



BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
MEETING AGENDA & MATERIALS
THURSDAY,
OCTOBER 9, 2025
7:00 P.M.

AGENDA
BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
COMBINED WORK AND REGULAR SESSION
OCTOBER 9, 2025 AT 7:00 P.M.

[MEETING LINK: JOIN LIVE](#)
Meeting ID: 270 364 207 997 5
Passcode: Jj2rs6oN

A combined Work and Regular Session of the Mayor and Council of the Borough of Allendale will be held in-person on October 9, 2025 beginning at 7:00 pm in the Mayor & Council Chambers at the Allendale Municipal Building, 500 West Crescent Avenue, Allendale, New Jersey 07401.

CALL TO ORDER:

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT:

ROLL CALL:

SALUTE TO FLAG:

PRESENTATIONS:

- A. Ceasar Baldi regarding Land Donation, Block 702, Lot 10, East Allendale Avenue.
- B. Pocket Park Contest Winner Announcement

APPROVAL OF MINUTES: September 18, 2025

AGENDA REVIEW:

PUBLIC COMMENT ON AGENDA ITEMS ONLY:

INTRODUCTION OF ORDINANCE:

ORDINANCE #25-17: AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE THE CODE OF THE BOROUGH OF ALLENDALE, "ANIMALS", 93-2, 93-11 AND 93-17.

CONSENT AGENDA:

Matters listed below are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

RES 25-219:	Resolution Authorizing Bid For Award of Leases And Associated Work For 300 West Crescent Avenue And Cell Tower Space Located Thereon.
RES 25-220:	Authorization To Advertise Bids For Renovation To Memorial Park Walkway-Phase 1.
RES 25-221:	Appointment of Hourly Part-Time Building Monitor.
RES 25-222:	Donation of Crestwood Lake Season Pass To Archer Nursery School.
RES 25-223:	A Resolution Cancelling Taxes For Glenn Baker.
RES 25-224:	Appointment of Relief Crossing Guard – Michelle Liu.
RES 25-225:	Appointment of Crossing Guard – Thomas Scott.
RES 25-226:	Approval of State Board Judgment.

<u>RES 25-227:</u>	Approval of Sidebar Agreement Between The Borough of Allendale and Teamsters Local Union No. 11.
<u>RES 25-228:</u>	Authorizing Cancellation of Remaining Balance on RTP Environmental Associates, Inc.
<u>RES 25-229:</u>	Authorizing Cancellation of Remaining Balance on Neglia Engineering Associates - Streetscape & Lighting Improvements MA-2022/2023 West Allendale Avenue Streetscape.
<u>RES 25-230:</u>	A Resolution Authorizing the Borough of Allendale through the Allendale Police Department to participate in the Defense Logistics Agency, Law Enforcement Support Office, 1033 Program to Enable the Allendale Police Department to Request and Acquire Excess Department of Defense Equipment.
<u>RES 25-231:</u>	Approval of October 9, 2025 List of Bills.
<u>RES 25-232:</u>	Resolution approving contract with Chief Michael T. Dillon
<u>RES 25-233:</u>	Resolution Authorizing the Recording of a State of NJ DEP Watershed & Land Management Permit.

ADMINISTRATION:

- A. Council Report
- B. Staff Reports
- C. Mayor's Report

UNFINISHED BUSINESS:

NEW BUSINESS:

PUBLIC COMMENTS ON ANY MATTER:

Those wishing to speak will have a three (3) minute time limit to address the governing body. Large groups are asked to have a spokesperson represent them.

ADJOURNMENT:

This agenda was prepared as of 10/08/2025 with all available information as of this date. Additional items may be added to this agenda. Final action may be taken on all matters listed or added to this agenda.

BOROUGH OF ALLENDALE
COUNTY OF BERGEN
STATE OF NEW JERSEY

ORDINANCE # 25-17

**AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE THE CODE OF THE
BOROUGH OF ALLENDALE, "ANIMALS", 93-2, 93-11 AND 93-17.**

BE IT ORDAINED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Chapter 93-2, 93-11 and 93-17 of the Code of the Borough of Allendale, be and hereby is amended, supplemented and revised to revise the following provision to said Chapter:

§ 93-2. Fees.

- A. Pursuant to said statute, the annual license fee for any spayed/neutered dog, and each renewal thereof, shall be \$15, including those fees prescribed by state law for population-control funds. Pursuant to said statute, the annual license fee for any non-spayed/non-neutered dog, and each renewal thereof, shall be \$18, including those fees prescribed by state law for population-control funds.
- B. From February 1 until March 31 of each year, there shall be an additional late registration fee in the amount of \$10, but the applicant shall not be subject to a summons.

§ 93-11. Licensing.

- G. License fee schedule. A license shall be issued after payment of a fee as provided in the Borough's General Fee Ordinance. In the absence of such provision, the license fee for a non-spayed/non-neutered cat, and each renewal thereof, shall be \$13 per cat. The license fee for a spayed/neutered cat, and each renewal thereof is \$10 per cat.

§ 93-17. Late Fee.

From February 1 until March 31 of each year, there shall be an additional late registration fee in the amount of \$10, but the applicant shall not be subject to a summons.

BE IT FURTHER ORDAINED that, except as modified herein, all other provisions of Chapter 93 shall remain in full force and effect as previously adopted.

	Motion	Second	Yes	No	Abstain	Absent
Councilman Yaccarino						
Councilman O'Toole						
Councilwoman Homan						
Councilwoman Lovisolo						
Councilman Daloisio						
Councilman O'Connell						
Mayor Wilczynski	-----	-----				

I hereby certify the above to be a true copy of an Ordinance introduced by the Governing Body of the Borough of Allendale on October 9, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/09/2025

RESOLUTION# 25-219

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisollo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

☐ Carried

☐ Defeated

☐ Tabled

☐ Approved on Consent
Agenda

**RESOLUTION AUTHORIZING BID FOR AWARD OF LEASES AND
ASSOCIATED WORK FOR 300 WEST CRESCENT AVENUE
AND CELL TOWER SPACE LOCATED THEREON**

WHEREAS, the Borough of Allendale previously leased property at 300 West Crescent Avenue under prime leases with New York SMSA Limited Partnership d/b/a Verizon Wireless, and Cellular Telephone Company, as later assigned to Crown Atlantic Company, LLC, and CCATT , LLC, respectively, beginning in 1995, which established the tower and collocation structure; and

WHEREAS, those leases, as extended, terminated on May 31, 2024, and pursuant to their terms the Borough has acquired ownership of the tower as of June 1, 2024; and

WHEREAS, following its assumption of ownership, the Borough has bid and leased certain elevations and now seeks, under N.J.S.A. 40A:12-14, to reissue bids for the remaining available elevations and ground space on the tower;

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/09/2025

RESOLUTION# 25-219

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough that the Borough Clerk be and hereby is authorized and directed to publicly advertise for sealed bids, in accordance with all applicable laws, for the foregoing lease of spaces on the Cell Tower and the Premises (each a “Space”) for the placement and use of by F.C.C. Licensed wireless telecommunications companies of wireless telecommunications equipment and facilities, and the performance of work in connection with same; and

BE IT FURTHER RESOLVED, that bids will be received by the Borough Clerk on November 6, 2025, at 11:00 A.M. at the Borough Hall, 500 West Crescent Avenue, Allendale, New Jersey; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized and directed to advertise notice of bidding in a newspaper circulating in the Borough of Allendale by two (2) insertions at least once a week during two (2) consecutive weeks; the lease publication to be not earlier than seven (7) days prior to the letting of the lease; and

BE IT FURTHER RESOLVED, that the lease(s) shall be let upon the following terms and conditions:

1. An initial five (5) year term with four (4) successive option periods of five (5) years each.
2. Annual adjustments to rent for the balance of the initial term and option renewals shall be in an amount equal to three (3%) percent of the prior year’s annual rent.
3. Security deposit for each lease will be \$25,000.00.

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BERGEN COUNTY, NJ**

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4. The successful bidder(s) (except as to the successful bidder for 130 feet elevation to whom no ground space shall be leased) will be granted a right to erect and maintain equipment cabinets or an equipment building on the Premises, all as further described in and subject to the terms and conditions of a written lease.
5. The successful bidder(s) must comply with all land use, zoning, wireless communication and all other applicable ordinances of the Borough.
6. The successful bidder(s) shall be required to sign a Lease Agreement to be prepared by Hoplite Communications LLC, and Borough Counsel, on behalf of the Borough.
7. The successful bidder(s) shall be responsible for the costs of publication of the bid advertisement.
8. The successful bidder(s) shall each be responsible for the payment of \$5,000.00 to Hoplite for consulting fees.
9. The successful bidder(s) shall each be responsible for the payment of \$1,500.00 to the Borough for payment of the Borough's counsel fee in connection with the preparation and review of the bid specifications and subject leases.

BE IT FURTHER RESOLVED, that the successful bidder(s) may only utilize the respective Space(s) in conjunction with use of the Cell Tower for the providing of wireless communication service.

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BERGEN COUNTY, NJ**

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BE IT FURTHER RESOLVED that the Borough Clerk, the Borough Attorney, and Borough Administrator be and hereby are authorized to take all necessary actions, including the preparation, in conjunction with Hoplite, of the foregoing bid documents, and documents related thereto, including but not limited to the proposed lease(s) for such spaces for wireless telecommunication facilities as, in the opinion of Borough Counsel and Hoplite, may be necessary or desirable, including but not limited to the advertising of such bidding at such times and in such manner as provided by law; and

BE IT FURTHER RESOLVED that the respective minimum bid ("Minimum Bids") for each of the Spaces to be leased are as follows:

<u>Elevation</u>	<u>Ground Space</u>	<u>Minimum Bid</u>
144 feet	15 sq. ft. platform	\$75,000 per year
138 feet	223 sq. ft. shelter	\$72,000 per year
130 feet	No Ground Space	\$69,000 per year
119 feet	200 sq. ft. platform	\$66,000 per year

BE IT FURTHER RESOLVED that in the event that no bid is received for any of the foregoing Spaces in an amount at least equal to or greater than the foregoing minimum bids, the Borough reserves the right to reject any or all of the bids for each respective Space.

BE IT FURTHER RESOLVED that the Borough also reserves the right, in its sole and absolute discretion if it deems it to be in best interests of the Borough, upon the completion of the

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bidding to either accept the highest respective bid for any or all of the Spaces, or to reject any or all bids including all bids equal to or greater than each Minimum Bid for any or all of the Spaces; and

BE IT FURTHER RESOLVED that the leases and tenancies for the Spaces, and the bids therefore shall only be awarded to bidders who are properly authorized and licensed by the Federal Communication Commission (FCC), or any other local, state or federal governing body with the authority to issue such licenses and authorizations, to broadcast wireless transmissions from the Property, including, but not limited to, cellular services via the applicable Wireless Communications Service (WCS) license and associated spectrum licenses issued by the FCC.

BE IT FURTHER RESOLVED, that the Governing Body does hereby reserve the right to negotiate future leases for any location not awarded to bidders in conjunction with this public bid; and

BE IT FURTHER RESOLVED, that said lease(s) shall be let based upon terms and conditions as set forth in a form of lease agreement and bid specifications, together with an instruction to bidders which may be obtained from the office of the Borough Clerk at the Borough Hall, 500 West Crescent Avenue, Allendale, New Jersey between the hours of 9:00 A.M. and 4:00 P.M. Monday through Friday.

BE IT FURTHER RESOLVED, that acceptance or rejection of the bid or bids shall be made not later than at the second regular meeting of the Governing Body following the completion of the bidding and, if the Governing Body shall not so accept such highest bid, or reject all bids,

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said bids shall be deemed to have been rejected. Any such award may be adjourned at the time advertised for not more than one (1) week without readvertising.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 9, 2025.

DRAFT

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/09/2025

RESOLUTION# 25-220

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☐ Approved on Consent
Agenda

**AUTHORIZATION TO ADVERTISE BIDS FOR
RENOVATION TO MEMORIAL PARK WALKWAY - PHASE 1**

BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that it hereby authorizes the Municipal Clerk to advertise and receive bids for Renovation to Memorial Park Walkway, Phase 1.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 9, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/09/2025

RESOLUTION# 25-221

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski						

☐ Carried
☐ Defeated
☐ Tabled
☐ Approved on Consent
Agenda

APPOINTMENT OF HOURLY PART-TIME BUILDING MONITOR

BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that Sandra Auleta be appointed as a hourly part-time building monitor, effective September 16, 2025 at a rate of \$16.00 per hour.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 9, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/09/2025

RESOLUTION# 25-222

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☐ Approved on Consent
Agenda

**DONATION OF CRESTWOOD LAKE SEASON PASS TO
ARCHER NURSERY SCHOOL**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the donation of a family (parents and children) Crestwood Lake 2026 Season Pass to the Archer Nursery School.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 9, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/09/2025

RESOLUTION# 25-223

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☐ Approved on Consent
Agenda

A RESOLUTION CANCELLING TAXES FOR GLENN BAKER

WHEREAS, the applicant, Glenn Baker, 21 Harreton Road, Block/Lot: 508/8, a 100% Disabled Veteran as per the Department of Veteran Affairs, has applied and was approved for Tax Exemption pursuant to N.J.S.A. 54:4-3.30;

WHEREAS, The Municipal Tax Assessor has reviewed and approved the application granting the exemption as of October 1, 2025.

THEREFORE, BE IT RESOLVED, that the Tax Collector is hereby authorized to cancel real estate taxes assessed to the aforesaid property for the 4th quarter. Additionally, taxes for the 1st and 2nd quarter of Tax Year 2026 are to be cancelled.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 9, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/09/2025

RESOLUTION# 25-224

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☐ Approved on Consent
Agenda

APPOINTMENT OF RELIEF CROSSING GUARD – MICHELLE LIU

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, and approval by the Public Safety Committee that Michelle Liu is appointed as a Relief Crossing Guard at a rate of \$30.00 per hour effective September 23, 2025.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 9, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/09/2025

RESOLUTION# 25-225

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisololo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☐ Approved on Consent
Agenda

APPOINTMENT OF CROSSING GUARD – THOMAS SCOTT

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, and approval by the Public Safety Committee that Thomas Scott is appointed as a Crossing Guard at a rate of \$30.00 per hour effective September 23, 2025.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 9, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/09/2025

RESOLUTION# 25-226

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☐ Approved on Consent
Agenda

APPROVAL OF STATE BOARD JUDGMENT

BE IT RESOLVED by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to issue the following overpayment check due to State Board Judgment for the tax year 2022.

Block/Lot	Name	Property Location	Amount
2004/13	Arda & Cagla Ural	19 Waibel Drive	\$1,634.89

c/o Valerie Hofer ESQ- Trust Acct
The Law Office of Valerie Hofer, ESQ.
612 Godwin Avenue
Midland Park, NJ 07432

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 9, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/09/2025

RESOLUTION# 25-227

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☐ Approved on Consent
Agenda

**APPROVAL OF SIDEBAR AGREEMENT BETWEEN THE BOROUGH OF ALLENDALE AND
TEAMSTERS LOCAL UNION NO. 11**

WHEREAS, the Borough of Allendale ("Borough") and the Teamsters Local Union No. 11 ("Union") are parties to a Collective Negotiations Agreement ("CNA") negotiated pursuant to N.J.S.A. 34:13A-1, et seq.; and

WHEREAS, the Borough and the Union believe that the efficient delivery of government services and the performance of the workforce will be enhanced by the creation of a Crew Chief position to act as a non-supervisory lead-person within the Department of Public Works; and

WHEREAS, the Borough and the Union have met and negotiated the mandatory terms and conditions of employment applicable to the Crew Chief position; and

WHEREAS, the Borough and the Union are satisfied with said negotiations and have set forth their mutual agreements and covenants in the Sidebar Agreement attached hereto and made a part hereof;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, as follows:

1. The Sidebar Agreement between the Borough of Allendale and Teamsters Local Union No. 11, establishing the Crew Chief position within the Department of Public Works and setting forth the related terms and conditions of employment, is hereby approved.
2. The Mayor is hereby authorized to execute the Sidebar Agreement on behalf of the Borough.
3. A copy of this Resolution, together with the Sidebar Agreement, shall be placed on file in the Office of the Borough Clerk.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 9, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

MACHINERY, SCRAP IRON, METAL AND STEEL CHAUFFEURS, WAREHOUSEMEN, HANDLERS AND HELPERS,
ALLOY FABRICATORS AND MISCELLANEOUS WORKERS AND REMOVAL,
DISPOSAL OF ASBESTOS DEBRIS

TEAMSTERS LOCAL UNION NO. 11

AFFILIATED WITH THE INTERNATIONAL BROTHERHOOD OF TEAMSTERS & JOINT COUNCIL NO. 73

810 BELMONT AVENUE, SUITE 200 • NORTH HALEDON • NEW JERSEY 07508 • PHONE: (973) 636-0093 • FAX: (973) 636-6706
TEAMSTERSLOCAL11@GMAIL.COM



MICHAEL CURCIO, President/Principal Officer
CHARLES ROBINSON, Vice President
MARYANN TITTLE, Secretary Treasurer
ANITA CLARK, Recording Secretary

QAMAR KIMBROUGH, Trustee
MICHAEL MAZZONE, Trustee
MICHAEL HECKEL, Trustee

SIDEBAR AGREEMENT

WHEREAS, the Borough of Allendale ("Allendale") and the Teamsters Local Union No. 11 ("Union") are parties to a Collective Negotiations Agreement ("CNA"), negotiated pursuant to N.J.S.A. 34:13A-1, et seq.;

WHEREAS, the Parties believe that the efficient delivery of government services and the performance of the workforce would be enhanced by the creation of a Crew Chief position to act as a non-supervisory lead-person;

WHEREAS, the Parties have met and negotiated mandatory terms and conditions of employment for that Crew Chief position; and,

WHEREAS, the Parties are satisfied with said negotiations and are in agreement as set forth in this Sidebar Agreement ("Agreement");

NOW, THEREFORE, LET IT BE RESOLVED, in consideration of the foregoing, and the mutual agreements and covenants herein, the Parties agree as follows:

1. The recitals set forth above are incorporated by reference.
2. Effective upon execution of this Agreement, Allendale will implement one or more Crew Chief positions as follows:

Crew Chief(s) – A crew chief is an employee covered by the Collective Negotiated Agreement with Teamsters Local 11 and hereby included in the recognition clause for work represented by IBT Local 11 designated, at the sole and exclusive prerogative of the Borough, to undertake, in addition to his/her regularly assigned duties and responsibilities, such additional supervisory duties and responsibilities as listed below.

- Involved in planning, organizing, and prioritizing work related to tasks assigned to the crew members including, but not limited to road maintenance, parks, or property maintenance under the direction of the Superintendent.
- Assigns tasks and sets priorities based on timelines, goals, and emergent situations.

- Authorized to assign tasks outside of the scheduled work plan when circumstances require immediate attention or in the interest of operational efficiency, public safety, or departmental needs.
- Authorized to modify job priorities and communicate any significant changes to upper management in a timely manner.
- Serves as a liaison between field workers and the Superintendent.
- Coordinates the use of equipment and materials.
- Inspects worksites before, during, and after projects to ensure completeness and compliance.
- Identifies potential problems and resolves them proactively, either on the job or report them to the Superintendent as necessary.
- Enforces safety regulations and ensures crew members use proper protective equipment.
- Evaluates crew progress and reports to higher-level supervisors.
- Reports any accidents or unsafe conditions to Superintendent, including follow up to ensure corrective action was taken. If there is no resolution, the issue should then be reported to the Borough Administrator.
- Respond and interact with residents respectfully. Report any complaints to Superintendent.
- Keep open communication with Superintendent. Bring new ideas or suggestions to improve any areas or streamline processes to Superintendent they arise.

Crew chiefs are expected to remain actively involved in day-to-day operations by being present on job sites and participating in laborer duties alongside their crews. The superintendent will be the primary point of contact for incoming service calls and emergency requests during the workday. Crew chiefs will not be responsible for coordinating staffing during emergency situations that occur outside of normal business hours, particularly when such coordination would result in the accrual of overtime.

The Superintendent will coordinate with the Crew Chiefs as needed, discussing findings and incorporating necessary tasks into the regular or modified work schedules. Crew Chiefs cannot hire or promote, does not discipline or evaluate other employees, or negotiate on behalf of Allendale in Labor contract negotiations.

The Borough may designate up to two (2) employees within the Department of Public Works to serve as a crew chief (s). Crew chiefs will be appointed on an annual basis and receive an annual stipend as follows:

Crew Chief #1: \$12,000*

Crew Chief #2: \$7,500

Once appointed, they cannot be removed except upon their annual completion of duties, or for just cause, which is subject to the grievance procedure.

*In the absence of the Superintendent, Crew Chief #1 will assume supervisory responsibilities, including overseeing departmental operations and making decisions necessary to ensure continued service and project progress. In addition, Crew Chief #1 must obtain and hold a valid NJDEP Pesticide Applicator Certification.

3. This Agreement constitutes the entire agreement between the Parties regarding the subject matter described herein and shall not be amended or modified, except by written consent of the Parties. No oral statement or representation of any person shall modify the terms and provisions of this Agreement unless it is expressly and specifically incorporated herein. All unincorporated oral statements and/or representations shall be null and void.

4. This Agreement is made without causing precedent or practice between the Parties in areas other than the Crew Chief position.

5. This Agreement shall not affect the Parties' bargaining positions in any future negotiations.

6. The Parties acknowledge they have had ample time to review this Agreement, and have carefully read and fully understand the provisions contained here. The Parties further acknowledge they execute this Agreement voluntarily, without coercion or duress.

7. All other terms and conditions of the CNA remain status quo.

IN WITNESS WHEREOF of the foregoing provisions, the Parties have executed and delivered this Agreement as of the date first set forth below:

BOROUGH OF ALLENDALE

TEAMSTERS LOCAL UNION NO. 11

Dated: _____


Benito Hernandez, Business Agent

Dated: 9/26/2025

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/09/2025

RESOLUTION# 25-228

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☐ Approved on Consent
Agenda

**AUTHORIZING CANCELLATION OF REMAINING BALANCE ON RTP
ENVIRONMENTAL ASSOCIATES, INC.**

WHEREAS, the Borough of Allendale entered into a contract with RTP Environmental Associates to provide a preliminary assessment report for 98-101 New Street, on September 19, 2024 via Resolution Number 24-232; and

WHEREAS, the work associated with said contract has been fully completed and verified by the appropriate Borough officials; and

WHEREAS, there remains an unexpended balance of \$41.53 on this contract; and

WHEREAS, it is the recommendation of the Borough's professionals and administration that this remaining balance be released and cancelled, as the work has been satisfactorily completed and no further services remain under this contract.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Allendale, that the remaining balance of \$41.53 on the contract with RTP Environmental Associates is hereby cancelled; and

BE IT FURTHER RESOLVED, that the Chief Financial Officer is authorized and directed to release said funds and make all necessary adjustments to the Borough's financial records to reflect this cancellation.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 9, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/09/2025

RESOLUTION# 25-229

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☐ Approved on Consent
Agenda

**AUTHORIZING CANCELLATION OF REMAINING BALANCE ON NEGLIA
ENGINEERING ASSOCIATES - STREETSCAPE & LIGHTING IMPROVEMENTS
MA-2022/2023 WEST ALLENDALE AVENUE STREETSCAPE**

WHEREAS, the Borough of Allendale entered into a contract with Neglia Engineering Associates for professional services for surveying and engineering services for Streetscape & Lighting Improvements, MA-2022/2023, West Allendale Avenue, on October 12, 2023 via Resolution Number 23-225; and

WHEREAS, the work associated with said contract has been fully completed and verified by the appropriate Borough officials; and

WHEREAS, there remains an unexpended balance of \$573.96 on this contract; and

WHEREAS, it is the recommendation of the Borough's professionals and administration that this remaining balance be released and cancelled, as the work has been satisfactorily completed and no further services remain under this contract.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Allendale, that the remaining balance of \$573.96 on the contract with Neglia Engineering Associates for professional services for surveying and engineering services for Streetscape & Lighting Improvements, MA-2022/2023, West Allendale Avenue is hereby cancelled; and

BE IT FURTHER RESOLVED, that the Chief Financial Officer is authorized and directed to release said funds and make all necessary adjustments to the Borough's financial records to reflect this cancellation.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 9, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/09/2025

RESOLUTION# 25-230

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☐ Approved on Consent
Agenda

**A RESOLUTION AUTHORIZING THE BOROUGH OF ALLENDALE THROUGH THE
ALLENDALE POLICE DEPARTMENT TO PARTICIPATE IN THE DEFENSE LOGISTICS
AGENCY, LAW ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE
ALLENDALE POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS
DEPARTMENT OF DEFENSE EQUIPMENT**

WHEREAS, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (LEAS); and

WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

WHEREAS, participation in the 1033 Program allows municipal and county LEAS to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to municipal and county LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property; and

WHEREAS, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through the 1033 Program.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Allendale, County of Bergen, State of New Jersey that the Allendale Police Department is hereby authorized to enroll in the 1033 Program for the period of January 1, 2026 to December 31, 2026; and

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/09/2025

RESOLUTION# 25-230

BE IT FURTHER RESOLVED that the Allendale Police Department is hereby authorized to acquire items on non-controlled property designated "DEMIL A," which may include: office supplies, office furniture, computers, electronic equipment, generators, field packs, nonmilitary vehicles, off-road vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, excavation equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, respirators, binoculars, and any other supplies and equipment of a nonmilitary nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Allendale Police Department, without restriction; and

NOW, THEREFORE BE IT FURTHER RESOLVED that the Allendale Police Department is hereby authorized to acquire the following "DEMIL B through Q" property, if it shall become available in the period of time for which this resolution authorizes; and

BE IT FURTHER RESOLVED that the "DEMIL B through Q" controlled 3-page property list in its entirety is hereby approved and hereto attached to this resolution; and

BE IT FURTHER RESOLVED that the Allendale Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and

BE IT FURTHER RESOLVED that the Allendale Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and shall be valid to authorize requests to acquire "DEMIL A" property and "DEMIL B through Q" property that may be made available through the 1033 Program during the period of time for which this resolution authorizes; with Program participation and all property request authorization terminating on December 31st of the current calendar year from January 1, 2026 to December 31, 2026.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 9, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/09/2025

RESOLUTION# 25-231

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolio						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☐ Approved on Consent
Agenda

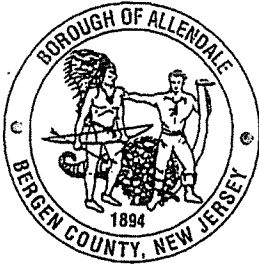
APPROVAL OF OCTOBER 9, 2025 LIST OF BILLS

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated October 9, 2025 in the amounts of:

Bill List Numbers	October 9, 2025
Current Fund	\$ 1,372,012.82
Payroll Account	194,246.32
General Capital	8,960.37
Animal Fund	3,797.60
Grant Fund	
COAH/Housing Trust	280.00
Improvement & Beautification	
Trust Fund	6,228.16
Unemployment Fund	5.27
Water Operating	
Water Capital	
Total	\$ 1,585,530.54

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 9, 2025.

Linda Louise Cervino, RMC
Municipal Clerk



THE BOROUGH OF ALLENDALE

N E W J E R S E Y

500 WEST CRESCENT AVENUE, ALLENDALE, NJ 07401
WWW.ALLENDALENJ.GOV

OFFICE OF TAX COLLECTOR
OFFICE OF CHIEF FINANCIAL OFFICER

201-818-4400 EXT 205

I, Alison Altano, Chief Financial Officer of the Borough of Allendale, having reviewed the bill list for the Borough, do hereby certify that funds are available in the accounts so designated.

Certified 10/9/25

Alison Altano
Alison Altano
Chief Financial Officer

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/09/2025

RESOLUTION# 25-232

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☐ Approved on Consent
Agenda

RESOLUTION APPROVING CONTRACT WITH CHIEF MICHAEL T. DILLON

WHEREAS, Allendale and the Chief have engaged in ongoing negotiations to discuss and agree upon the terms and provisions of a successor contract; and

WHEREAS, Allendale and the Chief have agreed upon the terms of a contract for the period January 1, 2025 through December 31, 2028; and

WHEREAS, Allendale wishes to memorialize its approval of the terms and provisions of the successor contract.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale that the contract between the Borough of Allendale and Chief of Police Michael T. Dillon for the period January 1, 2025 through December 31, 2028, the terms of which are incorporated by reference herein be and hereby is **APPROVED**;

BE IT FURTHER RESOLVED by the Mayor and Council of the Borough of Allendale as follows:

1. That the Mayor and the Borough Attorney and Borough Clerk are hereby authorized to take all appropriate measures to implement this resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 9, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/09/2025

RESOLUTION# 25-233

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
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Lovisollo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☐ Approved on Consent
Agenda

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF ALLENDALE
AUTHORIZING THE RECORDING OF A STATE OF NEW JERSEY
DEPARTMENT OF ENVIRONMENTAL PROTECTION
WATERSHED & LAND MANAGEMENT PERMIT**

WHEREAS, the Borough of Allendale (the "Borough") owns Blocks & Lots: [2101, 4] in the Borough of Allendale; and

WHEREAS, the New Jersey Department of Environmental Protection has provided a permit, Number 0201-10-0005.4 LUP250001, which verifies the limits of the floodway, flood hazard area and riparian zone along Allendale Brook, Ho-Ho-Kus Brook and Ramsey Brook on the parcels referenced above as shown on the approved plans; and

WHEREAS, in addition, this document authorizes a proposed upgrade to the New Street Water Treatment Plant on the parcels referenced above as shown on the approved plans; and

WHEREAS, as part of such permit, the applicant shall submit certain information to the clerk of each county in which the site is located, and shall send proof to the Department that this information is recorded on the deed of each lot referenced in the verification; and

WHEREAS, Allendale wishes to record this permit as noted above given that it is the current owner of the Property listed above;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Allendale, that:

1. The Mayor and Council authorize and direct the Business Administrator and legal and technical professionals to prepare, execute and submit any necessary documents to record and comply with the New Jersey Department of Environmental Protection Permit Number 0201-10-0005.4 LUP250001.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 9, 2025.

Linda Louise Cervino, RMC
Municipal Clerk