

**Mayor and Council of the Borough of Allendale
 Combined Work and Regular Session Meeting Minutes
 October 3, 2024 – 7:30 p.m.**

A combined Work and Regular Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, New Jersey on October 3, 2024. The meeting was called to order at 7:30 pm by Mayor Wilczynski.

Linda Cervino, the Municipal Clerk, read the open public meetings statement: “In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building and on the Borough Website, published in The Record within the first 10 days of the New Year, and copies are sent to The Ridgewood News and Star-Ledger. Notice of this meeting by the September 26, 2024, Sunshine Notice was sent to The Record, The Ridgewood News and Star Ledger and has been posted on the public bulletin board in the Municipal Building and Borough website.”

The roll call was recorded as follows:

	Present	Absent
Councilman Daloisio	✓	
Councilwoman Homan	✓	
Councilwoman Lovisolo	✓	
Councilman O’Connell	✓	
Councilman O’Toole	✓	
Councilman Yaccarino	✓	
Mayor Wilczynski	✓	

A quorum was met.

The following were also present: Ray Wiss, Esq., Borough Attorney
 Linda Louise Cervino, Municipal Clerk
 Michael Dillon, Police Chief

Mayor for a Day, Ariana Hompesch, led the salute to the flag.

APPROVAL OF MINUTES – September 19, 2024 Work and Regular Meeting Minutes:

The vote was recorded as follows:

	Motion	Second	Yes	No	Abstain	Absent
Councilman Daloisio	✓		✓			
Councilwoman Homan					✓	
Councilwoman Lovisolo					✓	
Councilman O’Connell					✓	
Councilman O’Toole		✓	✓			
Councilman Yaccarino			✓			

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AGENDA REVIEW:

Mayor Wilczynski reviewed the agenda which included:

- Second Reading and Public Hearing of Ordinances #24-15 and #24-16.
- Consent Agenda items Resolutions #24-233 through #24-240.

RES 24-233: A RESOLUTION CANCELLING TAXES FOR CALVARY LUTHERAN CHURCH.

RES 24-234: TAX CANCELATION AND AUTHORIZE REFUND OF 2024 TAX OVERPAYMENTS
70 IVERS ROAD.

RES 24-235: APPROVE CHANGE ORDER NUMBER SEVEN DINALLO CONSTRUCTION –
ALLENDALE COMMUNITY CENTER.

RES 24-236: BEVAN, MOSCA & GIUDITTA, P.C., TO PROVIDE LEGAL SERVICES.

RES 24-237: APPOINTMENT OF CROSSING GUARD, ON-CALL BASIS – ARLEEN B. CLEVERLY.

RES 24-238: APPOINTMENT OF RADIO POLICE DISPATCHER, FILL-IN PER DIEM, HOURLY
BRIAN SKETTINI.

RES 24-239: BILL LIST OF OCTOBER 3, 2024.

RES 24-240 A RESOLUTION APPOINTING DIRECTOR OF COMMUNICATIONS FOR THE
BOROUGH OF ALLENDALE.

PUBLIC COMMENT ON AGENDA ITEMS ONLY: No one from the public came forward.

PRESENTATIONS: *Proclamation and Oath of Office for Mayor for a Day – Ariana Elise Hompesch.*

Mayor Amy Wilczynski administered the Oath of Office to Ariana Elise Hompesch. Pictures were taken.

Mayor Amy Wilczynski read the following proclamation into the record:

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**Proclamation in Honor of
“Mayor Ariana Elise Hompesch Day”**

WHEREAS, young people gain valuable citizenship skills by learning about state and local government; and

WHEREAS, in honor of our young citizens, a “Mayor for a Day” event was auctioned at the Allendale Foundation for Educational Excellence Annual Dinner and Auction, an event that helps fund grants to enrich the Pre-K through 8th Grade educational experiences at Hillside and Brookside Schools; and

WHEREAS, the “Mayor for a Day” event is a first step into the world of local politics as the winner sees the inner workings of Borough Hall and other municipal facilities as they follow Mayor Wilczynski in her duties as the leader of the Borough of Allendale; and

WHEREAS, by working to educate our young people in the duties, responsibilities and opportunities of citizenship, this event will contribute to the success of the winner as a future leader of our state and nation; and

WHEREAS, the Hompesch family won the “Mayor for a Day” prize for their child, Ariana Elise Hompesch, who is a rising 8-year-old student at Hillside School; and

WHEREAS, Ariana’s hobbies include sports, karate, traveling and arts and crafts; and

WHEREAS, Ariana has a passion for monster trucks and cars, and her favorite sports are tennis, basketball, baseball, and soccer, with a particular affinity for the Yankees, Knicks, and Giants; and

WHEREAS, Ariana is interested in dinosaurs and wants to be a paleontologist; and

WHEREAS, Ariana loves spending time with her friends Blake, Genny, and Isabella, along with her two cats, Willow and Kit, and her older sister, Siena; and

WHEREAS, Ariana's favorite color is purple, she adores bunnies, and her favorite foods include chicken tenders, pasta, ice cream, and chocolate chip cookies; and

NOW, THEREFORE, BE IT RESOLVED that I, Amy Wilczynski, Mayor of the Borough of Allendale, officially proclaim that October 3rd, 2024 be recognized as “Mayor Ariana Elise Hompesch Day” within the Borough of Allendale; and

BE IT FURTHER RESOLVED that the Mayor and Council of the Borough of Allendale encourages all its citizens to work together to prepare our young people to be good citizens.

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SECOND READING AND PUBLIC HEARING OF ORDINANCE 24-15:

The Municipal Clerk read into the record:

The following ordinance published herewith was first read by title only on September 19, 2024, and posted on the bulletin board of the lobby of the municipal building and borough website.

ORDINANCE 24-15: AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, “OFFICERS AND EMPLOYEES”, TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2024.

No one came forward from the public on Ordinance 24-15.

On a roll call, the vote was recorded as follows:

	Motion	Second	Yes	No	Abstain	Absent
Councilman Daloisio			✓			
Councilwoman Homan		✓	✓			
Councilwoman Lovisolo			✓			
Councilman O’Connell			✓			
Councilman O’Toole			✓			
Councilman Yaccarino	✓		✓			

Ordinance 24-15 is hereby passed on second and final reading and is hereby adopted and notice of same shall be published according to law.

(See Ordinance 24-15 attached and made a part hereof)

SECOND READING AND PUBLIC HEARING OF ORDINANCE 24-16:

The Municipal Clerk read into the record:

The following ordinance published herewith was first read by title only on September 19, 2024, and posted on the bulletin board of the lobby of the municipal building and borough website.

ORDINANCE 24-16: AN ORDINANCE ESTABLISHING BUSINESS INSURANCE REGISTRY IN THE BOROUGH OF ALLENDALE.

No one came forward from the public on Ordinance 24-16.

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On a roll call, the vote was recorded as follows:

	Motion	Second	Yes	No	Abstain	Absent
Councilman Daloisio			✓			
Councilwoman Homan			✓			
Councilwoman Lovisolo		✓	✓			
Councilman O’Connell			✓			
Councilman O’Toole			✓			
Councilman Yaccarino	✓		✓			

Ordinance 24-16 is hereby passed on second and final reading and is hereby adopted and notice of same shall be published according to law.

(See Ordinance 24-16 attached and made a part hereof)

APPROVAL OF CONSENT AGENDA:

The vote was recorded as follows:

	Motion	Second	Yes	No	Abstain	Absent
Councilman Daloisio			✓			
Councilwoman Homan	✓		✓			
Councilwoman Lovisolo			✓			
Councilman O’Connell			✓			
Councilman O’Toole		✓	✓			
Councilman Yaccarino			✓		24-239	

For the record, Councilman Yaccarino said yes to Resolutions 24-233 through 24-238 and 24-240, abstaining to only 24-239.

(See Resolutions 24-233 through 24-240 attached and made a part hereof)

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ADMINISTRATION

Council Committee Reports

Councilman Tyler Yaccarino - Facilities, Parks and Recreation. Councilman Yaccarino stated this morning, me, Councilwoman Lovisolo and DPW Superintendent, Anthony Agugliaro, met at the fields of grandstand and Brookside. It's been a topic of long conversation with regards to the condition of our fields and how we can make the best use of them and maintain them to the best of our ability. We met with a representative from a local firm who specializes in field maintenance. Currently we're on our way to rehabbing Field 1 and the firm that we spoke with confirmed that we're on the right track there. We're looking at fields one by one. I presume that in the next couple of months we'll be in good shape with regards to our fields.

Last week we received the bid results for our concession stand, which came in higher than we had expected. We're in the process right now consulting with our professionals to refine our bid specs. We're going back out to bid and refine our specs to make sure that the numbers that we're receiving are most accurate to the project that we want to pursue.

Finally, the New Jersey Motor Vehicle Commission will be returning to inspect vehicles for October, November and December.

Councilwoman Susanne Lovisolo - Finance, Human Resources, Administration and Information Technology, Land Use and Construction Code and Council Liaison to Library Board. Councilwoman Lovisolo welcomed Mayor Ariana Hompesch here today. I hope you had a successful day as mayor. Thank you to your family for supporting AFEE and your dad is here tonight. We've had a busy September and October is looking up to be equally busy. I was happy to join Councilman Yaccarino and Andy this morning. The good thing that we heard from the professional that we brought in was that our fields are pretty much in line with all the other surrounding fields around us. Councilman Yaccarino said they really didn't raise any red flags. Councilwoman Lovisolo said, and he also pointed out that a lot of the issues sometimes can be helped when the parents and the coaches do their part in raking after their games so that things don't puddle. That's always a good reminder to the community too.

Our next Land Use Committee meeting will be in the morning of our next mayor and council meeting, October 24th. I will give a full report at that meeting. I have invited our new Shade Tree Committee members to join us at the start of the Land Use Committee meetings, so I'm looking forward to that and to utilizing the expertise of these members while they assist us in various tree-related issues in the borough. As always, I'd like to thank our team of professionals who work hard on addressing and resolving the various property situations of our residents.

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The Finance, HR, Admin and IT committee will also look to meet the week of October 20th. Thanks to our incredible borough hall staff.

The Green Team is planning to do pumpkins, gourds, mums and cornstalks collection tentatively scheduled for November 16th and November 30th. The event will be held at Rohsler's and Borst Landscaping. Once you're done with your fall decorations, you're going to be able to drop them off for composting to those two locations.

Regarding the Lee Memorial Library, they have a wide range of programs in October for all age groups. For adults, they are offering in addition to their reoccurring program, an Iceland travel lecture on October 10th. A talk on ADHD awareness on October 22nd and a Halloween themed event right here next door in the Quilt Room on October 24th, featuring spooky readings performed by members of the community. On Saturdays in October, they're partnering again with the Allendale Ambulance Corp to offer CPR classes at 11 a.m. and 1 p.m. beginning on October 12th. For tweens and teens, they have their popular swiftly club on October 23rd. The first session of our design club is on October 24th. Some highlights for our children's programs for October include Fall stencil painting on October 10th, Glow in the dark scavenger hunt on October 17th, a haunted house in a jar on October 22nd, a Diwali celebration on October 29th and Halloween story time, parade and party on the 31st. As always, check the library website for a full list of their programs.

Councilwoman Liz Homan – Second to Finance, Human Resources, Administration and Information Technology and Public Works & Public Utility. Councilwoman Homan stated regarding sewers, Tuesday, October 8th, is our next meeting for the sewer team to meet and to discuss the challenges that have been presented by the enormous development that Saddle River has coming before them. That is really going to present a huge challenge for our sewer infrastructure both as it currently stands today as well as in the future as we have fair share housing. We need to be concerned about what is going on with our infrastructure. Our team is working and trying to ensure that Allendale is protected and taken care of. As far as with Ramsey, we're hopeful to have a contract to start contract negotiations with them in November.

Veolia is our water provider here in Allendale. The motivating factors have really met in a very positive way so far. We have temporary treatment for PFAS both in the New Street facility as well as Crescent. I also had some meetings with Veolia engineering about the plans for Meeker Street treatment, so I'll be reaching out to any resident that is impacted by the actual construction of that in the very near future.

We are also having a challenge with Veolia and that's, hence, why we had a resolution to appoint a special counsel. Allendale residents are probably all aware if they looked at their bill that we did have a 12.25 percent rate increase that went into effect on June 1st of 2024. Residents are also aware that this was a zero percent increase year according to the agreement that we had with Veolia. There are a lot of moving parts for us working with the BPU, and Mayor Wilczynski and I had a meeting with some of the commissioner's aides today to discuss the challenges this presents.

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We have a contract with Veolia and there was also an open public bid as well as the sale with the ten-year rate structure approved by public referendum. We will see where that goes, and we will try to keep everybody apprised. But I think we are well supported, legally, by having Ray and by having the counsel that we retained tonight. Residents will also be getting a letter explaining a little more detail than what I've given here tonight. I think the main thing for residents and for our counsel to know is that we are taking this very seriously and we intend to understand if there's a way we can have this rolled back or if there's a way that we need to better protect not only Allendale, but also New Jersey communities as a whole that are going to be looking to sell their water system to ensure that these open public bid and the transparency is all there and the implementation is for the best of New Jersey residents.

Councilpresident Matthew O'Toole - Public Safety Committee. Council President O'Toole stated that the police department is hosting an emergency management intern this year from Northern Highlands. One of the projects he's working on is updating our mass notifications database. Some residents might receive correspondence asking them to enter or update their contact information on the borough website under the police department page. The police department is also working with the borough clerk to prepare for election day. The police department and Mayor Wilczynski had a successful ice cream with the mayor and police. Our new police officers were there, and they were able to meet residents, and the kids enjoyed a nice cold treat out front in front of borough hall.

Last week we hosted the Gary Letizia Memorial Blood Drive for the third time. At this drive we collected 32 pints of blood, which has the potential to save 96 lives. Thank you to all who came out and donated. Since the blood center is so happy with our results they are targeting another date for March of 2025.

Councilman O'Connell – Second to Facilities, Parks and Recreation. Councilman O'Connell stated that the picture he showed the other night of the handicap chair for Crestwood Lake he's working on getting prices and will sit down with the mayor as to the next step. Mayor Wilczynski said she forwarded Councilman O'Connell something about boy scouts who are looking for more projects.

Councilman Joseph Daloisio – Councilman Joseph Daloisio - Public Works & Public Utility. Councilman Daloisio welcomed Mayor for a day, Ariana Hompesch. He stated that she did a better job reciting it than he did. Councilman Daloisio stated that the DPW committee has not had an official meeting since the last council meeting but was able to visit the DPW facility last week. I got to meet and talk to our new mechanic, CJ, who is acclimating himself very well. He is really organized and making the shop into what looks like a real mechanic shop again. He's doing a lot of organization and a good job. He has already repaired a bunch of small machines that we thought were not repairable. He's working on a bunch of vehicles. He is putting together a list and an analysis of our trucks, equipment and tools and a priority list for budgeting purposes of what we need to fix and what we can push off until next year's budget and what we have to fix now for emergency purposes. We're happy to have him here.

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The DPW guys are doing their normal duties picking up debris in the streets, checking potholes, making sure our drains are clear. The decommissioning of Crestwood is still ongoing. Thank you to Councilman Yaccarino for your report on the fields. I'm glad to hear it's starting to move forward. I know the guys are ready and able to start working on Field 1. Our PSE&G contractor was using a portion of the DPW property that was basically stone and dirt where they were storing equipment and materials. Part of the agreement when they finished was to bring that back to a grass area which I'm glad to say they did. It looks great. They planted seeds and they were watering them last week, so it's going to be a nice green grassy area.

One last note, one of the things we put into the budget this year with the superintendent was to get shirts and clothes for the DPW guys so that they all look like a team. I'm happy to say that today I was informed that the first batch of t-shirts has arrived. Superintendent Agugliaro has distributed those.

Mayor-for-a-Day, Ariana Hompesch, reports that there is a place where you can paint a spooky picture that you get to hang up around Allendale. Your kids can do that if they want. You just have to sign up.

Staff Reports:

Linda Louise Cervino, Municipal Clerk, stated Ordinance 24-16: AN ORDINANCE ESTABLISHING BUSINESS INSURANCE REGISTRY IN THE BOROUGH OF ALLENDALE just had its second reading, public hearing and adoption tonight so Amanda Richards worked with GovPilot to make sure we have the business registry application online where they can upload their COI and pay the fee. Registration will be from January 1st through January 31st so we're not opening it up until January 1st so that payment doesn't reflect for the 2024 year. I'm waiting for a list of all businesses in Allendale that the fire official will provide to me. Once I receive that, I will send out the ordinance and a letter explaining the procedures and where to find the form online. We are charging an annual fee of \$25, and they must provide us with their Certificate of Insurance with the insurance requirements.

I logged into the borough website, under the borough clerk's department and for some reason we had an Election Page and then we had an Election results page. I took the two pages and merged them together so that I had a blank Page. I named that "from the office of the clerk" and that is going to be my information page and important announcements regarding the clerk's office. Right now, I do have the letter that is going for business insurance registry on it, and I also have 'Coming Soon: NJ Film Ready Certified'.

Regarding the Film Ready, I had a Zoom meeting scheduled with someone from the Commission, however, they cancelled on me the night before, so I'm waiting for them to reschedule with me. In the meantime, I compared our current film permit with the one from the film commissions and I've created a rough draft of a new ordinance. I spoke with Councilwoman Lovisolo this morning regarding updating our fees for the filming permit. I gave her a copy of our current fees along with fees from Wyckoff. As soon as she discusses this at her Land Use Board meeting, she will let me know. I will then send the copy to Ray and then once I get that back I will send it to the Film Commissioner for their approval and we will be closer to getting Certified. And just a reminder that The Borough is taking non-perishable items during the month of October in support of the Center for Food Action.

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Michael Dillon, Police Chief, stated that it's been a busy month for the police department. Our new officers are out and about in the community meeting residents and acclimating themselves to everything Allendale. Thank you to the mayor and the governing body for such a warm welcome to our new team members and for all your support of our young department.

Ray Wiss, Esq. of Wiss & Bouregy, Municipal Attorney, stated that the cell tower contracts are still circulating. As I reported last time, there are five of them that are going back and forth between the carriers and my office. Hopefully, they will be finalized very shortly. Meeting with the chief on several departmental matters to carry out some of our discussions. As was reported by Councilwoman Homan, we continue with Veolia implementation issues as well as the rate issues that were reference. We will be discussing those in the upcoming days and weeks. We do have a meeting next week on the Saddle River sewer related issues on October 8th. Some ordinance revisions. I did circulate to the committee a noise ordinance revision which is going to be studied and may be on the agenda for the next meeting.

Regarding PK, I had mentioned at the last meeting our settlement conference is scheduled for October 28th. I'd love to think that that results in a positive outcome at that time as opposed to ongoing litigation. We've had several meetings with counsel for the municipalities involved in. I'll call it the Montvale Litigation, with respect to fair share housing. I received another letter late this afternoon. They are encouraging all the participating municipalities, now 21, to work with their planners to do a mini vignette on the adverse impacts of additional zoning to then send to group counsel or the group expert to do a NKRA (sic) report on the same topics.

Finally, I did meet with Mayor-for-a-day, Ariana, this afternoon and found out that our jails in Allendale are very, very comfortable and they come with McDonalds.

Municipal Clerk, Linda Cervino, mentioned to the mayor and council that she received a phone call from an elderly resident thanking whoever was involved in the Mobile DMV. She said it saved her from driving down to a place she's not comfortable going to.

MAYOR'S REPORT:

Mayor Wilczynski stated, regarding 210 West Crescent Avenue, we had a meeting this morning to go over our new entrance system and security system and it was very impressive. We are state of the art in the 21st Century. No more writing on calendars. It's going to be great. We still have some time. It looks like it's ready, but it's still not ready yet. We have to do some internal work and communicate with a lot of our different associations and organizations in town. We did have a meeting where we contacted the leaders of all the organizations in Allendale and they had a quick tour of the community center. I sent out a survey, so they are giving us data on what they think they are going to use it for. That's a starting point and then we're going to go from there. We've never done this before. We're trying to make it as seamless as possible, but it's not going to be perfect. We're always just asking for grace and patience as we maneuver through it. It's a wonderful addition to Allendale.

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We also had our big Town Hall regarding deer management. The deer is a very important and hot topic. It's also a very triggering topic for a lot of people, but we just want everybody to know that we're all just getting data, and we need to do the right thing. It's a major problem, unfortunately. It's not an easy fix and wish we didn't have to do this. We're still collecting data. We feel that something has to be done because it could be something tragic if we don't do something. So, in good consciousness, we feel that we have to go and educate people and do something and it might not be very popular.

I want to thank Tyler and the rest of the counsel for getting up to speed on Teams. We are trying very hard to be computer literate for future councils and for residents. For example, with all the things we're working on with Veolia we will have a folder together and we'll be able to share it. It's working more efficiently and smarter for the residents. I thank everyone for stepping out of their comfort zone and signing up for teams.

The two biggest topics we're going to be dealing with are the Veolia issue. Councilwoman Homan has done so much research for the sale of Veolia and it's coming in very handy now. So, they are taking us seriously. We had a very good call today by the BPU. We're doing it for the residents. Same thing with the Fair Share Housing. We don't just lay low. We're making sure that our infrastructure is intact and with the Fair Share Housing as we've constantly said, it's not anything against affordable housing, it's that the way that the system is, is just not working and it's going to be devastating for all of New Jersey.

Mayor-for-a-Day, Ariana Hompesch, gives her last report by saying that Hillside made a new playground, and it is a bee-themed, a new slide, it's bigger. It has a lot more stuff like spiderwebs. When you start at Brookside you have to go to different classes, and you get a locker, and you have to try and open it. It's tricky.

NEW BUSINESS: None.

UNFINISHED BUSINESS: None.

PUBLIC COMMENTS ON ANY MATTER:

Walter Widmer, 38 Hamilton Street, Allendale, asked a question about the change order resolution. Mayor Wilczynski said the gym at the new Community Center has a painted Crest in the middle of the gym. It was also for pickleball lines and to refinish the whole floor and put a topcoat on everything.

Mr. Widmer asked if there would be an individual in charge of the facility. Mayor Wilczynski said the borough and the staff at borough hall oversees it. Amanda has been working to come up with a system for when someone wants to use it. We would give you time and a code and you would go in there and put the code in and you would be able to use it.

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Finally, Mr. Widmer asked for an update on the mural. Mayor Wilczynski said we are in the second phase of the mural. We just purchased the panels so the artist, Simon, is putting the clay pieces from all the kids from Brookside/Hillside/Northern Highlands on the panels. Then they are going to be put up on a wall. We are still looking for donations. I just put in another grant. For this final phase, we're still raising some more money.

Mr. Widmer asked if we would have some form of explanation as to the construction of the mural. Mayor Wilczynski said it's hard to visualize, but the panels are depictions of buildings in town. So, those panels are going to be adhered to the wall, and they're done in clay. Then there's going to be a painter that's going to come in and paint birds and clouds and things like that so it's all part of it. So, it's almost like a 3D picture. We are hoping to have it completed by the first quarter of next year.

No one else from the public came forward.

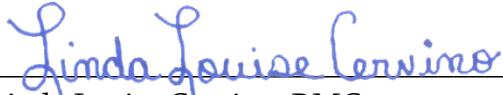
Mayor-for-a-Day said at Brookside School, you get to play basketball and go to school with your friends. Also, it's almost Halloween, so get your costume ready.

Mayor Wilczynski thanked Ariana Hompesch for a wonderful evening and for doing such an amazing job.

ADJOURNMENT:

There being no further business to come before the Mayor and Council, on a motion by Councilman Yaccarino, second by Councilwoman Lovisolo and unanimously carried, the meeting was adjourned at 8:15 p.m.

Respectfully submitted,



Linda Louise Cervino, RMC
Municipal Clerk

10/24/2024

Date Approved

**BOROUGH OF ALLENDALE
COUNTY OF BERGEN
STATE OF NEW JERSEY**

ORDINANCE #24-15

AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, "OFFICERS AND EMPLOYEES", TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2024.


BE IT ORDAINED, by the Governing Body of the Borough of Allendale that the salaries of the following officers and employees of the Borough of Allendale shall be paid bi-weekly and fixed in the amounts as set forth below, effective January 1, 2024.

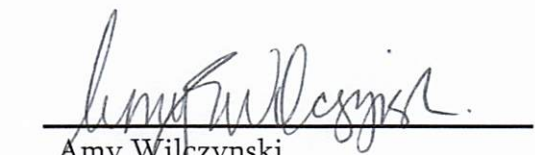
TITLE	MINIMUM	MAXIMUM
Borough Administrator	20,000	50,000
Chief Financial Officer	65,000	130,000
Qualified Purchasing Agent	3,000	6,000
Director of Operations	80,000	168,031
Municipal Clerk	60,000	97,000
Deputy Municipal Clerk	48,000	68,000
Department of Public Works Superintendent	110,000	115,000
Tax Collector	63,000	75,000
Tax Assessor, Part-time	30,000	55,000
Director of Communications	5,000	55,000
Clean Communities Coordinator/Certified Recycling Professional	1,500	3,000
Construction Code Official	25,000	95,000
CCO Inspector	4,000	7,000
Electrical Sub Code Official, Part-time	12,000	26,000
Building Sub Code Official	13,000	17,500
Plumbing Sub Code Official, Part-time	12,000	30,000
Zoning Official	13,000	17,500
Building Department Technical Assistant, Part-time/hourly	16.00	30.00
Property Maintenance Official	38,000	45,000
Fire Sub Code Official, Part-time	10,000	14,000
Fire Prevention Official, Part-time	3,800	20,000
Fire Inspectors, Hourly	14.00	22.00
Fire Administrator	3,000	6,500
Bookkeeper	50,000	65,000
Board of Health Secretary	2,500	3,000
Administrative Assistant	35,000	50,000
Administrative Assistant, Part-time/hourly	16.00	23.00
Clerk Typist, Part-time/hourly	14.00	25.00
Land Use Administrative Assistant	58,000	65,000
Summer Interns, Hourly	14.00	17.00
Crestwood Lake Staff – Seasonal	500	20,000

Crestwood Lake Employees – Seasonal, Hourly	12.70	19.00
Chief of Police	165,000	195,000
Police Patrolman	43,649	143,413
Sergeant	150,622	152,515
Detective Sergeant	158,813	160,708
Lieutenant	156,907	156,907
Detective Lieutenant	165,147	165,147
Patrolman Detective Stipend	1,500	1,500
Municipal Magistrate	10,000	18,000
Municipal Prosecutor	4,000	8,000
Radio Police Dispatcher, Full-time	35,000	45,000
Radio Police Dispatcher, Part-time-hourly	16.00	22.00
Crossing Guards, P/T Hourly	14.00	30.00
Emergency Management Official	2,500	4,500
Laborer, DPW	41,000	90,000
Standby, DPW, Per Week	425	450
Crew Chief, DPW	3,000	12,500
Laborer, DPW, Part-time/hourly	16.00	21.00

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio			✓			
Homan		✓	✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole			✓			
Yaccarino	✓		✓			
Mayor Wilczynski	-----	-----				

I hereby certify the above to be a true copy of an Ordinance adopted by the Governing Body of the Borough of Allendale on October 3, 2024.


 Linda Louise Gervino, RMC
 Municipal Clerk


 Amy Wilczynski
 Mayor



**BOROUGH OF ALLENDALE
COUNTY OF BERGEN
STATE OF NEW JERSEY**

ORDINANCE # 24-16

**AN ORDINANCE ESTABLISHING BUSINESS INSURANCE REGISTRY
IN THE BOROUGH OF ALLENDALE**

WHEREAS, Governor Murphy signed P.L. 2022, c.92. on August 5, 2022, which requires business owners and rental unit owners to maintain certain liability insurance policies and to register the compliant certificate of insurance with the municipality annually in which the business or rental units are located; and

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Borough Council of the Borough of Allendale, in the County of Bergen, and State of New Jersey, as follows:

SECTION 1. Chapter 270-33.1 of the Code of the Borough of Allendale, entitled “Business Insurance Registration”, is added as follows:

SECTION 1. BUSINESS INSURANCE REGISTRATION

SECTION 1.1 Business insurance registration required. It is unlawful for any owner of a business, owner of a rental unit or units, or the owner of a multi-family home of four or fewer units, one of which is owner occupied, to operate within the Borough without first registering its certificate of insurance demonstrating compliance with Section 1 of P.L. 2022, c. 92.

SECTION 1.2 Entities covered by this Chapter. The following entities are required to register their certificate of insurance under this Chapter:

- a. Businesses, which shall mean, any person intending to sell or dispose of or to offer to sell or dispose of any goods, wares, merchandise or render any services for fees within the Borough. This shall include businesses operating on a temporary basis within the Borough such as peddlers, solicitors, and transient vendors licensed pursuant to Borough Code Chapter 194 and temporary retail food establishments and mobile food units, including those licensed pursuant to Borough Code Chapter 210.
- b. Owners of single rental dwelling units.
- c. Owners of multiple dwelling rental units.
- d. Owners of multi-family homes that include rental units, even where one unit is owner- occupied.

SECTION 1.3 Registration official. The Borough Clerk shall accept, approve, and file registration applications, and collect registration fees hereunder.

SECTION 1.4 Registration; Fees; Expiration; Renewal. Owners of business or rental units subject to the minimum liability insurance requirements set forth in this chapter must annually register with the Borough of Allendale and provide a compliant certificate of insurance issued by the owner's insurance company. To complete the annual registration, the owner must file with the Municipal Clerk a completed registration, along with a copy of the required insurance certificate and an administrative fee of \$25.00. The registration shall be in such form and shall include such information as is required by the Municipal Clerk. Annual registrations shall be due by January 31st of each calendar year, or within 30 days of registering the business or obtaining ownership of the rental units. The Insurance registry is only valid for a term of one (1) calendar year, and expires on December 31, of the year that the registration was submitted.

SECTION 1.5 Application and Insurance Requirements.

An application for a business insurance registration shall be filed with the Borough Clerk upon forms provided by the Borough Clerk. It shall contain the following information:

- a. Name and address of the applicant. If the applicant is a corporation, the name and address of its registered agent.
- b. The address of the rental dwelling units or business as applicable. If the registration applies to a transient business or a mobile food unit, a general description of the time frame for operation and area where the business will be operated.
- c. A certificate of insurance reflecting the following amounts of insurance in compliance with P.L. 2022, c. 92.
 1. Except as provided in subsection ii. of this section, the owner of a business or the owner of a rental unit or units shall maintain liability insurance for negligent acts and omissions in an amount of no less than \$500,000 for combined property damage and bodily injury to or death of one or more persons in any one accident or occurrence.
 2. The owner of a multifamily home, which is four or fewer units, one of which is owner-occupied, shall maintain liability insurance for negligent acts and omissions in an amount of no less than \$300,000 for combined property damage and bodily injury to or death of one or more persons in any one accident or occurrence.

SECTION 2. All ordinances or parts of ordinances in conflict or inconsistent with any part of this Ordinance are hereby repealed to the extent that they are in conflict or inconsistent.

SECTION 3. If any section, provision, or part of provision of this Ordinance shall be held to be unenforceable or invalid by any court, such holding shall not affect the validity of this Ordinance, or any part thereof, other than the part so held unenforceable or invalid.

SECTION 4. This Ordinance shall take effect after passage and publication in the manner provided by law.

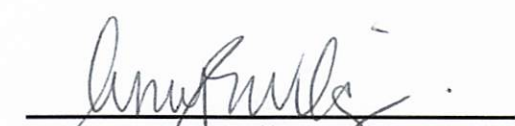
Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio			✓			
Homan			✓			
Lovisolo		✓	✓			
O'Connell			✓			
O'Toole			✓			
Yaccarino	✓		✓			
Mayor Wilczynski	-----	-----				

I hereby certify the above to be a true copy of an Ordinance Adopted by the Governing Body of the Borough of Allendale on October 3, 2024.



Linda Louise Cervino, RMC
Municipal Clerk





Amy Wilczynski
Mayor

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/03/2024

RESOLUTION# 24-233

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio			✓			
Homan	✓		✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

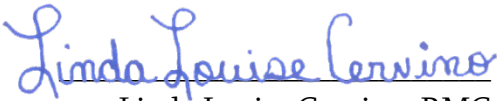
- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

A RESOLUTION CANCELLING TAXES FOR CALVARY LUTHERAN CHURCH

WHEREAS, the applicant, Calvary Lutheran Church, Block/Lot: 910/17.03, has applied for exemption as a parsonage and exemption has been granted by the Bergen County Board of Taxation. (attached judgement)

THEREFORE, BE IT RESOLVED, that the Tax Collector is hereby authorized to cancel real estate taxes assessed to the aforesaid property for 3rd and 4th quarters of 2024. Additionally, taxes for 1st and 2nd quarter 2024 to be refunded in the amount of \$7,457.91.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 3, 2024.


 Linda Louise Cervino, RMC
 Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/03/2024

RESOLUTION# 24-234

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio			✓			
Homan	✓		✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

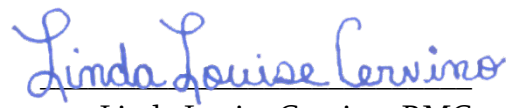
**TAX CANCELATION AND AUTHORIZE REFUND OF 2024 TAX OVERPAYMENTS
70 IVERS ROAD**

WHEREAS, the Property located 200 W. Crescent Avenue, otherwise known as Block 910, Lot 17.03 on the tax map of the Borough of Allendale, has been determined by the Borough Tax Assessor to qualify for a property tax exemption effective January 1, 2024. As a result, the previous billed and paid 1st and 2nd quarter taxes need to be reimbursed to Calvary Lutheran Church.

BE IT RESOLVED by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to cancel the 2024 taxes for Block 910, Lot 17.03 and issue the following checks on the property listed below and charge same to Overpayment of 2024 Taxes:

Block/Lot	Name	Property Location	Amount
910/17.03	Calvary Lutheran Church	70 Ivers Road	\$7,457.91

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 3, 2024.


 Linda Louise Cervino, RMC
 Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/03/2024

RESOLUTION# 24-235

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio			✓			
Homan	✓		✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

**APPROVE CHANGE ORDER NUMBER SEVEN DINALLO CONSTRUCTION –
ALLENDALE COMMUNITY CENTER**

WHEREAS, the Contractor has requested that certain changes are needed for the Allendale Community Center; and

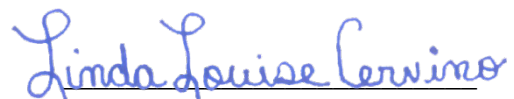
WHEREAS, a net increase of \$9,885.59 will result from *furnishing and install 7/8” furring channel in the community room and paint the Allendale crest at center court of the gymnasium and provide an additional coat of oil-based finish over all hardwood*; and

WHEREAS, the CFO has certified that sufficient funds are available.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that Change Order Number Seven resulting in an increase of \$9,885.59, a 0.1804363% increase in the original contracted amount, be approved for the Allendale Community Center, resulting in a new contract amount of \$5,488,599.79.

BE IT FURTHER RESOLVED that Change Order Number Seven in the increased amount of \$9,885.59 be approved for performance by Dinallo Construction Corporation, 215 State Highway 17 South, Wood-Ridge, New Jersey 07075.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 3, 2024.



Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/03/2024

RESOLUTION# 24-236

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio			✓			
Homan	✓		✓			
Lovisolio			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

BEVAN, MOSCA & GIUDITTA, P.C., TO PROVIDE LEGAL SERVICES

WHEREAS, the Borough of Allendale has a need to legal services pertaining to Veolia Water New Jersey and the Board of Public Utilities' approval of a settlement in Veolia's rate case located within the Borough of Allendale; and

WHEREAS, Bevan, Mosca & Giuditta, P.C., 163 Madison Avenue, Suite 220-8, Morristown, New Jersey 07960, is a firm duly qualified and available to perform services as outlined in their proposal; and

WHEREAS, the scope of the work outlined is to represent the Borough of Allendale in two potential matters involving Veolia Water New Jersey, specifically, regarding the May 22, 2024 approved settlement in Veolia's rate case by Board of Public Utilities; and

WHEREAS, the Chief Financial Officer has attached hereto a certification that adequate funds are duly budgeted and appropriated to pay for the contract.

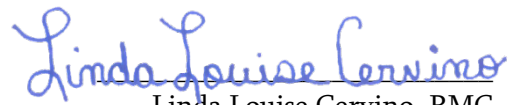
NOW, THEREFORE, BE IT RESOLVED, by the Governing Body that a contract for the above-referenced project be awarded to Bevan, Mosca & Giuditta, P.C., 163 Madison Avenue, Suite 220-8, Morristown, New Jersey 07960, in accordance with their proposal dated September 13, 2024, for a fee not to exceed \$5,000.00.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute a contract with said environmental firm; and

BE IT FURTHER RESOLVED that this contract is being awarded as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

BE IT FURTHER RESOLVED that a copy of this resolution be filed with the Borough Clerk and made available for inspection and that a brief notice of the passage thereof be published in The Record within ten days of the passage as required by law.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale October 3, 2024.


Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/03/2024

RESOLUTION# 24-237

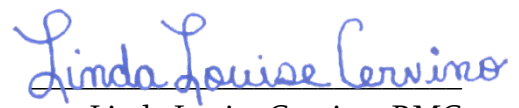
Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio			✓			
Homan	✓		✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

APPOINTMENT OF CROSSING GUARD, ON-CALL BASIS – ARLEEN B. CLEVERLY

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey and approval by the Public Safety Committee that Arleen B. Cleverly is appointed as a Crossing Guard, on an on-call basis at a rate of \$30.00 per hour effective September 30, 2024.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 3 2024.


Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/03/2024

RESOLUTION# 24-238

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio			✓			
Homan	✓		✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

**APPOINTMENT OF RADIO POLICE DISPATCHER, FILL-IN PER DIEM, HOURLY –
BRIAN SKETTINI**

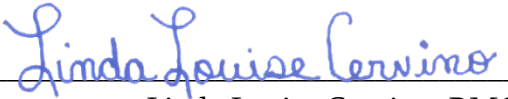
WHEREAS, a need exists to hire a Radio Police Dispatcher, P/T, hourly on a fill-in per diem basis; and

WHEREAS, Brian Skettini possesses the necessary qualifications to be a Radio Police Dispatcher; and

WHEREAS, the Allendale Police Department has recommended his hire.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Brian Skettini be hired for the Radio Police Dispatcher, Fill-in Per Diem, hourly position in the Allendale Police Department at the rate of \$22.00/hour effective October 3, 2024.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 3, 2024.



 Linda Louise Cervino, RMC
 Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/03/2024

RESOLUTION# 24-239

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio			✓			
Homan	✓		✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole		✓	✓			
Yaccarino					✓	
Mayor Wilczynski	-----	-----				

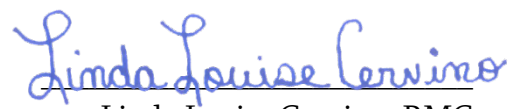
- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

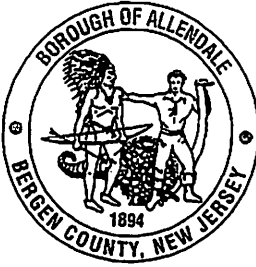
APPROVAL OF OCTOBER 3, 2024 LIST OF BILLS

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated October 3, 2024 in the amounts of:

Bill List Numbers	October 3, 2024
Current Fund	\$ 1,082,881.88
Payroll Account	183,185.91
General Capital	175,819.76
Animal Fund	
Grant Fund	229.25
COAH/Housing Trust	4,460.53
Improvement & Beautification	
Unemployment Fund	
Trust Fund	4,689.25
Water Operating	
Water Capital	
Total	
	\$ 1,451,266.58

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 3, 2024.


 Linda Louise Cervino, RMC
 Municipal Clerk



THE BOROUGH OF ALLENDALE

N E W J E R S E Y

500 WEST CRESCENT AVENUE, ALLENDALE, NJ 07401

WWW.ALLENDALE.NJ.GOV

OFFICE OF TAX COLLECTOR
OFFICE OF CHIEF FINANCIAL OFFICER

201-818-4400 EXT 205

I, Alison Altano, Chief Financial Officer of the Borough of Allendale, having reviewed the bill list for the Borough, do hereby certify that funds are available in the accounts so designated.

Certified Oct. 3, 2024

Alison Altano

Alison Altano
Chief Financial Officer

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/03/2024

RESOLUTION# 24-240

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio			✓			
Homan	✓		✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole			✓			
Yaccarino		✓	✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

**A RESOLUTION APPOINTING DIRECTOR OF COMMUNICATIONS
FOR THE BOROUGH OF ALLENDALE**

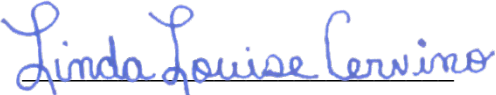
WHEREAS, the Borough of Allendale, County of Bergen, State of New Jersey, recognizes the importance of effective communication with its residents and businesses; and

WHEREAS, Julia Margagliotta has demonstrated the qualifications, experience and commitment necessary to fulfill the duties of the Director of Communications; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that Julia Margagliotta be appointed as Director of Communications for an annual salary of \$10,000.00, effective October 7, 2024; and

BE IT FURTHER RESOLVED that the Chief Financial Officer and Municipal Clerk are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 3, 2024.


Linda Louise Cervino, RMC
Municipal Clerk