



THE BOROUGH OF ALLENDALE

N E W J E R S E Y

500 WEST CRESCENT AVENUE, ALLENDALE, NJ 07401

WWW.ALLENDALENJ.GOV

APPLICATION FOR OUTDOOR CAFE LICENSE

Name of Establishment: _____

Establishment Address: _____

Fee **\$100.00** Cash _____ Check _____

Owner's Name: _____

Owner's Address: _____

CEO of Company: _____

Phone: _____ Email: _____

Home Address: _____

Partner's Name: _____

Phone: _____ Email: _____

Home Address: _____

Property Owner if Not Applicant: _____

Address: _____

Phone: _____ Email: _____

License Valid March 1 Through November 31

Signature _____ Date _____

***SEE REVERSE SIDE FOR REQUIRED ITEMS WHICH MUST ACCOMPANY APPLICATION
(OVER)***

ITEMS NEEDED FOR SIDEWALK CAFE LICENSE APPLICATION

1. A copy of the trade, corporate, business or fictitious name upon which the applicant intends to do business pursuant to the Ordinance.
2. Letter of consent from the owner of the property.
3. Sketch of the proposed cafe, identifying all tables, chairs, furnishings, umbrellas and fixtures intended to be located at the cafe site.

Sketch must include the following information:

- Locations of any doors leading from the eating establishment to the outdoor cafe.
- No doors may be obstructed in any way.
- The number of feet and location of unobstructed space permitting free passage of pedestrian traffic around or through each outdoor cafe. There shall be a minimum of 5 feet of unobstructed paved surface of the sidewalk available for pedestrian traffic. There shall be a physical separation between the outdoor cafe and unobstructed space permitting free passage of pedestrian traffic.
- A suitable fence or physical barrier shall be placed thereon for safety and separation purposes.
- The location of the place where any food or drink is intended to be prepared.
- The location of all fire hydrants, parking meters, utility poles, benches, handicap ramps or any other fixtures permanently located on the sidewalk in front of the eating establishment within 10 feet thereof on either or any side.

4. Liability Insurance Requirement: (Chapter 185 – 10)

No license required by this chapter shall be granted to any person to operate an outdoor cafe until such person shall have first filed with the Construction Code Official a comprehensive general liability policy issued to such person by a public liability insurance company authorized to do business in the State of New Jersey affording the coverages set forth below in the amounts specified. Such insurance policy shall name the Borough of Allendale, 500 West Crescent Avenue, Allendale, New Jersey, its agents, servants, officers, representatives and employees as additional insureds with respect to the operation and maintenance of the outdoor cafe in the following amounts:

- (1) Bodily injury, each person: \$300,000.
- (2) Bodily accident, each accident: \$1,000,000.
- (3) Property damage, each person: \$300,000.
- (4) Property damage, each accident: \$1,000,000.

The insurance coverage required by this section shall at all times be maintained for the full amount. The policy of insurance required by this section to be filed with the Construction Code Official shall contain a clause obligating the company issuing the same to give not less than 30 days' written notice to the Borough Clerk before cancellation or amendments of any of the terms thereof. Notice of cancellation shall not relieve the company issuing such policy of liability for any injury or claim arising before the cancellation becomes effective. The cancellation of any such policy shall have the immediate effect of suspending the license of such person to operate the outdoor cafe covered thereby until a new policy complying with the provisions of this section is filed with the Construction Code Official, and a letter in writing confirming the new effective date of the license is issued by the Construction Code Official.