

**Mayor and Council of the Borough of Allendale  
Combined Work and Regular Session Meeting Minutes  
September 5, 2024 – 7:30 p.m.**

A combined Work and Regular Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, New Jersey on September 5, 2024. The meeting was called to order at 7:30 pm by Mayor Wilczynski.

Linda Cervino, the Municipal Clerk, read the open public meetings statement: “In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building and on the Borough Website, published in The Record within the first 10 days of the New Year, and copies are sent to The Ridgewood News and Star-Ledger. Notice of this meeting by the August 26, 2024, Sunshine Notice was sent to The Record, The Ridgewood News and Star Ledger and has been posted on the public bulletin board in the Municipal Building and Borough website.”

On Roll Call, the following were present: Councilman Joseph Daloisio, Councilwoman Lovisolo, Councilman Ed O’Connell, Councilman Matthew O’Toole, Councilman Tyler Yaccarino, and Mayor Amy Wilczynski. Councilwoman Liz Homan was absent. A quorum was met.

The following were also present: Ray Wiss, Esq., Borough Attorney; Linda Louise Cervino, Municipal Clerk; and Police Chief Michael Dillon.

Mayor Wilczynski led the salute to the flag.

**APPROVAL OF MINUTES – July 18, 2024 Work and Regular Meeting Minutes:**

Motion by Councilman Yaccarino, second by Councilman O’Toole that the July 18, 2024 Work and Regular Meeting Minutes be and is hereby approved.

On a roll call, the vote to approve the minutes was recorded as follows:

Councilman Daloisio:	aye	Councilman O’Connell:	abstain
Councilwoman Homan:	absent	Councilman O’Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye

**APPROVAL OF MINUTES – July 18, 2024 Closed Session Meeting Minutes:**

Motion by Councilman Yaccarino, second by Councilman O’Toole that the July 18, 2024 Closed Session Meeting Minutes be and is hereby approved.

On a roll call, the vote to approve the minutes was recorded as follows:

**Mayor and Council of the Borough of Allendale  
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Councilman Daloisio:	aye	Councilman O’Connell:	abstain
Councilwoman Homan:	absent	Councilman O’Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye

**APPROVAL OF MINUTES – August 15, 2024 Work and Regular Meeting Minutes:**

Motion by Councilman Yaccarino, second by Councilman O’Toole that the August 15, 2024 Work and Regular Meeting Minutes be and is hereby approved.

On a roll call, the vote to approve the minutes was recorded as follows:

Councilman Daloisio:	abstain	Councilman O’Connell:	aye
Councilwoman Homan:	absent	Councilman O’Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye

**AGENDA REVIEW:**

Mayor Wilczynski reviewed the agenda which included:

- Second reading and public hearing of Ordinances 24-13 and 24-14.
- Consent Agenda items Resolutions 24-218 through 24-221.

**RES 24-218:** Appointment of DPW Employee – Joseph Martinello.

**RES 24-219:** Resolution Authorizing Disposal of Surplus Property  
By Auction on Govdeals.

**RES 24-220:** Approve Change Order Number Six Dinallo Construction –  
Allendale Community Center.

**RES 24-221:** Approval of September 5, 2024, List of Bills.

**PUBLIC COMMENT ON AGENDA ITEMS ONLY:**

No one from the public came forward.

**SECOND READING OF ORDINANCES**

The Municipal Clerk read into the record:

The following ordinance published herewith was first read by title only on August 15, 2024, and posted on the bulletin board of the lobby of the municipal building and borough website.

**Mayor and Council of the Borough of Allendale  
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- **ORDINANCE #24-13:** AN ORDINANCE TO AMEND CHAPTER 223 OF THE CODE OF THE BOROUGH OF ALLENDALE TO EXPRESSLY PROHIBIT IN PUBLIC PLACES WITHIN THE BOROUGH THE SMOKING, VAPING, OR AEROSOLING OF CANNABIS AND MARIJUANA.

**Public Comment on Ordinance #24-13:**

No one came forward from the public on Ordinance 24-13.

Motion by Councilman Daloisio, second by Councilman O’Connell, that Ordinance 24-13 be passed on second and final reading and is hereby adopted and notice of same shall be published according to law.

On a roll call, the vote was recorded as follows:

Councilman Daloisio:	aye	Councilman O’Connell:	aye
Councilwoman Homan:	absent	Councilman O’Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye

**(See Ordinance 24-13 attached and made a part hereof)**

The Municipal Clerk read into the record:

The following ordinance published herewith was first read by title only on August 15, 2024, and posted on the bulletin board of the lobby of the municipal building and borough website.

- **ORDINANCE #24-14:** AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, “OFFICERS AND EMPLOYEES”, TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2024.

**Public Comment on Ordinance #24-14:**

No one came forward from the public on Ordinance 24-14.

Motion by Councilman O’Connell, second by Councilman Daloisio, that Ordinance 24-14 be passed on second and final reading and is hereby adopted and notice of same shall be published according to law.

On a roll call, the vote was recorded as follows:

Councilman Daloisio:	aye	Councilman O’Connell:	aye
Councilwoman Homan:	absent	Councilman O’Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye

**(See Ordinance 24-14 attached and made a part hereof)**

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**APPROVAL OF CONSENT AGENDA:**

Motion by Councilman Daloisio, second by Councilman Yaccarino that the Consent Agenda be and is hereby approved for the following items on the Consent Agenda.

On a roll call, the vote was recorded as follows:

Councilman Daloisio:	aye	Councilman O’Connell:	aye
Councilwoman Homan:	absent	Councilman O’Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye

(See Resolutions 24-218 through 24-221 attached and made a part hereof)

**ADMINISTRATION**

**Council Committee Reports**

**Councilman Tyler Yaccarino - Facilities, Parks and Recreation.** Councilman Yaccarino stated that this past Tuesday we had an Allendale Sports Alliance meeting. We met for a little over an hour and discussed a variety of topics; the past season, some scheduling updates as well as going into the fall season, where we stand with a lot of our field conditions and how we could best approach long-term solutions so that we can keep things in nice operating shape. We’re very excited to get a lot of those initiatives under way and the meeting was very well-received.

On September 10<sup>th</sup> and September 11<sup>th</sup>, the New Jersey Motor Vehicle Commission will be returning to the firehouse. All Real Id appointments are currently taken, but they are taking walk-ins for certain smaller items; license plate returns and such. I will ask the director of communications to send out a reminder on that.

Lastly, Alison had reached out to me, and she just wanted me to express our gratitude to Linda Cervino for her help with the concession stand bid documents. We know that we were somewhat new to the process and Alison wanted to express her gratitude to you, and myself, personally, to you and Alison for working with us on the bid specifications. We will be receiving bids currently and will be looking to award the project in the very near future.

We had the end of Crestwood Lake this Monday. Thank you to everyone who always helps make Crestwood such a memorable season and we will be having an end-of-the-year meeting very soon.

Mayor Wilczynski thanked Councilman Yaccarino for all the work he did at Crestwood. It was a great year. Councilman Yaccarino thanked Mayor Wilczynski for her support.

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**Councilman O’Connell – Second to Facilities, Parks and Recreation.** Councilman O’Connell sent his condolences to the Moran Family. A very unfortunate passing of Sharon. I had the pleasure of working with her on the Fell House board. I spoke to some former teachers. She was class mother, and you can’t find anyone to say anything bad about her. She will be missed. Mayor Wilczynski said Sharon grew up in Allendale. Her family still lives here. She was a bright light.

**Councilman Joseph Daloisio – Councilman Joseph Daloisio - Public Works & Public Utility.** Councilman Daloisio stated that the DPW committee had a meeting on August 29, 2024. Our borough administrator, Alison Altano, was also there. We discussed several things going on around the borough. The DPW workers are continuing their diligent work as always fixing potholes as they can. Andy Agugliaro has been doing a great job. It’s only been nine months since he’s been here. We are pleased to see the resolution on the consent agenda about getting rid of some surplus equipment. That’s going to be good for the borough. We have a lot of stuff that’s outdated and not useable anymore. It will bring us some revenue and give us an opportunity to clean up.

The guys were working to prepare for the closing of Crestwood. They are going to continue to check water quality. They will get ready to start to drain that. They are evaluating a water loss. We found puddles in the parking area and not sure where the water is coming from. Once the water level goes down and start to drain, we will be able to see what’s going on there. Andy is continuing to work with Mike Vreeland, our Borough Engineer, to assess potential flooding areas. The borough planner, Ed Snieckus, is also working on something to help the borough with some of the flooding issues we had from the storms.

I am happy to say that our new mechanic has started. It’s going to be great to have him on board. He’s been here for about a week. I’m glad to see to be approved tonight the appointment to Joe Martinello. He was a part-time employee and he’s done a great job so far and I expect nothing but good things from him moving forward. I knew the DPW has been working prep for our 9/11 services at the Red Barn. We decided to cancel the free woodchips that we had stored in the back of DPW. As we began to start bringing a pile over and get ready for our residents to come take some, we found that the pile was more deteriorated and rotted and it just wasn’t good material.

**Councilwoman Susanne Lovisolo - Finance, Human Resources, Administration and Information Technology, Land Use and Construction Code and Council Liaison to Library Board.** Councilwoman Lovisolo thanked Councilman O’Connell for mentioning our incredible friend, Sharon Moran. She was a cherished mother, wife, daughter, sister and more. She was a volunteer on everything she was a part of. She was a big supporter of this mayor and council. We will miss her very much. I also want to give my condolences to the McCarthy Family. Gwen McCarthy, a former Borough Clerk, passed away. We were just notified of that. I am going to defer my reports until our next council meeting when I will be there in person. I just want to remind everyone that this Saturday at Crestwood is family day fundraiser that the Lee Memorial Library is putting on for families in Allendale.

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**Council president Matthew O'Toole - Public Safety Committee.** Council President O'Toole stated that the Public Safety Committee has not met since our last council meeting due to this extremely busy time of year. Our next meeting has been set for Monday, the 16<sup>th</sup>. Just a reminder that the Gary Letizia Memorial blood drive will once again take place at the firehouse on September 26<sup>th</sup> from 1:00 p.m. to 7:00 p.m. The AB&G has not partnered with us on this drive. They will be offering you a pint for a pint. Come on down, roll up your sleeves.

Staff Reports:

**Linda Louise Cervino, Municipal Clerk,** stated that she has nothing to report for the clerk's office; however, wanted to send her condolences to the McCarthy family for the passing of Gwen McCarthy.

**Michael Dillon, Police Chief,** stated the school year is in full swing and officers including our three Special Officers have been focusing attention in and around schools. APD encourages parents and students to take advantage of the borough's thirteen crossing guards and walk to school. Enjoy the weather, save the hassle of finding parking, and get some exercise. Speaking of exercise, the police department has formed a partnership with local moms and school officials to reach a specific demographic, girls grade 6-8 through a program to encourage healthy habits and decisions through an exercise-based program culminating in a 5K later this year. Interested residents can visit the Girls on the Run website to sign up.

**Ray Wiss, Esq. of Wiss & Bouregy, Municipal Attorney,** stated the mayor and I this evening reviewed the agreement on affordable housing litigation that the mayor has referred to in prior reports initiated by the Borough of Montvale. We went over all the details of that so the borough can proceed on that. Veolia cancelled our phone conference that would have been scheduled for today. I believe vacation was the reason for that. We will pick up with them next week, although our office has been exchanging additional information with respect to easements and rights of way and other matters. On August 29, 2024, the mayor and Councilwoman Homan, myself, our DPW director and our borough engineer all met with representatives of NJDEP, Green Acres, on the site of New Street. As you recall, there's an area of that property that we are proposing to dedicate as passive recreation, and this was the chance for DEP to see the property and give us any suggestions. We'll be meeting to discuss those suggestions and how we might move forward with the process. You'll recall that when we get this aspect done there is a significant sum being held in escrow as part of our Veolia transaction that then gets to be returned to the borough. We submitted today our settlement proposal with respect to the PK litigation. There is a settlement conference scheduled a week from Monday. We'll keep our fingers crossed for a positive discussion. I think the mayor and Mayor Emeritus Barra will be joining us at the conference at the courthouse. Discussion this evening with respect to some proposed bylaw amendments involving the fire department and some other related issues.

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I discussed with TJ and Tom this morning the status of the cell towers. There were five bidders who bid on the proposal, which should result in a significant increase of revenue for the borough. Three of the contracts from those five successful bidders are now in hand. We will wait to receive the other two. When that step is completed, there are three additional slots on the cell tower that could be the subject of a future proposal.

**MAYOR'S REPORT:**

Mayor Wilczynski stated that the Allendale Community Center is looking very good. We're getting a lot of inquiries from residents, but it's not open yet. We are hoping to have a soft opening maybe mid-November. We still need the generator to go in and all the security and entrance technology. I think it's going to be a wonderful addition to the community. We are very fortunate that we have this space. Back in 2018, we went out to bid and there was a lot of other big bidders, and this was the only one that allowed to have a residential piece, a commercial piece and a municipal piece. The rest were all condos.

I know people are going to ask why the gym is not a full-size gym, but we had a certain amount of space that we had to work with, and we used it the best that we could. For preparation, we are going to have the heads of all the organizations come in and have a quick tour and we're collecting data to see how each of the organizations can image themselves using this space. At borough hall, everybody has been doing research with other communities seeing how they rent their space, so we really want to make sure it's as buttoned up as possible. It's not going to be perfect, but as buttoned up as possible because we've never done something like this before. I know everybody is going to want to use it, so we want to keep it open to as many people as we can. I am also going to send a memo out explaining all that to Allendale residents, so everyone is up on everything.

Regarding September 11<sup>th</sup>, our speaker this year is one of our own who is a former police officer and FBI agent, Tim Latterner. He's going to be speaking about his experiences that he had there at 9/11 and about the future and the past of 9/11.

As Ray Wiss, Esquire, mentioned, the Fair Shair Housing is always top of mind. We have our joint defense agreement that we are entering in and spearheading with Montvale mayor and several other municipalities. I just completed a memo that will be going out to all the residents explaining this as well. We are supposed to get our new numbers next month. We are on top of it and will educate as much as we can and be as transparent as possible with the community.

Rest in Peace, our former clerk, Gwen McCarthy. She was our clerk for 15 years. When I first became a counsel person, she was the clerk, and she was so kind and invited me into her office to go over everything with me because I didn't know anything about it. She was just a lovely person inside and out. We will miss her.

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Our next town hall meeting is September 17, 2024. We listened to Allendale residents, and we are having the DEP and TYCO come in to talk with the residents about deer management. We expect a full house.

**NEW BUSINESS:** None.

**UNFINISHED BUSINESS:** None.

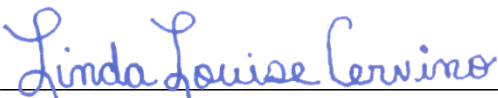
**PUBLIC COMMENTS ON ANY MATTER:**

No one from the public came forward.

**ADJOURNMENT:**

There being no further business to come before the Mayor and Council, on a motion by Councilman Daloisio, second by Councilwoman Lovisolo and unanimously carried, the meeting was adjourned at 7:53 p.m.

Respectfully submitted,

  
\_\_\_\_\_

Linda Louise Cervino, RMC  
Municipal Clerk

09/19/2024  
\_\_\_\_\_

Date Approved



**BOROUGH OF ALLENDALE  
COUNTY OF BERGEN  
STATE OF NEW JERSEY**

**ORDINANCE #24-13**

**AN ORDINANCE TO AMEND CHAPTER 223 OF THE CODE OF THE BOROUGH OF ALLENDALE TO EXPRESSLY PROHIBIT IN PUBLIC PLACES WITHIN THE BOROUGH THE SMOKING, VAPING, OR AEROSOLING OF CANNABIS AND MARIJUANA**

**WHEREAS**, both the “Smoke-Free Air Act”, N.J.S.A. 26:3D-55 et seq. and N.J.S.A. 2C:33-13 of the New Jersey Code of Criminal Justice, entitled “Smoking in Public,” authorize municipalities to enact ordinances strictly regulating smoking in public places; and

**WHEREAS**, the Borough Council of Allendale (the “Borough Council”) recognizes the well-known and established health and safety risks posed by smoking and second-hand smoke; and

**WHEREAS**, the Borough Council has previously determined that it is within the public interest to prohibit smoking on public property, such as public parks and recreation areas; and

**WHEREAS**, in 2020 the New Jersey voters approved an amendment to the New Jersey Constitution to legalize the use of cannabis by adults at least 21 years of age; and

**WHEREAS**, P.L. 2021, c. 16, the Marketplace Modernization Act” (the “Act”), regulates the development and enforcement of a recreational cannabis; and

**WHEREAS**, the Act enables municipalities to enact an ordinance making it unlawful for any person to smoke, vape, or aerosolize, cannabis, and marijuana in public places because such activities would be detrimental to the public health, safety, and welfare of the Borough of Allendale (the “Borough”) and its residents because of the migration of smoke and harm from second-hand smoke; and

**WHEREAS**, the Borough Council authorizes the imposition of fines or civil penalties may be imposed for the public smoking, vaping, or aerosolizing of cannabis and marijuana items.

**NOW, THEREFORE, BE IT ORDAINED**, by the Borough Council of the Borough of Allendale, in the County of Bergen, State of New Jersey, that Chapter 223-1 and 223-2 shall be and hereby are amended as follows:

**§ 223-1 Definitions.**

As used in this article, the following terms shall have the meanings indicated:

## BOARD OF EDUCATION FACILITIES

Any and all property, structures or other areas owned or leased by the Allendale Board of Education or Northern Highlands Regional Board of Education or operated by employees and agents of and/or persons authorized by the Allendale Board of Education and used for official business of the Allendale Board of Education.

## ENCLOSED AREAS

All areas between a floor and a ceiling, extending to the outer perimeter walls of a structure.

## MUNICIPAL FACILITIES

All structures, improvements, property and enclosed areas owned, leased rented and/or operated by the Borough of Allendale and/or occupied by employees and agents of and/or persons authorized by the Borough of Allendale used for official business of the Borough of Allendale. This definition shall not include any area adjacent to the Borough Municipal Buildings that may from time to time be designated as a Borough of Allendale staff smoking area.

## PARKS AND RECREATIONAL FACILITIES

All public parks, including the Fyke Nature Center (Celery Farm), playgrounds, sport fields publicly owned or leased by the Borough of Allendale and all such property within the boundaries of the Borough of Allendale upon which the public is invited or upon which the public is permitted and where individuals gather for recreational activities. This definition excludes public parking lots, sidewalks and public streets within the Borough of Allendale.

## TOBACCO PRODUCT

Any product made from the tobacco plant for the purposes of smoking, chewing, inhaling and other personal use, including but not limited to cigars, chewing tobacco, pipe tobacco, snuff, e-cigarettes and cigarettes in any form.

## CANNABIS

All parts of the plant *Cannabis sativa* L. within the plant family Cannabaceae, whether growing or not, the seeds thereof, and every compound, manufacture, salt, derivative, mixture, or preparation of the plant or its seeds, except those containing resin extracted from the plant; which are cultivated and, where applicable, manufactured for use in cannabis products, in accordance with the Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act, P.L. 2021, c. 16 (N.J.S.A. 24:6I-31 et seq.).

## SMOKING/SMOKE

The burning or aerosolizing of, inhaling from, vaping, exhaling the smoke from, or the possession of a lighted cigar, cigarette, pipe or other product which contains tobacco, cannabis, and any other matter that can be burned or aerosolized so as to be inhaled and exhaled as smoke or vapor.

### **§ 223-2 Smoking prohibited.**

A. It shall be unlawful for any person to smoke any tobacco product, as defined in this article, marijuana, or cannabis, as defined in this Article, in or on any of the following areas:

- (1) In any municipal facilities and parks and recreational facilities, as such terms are defined herein;
- (2) In or on the area between the edge of pavement of any street/roadway line and the property boundary of any Board of Education facility, as defined in § 223-1 of this article, inclusive of the sidewalk and open or grass area adjacent to the property boundary.

B. "No smoking" signs or the international "no smoking" symbol may be clearly and conspicuously posted in or on any area defined in § 223-1 above, and § 223-2 at the discretion of the Borough of Allendale, except in or on the Board of Education facilities, which signage may be posted at the discretion of the Board of Education. It shall not be a defense to a violation of this section that "no smoking" signs were not conspicuously posted as they are not required by this article.

**§ 223-3 Violations and penalties.**


Any person(s) observed to be in violation of this article shall be issued a summons and may be subject to, at the discretion of the court, the following penalties:

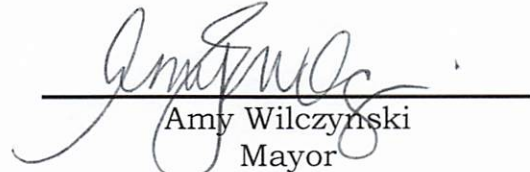
- A. A warning by the court or a fine of not less than \$100 for conviction of a first offense;
- B. A fine of not less than \$250 for conviction of a second offense;
- C. A fine of not less than \$500 for conviction of a third and/or any subsequent offense.
- D. For any conviction, the court shall assess court administration fees and costs and may sentence the offender to community service, for a period of time and type of service to be determined by the court.

**BE IT FURTHER ORDAINED** that, except as modified herein, all other provisions of Chapter 223 shall remain in full force and effect as previously adopted.

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan						✓
Lovisolo			✓			
O'Connell		✓	✓			
O'Toole			✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

I hereby certify the above to be a true copy of an Ordinance adopted by the Governing Body of the Borough of Allendale on September 5, 2024.

  
 Linda Louise Cervino, RMC  
 Municipal Clerk

  
 Amy Wilczynski  
 Mayor

**BOROUGH OF ALLENDALE  
COUNTY OF BERGEN  
STATE OF NEW JERSEY**

**ORDINANCE #24-14**

**AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, “OFFICERS AND EMPLOYEES”, TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2024.**

BE IT ORDAINED, by the Governing Body of the Borough of Allendale that the salaries of the following officers and employees of the Borough of Allendale shall be paid bi-weekly and fixed in the amounts as set forth below, effective January 1, 2024.

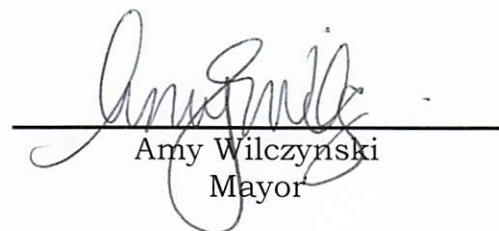
<b>TITLE</b>	<b>MINIMUM</b>	<b>MAXIMUM</b>
Borough Administrator	20,000	50,000
Chief Financial Officer	65,000	130,000
Qualified Purchasing Agent	3,000	6,000
Director of Operations	80,000	168,031
Municipal Clerk	60,000	97,000
Deputy Municipal Clerk	48,000	68,000
Department of Public Works Superintendent	110,000	115,000
Tax Collector	63,000	75,000
Tax Assessor, Part-time	30,000	55,000
Director of Communications	5,000	55,000
Clean Communities Coordinator/Certified Recycling Professional	1,500	3,000
Construction Code Official	25,000	95,000
CCO Inspector	4,000	6,200
Electrical Sub Code Official, Part-time	12,000	26,000
Building Sub Code Official	13,000	17,500
Plumbing Sub Code Official, Part-time	12,000	30,000
Zoning Official	13,000	17,500
Building Department Technical Assistant, Part-time/hourly	16.00	30.00
Property Maintenance Official	38,000	45,000
Fire Sub Code Official, Part-time	10,000	14,000
Fire Prevention Official, Part-time	3,800	5,500
Fire Inspectors, Hourly	14.00	22.00
Fire Administrator	3,000	6,500
Bookkeeper	50,000	65,000
Board of Health Secretary	2,500	3,000
Administrative Assistant	35,000	50,000
Administrative Assistant, Part-time/hourly	16.00	23.00

Clerk Typist, Part-time/hourly	14.00	25.00
Land Use Administrative Assistant	58,000	65,000
Summer Interns, Hourly	14.00	17.00
Crestwood Lake Staff – Seasonal	500	20,000
Crestwood Lake Employees – Seasonal, Hourly	12.70	19.00
Chief of Police	165,000	195,000
Police Patrolman	43,649	143,413
Sergeant	150,622	152,515
Detective Sergeant	158,813	160,708
Lieutenant	156,907	156,907
Detective Lieutenant	165,147	165,147
Patrolman Detective Stipend	1,500	1,500
Municipal Magistrate	10,000	18,000
Municipal Prosecutor	4,000	8,000
Radio Police Dispatcher, Full-time	35,000	45,000
Radio Police Dispatcher, Part-time-hourly	16.00	22.00
Crossing Guards, P/T Hourly	14.00	30.00
Emergency Management Official	2,500	4,500
Laborer, DPW	41,000	90,000
Standby, DPW, Per Week	425	450
Crew Chief, DPW	3,000	12,500
Laborer, DPW, Part-time/hourly	16.00	21.00

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio		✓	✓			
Homan						✓
Lovisolo			✓			
O'Connell	✓		✓			
O'Toole			✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

I hereby certify the above to be a true copy of an Ordinance adopted by the Governing Body of the Borough of Allendale on September 5, 2024.

  
 Linda Louise Cervino, RMC  
 Municipal Clerk

  
 Amy Wilczynski  
 Mayor



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 09/05/2024

RESOLUTION# 24-218

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan						✓
Lovisolio			✓			
O'Connell			✓			
O'Toole			✓			
Yaccarino		✓	✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

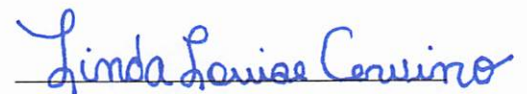
**APPOINTMENT OF DPW EMPLOYEE – JOSEPH MARTINELLO**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that Joseph Martinello be appointed full time as a Step 1 Laborer with the Department of Public Works effective September 9, 2024 with an annual salary of \$41,000.00; and

BE IT FURTHER RESOLVED that the Chief Financial Officer and Municipal Clerk are authorized to take all appropriate actions so as to implement this Resolution.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 5, 2024.

  
 Linda Louise Cervino, RMC  
 Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 09/05/2024

RESOLUTION# 24-219

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan						✓
Lovisolo			✓			
O'Connell			✓			
O'Toole			✓			
Yaccarino		✓	✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

**RESOLUTION AUTHORIZING DISPOSAL OF SURPLUS PROPERTY  
BY AUCTION ON GOVDEALS**

**WHEREAS**, the Borough of Allendale is the owner of certain surplus property which is no longer needed for public use; and

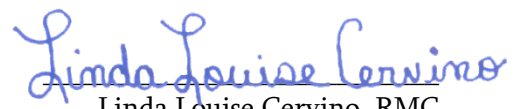
**WHEREAS**, N.J.S.A. 40A:11-36 authorizes municipalities to offer for sale, public property which is no longer needed for public service; and

**WHEREAS**, the Mayor and Council of the Borough of Allendale is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, as follows:

- 1) The sale of the surplus property shall be conducted through GovDeals.com per the Sourcewell National Cooperative. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Borough Clerk.
- 2) The sale will be conducted online and the address of the auction site is govdeals.com.
- 3) The sale is being conducted pursuant to Local Finance Notice 2019-15.
- 4) A list of the surplus property to be sold attached as Exhibit A.
- 5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- 6) The Borough of Allendale reserves the right to accept or reject any bid submitted.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 5, 2024.

  
 Linda Louise Cervino, RMC  
 Municipal Clerk

## EXHIBIT A

The surplus property being sold is as follows:

### Allendale Police Department:

- 1) 2011 Ford Crown Victoria  
Vin# 2FABP7BV3BX121086  
Mileage: Unknown
- 2) 2013 Dodge Charger  
Vin# 2C3CDXAT1DH643157  
Mileage: 62,113
- 3) 2015 Ford Explorer  
Vin# 1FM5K8AT6FGA28419  
Mileage: 139,112
- 4) Freemotion Treadmill
- 5) Vision Fitness Elliptical  
Model: XX660HRTS
- 6) Precor Smith Machine (Not Assembled)
- 7) Bicycle Lot
- 8) Samsung Plasma Display TV  
Model: HP-S4273
- 9) 3x Netgear Prosafe Fast Ethernet Switch
- 10) HP LaserJet 8000 N Printer
- 11) IDEAL Shredder  
Serial: 2165136  
Model: IDEAL 4000
- 12) Toshiba Digital Business Telephone System  
Serial: CHSUB672A+PS
- 13) Miscellaneous communication equipment



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 09/05/2024

RESOLUTION# 24-220

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan						✓
Lovisolo			✓			
O'Connell			✓			
O'Toole			✓			
Yaccarino		✓	✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

**APPROVE CHANGE ORDER NUMBER SIX DINALLO CONSTRUCTION –  
ALLENDALE COMMUNITY CENTER**

**WHEREAS**, the Contractor has requested that certain changes are needed for the Allendale Community Center; and

**WHEREAS**, a net increase of \$40,858.43 will result from Air Compressor for Dry System; Metal Sheet under Kitchen Hood; Change in Undercounter Fridge; Upgraded Drip Pan; Added sprinkler line; Water Flow Bell; Additional MAU Control Wiring; Electrical Room Sign; Pickleball Game Lines; Added Bollards at Gas Meter; Topsoil; and

**WHEREAS**, the CFO has certified that sufficient funds are available.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that Change Order Number Six resulting in an increase of \$40,858.43, less Change Order funding from Contingency Allowance (\$25,000.00), Change order funding from Increased Contract Value of \$15,858.43, resulting in a new contract amount of \$5,478,714.20 to be approved for the Allendale Community Center.

**BE IT FURTHER RESOLVED** that Change Order Number Six in the increased amount of \$15,858.43 be approved for performance by Dinallo Construction Corporation, 215 State Highway 17 South, Wood-Ridge, New Jersey 07075.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 5, 2024.

  
Linda Louise Cervino, RMC  
Municipal Clerk

CHANGE ORDER # 06  
 OWNER: Borough of Allendale

OWNER X  
 CONTRACTOR X  
 ARCHITECT X  
 FIELD   
 OTHER

AIA DOCUMENT G701

PROJECT: Allendale Community Center

CHANGE ORDER: 06  
 DATE: 8/28/2024  
 PROJECT NO.: D-140

CONTRACTOR: Dinallo Construction Corp.  
 215 State Highway 17 South  
 Wood-Ridge, NJ 07075

The below change in work is approved as follows:

DCC PI. 061 - Air Compressor for Dry System	\$	962.17
DCC PI. 062 - Metal Sheet under Kitchen Hood	\$	5,453.92
DCC PI. 065 - Change in Undercounter Fridge	\$	676.44
DCC PI. 072 - Upgraded Drip Pan	\$	11,739.79
DCC PI. 073 - Added sprinkler line	\$	7,635.49
DCC PI. 075 - Water Flow Bell	\$	2,216.90
DCC PI. 076 - Additional MAU Control Wiring	\$	2,186.28
DCC PI. 078 - Electrical Room Sign	\$	362.87
DCC PI. 079 - Pickleball Game Lines	\$	3,927.94
DCC PI. 080 - Added Bollards at Gas Meter	\$	2,921.40
DCC PI. 081 - Topsoil	\$	2,775.23
<b>Total:</b>	<b>\$</b>	<b>40,858.43</b>

*This change order covers only the direct costs and time extension associated with the change in work known as of the date of this Change Order. Dinallo Construction Corp. reserves the right to seek entitlement for a further increase to the Project's Control Estimate and a further time extension due to any and all direct and indirect impacts which may be sustained or incurred as a result of this change in work or in the event the cumulative impact of this change and other change orders have a detrimental*

Not valid until signed by the Owner and Contractor.



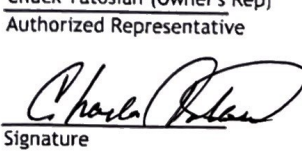
The Original Contract Sum:	\$	5,274,000.00
Net Change by previously Authorized Change Orders	\$	188,855.77
<b>Total CONTRACT VALUE Prior to this CO</b>	<b>\$</b>	<b>5,462,855.77</b>
Total Net Add From Direct Costs by this Change Order:	\$	40,858.43
<b>Change Order funding from Contingency Allowance:</b>	<b>\$</b>	<b>(25,000.00)</b>
<b>Change Order funding from increased Contract Value:</b>	<b>\$</b>	<b>15,858.43</b>

The Approved Total CONTRACT VALUE inclusive of this CO will be: **\$ 5,478,714.20**

The number of work days the Contract Time will be increased by TBD

<u>Z+ Architects</u> ARCHITECT	<u>Dinallo Construction Corporation</u> CONTRACTOR	<u>CFT Consulting LLC</u> OWNER'S REP
<u>240 W. Crescent Avenue</u>	<u>215 State Highway 17 South</u>	<u>66 Mallinson Street</u>
<u>Allendale, NJ 07401</u> Address	<u>Wood-Ridge, NJ 07075</u> Address	<u>Allendale, NJ 07401</u> Address

<u>Jesus Mones, AIA, NCARB</u> Authorized Representative	<u>Donald N. Dinallo (President/CEO)</u> Authorized Representative	<u>Chuck Tatosian (Owner's Rep)</u> Authorized Representative
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 Signature	 Signature	 Signature
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DATE <u>8/29/2024</u>	DATE <u>8/28/24</u>	DATE <u>8-29-24</u>
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**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 09/05/2024

RESOLUTION# 24-221

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan						✓
Lovisolo			✓			
O'Connell			✓			
O'Toole			✓			
Yaccarino		✓	✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

**APPROVAL OF SEPTEMBER 5, 2024 LIST OF BILLS**

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated September 5, 2024 in the amounts of:

Bill List Numbers	September 5, 2024
Current Fund	\$ 1,201,656.11
Payroll Account	185,930.91
General Capital	218,593.55
Animal Fund	
Grant Fund	16.18
COAH/Housing Trust	1,007.50
Improvement & Beautification	1,200.00
Unemployment Fund	
Trust Fund	3,760.58
Water Operating	
Water Capital	
<hr/>	
<b>Total</b>	<b>\$ 1,612,164.83</b>

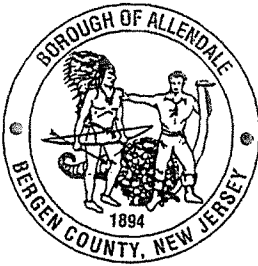
I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 5, 2024.



Linda Louise Cervino, RMC  
Municipal Clerk

**Bill List Numbers****September 5, 2024**

Current Fund	\$	1,201,656.11
Payroll Account		185,930.91
General Capital		218,593.55
Animal Fund		
Grant Fund		16.18
COAH/Housing Trust		1,007.50
Improvement & Beautification		1,200.00
Unemployment Fund		
Trust Fund		3,760.58
Water Operating		
Water Capital		
<hr/>		
<b>Total</b>	<b>\$</b>	<b>1,612,164.83</b>



# THE BOROUGH OF ALLENDALE

N E W J E R S E Y

500 WEST CRESCENT AVENUE, ALLENDALE, NJ 07401

WWW.ALLENDALENJ.GOV

OFFICE OF TAX COLLECTOR  
OFFICE OF CHIEF FINANCIAL OFFICER

201-818-4400 EXT 205

I, Alison Altano, Chief Financial Officer of the Borough of Allendale, having reviewed the bill list for the Borough, do hereby certify that funds are available in the accounts so designated.

Certified Sept 5, 2024

Alison Altano  
Chief Financial Officer