Law in anticipation of the issuance of said bonds. In the event that bonds are issued pursuant to this ordinance, the aggregate amount of notes hereby authorized to be issued shall be reduced by an amount equal to the principal amount of the bonds so issued. If the aggregate amount of outstanding bonds and notes issued pursuant to this ordinance shall at any time exceed the sum first mentioned in this section, the moneys raised by the issuance of said bonds shall, to not less than the amount of such excess, be applied to the payment of such notes then outstanding.

Section 6. Each bond anticipation note issued pursuant to this ordinance shall be dated on or about the date of its issuance and shall be payable not more than one year from its date, shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law and may be renewed from time to time pursuant to and within limitations prescribed by the Local Bond Law. Each of said notes shall be signed by the Mayor and by a financial officer and shall be under the seal of said Borough and attested by the Borough Clerk or Deputy Borough Clerk. Said officers are hereby authorized to execute said notes in such form as they may adopt in conformity with law. The power to determine any matters with respect to said notes not determined by this ordinance and also the power to sell said notes, is hereby

delegated to the Chief Financial Officer who is hereby authorized to sell said notes either at one time or from time to time in the manner provided by law.

Section 7. It is hereby determined and declared that the period of usefulness of said purpose, according to its reasonable life, is a period of thirty years computed from the date of said bonds.

Section 8. It is hereby determined and stated that the Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the office of the Borough Clerk of said Borough, and that such statement so filed shows that the gross debt of said Borough, as defined in Section 43 of the Local Bond Law, is increased by this ordinance by \$500,000 and that the issuance of the bonds and notes authorized by this ordinance will be within all debt limitations prescribed by the Local Bond Law.

Section 9. Any funds received from private parties, the County of Bergen, the State of New Jersey or any of their agencies or any funds received from the United States of America or any of its agencies in aid of such purpose, shall be applied to the payment of the cost of such purpose, or, if bond anticipation notes have been issued, to the payment of the bond anticipation notes, and the amount of bonds authorized for such purpose shall be reduced accordingly.

Section 10. The Borough intends to issue the bonds or notes to finance the cost of the improvement authorized by the Prior Ordinance and described herein. If the Borough incurs such costs prior to the issuance of the bonds or notes, the Borough hereby states its reasonable expectation to reimburse itself for such expenditures with the proceeds

of such bonds or notes in the maximum principal amount of bonds or notes authorized by this bond ordinance.

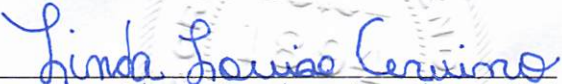
Section 11. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this ordinance. Said obligations shall be direct, unlimited and general obligations of the Borough, and the Borough shall levy ad valorem taxes upon all the taxable real property within the Borough for the payment of the principal of and interest on such bonds and notes, without limitation as to rate or amount.

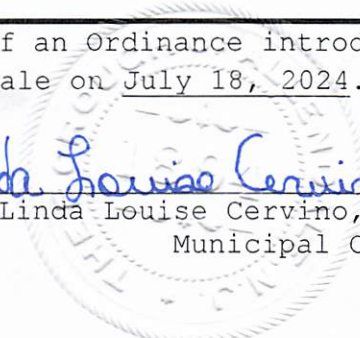
Section 12. The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Borough Clerk and is available for public inspection.

Section 13. This ordinance shall take effect twenty days after the first publication thereof after final passage.

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan						✓
Lovisolo			✓			
O'Connell						✓
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

I hereby certify the above to be a true copy of an Ordinance introduced by the Governing Body of the Borough of Allendale on July 18, 2024.

  
Linda Louise Cervino, RMC  
Municipal Clerk



**BOROUGH OF ALLENDALE  
COUNTY OF BERGEN  
STATE OF NEW JERSEY**

**ORDINANCE #24-12**

**AN ORDINANCE AMENDING AND SUPPLEMENT ARTICLE 2, CHAPTER 26-25  
OF THE CODE OF THE BOROUGH OF ALLENDALE**

**§ 26-25 Promotion of officers.**

[Amended 8-26-2010; 12-3-2020; 4-15-2021 by Ord. No. 21-06]

- A. Goals. The Borough of Allendale desires to promote the most qualified candidates to the ranks of Chief, Captain, Lieutenant, and Sergeant. This section establishes the eligibility requirements and the process for promotion to those ranks. The promotion process shall be on the basis of merit, experience/seniority, education, military service, demonstrated ability, competitive written examinations and competitive oral examinations as noted herein. In accordance with N.J.S.A. 40A:14-129, promotion of any officer shall be made from the membership of the Allendale Police Department. In accordance with N.J.S.A. 40A:14-118, all promotions within the Allendale Police Department shall be made by the Governing Body, except as to the Chief of Police, whose promotion/appointment shall be made by the Mayor with the consent and approval of the Governing Body.
- B. Eligibility requirements.
- (1) Sergeant. For promotion to Sergeant, no person shall be eligible for such promotion unless he or she:
    - (a) Shall have served as a full-time police officer in the Allendale Police Department for at least three (3) years; and
    - (b) Shall have met or exceeded all Allendale Police Department standards in his or her three most recent annual performance evaluations conducted by his or her superiors.
  - (2) Lieutenant. For promotion to Lieutenant, no person shall be eligible for such promotion unless he or she:
    - (a) Shall have served as a full-time officer in the Allendale Police Department for at least eight (8) years of which at least three (3) years was served as a full-time Sergeant for the Allendale Police Department; or
    - (b) Shall have served at least thirteen (13) years as a full-time police officer in the Allendale Police Department; and
    - (c) Shall have met or exceeded all Allendale Police Department standards in his or her three most recent annual performance evaluations conducted by his or her superiors.

**BOROUGH OF ALLENDALE  
COUNTY OF BERGEN  
STATE OF NEW JERSEY**

**ORDINANCE #24-12**

- (3) Captain. For promotion to Captain, no person shall be eligible for such promotion unless he or she:
- (a) Shall have served at least ten (10) years as a full-time officer in the Allendale Police Department of which at least three (3) years was served as a full-time Sergeant and/or Lieutenant for the Allendale Police Department. In determining such ten-year length of service as a full-time officer, four (4) or more years of military service with honorable discharge shall be the equivalent of one (1) year of employment as a full-time officer for the Allendale Police Department; or
  - (b) Shall have served at least thirteen (13) years as a full-time officer in the Allendale Police Department. In determining such length of service, four (4) or more years of military service with honorable discharge shall be the equivalent of one year of employment as a full-time officer for the Allendale Police Department; and
  - (c) Shall have met or exceeded all Allendale Police Department performance standards in his or her three most recent annual performance evaluations conducted by his or her superiors.
- (4) Chief of police. For promotion to Chief of Police, no person shall be eligible for such promotion unless he or she:
- (a) Shall have served, in the aggregate, for at least five (5) years as a full-time Captain, Lieutenant, and/or Sergeant for the Allendale Police Department; or
  - (b) Shall have served at least fifteen (15) years as a full-time officer in the Allendale Police Department. In determining such length of service, four (4) or more years of military service with honorable discharge shall be the equivalent of one (1) year of employment as a full-time officer for the Allendale Police Department; and
  - (c) Shall have met or exceeded all Allendale Police Department performance standards in his or her three most recent annual performance evaluations conducted by his or her superiors.

**C. Process.**

- (1) In creating the list of eligible candidates for promotion to Sergeant, the Governing Body shall score/rank each such candidate as follows:

**BOROUGH OF ALLENDALE  
COUNTY OF BERGEN  
STATE OF NEW JERSEY**

**ORDINANCE #24-12**

- (a) A written test relating to the duties, responsibilities and job functions of the position being sought, to be prepared and administered by the New Jersey State Association of Police Chiefs (or prepared and administered by such other person, association or organization as may be authorized by the Governing Body). The written test shall constitute 30% of the overall total score for each eligible candidate, based on a test that contains a maximum value of 100 points. For example, a candidate who receives 70 points out of the total of 100 possible total points for the written test shall receive 21 points towards the overall total score ( $70 \text{ points} \times 30\% = 21 \text{ points}$ ). In advance of such written test, the minimum threshold/score required to be eligible for promotion shall be established by the Governing Body, and such minimum threshold/score shall be communicated, in writing, to all eligible candidates for promotion prior to their taking said test. Only those candidates who achieve such minimum score shall be eligible to continue forward in the promotion process for promotion to Sergeant. A ranked list of eligible candidates for promotion shall be created based on the outcome of the aforesaid written test.
- (b) Each eligible candidate who has received on the written test the minimum score required to continue forward in the promotion process shall be interviewed by an oral examination administered by an interview panel (the "interview panel") comprised of the following persons: the Chief of Police, the Borough Administrator, and no more than the next two highest ranking command staff members of the Allendale Police Department, if they exist.
  - [1] Only those candidates who have achieved the written test minimum score or greater (out of the maximum of 100 points) on the written examination shall be permitted to sit for an oral examination by said interview panel. Oral examinations by the interview panel shall take place after the receipt of the written examination scores.
  - [2] Said interview panel's oral examination and assessment (which examination and assessment shall have 100 points as its maximum score) shall account for 30% of the candidate's total promotional score, with 30 total points being the highest possible score for such oral examination and assessment. By way of example, a candidate receiving a score of 80 points on his/her oral examination by said interview panel shall receive 24 total points for said interview panel's oral examination element of the promotional process ( $80 \times 30\% = 24 \text{ total points}$ ).



**BOROUGH OF ALLENDALE  
COUNTY OF BERGEN  
STATE OF NEW JERSEY**

**ORDINANCE #24-12**

- [3] The oral examination and assessment by said interview panel shall include an evaluation of the following criteria: commendations, employee reviews, disciplines and early intervention summaries, annual performance evaluations, merit, productivity, demonstrated ability and accomplishments, efforts supporting department goals and objectives, in-service education and specialized schools, specialized job assignments, responsibilities, subsequent performance, attitude and demeanor, education, military experience, seniority, leadership ability, initiative, productivity, attitude toward peers, supervising officers' recommendations, motivation and morale, previous job performance, loyalty to the Department and community, experience and career development training. Said interview panel shall utilize the same criteria for each of the candidates who are interviewed for the open position(s).
- (c) After being interviewed by said interview panel, each eligible candidate who has received on the written test the minimum score required to continue forward in the promotion process shall be interviewed by the Borough Police Committee. All candidates so interviewed by the Borough Police Committee shall be asked the same questions, and the score accorded to each candidate shall be arrived at by calculating the average of the scores of all Police Committee members. The results of such oral interview by the Police Committee, and its consideration of the candidate's past performance based upon evaluations conducted during the preceding three years, shall constitute 40% of the overall total score for each candidate based on the average score of all Police Committee members of such oral interview. The total possible points for this oral interview shall be 100 points. For example, a candidate who receives a total of 60 points out of the total of 100 possible total points for this oral interview shall receive 24 points towards his/her overall total overall score (60 points x 40% = 24 points).
- (2) In creating the list of eligible candidates for promotion to Captain, or Lieutenant, the Governing Body shall score/rank each such candidate as follows:
- (a) For promotion to the positions of Captain or Lieutenant, each eligible candidate shall be interviewed by an interview panel comprised of the Borough Police Committee, the Borough Administrator, the Chief of Police, and the next highest ranking command staff member, if one exists ("interview panel"). All candidates so interviewed by said interview panel shall be asked the same questions, and the score accorded to each candidate shall be arrived at by calculating the average of the scores of all said interview panel members.

BOROUGH OF ALLENDALE  
COUNTY OF BERGEN  
STATE OF NEW JERSEY

ORDINANCE #24-12

The results of such oral interview by said interview panel, and its consideration of the candidate's past performance based upon evaluations conducted during the preceding three years, shall constitute 60% of the overall total score for each eligible candidate based on the average score of all said interview panel members of such oral interview. The total possible points for this oral interview shall be 100 points. For example, a candidate who receives a total of 90 points for this oral interview shall receive 54 points towards his/her overall total score ( $90 \times 60\% = 54$  points).

- (b) Each eligible candidate for Captain and Lieutenant shall be interviewed by the Governing Body. All candidates to be interviewed by the Governing Body shall be asked the same questions, and the score accorded to each candidate shall be arrived at by calculating the average of the scores of all Governing Body members. The results of such oral interview by the Governing Body shall constitute 40% of the overall total score for each eligible candidate based on the average score of all Governing Body members of such oral interview. The total possible score for this oral interview shall be 100 points. For example, a candidate who receives a total of 80 points for this oral interview shall receive 32 points toward his/her overall total score ( $80 \text{ points} \times 40\% = 32 \text{ points}$ ).

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio			✓			
Homan						✓
Lovisollo			✓			
O'Connell						✓
O'Toole	✓		✓			
Yaccarino		✓	✓			
Mayor Wilczynski	-----	-----				

I hereby certify the above to be a true copy of an Ordinance introduced by the Governing Body of the Borough of Allendale on July 18, 2024.

  
Linda Louise Cervino, RMC  
Municipal Clerk



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 07/18/2024

RESOLUTION# 24-185

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio			✓			
Homan						✓
Lovisollo		✓	✓			
O'Connell						✓
O'Toole	✓		✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☒ Carried  
☐ Defeated  
☐ Tabled  
☐ Approved on Consent Agenda

**AUTHORIZATION OF 2024 CAPITAL BUDGET AMENDMENT**

WHEREAS, the local capital budget for the year 2024 was adopted on the 9<sup>th</sup> day of May 2024; and,

WHEREAS, it is desired to amend said adopted capital budget section,

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Allendale, County of Bergen, that the following amendment to the adopted capital budget section be made:

**FROM**  
CAPITAL BUDGET (Current Year Action)  
2024

1 PROJECT	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 AMOUNTS RESERVED IN PRIOR YEARS	PLANNED FUNDING SERVICES FOR CURRENT YEAR 2024					6 TO BE FUNDED IN FUTURE YEARS
				5a 2024 Budget Appropriations	5b Improvement Fund	5c Capital Surplus	5d Grants in Aid and Other Funds	5e Debt Authorized	
None		\$ -			-			-	
TOTAL ALL PROJECTS		\$ -		\$ -	\$ -		\$ -	\$ -	

**3 YEAR CAPITAL PROGRAM 2024 - 2026**  
Anticipated PROJECT Schedule and Funding Requirement

1 PROJECT	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 ESTIMATED COMPLETION TIME	5 FUNDING AMOUNTS PER YEAR					
				Budget Year 2024	2025	2026	2027	2028	2029
None		\$ -		\$ -					
TOTALS ALL PROJECTS		\$ -		\$ -					



RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ

DATE: 07/18/2024

RESOLUTION# 24-185

3 YEAR CAPITAL PROGRAM 2024 - 2026

SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS

1 PROJECT	2 Estimated TOTAL COST	3 Budget Appropriations		4 Capital Improvement Fund	5 Capital Surplus	6 Grants in Aid And Other Funds	7 BONDS AND NOTES			
		Current Year 2024	Future Years				General	Self Liquidating	Assessment	School
None		\$ -		-			-			
TOTAL ALL PROJECTS	\$ -	\$ -		\$ -			\$ -			

TO  
CAPITAL BUDGET (Current Year Action)  
2024

1 PROJECT	2 Project Number	3 Estimated Total Cost	4 Amounts Reserved in Prior Years	5a 2024 Budget Appropriations	PLANNED FUNDING SERVICES FOR CURRENT YEAR 2024				
					5b Capital Improvement Fund	5c Capital Surplus	5d Grants in Aid and Other Funds	5e Debt Authorized	6 To Be Funded in Future Years
Addition Sum for Construction of Community Center		\$ 2,200,000					\$ 1,700,000	\$ 500,000	
TOTALS ALL PROJECTS		\$ 2,200,000			\$ -		\$ 1,700,000	\$ 500,000	

3 YEAR CAPITAL PROGRAM 2024 - 2026

Anticipated PROJECT Schedule and Funding Requirement

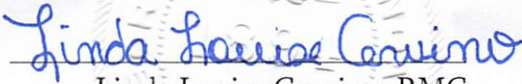
1 PROJECT	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	ESTIMATED COMPLETION TIME	5 FUNDING AMOUNTS PER YEAR					
				Budget Year 2024	2025	2026	2027	2028	2029
Addition Sum for Construction of Community Center		\$ 2,200,000		\$ 2,200,000					
TOTALS ALL PROJECTS		\$ 2,200,000		\$ 2,200,000					

3 YEAR CAPITAL PROGRAM 2024 - 2026

SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS

1 PROJECT	2 Estimated TOTAL COST	3 Budget Appropriations		4 Capital Improvement Fund	5 Capital Surplus	6 Grants in Aid and Other Funds	7 BONDS AND NOTES			
		Current Year 2024	Future Years				General	Self Liquidating	Assessment	School
Addition Sum for Construction of Community Center	\$ 2,200,000					\$ 1,700,000	\$ 500,000			
TOTALS ALL PROJECTS	\$ 2,200,000			\$ -		\$ 1,700,000	\$ 500,000			

It is hereby certified that this is a true copy of a resolution amending the Capital Budget section adopted by the Governing Body of the Borough of Allendale on July 18, 2024.

  
Linda Louise Cervino, RMC  
Municipal Clerk

RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ

DATE: 07/18/2024

RESOLUTION# 24-186

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan						✓
Lovisolo		✓	✓			
O'Connell						✓
O'Toole			✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried  
☐ Defeated  
☐ Tabled  
☒ Approved on Consent Agenda

AUTHORIZATION OF REFUND ISSUED FOR 2024 CRESTWOOD LAKE MEMBERSHIP -  
MEMBERSHIP ACCOUNT NUMBER 959289

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Allendale that refund of a payment made during the 2024 Season be granted to the following Crestwood Lake member as stated below:

Crestwood ID Number	Amount	Reason
959289	\$65.00	Membership Revoked

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on July 18, 2024

  
Linda Louise Cervino, RMC  
Municipal Clerk



RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ

DATE: 07/18/2024

RESOLUTION# 24-187

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan						✓
Lovisolo		✓	✓			
O'Connell						✓
O'Toole			✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

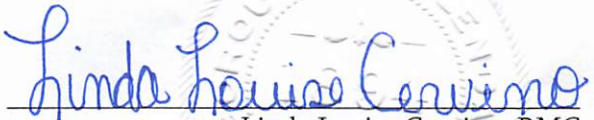
☐ Carried  
☐ Defeated  
☐ Tabled  
☒ Approved on Consent Agenda

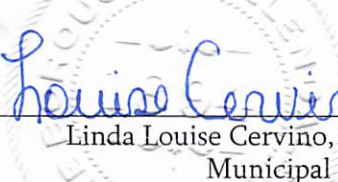
AUTHORIZATION OF 2024 CRESTWOOD LAKE SALARIES - SUPPLEMENT THREE

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that the above salaries are hereby approved for the Crestwood Lake Swim Club 2024 Season.

TITLE	EFFECTIVE DATE	NAME	RATE OF PAY
Sub-Guard	July 3, 2024	Theodore Goebbert	\$15.00 per hour

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on July 18, 2024.

  
Linda Louise Cervino, RMC  
Municipal Clerk





**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 07/18/2024**

**RESOLUTION# 24-188**

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan						✓
Lovisolo		✓	✓			
O'Connell						✓
O'Toole			✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried  
☐ Defeated  
☐ Tabled  
☒ Approved on Consent Agenda

**A RESOLUTION AUTHORIZING THE USAGE OF CONTRACTS WITH CERTAIN  
APPROVED STATE CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO  
N.J.S.A. 40A:11-12(a) & N.J.A.C. 5:34- 7.29(c) FOR THE 2024 CALENDAR YEAR -  
SUPPLEMENT ONE**

**WHEREAS**, the Borough of Allendale, pursuant to N.J.S.A. 40A:11-12(a) and N.J.A.C. 5:34- 7.29(c), may by resolution and without advertising for bid proposals, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any contracts entered into on behalf of the State of New Jersey by the Division of Purchase & Property in the Department of the Treasury; and

**WHEREAS**, the Borough of Allendale has the need, on a timely basis, to purchase goods or services by utilizing New Jersey State Contract vendors; and

**WHEREAS**, the Borough of Allendale may enter into contractual agreements with the attached State Contract Vendors through this resolution and properly executed contracts/purchase orders, which shall be subject to all the conditions applicable to the current New Jersey Local Public State Contracts Law; and

**WHEREAS**, the named State Contract Vendors and their corresponding numbers may change during the timeframe indicated below and that the Chief Financial Officer is hereby authorized to make the necessary adjustments to the attached list as may be required for the Borough of Allendale to continue its routine procurement practices throughout the indicated timeframe; and

**WHEREAS**, the Borough of Allendale, New Jersey authorizes the Chief Financial Officer to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, pursuant to all conditions of the individual State Contracts; and

RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ

DATE: 07/18/2024

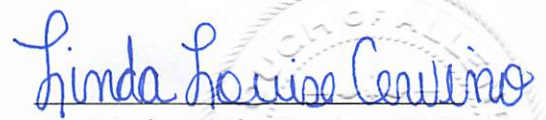
RESOLUTION# 24-188

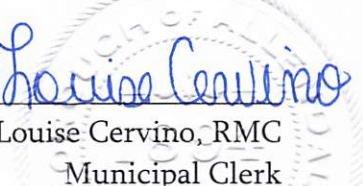
BE IT RESOLVED, that the Governing Body of the Borough of Allendale, pursuant to N.J.A.C. 5:30-5.5(b), establishes that no contract amount shall be charged or certified until such times as the goods or services are ordered or otherwise called for prior and by placing the order with a certification of availability of funds which shall be made by the Chief Financial Officer of the Borough of Allendale; and

BE IT FURTHER RESOLVED that the duration of the contracts between the Borough of Allendale and the referenced State Contract Vendors shall be for the period through December 31, 2024 or until the expiration of the specific contract, whichever shall occur first.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on July 18, 2024.

  
Linda Louise Cervino, RMC  
Municipal Clerk





**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 07/18/2024**

**RESOLUTION# 24-188**

**NEW JERSEY STATE CONTRACT VENDORS**

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>State Bid #</u>	<u>Description</u>
A0252	All Traffic Solutions	17-FLEET-00776	T0106 - Law Enforcement Firearms Equipment and Supplies
A0225	Safariland LLC / Atlantic Tactical	17-FLEET-00787	T0106 - Law Enforcement Firearms Equipment and Supplies
E0060	East Coast Emergency Lighting / Whelen	17-FLEET-00761	T0106 - Law Enforcement Firearms Equipment and Supplies
G0260	Major Police Supply/ GSA	17-FLEET-00760	T0106 - Law Enforcement Firearms Equipment and Supplies
W0204	Witmer Public Safety Group	17-FLEET-00767	T0106 - Law Enforcement Firearms Equipment and Supplies
T0183	Turn Out Fire and Safety	17-FLEET-00752	T0106 - Law Enforcement Firearms Equipment and Supplies
L0008	Lawmen Supply	17-FLEET-00740	T0106 - Law Enforcement Firearms Equipment and Supplies
A0392	Axon Enterprise	17-FLEET-00738	T0106 - Law Enforcement Firearms Equipment and Supplies
T0242	Eagle Point/ TJ Morris and Son	17-FLEET-00721	T0106 - Law Enforcement Firearms Equipment and Supplies
G0159	Gold Type Business Machines	17-FLEET-00716	T0106 - Law Enforcement Firearms Equipment and Supplies
M0253	Motorola Solutions	83909	T0109 - RADIO COMMUNICATION EQUIPMENT AND ACCESSORIES
N0247	Northeast Communications	83898	T0109 - RADIO COMMUNICATION EQUIPMENT AND ACCESSORIES

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 07/18/2024**

**RESOLUTION# 24-189**

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan						✓
Lovisolio		✓	✓			
O'Connell						✓
O'Toole			✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried  
☐ Defeated  
☐ Tabled  
☒ Approved on Consent Agenda

**APPROVAL OF 2024/2025 AGREEMENT CONCERNING THE HIRING AND PLACEMENT OF  
TWO CLASS III SPECIAL LAW ENFORCEMENT OFFICERS FOR THE ALLENDALE SCHOOL  
DISTRICT**

**WHEREAS**, the Mayor and Council of the Borough of Allendale (the "Borough") has determined that it is in the best interests of Allendale, The Allendale School District (the "District") Board of Education (the "Board"), and the community at large, to provide for the appointment of two (2) Class III Special Law Enforcement Officers ("SLEO") at the Allendale School District for the 2024/2025 school year; and

**WHEREAS**, the Public Safety Committee on behalf of Allendale and representatives on behalf of the Board have agreed upon terms for appointment of (two) SLEO for the 2024/2025 school year and wish to memorialize same; and

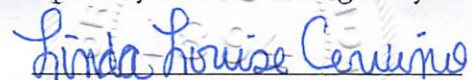
**WHEREAS**, Board has advised Allendale that it has sufficient funding to provide for the establishment of such positions in accordance with the written agreement referenced herein, subject to subsequent authorization and appointment by Allendale; and

**WHEREAS**, Allendale, by adoption of this Resolution, authorizes the approval of said agreement, subject to written agreement and appointment resolution by Board regarding same as well as review and approval by the Borough Attorney.

**NOW THEREFORE BE IT RESOLVED** by the Governing Body of the Borough of Allendale that it authorizes and approves a contract with the Allendale School District Board of Education for two (2) Class III Special Law Enforcement Officers at the Allendale School District for the 2024/2025 school year, subject to written agreement and appointment resolution by Board regarding same as well as review by the Borough Attorney; and

**BE IT FURTHER RESOLVED** that the Mayor, the Municipal Clerk, the Chief Financial Officer and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on July 18, 2024.

  
Linda Louise Cervino, RMC  
Municipal Clerk

**AGREEMENT**  
**CONCERNING THE HIRING AND PLACEMENT OF SPECIAL LAW ENFORCEMENT OFFICER III**  
**IN**  
**THE ALLENDALE SCHOOL DISTRICT**  
**BY AND BETWEEN**  
**THE BOROUGH OF ALLENDALE**  
**AND**  
**THE ALLENDALE SCHOOL DISTRICT**

**WHEREAS**, the State of New Jersey has created a new class of Special Police Officers known as Special Police Officer III (SLEO III) specifically and solely for the purpose of school security as outlined in N.J.S.A. 40A:14-146.10, 40A:14-146.11, 40A:14-146.14, and 40A:14-146.16, and other appropriate provisions of New Jersey law; and

**WHEREAS**, the Borough of Allendale (the "Borough") and the Allendale School District (the "District") Board of Education (the "Board") agree that having security personnel that are Special Police Officers who are specifically trained for school security is a best practice for the safety and security of the students and staff at Brookside and Hillside Schools; and

**WHEREAS**, the Borough and the Board agree that school security is of the utmost importance to create a safe learning environment for students.

**NOW, THEREFORE, IT IS AGREED** by and between the Borough and the District that the Borough, through the Allendale Police Department (the "Police Department"), shall hire, subject to the terms of this Agreement ("Agreement"), and make available two (2) SLEO III to the Allendale School District, as specified under the following terms and conditions:

- 1) **Rate of pay.** The rate of pay paid by the Borough for the SLEO III shall be \$38.00 per hour. Such rate of pay shall be reimbursed by the District to the Borough, along with all other costs, as set forth in Paragraph 3 below.
- 2) **Classification of SLEO III.** The SLEO III shall be classified as an hourly part-time, "at will" employee of the Borough, who is not entitled to pension, health or other benefits from either the Borough or the District. Such officer shall serve at the pleasure of the Borough, and nothing herein is intended to create any contractual right to employment by a SLEO III. Nothing herein is intended to, nor shall it, create any employment relationship between the District and the SLEO III.

In the event that the Borough is required by law to provide any such benefits, as outlined above, such costs shall be reimbursed by the District to the Borough as set forth under Paragraph 3 below.

3) Reimbursement/Payment requirements.

- a. The District agrees to reimburse the Borough for all costs related to the Borough's hiring, training, outfitting and employment of the SLEO III, which shall include, but is not limited to the following:
  - i. Wages and associated payroll costs for the hours worked by the SLEO III;
  - ii. All costs associated with the hiring and equipping of the SLEO III including uniforms, bulletproof vests, Police Department issued equipment, training hours and any other additional costs associated with the employment, training and outfitting of the SLEO III.
  - iii. All pre-employment and post-employment medical and physiological examination costs.
  - iv. Any mandated police training courses, costs associated with attending the same, costs for in house police training mandated by the Attorney General Guidelines, costs of qualifying ammunition, and the costs of any required classes mandated by the Police Training Commission.
- b. The SLEO III assigned to the Allendale School District will turn over time cards signed by the school designee to the Allendale Police Department for processing on a bi-monthly basis.
- c. The Borough shall bill the District for wages and associated payroll costs set forth herein on a semiannual basis in July and January. For the School year 204-2025, the Borough shall waive the right to any reimbursement of administrative oversight fees.
- d. The District shall reimburse the Borough for all other allowable costs set forth herein as incurred and billed to be paid within thirty (30) days of receipt of a completed invoice from the Borough.

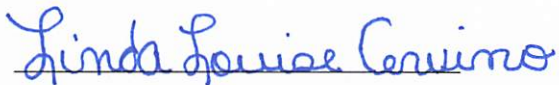
- 4) Vetting of officers. The vetting process for the SLEO III hired by the Borough and assigned to the Allendale School District will be agreed upon by both the Borough and the District prior to appointment of the SLEO III. The Chief of Police shall confer with the District Superintendent during the hiring process. No special law enforcement officer shall be appointed if he/she is not deemed acceptable by the District Superintendent. The Borough will appoint special law enforcement officers sufficient to perform the duties and responsibilities permitted by and in accordance with law. The SLEO III assigned to the Allendale School District shall be under the supervision and direction of the Chief of Police. In the event that the District Superintendent determines that the SLEO III hired by the Borough and assigned to the Allendale School District is not performing the duties to the satisfaction of the Superintendent, or engages in misconduct, the Borough, upon written notice from the Superintendent to the Borough, agrees to institute appropriate procedures to effectuate discipline, which can include up to termination of the SLEO III for cause.
- 5) Policies and procedures. The SLEO III shall be subject to the Rules and Regulations of the Police Department. The Police Department will consult with the District Superintendent regarding any additional policies and procedures governing the use of the SLEO III, but the Borough shall maintain, in its sole discretion, the sole authority as to the adoption of such policies.
- 6) Assignment and duties. Assignment and daily duties at the Allendale School District will be determined by the District Superintendent or his/her designee in accordance with the established Police Department Policies and Procedures and State Law, and in accordance with the terms of this Agreement. The SLEO III shall only serve during school hours, while school is in session, or such events when the school is occupied by students, subject to any required training days.
- 7) Training. Police training for the SLEO III will be scheduled and administered by the Police Department consistent with current policy. All training shall be conducted in consultation with the District to ensure school security is not compromised.
- 8) Uniforms and equipment. The SLEO III will be armed with Police Department service weapons and shall wear uniforms with SLEO III patches as required by State Law. Use of any department issued service weapon shall only be used in accordance with N.J.S.A.40A:14-146.14.
- 9) Insurance. The Borough will name the District an additional insured on its insurance policy with respect to the performance of the SLEO III's work in the District, and will provide the District with proof of having named the District as an additional insured.

- 10) Term of agreement. This Agreement shall be deemed effective as of the start of the 2024-2025 School Year and shall remain in effect until the end of the 2024-2025 School Year. However, nothing herein shall be deemed to exclude from reimbursement under Paragraph 3 any training days ordered by the Borough's Chief of Police. This Agreement may be revoked prior to its expiration, by either the District or the Borough, upon thirty (30) days' written notice.
- 11) Modifications in Writing. Modifications or the waiver of any provisions of this Agreement shall in no event be effective unless the same shall be in writing and signed by the parties hereto, and then such modification or waiver shall be effective only in the specific instance and for the specific purpose for which given.
- 12) Failure to Exercise Rights. Neither any failure nor any delay on the part of either party in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall a single or partial exercise thereof preclude any other or further exercise of any other right, power or privilege.
- 13) Assignment. There shall be no assignment of this Agreement by any party hereto.
- 14) Captions. The section headings contained herein are for reference purposes only and shall not in any way affect the meaning or interpretation of the Agreement.
- 15) Severability. In the event any provision of this Agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.
- 16) Counterparts. This Agreement may be signed in any number of counterparts with the same effect as if the signatures thereto and hereto were upon the same instrument.
- 17) Reservation. Except as otherwise expressly set forth in this Agreement, the Borough and the District reserve all of their respective rights and powers under Federal Law and the laws of the State of New Jersey.
- 18) Entire Agreement. This Agreement and its provisions constitutes the entire understanding and agreement of the parties regarding all matters covered herein, and any prior discussions, representations, understandings and agreements are hereby superseded by this Agreement. The parties agree to be bound hereby and acknowledge that there are no representations, warranties, covenants, or undertakings other than those expressly set forth herein.

IN WITNESS WHEREOF, the parties hereto have duly executed this Agreement on the day and year first above written.

WITNESS

BOROUGH OF ALLENDALE



Linda Louise Cervino

Borough Clerk

Date 7/18/2024



Amy E. Wilczynski

Mayor

WITNESS

ALLENDALE SCHOOL DISTRICT

\_\_\_\_\_  
Maria Engeleit  
Business Administrator

Date \_\_\_\_\_

\_\_\_\_\_  
Michael J. Barcadepone, Ed. D.  
Superintendent



RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ

DATE: 07/18/2024

RESOLUTION# 24-190

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan						✓
Lovisolio		✓	✓			
O'Connell						✓
O'Toole			✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried  
☐ Defeated  
☐ Tabled  
☒ Approved on Consent Agenda

APPROVE CONTRACT WITH LOCAL NO. 11, AFFILIATED WITH INTERNATIONAL  
BROTHERHOOD OF TEAMSTERS  
JANUARY 1, 2024 THROUGH DECEMBER 31, 2027

BE IT RESOLVED by the Governing Body that an Agreement between the Borough of Allendale and Local No. 11, affiliated with the International Brotherhood of Teamsters, for a term commencing retroactively from January 1, 2024 through December 31, 2027 which Agreement is on file in the office of the Municipal Clerk is hereby authorized and approved; and

BE IT FURTHER RESOLVED that the salaries for the positions set forth in said Agreement shall be in accordance with the terms of the Agreement and the annual salary ordinances and implementing resolutions adopted by the Governing Body from year to year.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are authorized to sign the Agreement on behalf of the Borough.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on July 18, 2024.

  
Linda Louise Cervino, RMC  
Municipal Clerk





RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ

DATE: 07/18/2024

RESOLUTION# 24-191

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan						✓
Lovisolo		✓	✓			
O'Connell						✓
O'Toole			✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried  
☐ Defeated  
☐ Tabled  
☒ Approved on Consent Agenda

REVIEW AND CERTIFICATION OF ANNUAL REPORT OF AUDIT FOR THE FISCAL  
YEAR ENDING DECEMBER 31, 2023

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and,

WHEREAS, the Annual Report of Audit for the year 2023 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-334; and,

WHEREAS, the Local Finance Board has promulgated NJAC 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, at a minimum, the sections of the annual audit entitled "Comments and Recommendations"; and,

WHEREAS, the members of the governing body have personally reviewed at a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations", as evidenced by the group affidavit form of the governing body attached hereto; and,

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to NJAC 5:30-6.5; and,

RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ

DATE: 07/18/2024

RESOLUTION# 24-191

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and,

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 – to wit:

R.S. 52:27BB-52 – “A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.”

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Allendale, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on July 18, 2024.

  
Linda Louise Cervino, RMC  
Municipal Clerk





**CERTIFICATION OF GOVERNING BODY OF THE ANNUAL AUDIT**  
**GROUP AFFIDAVIT FORM**  
**NO PHOTO COPIES OF SIGNATURES**

STATE OF NEW JERSEY  
COUNTY OF BERGEN COUNTY

We, members of the governing body of the Borough of Allendale of, in the County of Bergen, being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the Mayor and Council of the Borough of Allendale in the county of Bergen;
2. In the performance of our duties, and pursuant to N.J.A.C. 5:30-6.5, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Clerk pursuant to N.J.S.A. 40A:5-6 for the year 2023;
3. We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled "Comments and Recommendations."

(L.S.) [Signature]  
(L.S.) [Signature]  
(L.S.) [Signature]  
(L.S.) [Signature]  
(L.S.) [Signature]

(L.S.) Edward O'Connell  
(L.S.) \_\_\_\_\_  
(L.S.) \_\_\_\_\_  
(L.S.) \_\_\_\_\_  
(L.S.) \_\_\_\_\_

Sworn to and subscribed before me this

18<sup>th</sup> day of July 2024

Notary Public of New Jersey

LINDA LOUISE CERVINO  
NOTARY PUBLIC OF NEW JERSEY  
My Commission Expires Aug. 24, 2025

Linda Louise Cervino, RMC  
Municipal Clerk

Sworn to and subscribed before me this  
9<sup>th</sup> day of August 2024  
Linda Louise Cervino  
NOTARY PUBLIC OF NEW JERSEY  
My Commission Expires Aug. 24, 2025

Linda Louise Cervino  
Linda Louise Cervino, RMC  
Municipal Clerk

The Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be sent to the Bureau of Financial Regulation and Assistance, Division of Local Government Services, P.O. Box 803, Trenton, New Jersey 08625.

RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ

DATE: 07/18/2024

RESOLUTION# 24-192

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan						✓
Lovisolo		✓	✓			
O'Connell						✓
O'Toole			✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried  
☐ Defeated  
☐ Tabled  
☒ Approved on Consent Agenda

APPROVAL OF CORRECTIVE ACTION PLAN –  
REPORT OF AUDIT FOR FISCAL YEAR ENDING DECEMBER 31, 2023

WHEREAS, the Division of Local Government Services requires the Chief Financial Officer to file a “Corrective Action Plan” outlining the actions to be taken relative to the findings and recommendations in the annual audit report; and

WHEREAS, the “Corrective Action Plan” shall be prepared by the Chief Financial Officer with the assistance of the departments affected by the audit finding and recommendations, and

WHEREAS, the Governing Body is required by resolution, to approve said “Corrective Action Plan” and shall be placed on file and made available for public inspection in the Office of the Municipal Clerk.

NOW, THEREFORE BE IT RESOLVED that the Governing Body of the Borough of Allendale hereby approves the “Corrective Action Plan” for the fiscal year 2023 Audit Report submitted by the Chief Financial Officer.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on July 18, 2024.

  
Linda Louise Cervino, RMC  
Municipal Clerk



BOROUGH OF ALLENDALE, NJ

CORRECTIVE ACTION PLAN REPORT

2023 AUDIT – YEAR ENDED DECEMBER 31, 2023

Finding/Condition No. 1

Audit indicated that general construction services were not publicly advertised for bidding.

Recommendation

Bids be sought through public advertisement for general construction services.

Explanation and  
Corrective Action

Various projects took place during the audit year that did not have comparable quotes or bids to ensure projects were awarded in the correct manner. All projects exceeding either the quote or bid threshold are not executed without consent from the Chief Financial Officer to ensure jobs are advertised and solicited correctly prior to award of the project.

Implementation Date

January 1, 2024

Finding/Condition No. 2

Audit indicated that professional service contracts are not being advertised upon award of contract.

Recommendation

Professional service contracts be advertised upon award.

Explanation and  
Corrective Action

The Borough Clerk will ensure that all resolutions awarding professional service contracts be advertised.

Implementation Date

July 11, 2024

Finding/Condition No. 3

Audit indicated that tickets assigned to Police Officers are not being recalled when they are more than the six (6) month age limit.

Recommendation

With respect to the municipal court, tickets assigned in excess of the six (6) months in age which have not been issued be recalled.

Explanation and  
Corrective Action

The Chief of Police will ensure that all unused tickets exceeding six (6) months in age be recalled by the assigned Police Officers.

Implementation Date

July 11, 2024



RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ

DATE: 07/18/2024

RESOLUTION# 24-193

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan						✓
Lovisolo		✓	✓			
O'Connell						✓
O'Toole			✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried  
☐ Defeated  
☐ Tabled  
☒ Approved on Consent Agenda

AUTHORIZATION FOR MUNICIPAL CLERK TO SIGN "TURN THE TOWNS TEAL"  
PARTICIPATION LETTER – ALLENDALE WOMAN'S CLUB

BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that the Borough Clerk is hereby authorized to sign the Letter of Participation for the Allendale Woman's Club to participate in the Turn The Towns Teal campaign in support of National Ovarian Cancer Month in September 2024; and

BE IT RESOLVED FURTHER that a Hold Harmless Agreement will be obtained from the Allendale Woman's Club for the event.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on July 18, 2024.

  
Linda Louise Cervino, RMC  
Municipal Clerk







# Turn The Towns Teal®

A National Awareness Campaign for Ovarian Cancer

Dear Administrator:

*Turn The Towns Teal®* is a national campaign to create awareness of Ovarian Cancer, its often subtle symptoms and risk factors. Our ribbons are made in the USA, and our volunteers tie them primarily in town centers and provide stores, churches, health clubs, spas, libraries, etc. with symptom cards and information pertaining to Ovarian Cancer. We do this in September, which is National Ovarian Cancer Awareness Month. Our volunteers ~ across the USA ~ put the ribbons up on or about September 1st and take them down no later than September 30th. This will be our **18th** successful year of raising awareness and saving women's lives. Please do visit our website at [www.turnthetownsteal.org](http://www.turnthetownsteal.org) to see our campaign at work.

We are pleased and proud of the fact that literally thousands of women, men and children across the USA "Teal" their towns and neighborhoods creating awareness of Ovarian Cancer.

There is **NO** early detection test for Ovarian Cancer which is why we **NEED** women and men to be aware of the known symptoms and risk factors. If detected in the early stages, the survival rate for Ovarian Cancer is 90 to 95%, which is why this awareness campaign is so very, very critical.

**Thanks to the support of towns and cities like yours, we KNOW for a fact that women's lives ARE being saved through this campaign!**

Your signature on the bottom of this letter will indicate your permission for our campaign. **Kindly return the signed letter back to the volunteer whose name and contact information is below.** If you have any questions, please don't hesitate to email us at [info@turnthetownsteal.org](mailto:info@turnthetownsteal.org).

Most sincerely,



Jane MacNeil  
President, *Turn The Towns Teal®*



MAYOR/TOWN OFFICIAL

TOWN/STATE

**Please return the signed letter to the volunteer listed below. She/he is responsible for the campaign in your town.**

Marie Caliendo/Allendale Woman's Club

[mcaliendo@aol.com](mailto:mcaliendo@aol.com)  
201-417-0245

VOLUNTEER NAME

EMAIL/CONTACT #

P.O. Box 65, Brookside, NJ 07926

(973) 543-2523

[info@turnthetownsteal.org](mailto:info@turnthetownsteal.org)

[www.turnthetownsteal.org](http://www.turnthetownsteal.org)

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 07/18/2024**

**RESOLUTION# 24-194**

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan						✓
Lovisolo		✓	✓			
O'Connell						✓
O'Toole			✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried  
☐ Defeated  
☐ Tabled  
☒ Approved on Consent Agenda

**AWARD JESCO, INC, SOURCEWELL CONTRACT #011723-JDC, FOR THE PURCHASE  
OF JOHN DEERE 544 P WHEEL LOADER FOR THE DEPARTMENT OF PUBLIC WORKS**

WHEREAS, a need exists to purchase a John Deere 544 P Wheel Loader in the amount of \$259,474.80 for the Department of Public Works; and

WHEREAS, there is a credit towards the \$259,474.80 for a trade-in of a Cat IT28G s/n 8CR00734 in the amount of \$8,000.00, for a total balance of \$251,474.80; and

WHEREAS, the Chief Financial Officer has attached hereto a certification that adequate funds have been or will be duly budgeted and appropriated to pay for the contract.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that Jesco, Inc., 118 St. Nicholas Ave., South Plainfield, New Jersey, 07080, Sourcewell Contract #011723-JDC, has been awarded for the purchase of a John Deere 544 P Wheel Loader for the total amount of \$251,474.80;

BE IT FURTHER RESOLVED that the Mayor, Borough Clerk and Borough Attorney are hereby authorized to take such action as may be necessary to implement this Resolution, including the execution of an Agreement or Proposal for the above services.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on July 18, 2024.

  
Linda Louise Cervino, RMC  
Municipal Clerk



**JOHN DEERE****PREPARED FOR: ALLENDALE NJ****Date:****July 11, 2024****Machine Configuration:**

Code	Description	Qty	List Price
6031DW	544 P Wheel Loader	1	\$273,274.00
183E	JDLink™	1	\$0.00
0202	United States	1	\$0.00
0259	English	1	\$0.00
0351	Translated Text Labels	1	\$0.00
0400	Standard Loader	1	\$0.00
0452	High Lift Z-BAR	1	\$4,574.00
0613	Level 3 Trim - Flat Black Exhaust - 140 Amp Alternator - 30 Amp Converter - LED Work and Drive Lights - Premium Seat, Heated and Ventilated with Heavy Duty Air Suspension - Premium AM/FM/Weather Band (WB) with Bluetooth, Remote Aux and Remote USB Port - Ride Control	1	\$8,629.00
0659	Level 4 Performance - Locking Front Differential - Locking Rear Differential - Auto Diff Lock - Throttle Lock - Wheel Spin Control - 5-Speed Powershift Transmission with Lock-up Torque Converter	1	\$8,909.00
0953	Advanced Vision System	1	\$5,178.00
1102	Advanced Object Detection	1	\$2,493.00
1301	Left Side Steps	1	\$0.00
2201	Less Payload Scale w/ Cycle Counter	1	\$124.00
4095	John Deere 6.8L - FT4/SV	1	\$20,570.00
5121	No Brand Preference - 20.5R25 L3 1-Star Radial Tires w/ 3 PC Rims	1	\$14,986.00
5553	Full Coverage Front Fenders	1	\$336.00
6522	Rear Counterweight & Rear Hitch w/ Pin	1	\$0.00
7026	Joystick Controls	1	\$0.00
7054	Three Function Hydraulics	1	\$2,342.00
7403	Hydraulic Coupler - JRB 416 Pattern	1	\$8,283.00
7500	Less Fork Frame	1	\$0.00
7700	Less Tines	1	\$0.00
8015	20.5R25 L3 1-Star Radial Tires w/ 3 PC Rims - No Brand Preference	1	\$0.00
8065	Cold Weather Starting	1	\$255.00
8295	Heated And Powered Exterior Mirrors	1	\$747.00
8501	Debris Package - Automatic Reversing Hydraulic Fan - Cab Fresh Air Precleaner - Engine Air Intake System with Centrifugal Precleaner	1	\$3,425.00
8502	Maintenance and Service Package - Engine Compartment Light - Environmental Drain	1	\$620.00
8505	Guards - Transmission & Bottom	1	\$2,135.00
<b>Total List Price</b>			<b>\$356,880.00</b>
Sourcewell Discount		39.00%	(\$139,183.20)
<b>Net Price</b>			<b>\$217,696.80</b>



Additional Costs			
Code	Description	Qty	Price
	Freight, Prep & Delivery to Customer		\$9,635.00
	John Deere Powertrain & Hydraulics Warranty - 60 Months or 3,000 Hours		\$5,006.00
Total			\$14,641.00
Other Attachments			
Class	Description	Qty	Price
	GEM 2.75CYD Multi Purpose Bucket w/BOE; w/Rear Clam BOE	1	\$20,508.00
	Jib Boom		\$6,629.00
		1	
Total			\$27,137.00
Total Sale Price (Quantity = 1)			\$259,474.80
Trade-In:	Cat IT28G s/n 8CR00734	1	(\$8,000.00)
Total Net Price (Quantity = 1)			\$251,474.80

**Remarks:**

Please note that this quote is valid for 30 days, all price are on a per machine basis

Quoted under Sourcewell Contract 011723-JDC

Purchase Orders must be made out to: Jesco Inc, 118 St Nicholas Ave, South Plainfield, NJ 07080

RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ

DATE: 07/18/2024

RESOLUTION# 24-195

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan						✓
Lovisolo		✓	✓			
O'Connell						✓
O'Toole			✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried  
☐ Defeated  
☐ Tabled  
☒ Approved on Consent Agenda

APPROVAL OF TOWN-WIDE GARAGE SALE FOR ALLENDALE WOMAN'S CLUB  
OCTOBER 5, 2024

BE IT RESOLVED that the Annual Town Wide Garage Sale to be held on Saturday, October 5, 2024, with a rain date of Sunday, October 6, 2024, by the Allendale Woman's Club is hereby approved; and

BE IT FURTHER RESOLVED that no individual garage sale licenses be issued for the dates of the Allendale Town Wide Garage Sale; and

BE IT FURTHER RESOLVED that the Allendale Women's Club will comply with the Borough's requirements for insurance and hold harmless approval; and

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on July 18, 2024.

  
Linda Louise Cervino, RMC  
Municipal Clerk



RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ

DATE: 07/18/2024

RESOLUTION# 24-196

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan						✓
Lovisolo		✓	✓			
O'Connell						✓
O'Toole			✓			
Yaccarino			✓		✓	
Mayor Wilczynski	-----	-----				

☐ Carried  
☐ Defeated  
☐ Tabled  
☒ Approved on Consent Agenda

APPROVAL OF JULY 18, 2024 LIST OF BILLS

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated July 18, 2024 in the amounts of:

Bill List Numbers	July 18, 2024
Current Fund	\$ 3,586,968.90
Payroll Account	405,302.27
General Capital	896,436.78
Animal Fund	13.20
Grant Fund	
COAH/Housing Trust	
Improvement & Beautification	500.00
Unemployment Fund	
Trust Fund	4,550.93
Water Operating	
Water Capital	
<b>Total</b>	<b>\$ 4,893,772.08</b>

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on July 18, 2024.

  
Linda Louise Cervino, RMC  
Municipal Clerk





# THE BOROUGH OF ALLENDALE

N E W J E R S E Y

500 WEST CRESCENT AVENUE, ALLENDALE, NJ 07401

WWW.ALLENDALENJ.GOV

OFFICE OF TAX COLLECTOR  
OFFICE OF CHIEF FINANCIAL OFFICER

201-818-4400 EXT 205

I, Alison Altano, Chief Financial Officer of the Borough of Allendale, having reviewed the bill list for the Borough, do hereby certify that funds are available in the accounts so designated.

Certified 7/18/24

*Alison Altano*

Alison Altano  
Chief Financial Officer

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 07/18/2024**

**RESOLUTION# 24-197**

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan						✓
Lovisolo		✓	✓			
O'Connell						✓
O'Toole			✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried  
☐ Defeated  
☐ Tabled  
☒ Approved on Consent Agenda

**APPOINTMENT OF RADIO POLICE DISPATCHER – CARA LABANCA  
PER DIEM/FULL TIME**

**WHEREAS**, a need for a Radio Police Dispatcher in the Allendale Police Department exists due to a resignation; and

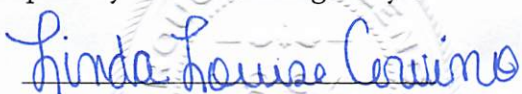
**WHEREAS**, Cara Labanca possesses the necessary qualifications to be a Radio Police Dispatcher, per diem and full time, for the Allendale Police Department.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, upon recommendation of the Officer in Charge of the Allendale Police Department, that Cara Labanca be and is hereby appointed as Radio Police Dispatcher, per diem, effective July 10, 2024 at an hourly rate of \$22.00, for the Allendale Police Department; and

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, by the Mayor and Council of the Borough of Allendale that effective July 27, 2024, that Cara Labanca be and is hereby appointed as Radio Police Dispatcher, Full time, at an annual salary of \$39,00.00; and

**BE IT FURTHER RESOLVED** that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on July 18, 2024.

  
Linda Louise Cervino, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 07/18/2024**

**RESOLUTION# 24-198**

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan						✓
Lovisolo			✓			
O'Connell						✓
O'Toole			✓			
Yaccarino		✓	✓			
Mayor Wilczynski	-----	-----				

☒ Carried  
☐ Defeated  
☐ Tabled  
☐ Approved on Consent Agenda

**AUTHORIZATION TO ENTER INTO CLOSED EXECUTIVE SESSION**

**BE IT RESOLVED** that in compliance with N.J.S.A. 10:4-12, the Mayor and Council of the Borough of Allendale entered into Closed Executive Session to discuss the following matters:

- A. RES 24-198/Authorize Closed Session
1. Governing Body – Discuss Affordable Housing Lawsuit.

**BE IT FURTHER RESOLVED** that Minutes will be taken of the meeting and released to the public at the time that the matter is resolved.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on July 18, 2024.

  
Linda Louise Cervino, RMC  
Municipal Clerk

