

Mayor and Council of the Borough of Allendale January 4, 2024 Re-Organization Meeting Minutes – 7:30 p.m.

The Re-organization meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, New Jersey on January 4, 2024. The meeting was called to order at 7:30 pm by Mayor Amy Wilczynski who welcomed everyone who was joining the meeting in the audience and on Zoom Webinar.

Linda Cervino, the Municipal Clerk read the open public meetings statement: “In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building and on the Borough Website, published in The Record within the first 10 days of the New Year, and copies are sent to The Ridgewood News and Star-Ledger. Notice of this meeting by the December 22, 2023 Sunshine Notice was sent to The Record, The Ridgewood News and Star Ledger and has been posted on the public bulletin board in the Municipal Building and Borough website.”

Mayor Wilczynski led the salute to the flag.

SWEARING IN OF ELECTED OFFICIALS

Honorable Jack Ciattarelli administered the Oath to Councilman-Elect Edward J. O’Connell, who was surrounded by his family. Photos were taken.

Mayor Wilczynski administered the Oath to Councilman-Elect Joseph Daloisio III, who was being sworn via Zoom, who had his left hand on a bible. Councilman Daloisio thanked Mayor Wilczynski for accommodating him and apologized for not being able to attend in person.

ROLL CALL OF THE 2024 GOVERNING BODY

Municipal Clerk, Linda Louise Cervino, conducted a roll call of the 2024 Mayor and Council. The following were present: Councilmembers Joseph Daloisio III, Liz Homan, Susanne Lovisollo, Edward O’Connell, Matthew O’Toole, Tyler Yaccarino, and Mayor Amy Wilczynski.

Also, present were the following: Raymond Wiss, Borough Attorney; Linda Louise Cervino, Municipal Clerk; Michael Dillon, Chief of Police; John Gil, Director of Communications; and Alison Altano, Business Administrator/Chief Financial Officer.

PUBLIC COMMENT ON AGENDA ITEMS ONLY

No one came forward from the public to comment on agenda items only.

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RESOLUTIONS

RES 24-01: Order of Voting.

RES 24-02: Election of Council President.

Councilwoman Homan nominated Matthew O'Toole as the 2024 Council president for Allendale.

RES 24-03: Time and Place of Mayor and Council Meetings for 2024.

Mayor Wilczynski stated the council meetings are always the second and fourth Thursday at 7:30 p.m.

RES 24-04: Borough Holidays.

RES 24-05: Appointment of Borough Professionals.

RES-24-06: Approving the amendment of A276-22, A276-27, A276-29 and A276-30 of the bylaws of the Borough of Allendale – first reading.

Mayor Wilczynski said this is an amendment of our standing committees. With all the changes this year, it was decided that we're going to move the committees around a little bit. The Committees now are going to be Finance, HR, Admin and we added IT. We added IT because we thought it was very important to try to drive technology in the borough. The Chair of this committee is Councilwoman Lovisolo and the second is going to be Councilwoman Homan. Our Public Safety Committee, the chair will be Councilman O'Toole and the co-chair will be Councilman Yaccarino. For Public Works and Public Utility, which is another new committee and the chair is going to be Councilman Daloisio and the co-chair will be Councilwoman Homan. She can wrap up all the old sewer agreements. For Facilities, Parks and Rec, the chair is Councilman Yaccarino and co-chair is Councilman O'Connell. Land Use and Construction Code, the chair will be Councilwoman Lovisolo and the co-chair will be Councilman Daloisio.

RES 24-07: Appointment of Standing Committees.

RES 24-08: Appointment of Fire Chief and Assistant Fire Chief.

RES 24-09: Appointment of Fire Official.

Motion by Councilman Homan, second by Councilman O'Connell that Resolution 24-01 through Resolutions 24-09 be and is hereby approved.

On a roll call, the vote was recorded as follows:

Councilman Daloisio:	aye	Councilman O'Connell:	aye
Councilwoman Homan:	aye	Councilman O'Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	abstain 24-05, aye on balance

(For the Record, Councilman Yaccarino abstained to Resolution 24-05 and aye to the balance)
(See Resolution 24-01 through Resolution 24-09 attached and made part hereof)

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Mayor Wilczynski said the Mayor and Council appreciates our AFD and AVAC. We appreciate your dedication. We appreciate your commitment, your selflessness, what you do to serve our town, you are always out there. Your hard work and sacrifice are not unnoticed and we are very grateful for all you do. It is my honor to swear you in.

RECOGNITION AND SWEARING IN OF FIRE DEPARTMENT OFFICERS

Mayor Wilczynski asked the members of the Fire Department to come forward and administered the Oath to the following: Fire Chief, Dave Baez; Assistant Fire Chief, Gregory Andersen, 1st Lieutenant, John Mycek, Jr. Fire Official, Kevin Todd, was not present. Pictures were taken.

RECOGNITION AND SWEARING IN OF AMBULANCE CORPS OFFICERS

Mayor Wilczynski asked the members of the Ambulance Corps officers to come forward and administered the Oath to the following: Chief, Daryl E. D'Amore-Bottaro; Assistant Chief, Stephanie Pini; 1st Lieutenant, Ariane Hertenstein; 2nd Lieutenant, Michael Pini, Sr.; 3rd Lieutenant, Lauren Morgan; President, Denis Murphy; Recording Secretary, Karen Clark; Corresponding Secretary, Linda Morgan; and Treasurer, Beth Fylstra. Pictures were taken.

INTRODUCTION OF ORDINANCE

Motion by Councilwoman Lovisolo that the following ordinance be introduced and passed on first reading and setting January 18, 2024 at 7:30 p.m. or as soon thereafter as the matter can be heard as the date and time, and the Council Chambers of the Allendale Municipal Building as the place for a hearing on said ordinance. Second by Councilwoman Homan.

The Municipal Clerk read the title of the ordinance into the record:

ORDINANCE 24-01: AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, "OFFICERS AND EMPLOYEES", TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2024.

On a roll call, the vote was recorded as follows:

Councilman Daloisio:	aye	Councilman O'Connell:	aye
Councilwoman Homan:	aye	Councilman O'Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye

(See Ordinance 24-01 attached and made part hereof)

**Mayor and Council of the Borough of Allendale
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MAYOR'S APPOINTMENTS

Mayor Wilczynski announced that she will be making the following Mayor's appointments:

<u>LAND USE BOARD</u>		TERM EXPIRES
Land Use Board Class II – one (1) year	Andrew Agugliaro	12/31/2024
Land Use Board Council Class III– one (1) year	Joseph Daloisio	12/31/2024
Land Use Board Class IV– three (3) years	Jason Warzala	12/31/2026
Land Use Board Class IV – three (3) years	Vacant	12/31/2025
Land Use Board Class IV– four (4) years	Frank Putrino	12/31/2027
Land Use Board Alt. No. 1 - two (2) years	Gregg Butler	12/31/2024
Land Use Board Alt. No. 2 - two (2) years	Joseph Conte	12/31/2025
Land Use Attorney	Lawrence Calli	
<u>LIBRARY BOARD</u>		
Library Board Superintendent Representative	Melissa Duncan	N/A
Borough Liaison to Library – one (1) year	Susanne Lovisolo	12/31/2024
Secretary – Unexpired term	Lauren Paterno	12/31/2024
<u>ALLENDALE SPORTS ALLIANCE</u>		
Board Member	Vacant	12/31/2024
Board Member	Richard LeBlanc	12/31/2024
Board Member	Chris Homan	12/31/2024
Board Member	Tim Roy	12/31/2024
Board Member	George Mamunes	12/31/2024
<u>BOROUGH HISTORIAN</u>	Fred Litt	12/31/2024

CONSENT AGENDA

Matters listed below are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

- RES 24-10:** Council Appointments – Various Boards.
- RES 24-11:** Appointment of Assessment and Tax Search Officers.
- RES 24-12:** Appointment of Fund Commissioners of the Bergen County Municipal Joint Insurance Fund.
- RES 24-13:** Appointment of PACO Officer, Personnel Officer.
- RES 24-14:** Approval of Waiver of 2024 Red Barn Application Fees.
- RES 24-15:** Appointment of Fire Inspectors.
- RES 24-16:** Claims Account – Withdrawal of Borough Funds.
- RES 24-17:** ADA Compliance Officer.

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- RES 24-18:** Adoption of By Laws.
- RES 24-19:** Official Newspaper.
- RES 24-20:** Official Depositories.
- RES 24-21:** Payroll Account.
- RES 24-22:** Authorization of Payments between Meeting Dates.
- RES 24-23:** Adoption of Cash Management Plan.
- RES 24-24:** Authorization for Telephone Transfer and Electronic Transfer of Funds.
- RES 24-25:** Authorization of Petty Cash Funds.
- RES 24-26:** Approval of Interest on Delinquent Taxes.
- RES 24-27:** Authorization to Conduct Tax Sale.
- RES 24-28:** Approval of fee for returned checks.
- RES 24-29:** Authorization for continued compensation for borough employees.
- RES 24-30:** Waiver of Insurance for Non-Profit Organizations.
- RES 24-31:** Approval of coverage of Quasi-Public Entities by JIF.
- RES 24-32:** Appointment of Police Chaplain.
- RES 24-33:** Reappointment of Zoning Officer.
- RES 24-34:** Reappointment of Property Maintenance Officer.
- RES 24-35:** Appointment of continuing disclosure agent and independent registered municipal advisor.
- RES 24-36:** Appointment of Deputy Emergency Management Coordinator.
- RES 24-37:** Appointment of the Borough's Emergency Telephone System Coordinator.
- RES 24-38:** Appointment of Affordable Housing Representative.
- RES 24-39:** Appointment of Police Physician.
- RES 24-40:** Authorize the cancellation of property tax refunds or delinquent amounts of less than \$10.00.
- RES 24-41:** Appointment of Emergency Management Director.
- RES 24-42:** Appointment of Fire Administrator for the Borough of Allendale.
- RES 24-43:** Notice of Tort Claim Form.
- RES 24-44:** Bergen County Law Enforcement Mutual Aid & Rapid Deployment force Resolution.
- RES 24-45:** Approval of Workplace Alcohol and Drug Testing Contract 2024 – Valley Medical Group.
- RES 24-46:** Designation of Acting Municipal Court Administrator.
- RES 24-47:** Appointment of Court Officials.
- RES 24-48:** Appointment of Licensed Sewer Operators – NBCUA.
- RES 24-49:** Appointment of a Qualified Purchasing Agent.
- RES 24-50:** Approval of 2024 Interlocal Service Agreement with Borough of Waldwick for Waldwick Well-Baby Clinic.
- RES 24-51:** Approval of 2024 Temporary Budget.
- RES 24-52:** Approval of Non-Contractual Salary Resolution.
- RES 24-53:** Re-Appointment of Director of Operations – Ron Kistner.
- RES 24-54:** Appoint Hoplite 5G Wireless Communications Consultant.

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- RES 24-55:** Approval of extension of recyclables delivery agreement–Rockland County Solid Waste Management Authority.
RES 24-56: Adoption of Volunteer Tuition Credit Program.
RES 24-57: Establish 2024 Fees for Crestwood Lake Season and Red Barn Rentals.

Motion by Councilman Daloisio, second by Councilman O'Toole that the Consent Agenda that contain Resolution 24-10 through Resolution 24-57 be and is hereby approved.

On a roll call, the vote was recorded as follows:

Councilman Daloisio:	aye	Councilman O'Connell:	aye
Councilwoman Homan:	aye	Councilman O'Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye

(See Resolution 24-10 through Resolution 24-57 attached and made part hereof)

ADMINISTRATION

Council Committee Reports

Councilman Edward O'Connell congratulated Joseph Daloisio on his swearing in tonight. I want to thank Allendale for having my support being their councilman. I'm looking forward to working with Tyler on Facilities, Parks and Recreation.

Councilwoman Susanne Lovisolo congratulated both Councilmen O'Connell and Daloisio. It's a pleasure working with both of you and I'm so happy to serve with you two.

Councilwoman Liz Homan congratulated Councilmen Daloisio and O'Connell. Lastly, I'm grateful to the council for having me on and I'm thrilled that we have elected Matthew O'Toole as the 2024 Councilpresident.

Councilman Matthew O'Toole congratulated Councilmen Daloisio and O'Connell.

Councilman Tyler Yaccarino congratulated Councilmen Daloisio and O'Connell. This is such a great group of folks to work with. It's one of the best groups of people I could ask to work for. I'm looking forward to another successful year for all of us.

Staff Reports:

John Gil, Director of Communications has nothing else to report.

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Alison Altano, Borough Administrator/CFO, stated she has nothing else to add, but would like to congratulate everyone being sworn in tonight.

Linda Louise Cervino, Municipal Clerk, stated she has nothing else to report, but would like to congratulate Councilmen O'Connell and Daloisio.

Michael Dillon, Police Chief, congratulated everyone tonight.

Andrew Agugliaro, DPW Superintendent, congratulated everyone and thanked them for their support.

Ray Wiss, Borough Attorney, congratulated Councilmen O'Connell and Daloisio and thanked the governing body for his reappointment.

MAYOR'S REPORT:

Mayor Wilczynski congratulated Councilmen O'Connell and Daloisio. I look forward to 2024. Our first meeting we're going to come together as a governing body and we're going to put a comprehensive strategy plan together and we're going to share it with our residents. Some of you saw the wall in my office and I look forward to a really fun session with everyone's input. Transparent government is of utmost important and this plan to unveil is going to be in a series of casual settings for our residents. Aside from this meeting, nobody comes to our meetings and nobody likes to come to our meetings, so we're going to have some town halls and coffees and we really want to get the feedback and work together with the residents.

So, our purpose is clear, we are all here, and everybody on this dais I have to say is 100 percent in it just to better serve the residents of Allendale. There's no other agenda other than to make Allendale a better place to live. I've always said this; I can't do it alone. All good leaders empower their team and I definitely look forward to all your input and support and I look forward to doing great things together. I look forward to a wonderful year.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

SWEARING IN OF MUNICIPAL COURT JUDGE

Mayor Wilczynski asked Christopher Botta to come up. She stated he was born and raised in Allendale. I know Allendale has a special place in your heart. You served on the Land Use Board for eight or so years. You were extra diligent to make sure that you did preserve the character of our town. I'm very thrilled to be swearing you in as our new Municipal Judge and I know you will continue to serve the residents with fairness.

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Mayor Wilczynski administered the Oath of Office to Christopher C. Botta who was previously appointed via Resolution 23-251 on December 7, 2023. Pictures were taken.

NEW BUSINESS (continued)

SWEARING IN BUSINESS ADMINISTRATOR/CFO

RES 24-58: Appointment of Borough Administrator - Alison Altano

Motion by Councilwoman Lovisolo, second by Councilwoman Homan that Resolution 24-58 be and is hereby approved.

On a roll call, the vote was recorded as follows:

Councilman Daloisio:	aye	Councilman O'Connell:	aye
Councilwoman Homan:	aye	Councilman O'Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye

Mayor Wilczynski asked Alison Altano and her family to come up as she administers the oath of office. Mayor Wilczynski stated that Alison came to the borough in February of 2023 as our CFO. She has been wonderful and we had so much confidence when she came in. Now we are promoting her to also Borough Administrator. She's already hit the ground running and shown amazing leadership skills. I enjoy working with you and I look forward to working with you in the future. Pictures were taken.

(See Resolution 24-58 attached and made part hereof)

SWEARING IN SUPERINTENDENT OF PUBLIC WORKS

RES 24-59: Appointment of Superintendent of Public Works – Andrew Agugliaro

Motion by Councilman Daloisio, second by Councilwoman Homan that Resolution 24-59 be and is hereby approved.

On a roll call, the vote was recorded as follows:

Councilman Daloisio:	aye	Councilman O'Connell:	aye
Councilwoman Homan:	aye	Councilman O'Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye

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Mayor Wilczynski asked Andrew Agugliaro and his family to come up as she administers the oath of office. She stated that Andrew has only been here about three days. His first day was one of our worst rain events that we had and our current DPW supervisor called in sick that day. Andrew jumped right in. He came down and met all the guys, fixed up the office, made it a great place to work. Now he will have his first snow event. We welcome Andy into our Allendale family. We had a lot of applicants for this position and he was definitely the best fit. We're really happy to have him here. His dad, who is present, is a retired DPW supervisor for Waldwick. Pictures were taken.

(See Resolution 24-59 attached and made part hereof)

SWEARING IN OF POLICE OFFICER

Mayor Wilczynski stated this is Number 7 and 8 of our new police officers. We are really thrilled to have a new department. We thank all of our officers that retired, but it's really good to have a brand-new department under Chief Dillon's leadership.

RES 24-60: Authorize Hire of Police Officer – Nicholas Antonelli

Motion by Councilman O'Toole, second by Councilman Yaccarino that Resolution 24-60 be and is hereby approved.

On a roll call, the vote was recorded as follows:

Councilman Daloisio:	aye	Councilman O'Connell:	aye
Councilwoman Homan:	aye	Councilman O'Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye

Lieutenant Griffith asked the sergeants, detectives and all of the Allendale Police Officers to come up. He welcomed all the law enforcement officers in the audience who were present and thanked them for coming.

Mayor Wilczynski asked Police Officer, Nicholas Antonelli, and his family to come up as she administers the oath of office. Pictures were taken.

(See Resolution 24-60 attached and made part hereof)

**Mayor and Council of the Borough of Allendale
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SWEARING IN OF POLICE OFFICER

RES 24-61: Authorize Hire of Police Officer – Christopher Rosado

Motion by Councilman O’Connell, second by Councilwoman Homan that Resolution 24-61 be and is hereby approved.

On a roll call, the vote was recorded as follows:

Councilman Daloisio:	aye	Councilman O’Connell:	aye
Councilwoman Homan:	aye	Councilman O’Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye

Mayor Wilczynski asked Police Officer, Christopher Rosado, and his family to come up as she administers the oath of office.

(See Resolution 24-61 attached and made part hereof)

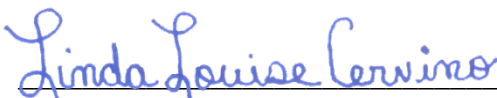
PUBLIC COMMENTS ON ANY MATTER

No one came forward.

ADJOURNMENT

There being no further business to come before the Mayor and Council, on a motion by Councilwoman Homan, second by Councilwoman Lovisolo and unanimously carried, the Reorganization meeting was adjourned at 8:08 p.m.

Respectfully submitted,



Linda Louise Cervino, RMC
Municipal Clerk

01/18/2024

Date Approved

RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ

DATE: 01/04/2024

RESOLUTION# 24-01

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio			✓			
Homan	✓		✓			
Lovisolo			✓			
O'Connell		✓	✓			
O'Toole			✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

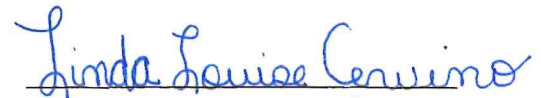
☒ Carried
☐ Defeated
☐ Tabled
☐ Approved on Consent Agenda

APPROVAL OF ORDER OF VOTING

BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that order of voting for the Governing Body in 2024 will be as follows:

Councilman Daloisio
Councilwoman Homan
Councilwoman Lovisolo
Councilman O'Connell
Councilman O'Toole
Councilman Yaccarino

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.


Linda Louise Cervino, RMC
Municipal Clerk

RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ

DATE: 01/04/2024

RESOLUTION# 24-02

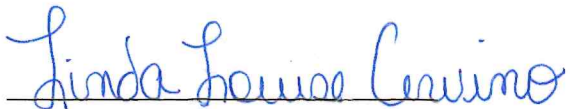
Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio			✓			
Homan	✓		✓			
Lovisolo			✓			
O'Connell		✓	✓			
O'Toole			✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☒ Carried
☐ Defeated
☐ Tabled
☐ Approved on Consent Agenda

ELECTION OF COUNCIL PRESIDENT

BE IT RESOLVED that Matthew O'Toole is hereby elected President of the Borough Council for the year 2024.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.


Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2024

RESOLUTION# 24-03

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio			✓			
Homan	✓		✓			
Lovisol			✓			
O'Connell		✓	✓			
O'Toole			✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☒ Carried
☐ Defeated
☐ Tabled
☐ Approved on Consent Agenda

**APPROVAL OF TIME AND PLACE OF MAYOR & COUNCIL
MEETINGS FOR 2024**

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10-4-18 et seq. took effect on January 19, 1976; and,


WHEREAS, the Governing Body desires to be in complete compliance with the requirements and spirit of that act.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body as follows:

1. The schedule listed below of regular meetings of this public body is hereby adopted for the year 2024;
2. A copy of the schedule shall be:
 - a. Posted and maintained through the year on the bulletin board in the Allendale Borough Hall, 500 West Crescent Avenue, Allendale, New Jersey 07401
 - b. Mailed and/or Emailed at no cost to the following newspapers: The Record, Star Ledger and the Ridgewood News
 - c. Filed in the Office of the Borough Clerk
 - d. Mailed to those who have requested same and have prepaid the sum of \$10.00 fixed to cover the cost of providing such notice
 - e. Official action may be taken.

(See copy attached and made a part hereof)

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.


Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2024

RESOLUTION# 24-03

**BOROUGH OF ALLENDALE
MAYOR & COUNCIL 2024 MEETINGS**

Work Sessions will be held at 7:30 p.m. immediately followed by the Regular Session in the Allendale Municipal Building, 500 West Crescent Avenue, Allendale, New Jersey 07401 on the following Thursdays:

JANUARY

January 18, 2024

JULY

July 18, 2024

FEBRUARY

February 8, 2024

February 22, 2024

AUGUST

August 15, 2024

MARCH

March 7, 2024

March 21, 2024

SEPTEMBER

September 12, 2024

September 26, 2024

APRIL

April 11, 2024

April 25, 2024

OCTOBER

October 10, 2024

October 24, 2024

MAY

May 9, 2024

May 23, 2024

NOVEMBER

November 7, 2024

November 21, 2024

JUNE

June 13, 2024

June 27, 2024

DECEMBER

December 12, 2024

RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ

DATE: 01/04/2024

RESOLUTION# 24-04

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio			✓			
Homan	✓		✓			
Lovisolio			✓			
O'Connell		✓	✓			
O'Toole			✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☒ Carried
☐ Defeated
☐ Tabled
☐ Approved on Consent Agenda

RESOLUTION APPROVING 2024 BOROUGH OF ALLENDALE HOLIDAYS

*Monday	January 1 st	New Year's Day
Monday	February 19 th	President's Day
Friday	March 29 th	Good Friday
Monday	May 27 th	Memorial Day
Thursday	July 4 th	Independence Day
Monday	September 2 nd	Labor Day
Monday	October 14 th	Columbus Day
Monday	November 11 th	Veteran's Day
*Thursday	November 28 th	Thanksgiving
Friday	November 29 th	Day after Thanksgiving
*Wednesday	December 25 th	Christmas Day

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.



Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2024

RESOLUTION# 24-05

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio			✓			
Homan	✓		✓			
Lovisolio			✓			
O'Connell		✓	✓			
O'Toole			✓			
Yaccarino					✓	
Mayor Wilczynski	-----	-----				

☒ Carried
☐ Defeated
☐ Tabled
☐ Approved on Consent Agenda

APPOINTMENT OF BOROUGH PROFESSIONALS

WHEREAS, the Borough of Allendale requires the service of professionals for the calendar year 2024; and,

WHEREAS, it is contemplated that the temporary and permanent budgets will contain the necessary appropriations estimated to be reasonably required for each such professional service; and,

WHEREAS, the professionals named herein will be required to execute a contract for the services to be rendered which shall set forth the compensation for such services therein; and,

WHEREAS, a Certification of availability of funds has been received from the Chief Financial Officer or that such funds will be encumbered by Purchase Order on an as-needed basis pursuant to the provisions of NJAC 5:30-5.4 et seq; and,

WHEREAS, in any instance where it is anticipated that the expenditure for each such professional service will exceed the sum of \$17,500 for said calendar year, the named professionals have completed, submitted and filed a Business Entity Certification Disclosure which certifies that the above named persons and/or entities have not made any reportable contributions to any political or candidate committee including (Republicans for Responsible Government, Allendale Republican Club, Allendale Democratic Club, Candidates for Allendale Municipal Government, Bergen County Democratic Organization, Bergen County Republican Organization) in the previous one (1) year, and that the contract will prohibit the above named professionals/business entities from making any reportable contributions through the term of the contract.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2024

RESOLUTION# 24-05

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale that the following appointments below be and they are hereby made for the year.

BE IT FURTHER RESOLVED that these contracts are being awarded as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the determination of value be placed on file with this Resolution.

BOROUGH PROFESSIONALS	
Animal Control	Tyco Animal Control Service
Appraisal Firm	BBG Real Estate Services
Appraisal Firm	Associated Appraisal Group
Affordable Housing Consultant	Burgis Associates
Bond Counsel	Rogut McCarthy, LLC
Environmental Consultant	RTP Environmental Associates, Inc.
Grant Writer	Bruno Associates
Municipal Auditor	Lerch Vinci and Higgins, LLP
Municipal & Labor Attorney	Wiss & Bouregy
Planner	Burgis Associates
Risk Management Consultant	Eifert, French & Company
Municipal Engineer	Van Cleef Engineering- Michael Vreeland
Engineer/Special Projects	Neglia Engineering
Tax Appeal Attorney	Huntington Bailey- Levi J. Kool, Esq.
Construction Mgmt. Consultant	Chuck Tatosian
Engineer/Special DEP Project	Dewberry Engineers Inc.
Special Counsel	DeCotiis, FitzPatrick, Cole & Giblin, LLP
IT Services Consultant	Coban Computers
Borough Architect	Z+ Architects, LLC
Redevelopment Attorney	Greenbaum, Rowe, Smith & Davis, LLP Sean McGowen

BE IT FURTHER RESOLVED that the compensation for the aforesaid positions to be established by the salary ordinance or the contract for such services which shall be executed by each of the professionals named herein; and,

RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ

DATE: 01/04/2024

RESOLUTION# 24-05

BE IT FURTHER RESOLVED that the aforesaid appointments were made without competitive bidding under the provisions of N.J.S.A. 40A:11-5(1)(a) which excepts from competitive bidding Professional Services rendered by persons authorized by law to practice a recognized profession and whose practice is regulated by law; and,

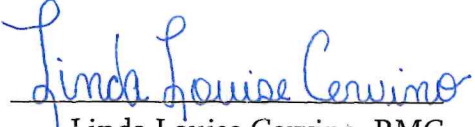
BE IT FURTHER RESOLVED that the appropriate Borough Officials be and they are hereby authorized to execute contracts with each of the professionals named herein for the services to be rendered; and,

BE IT FURTHER RESOLVED that the compensation to be paid for the professionals named herein shall not exceed the budget appropriation for such services unless properly ordained in accordance with law; and,

BE IT FURTHER RESOLVED that each of the contracts shall contain a clause of "not to exceed" the total fees without prior written approval of the Governing Body; and

BE IT FURTHER RESOLVED that a copy of this resolution be filed with the Borough Clerk and made available for inspection and that a brief notice of the passage thereof be published in The Record within ten days of the passage as required by law.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.


Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2024

RESOLUTION# 24-06

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio			✓			
Homan	✓		✓			
Lovisolio			✓			
O'Connell		✓	✓			
O'Toole			✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☒ Carried
☐ Defeated
☐ Tabled
☐ Approved on Consent Agenda

**APPROVING THE AMENDMENT OF § A276-22, A276-27, A276-29 AND A276-30 OF
THE BYLAWS OF THE BOROUGH**

WHEREAS, pursuant to the Bylaws (the “Bylaws”) of the Borough Council (“Council”) of Allendale (the “Borough”), set forth in Appendix § A276 of the Borough Code, the Mayor or any member of the Council may, pursuant to § A276-38(A) of the Borough Code, propose amendments to the Bylaws at any regular or special meeting of the Council; and

WHEREAS, pursuant to § A276-38(B) of the Bylaws, upon the presentation of any such proposed amendment to the Bylaws, the Mayor will then appoint a special committee of three (3) members of the Council to consider the proposed amendments; and

WHEREAS, pursuant to § A276-39 of the Bylaws, the special committee is to present its recommendations concerning the proposed amendment at a regular business meeting of the Council; and

WHEREAS, pursuant to § A276-40 of the Bylaws, any alteration or amendment may only be effectuated by a two-thirds majority on a roll call of the full Council, taken at two successive regular meetings of the Council; and

WHEREAS, at the December 7, 2023 regular meeting of the Council, Mayor Amy Wilczynski proposed amending § A276-22 of the Bylaws in its entirety to read as follows:

§ A276-22. Proposed standing committees.

The Mayor shall appoint each Council member to at least one standing committee, subject to concurrence by a majority of the Council:

RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ

DATE: 01/04/2024

RESOLUTION# 24-06

- A. Finance, Human Resources, Administration, and Information Technology.
- B. Public Safety.
- C. Public Works and Public Utility.
- D. Facilities, Parks and Recreation.
- E. Land Use and Construction Code.

WHEREAS, at the December 7, 2023 regular meeting of the Council, Mayor Wilczynski proposed amending § A276-27 of the Bylaws in its entirety to read as follows:

§ A276-27. Finance, Human Resources, Administration, and Information Technology Committee

The Finance, Human Resources, Administration, and Information Technology Committee shall have responsibility for oversight of the functions and practices of the offices of Borough Administrator, Borough Clerk, Finance and Tax, Tax Assessor, and Municipal Attorney, including:

- A. Examination and review of all bill lists prior to their submission to the Council for authorization to pay bills.
- B. General policies and practices, such as personnel procedures, insurance and risk management, purchasing, records maintenance, information systems, and labor negotiations with the participation of members of the appropriate standing committee.
- C. Initiation of foreclosure action, and subsequent administration and disposition of property acquired by the Borough under foreclosure of tax title liens.
- D. Coordination of departmental budgets and budget development; relation to the activities above mentioned; and the final preparation, explanation and continuing supervision of the budget.
- E. Liaison between the Council and municipal auditors, bond counsel, and any other body or organization on fiscal matters.

RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ

DATE: 01/04/2024

RESOLUTION# 24-06

- F. Managing and overseeing various aspects of technology (in consultation with an IT expert) including:
- IT infrastructure including software
 - Establishing policy for data management
 - Cybersecurity- Developing policy, audits, and incident reports in conjunction with IT consultant.
 - Communication Systems- including various platforms and policies throughout the Borough.
 - Innovation and Emerging Technologies- Staying current with best practices in IT to operate efficiently.
 - Training and Support

WHEREAS, at the December 7, 2023 regular meeting of the Council, Mayor Wilczynski proposed amending § A276-29 of the Bylaws in its entirety to read as follows:

§ A276-29 [Reserved]

WHEREAS, at the December 7, 2023 regular meeting of the Council, Mayor Wilczynski proposed amending § A276-30 in its entirety to read as follows:

§ A276-30. Public Works and Public Utilities Committee.

The Public Works and Public Utilities Committee shall have responsibility for:

- A. Maintenance and improvement of all Borough streets.
- B. Maintenance and installation of sidewalks and curbs.
- C. Maintenance of a proper and functional storm drainage system.
- D. Ensuring proper collection and disposal of garbage, trash, and other solid waste items.
- E. The management of a recycling program for newspapers, glass, designated metals and plastics, tires, batteries, cardboard, and other materials.
- F. Oversight of other activities of the Public Works Department.

RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ

DATE: 01/04/2024

RESOLUTION# 24-06

- G. Oversight of the activities of the Borough Engineer.
- H. Ensuring the safe operation and maintenance of the sanitary sewer system.
- I. Ensuring the safe and reliable operation of the Water Utility for the Borough of Allendale.
- J. Liaison with any other public utility activities operating within the Borough of Allendale.
- K. Street lighting.

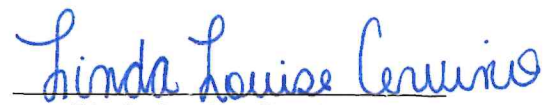
WHEREAS, following the foregoing proposals by the Mayor, a special committee (the "Special Committee") of three (3) members of the Council comprised of Councilpresident Liz Homan, Councilwoman Susanne Lovisolo and Councilman Matthew O'Toole were appointed by the Mayor at the December 7, 2023 Council meeting to consider the foregoing amendments; and

WHEREAS, the Special Committee unanimously presented to the Council at its regular meeting held on December 21, 2023 that the foregoing amendments to the Bylaws be adopted as set forth hereinabove; and

WHEREAS, at a roll call vote at the meeting of the Council on January 4, 2024, ___ members of the Council, constituting [more than] a two-thirds majority of the full Council, approved in their entirety the foregoing proposed amendments to the Bylaws.

NOW, THEREFORE, BE IT RESOLVED BE IT RESOLVED that the foregoing approval of the foregoing proposed amendments by such two-thirds majority of the full Council constitutes the Council's First approval of such amendments as provided for in § A276-40 of the Bylaws.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.



Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2024

RESOLUTION# 24-07

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio			✓			
Homan	✓		✓			
Lovisololo			✓			
O'Connell		✓	✓			
O'Toole			✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☒ Carried
☐ Defeated
☐ Tabled
☐ Approved on Consent Agenda

APPOINTMENT TO STANDING COMMITTEES

BE IT RESOLVED that the first named Council member shall act as Chair of the Committee:

Finance, Human Resources, Administration and Information Technology
Councilwoman Susanne Lovisololo/Councilwoman Liz Homan

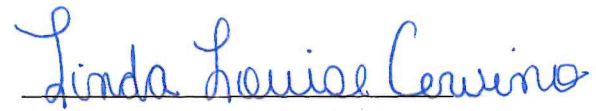
Public Safety
Councilman Matthew O'Toole/Tyler Yaccarino

Public Works & Public Utility
Councilman Joseph Daloisio/Councilwoman Liz Homan

Facilities, Parks and Recreation
Councilman Tyler Yaccarino/Councilman Edward O'Connell

Land Use and Construction Code
Councilwoman Susanne Lovisololo/Councilman Joseph Daloisio

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.


Linda Louise Cervino, RMC
Municipal Clerk

RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ

DATE: 01/04/2024

RESOLUTION# 24-08

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio			✓			
Homan	✓		✓			
Lovisolo			✓			
O'Connell		✓	✓			
O'Toole			✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☒ Carried
☐ Defeated
☐ Tabled
☐ Approved on Consent Agenda

APPOINTMENT OF FIRE CHIEF AND ASSISTANT FIRE CHIEF

BE IT RESOLVED that the Mayor and Borough Council do hereby confirm the election of the following individuals for the term expiring December 31, 2024:

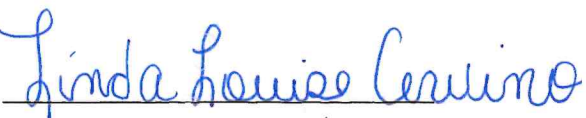
Dave Baez

Fire Chief

Gregory Andersen

Assistant Fire Chief

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.


Linda Louise Cervino, RMC
Municipal Clerk

RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ

DATE: 01/04/2024

RESOLUTION# 24-09

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio			✓			
Homan	✓		✓			
Lovisolo			✓			
O'Connell		✓	✓			
O'Toole			✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

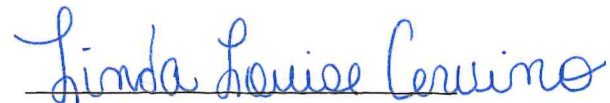
☒ Carried
☐ Defeated
☐ Tabled
☐ Approved on Consent Agenda

APPOINTMENT OF FIRE OFFICIAL

BE IT RESOLVED that the following individual be and is hereby appointed by the Mayor and Council as Fire Official for the Borough of Allendale for the year ending December 31, 2024.

Fire Official – Kevin Todd

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.


Linda Louise Cervino, RMC
Municipal Clerk

**BOROUGH OF ALLENDALE
COUNTY OF BERGEN
STATE OF NEW JERSEY**

ORDINANCE #24-01

AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, "OFFICERS AND EMPLOYEES", TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2024.

BE IT ORDAINED, by the Governing Body of the Borough of Allendale that the salaries of the following officers and employees of the Borough of Allendale shall be paid bi-weekly and fixed in the amounts as set forth below, effective January 1, 2024.

TITLE	MINIMUM	MAXIMUM
Borough Administrator	20,000	50,000
Chief Financial Officer	65,000	130,000
Qualified Purchasing Agent	3,000	6,000
Director of Operations	80,000	168,031
Municipal Clerk	60,000	97,000
Deputy Municipal Clerk	48,000	68,000
Department of Public Works Superintendent	110,000	115,000
Tax Collector	63,000	75,000
Tax Assessor, Part-time	30,000	55,000
Director of Communications	40,000	55,000
Clean Communities Coordinator/Certified Recycling Professional	1,500	3,000
Construction Code Official	25,000	95,000
CCO Inspector	4,000	6,200
Electrical Sub Code Official, Part-time	12,000	26,000
Building Sub Code Official	13,000	17,500
Plumbing Sub Code Official, Part-time	12,000	30,000
Zoning Official	13,000	17,500
Building Department Technical Assistant, Part-time/hourly	16.00	30.00
Property Maintenance Official	38,000	45,000
Fire Sub Code Official, Part-time	10,000	14,000
Fire Prevention Official, Part-time	3,800	5,500
Fire Inspectors, Hourly	14.00	22.00
Fire Administrator	3,000	6,500
Bookkeeper	50,000	65,000
Administrative Assistant	35,000	50,000
Administrative Assistant, Part-time/hourly	16.00	23.00
Clerk Typist, Part-time/hourly	14.00	25.00
Land Use Administrative Assistant	58,000	65,000
Summer Interns, Hourly	14.00	17.00

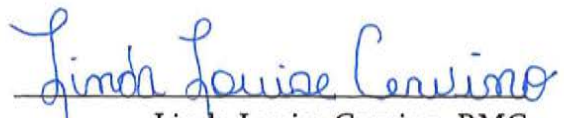
**BOROUGH OF ALLENDALE
COUNTY OF BERGEN
STATE OF NEW JERSEY**

ORDINANCE #24-01

Crestwood Lake Staff – Seasonal	500	20,000
Crestwood Lake Employees – Seasonal, Hourly	12.70	19.00
Chief of Police	165,000	195,000
Police Patrolman	43,649	143,413
Sergeant	150,622	152,515
Detective Sergeant	158,813	160,708
Lieutenant	156,907	156,907
Detective Lieutenant	165,147	165,147
Patrolman Detective Stipend	1,500	1,500
Municipal Magistrate	10,000	18,000
Municipal Prosecutor	4,000	8,000
Radio Police Dispatcher, Full-time	35,000	45,000
Radio Police Dispatcher, Part-time-hourly	16.00	22.00
Crossing Guards, P/T Hourly	14.00	25.00
Emergency Management Official	2,500	4,500
Laborer, DPW	45,000	90,000
Standby, DPW, Per Week	425	450
Crew Chief, DPW	3,000	12,500
Laborer, DPW, Part-time/hourly	16.00	21.00

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio			✓			
Homan		✓	✓			
Lovisolo	✓		✓			
O'Connell			✓			
O'Toole			✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

I hereby certify the above to be a true copy of an Ordinance introduced by the Governing Body of the Borough of Allendale on January 4, 2024.


 Linda Louise Cervino, RMC
 Municipal Clerk

RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ

DATE: 01/04/2024

RESOLUTION# 24-10

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

COUNCIL APPOINTMENTS – VARIOUS BOARDS

BE IT RESOLVED that the following individuals are appointed to the named Board or Commission for the period specified:

TERM EXPIRES

Board of Health 3-year term

Susan Toron

12/31/2026

Lori Napolitano

12/31/2026

Allendale Volunteer Goose Patrol 1-year term

Trish Cellary

12/31/2024

Carlton Frost

12/31/2024

Jen Klemchalk Gill

12/31/2024

John Merchant

12/31/2024

Jim Strauch

12/31/2024

Marsh Wardens

Mike Limatola

12/31/2024

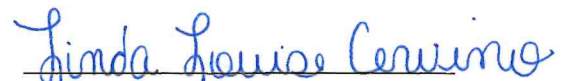
Jim Wright

12/31/2024

Gabriele Schmitt

12/31/2024

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.


Linda Louise Cervino, RMC
Municipal Clerk

RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ

DATE: 01/04/2024

RESOLUTION# 24-11

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisololo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

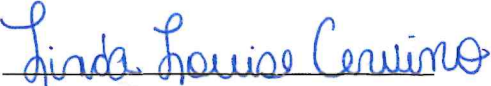
☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

APPOINTMENT OF ASSESSMENT AND TAX SEARCH OFFICERS

BE IT RESOLVED that Linda Louise Cervino is hereby appointed as Assessment Search Officer of the Borough of Allendale; and,

BE IT FURTHER RESOLVED that Gina Wittmaack is hereby appointed as Tax Search Officer of the Borough of Allendale.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.


Linda Louise Cervino, RMC
Municipal Clerk

RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ

DATE: 01/04/2024

RESOLUTION# 24-12

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisololo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

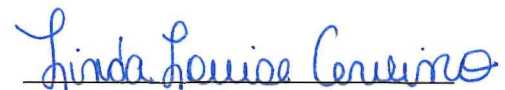
☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

APPOINTMENT OF FUND COMMISSIONERS OF
THE BERGEN COUNTY MUNICIPAL JOINT INSURANCE FUND

BE IT RESOLVED that Alison Altano is appointed as Fund Commissioner of the Bergen County Municipal Joint Insurance Fund for the year 2024; and

BE IT RESOLVED that Amy Wilczynski is appointed as the Alternate of the Bergen County Municipal Joint Insurance Fund for the year 2024.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.


Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2024

RESOLUTION# 24-13

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisollo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

**APPOINTMENT OF PACO OFFICER, PERSONNEL OFFICER
AND ANTI-HARASSMENT OFFICER**


WHEREAS, Affirmative Action rules pursuant to P.L. 1975 C.127 (N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27) requires that municipalities designate a Public Agency Compliance Officer; and

WHEREAS, the Mayor and Council wish to appoint Alison Altano as Affirmative Action Public Agency Compliance Officer (PACO) for the Borough of Allendale; and

WHEREAS, Alison Altano is also hereby appointed Personnel Officer and Anti-Harassment officer; and,

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the State of New Jersey Affirmative Action Office.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.


Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2024

RESOLUTION# 24-14

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

APPROVAL OF WAIVER OF 2024 RED BARN APPLICATION FEES

WHEREAS, the Borough of Allendale, from time to time, permits use of public facilities, including Red Barn, for certain activities by Allendale non-profit organizations; and

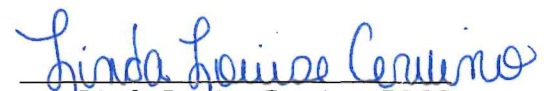
WHEREAS, the Borough of Allendale recognizes the significant contributions that these organizations make to the community at large; and

WHEREAS, the Borough wishes to waive the application fees associated with the use of Red Barn by these organizations for the year 2024.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that it does hereby agree to waive the 2024 Red Barn application fees for the following organizations:

ALEOOOP	Allendale Travel Softball
Allendale Board of Education	Allendale Volunteer Ambulance Corps
Allendale Boy Scouts	Allendale Woman's Club
Allendale CERT	Camp Acorn
Allendale Civic Association	Crestwood Cruisers
Allendale Fire Department	Friends of Lee Memorial Library
Allendale Foundation for Educational Excellence, Inc. ("AFEE")	Hemophilia Walk
Allendale Garden Club	Holiday Observers
Allendale Girl Scouts	Hope & Healing After an Addiction Death
Allendale Housing, Inc.	Northern Highlands Board of Education
Allendale PTO	Veterans of Foreign Wars--Allendale Post 10181
Allendale Recreation Commission	Highland LAX
Allendale/Saddle River Rotary	
Allendale Senior Housing, Inc.	

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.


Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2024

RESOLUTION# 24-15

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried

☐ Defeated

☐ Tabled

☒ Approved on Consent Agenda

APPOINTMENT OF FIRE INSPECTORS

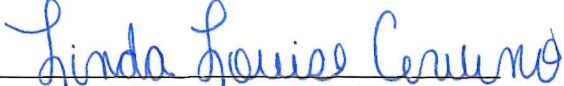
BE IT RESOLVED that the following individuals listed below are appointed by the Mayor and Council as Fire Inspectors for the Borough of Allendale for the year 2024:

Kevin Todd #117334

Steven Alvarez #109976

Brian Testino #158410

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.


Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2024

RESOLUTION# 24-16

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

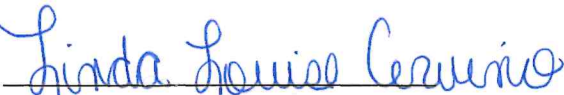
☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

**AUTHORIZATION OF CLAIMS ACCOUNT AND
WITHDRAWAL OF BOROUGH FUNDS**

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to maintain in the official depository an account designated as the Borough of Allendale Claims Account; and,

BE IT FURTHER RESOLVED that all funds deposited in the account must be withdrawn by proper warrants of the Borough signed by three of the following: the Mayor, the Chief Financial Officer, the Municipal Clerk or Finance Committee Member.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.


Linda Louise Cervino, RMC
Municipal Clerk

RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ

DATE: 01/04/2024

RESOLUTION# 24-17

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

APPOINTMENT OF ADA COMPLIANCE OFFICER

BE IT RESOLVED that Andrew Agugliaro is hereby appointed as ADA Compliance Officer for the Borough of Allendale for the year 2024.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.



Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2024

RESOLUTION# 24-18

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried

☐ Defeated

☐ Tabled

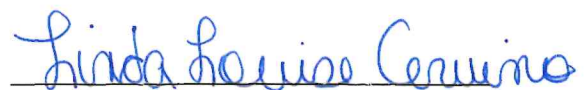
☒ Approved on Consent Agenda

ADOPTION OF BY-LAWS

WHEREAS, pursuant to the Code of the Borough of Allendale, By-laws, Chapter A276 need to be adopted annually.

NOW, THEREFORE, BE IT RESOLVED that the By-laws recorded in the Code of the Borough of Allendale be and they are hereby adopted for the year 2024.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.



Linda Louise Cervino, RMC
Municipal Clerk

RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ

DATE: 01/04/2024

RESOLUTION# 24-19

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisololo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

DESIGNATION OF OFFICIAL NEWSPAPERS

BE IT RESOLVED that The Record and The Star Ledger be and are hereby designated as the official newspapers of the Borough of Allendale for the year 2024.

BE IT FURTHER RESOLVED that notice will also be sent to The Ridgewood News, posted on the Borough's official website and posted on the bulletin board in Borough Hall.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.



Linda Louise Cervino, RMC
Municipal Clerk

RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ

DATE: 01/04/2024

RESOLUTION# 24-20

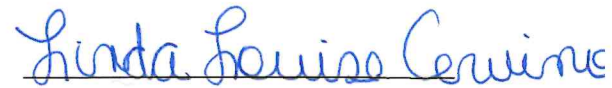
Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisololo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

DESIGNATION OF OFFICIAL DEPOSITORIES

BE IT RESOLVED that Lakeland Bank, Wells Fargo, Valley Bank, TD Bank, M&T Bank and New Jersey Cash Management be designated as official depositories for the Borough funds for the year 2024.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.


Linda Louise Cervino, RMC
Municipal Clerk

RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ

DATE: 01/04/2024

RESOLUTION# 24-21

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisollo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

AUTHORIZATION OF PAYROLL ACCOUNT

BE IT RESOLVED that the Chief Financial Officer be and she is hereby authorized and directed to maintain in the official depository an account designated as the Borough of Allendale Payroll Account; and,

BE IT FURTHER RESOLVED that all funds of the Borough deposited in the account be withdrawn by proper warrants of the Borough signed by the Chief Financial Officer.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.



Linda Louise Cervino, RMC
Municipal Clerk

RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ

DATE: 01/04/2024

RESOLUTION# 24-22

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

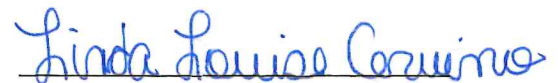
☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

AUTHORIZATION OF PAYMENTS BETWEEN MEETING DATES

WHEREAS, it becomes necessary at times to issue checks for certain fixed charges which are due on periodic dates, such as County Taxes, Payroll and other miscellaneous items, which dates frequently occur between Council meetings.

NOW, THEREFORE, BE IT RESOLVED that the proper Borough Officials be and are hereby authorized to issue and sign checks for payment when such payments become due for ratification at the next following meeting.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.


Linda Louise Cervino, RMC
Municipal Clerk

RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ

DATE: 01/04/2024

RESOLUTION# 24-23

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

ADOPTION OF 2024 CASH MANAGEMENT PLAN

WHEREAS, it is in the best interest of the Borough of Allendale to earn additional revenue through the investment and prudent management of its cash receipts; and,

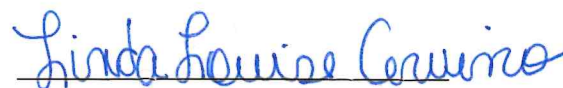
WHEREAS, P.L. 1983, Chapter 8 and P.L. 1997, Chapter 148, is an act concerning the Local Fiscal Affairs Law and amends N.J.S.A. 40A:5-2 and N.J.S.A. 40A:5-14; and,

WHEREAS, the law requires that each local unit shall adopt a cash management plan.

NOW, THEREFORE, BE IT RESOLVED that the following shall constitute the Cash Management Plan for the Borough of Allendale and the Chief Financial Officer shall deposit and manage its funds pursuant to this plan.

(See attached)

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.



Linda Louise Cervino, RMC
Municipal Clerk

**CASH MANAGEMENT PLAN OF THE
BOROUGH OF ALLENDALE, COUNTY OF BERGEN,
STATE OF NEW JERSEY**

I. STATEMENT OF PURPOSE

This Cash Management Plan (the “Plan”) is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits (“Deposits”) and investment (“Permitted Investments”) of certain Public funds of the Borough of Allendale (the “Borough”) pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to ensure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to ensure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments. All investments shall be made on a competitive basis insofar as practicable.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN

The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Borough: Current Fund, General Capital Fund, Other Trust Funds, Escrow Accounts, Water Utility

III. DESIGNATION OF OFFICIALS OF THE BOROUGH AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN

The Chief Financial Officer of the Borough the “Designated Official” is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan and shall thereafter be relieved of any liability for loss of such moneys due to insolvency or closing of any depository designated by, or the decrease in value of any investment authorized, by the Cash Management Plan. Prior to making any such Deposits or any Permitted Investments, such official of the Borough is directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgement kept on file with such official.

IV. DESIGNATION OF DEPOSITORIES

At least once each fiscal year at its reorganization meeting, the Governing Body shall by resolution, designate the depositories in accordance with NJSA 40A:5-14. The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

- Lakeland Bank
- Wells Fargo
- Valley Bank
- TD Bank
- M&T Bank
- State of New Jersey Cash Management Fund

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official referred to in Section III above.

V. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Official of the Borough referred to in this Plan may deal for the purposes of buying and selling securities identified in this Plan as Permitted Investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official referred to in Section III above.

- None at this time

VI. AUTHORIZED INVESTMENTS

A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:
 - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
 - (b) the custody of collateral is transferred to a third party;
 - (c) the maturity of the agreement is not more than 30 days;
 - (d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17:9-41); and
 - (e) a master repurchase agreement providing for the custody and security of collateral is executed.

B. Any investments not purchased and redeemed directly from the issuer, government money market mutual fund, local government investment pool, or the State of New Jersey Cash Management Fund, shall be purchased and redeemed through the use of a national or State bank located within the State or other financial intermediary through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L.1997, c.93 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary

markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities. For the purposes of the above language, the terms “government money market mutual fund” and “local government investment pool” shall have the following definitions:

Government Money Market Mutual Fund An investment company or investment trust:

- (a) which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940,” 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
- (b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec.270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; in which direct investment may be made pursuant to paragraphs (1) and (3) of subsection (a) of this section and
- (c) which has:
 - (i) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
 - (ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the “Investment Advisors Act of 1940”, 5 U.S.C. sec.80b-1 et seq., with experience investing in US. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.
- (d) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value.

Local Government Investment Pool An investment pool:

- (a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities. Same as Money Market;
- (d) which is in compliance with rules adopted pursuant to the “Administrative Procedure Act,” P.L. 1968, c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- (e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- (f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or

redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9(C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

Any official involved in the designation of depositories or in the authorization for investments as permitted pursuant to section 8 of P.L. 1977, c.396(C.40A:5-15.1), or any combination of the preceding, or the selection of any entity seeking to sell an investment to the local unit who has a material business or personal relationship with that organization shall disclose that relationship to the governing body of the local unit and to the Local Finance Board or a county or municipal ethics board, as appropriate.

VII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGEMENT OF RECEIPT OF PLAN

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Borough, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Borough to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to ensure that such Permitted Investments are either received by the Borough or by a third-party custodian prior to or upon the release of the Borough's funds.

To assure that all parties with whom the Borough deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official.

VIII. REPORTING REQUIREMENTS

On the first day of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Borough a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Borough as Deposit or Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Borough.

IX. TERM OF PLAN

This Plan shall be in effect from January 1, 2024 to December 31, 2024. Attached to this Plan is a resolution of the governing body of the Borough approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Borough, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

X. AUDIT

This plan, and all matters pertaining to the implementation of it, shall be subject to the Borough's annual audit conducted pursuant to NJSA 40A:5-14.

RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ

DATE: 01/04/2024

RESOLUTION# 24-24

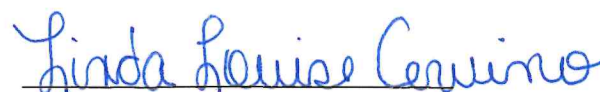
Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

AUTHORIZATION FOR TELEPHONE TRANSFER/
ELECTRONIC TRANSFER OF FUNDS

BE IT RESOLVED that Alison Altano, Chief Financial Officer, is hereby authorized on behalf of the Borough of Allendale to effect telephone/electronic transfers of funds for renewal of notes or investments into or out of authorized Borough Accounts.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.



Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2024

RESOLUTION# 24-25

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

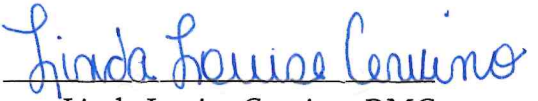
☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

AUTHORIZATION OF PETTY CASH FUNDS

BE IT RESOLVED that the Chief Financial Officer is hereby authorized to draw current account checks for petty cash to the following individuals in the amounts stated:

Michael Dillon (Police Department)	\$150
Alison Altano (Finance Department)	\$250
Amanda Bartoloma Richards (Mayor and Council)	\$250

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.


Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2024

RESOLUTION# 24-26

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

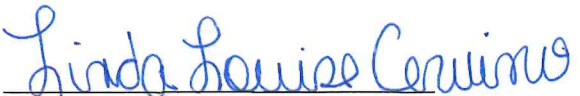
APPROVAL OF INTEREST ON DELINQUENT TAXES

BE IT RESOLVED that interest will be charged at the rate of eight (8%) per cent per annum on the first \$1,500 of all delinquent taxes, assessments and Borough charges and eighteen (18%) per cent of any amounts over \$1,500 delinquency, except that no interest will be charged on taxes for the current quarter if the said taxes are paid within the tenth calendar day following the date upon which the same became payable; and,

BE IT FURTHER RESOLVED that the interest rates shall revert to the percentages as aforesaid from the first day of any current quarter unless taxes for the same quarter are paid during the first ten days of such quarter; and,

BE IT FURTHER RESOLVED that a certified copy of this resolution be transmitted to the Collector of Taxes forthwith.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.



Linda Louise Cervino, RMC
Municipal Clerk

RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ

DATE: 01/04/2024

RESOLUTION# 24-27


Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

AUTHORIZATION TO CONDUCT TAX SALE

BE IT RESOLVED that the Governing Body of the Borough of Allendale, County of Bergen, State of New Jersey hereby authorizes the Tax Collector to conduct the annual tax sale for delinquent property taxes and any other municipal charges.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.



Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2024

RESOLUTION# 24-28

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisololo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

APPROVAL OF FEE FOR RETURNED CHECKS

WHEREAS, N.J.S.A. 40:5-18 provides for the imposition of a service charge to be added to any amount owing to the municipality if payment tendered on the account was tendered by a check which was returned for insufficient funds.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Allendale that the Chief Financial Officer is hereby authorized to impose a \$28.00 fee for all returned checks to any General Fund Account and Water Utility Account of the Municipality.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.



Linda Louise Cervino, RMC
Municipal Clerk

RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ

DATE: 01/04/2024

RESOLUTION# 24-29

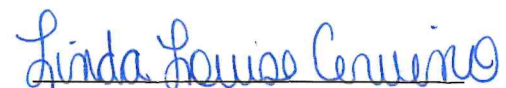
Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

AUTHORIZATION FOR CONTINUED COMPENSATION
FOR BOROUGH EMPLOYEES

BE IT RESOLVED that the Chief Financial Officer be and she is authorized and directed to continue the compensation of Borough employees at previously authorized levels until such time as a resolution is adopted or as stated in a contractual agreement by the Governing Body of the Borough of Allendale setting forth the salaries of Borough employees for the year 2024.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.



Linda Louise Cervino, RMC
Municipal Clerk

RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ

DATE: 01/04/2024

RESOLUTION# 24-30

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisollo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

WAIVER OF INSURANCE FOR NON-PROFIT ORGANIZATIONS

WHEREAS, the Borough of Allendale, from time to time, authorizes use of public facilities for certain non-profit organizations which do not have insurance coverage; and,

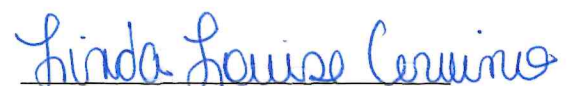
WHEREAS, the Borough is willing to permit use of its public facilities to such organizations provided that such use is consistent with the underwriting guidelines of the Borough's insurer.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that it does hereby agree to waive insurance for the following not-for-profit organizations:

Republican Club
Democratic Club
Veterans of Foreign Wars
Allendale Housing, Inc.
Allendale Senior Housing
Allendale Womans Club

BE IT FURTHER RESOLVED that the waiver of insurance herein shall extend for a period of one (1) year only and must be renewed annually.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.



Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2024

RESOLUTION# 24-31

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

APPROVAL OF COVERAGE OF QUASI-PUBLIC ENTITIES BY JIF

WHEREAS, the Borough of Allendale is a participating member of the Bergen County Municipal Joint Insurance Fund relative to General Liability and other coverage; and

WHEREAS, the “Fund” has adopted certain criteria to distinguish between bona fide municipal activities and other quasi-public entities not sponsored by the municipality and therefore, not subject to coverage by the “Fund”, and

WHEREAS, it has been determined that in order to be covered by the “Fund” an organization or activity meet the test that its function is of the type that historically municipalities have undertaken themselves or have provided with insurance coverage and/or is one which advances a bona fide local public purpose on a non-profit basis typically met by local government, the benefits of which are available to the municipality in general; and

WHEREAS, the Borough has asked the “Fund” to extend General Liability and non-owned Automobile Liability Coverage to the following entities:

Class I – Allendale Firemen’s Relief Association
Class I – Allendale Volunteer Firemen’s Association
Class I – Allendale Volunteer Ambulance Corp
Class I – Allendale Exempt Firemen’s Association
Class I – Allendale Junior Fire Association
Class I – Allendale Community Emergency Response Team
Class III – XYZ Senior Citizens
Class III – Friends of the Library
Class III – Allendale Historical Society
Class III – Holiday Observers
Class III- Allendale Garden Club
Class III – Allendale Volunteer Goose Patrol
Class III - Fell House – Concerned Citizens of Allendale
Class III – Allendale Circle of Support
Class IV – Allendale Recreation Commission
Class IV – Crestwood Lake Swim Team
Class IV – Aleooooop

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2024

RESOLUTION# 24-31

Class IV – Allendale Sports Alliance

WHEREAS, the Borough wishes to list the following sports program activities that are covered under the Allendale Recreation Committee:

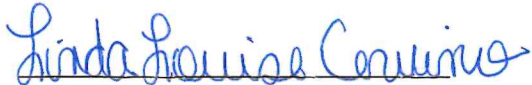
Baseball – 3rd grade through 8th grade
Basketball – Kindergarten through 12th grade
Kickball – Kindergarten
Soccer – Pre-K through 12th grade
Softball – 1st grade through 8th grade
T-Ball – 1st and 2nd grades
Volleyball – 5th grade through 8th grade
Fun with Fitness – 3rd grade through 8th grade

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Allendale as follows:

It is hereby certified that the above listed organizations exist within the Borough of Allendale as a bona fide charitable, educational, or recreational activity of the municipality and is, in fact an organization that supports and/or provides services to the municipality in general and as such is sponsored or subsidized directly or indirectly by the municipality.

The Borough of Allendale does hereby request that this organization described herein be named as an additional insured for General Liability and Non-owned Automobile Liability Coverage in accordance with the applicable limits and restrictions.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.


Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2024

RESOLUTION# 24-32

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisololo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

APPOINTMENT OF POLICE CHAPLAIN

BE IT RESOLVED that Father Michael Allen of Trinity Episcopal Church in Allendale, New Jersey be and is hereby appointed as Police Chaplains of the Borough of Allendale for the year 2024.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.



Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2024

RESOLUTION# 24-33

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisolio			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

REAPPOINTMENT OF ZONING OFFICER

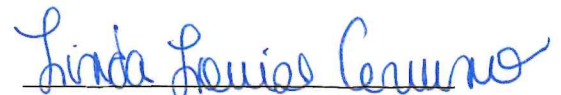
WHEREAS, Anthony Hackett had served as Zoning Officer for the Borough of Allendale from January 1, 2023 to December 31, 2023; and

WHEREAS, the Borough of Allendale wishes to continue the services of a Zoning Officer; and

NOW, THEREFORE, BE IT RESOLVED that Anthony Hackett is hereby reappointed to the aforementioned position to be effective January 1, 2024 for a term to expire December 31, 2024.

BE IT FURTHER RESOLVED that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.


Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2024

RESOLUTION# 24-34

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

REAPPOINTMENT OF PROPERTY MAINTENANCE OFFICER

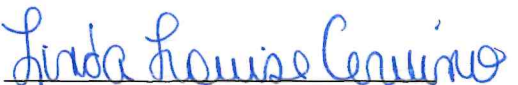
WHEREAS, Michael Limatola had served as Property Maintenance Officer for the Borough of Allendale from January 1, 2023 to December 31, 2023; and

WHEREAS, the Borough of Allendale wishes to continue the services of a Property Maintenance Officer; and

NOW, THEREFORE, BE IT RESOLVED that Michael Limatola is hereby appointed to the aforementioned position to be effective January 1, 2024 for a term to expire December 31, 2024.

BE IT FURTHER RESOLVED that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.



Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2024

RESOLUTION# 24-35

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisollo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

**APPOINTMENT OF CONTINUING DISCLOSURE AGENT AND INDEPENDENT
REGISTERED MUNICIPAL ADVISOR**

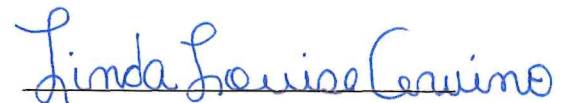
WHEREAS, the Borough of Allendale is in need of a Continuing Disclosure Agent and Independent Registered Municipal Advisor; and

WHEREAS, Phoenix Advisors, LLC satisfactorily performed these services in 2023; and

WHEREAS, Phoenix Advisors, LLC has submitted a proposal for services in 2024;

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Phoenix Advisors, LLC is hereby appointed as the Continuing Disclosure Agent and Independent Registered Municipal Advisor for the Borough of Allendale for the year 2024;

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.


Linda Louise Cervino, RMC
Municipal Clerk

RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ

DATE: 01/04/2024

RESOLUTION# 24-36

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisollo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

APPOINTMENT OF DEPUTY EMERGENCY MANAGEMENT COORDINATOR

BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that John Rubino III shall serve as Deputy Emergency Management Coordinator for a one-year term through December 31, 2024.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.



Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2024

RESOLUTION# 24-37

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisollo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

**APPOINTMENT OF THE BOROUGH'S EMERGENCY
TELEPHONE SYSTEM COORDINATOR**

WHEREAS, the Borough of Allendale is required pursuant to State law and the regulations of the State Department of Treasury to appoint a coordinator for the Borough's emergency telephone 9-1-1 System; and

WHEREAS, the municipal coordinator of the 9-1-1 System is responsible for maintaining a plan for enhanced emergency services throughout the Borough and for developing such revisions to the plan as may be necessary for review by the Mayor and Council of the Borough; and

WHEREAS, the Borough is empowered by law to appoint and employ professionals, technical advisors and experts as the Borough may determine to be necessary for its efficient operation; and

WHEREAS, the Borough has received a written recommendation from Michael T. Dillon, Chief of Police of the Allendale Police Department, requesting the appointment of Police Officer Daniel Rosendahl as the municipal coordinator of the 9-1-1 System; and

WHEREAS, the Mayor and Council of the Borough are desirous of appointing Police Officer Daniel Rosendahl to serve as municipal coordinator for the 9-1-1 System in accordance with the requirements and procedures mandated under N.J.S.A. 52: 17C-1 et seq., and N.J.A.C. 17:24-5.1 et seq.,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, as follows:

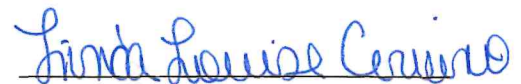
RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ

DATE: 01/04/2024

RESOLUTION# 24-37

1. That Police Officer Daniel Rosendahl of the Allendale Police Department is hereby appointed to serve as the municipal coordinator for the Borough's 9-1-1 System.
2. That Police Officer Daniel Rosendahl shall perform all such duties and carry out all of the responsibilities as set forth in the existing plan for enhanced emergency services throughout the Borough and in accordance with the requirements and procedures mandated under N.J.S.A. 52: 17C-1 et seq, and N.J.A.C. 17:24-5.1 et seq.,
3. That no further action of the Borough shall be required.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.



Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2024

RESOLUTION# 24-38

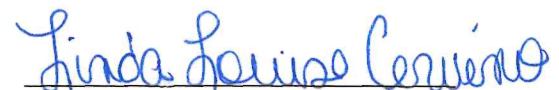
Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisololo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

**APPOINTMENT OF AFFORDABLE HOUSING
REPRESENTATIVE – AMY WILCZYNSKI**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Allendale, County of Bergen, State of New Jersey that Amy Wilczynski be and is hereby appointed the Affordable Housing Representative for the Borough of Allendale.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.



Linda Louise Cervino, RMC
Municipal Clerk

RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ

DATE: 01/04/2024

RESOLUTION# 24-39

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

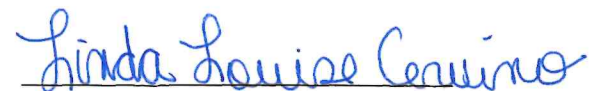
☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

APPOINTMENT OF POLICE PHYSICIAN

BE IT RESOLVED that the following physician is hereby designated as the Police Physician for the Borough of Allendale for the year 2024:

Seena Shekari, DO

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.


Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2024

RESOLUTION# 24-40

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

**AUTHORIZE THE CANCELLATION OF PROPERTY TAX REFUNDS OR DELINQUENT
AMOUNTS OF LESS THAN \$10.00**


WHEREAS, N.J.S.A. 40A:5-17 allows for the cancellation of property tax refunds or delinquent amounts of less than \$10.00; and

WHEREAS, the Governing Body may authorize a municipal employee chosen by said body to process, without further action on their part, any cancellation of property tax refunds or delinquencies of less than \$10.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, hereby authorize the Tax Collector to cancel said tax amounts as deemed necessary.

BE IT FINALLY RESOLVED, that a certified copy of this resolution be forwarded to the Tax Collector and Borough Auditor.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.


Linda Louise Cervino, RMC
Municipal Clerk

RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ

DATE: 01/04/2024

RESOLUTION# 24-41

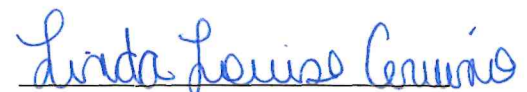
Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

APPOINTMENT OF EMERGENCY MANAGEMENT DIRECTOR

BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Michael Dillon shall serve as Emergency Management Coordinator for a one-year term through December 31, 2024.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.



Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2024

RESOLUTION# 24-42

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

**APPOINTMENT OF FIRE ADMINISTRATOR
FOR THE BOROUGH OF ALLENDALE**

BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Michael Dillon shall serve a one-year term as Fire Administrator for the Borough of Allendale through December 31, 2024.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.



Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2024

RESOLUTION# 24-43

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisollo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

**RESOLUTION ADOPTING A FORM REQUIRED TO BE USED FOR THE FILING OF
NOTICES OF TORT CLAIMS AGAINST THE BOROUGH OF ALLENDALE IN
ACCORDANCE WITH THE PROVISIONS OF THE
NEW JERSEY TORT CLAIMS ACT, N.J.S.A. 59:8-6.**

WHEREAS, the New Jersey Tort Claims Act N.J.S.A. 59:8-6 provides that a public entity may adopt a form to be completed by claimants seeking to file a Notice of Tort Claim against the public entity; and

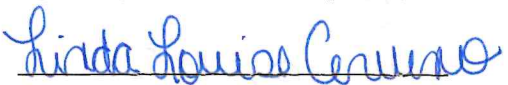
WHEREAS, the Borough of Allendale is a public entity covered by the provisions of the New Jersey Tort Claims Act; and

WHEREAS, the Borough of Allendale deems it advisable, necessary, and in the public interests to adopt a Notice of Tort Claim form in the form set forth in paragraphs 1 and 2 herein.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Allendale, that the attached Notice of Tort Claim form be and hereby is adopted as the official Notice of Tort Claim form for the Borough of Allendale; and

BE IT FURTHER RESOLVED, that all persons making claims against the Borough of Allendale, pursuant to the New Jersey Tort Claims Act, N.J.S.A. 59:8-1 et seq., be required to complete the form herein adopted as a condition of compliance with the notice requirement of the New Jersey Tort Claims Act.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.


Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2024

RESOLUTION# 24-44

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisollo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

**AUTHORIZATION TO PARTICIPATE IN BERGEN COUNTY LAW
ENFORCEMENT MUTUAL AID & RAPID DEPLOYMENT FORCE**

WHEREAS, the police departments in Bergen County have a day-to-day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order, and

WHEREAS, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms, etc., man-made causes, civil unrest, and civil disobedience such as riot, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, riots, terrorist incidents and bombings, state and national emergencies, and

WHEREAS, the Bergen County Police Chief's Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies, and

WHEREAS, this Plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4 and N.J.S.A. App. A:9-40.6, and

WHEREAS, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property, and

WHEREAS, it is also recognized that the Allendale Chief of Police, in accordance with the provisions of N.J.S.A. 40A:14-118 and under the authority of the Bergen County Prosecutor, has the authority to assign officers to a Task Force, Rapid Deployment Team, or Regional SWAT Team operated in conjunction with the Bergen County Prosecutor's Office, and

RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ

DATE: 01/04/2024

RESOLUTION# 24-44

WHEREAS, it is the desire of the Mayor and Council of the Borough of Allendale to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the Plan as submitted by the Bergen County Police Chief's Association.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale that the police Department of the Borough of Allendale under the direction of the Chief of Police, cooperate with the Bergen County Police Chief's Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force, and

BE IT FURTHER RESOLVED that a copy of the Resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor, and all municipalities in the County of Bergen.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.



Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2024

RESOLUTION# 24-45

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

**APPROVAL OF WORKPLACE ALCOHOL & DRUG TESTING CONTRACT VALLEY
MEDICAL GROUP d/b/a VALLEY PHYSICIAN SERVICES**

WHEREAS, there is a need for a Workplace Alcohol & Drug Testing Contract; and

WHEREAS, Valley Medical Group d/b/a Valley Physician Services has provided the Borough with satisfactory service in 2023; and

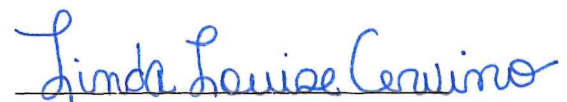
WHEREAS, Valley Medical Group has provided the Borough with a proposal for 2024.

WHEREAS, the Chief Financial Officer has attached hereto a certification that adequate funds have been or will be duly budgeted and appropriated to pay for the contract.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the 2024 contract between the Borough of Allendale and the Valley Medical Group for services related to workplace alcohol and drug testing in an amount not to exceed \$1,000 through December 31, 2024; and

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk be and they are hereby authorized to sign said contract.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.


Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2024

RESOLUTION# 24-46

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

DESIGNATION OF ACTING MUNICIPAL COURT ADMINISTRATOR

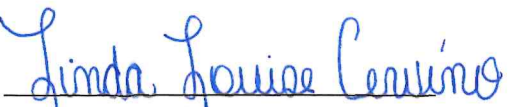
WHEREAS, the Municipal Court of the Borough of Allendale finds it necessary to appoint a person as Acting Court Administrator, part-time, as-needed; and

WHEREAS, Ann Levitzski, CMCA, has the appropriate certifications and has been appointed to the position of Municipal Court Administrator in the Pascack Joint Municipal Court.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Allendale that Ann Levitzski, CMCA, be and is hereby appointed as Acting Court Administrator; and

BE IT FURTHER RESOLVED, as required by N.J.S.A. 2B:12-10(b), the pay rate is \$20.00 per hour, not to exceed \$2,000 annually.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.


Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2024

RESOLUTION# 24-47

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisollo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

**APPOINTMENT OF MUNICIPAL PROSECUTOR, ALTERNATE MUNICIPAL
PROSECUTOR, PUBLIC DEFENDER AND ALTERNATE PUBLIC DEFENDER**

WHEREAS, the Borough of Allendale requires the professional services of a Prosecutor, Alternate Prosecutor, Public Defender and Alternate Public Defender for the calendar year 2024; and,

WHEREAS, it is anticipated that the expenditure for each of such professional services will not exceed the sum of \$17,500 in said calendar year and therefore, the "Pay to Play" Statute and Regulations do not apply to these appointments; and,

WHEREAS, the Chief Financial Officer in accordance with the Local Public Contracts Law has duly certified that adequate funds have been or will be appropriated in the 2024 temporary or permanent budget for fees reasonably required by each of such professionals in the appropriate line items in said budget(s).

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Allendale that the following appointments are hereby made:

Municipal Prosecutor: Richard Rosa, Esq., for a term of one year commencing January 1, 2024 until December 31, 2024 and until a successor is appointed and qualified pursuant to N.J.S.A. 2B:25-4a;

Alternate Prosecutor: Mark DiPisa, Esq., for a term of one year commencing January 1, 2024 until December 31, 2024;

Public Defender: Robert Metzdorf, Esq., for a term of one year commencing January 1, 2024 until December 31, 2024 and until a successor is appointed and qualified pursuant to N.J.S.A. 2B:24-4a;

Alternate Public Defender: Louis DeAngelis, Esq., for a term of one year commencing January 1, 2024 until December 31, 2024;

RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ

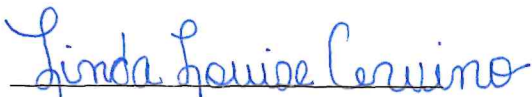
DATE: 01/04/2024

RESOLUTION# 24-47

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are authorized to execute contracts with each of the said professionals and to take all of the steps necessary to carry this resolution into effect; and,

BE IT FURTHER RESOLVED that the foregoing appointments are made without competitive bidding under the provisions of the Local Public Contracts Law which exempts from competitive bidding "professional services" rendered by persons authorized by law to practice a recognized profession and whose practice is regulated by law.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.



Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2024

RESOLUTION# 24-48

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisollo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

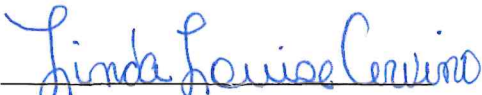
☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

**AUTHORIZATION OF SHARED SERVICE AGREEMENT WITH
NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY FOR
NJ LICENSED SEWER OPERATOR SERVICES**

WHEREAS, the Borough of Allendale seeks to enter into an agreement with the Northwest Bergen County Utilities Authority to provide Licensed Sewer Operator Services for the period January 1, 2024 to December 31, 2024 pursuant to the terms of the Shared Service Agreement.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby authorized the Mayor and Municipal Clerk to sign a Shared Service Agreement offered through the Northwest Bergen County Utilities Authority (NBCUA) for sewer operator services effective January 1, 2024 until December 31, 2024.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.


Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2024

RESOLUTION# 24-49

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisolio			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

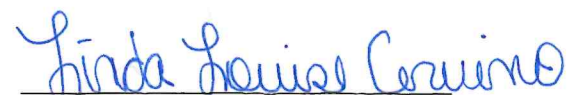
☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

APPOINTMENT OF QUALIFIED PURCHASING AGENT

BE IT RESOLVED by the Governing Body that Joseph Citro is hereby appointed as Qualified Purchasing Agent effective through December 31, 2024 at an annual rate of \$5,000.00.

BE IT FURTHER RESOLVED that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.



Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2024

RESOLUTION# 24-50

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisolio			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

**APPROVAL OF 2024 INTERLOCAL SERVICE AGREEMENT
BOROUGH OF WALDWICK – WALDWICK WELL-BABY CLINIC**

WHEREAS, there is a need for Well Child Services in the Borough of Allendale; and,

WHEREAS, the Waldwick Board of Health is able to provide public health services to Allendale residents with infants and pre-school children, as mandated by the Public Health Council of the State of New Jersey; and

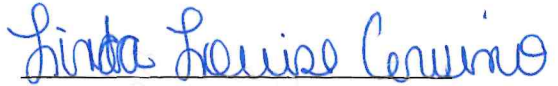
WHEREAS, the Waldwick Board of Health has agreed to provide Well-Baby Services for the 2024 calendar year in the amount of a one-time \$125.00 administrative fee, payable upon execution of the contract, a \$35.00 per child per visit fee for examinations and a \$20.00 per child fee for immunizations only, to be billed directly by the medical provider; and,

WHEREAS, the Chief Financial Officer has certified that there will be sufficient funds available in the 2024 Budget for this contract;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the contract between the Borough of Allendale and the Waldwick Board of Health; and,

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk be and they are hereby authorized to sign said contract.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.


Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2024

RESOLUTION# 24-51

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisollo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

APPROVAL OF 2024 TEMPORARY BUDGET

WHEREAS, Section 40A:4-19 of Revised Statutes of the Local Budget Act provides that, where any contracts, commitments or payments are to be made prior to the final adoption of the 2024 budget, temporary appropriations be made for the purpose and amounts required in the manner and time therein provided; and

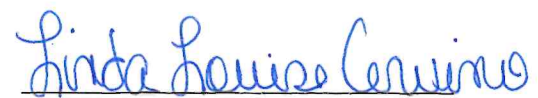
WHEREAS, the date of this resolution is within the first thirty days of January 2024; and,

WHEREAS, said total temporary appropriations are limited to 26.25% of the total appropriations in the 2023 Budget exclusive of any appropriations made for debt service, capital improvement fund and public assistance in the said 2023 Budget in the amount of \$3,870,692.70.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for her records:

(See copy attached)

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.


Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2024

RESOLUTION# 24-51

BOROUGH OF ALLENDALE

2024 TEMPORARY BUDGET

ADMINISTRATION	
SALARIES & WAGES, ADMINISTRATION	37,000
OTHER EXPENSES - ADMINISTRATION	18,000
MAYOR & COUNCIL	-
OTHER EXPENSES - MAYOR & COUNCIL	2,500
MUNICIPAL CLERK	-
SALARIES & WAGES - MUNICIPAL CLERK	55,000
OTHER EXPENSES - MUNICIPAL CLERK	20,000
FINANCE	-
SALARIES & WAGES - FINANCE	55,000
OTHER EXPENSES - FINANCE	8,000
TAX COLLECTION	-
SALARIES & WAGES - TAX COLLECTION	25,000
OTHER EXPENSES - TAX COLLECTION	4,500
TAX ASSESSMENT	-
SALARIES & WAGES - TAX ASSESSMENT	15,000
OTHER EXPENSES - TAX ASSESSMENT	20,000
LEGAL SERVICES	-
OTHER EXPENSES - LEGAL	25,000
ENGINEERING	-
OTHER EXPENSES - ENGINEERING	13,000
PLANNING AND ZONING BOARD	-
SALARIES & WAGES, PLANNING & ZONING	15,000
OTHER EXPENSES, PLANNING & ZONING	2,000
CONSTRUCTION CODE/BUILDING DEPT.	-
SALARIES & WAGES, CONSTRUCTION CODE/BLDG	35,000
OTHER EXPENSES, CONSTRUCTION CODE/BLDG.	7,800
ELECTRICAL INSPECTOR	-
SALARIES & WAGES, ELECTRICAL INSPECTOR	4,500
PLUMBING SUBCODE	-
SALARY & WAGE - PLUMBING SUBCODE	10,000
PROPERTY MAINTENANCE INSPECTOR	-
SALARY & WAGE - PROPERTY MAINTENANCE	15,000
FIRE SUBCODE	-
SALARY & WAGE, FIRE SUBCODE	4,000
INSURANCE - OTHER	-

RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ

DATE: 01/04/2024

RESOLUTION# 24-51

OTHER EXPENSES - INSURANCE - OTHER	55,000
WORKERS' COMPENSATION	45,000
GROUP INSURANCE	-
OTHER EXPENSES - GROUP INSURANCE	250,000
POLICE	-
SALARY & WAGE - POLICE	615,000
OTHER EXPENSES - POLICE	25,000
EMERGENCY MGMT SERVICES	-
SALARY & WAGE - EMERGENCY MGMT SVCS	1,500
OTHER EXPENSES - EMERGENCY MANAGEMENT	290
FIRE	-
OTHER EXPENSES - FIRE	10,000
FIRE OFFICIAL	-
SALARY & WAGE - FIRE OFFICIAL	9,400
OTHER EXPENSES - FIRE OFFICIAL	2,000
RADIO EQUIPMENT MAINTENANCE	-
OTHER EXPENSES - RADIO EQUIPMENT	1,200
MUNICIPAL PROSECUTOR	-
SALARY & WAGE - MUNICIPAL PROSECUTOR	1,500
STREETS & ROADS	-
SALARY & WAGE - STREETS & ROADS	210,000
OTHER EXPENSES - STREETS & ROADS	15,000
SNOW REMOVAL	-
OTHER EXPENSES - SNOW REMOVAL	70,000
SHADE TREE	-
OTHER EXPENSES - SHADE TREE	2,900
GARBAGE & TRASH REMOVAL	-
OTHER EXPENSES - GARBAGE & TRASH REMOVAL	120,000
MUNICIPAL RECYCLING	-
SALARY & WAGE - MUNICIPAL RECYCLING	-
OTHER EXPENSES - MUNICIPAL RECYCLING	32,000
BUILDINGS & GROUNDS	-
OTHER EXPENSES - BUILDINGS & GROUNDS	40,000
BOARD OF HEALTH	-
OTHER EXPENSES - BOARD OF HEALTH	1,000
ANIMAL CONTROL	-
OTHER EXPENSES - ANIMAL CONTROL	1,500
PARKS	-
OTHER EXPENSES - PARKS	5,000
CRESTWOOD	-
OTHER EXPENSES - CRESTWOOD	5,000
ELECTRICITY	-

RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ

DATE: 01/04/2024

RESOLUTION# 24-51

OTHER EXPENSES - ELECTRICITY	15,000
STREET LIGHTING	20,000
TELEPHONES	-
OTHER EXPENSES - TELEPHONES	15,000
GAS (NATURAL)	-
OTHER EXPENSES - GAS (NATURAL)	15,000
GASOLINE	-
OTHER EXPENSES - GASOLINE	24,000
PUBLIC EMPL RETIREMENT SYSTEM	302,446
SOCIAL SECURITY	95,000
POL & FIRE RETIREMENT SYSTEM	769,147
DCRP	2,500
PUBLIC DEFENDER	-
SALARY & WAGE - PUBLIC DEFENDER	200
<i>SUB-TOTAL APPROPRIATIONS WITHIN "CAPS"</i>	<i>3,167,883</i>

OPERATIONS OUTSIDE "CAPS"

N W BERGEN SEWER AUTHORITY	-
OTHER EXPENSES - NW BERGEN SEWER	513,773
LIBRARY	-
OTHER EXPENSES - LIBRARY	184,233
INTERLOCAL WALDWICK WELL BABY	-
OTHER EXPENSE - WALDWICK WELL BABY	-
MUNICIPAL COURT	-
SALARY & WAGE - MUNICIPAL COURT	4,000
OTHER EXPENSES - MUNICIPAL COURT	300
<i>SUB-TOTAL APPROPRIATIONS OUTSIDE "CAPS"</i>	<i>702,306</i>

<i>TOTAL APPROPRIATIONS</i>	<i>3,870,189</i>
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APPROPRIATIONS EXCLUDED FROM TEMPORARY BUDGET

CAPITAL IMPROVEMENT FUND	100,000
PAYMENT OF NOTE PRINCIPAL	-
PAYMENT OF NOTE INTEREST	-
PAYMENT OF BOND PRINCIPAL	-
PAYMENT OF BOND INTEREST	-
<i>TOTAL APPROPRIATIONS EXCLUDED FROM TEMP BUDGET</i>	<i>100,000</i>

RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ

DATE: 01/04/2024

RESOLUTION# 24-52

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisollo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

APPROVAL OF NON-CONTRACTUAL SALARY RESOLUTION

Be It Resolved that the following are the salaries for Borough non-contractual employees for the year 2024. All salaries are retroactive to January 1, 2024.

Linda Cervino, Municipal Clerk	83,273
John Gil, IV, Director of Communications	52,000
Gina Wittmaack, Tax Collector	74,500
Angela Mattiace, Tax Assessor, Part-time	53,142
Joe Citro, Qualified Purchasing Agent	5,000
Ron Kistner, Director of Operations	168,031
Anthony Hackett, Construction Code Official	91,800
Anthony Hackett, Building Sub Code Official	15,300
Anthony Hackett, Zoning Officer	15,300
Vincent Lombardozzi, Electrical Sub Code Official, Part-time	26,000
Garrett Pepe, Plumbing Sub Code Official, Part-time	28,600
Michael Limatola, Property Maintenance Official	43,011
Fred W. Depken, CCO Inspector, Part-time	6,089
Robert Connell, Fire Sub Code Official, Part-time	13,567
Kevin Todd, Fire Official, Part-time	5,412
Kevin Todd, Fire Inspector, Hourly	21.78
Steven Alvarez, Fire Inspector, Hourly	20.00
Brian Testino, Fire Inspector, Hourly	20.00
Michael Dillon, Emergency Management Official, Part-time	3,940
Michael Dillon, Fire Administrator	6,240
Christopher Botta, Municipal Magistrate	16,000
Richard Rosa, Municipal Prosecutor	6,344
Crossing Guards, Part-time Hourly	20.00

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.



Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2024

RESOLUTION# 24-53

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisollo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

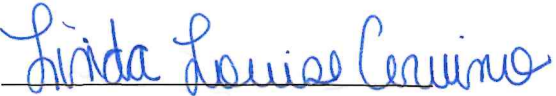
RE-APPOINTMENT OF DIRECTOR OF OPERATIONS

WHEREAS, there continues to be a need for a Director of Operations for the Borough of Allendale.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it does hereby reappoint Ron Kistner as Director of Operations effective January 1, 2024 to March 31, 2024.

BE IT FURTHER RESOLVED that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.


Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2024

RESOLUTION# 24-54

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisollo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

**APPOINTMENT OF 5G WIRELESS COMMUNICATIONS CARRIERS AND FACILITIES
CONSULTANT - HOPLITE COMMUNICATIONS, LLC**

WHEREAS, it is necessary for the Borough of Allendale (the “Municipality”) to retain a consultant to provide municipal services with regard to the Municipality’s communication carriers as carrier agreements and wireless communications facilities, in particular, the installation of next generation mobile networks in the public right-of-way, are beyond the scope and expertise of professionals normally utilized by the Municipality; and

WHEREAS, pursuant to the Municipal Land Use Law, N.J.S.A. 40:55D-53.2, application review and inspection charges shall be limited only to professional charges for review of applications, review and preparation of documents and inspections of developments under construction and review by outside consultants where an application is of a nature beyond the scope of the expertise of the professionals normally utilized by the Municipality; and

WHEREAS, the Municipality desires to appoint Hoplite Communications, LLC, with offices at 197 Route 18, Suite 3000, East Brunswick, NJ 08816, as a consultant to provide municipal services with regard to the Municipality’s communications carriers; and

WHEREAS, Consultant has provided a copy of its summary of services, incorporated herein by reference; and

WHEREAS, Hoplite Communications will serve as Consultant, also known as “Designee”, at no cost to the Municipality for the term of January 1, 2024 through December 31st, 2024; and

WHEREAS, all compensation paid to the consultant for services rendered to the Municipality will be paid the communications / utility carrier.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2024

RESOLUTION# 24-54

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Allendale, County of Bergen and State of New Jersey that Hoplite Communications is hereby appointed as a Consultant to the Municipality to provide municipal services with regard to the Municipality's communication carriers as set forth in its summary of services referenced herein; and

BE IT FURTHER RESOLVED, that the Consultant will provide its services to the Municipality at no cost to the Municipality for the term of January 1, 2024, through December 31, 2024; and

BE IT FURTHER RESOLVED, that all services rendered to the Municipality will be paid by the communications / utility carrier; and

BE IT FURTHER RESOLVED that the Mayor and Council of the Borough of Allendale hereby authorizes Mayor Amy Wilczynski to enter into a contract with Hoplite Communications in accordance with the terms of this resolution herein; and

BE IT FURTHER RESOLVED, that this resolution to appoint Consultant is made without competitive bidding in accordance with the Local Public Contracts Law, specifically N.J.S.A. 40A:11-6.1, because the value of the goods or services does not exceed the bidding threshold; and

BE IT FURTHER RESOLVED, that the Municipal Clerk be and she is hereby authorized and directed to forward a copy of this resolution to Peter J. Lupo, Esq. of Hoplite Communications LLC, upon its passage; and

BE IT FURTHER RESOLVED, that this resolution is available for public inspection in the Allendale Borough clerk's office.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.



Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2024

RESOLUTION# 24-55

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

**APPROVAL OF AMENDMENT TO RECYCLABLES DELIVERY AGREEMENT –
ROCKLAND COUNTY SOLID WASTE MANAGEMENT AUTHORITY**

WHEREAS, the Borough of Allendale (Borough) requires the services of a Recyclable Materials Recovery Facility to accept recyclable materials collected from its residents; and

WHEREAS, Rockland County Solid Waste Management Authority, hereinafter referred to as Rockland Green, is a body corporate and politic constituting a public benefit corporation of the State of New York that has the capacity to accept at Rockland Green's Materials Recovery Facility such recyclable materials collected from the residents of the Borough of Allendale; and

WHEREAS, an agreement currently exists between Rockland Green and the Borough of Allendale, New Jersey for the delivery of recyclables from the Borough of Allendale, New Jersey to Rockland Green; and

WHEREAS, said agreement is set to expire on December 31, 2023, the parties have determined that the continued delivery of such recyclable materials is beneficial to both parties and wish to enter into a successor agreement; and

WHEREAS, pursuant to Article V, Section 5.1 (B) of the current Recyclables Delivery Agreement, Rockland Green hereby renews said Agreement and all its previous terms, for an additional term that will extend from January 1, 2024, until December 31, 2024; and

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BERGEN COUNTY, NJ**

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WHEREAS, Rockland Green will impose the following tip fees: Commingled Material at \$129.00 per ton, OCC at \$112.00 per ton, OCC direct to bale clean at \$28.00 per ton and Mixed Paper at \$116.00 per ton.

WHEREAS, the parties are entering into this agreement pursuant to their respective lawful authorities.

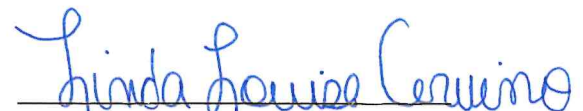
NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Allendale, County of Bergen, State of New Jersey that the Recyclables Delivery Agreement be and is hereby extended until December 31, 2024; and

BE IT FURTHER RESOLVED that this agreement is being awarded pursuant to N.J.S.A. 40A:11-5(1)(s) and 40A:11-5(2); and

BE IT FURTHER RESOLVED that the Mayor is authorized to sign an extension agreement on behalf of the Borough; and

BE IT FURTHER RESOLVED that the Director of Operations, Municipal Clerk and Chief Financial Officer are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.


Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2024

RESOLUTION# 24-56

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisollo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

ADOPTION OF VOLUNTEER TUITION CREDIT PROGRAM

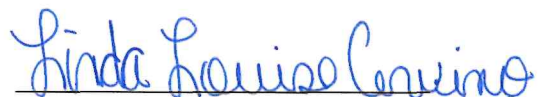
WHEREAS, the Mayor and Council of the Borough of Allendale in the County of Bergen, deems it appropriate to enhance the recruitment of volunteer firefighters and emergency medical volunteers in the Borough of Allendale, and

WHEREAS, the State of New Jersey has enacted P.L. 1998, c. 145 which permits municipal governments to allow their firefighting and emergency medical volunteers to take advantage of the Volunteer Tuition Credit Program at no cost to the municipal government.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale in the County of Bergen that the Volunteer Tuition Credit Program as set forth in P.L. 1998, c. 145 is herewith adopted for volunteer firefighters and emergency medical volunteers in the municipality, and

BE IT FURTHER RESOLVED that the Municipal Clerk is herewith delegated the responsibility to administer the program and is authorized to enter into all agreements and to maintain files of all documents as may be required under the P.L. 1998, c. 145, a copy of which is herewith made part of this resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.



Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2024

RESOLUTION# 24-57

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☒ Approved on Consent Agenda

ESTABLISH 2024 FEES FOR CRESTWOOD LAKE SEASON AND RED BARN RENTALS

WHEREAS, pursuant to Chapter 203, Section 20A of the Code of the Borough of Allendale, fees for the use of recreational facilities are to be established annually by resolution of the governing body.

NOW, THEREFORE, BE IT RESOLVED, that the following rates be and are hereby approved for Crestwood Lake for the 2024 season:

2024 RATES

Crestwood Membership:

	Resident Rates through May 30	Resident Rates Starting May 31	Non-Resident Rates
1 st Family Member	\$210	\$215	\$340
2 nd Family Member	\$135	\$145	\$205
Each Additional Family member	\$65	\$65	\$130
Babysitter/Caregiver	\$175	\$175	\$250
Senior Rate	\$65	\$70	\$85

Early Registration discounts for resident rates shall be valid through May 30, 2024.

Active Military and Veterans shall receive a 25% discount off all published membership rates.

Year-Round Employees of the Borough of Allendale shall receive a free family membership in accordance with established eligibility requirements.

RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ

DATE: 01/04/2024

RESOLUTION# 24-57

Guest Fees for Residents and Non-Residents:

Daily	\$10
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Umbrella Anchor:

Daily Fee	\$ 3
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Lifeguard Fee for Beach and Camp Rentals:

Cost	\$20 per hour
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Kayak Rental

Per Hour, Per Kayak	\$5
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Red Barn and Pavilion (Pavilion available after Labor Day till Mid-November)

Allendale Families	\$ 350
Allendale Resident Sponsored	\$1,000
Allendale Based Businesses	\$1,000
Security Deposit	\$ 250

(Refundable upon satisfactory conditions after facility rental)
Businesses are not able to rent Pavilion.

Field Use

Field Use 1 hour	\$ 150
Field Use 2-3 hours	\$ 300

Day Camp Rentals

Per Day	\$ 650
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RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ

DATE: 01/04/2024

RESOLUTION# 24-57

Crestwood Cruisers

Swim Team for all ages	\$ 85
Dive Team for all ages	\$ 50
Both Swim & Dive Teams for all ages	\$ 130

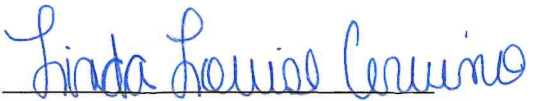
BE IT FURTHER RESOLVED that free family memberships be granted to eligible members of the Allendale Volunteer Fire Department, Allendale Volunteer Ambulance Corps, Allendale CERT, 2024 Mayor and Councilmembers and any Mayor Emeritus; and,

BE IT FURTHER RESOLVED that regular employees of the Allendale Elementary School District and Northern Highlands High School District shall be charged 25% off of the applicable captioned membership rates; and

BE IT FURTHER RESOLVED that residents of special needs housing at Crescent Commons and Orchard Commons shall be charged \$60 for membership; and

BE IT FURTHER RESOLVED that all payments shall be deemed final when remitted and that no refunds shall be provided.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.


Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2024

RESOLUTION# 24-58

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio			✓			
Homan		✓	✓			
Lovisollo	✓		✓			
O'Connell			✓			
O'Toole			✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☒ Carried
☐ Defeated
☐ Tabled
☐ Approved on Consent Agenda

**APPOINTMENT OF BOROUGH ADMINISTRATOR AND
CHIEF FINANCIAL OFFICER**

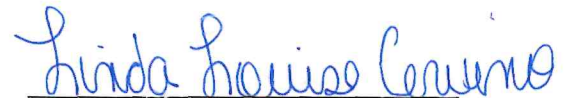
WHEREAS, there is a need to appoint a Borough Administrator and Chief Financial Officer for the Borough of Allendale; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Allendale that Alison Altano is hereby appointed as Borough Administrator and Chief Financial Officer for the Borough of Allendale effective January 1, 2024 to December 31, 2026; and

BE IT FURTHER RESOLVED that the annual salary for the position of Borough Administrator and Chief Financial Officer shall commensurate with the 2024 Salary Ordinance; and

BE IT FURTHER RESOLVED that the Mayor, Chief Financial Officer, Municipal Attorney and Municipal Clerk are authorized to take all appropriate actions so as to implement this resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.



Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2024

RESOLUTION# 24-59

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan		✓	✓			
Lovisollo			✓			
O'Connell			✓			
O'Toole			✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☒ Carried
☐ Defeated
☐ Tabled
☐ Approved on Consent Agenda

**APPOINTMENT OF SUPERINTENDENT OF
THE DEPARTMENT OF PUBLIC WORKS**

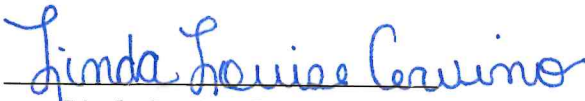
WHEREAS, there is a need to appoint a Superintendent of the Department of Public Works for the Borough of Allendale; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Allendale that Andrew Agugliaro is hereby appointed as Superintendent of the Department of Public Works for the Borough of Allendale effective January 1, 2024 to December 31, 2026; and

BE IT FURTHER RESOLVED that the annual salary for the position of Superintendent of the Department of Public Works shall commensurate with the 2024 Salary Ordinance; and

BE IT FURTHER RESOLVED that the Mayor, Chief Financial Officer, Municipal Attorney and Municipal Clerk are authorized to take all appropriate actions so as to implement this resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.


Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2024

RESOLUTION# 24-60

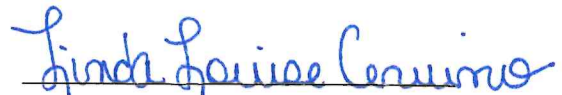
Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio			✓			
Homan			✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole	✓		✓			
Yaccarino		✓	✓			
Mayor Wilczynski	-----	-----				

☒ Carried
☐ Defeated
☐ Tabled
☐ Approved on Consent Agenda

**AUTHORIZATION TO HIRE POLICE OFFICER
NICHOLAS ANTONELLI**

BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, upon recommendation of the Chief of Police and the Public Safety Committee that Nicholas Antonelli is hereby appointed as a Police Officer of the Allendale Police Department effective January 1, 2024, at the annual salary of \$48,597.00 in accordance with PBA Local 217 contract.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.


Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2024

RESOLUTION# 24-61

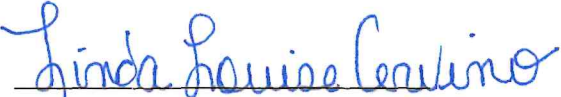
Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio			✓			
Homan		✓	✓			
Lovisololo			✓			
O'Connell	✓		✓			
O'Toole			✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

☒ Carried
☐ Defeated
☐ Tabled
☐ Approved on Consent Agenda

**AUTHORIZATION TO HIRE POLICE OFFICER
CHRISTOPHER ROSADO**

BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, upon recommendation of the Chief of Police and the Public Safety Committee that Christopher Rosado is hereby appointed as a Police Officer of the Allendale Police Department effective January 1, 2024, at the annual salary of \$48,597.00 in accordance with PBA Local 217 contract.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 4, 2024.



Linda Louise Cervino, RMC
Municipal Clerk