

**Mayor and Council of the Borough of Allendale  
Combined Work and Regular Session Meeting Minutes  
June 15, 2023 – 7:30 p.m.**

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A combined Work and Regular Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, New Jersey on June 15, 2023. The meeting was called to order at 7:30 pm by Mayor Wilczynski who welcomed everyone who is joining the meeting in the audience, on Zoom Webinar and Facebook Live.

Mayor Wilczynski asked that the Municipal Clerk read the open public meetings statement: "In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building and on the Borough Website, published in The Record within the first 10 days of the New Year, and copies are sent to The Ridgewood News and Star-Ledger. Notice of this meeting by the May 31, 2023 Sunshine Notice was sent to The Record, The Ridgewood News and Star Ledger and has been posted on the public bulletin board in the Municipal Building and Borough website."

**ROLL CALL:**

PRESENT: Councilmembers Liz Homan, Susanne Lovisolo, Ed O'Connell, Matthew O'Toole, Tyler Yaccarino, Joseph Daloisio and Mayor Amy Wilczynski

ABSENT: None

ALSO PRESENT: Raymond Wiss, Borough Attorney  
Linda Louise Cervino, Municipal Clerk  
John Gil, Director of Communications

**FLAG SALUTE:** Mayor Wilczynski led the salute to the flag.

**APPROVAL OF MINUTES:**

Motion by Councilwoman Lovisolo, second by Councilman Yaccarino that the May 25, 2023 Combined Work and Regular Session minutes be and is hereby approved.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	abstain	Councilman O'Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye
Councilman O'Connell:	aye	Councilman Daloisio:	aye

For the record, Councilman O'Connell responded aye. He should have responded abstain since he was absent for the May 25, 2023 Mayor and Council meeting.

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**PUBLIC COMMENT ON AGENDA ITEMS ONLY:**

No one from the public came forward.

**ADMINISTRATION:**

A. Agenda Review:

Mayor Wilczynski reviewed the agenda which consisted of the following:

Four proclamations;  
The celebration of Armed Forced Day;  
The swearing in of three police officers; and  
13 Resolutions on the Consent Agenda.

**CONSENT AGENDA:**

- RES 23-163:** APPROVAL OF WAIVER OF FEES FOR 2023 CRESTWOOD LAKE MEMBERSHIP.
- RES 23-164:** APPROVAL OF WAIVER OF 2023 RED BARN APPLICATION FEES–HIGHLANDS LAX.
- RES 23-165:** AUTHORIZING THE CANCELLATION OF ESCROW BALANCES.
- RES 23-166:** AUTHORIZATION OF 2023 CRESTWOOD LAKE SALARIES – SUPPLEMENT FOUR.
- RES 23-167:** CHAPTER 159 – REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION NJS 40A:4-87 BODY WORN CAMERA GRANT.
- RES 23-168:** TAX OVERPAYMENTS.
- RES 23-169:** AUTHORIZE CRESTWOOD LAKE REFUNDS FOR 2023 CRESTWOOD LAKE MEMBERSHIP OVERPAYMENTS.
- RES 23-170:** APPROVAL OF OCTOBER 21, 2023 TOWN-WIDE GARAGE SALE – ALLENDALE WOMAN’S CLUB.
- RES 23-171:** AUTHORIZE FOR-PROFIT ORGANIZATIONS TO USE BANDSHELL AT CRESTWOOD LAKE AND PARK.
- RES 23-172:** AUTHORIZE AGREEMENT FOR PURCHASE OF A UPS DEVICE TO INTERFACE WITH ALLENDALE POLICE DEPARTMENT’S GENERATOR THROUGH #CK04 NEW JERSEY COOPERATIVE PURCHASING ALLIANCE (COOPERATIVE “PURCHASING”) COOPERATIVE PRICING SYSTEM – SHI.

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**RES 23-173:** AWARD Z+ ARCHITECTS, LLC TO PROVIDE ADDITIONAL ARCHITECTURAL SERVICES – BUILDING CONSTRUCTION PAD AND REVISED PUBLIC BID SETS FOR THE BOROUGH OF ALLENDALE COMMUNITY RECREATION CENTER.

**RES 23-174:** JUNE 15, 2023 BILL LIST.

**RES 23-175:** AUTHORIZE RENEWAL OF ABC LIQUOR LICENSES FOR 2023-2024.

Motion by Councilwoman Homan, second by Councilman O’Connell that the Consent Agenda be and is hereby approved.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman O’Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye/abstain on 23-174
Councilman O’Connell:	aye	Councilman Daloisio	aye

For the record, Councilman Yaccarino abstained on Resolution 23-174 and aye to the balance.

**(See Resolutions 23-163 through 23-175  
attached and made a part hereof)**

B. Council Committee Reports:

**Councilman O’Connell, Department of Public Works,** stated that the DPW is keeping Crestwood Lake and the fields nice and neat. I’d like a little more rain on the fields. Other than that, they are looking great.

It was my pleasure to go to the Bergen County Police graduation yesterday to see our recruits graduate and become Allendale officers. Thank you very much and I wish you the best of luck.

**Councilman Joseph Daloisio, Land Use Board,** stated the Land Use Committee met on the 8<sup>th</sup> of June. We had a quick meeting and not a lot on the agenda. The variance packet for residents to make things easier when they come before the Land Use Board is complete. I’m just waiting for suggestions and recommendations from the committee members. Hopefully, at the next committee meeting we will get those and get those out to our residents so that they have an easier time when they come before the board.

We did review some of our issues and are still looking at our code on some different issues to make recommendations of changes to make things better for the residents.

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**Councilwoman Lovisolo, Finance, Human Resources and Administration,** stated that the Finance, Admin and Human Resources Committee will be meeting again next week. Our big task for this year was successfully completed with the introduction approval of our budget with a zero percent municipal tax increase for this year. We will be looking to move forward with an eye on increasing costs of waste and garbage disposal and increasing health care costs. The message I just want to carry forward from last night's town hall is if anyone has any questions about anything in regard to the budget or in regards to where the money goes, please feel free to text, call, find me or email me. We are more than happy to answer your questions directly and would love to do so.

Tonight, I want to thank all of the armed service member(s) families who are here as well as everyone in Allendale who is part of our armed service, men and women. I think your dedication and commitment and service is only matched by your family's dedication and selflessness. I want to thank all the families who are here tonight as well.

This Saturday, we will be having a celebration of the Celery Farm starting 11:00 a.m. and then at the John Fell House at 3:00 p.m. in honor of Stiles Thomas. We ask all of you to join us at those events this weekend. We had a huge tree that fell across the driveway at the Fell House and slightly onto Franklin Turnpike. I want to thank Patty Finn and her husband Jim Wright for helping to clear that away off of Franklin Turnpike in addition to our DPW worker, Ray Frasier. I really appreciate their help.

**Councilpresident Homan, Water, Sewer and Public Utilities,** stated thank you to all of the individuals that served in our Armed Services as well as all of their families and what they continue to give and all of the support that they provide. I also want to say thank you for honoring Stiles Thomas this weekend. He is an incredible individual who gave so much to Allendale. It was a pleasure to have him around. I remember him doing 90 pushups on the day he turned 90 years old. He did them in sets of 10 he told me.

As far as my water report, last night, we had a town hall meeting and spoke about the water. I was very appreciative at the way that the community came together asking questions and being open to hearing information. As Susanne had stated earlier, if there's any time where there are questions, I do want to be approached. I'm certainly more than willing to share anything that we know about the water system. We are going to be putting on our website an update that will share what the timing is for the temporary treatment for PFAS that will be going in in the different sites in town.

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**Councilman O’Toole, Public Safety**, stated last Tuesday we had our Public Safety meeting. We were hosted at the Allendale Volunteer Ambulance Corp. We had a good conversation about some of the issues that they’re having in town as far as getting members. We discussed that we are going to be hosting a blood drive in October. A very good friend of mine is doing it in memory of his father. There is a tremendous blood shortage going around right now.

As chair of public safety, I had an opportunity, along with the rest of the committee, to sit down with the three recruits who are being sworn in tonight. I can say they are going to make very fine officers and serve the town of Allendale very well. Congratulations to them. Thank you to everyone serving now.

**Councilman Yaccarino, Facilities, Parks and Recreation**, stated that we will be opening Crestwood Lake next Tuesday as Hillside and Brookside schools get out. That was a popular request among families that have reached out. We’re happy to accommodate that request. Two weeks ago, Allendale hosted the Northwest Bergen Councilmembers Association. I’m happy to say that the surrounding towns are going to start working together on several initiatives to help improve Allendale as well as our surrounding committees. We’re really happy to get that off the ground. We’re hoping to have another facilities committee meeting next week. I’m very happy to be part of this meeting. Thank you to everyone who made it happen. Thank you to all those serving and congratulations to our new officers.

C. Mayor’s Report:

Mayor Wilczynski stated, as previously mentioned, we did have our town hall last night. I thought it was very successful. It was about two of our biggest projects that we have going on in town; the 220 project as well as the sale of the water. I thought residents had great questions. I would like to echo what everybody else said in that we are very approachable. Please come to us if you have any questions. You will get accurate information from us. You will not get that on Facebook. Again, we are very happy to answer anybody’s questions. Our numbers and emails are out there.

We had a busy week this week. Councilman Yaccarino and myself visited the second graders at Hillside on Flag Day and they had a lot of questions. They were very excited. We have about 90 letters to go through that they gave us for all of their requests. A lot of them have to do with animals.

Northern Highlands had their senior awards this week. There’s a lot of young, bright individuals that are graduating Northern Highlands and leaving it a wonderful legacy. Thank you to John Gil and Amanda for setting this up tonight. We don’t usually have all these decorations. The flags coming in looked beautiful.

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Anthony “Tony” Ward recently passed away. He was the dad of Theresa, who happens to be here today, and Joe, and the father-in-law of the Colonel. He was married to Joan and they raised their four children in Allendale. They all graduated Northern Highlands. Tony was on the town council in the 70’s and I need to find out more about this, but he apparently chased the mafia out of town when they stood up to the sanitation department. He also worked to turn Crestwood Lake into the borough swimming facility and helped secure funding to purchase the Celery Farm. We just want to pay our respects to the family who is here this evening.

Regarding 220, it’s up and I know it looks large; however, it’s going to be beautiful because our building will be going to bid in about two weeks. We are hoping that it will be built shortly thereafter.

D. Staff Reports:

**Ray Wiss, Borough Attorney**, stated that he will defer to the next meeting.

**Mike Dillon, Police Chief** stated that it is a momentous occasion for both the borough and the department so thank you for your continued support.

**Linda Louise Cervino, Municipal Clerk**, stated that the Primary Election went smoothly and thanked the Super Board Workers, the Board Workers, John Gil, Amanda Richards, Kim Olivieri and the Allendale Police Department for their assistance on Election Day.

**John Gil, Director of Communications**, stated that he will defer to the next meeting.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:** None.

**PUBLIC COMMENT ON ANY ITEM:**

Mark Savastano, resident, defers his comments to the next meeting. Councilwoman Lovisolo stated that Mr. Savastano is the head of the Green Team, and he was going to report on numbers from their very successful environmental day, but it can wait until our next meeting. She thanked Mr. Savastano.

**Mauro Mecca, 32 Sawyer Court, Allendale, New Jersey**, stated that he remembers about ten years ago he attended a Memorial Day celebration at the firehouse and they were honoring some of the surviving World War II veterans. One of the guys mentioned how his family owned a dry cleaning store here in Allendale. I always wondered about the contamination of the wells. I don’t think we had sewers back then and I always wondered what they did with their chemicals.

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They probably came into the sewage, and it went directly into the ground. It's a good idea to find out where that store was and where the septic system was and dig it up. I wonder if there's a lot of chemicals there that have been leaching into the water supply over the last 35-40 years.

No one else from the public came forward.

**SWEARING IN OF POLICE OFFICERS:**

**RES 23-160/**Authorize Hiring of Police Officer – Christian Michael Moore

Motion by Councilman O'Toole, second by Councilman O'Connell, that Resolution 23-160 be approved to hire Police Officer Christian Michael Moore.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman O'Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye
Councilman O'Connell:	aye	Councilman Daloisio	aye

**RES 23-161/**Authorize Hiring of Police Officer – Justin Peter Hugerich

Motion by Councilman O'Connell, second by Councilman O'Toole, that Resolution 23-161 be approved to hire Police Officer Justin Peter Hugerich.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman O'Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye
Councilman O'Connell:	aye	Councilman Daloisio	aye

**RES 23-162/**Authorize Hiring of Police Officer – Dimitri Vincent Forde

Motion by Councilman O'Toole, second by Councilman O'Connell, that Resolution 23-162 be approved to hire Police Officer Dimitri Vincent Ford.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman O'Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye
Councilman O'Connell:	aye	Councilman Daloisio	aye

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**OATHS OF OFFICE:**

**Oath of Office to Police Officer Christian Michael Moore**

Mayor Amy Wilczynski invited Christian Michael Moore and his family to come up as she administers the oath to Christian Michael Moore. Photos were taken.

**Oath of Office to Police Officer Justin Peter Hugerich**

Mayor Amy Wilczynski invited Justin Peter Hugerich and his family to come up as she administers the oath to Justin Peter Hugerich. Photos were taken.

**Oath of Office to Police Officer Dimitri Vincent Forde**

Mayor Amy Wilczynski invited Dimitri Vincent Forde and his family to come up as she administers the oath to Dimitri Vincent Forde. Photos were taken.

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**PRESENTATION:**

**PROCLAMATION IN HONOR OF STILES THOMAS**

**WHEREAS,** Stiles Thomas was born and raised in Allendale and spent 95 of the 99 years of his life in our borough; and

**WHEREAS,** Mr. Thomas was the first student to attend Brookside School and to lose a baby tooth there; and

**WHEREAS,** Stiles was a World War II veteran who led his fellow veterans when they marched in Allendale's Memorial Day parade every year; and

**WHEREAS,** Mr. Thomas started the Stiles Thomas Insurance Agency in Allendale in 1948; and

**WHEREAS,** he and his wife Lillian lived in the same house in Allendale for 73 years; and

**WHEREAS,** Mr. Thomas and Mayor Ed FitzPatrick led efforts to save 107 acres of wetlands in town and turn them into the Celery Farm Natural Area; and

**WHEREAS,** he served as the town's marsh warden for 26 years; and

**WHEREAS,** Stiles was Master of Ceremonies at many events, an Allendale Holiday Observer, an advocate for hawks and other raptors, a former Golden Gloves boxer, a yodeler, a bird-carver, and a practical joker; and

**WHEREAS,** most of all, Stiles was an all-around amazing man.

**NOW, THEREFORE, I, Mayor Amy Wilczynski,** on behalf of the Governing Body and the residents of the Borough of Allendale, hereby acknowledge with great gratitude Stiles Thomas dedicated service to the Borough of Allendale and proclaim **June 17<sup>th</sup>, 2023 Stiles Thomas Day** here in the Borough of Allendale.



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Councilwoman Lovisolo stated in tribute to Stiles Thomas, most known as the blue bird man of Bergen County, Mike Bertelli, Allendale resident sculptor, would like to do a memorial bronze of a blue bird on a marble base with a plaque. Given how much Stiles loved the library, the Thomas family wonders if the statue could be placed outside the rear library entrance by the Garden Club flower garden or a similar spot. The Library Director, Patricia Durso, is in full support of this proposal, but since the library is on borough property the borough council would need to approve the statue to be located there. I am very pleased to let everyone know we talked about this in advance of tonight's meeting, and everyone is unanimously on board with this proposal, so a statue in honor of Stiles will be placed outside the library.

**PRESENTATION:**

**PROCLAMATION IN HONOR OF JOSEPH THADDEUS WARD**

**WHEREAS,** Joseph Thaddeus Ward was born and raised in the Borough of Allendale and graduated from Hillside School, Brookside School, and Northern Highlands Regional High School; and

**WHEREAS,** he learned the meaning of service early on as a member of Boy Scout Troop 59; and

**WHEREAS,** on September 10<sup>th</sup> 1979 Joseph enlisted in the United States Air Force serving until his retirement on September 9<sup>th</sup> 1999; and

**WHEREAS,** during this time in the Air Force he served at the Defense Intelligence Agency from December 21<sup>st</sup> 1987 to August 4<sup>th</sup> 1991; and

**WHEREAS,** his dedication to the defense of our country continued with his service at the Central Intelligence Agency where he served from August of 1991 to June 30<sup>th</sup> 2023; and

**WHEREAS,** in total Joseph Thaddeus Ward served exactly 16,000 days (43 years, 9 months, 21 days) defending the Constitution of the United States and providing security for his fellow citizens; and

**WHEREAS,** the following quote reflects Joseph Thaddeus Ward's life of service - "The truth of the matter is that you always know the right thing to do. The hard part is doing it." General Norman Schwarzkopf, Jr., U.S. Army, Commander U.S. Central Command;

**NOW, THEREFORE, I, Mayor Amy Wilczynski,** on behalf of the Governing Body and the residents of the Borough of Allendale, hereby acknowledge, with great gratitude Joseph Thaddeus Ward's dedicated service in the defense of our Nation and wish him continued success in his future endeavors.

Photos taken.

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**PRESENTATION:**

**PROCLAMATION IN HONOR OF COLONEL RICHARD C JACKSON II**

**WHEREAS**, Colonel Richard C. Jackson moved to Allendale in 1971 and graduated from NHRHS in 1976 and was a member of Boy Scout Troop 59; and

**WHEREAS**, Colonel Jackson enlisted in the Marine Corps from New Jersey in the Spring of 1982 after attending Cornell University; and

**WHEREAS**, after Signals Intelligence training at Corry Station, Florida he was assigned to Company I, Marine Support Battalion, Naval Security Group Activity, Adak, Alaska; and

**WHEREAS**, in 1986 he was accepted for the Enlisted Commissioning Education Program, where he attended Officer Candidates School, The Basic School (TBS), and the Infantry Officers Course; and

**WHEREAS**, Colonel Jackson's initial posting as a commissioned officer was to Kaneohe Marine Corps Air Station where he served as a Platoon Commander with Lima Company, the 81mm Mortar Platoon Commander, followed by Executive Officer of Weapons Company, all with 3d Battalion, 3d Marine Regiment; and

**WHEREAS**, Colonel Jackson's distinguished career found in various posts of leadership including serving as Staff Platoon Commander for Alpha Company, aide-de-camp for the Commanding General, Training & Education Command, Commanding Officer of "Suicide Charley", 1st Battalion, 7th Marines, and of Headquarters Company. Commanding officer of Recruiting Station Kansas City, Senior Advisor to the 1st Brigade, Royal Saudi Marine Forces and Eastern Fleet, Jubail, Saudi Arabia; and

**WHEREAS**, post 9/11 Colonel Jackson was assigned to the Navy Warfare Development Command in Newport, Rhode Island as an Action Officer in the Doctrine Department. During this tour he also served as an Individual Augment at Camp Blue Diamond, Ramadi, Iraq as the Director, and then Assistant Director of the Iraqi Security Force Cell, G-3, 1st Marine Division; and

**WHEREAS**, while at Newport, Colonel Jackson attended Top Level School at the Naval War College and then assumed command of the Marine Corps' Anti-Terrorism Battalion, 2d Marine Division; and

**WHEREAS**, following that, he served as the Assistant Chief of Staff, United States Africa Command, Stuttgart, Germany followed by a tour as the Commanding Officer, Officer Candidates School in Quantico, Virginia and completed a 2-year tour as Chief of Staff for Marine Forces Central Command (Forward) deployed to Bahrain in the Persian Gulf, followed by a 2-year tour as an Assistant Professor instructing Defense Strategy, Acquisition and Resourcing at the Eisenhower School for National Security and Resource

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Strategy of the National War College and served as Chief of the Marine Forces Division, United States Military Training Mission, Kingdom of Saudi Arabia; and

**WHEREAS**, Colonel Jackson is married to his high school sweetheart, the former Theresa Ward and have four children, Caitlin (husband Jon, Lieutenant Commander, USN) Leigh Anne, Rebecca (and husband Rob), and Bo- Richard C. Jackson III (1st Lt, USMC), and proud grandfather to Benji.

**NOW, THEREFORE, I, Mayor Amy Wilczynski**, on behalf of the Governing Body and the residents of the Borough of Allendale, hereby acknowledge, with great gratitude Colonel Richard C. Jackson's dedicated service in defense of our Nation.

Mayor Wilczynski stated I ran into Colonel Jackson at Valley Hospital. We were both there for our mothers. I introduced him to my father who is also a veteran. He was so gracious and he had such a long conversation with him. My dad was so impressed that the whole day he kept saying that guy is the real deal. When we were talking, you talked about your service and said you lived all over the entire world, but that you always had a special place in your heart for Allendale and it always felt like it was your hometown. On behalf of the Mayor and Council, we would like to give you a key to the Borough of Allendale.

Mayor Wilczynski presented Colonel Jackson with the key to the Borough of Allendale and flowers to his wife. Colonel Jackson thanked everyone and said when the mayor mentioned that I've been stationed all over the world, I have. You need to know how special and unique Allendale is to service members. Not every person has a hometown that's praying for them and wishing them well and having the Holiday Observers send them something. You talked about the second graders at Hillside; every year that I was in the marine corps, the rising third grade class sent me pictures at Christmas time no matter where I was, that's what Allendale means to the service members serving throughout the world. So, on behalf of all the people that have served in the military from Allendale, I want to thank the town for the support that you have given us over the hundreds of years that Allendale has been here.

Mayor Wilczynski stated that we are here today to honor and praise the work of the young men and women in Allendale who are in the military service at home and overseas. The Allendale kids are courageous and brave and their service is vital to the security of the nation for the ultimate goal of peace. On behalf of myself and the rest of the council we are really happy to be doing this for the first time in Allendale. This started almost a year ago when I had a conversation with a military mom, Jenn Winters, who is present in the back. We talked about how do we honor these Allendale kids. We were going back and forth for about a year or year-and-a-half. Honestly, I didn't know what Armed Forces Day was. About a month ago, a military dad, Joe Hart came up to me and said we have to do something for these kids. Between Joe and I we kind of created a list in the past month and Joe did a ton of leg work to really reach out to all of these Allendale families. I think we found 23. The timing worked out perfect with the Colonel and when he asked to surprise his brother-in-law and with the swearing in of the police officers, everything just came together.

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Mayor Wilczynski read the following proclamation:

**PRESENTATION:**

**PROCLAMATION IN HONOR OF ARMED FORCES APPRECIATION DAY**

**WHEREAS**, the armed forces of the United States serve as a unified team, at home and across the seas, in the pursuit of a durable peace; and

**WHEREAS**, our military members do not swear allegiance to an individual, group, or political party. Their oath is to the United States Constitution. By bringing together people from different races, religions, and sexual orientations and melding them into a cohesive fighting force, our military embodies the promise of our democratic experiment; and

**WHEREAS**, the sacrifices that such members of the United States Armed Forces and of the family members that support them, have preserved the liberties that have enriched this nation making it unique in the world community; and

**WHEREAS**, we are here today to celebrate as Armed Forces Day for those American men and women in uniform who serve selflessly to preserve democracy and freedom at home and around the world in times of war and peace, and,

**WHEREAS**, since 1949, the third Saturday of May has been proclaimed Armed Forces Day by the President of the United States and Commander-In-Chief. Calling all Americans to remember those who gave their lives in defense of freedom and to honor the men and women of all of our Armed Services who have served and are now serving our Country, together with their families.

**NOW, THEREFORE** we, the Mayor and Council of the Borough of Allendale, NJ, do hereby recognize **ARMED FORCES APPRECIATION DAY** as a special day to show appreciation for our Military and encourage all citizens to display flags, ribbons, and/or personal messages to show their gratitude throughout the year.

Mayor Wilczynski called up Joe Hart.

Mr. Hart thanked everyone for coming. It's been amazing getting everybody together for this special day. We are going to call out the names if the family members can come up and receive certificates and a flag for those that are serving our country.

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**PRESENTATION: CERTIFICATE OF RECOGNITION:**

The following names were recognized for their service and family members, if present, were called up to accept a flag and for photos.

1st Sergeant Tom Anderson, US Army

Captain John (Jack) Brady, USMC

Lieutenant Max Buchanan, USMC - No Certificate - Deceased - Mention in Honor of and thanked him for his service to his country.

2nd Lieutenant Rachel Cary, US Army – family not present

Corporal Kyle Deering, USMC

Lieutenant Commander Jonathan Ewert, US Navy

Major Adam Gray, National Guard – family not present

Lieutenant Tommy Hart, US Navy

Captain Johnny Jung, US Army

Captain Rachel Jung, US Army

1st Lieutenant Bo Jackson, USMC

Sergeant Samuel Job, USMC

1st Lieutenant Daniel Mecca, US Air Force

Cadet Ryan Monagle, West Point

Specialist Erick Narvaez, US Army

Cadet Charles Perruzzi, West Point

Cadet Owen Roy, West Point

Lieutenant Michael Sappio, US Navy

Captain Clare Shea, US Army

Captain Jerry Shea, US Army

1st Lieutenant Patrick Shea, US Army

1st Lieutenant Chris Stock, US Army

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1st Lieutenant Edward Winters, USMC

2nd Lieutenant Billy Winters, U.S. Army

Mr. Winters stated that our son, Edward is stationed in 29 Palms, California. He did a deployment over to Okinawa, Japan and he's in the Chow Hall. He's talking to another new lieutenant who has been deployed over there. He finds out that he has family in New Jersey. They start talking and he asked Edward where he's from. Edward says I'm from North Jersey. He said that's where my family is too. Where in North Jersey? Edward said he's near Paramus. He says my family is near Paramus too. He says where and Edward says Allendale. He says that's where my family is from. He asks what street and Edward says Wilton Drive. He says my family lives at the top of Wilton Drive. He didn't believe Edward so he pulled out his driver's license and showed him. The moral of the story is you don't know where Allendale is going to take you and you don't know where you're going to find Allendale.

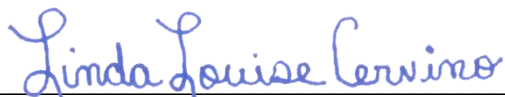
Mayor Wilczynski said if you look at the wall over there there's a flag with seven stars. There was one family in Allendale, the Caputo family, who donated that to us.

Mayor Wilczynski welcomed everyone to stay for refreshments.

**ADJOURNMENT:**

There being no further business to come before the Mayor and Council, on a motion by Councilman Daloisio, with second by Councilwoman Lovisolo, and unanimously carried, the meeting was adjourned at 8:30 p.m.

Respectfully submitted,



Linda Louise Cervino, RMC  
Municipal Clerk

07/20/2023

Date Approved

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 06/15/2023**

**RESOLUTION# 23-160**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
Lovisolo			✓			
O'Connell		✓	✓			
O'Toole	✓		✓			
Yaccarino			✓			
Daloisio			✓			
Mayor Wilczynski	-----	-----				

Carried  Defeated  Tabled

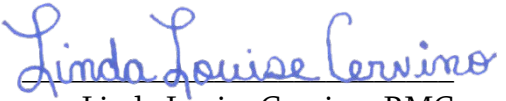
Approved on Consent Agenda

**AUTHORIZATION TO HIRE POLICE OFFICER  
CHRISTIAN MICHAEL MOORE**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, upon recommendation of the Chief of Police and the Public Safety Committee that Christian Michael Moore is hereby appointed as a Police Officer of the Allendale Police Department effective June 15, 2023, at the annual salary of \$42,793.00 in accordance with PBA Local 217 contract.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on June 15, 2023.

  
Linda Louise Cervino, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 06/15/2023

RESOLUTION# 23-161

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
Lovisolo			✓			
O'Connell	✓		✓			
O'Toole		✓	✓			
Yaccarino			✓			
Daloisio			✓			
Mayor Wilczynski	-----	-----				

Carried  Defeated  Tabled

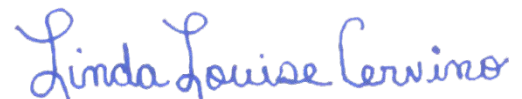
Approved on Consent Agenda

**AUTHORIZATION TO HIRE POLICE OFFICER  
JUSTIN PETER HUGERICH**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, upon recommendation of the Chief of Police and the Public Safety Committee that Justin Peter Hugerich is hereby appointed as a Police Officer of the Allendale Police Department effective June 15, 2023, at the annual salary of \$47,644.00 in accordance with PBA Local 217 contract.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on June 15, 2023.



Linda Louise Cervino, RMC  
Municipal Clerk



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 06/15/2023

RESOLUTION# 23-162

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
Lovisolo			✓			
O'Connell		✓	✓			
O'Toole	✓		✓			
Yaccarino			✓			
Daloisio			✓			
Mayor Wilczynski	-----	-----				

Carried  Defeated  Tabled

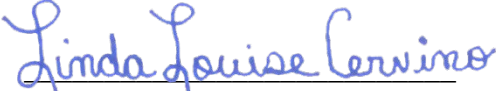
Approved on Consent Agenda

**AUTHORIZATION TO HIRE POLICE OFFICER  
DIMITRI VINCENT FORDE**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, upon recommendation of the Chief of Police and the Public Safety Committee that Dimitri Vincent Forde is hereby appointed as a Police Officer of the Allendale Police Department effective June 15, 2023, at the annual salary of \$42,793.00 in accordance with PBA Local 217 contract.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on June 15, 2023.



Linda Louise Cervino, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 06/15/2023

RESOLUTION# 23-163

Council	Motion	Second	Yes	No	Abstain	Absent
Homan	✓		✓			
Lovisolo			✓			
O'Connell		✓	✓			
O'Toole			✓			
Yaccarino			✓			
Daloisio			✓			
Mayor Wilczynski	-----	-----				

Carried  Defeated  Tabled

Approved on Consent Agenda

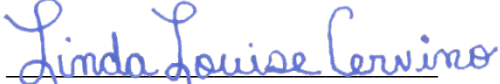
**APPROVAL OF WAIVER OF FEES FOR 2023 CRESTWOOD LAKE MEMBERSHIP**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby waives the fee for a Family Membership at Crestwood Lake for the 2023 Season to the following family for financial hardship reasons:

1. Crestwood Membership Account Number: 1023430  
Family Resident Rate: \$490.00  
Discount: \$490.00
  
2. Crestwood Membership Account Number: 1796312  
Family Resident Rate: \$360.00  
Discount: \$360.00
  
3. Crestwood Membership Account Number: 767805  
Family Resident Rate: \$360.00  
Discount: \$360.00

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on June 15, 2023.



Linda Louise Cervino, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 06/15/2023

RESOLUTION# 23-164

Council	Motion	Second	Yes	No	Abstain	Absent
Homan	✓		✓			
Lovisolo			✓			
O'Connell		✓	✓			
O'Toole			✓			
Yaccarino			✓			
Daloisio			✓			
Mayor Wilczynski	-----	-----				

Carried  Defeated  Tabled

Approved on Consent Agenda

**APPROVAL OF WAIVER OF 2023 RED BARN APPLICATION FEES –  
HIGHLANDS LAX**

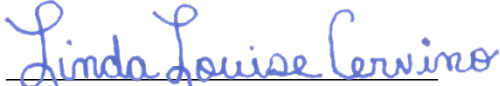
**WHEREAS**, the Borough of Allendale, from time to time, permits use of public facilities, including Red Barn, for certain activities by non-profit organizations; and

**WHEREAS**, the Borough wishes to waive the permit application fees associated with the use of Red Barn by the Highlands LAX on June 6, 2023.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body that it does hereby agree to waive the 2023 Red Barn application fees for the Highlands LAX.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on June 15, 2023.

  
Linda Louise Cervino, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 06/15/2023

RESOLUTION# 23-165

Council	Motion	Second	Yes	No	Abstain	Absent
Homan	✓		✓			
Lovisolo			✓			
O'Connell		✓	✓			
O'Toole			✓			
Yaccarino			✓			
Daloisio			✓			
Mayor Wilczynski	-----	-----				

Carried  Defeated  Tabled

Approved on Consent Agenda

**AUTHORIZING THE CANCELLATION OF ESCROW BALANCES**

**WHEREAS**, the Borough has previously received escrow monies necessary for certain Borough projects; and

**WHEREAS**, funds were deposited with subsequent disbursements being made in previous years; and

**WHEREAS**, there has been no activity on these accounts for several years; and

**WHEREAS**, it has been determined that the projects for which these escrow balances are related to have been completed; and

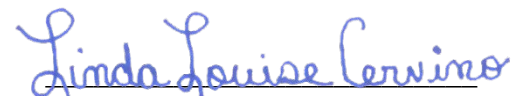
**WHEREAS**, numerous attempts have been made by the Borough to determine and/or notify the original source of the escrow monies deposited; and

**WHEREAS**, such attempts have been unsuccessful, and it is therefore necessary to officially close these accounts and transfer the unexpended balances to the Borough's Current Fund.

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Borough of Allendale, County of Bergen, New Jersey that the following unexpended escrow balances be hereby cancelled and transferred to the Borough's Current Fund as Miscellaneous Revenue Not Anticipated.

<u>Description</u>	<u>Amount</u>
Various – See supporting list	\$ 54,851.72

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on June 15, 2023.

  
 Linda Louise Cervino, RMC  
 Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 06/15/2023

RESOLUTION# 23-166

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>	✓		✓			
<b>Lovisolo</b>			✓			
<b>O'Connell</b>		✓	✓			
<b>O'Toole</b>			✓			
<b>Yaccarino</b>			✓			
<b>Daloisio</b>			✓			
<b>Mayor Wilczynski</b>	-----	-----				

Carried  Defeated  Tabled   
Approved on Consent Agenda

**AUTHORIZATION OF 2023 CRESTWOOD LAKE SALARIES  
SUPPLEMENT FOUR**

WHEREAS, the following additional salaries are approved for the Crestwood Lake Swim Club 2023 Season:

TITLE	EFFECTIVE DATE	NAME	RATE OF PAY
Sub-Gate	June 10, 2023	Kendall Krawczyk	\$14.25 per hour
Gate	June 10, 2023	Miles Liljegren	\$14.25 per hour
Sub-Guard	June 10, 2023	Matthew Vitti	\$15.00 per hour
Sub-Guard	June 10, 2023	Alana Arjona	\$15.00 per hour
Sub-Guard	June 10, 2023	Olivia Zitz	\$15.00 per hour
Sub-Guard	June 10, 2023	Kelsey Bennett	\$15.00 per hour
Sub-Guard	June 10, 2023	Luke Adami	\$15.00 per hour
Sub-Guard	June 10, 2023	Farrah Dello Russo	\$15.00 per hour
Sub-Guard	June 10, 2023	Jack Reilly	\$15.00 per hour
Sub-Guard	June 10, 2023	Allison Reilly	\$15.00 per hour
Sub-Guard	June 10, 2023	Erick Navarez	\$15.00 per hour
Sub-Guard	June 10, 2023	Jack Henderson	\$15.00 per hour
Sub-Guard	June 10, 2023	Cooper Burns	\$15.00 per hour
Sub-Guard	June 10, 2023	Morgan White	\$15.00 per hour
Sub-Guard	June 10, 2023	Daniel MacLaren	\$15.00 per hour
Sub-Guard	June 10, 2023	Justin Ianelli	\$15.00 per hour
Sub-Guard	June 10, 2023	Steven Martinez	\$15.00 per hour
Sub-Guard	June 10, 2023	Sophia Mamunes	\$15.00 per hour
Sub-Guard	June 10, 2023	Levi Stringham	\$15.00 per hour
Sub-Guard	June 10, 2023	Savana Levi	\$15.00 per hour
Sub-Guard	June 10, 2023	Emma Thompson	\$15.00 per hour

WHEREAS, Daniel Monchek, previously approved on April 27, 2023, Resolution Number 23-134 as Social Committee will be removed from the 2023 Crestwood Lake Salaries effective June 15, 2023; and

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 06/15/2023**

**RESOLUTION# 23-166**

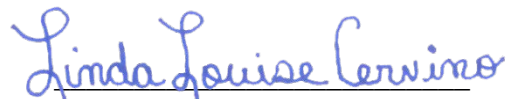
**WHEREAS**, Christina Hughes, previously approved on April 27, 2023, Resolution Number 23-134 as Head Life Guard will now be on the Social Committee with a salary of \$2,000.00, effective June 15, 2023; and

**WHEREAS**, Brad Cary, previously approved on May 25, 2023, Resolution Number 23-150 as Lifeguard will now be Head Lifeguard with a rate of pay of \$17.00 per hour; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that the above salaries and changes are hereby approved for the Crestwood Lake Swim Club 2023 Season.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on June 15, 2023.



Linda Louise Cervino, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 06/15/2023

RESOLUTION# 23-167

Council	Motion	Second	Yes	No	Abstain	Absent
Homan	✓		✓			
Lovisolo			✓			
O'Connell		✓	✓			
O'Toole			✓			
Yaccarino			✓			
Daloisio			✓			
Mayor Wilczynski	-----	-----				

Carried  Defeated  Tabled

Approved on Consent Agenda

**CHAPTER 159 – REQUESTING APPROVAL OF ITEMS OF REVENUE AND  
APPROPRIATION NJS 40A:4-87  
BODY WORN CAMERA GRANT**

**WHEREAS**, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for equal amount;

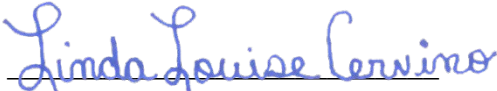
**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Allendale in the County of Bergen, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2023 in the sum of \$38,722.00, which is now available from the Body Worn Camera Grant Program in the amount of \$38,722.00.

**BE IT FURTHER RESOLVED**, that the like sum of \$38,722.00 is hereby appropriated under the caption Body Worn Camera Grant Program; and

**BE IT FURTHER RESOLVED** that the above is the result of funds from Body Worn Camera Grant Program in the amount of \$38,722.00.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on June 15, 2023.

  
Linda Louise Cervino, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 06/15/2023

**RESOLUTION# 23-168**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan	✓		✓			
Lovisolo			✓			
O'Connell		✓	✓			
O'Toole			✓			
Yaccarino			✓			
Daloisio			✓			
Mayor Wilczynski	-----	-----				

Carried  Defeated  Tabled

Approved on Consent Agenda

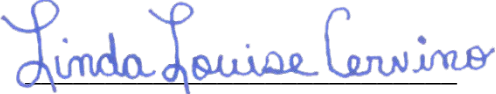
**TAX OVERPAYMENTS**

**BE IT RESOLVED** by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to issue the following checks on the properties listed below and charge same to Overpayment of 2<sup>nd</sup> Quarter of 2023 Taxes:

Block/Lot/Qual	Name	Property Location	Amount
2101/1.1003	Corelogic Refunds Dept for Duraismamy Hemananthan & Divya 3001 Hackberry Road Irving, TX 75063	1003 Whitney Lane	\$3,487.22

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on June 15, 2023.

  
Linda Louise Cervino, RMC  
Municipal Clerk



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 06/15/2023

RESOLUTION# 23-169

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>	✓		✓			
<b>Lovisolo</b>			✓			
<b>O'Connell</b>		✓	✓			
<b>O'Toole</b>			✓			
<b>Yaccarino</b>			✓			
<b>Daloisio</b>			✓			
<b>Mayor Wilczynski</b>	-----	-----				

Carried  Defeated  Tabled

Approved on Consent Agenda

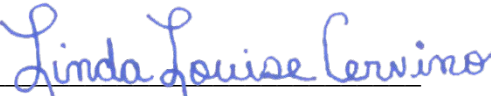
**AUTHORIZATION OF REFUNDS FOR  
2023 CRESTWOOD LAKE MEMBERSHIP OVERPAYMENTS**

WHEREAS, the Crestwood Lake members listed below are due refunds for the Over payment of the 2023 Crestwood Lake Registration due to payment not reflecting the Early Registration Discount.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Allendale that said refunds be granted, to the following Crestwood Lake members:

	NAME & ADDRESS	CRESTWOOD ID NUMBER	AMOUNT
1)	Qiao Dinallo, 1404 Whitney Lane, Allendale, NJ	2346216	\$15.00
2)	Dmitry Studynsky, 144 Carriage Court, Allendale, NJ	2101557	\$15.00
3)	Robert Macksoud, 43 Forest Road, Allendale, NJ	1761768	\$5.00
4)	Brian Lucas, 27 New Street, Allendale, NJ	2146198	\$5.00
5)	Patricia Flores, 13 Allison Court, Allendale NJ	1560308	\$15.00
6)	Kelly Cusato, 202 Hillside Avenue, Allendale, NJ	330574	\$15.00
7)	Jason Braff, 29 Carteret Road, Allendale, NJ	1308561	\$15.00
8)	Donna Kahn, 8 Harreton Road, Allendale, NJ	2347634	\$15.00

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on June 15, 2023.

  
Linda Louise Cervino, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 06/15/2023

**RESOLUTION# 23-170**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan	✓		✓			
Lovisolo			✓			
O'Connell		✓	✓			
O'Toole			✓			
Yaccarino			✓			
Daloisio			✓			
Mayor Wilczynski	-----	-----				

Carried  Defeated  Tabled

Approved on Consent Agenda

**APPROVAL OF OCTOBER 21, 2023 TOWN-WIDE GARAGE SALE –  
ALLENDALE WOMAN’S CLUB**

**BE IT RESOLVED** that the Annual Town Wide Garage Sale to be held on Saturday, October 21, 2023, with a rain date of Sunday, October 22, 2023, by the Allendale Woman’s Club is hereby approved; and

**BE IT FURTHER RESOLVED** that no individual garage sale licenses be issued for the dates of the Allendale Town Wide Garage Sale; and

**BE IT FURTHER RESOLVED** that the Allendale Women’s Club will comply with the Borough’s requirements for insurance and hold harmless approval; and

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on June 15, 2023.

*Linda Louise Cervino*

Linda Louise Cervino, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 06/15/2023**

**RESOLUTION# 23-171**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan	✓		✓			
Lovisololo			✓			
O'Connell		✓	✓			
O'Toole			✓			
Yaccarino			✓			
Daloisio			✓			
Mayor Wilczynski	-----	-----				

Carried  Defeated  Tabled

Approved on Consent Agenda

**AUTHORIZE FOR PROFIT ORGANIZATIONS TO USE BANDSHELL  
AT CRESTWOOD LAKE AND PARK**

**WHEREAS**, Crestwood Lake & Park is a 71-acre municipal facility located on West Crescent Avenue in Allendale. The park includes a lake, 3 beaches, multiple sports fields, a barn pavilion and a band shell;

**WHEREAS**, at the Borough's discretion and if deemed beneficial to the community, certain for-profit organizations who wish to use the bandshell at Crestwood Lake & Park may do so for a fee of \$250.00 per day except for those already contracted with Crestwood Lake; and

**BE IT FURTHER RESOLVED** that the organizations will comply with the Borough's requirements for insurance and hold harmless approval; and

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on June 15, 2023.

*Linda Louise Cervino*

Linda Louise Cervino, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 06/15/2023**

**RESOLUTION# 23-172**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>	✓		✓			
<b>Lovisollo</b>			✓			
<b>O’Connell</b>		✓	✓			
<b>O’Toole</b>			✓			
<b>Yaccarino</b>			✓			
<b>Daloisio</b>			✓			
<b>Mayor Wilczynski</b>	-----	-----				

Carried  Defeated  Tabled

Approved on Consent Agenda

**AUTHORIZE AGREEMENT FOR PURCHASE OF A UPS DEVICE TO INTERFACE WITH ALLENDALE POLICE DEPARTMENT’S GENERATOR THROUGH #CK04 NEW JERSEY COOPERATIVE PURCHASING ALLIANCE (COOPERATIVE “PURCHASING”) COOPERATIVE PRICING SYSTEM – SHI**

**WHEREAS**, a need exists to purchase a new UPS device for the Allendale Police Department; and

**WHEREAS**, in accordance with N.J.S.A. 40A:11-11, the County of Bergen is the lead public agency for the #CK04 New Jersey Cooperative Purchasing Alliance (Cooperative “Purchasing”), which utilizes the combined purchasing power of 250 members; and

**WHEREAS**, the County of Bergen strives to offer best in class procurement resources and solutions to Counties, Cities, Townships, Municipalities and School Districts in Bergen County and throughout the State and beyond; and

**WHEREAS**, the New Jersey Cooperative Purchasing Alliance, CK04-Bergen is registered with the Division of Local Government Services as a Cooperative Pricing System; and

**WHEREAS**, in utilizing the master contract, the registered members contract directly with the vendor for their own needs, subject to the specifications in the master contract; and

**WHEREAS**, SHI, 290 Davidson Ave., Somerset, New Jersey 08873, is an approved vendor offering Catalog/Computer Equipment and Peripherals through the New Jersey Cooperative Purchasing Alliance, Bid# BC-BID-22-24, Bid Term: 06/05/2022 – 06/04/2024; and

**WHEREAS**, the Chief Financial Officer has attached hereto a certification that adequate funds have been or will be duly budgeted and appropriated to pay for the contract.

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 06/15/2023**

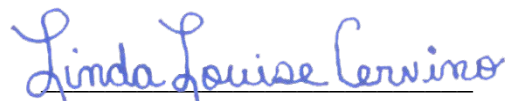
**RESOLUTION# 23-172**

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that an Agreement is hereby authorized for the purchase of Liebert APS-UPS, in the amount of \$20,592.67, a Vertiv Power Assurance Package – Extended Serve Agreement – parts and labor – 5 years on-site in the amount of \$5,598.30, a Liebert Maintenance Bypass Cabinet-Bypass Switch in the amount of \$2,400.08 and shipping costs of \$900.00, from SHI, 290 Davidson Ave., Somerset, New Jersey 08873 for a total amount of \$29,491.05; and

**BE IT FURTHER RESOLVED** that the Mayor, Borough Clerk and Borough Attorney are hereby authorized to take such action as may be necessary to implement this Resolution, including the execution of an Agreement or Proposal for the above services.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on June 15, 2023.



Linda Louise Cervino, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 06/15/2023

RESOLUTION# 23-173

Council	Motion	Second	Yes	No	Abstain	Absent
Homan	✓		✓			
Lovisolo			✓			
O'Connell		✓	✓			
O'Toole			✓			
Yaccarino			✓			
Daloisio			✓			
Mayor Wilczynski	-----	-----				

Carried  Defeated  Tabled

Approved on Consent Agenda

**AWARD Z+ ARCHITECTS, LLC TO PROVIDE ADDITIONAL ARCHITECTURAL SERVICES  
– BUILDING CONSTRUCTION PAD AND REVISED PUBLIC BID SETS FOR THE BOROUGH  
OF ALLENDALE COMMUNITY RECREATION CENTER**

**WHEREAS**, the governing body of the Borough of Allendale had retained Michael Scro of Z+ Architects, LLC to provide architectural services for the new Borough Community Recreation Center located at 220 West Crescent Avenue, Block 1005, Lot 20 via Resolution 22-216 on September 8, 2022; and

**WHEREAS**, on January 5, 2023, the governing body of the Borough of Allendale adopted Resolution 23-04, Appointment of Borough Professional, Z+ Architects, LLC, not to exceed \$25,000.00; and

**WHEREAS**, on March 23, 2023, the governing body of the Borough of Allendale adopted Resolution 23-111, for Z+ Architects, LLC to provide additional architectural services – Construction Documents for public bid for the Borough of Allendale Community Recreation Center not to exceed \$90,000.00; and

**WHEREAS**, there is an additional Change of Scope/Additional Services needed for Building Construction Pad and Revised Bid Set by Z+ Architects, LLC which reflects on the proposal dated June 7, 2023; and

**WHEREAS**, it is not anticipated that the scope and cost of services will exceed One Hundred Sixty Thousand (\$160,000) dollars; and

RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ

DATE: 06/15/2023

RESOLUTION# 23-173

**WHEREAS**, the services set forth herein shall not exceed the sum of \$160,000.00 unless further approved by resolution of the Governing Body, excluding reimbursable expenses, which shall be billed in addition to the base fee in accordance with the proposal aforesaid; and

**WHEREAS**, that the fee for such services shall be in accordance with the proposal attached hereto; and

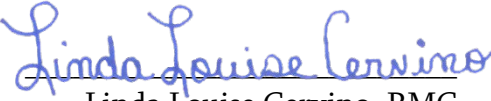
**WHEREAS**, Z + Architects, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a candidate or candidate committee in the Borough of Allendale in the previous one-year, and that this contract will prohibit them from making any reportable contributions through the term of the contract; and

**WHEREAS**, the governing body of the Borough of Allendale pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Allendale authorizes Michael Scro of Z+ Architects of Allendale, New Jersey to perform additional services for the Building Construction Pad and Revised Public Bid Sets for Allendale Community Recreation Center located at 220 West Crescent Avenue, Block 1005, Lot 20.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on June 15, 2023.

  
Linda Louise Cervino, RMC  
Municipal Clerk



Initial \_\_\_\_\_

June 7, 2023

Mayor Amy Wilczynski  
Allendale Borough Hall  
500 W. Crescent Ave.  
Allendale, NJ 07401

**RE: Architectural Services – Change Order – Building Construction Pad & Revised Bid Sets for Allendale Community Center at 220 W Crescent Ave, Allendale, NJ**

Dear Mayor Wilczynski:

This proposal is reflective of the most recent and latest request of Z+ Architects by the Borough of Allendale to amend the previously completed Construction Documents for the Allendale Community Center to reflect the requested changes of Part 1: The Building Construction Pad and Underground Utilities and Part 2: The Revised Construction Documents for Public Bid with a reduced scope. Below we have outlined the 2 part scope of this change order as well as the fixed fee for our services and the services of the engineering sub-consultants. Upon your signature and execution, work will commence.

**Construction Document Phase – CHANGE OF SCOPE/ADDITIONAL SERVICES**

**Phase 1 – Building Construction Pad**

These drawings will only have the following information:

- Structural Foundations
  - Rebar for both foundation wall footings & isolated footings for columns.
- Concrete slab
  - The gym slab will be depressed, to allow for the preferred flooring choice.
  - The building slab will be shown, with the exception of the electrical closet in the lobby. This portion of the slab will not be poured to allow for conduit placement.
- Foundation walls, one course of cmu above first floor level only.
- All waterproofing details for foundation work.
- All below grade insulation & vapor barrier requirements.
- All utility stub up for future work.
  - Interior walls will need to be shown for reference points in order to lay out the bathroom plumbing. No reference to wall types or construction for walls will be referenced on these drawings.
  - The argument can be made to not show walls and measure off of column grid, however, showing bathroom layout with no

*240 W. Crescent Ave. Allendale NJ 07401 201.785.8855*  
*Michael Scro, RA NJ#21A101862600*





Initial \_\_\_\_\_

information is more beneficial to laying things out than being in a vacuum with no reference.

- Project Manual containing just the above referenced specifications sections & administrative requirements, close out, etc.
- The sprinkler system design is a “delegated design by contractor”. Kevin Webb from Langan had approximated the service to the community center building by “twice the size” of the service for the residential building in giving calculations to Veola Water Company. This will need to be verified by a sprinkler engineer.

### **Phase 2 – Revised Public Bid Set**

These drawings will be a modified version of the complete set we already have but with the following exception:

- All work that was done under the “Phase 1 - Construction Pad” documents will be noted on this set as existing and/or work that has been performed by others under separate contract.
- Instruct bidders not to price this work out.
- Structural drawings would be modified to reflect new detailing because of the epoxy anchors to all the columns. A re-analysis by the structural engineer will be done.
- Z+ to coordinate the structural, MEP and architectural drawings one final time prior to releasing for public bid.

### **1. Compensation**

The Client shall pay to the Architect as total compensation for its services the amounts set forth herein as percentage complete on a 30 day cycle:

<i>Z+ Architects - Construction Documents Change Order</i>	<i>\$27,630</i>
<i>ENV Structural Engineering Fee (includes 15% mark up as per clarification #15)</i>	<i>\$13,800</i>
<i>Linwood Mechanical Engineering (includes a 15% mark up as per clarification #15)</i>	<i><u>\$18,400</u></i>
<b>TOTAL:</b>	<b><i>\$59,830</i></b>

### **NOTE:**

**Public Bidding & Construction Observation Phases – TO BE REFLECTED IN A SEPARATE PROPOSAL**

**CLARIFICATIONS**

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1. This proposal is an agreement between Z+ Architects of 240 W. Crescent Ave, Allendale, NJ (Architect) and Mayor Amy Wilczynski, Borough Of Allendale, 500 W. Crescent Ave, Allendale, NJ. This agreement is valid when agreed to and executed prior to work commencing.
2. Z+ Architects is not liable for damages caused by delays in performance of the services, which, may arise from events beyond its reasonable control.
3. Z+ Architects' liability for this project is limited to the total cost of the project as outlined in this proposal.
4. Services will be billed every 30 days as a percentage of phase completion except where noted above in the Bidding phase. *Payment is due within 30 days of invoice date.*
5. Due to the to accelerated pace at which this phase of the work is being required, payment of all invoices are due within 30 days of release of the signed and sealed plans/final deliverables. No exceptions will be made to this policy.
6. Z+ Architects maintains the intellectual rights to the work, and the designs generated in this process may not be taken to another firm and used by them to create documents for construction, without negotiating such with our permission. Should the owner decide to not execute the build of the design, and/or relocate to another property, the design is non-transferrable to another property and/or subsequent owner, without written permission from Z+ Architects.
7. Z+ Architects maintains the right to photograph the project upon completion for promotional use. Z+ always respects the privacy of our clients and will not disclose project details such as client name, location, budget, etc....
8. Both the Architect and Owner reserve the right to terminate the proposal/contract at will, at any time, for any, and/or no reason.
9. Should the owner elect to not execute the project for any reason, all work completed to date of that decision remains in full effect and will be duly compensated.
10. Although unlikely, any dispute between owner and architect will utilize mediation as sole legal recourse in lieu of any other.
11. Z+ Architects is not responsible for the accuracy of any information provided by others for review and incorporation into the final report.
12. This proposal includes mechanical and structural engineering services. Z+ Architects has retained and will coordinate with the sub consultants, on your behalf. This service will be billed at consultant cost + 15% mark up to cover Z+ accounting costs, including but not limited to staff time to coordinate, draft and/or review.
13. Payment of invoice is due upon receipt. See above 30 day terms.
14. All late payments beyond 30 days will be subject to interest charge at the legal rate as set forth by NJ law.
15. Cost estimating and cost engineering are separate and distinct from this contract. We explicitly do not provide Construction Management services, as this falls under the domain of your selected General Contractor and/or Construction Manager whom you will retain for such services.



Initial \_\_\_\_\_

16. The following services are considered additional:
- Representation at zoning/planning boards, if necessary. If required, preparation for meetings, correspondence with other professionals, etc. will be billed on a time and materials basis (hourly) as per the rates below.  
Attendance/representation at meetings will be provided at a fixed \$600/meeting fee, as required.
  - Reimbursable expenses such as printing, copying, travel expenses, express delivery etc. These items will be billed at cost + 15% (to cover employee time to generate) with each invoice.
17. Additional services above and beyond the scope detailed above will be billed on an hourly basis at the following rates. Any major changes to the Scope of Work as requested by the Owner or due to unforeseen conditions on site will constitute an additional service. Any requested changes that exceed the allotted number of iterations in Schematic Design, or after a design has been approved and a subsequent phase has begun will constitute an additional service. Such work will be executed on an additional time and materials basis at the rates below.
- Principal/Partner \$200/hr.
  - Senior Project Architect/Manager \$165/hr.
  - Project Architect/Manager \$150/hr.
  - Designer/Draftsperson \$110/hr.
  - Administrative \$ 80/hr.

**Please kindly sign and return a copy of this proposal to our office. We will countersign and return a copy for your records. We look forward to our continued collaboration.**

 6/15/23

---

Signed: Borough of Allendale Date

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Signed: Michael Scro, Principal, Z+ Architects LLC Date



Initial \_\_\_\_\_

June 7, 2023

Mayor Amy Wilczynski  
Allendale Borough Hall  
500 W. Crescent Ave.  
Allendale, NJ 07401

**RE: Architectural Services – Change Order – Building Construction Pad & Revised Bid Sets for Allendale Community Center at 220 W Crescent Ave, Allendale, NJ**

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*240 W. Crescent Ave. Allendale NJ 07401 201.785.8855*  
*Michael Scro, RA NJ#21A101862600*

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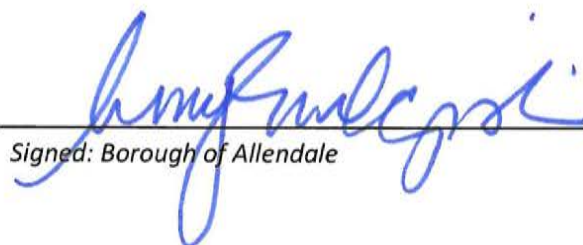

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**Please kindly sign and return a copy of this proposal to our office. We will countersign and return a copy for your records. We look forward to our continued collaboration.**

   
\_\_\_\_\_  
*Signed: Borough of Allendale* *Date*

\_\_\_\_\_  
*Signed: Michael Scro, Principal, Z+ Architects LLC* *Date*

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 06/15/2023

RESOLUTION# 23-174

Council	Motion	Second	Yes	No	Abstain	Absent
Homan	✓		✓			
Lovisolo			✓			
O'Connell		✓	✓			
O'Toole			✓			
Yaccarino			✓			
Daloisio			✓			
Mayor Wilczynski	-----	-----				

Carried  Defeated  Tabled

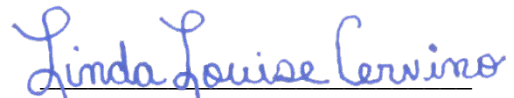
Approved on Consent Agenda

**APPROVAL OF JUNE 15, 2023 LIST OF BILLS**

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated June 15, 2023 in the amounts of:

Bill List Numbers	JUNE 15, 2023
Current Fund	\$ 1,220,281.91
Payroll Account	215,615.38
General Capital	18,535.00
Animal Fund	
Grant Fund	
COAH/Housing Trust	38.75
Improvement & Beautification	
Unemployment Fund	
Trust Fund	26,742.59
Water Operating	
Water Capital	
<hr/>	
<b>Total</b>	<b>\$ 1,481,213.63</b>

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on June 15, 2023.



Linda Louise Cervino, RMC  
Municipal Clerk



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 06/15/2023

RESOLUTION# 23-175

Council	Motion	Second	Yes	No	Abstain	Absent
Homan	✓		✓			
Lovisolo			✓			
O'Connell		✓	✓			
O'Toole			✓			
Yaccarino			✓			
Daloisio			✓			
Mayor Wilczynski	-----	-----				

Carried  Defeated  Tabled

Approved on Consent Agenda

**AUTHORIZE RENEWAL OF ABC LIQUOR LICENSES FOR 2023-2024**

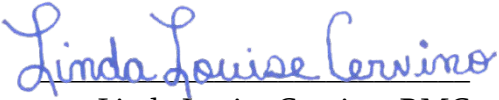
**WHEREAS**, all Plenary Retail Consumption, Retail Distribution, Limited Distribution and Club Licenses will expire on June 30, 2023; and,

**WHEREAS**, the following applicants have complied with the provisions of the Act of the Legislature entitled, "An Act Concerning Alcoholic Beverages", being Chapter 436 of the Laws of 1933, its supplements and amendments, and with the Rules and Regulations issued or to be promulgated by the State Commissioner of Alcoholic Beverage Control applicable.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that the Borough Clerk be and is hereby authorized to issue licenses to expire June 30, 2024, to the following:

<b>PLENARY RETAIL CONSUMPTION LICENSES - \$2,500.00</b>		
<u>LICENSE#</u>	<u>LICENSEE</u>	<u>LICENSED PREMISES</u>
0201-33-007-010	Greyson Enterprises, LLC t/a The Allendale House	9 Franklin Turnpike Allendale, New Jersey 07401

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on June 15, 2023.

  
 Linda Louise Cervino, RMC  
 Municipal Clerk