



**BOROUGH OF ALLENDALE  
MAYOR AND COUNCIL  
2024 SINE DIE MEETING  
AGENDA & MATERIALS  
MONDAY, JANUARY 6, 2025,  
6:30 P.M.**

**AGENDA**  
**BOROUGH OF ALLENDALE**  
**MAYOR AND COUNCIL**  
**2024 SINE DIE MEETING – JANUARY 6, 2025**  
**6:30 P.M.**

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A Sine Die meeting of the Mayor and Council of the Borough of Allendale will be held in person on January 6, 2025 beginning at 6:30 p.m. in the Mayor & Council Chambers of the Allendale Municipal Building, 500 West Crescent Avenue, Allendale, New Jersey 07401.

**I. CALL TO ORDER**

**II. OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT**

**III. ROLL CALL**

**IV. SALUTE TO FLAG**

**V. APPROVAL OF MINUTES:** December 19, 2024 Combined Work and Regular meeting

**VI. AGENDA REVIEW**

**VII. PUBLIC COMMENT ON AGENDA ITEMS ONLY**

Audience members wishing to speak will have a three (3) minute time limit to address the governing body on agenda items only. Large groups are asked to have a spokesperson represent them.

**VIII. SECOND READING AND PUBLIC HEARING OF ORDINANCES:**

**ORDINANCE 24-17:** AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, "OFFICERS AND EMPLOYEES", TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2025.

**IX. CONSENT AGENDA**

Matters listed below are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

RES 24-280: RESOLUTION AUTHORIZING GENERAL RELEASE.

RES 24-281: APPROVAL OF DECEMBER 31, 2024 BILL LIST.

**X. ADMINISTRATION**

A. Council Report

B. Mayor's Report

C. Staff Reports

**XI. UNFINISHED 2024 BUSINESS**

**XII. PUBLIC COMMENTS ON ANY MATTER**

Audience members wishing to speak will have a three (3) minute time limit to address the governing body. Large groups are asked to have a spokesperson represent them.

**XIII. ADJOURNMENT**

Additional items may be added to this agenda. Final action may be taken on all matters listed or added to this agenda. This agenda was prepared as of 01/02/2025 with all available information as of this date.

**BOROUGH OF ALLENDALE  
COUNTY OF BERGEN  
STATE OF NEW JERSEY**

**ORDINANCE # 24-17**

AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, "OFFICERS AND EMPLOYEES", TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2025.

**BE IT ORDAINED**, by the Governing Body of the Borough of Allendale that the salaries of the following officers and employees of the Borough of Allendale shall be paid bi-weekly and fixed in the amounts as set forth below, effective January 1, 2025.

<b>TITLE</b>	<b>MINIMUM</b>	<b>MAXIMUM</b>
Borough Administrator	20,000	50,000
Chief Financial Officer	65,000	135,000
Qualified Purchasing Agent	3,000	6,000
Municipal Clerk	60,000	97,000
Deputy Municipal Clerk	48,000	68,000
Department of Public Works Superintendent	110,000	120,000
Tax Collector	63,000	78,000
Tax Assessor, Part-time	30,000	55,000
Director of Communications	5,000	15,000
Web Master	5,000	15,000
Clean Communities Coordinator/Certified Recycling Professional	1,500	3,000
Construction Code Official	25,000	95,000
CCO Inspector	4,000	7,000
Electrical Sub Code Official, Part-time	12,000	28,000
Building Sub Code Official	13,000	17,500
Plumbing Sub Code Official, Part-time	12,000	30,000
Zoning Official	13,000	17,500
Property Maintenance Official	38,000	45,000
Fire Sub Code Official, Part-time	10,000	17,000
Fire Prevention Official, Part-time	3,800	20,000
Fire Inspectors, Hourly	14.00	22.00
Bookkeeper	50,000	65,000
Administrative Assistant	35,000	50,000
Administrative Assistant, Part-time/hourly	16.00	23.00
Land Use Administrative Assistant	58,000	65,000
Summer Interns, Hourly	14.00	17.00
Crestwood Lake Staff – Seasonal	500	20,000

Crestwood Lake Employees – Seasonal, Hourly	12.70	19.00
Chief of Police	170,000	200,000
Police Patrolman	43,000	162,000
Sergeant	150,00	170,000
Detective Sergeant	158,000	155,000
Lieutenant	156,907	180,000
Detective Lieutenant	165,147	170,000
Patrolman Detective Stipend	1,500	1,500
Municipal Magistrate	10,000	18,000
Municipal Prosecutor	4,000	8,000
Radio Police Dispatcher, Full-time	35,000	45,000
Radio Police Dispatcher, Part-time-hourly	16.00	22.00
Crossing Guards, P/T Hourly	14.00	30.00
Emergency Management Official	2,500	4,500
Laborer, DPW	45,000	90,000
Standby, DPW, Per Week	425	450
Crew Chief, DPW	3,000	5,000
Laborer, DPW, Part-time/hourly	16.00	21.00

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio						
Homan						
Lovisolo						
O'Connell						
O'Toole						
Yaccarino						
Mayor Wilczynski	-----	-----				

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I hereby certify the above to be a true copy of an Ordinance adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

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Linda Louise Cervino, RMC  
Municipal Clerk

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Amy Wilczynski  
Mayor

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 01/06/2024

RESOLUTION# 24-280

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio						
Homan						
Lovisolio						
O'Connell						
O'Toole						
Yaccarino						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

**RESOLUTION AUTHORIZING  
GENERAL RELEASE**

**WHEREAS**, the Borough of Allendale (the “Borough”) filed a litigation in the Superior Court of New Jersey, Law Division, Bergen County, captioned as Borough of Allendale, a municipal corporation and political subdivision of the State of New Jersey v. Peel, Kehrley, Inc. d/b/a PK Environmental Planning & Engineering, John P. Peel, P.P., Sandra E. Kehrley, P.E., John Does 1-5 and ABC Corporations 1-5, Docket No: BER-L-713-21, (the “Litigation”); and

**WHEREAS**, as a result of ongoing negotiations the parties to the Litigation have reached a settlement; and

**WHEREAS**, the Borough, by this Resolution, wishes to authorize and approve the settlement and the terms of a General Release which is incorporated herein by reference; and

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale as follows:

1. The terms of this settlement as set forth in the General Release be and hereby are approved.
2. The Mayor, the Borough Administrator/CFO and the Borough Attorney are authorized to take all appropriate actions in order to implement the terms of this Resolution.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

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Linda Louise Cervino, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 24-281

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio						
Homan						
Lovisolo						
O'Connell						
O'Toole						
Yaccarino						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

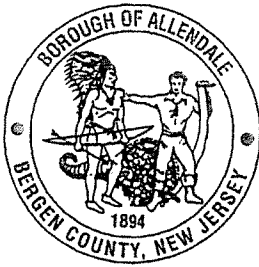
**APPROVAL OF DECEMBER 31, 2024 LIST OF BILLS**

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated December 31, 2024 in the amounts of:

Bill List Numbers	December 31, 2024
Current Fund	\$ 50,245.53
Payroll Account	178,050.90
General Capital	10,628.87
Animal Fund	
Grant Fund	
COAH/Housing Trust	2,892.00
Improvement & Beautification	
Unemployment Fund	
Trust Fund	5,448.16
Water Operating	
Water Capital	
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<b>Total</b>	<b>\$ 247,265.46</b>

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

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Linda Louise Cervino, RMC  
Municipal Clerk



# THE BOROUGH OF ALLENDALE

N E W J E R S E Y

500 WEST CRESCENT AVENUE, ALLENDALE, NJ 07401

WWW.ALLENDALENJ.GOV

OFFICE OF TAX COLLECTOR  
OFFICE OF CHIEF FINANCIAL OFFICER

201-818-4400 EXT 205

I, Alison Altano, Chief Financial Officer of the Borough of Allendale, having reviewed the bill list for the Borough, do hereby certify that funds are available in the accounts so designated.

Certified 1/6/25

Alison Altano  
Chief Financial Officer