

**Mayor and Council of the Borough of Allendale  
Combined Work and Regular Session Meeting Minutes  
September 7, 2023 – 7:30 p.m.**

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A combined Work and Regular Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, New Jersey on September 7, 2023. The meeting was called to order at 7:30 pm by Mayor Wilczynski who welcomed everyone who is joining the meeting in the audience and on Zoom Webinar.

Mayor Wilczynski asked that the Municipal Clerk read the open public meetings statement: “In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building and on the Borough Website, published in The Record within the first 10 days of the New Year, and copies are sent to The Ridgewood News and Star-Ledger. Notice of this meeting by the August 24, 2023 Sunshine Notice was sent to The Record, The Ridgewood News and Star Ledger and has been posted on the public bulletin board in the Municipal Building and Borough website.”

**ROLL CALL:**

PRESENT: Councilmembers, Susanne Lovisolo, Ed O’Connell,  
Matthew O’Toole, Tyler Yaccarino and Mayor Amy Wilczynski

ABSENT: Councilpresident Liz Homan and Councilman Joseph Daloisio

ALSO PRESENT: Raymond Wiss, Borough Attorney  
Linda Louise Cervino, Municipal Clerk  
John Gil, Director of Communications

**FLAG SALUTE:** Mayor Wilczynski led the salute to the flag

**PROCLAMATION:** Mayor Wilczynski read the Proclamation into the record:

**PROCLAMATION  
Allendale Senior Living**

WHEREAS, Allendale Senior Living is family owned and physician operated and has been in business for over 50 years; and

WHEREAS, Allendale Senior Living was founded in 1967 by Hector R. Giancarlo, MD, FACS, a surgeon and pioneer in the field of ear, nose and throat; and

WHEREAS, Dr. Giancarlo strongly believed based on his personal and professional conviction that life can and should be preserved and enjoyed at any age; and

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WHEREAS, Dr. Giancarlo introduced the concept of a single, continuum-of-care senior lifestyle campus and became one of the original architects of the ‘aging in place’ theory supporting peoples independence with exceptional medical care; and

WHEREAS, Allendale Senior Living is deeply rooted in the local community with partnerships with hospitals, including Valley Hospital in Ridgewood, Holy Name Medical Center in Teaneck, Hackensack University Medical Center, and Good Samaritan Hospital in Suffern, N.Y. and New York Presbyterian Hospital in New York, NY; and

WHEREAS, there is now new ownership by Marquis Health Consulting Services, and they are proud to build upon Allendale’s outstanding legacy of care. Marquis Health Consulting Services offers a robust rehabilitation center, assisted living, sub-acute, and memory care with a full continuum of age-in-place care.

NOW THEREFORE BE IT RESOLVED that the Borough of Allendale recognizes Allendale Senior Living’s 50 years of dedicated service to our senior community.

**APPROVAL OF MINUTES:**

Motion by Councilman O’Toole, second by Councilman O’Connell that the August 17, 2023 Combined Work and Regular Session minutes be and is hereby approved.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	absent	Councilman O’Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye
Councilman O’Connell:	aye	Councilman Daloisio:	absent

**SECOND READING AND PUBLIC HEARING OF ORDINANCE 23-13:**

The Municipal Clerk read into the record:

The following ordinance published herewith was first read by title only on August 17, 2023 and posted on the bulletin board of the lobby of the municipal building and borough website.

**ORDINANCE 23-13:** AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE CHAPTER 26, ENTITLED “ESTABLISHMENT; COMPOSITION; TABLE OF ORGANIZATION; CHIEF OF POLICE; DIRECTOR OF PUBLIC SAFETY; VACANCIES AND DUTIES” OF THE BOROUGH CODE OF THE BOROUGH OF ALLENDALE.

No one came forward from the public on Ordinance 23-13.

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Motion by Councilman O’Toole, second by Councilman O’Connell, that Ordinance 23-13 be passed on second and final reading and is hereby adopted and notice of same shall be published according to law.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	absent	Councilman O’Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye
Councilman O’Connell:	aye	Councilman Daloisio:	absent

**(See Ordinance 23-13 attached and made a part hereof)**

Agenda Review:

Mayor Wilczynski reviewed the Consent Agenda below and discussed some resolutions specifically. She stated that the Consent Agenda is routine business but would like to point out a few of our noteworthy accomplishments. We are going to award the next phase of Z+ Architects. We are now in the last and final phase of the building of the community center so this is where they are going to be overseeing the building. We also have a small change order in our streetscape project. We are on our fourth phase. We have our bill list which I went through with Councilwoman Lovisolo. We also have a resolution approving an understanding of a new MOU with our PBA. We are just clearing up an interpretation of language with regards to the health care.

**CONSENT AGENDA:**

[RES 23-201:](#) AWARD Z+ ARCHITECTS, LLC TO PROVIDE ADDITIONAL ARCHITECTURAL SERVICES – PUBLIC BID PHASE, PERMITTING PHASE & CONSTRUCTION OBSERVATION PHASE FOR THE BOROUGH OF ALLENDALE COMMUNITY RECREATION CENTER.

[RES 23-202:](#) AUTHORIZATION OF 2023 CRESTWOOD LAKE SALARIES SUPPLEMENT SIX.

[RES 23-203:](#) TAX OVERPAYMENTS.

[RES 23-204:](#) CHANGE ORDER NUMBER TWO AND FINAL – MA-20 & MA-21 WEST ALLENDALE AVENUE STREETSCAPE PROJECT PHASE III & IV.

[RES 23-205:](#) SEPTEMBER 7, 2023 BILL LIST.

[RES 23-206:](#) AUTHORIZATION TO RELEASE OF ESCROW FUNDS – PLOT PLAN/SOIL ESCROW – MARTHA ANN SUTPHIN, 366 PAUL AVE, BLOCK 1301, LOT 13

[RES 23-207:](#) A RESOLUTION APPROVING EXECUTION OF A MEMORANDUM OF UNDERSTANDING WITH THE PBA.

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**RES 23-208:** APPOINTMENT OF CROSSING GUARD, P/T, HOURLY, PER DIEM BASIS –  
PATRICIA ANN MURPHY.

No one from the public came forward to comment on the Consent Agenda.

Motion by Councilwoman Lovisolo, second by Councilman O'Toole that the Consent Agenda be and is hereby approved.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	absent	Councilman O'Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye
Councilman O'Connell:	aye	Councilman Daloisio:	absent

**(See Resolutions 23-201 through 23-208  
attached and made a part hereof)**

**ADDITIONAL ITEM TO BE CONSIDERED:** Northern Highlands Regional High School

Mayor Wilczynski stated that the governing body was contacted by Northern Highlands and advised that on September 14, 2023, they will be having a college fair. They will be having over 100 colleges coming in including trade schools and military. At the same time, Northern Highlands will be having a football game that day. In order to get the people out safely they asked if they could start the football game late. They are asking for an extension of the light ordinance. The light ordinance is currently out at 9:15 p.m. There's a 30-minute grace period and they are expecting the game to end at 10:00 p.m. We all felt that this is the best thing for the community. We want the kids at Northern Highlands to be able to attend the fair. We also think it's the best for the kids because we do want the kids and team spirit to get out and go to the football game. It is in our purview to be able to relax the ordinance. For this one day on September 14, 2023, we are recommending that we are going to relax the ordinance and allow the lights to stay on for less than an hour.

Mayor Wilczynski asked if there were any questions on this additional item. Councilman O'Toole asked if it was 10:00 p.m. with a 30-minute grace period? Attorney Wiss said it's extended by one hour and then subject to the other provisions of the ordinance.

Motion by Councilman O'Toole, second by Councilwoman Lovisolo that the light ordinance be and is hereby approved to extend to 10:00 p.m. with a 30-minute grace period for Northern Highlands Regional High School.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	absent	Councilman O'Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye
Councilman O'Connell:	aye	Councilman Daloisio:	absent

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**ADMINISTRATION:**

Council Committee Reports:

**Councilman O’Connell, Department of Public Works**, thanked Tom Viscardi, Kevin Hughes, Rich McDowell and Dan Richards for managing Crestwood Lake this year. The 911 memorial is prepared for services for Monday, September 11, 2023. We’ve applied six tons of asphalt on potholes throughout the community. The entire DPW staff has been busy this week getting the fields ready for the fall sports.

**Councilman Joseph Daloisio, Land Use Board**, is absent.

**Councilwoman Lovisolo, Finance, Human Resources and Administration**, stated the Finance, Admin and HR reports will be held until the next time we have two meetings coming up.

Councilwoman Lovisolo asked if we are notifying the community about the extension of the light ordinance. Mayor Wilczynski said yes and will notify the people via Swiftreach on Cedar.

**Councilman O’Toole, Public Safety**, stated that the Public Safety Committee met earlier this week. We discussed some ongoing borough issues. Amongst the topics was the hiring of another certified officer to take the place of two more retirees.

I’ve also mentioned in the past we have been addressing resident complaints on McIntyre Lane. We’ve secured one speed sign and are in the processing of locating it. It should be up within the next couple of weeks.

Allendale Police will be enforcing borough ordinances prohibiting swimming in Crestwood Lake as well as other prohibited activities in our parks. The borough has migrated to a new mass notification program for reverse 911 messages. Most of the old data from Swiftreach was migrated into the new system. Residents are going to be able to sign up for this new communication system. We are going to have a new design for the borough police cars to be unveiled soon. The design is a little different than the traditional black and white color scheme which costs an additional \$2,000. The large police reflective lettering will make the vehicles more visible both for the safety of the officer and for the community to recognize a police care on patrol.

The Fire Department is awarding a FEMA grant to purchase radios to enhance interoperability with other borough agencies and county resources.

I would also like to remind everyone about our upcoming blood drive on October 19, 2023 at the Allendale Firehouse. It is founded by my good friend, Dr. Matt Letizia, in honor of his late father.

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**Councilman Yaccarino, Facilities, Parks and Recreation**, stated that another Crestwood Lake season has come and gone. This being my first year chairing the committee. It was a learning curve, and I am thankful to the mayor for her support along the way. I know that there are things that I would like to personally improve upon next year so I have some notes to which I will take from this year's season and apply them to next year. I know we do want to have an end of year meeting with the managers and Ron and maybe Rich from the DPW to discuss how things went this year and things we can approve upon next year. It was a wonderful season and a lot of great feedback from residents this year. Thank you to the DPW, Ron's staff, the managers at Crestwood Lake, Tom Viscardi, working with the mayor and the facility's committee. It's always a team effort.

This past Tuesday we had an ASA meeting of which Amy and I attended on Zoom. Amy helped me run the meeting while I was not able to do so. We discussed things with regards to Northern Highlands using our fields and a couple of other matters that are coming up with fall sports. We do have another meeting for November. We are going to be looking to have a facility's meeting in the near future to work on a couple of things that we have in the books. We talked about a concession stand next year. I just want to see where we are with regard to budgetary matters and how we can help move some of those things along.

On a personal note, this has been a challenging week for me. While I deeply appreciate the services that this town offers, it was last week that I required those services in an emergency situation. It was around 4:00 a.m. when I needed to be in contact with the Allendale Police and Allendale Ambulance Corp. Around 4:45 a.m. officers Hugerich and Naumov responded to my residence, and they could not have been more professional or helpful to me and my family during this critical time as we soon discovered after. From the ambulance corp was Jose Diaz-Hernandez and Debbie Higbie. Those four individuals were instrumental in helping get me to where I needed to be in a timely matter and in a professional manner. Knowing that the residents are receiving this level of care as I unfortunately had to see first hand is comforting to know that we have these folks out there that are equipped to do their jobs, do them professionally and to the level that they did I was most impressed. I expressed to the Police Chief my gratitude for the officers and their service. Thank you to everyone for your support.

Staff Reports:

**Linda Louise Cervino, Municipal Clerk**, stated that she had nothing to report.

**John Gil, Director of Communications** stated that he is compiling information for September newsletter. Later in the month there is the 9-11 ceremony. I'll also be covering a booth at Allendale Day. Also working with our PD on some upgrades to the website and with the new 9-11 rollout system Swiftreach.

**Mike Dillon, Police Chief** thanked Councilman Yaccarino for his kind words. We are always here should you need us. In regards to Swiftreach migration, I just want to clarify one aspect of it. Much of the data had come over from the old system to the new system.

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John Gil and myself were on the phone with Ray for about 2 ½ hours ensuring that this transition was seamless. It was suggested that people visit our website to sign on, although the chances of their information already being there is very likely, but just over an abundance of caution, we'll start that public campaign at some point when we are ready to roll that out, whether that be at Allendale Day or through an email. John Gil threw out the idea of a QR code at the Clerk's Office booth on Allendale Day residents can scan. Chief Dillon expressed that he doesn't want residents to believe that we have to start all over because we spent a lot of time on Swiftreach and a lot of time getting our residents signed up. I have scrubbed the list. I'm comfortable with who got migrated over, but just as people change their phone numbers or emails, I just want to have a more accurate account of our residents.

**Ray Wiss, Borough Attorney**, stated in addition to some of the items on this evening's agenda, we continue our efforts on the water utility sale. In fact, our next internal meeting is at 8:30 a.m. tomorrow morning. We're trying to narrow down the list of open items and bring some items to closure. In fact, we had some sign off's this evening on certain real estate transactions that are taking place. Working with Chief Dillon on some departmental matters and with the counsel for the PBA trying to make sure we're all on the same page on certain items. Hopefully we now have a final iteration of the proposed sewer agreement with Saddle River. We're hopeful as early as tomorrow. Maybe as late as Monday to get final comments and ship that off to Saddle River for their comments.

Mayor's Report:

Mayor Wilczynski stated, yes, we did work hard on that sewer contract. We want to make sure that it is completely fair. Their development is going to be coming into our sewer system. The sewer contract had not been updated for a while. I'm very grateful for all the work, Ray, that you did, and also Councilwoman Homan for all of the diligence she did to make sure that the borough is completely covered and they are paying their fair share. As John Gil mentioned, we are getting ready for our 9-11 ceremony. This is always a wonderful and special and respectful candlelight ceremony in Allendale. We have an Allendale resident, Frank Dimola, who is a very decorated individual and he's going to tell his story. He approached me last year. As I always say in my speech, everybody has a story. A lot of people have not been ready to tell their story and he wasn't for all these years. Now after 22 years later, he's ready to tell his story and I think it's going to be very moving. The ceremony is at 7 p.m. at the Red Barn on the day of 9-11. It's rain or shine. It's right in front of our steel.

As we mentioned, the lake is closed, but a little special contribute that we do every year that most people know about now is the bagpipers that are mostly from Allendale Clan Na Vale. They pipe us out every year. They take their bagpipes, go into the water, they hop on a dock and then they pipe everybody out. It's a wonderful tradition.

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I had a ribbon cutting at an industry on Commerce Road, Minaris. They are the biggest employer in Allendale. They have over 200 employees now. This is their second location, with their first being on Pearl Court. It is a state-of-the-art facility.

They are doing tons of great work in degenerative cell therapy, and they were so thrilled I was there. It was a wonderful ceremony. They are so proud of this new building. They've already rented our Red Barn so they are integrating into the community very nicely. They love Allendale and they're just really happy to be here. We are happy to accommodate them as well.

Today, I had a New Jersey Mayor's meeting. It was sponsored by the New Jersey Conference of Mayors. The speaker was the Commissioner of the New Jersey DEP. His name is Shawn LaTourette. He talked about flooding in New Jersey and potential infrastructure grants that may be around to build better, more flood friendly infrastructure. He did talk about PFAS a lot and saying how New Jersey we are just inundated because a lot of PFAS started here. I am super grateful that we got ahead of the curb on that and we are on our way to already treating our water, which a lot of municipalities are not.

Lastly, at the next council meeting we may know who is going to be our contractor for 220. Bid are opening up next week on September 12, 2023.

Councilwoman Lovisolo stated that on behalf of the Land Use Board and Land Use Committee, I want to thank our building department. We are now seeing the new businesses coming into town and notifying us. It's great for the Mayor and Council to be able to see the businesses coming in and so we can greet them. Mayor Wilczynski said that was part of the email that they gave us that they are very appreciative that Allendale is forward-thinking with growth and appreciates the growth of new businesses in town and welcomes everybody in that way.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:** None.

**PUBLIC COMMENT ON ANY MATTER:** Mayor Wilczynski opened the floor to the public on any matter and asked them to come up and state their name and address for the record. She reminded them there is a three-minute time limit.

**Joe Del Buono, 62 Chestnut Street, Allendale,** stated that he's here to continue the conversation about safety and only safety on Chestnut Street. He demonstrated on the table of the area he called Chestnut Street, Allendale, and referenced Waldwick and pointed out where the railroad tracks were in his demonstration using the table. He stated on each side is the walking area. I'm asking someone who is in charge or someone who can direct him on whoever is responsible for cutting back the foliage. Her stated this is three feet for a pedestrian or a bike to be able to ride if this is the regular street. This is two feet. I think anyone who would say that on either side of that road is New Jersey Transit property is



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misleading the people in town that might want to make the Chestnut Street area safe for pedestrians and bikers.

The foliage is over the white line. This is not my issue. It has something to do with safety. There are more people that live in Whitney, on Chestnut, people in Waldwick or the people who walk on that street, whether it's on the right side or the left side. I don't know if the DPW is responsible for cutting back the foliage. If it's Ron, doesn't know what part of the road is Allendale. Even if this is Allendale's road just here on the white line demonstrated and the foliage is over here, someone is responsible for that. I've brought this up to a number of people's attention. It's been years.

The second topic is the striping. Is there any proof that someone has contacted the county for striping Franklin Turnpike and Chestnut Street for the safety of the pedestrians and people that get on and off the bus and people who cross one of the longest sections in Allendale for pedestrians to travel from one part of Franklin Turnpike to the other part of Franklin Turnpike and where the intersection is on Chestnut Street. Is there anyone that's holding someone responsible to contact the county and say, look, either you do it or we have to do it and we're going to send in the bill.

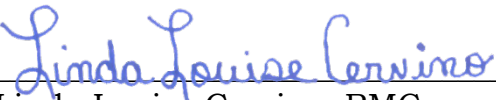
Mayor Wilczynski reminded Mr. Del Buono that his three-minute time limit is up and advised him she will talk to Ron and set up a meeting with him, Anthony Hackett and Mike Limatola to address his concerns. She will send an email out at this meeting to set up a meeting. Mr. Del Buono further asked if he will have to wait until next week for 50 Chestnut Street. Mr. Limatola was supposed to go over there. Mayor Wilczynski said it would be best if he addressed it at this meeting as well. She has not seen any report on 50 Chestnut from Mr. Limatola. Mr. Del Buono stated that when he was at the last meeting, he had the OPRA request in his hand. Limatola said that he was going to go over there that day regarding the illegal driveway and the entire property. We do have a property maintenance ordinance.

Mr. Del Buono thanked the mayor and thanked everyone for their time.

**ADJOURNMENT:**

There being no further business to come before the Mayor and Council, on a motion by Councilman O'Connell, with second by Councilman O'Toole, and unanimously carried, the meeting was adjourned at 7:57 p.m.

Respectfully submitted,

  
\_\_\_\_\_  
Linda Louise Cervino, RMC  
Municipal Clerk

09/21/2023  
Date Approved

**BOROUGH OF ALLENDALE  
COUNTY OF BERGEN  
STATE OF NEW JERSEY**

**ORDINANCE #23-13**

**AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE  
CHAPTER 26, ENTITLED “ESTABLISHMENT; COMPOSITION; TABLE OF  
ORGANIZATION; CHIEF OF POLICE; DIRECTOR OF PUBLIC SAFETY; VACANCIES AND  
DUTIES” OF THE BOROUGH CODE OF THE BOROUGH OF ALLENDALE**

BE IT ORDAINED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that § 26-21(A) of Chapter 26, entitled “Establishment; composition; table of organization; Chief of Police; Director of Public Safety; vacancies and duties.”, of the Code of the Borough of Allendale be, and hereby is, amended, supplemented and revised in its entirety to read as follows:

**§ 26-21 Establishment; composition; table of organization; Chief of Police; Director of Public Safety; vacancies and duties.**

- A. The Police Department of the Borough of Allendale is hereby established and shall consist of the following personnel to be appointed to these positions by the Borough Council in accordance with § 26-22: not more than one Chief of Police or one Director of Public Safety, as the case may be; up to one lieutenant and up to five sergeants, provided however, that effective April 1, 2024, no more than four persons shall be appointed to the position of sergeant; up to one detective; up to twelve patrol officers; and four Class Three Special Law Enforcement Officer (SLEO III) who are retired regular police officers and who may, from time to time, be appointed and shall serve at the pleasure of the governing body for a term not to exceed one year, which officers shall not be members of the regular police force but shall nevertheless be under the control and supervision of the Chief of Police for use solely as school security officers as detailed in N.J.S.A. 40A:14-146.10 et seq., as necessary.
- (1) Designation of the foregoing members shall not make appointment thereto at any time mandatory and vacancies therein may occur from time to time. Special policemen, marshals, police matrons, traffic officers, school traffic officers and police dispatchers authorized by the Council shall not be considered members of the Police Department within the meaning of any provision of N.J.S.A. 40A:14-118 et seq., but shall be subject to the rules of the Department.

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COUNTY OF BERGEN  
STATE OF NEW JERSEY**

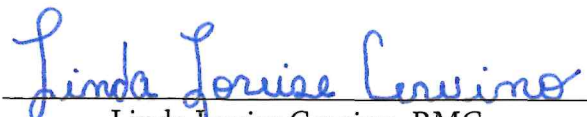
**ORDINANCE #23-13**

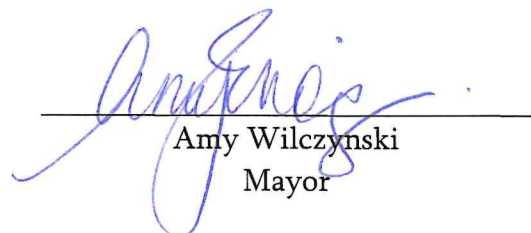
- (2) There shall be a review of the Allendale Police Department Table of Organization at least every two years by the Chief of Police or Director of Public Safety, Public Safety Committee and Municipal Attorney to ensure that it meets the needs of the Borough, its residents, businesses and visitors and is in compliance with all relevant statutes and judicial decisions. Failure to conduct such a review shall not render this section invalid.

BE IT FURTHER ORDAINED that, except as modified herein, all other provisions of Chapter 26 shall remain in full force and effect as previously adopted.

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						✓
Lovisollo			✓			
O'Connell		✓	✓			
O'Toole	✓		✓			
Yaccarino			✓			
Daloisio						✓
Mayor Wilczynski	-----	-----				

I hereby certify the above to be a true copy of an Ordinance adopted by the Governing Body of the Borough of Allendale on September 7, 2023.

  
Linda Louise Cervino, RMC  
Municipal Clerk

  
Amy Wilczynski  
Mayor

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 09/07/2023**

**RESOLUTION# 23-201**

<b>Council</b>	Motion	Second	Yes	No	Abstain	Absent
Homan						✓
Lovisollo			✓			
O’Connell		✓	✓			
O’Toole	✓		✓			
Yaccarino			✓			
Daloisio						✓
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent  
Agenda

**AWARD Z+ ARCHITECTS, LLC TO PROVIDE ADDITIONAL ARCHITECTURAL SERVICES –  
PUBLIC BID PHASE, PERMITTING PHASE & CONSTRUCTION OBSERVATION PHASE FOR  
THE BOROUGH OF ALLENDALE COMMUNITY RECREATION CENTER**

**WHEREAS**, the governing body of the Borough of Allendale had retained Michael Scro of Z+ Architects, LLC to provide architectural services for the new Borough Community Recreation Center located at 220 West Crescent Avenue, Block 1005, Lot 20 via Resolution 22-216 on September 8, 2022; and

**WHEREAS**, on January 5, 2023, the governing body of the Borough of Allendale adopted Resolution 23-04, Appointment of Borough Professional, Z+ Architects, LLC, not to exceed \$25,000.00; and

**WHEREAS**, on March 23, 2023, the governing body of the Borough of Allendale adopted Resolution 23-111, for Z+ Architects, LLC to provide additional architectural services – Construction Documents for public bid for the Borough of Allendale Community Recreation Center not to exceed \$90,000.00; and

**WHEREAS**, on June 15, 2023, the governing body of the Borough of Allendale adopted Resolution 23-173, for Z+ Architects, LLC to provide additional architectural services - Building Construction Pad and Revised Bid Set by Z+ Architects, LLC which reflects on the proposal dated June 7, 2023; and

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 09/07/2023**

**RESOLUTION# 23-201**

**WHEREAS**, there is additional Architectural Services needed for Public Bid Phase, Permitting Phase & Construction Observation Phase by Z+ Architects, LLC, for the Allendale Community Center at 220 West Crescent Avenue, Allendale, New Jersey 07401 which reflects on the proposal dated August 1, 2023; and

**WHEREAS**, it is not anticipated that the scope and cost of services will exceed One Hundred Sixty Thousand (\$175,000.00) dollars; and

**WHEREAS**, the services set forth herein shall not exceed the sum of \$175,000.00 unless further approved by resolution of the Governing Body, excluding reimbursable expenses, which shall be billed in addition to the base fee in accordance with the proposal aforesaid; and

**WHEREAS**, that the fee for such services shall be in accordance with the proposal attached hereto; and

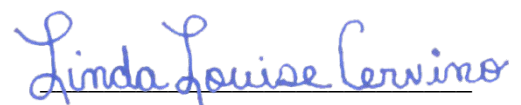
**WHEREAS**, Z + Architects, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a candidate or candidate committee in the Borough of Allendale in the previous one-year, and that this contract will prohibit them from making any reportable contributions through the term of the contract; and

**WHEREAS**, the governing body of the Borough of Allendale pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Allendale authorizes Michael Scro of Z+ Architects of Allendale, New Jersey to perform additional Architectural Services needed for Public Bid Phase, Permitting Phase & Construction Observation Phase by Z+ Architects, LLC, for the Allendale Community Center at 220 West Crescent Avenue, Allendale, New Jersey 07401.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 7, 2023.

  
Linda Louise Cervino, RMC  
Municipal Clerk

**Allendale Community Center**  
**Hours for Bidding, Permitting & Construction Observation**

Active Bidding Period	15 Business Days/3 Weeks			
	<u>Jesus</u>	<u>Draftsperson</u>	<u>Mike</u>	<u>Total</u>
hours	38	34	6	78
rate	\$ 165.00	\$ 110.00	\$ 200.00	
total	\$ 6,270.00	\$ 3,740.00	\$ 1,200.00	\$ 11,210.00
Bid Review Period	10 Business Days/2 Weeks			
	<u>Jesus</u>	<u>Draftsperson</u>	<u>Mike</u>	<u>Total</u>
hours	18	4	12	34
rate	\$ 165.00	\$ 110.00	\$ 200.00	
total	\$ 2,970.00	\$ -	\$ 2,400.00	\$ 5,370.00
<b>TOTAL FIXED FEE FOR PUBLIC BID PHASE:</b>				<b>\$ 16,580.00</b>

Construction Observation	12-14 month period			
	<u>Jesus</u>	<u>Draftsperson</u>	<u>Mike</u>	<u>Total</u>
hours - Month 1-3	76	44	35	155
rate	\$ 165.00	\$ 110.00	\$ 200.00	
total - Month 1-3	\$ 12,540.00	\$ 4,840.00	\$ 7,000.00	\$ 24,380.00

Construction Observation	12-14 month period			
	<u>Jesus</u>	<u>Draftsperson</u>	<u>Mike</u>	<u>Total</u>
hours - month 4-12	96	40	16	152
rate	\$ 165.00	\$ 110.00	\$ 200.00	
total - month 4-12	\$ 15,840.00	\$ 4,400.00	\$ 3,200.00	\$ 23,440.00

<b>TOTAL COST OF CONTRACT:</b>				<b>\$ 64,400.00</b>
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Initial \_\_\_\_\_

August 1, 2023

Mayor Amy Wilczynski  
Allendale Borough Hall  
500 W. Crescent Ave.  
Allendale, NJ 07401

**RE: Architectural Services – Public Bid phase, Permitting phase & Construction Observation phase for the Allendale Community Center at 220 W Crescent Ave, Allendale, NJ**

Dear Mayor Wilczynski:

With the Public Bid Construction Document Set completed and release of the drawings for bidding is completed, we present you with the outline of the next phases of work specifically related to the Public Bid Process, Permitting Process, and Construction Observation. This new proposal details out the additional work, time and fee that will be required to perform such duties based on the timeline presented to us by the Town Project Representative, Chuck Tatosian.

### **1. Project Phases**

- a. Pre Design Phase - COMPLETED
- b. Schematic Design Phase – COMPLETED
- c. Design Development – COMPLETED
- d. Construction Document Phase – COMPLETED
- e. **Public Bidding Phase**
  - i. Z+ Architects will be available during the 15 business day bidding period to respond to bidders/contractors questions regarding the Public Bid set in order for them to deliver an accurate bid for your project.
  - ii. Z+ Architects will attend the Pre Bid meeting.
  - iii. All inquiries and questions will be submitted per the directive provided to your office and the Town Project Representative. All questions will be responded to within 4 business days in the form of an addendum, after the last day of questions. Z+ WILL NOT field questions or inquiries via phone calls or texts from anyone.
  - iv. During this time, the Project Manager and Town Project Representative only will correspond regarding the status and progress and thus all conversations will be documented.

*240 W. Crescent Ave. Allendale NJ 07401 201.785.8855*  
*Michael Scro, RA NJ#21A101862600*



Initial \_\_\_\_\_

- v. Z+ Architects will bill the Borough of Allendale 100% of this fixed fee at the commencement of bidding and it is expected that payment will be remitted at the time that the bid is awarded.
- vi. Z+ Architects will be available to attend the bid opening if requested by the client.

f. **Permitting Phase**

- i. Z+ Architects is not responsible for the delivery or the fee associated with Permitting. This is the responsibility of the General Contractor.
- ii. Z+ Architects will provide clarification to the Construction Official and/or Subcode officials for all items code related to assist in the permitting process.

g. **Construction Observation Phase**

- i. Once the bid is awarded or Notice to Proceed, the town should schedule a Pre-Construction meeting with the Town Representative, Z+ Architect's Principal & Project Manager and the General Contractor as per noted in the Project Manual. This meeting will kick off the Construction Observation phase of work. This meeting is included in our base fixed fee.
- ii. The Z+ Architects Project Manager will be available 1X per week to meet with the Contractor for the first 12 months of the construction period. This fee is built into the fixed CO fee. **Additional meetings, such as the client requested "Huddle" meeting will be at our hourly rates per person.**
- iii. The Borough of Allendale will be billed on a monthly basis for progress of time spent on this fixed fee phase of work. **Invoices should be approved, resolved and payment remitted with 4 weeks of the date of the invoice.**
- iv. This fixed fee is based on a 12-14 month construction period. If the construction extends past this specific time frame, a change order will be issued by Z+ Architects for the additional Construction Observation hours and fee needed to cover the additional time expected for Construction completion.
- v. Z+ will assist in reviewing and approving Contractor Payment Requisitions.
- vi. Z+ Architects will respond to RFI's in a timely and efficient manner
- vii. Z+ Architects will review and process Shop Drawings.
- viii. Z+ Architects will issue sketches for the GC and/or Building Dept. as required.
- ix. Z+ Architects create Punch List for Substantial Completion.
- x. Z+ Architects will respond to unknown field conditions and client/contractor directed plan changes as additional and the Borough of Allendale will be billed hourly for these additional charges.





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- xi. Z+ Architects does not direct nor oversee the selected General Contractors operations. Rather, we remain available to answer field related unknowns and discoveries, address client questions, ideas or thoughts, and observe construction in progress.

## 2. Compensation

The Client shall pay to the Architect as total compensation for its services the amounts set forth herein as percentage complete on a 30 day cycle:

<i>Public Bid Phase</i>	<i>\$16,580</i>
<i>Construction Observation 12-14 month</i>	<i>\$47,820</i>
<b>TOTAL:</b>	

## CLARIFICATIONS

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1. This proposal is an agreement between Z+ Architects of 240 W. Crescent Ave, Allendale, NJ (Architect) and Mayor Amy Wilczynski, Borough Of Allendale, 500 W. Crescent Ave, Allendale, NJ. This agreement is valid when agreed to and executed prior to work bidding commencing.
2. Z+ Architects is not liable for damages caused by delays in performance of the services, which, may arise from events beyond its reasonable control.
3. Z+ Architects' liability for this project is limited to the total cost of the project as outlined in this proposal.
4. Services will be billed every 30 days as a percentage of phase completion except where noted above in the Bidding phase.
5. Payment of all invoices are due prior to release of signed and sealed plans or final deliverables. No exceptions will be made to this policy.
6. Colored renderings included in the scope of work as mentioned in Design Development above are limited to exterior concepts. Interior renderings, virtual walk-throughs, and any other use of the 3D model for interior concepts can be provided, as an additional process, at the owner's request.
7. The retainer will be held until the completion of Architectural Services for this project. The retainer will be applied after issuance of the final invoice for the project. Any overage that results will then be refunded back in the form of a check. The retainer will not be applied to any invoices, other than the final invoice. No partial application of the retainer will be made to any invoices.
8. Z+ Architects maintains the intellectual rights to the work, and the designs generated in this process may not be taken to another firm and used by them to create documents

240 W. Crescent Ave. Allendale NJ 07401 201.785.8855  
Michael Scro, RA NJ#21A101862600



Initial \_\_\_\_\_

for construction, without negotiating such with our permission. Should the owner decide to not execute the build of the design, and/or relocate to another property, the design is non-transferrable to another property and/or subsequent owner, without written permission from Z+ Architects.


9. Z+ Architects maintains the right to photograph the project upon completion for promotional use. Z+ always respects the privacy of our clients and will not disclose project details such as client name, location, budget, etc....
10. Both the Architect and Owner reserve the right to terminate the proposal/contract at will, at any time, for any, and/or no reason.
11. Should the owner elect to not execute the project for any reason, all work completed to date of that decision remains in full effect and will be duly compensated.
12. Although unlikely, any dispute between owner and architect will utilize mediation as sole legal recourse in lieu of any other.
13. Z+ Architects is not responsible for the accuracy of any information provided by others for review and incorporation into the final report.
14. This proposal does not include civil, mechanical and/or structural engineering services.
15. Z+ Architects can retain and coordinate with sub consultants, such as a structural engineer, on your behalf. This service will be billed at consultant cost + 15% mark up to cover Z+ staff time to coordinate, draft and/or review.
16. Payment of invoice is due upon receipt.
17. All late payments beyond 30 days will be subject to interest charge at the legal rate as set forth by NJ law.
18. We explicitly do not provide Construction Management services, as this falls under the domain of your selected General Contractor and/or Construction Manager whom you will retain for such services.
19. The following services are considered additional:
  - o Representation at zoning/planning boards, if necessary. If required, preparation for meetings, correspondence with other professionals, etc. will be billed on a time and materials basis (hourly) as per the rates below.  
Attendance/representation at meetings will be provided at a fixed \$600/meeting fee, as required.
  - o Reimbursable expenses such as printing, copying, travel expenses, express delivery etc. These items will be billed at cost + 10% (to cover employee time to generate) with each invoice.
20. Additional services will be billed on an hourly basis at the following rates. Any major changes to the Scope of Work as requested by the Owner or due to unforeseen conditions on site will constitute an additional service. Any requested changes that exceed the allotted number of iterations in Schematic Design, or after a design has been approved and a subsequent phase has begun will constitute an additional service. Such work will be executed on an additional time and materials basis at the rates below.
  - o Principal/Partner \$200/hr.
  - o Senior Project Architect/Manager \$165/hr.
  - o Project Architect/Manager \$150/hr.
  - o Designer/Draftsperson \$110/hr.



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- Administrative \$ 80/hr.

**Please kindly sign and return a copy of this proposal to our office. Upon receipt, we will create a standard AIA contract for your review and execution. We look forward to our continued collaboration.**

 9/7/23  
\_\_\_\_\_  
*Signed: Mayor Amy Wilczynski, Borough of Allendale* *Date*

\_\_\_\_\_  
*Signed: Michael Scro, Principal, Z+ Architects LLC* *Date*

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 09/07/2023**

**RESOLUTION# 23-202**

<b>Council</b>	Motion	Second	Yes	No	Abstain	Absent
Homan						✓
Lovisollo			✓			
O'Connell		✓	✓			
O'Toole	✓		✓			
Yaccarino			✓			
Daloisio						✓
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent  
Agenda

**AUTHORIZATION OF 2023 CRESTWOOD LAKE SALARIES  
SUPPLEMENT SIX**

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that the above salaries are hereby approved for the Crestwood Lake Swim Club 2023 Season.

<b>TITLE</b>	<b>EFFECTIVE DATE</b>	<b>NAME</b>	<b>RATE OF PAY</b>
Life Guard	August 15, 2023	Charles Koenig	\$15.00 per hour

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 7, 2023.

*Linda Louise Cervino*

Linda Louise Cervino, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 09/07/2023**

**RESOLUTION# 23-203**

<b>Council</b>	Motion	Second	Yes	No	Abstain	Absent
Homan						✓
Lovisolo			✓			
O'Connell		✓	✓			
O'Toole	✓		✓			
Yaccarino			✓			
Daloisio						✓
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent  
Agenda

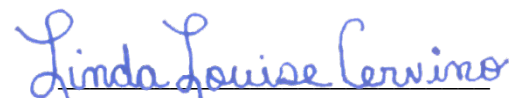
**TAX OVERPAYMENTS**

**BE IT RESOLVED** by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to issue the following checks on the properties listed below and charge same to Overpayment of 3<sup>rd</sup> Quarter of 2023 Taxes:

Block/Lot/Qual	Name	Property Location	Amount
906/4	Corelogic Centralized Refunds for Arthue & Dawn Canestrino PO Box 9202 Coppell, TX 75019-9760	56 Myrtle Avenue	\$2,767.05

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 7, 2023.

  
Linda Louise Cervino, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 09/07/2023**

**RESOLUTION# 23-204**

<b>Council</b>	Motion	Second	Yes	No	Abstain	Absent
Homan						✓
Lovisollo			✓			
O'Connell		✓	✓			
O'Toole	✓		✓			
Yaccarino			✓			
Daloisio						✓
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent  
Agenda

**CHANGE ORDER NUMBER TWO AND FINAL – MA-20 & MA-21  
WEST ALLENDALE AVENUE STREETSCAPE PROJECT  
PHASE III & IV**

**WHEREAS**, the Borough Engineer has requested that certain changes are needed for the New Jersey MA-20 & MA-21 West Allendale Streetscape Project, Phase III & IV contract ; and

**WHEREAS**, a net increase of \$2,507.41 will result from the actual quantities of work measured and performed; and

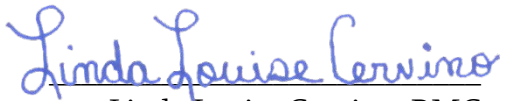
**WHEREAS**, the CFO has certified that sufficient funds are available.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that Change Order Number Two resulting in an increase of \$2,507.41, a .64% increase in the original contracted amount, be approved for the New Jersey MA-20 & MA-21 West Allendale Streetscape Project, Phase III & IV contract, resulting in a new contract amount of \$415,633.65.

**BE IT FURTHER RESOLVED** that Change Order Number One in the increased amount of \$2,507.41 be approved for performance by A.A. Berms, LLC, P.O. Box 180, Bellville, New Jersey 07109.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 7, 2023.

  
Linda Louise Cervino, RMC  
Municipal Clerk

**Certification of Availability of Funds**

This is to certify to the Borough of Allendale that funds for the following resolution will be available in the 2023 Budget.

Resolution Date: September 7, 2023

Resolution Number: 23-204

Vendor: AA Berms, LLC

Contract: West Allendale Avenue Streetscape Project Phase III & IV

Account Number: C-04-55-930-251

Amount: \$2,507.41

  
Chief Financial Officer

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 09/07/2023

RESOLUTION# 23-205

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						✓
Lovisolo			✓			
O'Connell		✓	✓			
O'Toole	✓		✓			
Yaccarino			✓			
Daloisio						✓
Mayor Wilczynski	-----	-----				

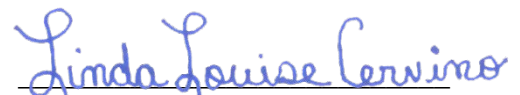
- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

**APPROVAL OF SEPTEMBER 7, 2023 LIST OF BILLS**

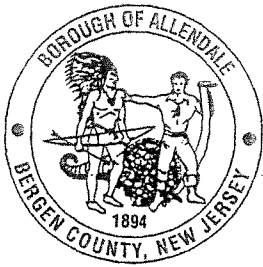
NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated September 7, 2023 in the amounts of:

Bill List Numbers	SEPTEMBER 7, 2023
Current Fund	\$ 1,098,051.87
Payroll Account	212,556.67
General Capital	46,633.37
Animal Fund	654.00
Grant Fund	
COAH/Housing Trust	
Improvement & Beautification	500.00
Unemployment Fund	
Trust Fund	14,989.10
Water Operating	
Water Capital	
<b>Total</b>	
	<b>\$ 1,373,385.01</b>

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 7, 2023.

  
 Linda Louise Cervino, RMC  
 Municipal Clerk





# THE BOROUGH OF ALLENDALE

N E W J E R S E Y

500 WEST CRESCENT AVENUE, ALLENDALE, NJ 07401

WWW.ALLENDALENJ.GOV

OFFICE OF TAX COLLECTOR  
OFFICE OF CHIEF FINANCIAL OFFICER

201-818-4400 EXT 205

I, Alison Altano, Chief Financial Officer of the Borough of Allendale, having reviewed the bill list for the Borough, do hereby certify that funds are available in the accounts so designated.

Certified Sept. 7, 2023

Alison Altano  
Alison Altano  
Chief Financial Officer

**BILL LIST For SEPTEMBER 7, 2023**

**PAYROLL ACCOUNT** **\$ 212,556.67**

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Borough of Allendale Payroll Fund, Bank Transfer 8/23/2023 \$ 212,556.67

Salaries and Wages	\$	195,789.36
FICA	\$	13,995.68
LIFE	\$	118.20
DISABILITY	\$	2,653.43

**TRUST FUND** **\$ 7,374.03**

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Borough of Allendale Payroll Fund, Bank Transfer 8/23/2023 \$ 7,374.03

Cruisers Stipend	\$	6,850.00
FICA	\$	524.03

**TOTAL** **\$ 219,930.70**

P.O. Type: All Print Alpha, Revenue, & G/L Accounts: Y Open: N Void: N Paid: N  
 Format: Condensed Held: Y Aprv: N Rcvd: Y  
 Range: 2-First to 3-Last Bid: Y State: Y Other: Y Exempt: Y  
 Rcvd Batch Id Range: First to Last Include Non-Budgeted: Y  
 Vendors: All  
 Department Page Break: No Subtotal CAFR: Yes Subtotal Department: Yes

Budget Account	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
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Department: FINANCIAL AUDIT

2-01-20-135-028	Financial Audit					
L0176	LERCH, VINCI & HIGGINS, LLP	23-01331	2022 AUDIT FEES	9,650.00	0.00	
Department Total: FINANCIAL AUDIT				9,650.00		
CAFR Total:				9,650.00		

Department: STREET LIGHTING

2-01-31-435-000	STREET LIGHTING					
A0207	ALLEDALE BROOK ESTATES	23-01385	STREET LIGHTING REIMBURSEMENT	1,404.77	0.00	
Department Total: STREET LIGHTING				1,404.77		
CAFR Total:				1,404.77		
Fund Total:				11,054.77		
Year Total:				11,054.77		

Department: ADMINISTRATION

3-01-20-100-036	Supplies					
A0385	AMAZON CAPITAL SERVICES	23-01264	Office Snacks	81.94	0.00	
3-01-20-100-042	Dues/Memberships/Subscriptions					
00061	OPTIMUM	23-01310	7/5/23 CABLE/INTERNET 101 NEW	110.74	0.00	
00061	OPTIMUM	23-01342	CABLE BORO, PD, 101 NEW	423.01	0.00	
				<u>533.75</u>		
Department Total: ADMINISTRATION				615.69		

Department: MAYOR & COUNCIL

3-01-20-110-061	Information Technology					
H0047	HOMAN, ELIZABETH	23-01379	REIMBURSE 365 SUBSCR FEE	74.63	0.00	
Department Total: MAYOR & COUNCIL				74.63		

Department: MUNICIPAL CLERK

3-01-20-120-021	Advertising					
N0025	NORTH JERSEY MEDIA GROUP	23-01149	ADVERTISING JULY 2023	58.96	0.00	
3-01-20-120-034	Documents & Codification					
G0005	GENERAL CODE PUBLISHERS	23-01383	eCode360 Annual Maintenance	1,195.00	0.00	
Department Total: MUNICIPAL CLERK				1,253.96		

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Department: FINANCE						
3-01-20-130-036 S0075	Supplies STAPLES ADVANTAGE	23-01253	SUPPLIES	408.81	0.00	
3-01-20-130-044 I0005	Training INSTITUTE FOR PROFESSIONAL DEV	23-01273	A Altano CEU webinar	50.00	0.00	
I0005	INSTITUTE FOR PROFESSIONAL DEV	23-01274	A Altano CEU webinar	50.00	0.00	
I0005	INSTITUTE FOR PROFESSIONAL DEV	23-01275	A Altano CEU webinar	50.00	0.00	
R0070	RUTGERS CENTER FOR GOV'T SER.	23-01332	QPA Exam Review Course	575.00	0.00	
				<u>725.00</u>		
3-01-20-130-098 I0092	Payroll Charges INFINISOURCE, INC.	23-01380	BI-WEEKLY PAYROLL 8/25/23	540.93	0.00	
	Department Total: FINANCE			1,674.74		
Department: TAX COLLECTION						
3-01-20-145-044 I0005	Training/Education INSTITUTE FOR PROFESSIONAL DEV	23-01335	Tax Sale Refresher Webinar	50.00	0.00	
	Department Total: TAX COLLECTION			50.00		
	CAFR Total:			3,669.02		
Department: LAND USE BOARD						
3-01-21-180-021 N0025	Advertising NORTH JERSEY MEDIA GROUP	23-01149	ADVERTISING JULY 2023	31.24	0.00	
	Department Total: LAND USE BOARD			31.24		
	CAFR Total:			31.24		
Department: INSURANCE - OTHER						
3-01-23-210-224 E0124	Police Accident/Crossing Guards EIFERT FRENCH & COMPANY INC	23-01381	POLICE ACCIDENT POLICY	396.00	0.00	
	Department Total: INSURANCE - OTHER			396.00		
Department: GROUP INSURANCE						
3-01-23-220-227 B0369	Health Benefits BOROUGH OF ALLENDALE - SHBP	23-01384	HEALTH BILLS SEPTEMBER 2023	109,747.56	0.00	
3-01-23-220-228 G0276	Dental GENTE	23-01333	DENTAL COBRA ADMIN FEE	50.00	0.00	

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
3-01-23-220-231	Health Benefits - Reimbursements					
S0229 SHANLEY, BARBARA		23-01326	REIMBURSE HEALTH JULY 2023	475.82	0.00	
	Department Total: GROUP INSURANCE			110,273.38		
	CAFR Total:			110,669.38		
Department: POLICE						
3-01-25-240-036	Supplies					
L0115 LINCARE		23-01377	Oxygen Bottle Refills	36.00	0.00	
3-01-25-240-042	Dues/Memberships/Subscriptions					
P0254 PMC Associates		23-01122	Netcloud Subscription-Routers	817.92	0.00	
3-01-25-240-043	Clothing					
A0385 AMAZON CAPITAL SERVICES		23-01277	CLOTHING ALLOWANCE HILLGARDNER	64.99	0.00	
3-01-25-240-044	Education/Training					
R0261 RELOADERZ NJ, LLC		23-01282	LEO Range Qualifications	60.00	0.00	
A0385 AMAZON CAPITAL SERVICES		23-01288	Padlock for Firearms Trailer	30.42	0.00	
B0390 BLOODGOOD LAW ENFORCEMENT		23-01350	Officer Continuing Education	298.00	0.00	
N0230 NAFTA		23-01351	Officer Continuing Education	350.00	0.00	
S0335 SIG SAUER		23-01362	Training course	660.00	0.00	
				<u>1,398.42</u>		
3-01-25-240-052	Equipment Maintenance					
T0193 TMDE CALIBRATION LABS, INC		23-01285	RADAR CALIBRATION	400.00	0.00	
A0340 A T & T MOBILITY		23-01286	Monthly Statement 6/22-7/21/23	394.40	0.00	
M0241 MUNICIPAL CAPITAL CORPORATION		23-01301	Copier Lease	215.00	0.00	
A0230 ATLANTIC BUSINESS PRODUCTS		23-01302	Customer Acct 29821	46.50	0.00	
A0252 ALL TRAFFIC SOLUTIONS		23-01314	variable message board parts	35.00	0.00	
C0016 CERTIFIED SPEEDOMETER		23-01352	Vehicle Speedometer Calibrated	165.00	0.00	
P0268 PRISTINE PROPRTY POWER WASHING		23-01361	Power Washing of Police HQ	800.00	0.00	
				<u>2,055.90</u>		
3-01-25-240-058	Equipment Purchases					
M0253 MOTOROLA SOLUTIONS, INC		23-00856	Batteries for Portable Radios	304.80	0.00	
R0002 RALPH, V.E. & SON, INC.		23-01090	SLEO Emergency Medical Suppl	1,053.55	0.00	
H0014 HOME HARDWARE, INC.		23-01278	Chain - W Cres Underpass Gate	11.90	0.00	
A0385 AMAZON CAPITAL SERVICES		23-01348	Jump Pack for PD Vehicles	142.99	0.00	
				<u>1,513.24</u>		
3-01-25-240-063	Miscellaneous					
S0425 STATE TOXICOLOGY LABORATORY		23-01296	Random Drug Test	45.00	0.00	
3-01-25-240-102	Vehicle Repairs					
P0190 P & A AUTO PARTS		23-01357	Vehicle Parts for Fleet Units	1,717.03	0.00	
B0250 BERGEN TIRE OF MAHWAH		23-01372	Tires for Unit 206	733.80	0.00	
				<u>2,450.83</u>		
3-01-25-240-103	Communication Components					
E0117 ESS INC		23-01355	Service Agreement 08/01-08/31	1,045.00	0.00	

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
3-01-25-240-120	Police Accreditation					
H1079	HACKENSACK MERIDIAN WORKS	23-01315	Crossing Guard Medical Exams	500.00	0.00	
3-01-25-240-121	Purchase of Police Car					
A0334	ADVANCED GRAPHIX, INC.	23-01354	New Vehicle Decals - Unit 219	732.00	0.00	
	Department Total: POLICE			10,659.30		
Department: EMERGENCY MGMT SERVICES						
3-01-25-252-030	9-1-1 Services					
N0009	VERIZON	23-01283	Acct #357-035-097-0001-73	40.78	0.00	
3-01-25-252-058	Equipment					
A0385	AMAZON CAPITAL SERVICES	23-01300	New Hire Uniform/Equip storage	67.99	0.00	
A0340	A T & T MOBILITY	23-01353	Account #287310191624	38.24	0.00	
	Department Total: EMERGENCY MGMT SERVICES			106.23		
	Department Total: EMERGENCY MGMT SERVICES			147.01		
Department: FIRE						
3-01-25-255-023	Printing & Stationery					
I0090	IMPRESSIVE PRINTING, INC.	23-01317	FD Call Sheet Printing	55.02	0.00	
3-01-25-255-036	Supplies					
L0100	LIFESAVERS, INC.	23-01175	Defibrillator Pads for FD	89.50	0.00	
A0385	AMAZON CAPITAL SERVICES	23-01320	Misc Supplies for AFD	362.47	0.00	
				451.97		
3-01-25-255-042	Dues/Subscriptions/Memberships					
E0130	ESO SOLUTIONS, INC.	23-01199	Fire Reporting Software	556.00	0.00	
3-01-25-255-044	Training/Education					
R0260	RESCUE PRODUCTS INT'L INC.	23-01191	Confined Space Training	1,000.00	0.00	
E0130	ESO SOLUTIONS, INC.	23-01199	Fire Reporting Software	500.00	0.00	
F0099	1ST RESPONDER NEWSPAPER	23-01324	2023 Subscription	35.00	0.00	
				1,535.00		
3-01-25-255-053	Equipment Maintenance					
E0107	ESI EQUIPMENT, INC	23-01192	Annual PM of Rescue Tools	162.00	0.00	
E0130	ESO SOLUTIONS, INC.	23-01199	Fire Reporting Software	577.00	0.00	
				739.00		
3-01-25-255-058	Equipment Purchases					
A0385	AMAZON CAPITAL SERVICES	23-01316	Gear Accessories & Camera FD	303.47	0.00	
B0291	BECKET SERVICES LLC	23-01318	Lighting Upgrades at Firehouse	571.81	0.00	
				875.28		
3-01-25-255-102	Vehicle Repairs					
E0087	10-75 EMERGENCY LIGHTING,LLC	23-00760	Replace Battery Charger 932	760.10	0.00	
M0073	MAHWAH FORD	23-01123	Replace Rear Window on 952	470.20	0.00	
B0388	BLAZE EMERGENCY EQUIP CO LLC	23-01168	Preventative Maintenance - 935	2,090.00	0.00	

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
3-01-25-255-102	Vehicle Repairs		Continued			
B0388	BLAZE EMERGENCY EQUIP CO LLC	23-01169	Preventative Maintenance - 932	<u>2,136.37</u>	0.00	
				5,456.67		
3-01-25-255-192	Cell Phone					
V0090	VERIZON	23-01287	June 24-July 23, 2023 cellular	199.02	0.00	
3-01-25-255-193	Cable/Internet					
V0090	VERIZON	23-01171	Firehouse Internet July 2023	144.00	0.00	
00061	OPTIMUM	23-01325	Optimum Serv 8/8/23 - 9/7/23	<u>165.56</u>	0.00	
				309.56		
	Department Total: FIRE			10,177.52		
	CAFR Total:			20,983.83		
Department: STREETS & ROADS						
3-01-26-290-036	Supplies					
T0245	TIRE AND RUBBER INC (TYREX)	23-01290		140.00	0.00	
J0090	JOHN M ELLSWORTH CO., INC	23-01295	07/12/23 DPW SUPPLIES	913.45	0.00	
S0458	SHARE CORPORATION	23-01306	8/7/23 DPW SHOP SUPPLIES	478.57	0.00	
N0005	NATIONAL LAWN EQUIPMENT SALES	23-01308	7/6/23 DPW- SUPPLIES	143.20	0.00	
S0381	SITEONE LANDSCAPE SUPPLY, LLC	23-01313	07/17/23 Landscape Supplies	265.46	0.00	
C0497	CONQUEST CONSTRUCTION INC	23-01340	08/24/23 DPW-Catch Basin	3,900.00	0.00	
P0190	P & A AUTO PARTS	23-01349	JULY 2023 DPW - SUPPLIES	674.48	0.00	
B0291	BECKET SERVICES LLC	23-01371	DPW- Crestwood	335.00	0.00	
H0188	HIGH MOUNTAIN LANDSCAPING, INC	23-01376	MULCH & WEED CONTROL	<u>3,400.00</u>	0.00	
				10,250.16		
	Department Total: STREETS & ROADS			10,250.16		
Department: GARBAGE & TRASH REMOVAL						
3-01-26-305-029	Scavenger					
S0266	SUBURBAN DISPOSAL INC	23-01304	TRASH/RECYCLING JULY, 2023	26,416.67	0.00	
3-01-26-305-085	Disposal Fees					
S0266	SUBURBAN DISPOSAL INC	23-01304	TRASH/RECYCLING JULY, 2023	550.00	0.00	
S0266	SUBURBAN DISPOSAL INC	23-01305	TRASH/RECYCLING JULY 2023	<u>17,127.00</u>	0.00	
				17,677.00		
	Department Total: GARBAGE & TRASH REMOVAL			44,093.67		
Department: MUNICIPAL RECYCLING						
3-01-26-306-029	Scavenger					
R0254	ROCKLAND COUNTY SOLID WASTE	23-01284	7/16/23thru7/31/23 Recycling	453.60	0.00	
S0266	SUBURBAN DISPOSAL INC	23-01304	TRASH/RECYCLING JULY, 2023	13,000.00	0.00	
R0254	ROCKLAND COUNTY SOLID WASTE	23-01378	08/15/23 RECYCLING & DISPOSAL	<u>483.12</u>	0.00	
				13,936.72		
	Department Total: MUNICIPAL RECYCLING			13,936.72		

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Department: BUILDINGS & GROUNDS						
3-01-26-310-024	Building Maintenance					
G0204	GARDEN STATE WINDOW CLEANING	23-01280	08-01-23 Building Maintance	260.00	0.00	
S0245	SLADE ELEVATOR	23-01312	QUARTERLY ELEVATOR MAINTENANCE	<u>149.51</u>	0.00	
				409.51		
3-01-26-310-036	Supplies					
A0010	ACCURATE SECURITY COMPANY	23-01297	5/15/23 DPW Boro Garage Door	255.00	0.00	
S0276	JASON J. SZAPKA	23-01307	6/29/23 DPW - SHOP LIGHT	930.60	0.00	
F0011	FELDMAN BROTHERS	23-01319	7/31/23 Electrical Work	1,353.52	0.00	
T0126	TREASURER-STATE OF NJ	23-01370	23-24 Pesticide License	80.00	0.00	
B0291	BECKET SERVICES LLC	23-01371	DPW- Crestwood	<u>462.00</u>	0.00	
				3,081.12		
3-01-26-310-063	Miscellaneous					
T0243	TULPEHOCKEN SPRING WATER LLC	23-01294	WATER DELIVERIES JULY 2023	140.57	0.00	
D0154	DAVIS CARBURETOR & ELECTRIC	23-01309	07/31/23 GENERATOR BLDG&GRNDS	350.00	0.00	
T0205	TRUGREEN LP	23-01322	TURF PROGRAM 6/20/23	1,661.50	0.00	
G0254	GUARDIAN SECURITY TECHNOLOGIES	23-01323	8/1/23 BOROUGH HALL - ALARM	<u>90.00</u>	0.00	
				2,242.07		
3-01-26-310-166	Landscape Supplies					
H0188	HIGH MOUNTAIN LANDSCAPING, INC	23-01375	LAWN MAINT JULY/AUGUST 2023	2,888.88	0.00	
	Department Total: BUILDINGS & GROUNDS			8,621.58		
	CAFR Total:			76,902.13		
Department: ANIMAL CONTROL						
3-01-27-340-029	Animal Control					
C0383	COPPOLA, JAMES	23-01265	REMOVE BEES NEST AT FIREHOUSE	250.00	0.00	
	Department Total: ANIMAL CONTROL			250.00		
	CAFR Total:			250.00		
Department: PARKS						
3-01-28-370-036	Supplies					
P0195	PIONEER MANUFACTURING CO., INC	23-01292		2,125.34	0.00	
N0005	NATIONAL LAWN EQUIPMENT SALES	23-01308	7/6/23 DPW- SUPPLIES	431.97	0.00	
H0014	HOME HARDWARE, INC.	23-01346	08/14/23 PARKS - SUPPLIES	<u>47.91</u>	0.00	
				2,605.22		
3-01-28-370-063	Miscellaneous					
T0205	TRUGREEN LP	23-01322	TURF PROGRAM 6/20/23	1,661.50	0.00	
	Department Total: PARKS			4,266.72		
Department: CRESTWOOD						
3-01-28-371-026	Equipment Maintenance/Repairs					
B0291	BECKET SERVICES LLC	23-01371	DPW- Crestwood	250.00	0.00	



Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
3-01-28-371-031	Chemical & Testing					
A0237	AGRA ENVIRONMENTAL LAB SERVICE	23-01289	Crestwood- Chemical/Testing	2,430.00	0.00	
A0075	AQUARIUS IRRIGATION SUPPLY INC	23-01291	04/18/23 CRESTWOOD LK-TESTING	<u>529.76</u>	0.00	
				2,959.76		
3-01-28-371-036	Supplies					
B0291	BECKET SERVICES LLC	23-01281	08-01-23 Crestwood	260.00	0.00	
B0347	BUCKMAN'S INC.	23-01298	7/24/23 CHEMICAL & TESTING	6,037.94	0.00	
S0381	SITEONE LANDSCAPE SUPPLY, LLC	23-01313	07/17/23 Landscape Supplies	1,005.06	0.00	
I0086	IDESIGN CREATIVE SERVICES LLC	23-01321	07/15/23 Crestwood lk-supplies	206.00	0.00	
A0385	AMAZON CAPITAL SERVICES	23-01329	Crestwood Lake	<u>19.98</u>	0.00	
				7,528.98		
3-01-28-371-063	Miscellaneous					
I0094	INTERSTATE COMMERCIAL SVC INC	23-01293	06/07/23 CRESTWOOD LAKE	250.00	0.00	
	Department Total: CRESTWOOD			10,988.74		
	CAFR Total:			15,255.46		
Department: ELECTRICITY						
3-01-31-430-078	Buildings & Grounds					
R0027	ROCKLAND ELECTRIC COMPANY	23-01345	CURRENT ELEC BILLS	31.62	0.00	
	Department Total: ELECTRICITY			31.62		
Department: STREET LIGHTING						
3-01-31-435-000	STREET LIGHTING					
R0027	ROCKLAND ELECTRIC COMPANY	23-01345	CURRENT ELEC BILLS	601.44	0.00	
	Department Total: STREET LIGHTING			601.44		
Department: TELEPHONES						
3-01-31-440-190	Telephone					
N0009	VERIZON	23-01343	ELEVATOR PHONE PD & BORO	76.56	0.00	
N0009	VERIZON	23-01344	PHONE PD/FD 8/16-9/15/23	1,700.86	0.00	
A0061	A T & T CORP	23-01382	LONG DISTANCE CHRGS 8/22/23	<u>43.25</u>	0.00	
				1,820.67		
	Department Total: TELEPHONES			1,820.67		
Department: GAS (NATURAL)						
3-01-31-446-073	Gas Heat					
P0023	PUBLIC SERVICE ELEC & GAS CO.	23-01386	CURRENT GAS CHARGES	406.16	0.00	
	Department Total: GAS (NATURAL)			406.16		

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Department: GASOLINE						
3-01-31-460-080 R0165	Gasoline RACHLES/MICHELE'S OIL CO.	23-01374	DIESEL & GAS DELIVERY 8/2023	2,792.80	0.00	
3-01-31-460-081 R0165	Diesel RACHLES/MICHELE'S OIL CO.	23-01311	7/19/23 DIESEL & GAS DELIVERY	3,944.68	0.00	
R0165	RACHLES/MICHELE'S OIL CO.	23-01374	DIESEL & GAS DELIVERY 8/2023	<u>1,044.10</u>	0.00	
				4,988.78		
	Department Total: GASOLINE			7,781.58		
	CAFR Total:			10,641.47		
Department: REGIONAL SCHOOL TAX PAYABLE						
3-01-55-605-000 N0024	REGIONAL SCHOOL TAX PAYABLE NORTHERN HIGHLANDS REGIONAL HS	23-01336	School Tax Levy-September 2023	845,827.52	0.00	
	Department Total: REGIONAL SCHOOL TAX PAYABLE			845,827.52		
Department: TAX OVERPAYMENTS						
3-01-55-608-000 C0522	TAX OVERPAYMENTS CORELOGIC CENTRALIZED REFUNDS	23-01276	3Q 2023 Overpayment Refund	2,767.05	0.00	
	Department Total: TAX OVERPAYMENTS			2,767.05		
	CAFR Total:			848,594.57		
	Fund Total:			1,086,997.10		
	Year Total:			1,086,997.10		
Department: ORDINANCE 19-06						
C-04-55-929-803 A0349	Document Scanning ACCU SCAN	23-01328	ARCHIVE FILE SCANNING	2,964.49	0.00	
	Department Total: ORDINANCE 19-06			2,964.49		
Department: ORDINANCE 20-08						
C-04-55-930-402 A0349	Records Management System ACCU SCAN	23-01328	ARCHIVE FILE SCANNING	9,338.44	0.00	
C-04-55-930-553 B0291	Building Improvements BECKET SERVICES LLC	23-01318	Lighting Upgrades at Firehouse	278.19	0.00	
	Department Total: ORDINANCE 20-08			9,616.63		
Department: ORDINANCE 21-11						
C-04-55-932-222 A0225	Body Armor and other Protective Equip. ATLANTIC TACTICAL OF NJ	23-00854	Body Armor-Moore Kellogg Forde	4,561.20	0.00	
	Department Total: ORDINANCE 21-11			4,561.20		

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Department: ORDINANCE 23-09						
C-04-55-934-202 S0395	Replacement UPS SHI INTERNATIONAL CORP.	23-00996	Uninterrupted Pwr Supply PD HQ	29,491.05	0.00	
Department Total: ORDINANCE 23-09				29,491.05		
CAFR Total:				46,633.37		
Fund Total:				46,633.37		
Year Total:				46,633.37		
CAFR: DOG FUND EXPENDITURES						
Department: NON BUDGET EXPENDITURES						
D-12-55-870-003 M0016	Licenses, Tags MGL PRINTING SOLUTIONS	23-01014	2024 Dog & Cat Tags	654.00	0.00	
Department Total: NON BUDGET EXPENDITURES				654.00		
CAFR Total: DOG FUND EXPENDITURES				654.00		
Fund Total:				654.00		
Year Total:				654.00		
Fund: IMPROVEMENT & BEAUTIFICATION						
Department: NON BUDGET EXPENDITURES						
I-23-55-940-009 T0252	Crestwood Lake Donations TWO FLOORS PRODUCTIONS LLC	23-01334	Crestwood Concert 8/27/23	500.00	0.00	
Department Total: NON BUDGET EXPENDITURES				500.00		
CAFR Total:				500.00		
Fund Total: IMPROVEMENT & BEAUTIFICATION				500.00		
Year Total:				500.00		
Fund: TRUST FUND						
Department: NON BUDGET EXPENDITURES						
T-14-55-920-001 S0325	Escrow Expenditures SUTPHIN, MARTHA	23-01330	RETURN OF ESCROW FUNDS	2,235.25	0.00	
T-14-55-920-005 A0309	Police Expenditures AVS TECHNOLOGY	23-01366	Camera - APD Wellness Room	892.57	0.00	
Department Total: NON BUDGET EXPENDITURES				3,127.82		
CAFR Total:				3,127.82		
Fund Total: TRUST FUND				3,127.82		
Year Total:				3,127.82		
Total Charged Lines: 174 Total List Amount: 1,148,967.06 Total Void Amount: 0.00						

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
	2-01	11,054.77	0.00	11,054.77	0.00	0.00	11,054.77
	3-01	1,086,997.10	0.00	1,086,997.10	0.00	0.00	1,086,997.10
	C-04	46,633.37	0.00	46,633.37	0.00	0.00	46,633.37
	D-12	654.00	0.00	654.00	0.00	0.00	654.00
IMPROVEMENT & BEA	I-23	500.00	0.00	500.00	0.00	0.00	500.00
TRUST FUND	T-14	3,127.82	0.00	3,127.82	0.00	0.00	3,127.82
Total of All Funds:		<u>1,148,967.06</u>	<u>0.00</u>	<u>1,148,967.06</u>	<u>0.00</u>	<u>0.00</u>	<u>1,148,967.06</u>

September 5, 2023  
10:55 AM

Borough of Allendale  
Bill List By Project Id

P.O. Type: All  
 Range: First to Last  
 Format: Detail without Line Item Notes  
 Vendors: All  
 Rcvd Batch Id Range: First to Last

Open: N Paid: N Void: N  
 Rcvd: Y Held: Y Aprv: N  
 Bid: Y State: Y Other: Y Exempt: Y

Project Id	Description	Description	Amount	Stat/Chk	First	Rcvd	Chk/Voic
PO #	Item Vendor				Enc Date	Date	Date
118GREEN	LAND USE BOARD ESCROW						
23-01263	1 B0320 BOTTA ANGELI, LLC	7/13/23 LUB Attorney	250.00	R	08/10/23	09/01/23	
	Account Total:		250.00				
20FAIRPG	PERFORMANCE GUARANTY						
23-01338	2 M0394 MVK CONSULTING INC	REFUND PERFORMANCE GUARANTEE	1,592.00	R	08/23/23	09/01/23	
	Account Total:		1,592.00				
20FAIRPP	PLOT PLAN ESCROW						
23-01338	1 M0394 MVK CONSULTING INC	REFUND PLOT PLAN ESCROW	432.00	R	08/23/23	09/01/23	
	Account Total:		432.00				
29HARRETO	PERFORMANCE GUARANTY						
23-01337	2 E0136 EDELMAN, STEVEN	RETURN PERFORMANCE GUARANTEE	1,728.00	R	08/23/23	09/01/23	
	Account Total:		1,728.00				
29HARRETON	SOIL MOVEMENT ESCROW						
23-01337	1 E0136 EDELMAN, STEVEN	RETURN SOIL MOVEMENT ESCROW	110.25	R	08/23/23	09/01/23	
	Account Total:		110.25				
664WCRESCE	LAND USE BOARD ESCROW						
23-01263	2 B0320 BOTTA ANGELI, LLC	7/13/23 LUB Attorney	375.00	R	08/10/23	09/01/23	
	Account Total:		375.00				
Total Charged Lines: 6			Total Project Amount:	4,487.25	Total Void Amount:		0.00

September 5, 2023  
10:55 AM

Borough of Allendale  
Bill List By Project Id

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Totals by Year-Fund Fund Description	Fund	Project Total
	3-14	4,487.25
Total of All Funds:		<u>4,487.25</u>

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**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 09/07/2023**

**RESOLUTION# 23-206**

<b>Council</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Homan						✓
Lovisolo			✓			
O'Connell		✓	✓			
O'Toole	✓		✓			
Yaccarino			✓			
Daloisio						✓
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

**AUTHORIZATION TO RELEASE OF ESCROW FUNDS – PLOT PLAN/SOIL ESCROW –  
MARTHA ANN SUTPHIN, 366 PAUL AVE, BLOCK 1301, LOT 13**

**WHEREAS**, the applicant, Martha Ann Sutphin, with an address of 366 Paul Avenue, Block 1301, Lot 13 in the Borough of Allendale, County of Bergen, State of New Jersey has requested an escrow release; and

**WHEREAS**, the Chief Financial Officer of the Borough of Allendale reports the following account was posted with the Borough for this application:

PLOT PLAN/SOIL ESCROW	\$7,744.00
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**WHEREAS**, the Borough Engineer has reviewed the project file and on August 14, 2023 indicated that the project is complete; and

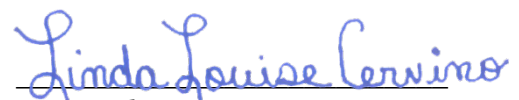
**WHEREAS**, all final invoices have been processed; and

**WHEREAS**, the Borough Engineer has no objection to releasing the Plot Plan/Soil escrow as requested by the applicant; and

**WHEREAS**, the Governing Body has reviewed the memo, a copy of which is attached hereto and incorporated herein.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body that the Plot Plan/Soil Escrow in the amount of \$7,748.44 (includes interest) be released to Martha Ann Sutphin at this time.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 7, 2023.

  
Linda Louise Cervino, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 09/07/2023

RESOLUTION# 23-207

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						✓
Lovisollo			✓			
O'Connell		✓	✓			
O'Toole	✓		✓			
Yaccarino			✓			
Daloisio						✓
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent  
Agenda

**A RESOLUTION APPROVING EXECUTION OF A  
MEMORANDUM OF UNDERSTANDING WITH THE PBA**

**WHEREAS**, the Borough and the PBA are parties to a Collective Negotiations Agreement (“CNA”) for the term January 1, 2021 through December 31, 2024; and

**WHEREAS**, the PBA has filed a grievance appeal to the Borough regarding the interpretation of Article XIV (“Medical Insurance”) as it relates to the obligation of PBA members to make payment toward their retiree health benefits; and


**WHEREAS**, the Borough and the PBA, as a result of negotiations between the parties have agreed to a resolution of the matters in dispute, as more particularly set forth in a Memorandum of Understanding, the terms of which are incorporated by reference herein.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale that the Memorandum of Understanding as between the Borough of Allendale and the PBA, be and hereby is **APPROVED**; and

**BE IT FURTHER RESOLVED** that the Mayor, the Chief Financial Officer, and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 7, 2023.

  
Linda Louise Cervino, RMC  
Municipal Clerk



**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE BOROUGH OF ALLENDALE AND  
NEW JERSEY STATE PATROLMEN'S BENEVOLANT ASSOCIATION LOCAL 217**

**THIS MEMORANDUM OF UNDERSTANDING ("MOU")**, by and between the BOROUGH OF ALLENDALE ("Borough") and NEW JERSEY STATE PATROLMEN'S BENEVOLANT ASSOCIATION LOCAL 217 ("PBA"), made and entered into as of this \_\_\_\_ day of May 2023.

**WHEREAS**, the Borough and the PBA are parties to a Collective Negotiations Agreement ("CNA") for the term January 1, 2021 through December 31, 2024; and

**WHEREAS**, the PBA has filed a grievance appeal to the Borough regarding the interpretation of Article XIV ("Medical Insurance") as it relates to the obligation of PBA members to make payment toward their retiree health benefits; and

**WHEREAS**, the Borough and the PBA, as a result of negotiations between the parties have agreed to a resolution of the matters in dispute, as more particularly set forth herein.

**NOW, THEREFORE**, and in consideration of the mutual covenant contained herein, the parties hereinabove referred hereby stipulated and agree as follows:

1. The provisions of this Memorandum of Understanding are subject to ratification by the respective parties to the contract.
2. The signatories below agree to recommend this Memorandum of Understanding for ratification by their respective constituencies.
3. A copy of this Memorandum has been furnished to representatives of the Employer and the Union.
4. All proposals not covered herein made by either party during the course of negotiations have been deemed withdrawn.
5. All provisions of the prior Agreement shall be carried forward except as hereinafter provided.
6. Unless otherwise notified, all dates involving the duration of the Agreement shall be conformed to the duration of this proposed negotiated Memorandum of Understanding.
7. The Collective Bargaining Agreement between the parties dated January 1, 2021 through December 31, 2024 is modified and amended to reflect the following additions:

- For any employee having ten (10) or more years of creditable PFRS service as of the date of this MOU, and who hereafter retires with twenty five (25) or more years of creditable PFRS service, or retires pursuant to a disability retirement, such employee shall contribute twenty five (25) percent of the cost of his/her medical insurance coverage during retirement.
- For any employee having less than ten (10) years of creditable PFRS service as of the date of this MOU, and who hereafter retires with twenty five (25) or more years of creditable PFRS service, or retires pursuant to a disability retirement, such employee shall contribute thirty five (35) percent of the cost of his/her medical insurance coverage during retirement.
- For any employee having twenty (20) or more years of creditable PFRS service as of the date of this MOU, and who retires prior to December 31, 2023 under either a regular service retirement or a disability retirement, such employee shall contribute fifteen (15) percent of the cost of his/her medical insurance coverage during retirement.
- Upon attaining sixty five (65) years of age, all employees shall enroll in Medicare at which point Medicare will provide primary coverage and the Borough's coverage shall be secondary. The Borough will pay the cost of a retired employees Medicare Part B and Medicare Part D coverage during retirement.

8. The Borough has heretofore entered into a Settlement Agreement and General Release (the "Agreement"), in connection with a certain litigation (BER-L-1330-22), with certain members of the PBA which it asserts is controlling as to the level of retiree medical insurance contributions to be made by the parties thereto, notwithstanding the terms of this MOU. The Borough and the PBA reserve all rights, claims and defenses with respect to the foregoing claim.

BOROUGH OF ALLENDALE

NEW JERSEY STATE PATROLMEN'S  
BENEVOLANT ASSOCIATION LOCAL  
217

By: 

By: 

By: 

Dated:

Dated: 6/19/23

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 09/07/2023**

**RESOLUTION# 23-208**

<b>Council</b>	Motion	Second	Yes	No	Abstain	Absent
Homan						✓
Lovisolo			✓			
O'Connell		✓	✓			
O'Toole	✓		✓			
Yaccarino			✓			
Daloisio						✓
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent  
Agenda

**APPOINTMENT OF CROSSING GUARD, P/T, HOURLY, PER DIEM BASIS –  
PATRICIA ANN MURPHY**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey and approval by the Public Safety Committee that Patricia Ann Murphy is appointed as a Crossing Guard, P/T, Hourly on a per diem basis at a rate of \$20.00 per hour effective September 7, 2023.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 7, 2023.

*Linda Louise Cervino*  
Linda Louise Cervino, RMC  
Municipal Clerk