



BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
MEETING AGENDA & MATERIALS
THURSDAY,
OCTOBER 23, 2025
7:00 P.M.

AGENDA
BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
COMBINED WORK AND REGULAR SESSION
OCTOBER 23, 2025 AT 7:00 P.M.

[MEETING LINK: JOIN LIVE](#)
Meeting ID: 270 364 207 997 5
Passcode: Jj2rs6oN

A combined Work and Regular Session of the Mayor and Council of the Borough of Allendale will be held in-person on October 23, 2025 beginning at 7:00 pm in the Mayor & Council Chambers at the Allendale Municipal Building, 500 West Crescent Avenue, Allendale, New Jersey 07401.

CALL TO ORDER:

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT:

ROLL CALL:

SALUTE TO FLAG:

AGENDA REVIEW:

PUBLIC COMMENT ON AGENDA ITEMS ONLY:

SECOND READING AND PUBLIC HEARING OF ORDINANCE

ORDINANCE #25-17: AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE THE CODE OF THE BOROUGH OF ALLENDALE, "ANIMALS", 93-2, 93-11 AND 93-17.

CONSENT AGENDA:

Matters listed below are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

<u>RES 25-234:</u>	AUTHORIZATION TO ISSUE REIMBURSEMENT TO JENNIFER MERZ FOR CANCELLATION OF RED BARN RENTAL DUE TO WEATHER CONDITIONS.
<u>RES 25-235:</u>	APPOINTMENT OF HOURLY PART-TIME BUILDING MONITOR.
<u>RES 25-236:</u>	AUTHORIZATION TO SOLICIT BIDS FOR NJDOT MA-25 WEST ALLENDALE STREETSCAPE PROJECT - PHASES VII (NJDOT FUNDED).
<u>RES 25-237:</u>	APPROVAL OF OCTOBER 23, 2025 LIST OF BILLS.
<u>RES 25-238:</u>	RESOLUTION AUTHORIZING THE SOLICITATION OF PROPOSALS FOR JANITORIAL SERVICES, TREE REMOVAL SERVICES, GROUNDS MAINTENANCE, AND FIELDS MAINTENANCE FOR THE YEAR 2026.

ADMINISTRATION:

- A. Council Report
- B. Staff Reports
- C. Mayor's Report

UNFINISHED BUSINESS:

NEW BUSINESS:

PUBLIC COMMENTS ON ANY MATTER:

Those wishing to speak will have a three (3) minute time limit to address the governing body. Large groups are asked to have a spokesperson represent them.

ADJOURNMENT:

This agenda was prepared as of 10/22/2025 with all available information as of this date. Additional items may be added to this agenda. Final action may be taken on all matters listed or added to this agenda.

BOROUGH OF ALLENDALE
COUNTY OF BERGEN
STATE OF NEW JERSEY

ORDINANCE # 25-17

**AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE THE CODE OF THE
BOROUGH OF ALLENDALE, "ANIMALS", 93-2, 93-11 AND 93-17.**

BE IT ORDAINED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Chapter 93-2, 93-11 and 93-17 of the Code of the Borough of Allendale, be and hereby is amended, supplemented and revised to revise the following provision to said Chapter:

§ 93-2. Fees.

- A. Pursuant to said statute, the annual license fee for any spayed/neutered dog, and each renewal thereof, shall be \$15, including those fees prescribed by state law for population-control funds. Pursuant to said statute, the annual license fee for any non-spayed/non-neutered dog, and each renewal thereof, shall be \$18, including those fees prescribed by state law for population-control funds.
- B. From February 1 until March 31 of each year, there shall be an additional late registration fee in the amount of \$10, but the applicant shall not be subject to a summons.

§ 93-11. Licensing.

- G. License fee schedule. A license shall be issued after payment of a fee as provided in the Borough's General Fee Ordinance. In the absence of such provision, the license fee for a non-spayed/non-neutered cat, and each renewal thereof, shall be \$13 per cat. The license fee for a spayed/neutered cat, and each renewal thereof is \$10 per cat.

§ 93-17. Late Fee.

From February 1 until March 31 of each year, there shall be an additional late registration fee in the amount of \$10, but the applicant shall not be subject to a summons.

BE IT FURTHER ORDAINED that, except as modified herein, all other provisions of Chapter 93 shall remain in full force and effect as previously adopted.

	Motion	Second	Yes	No	Abstain	Absent
Councilman Yaccarino						
Councilman O'Toole						
Councilwoman Homan						
Councilwoman Lovisolo						
Councilman Daloisio						
Councilman O'Connell						
Mayor Wilczynski	-----	-----				

I hereby certify the above to be a true copy of an Ordinance adopted by the Governing Body of the Borough of Allendale on October 23, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

Amy Wilczynski
Mayor

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/23/2025

RESOLUTION# 25-234

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☐ Approved on Consent
Agenda

**AUTHORIZATION TO ISSUE REIMBURSEMENT TO JENNIFER MERZ FOR
CANCELLATION OF RED BARN RENTAL DUE TO WEATHER CONDITIONS**

WHEREAS, Jennifer Merz, residing at 44 Midwood Avenue, Allendale, New Jersey 07401, reserved the Red Barn facility for an event; and

WHEREAS, said reservation was cancelled due to inclement weather conditions that rendered the use of the facility impractical and/or unsafe; and

WHEREAS, the Borough of Allendale acknowledges the cancellation was beyond the control of the applicant and qualifies for reimbursement in accordance with applicable policies and procedures; and

WHEREAS, the total amount paid by Jennifer Merz for the rental of the Red Barn was \$350.00;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that the Chief Financial Officer is hereby authorized to issue a reimbursement in the amount of \$350.00 to Jennifer Merz, 44 Midwood Avenue, Allendale, New Jersey 07401, for the cancelled Red Barn rental due to weather-related conditions.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the Chief Financial Officer for processing.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 23, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/23/2025

RESOLUTION# 25-235

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski						

☐ Carried
☐ Defeated
☐ Tabled
☐ Approved on Consent
Agenda

APPOINTMENT OF HOURLY PART-TIME BUILDING MONITOR

BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that Veronica Glass be appointed as a hourly part-time building monitor, effective October 23, 2025 at a rate of \$16.00 per hour.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 23, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/23/2025

RESOLUTION# 25-236

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☐ Approved on Consent
Agenda

**AUTHORIZATION TO SOLICIT BIDS FOR NJDOT MA-25 WEST ALLENDALE
STREETSCAPE PROJECT - PHASES VII (NJDOT FUNDED)**

BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, Bergen County, New Jersey upon the recommendation of the Project Engineer, David Juzmeski, Neglia Group that the plans and specifications for:

**MA-25 West Allendale Streetscape Project – Phases VII
Borough of Allendale
Bergen County**

Are hereby approved and the Borough Clerk is hereby authorized to advertise for bids.

This Resolution to take effect immediately.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 23, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

Amy Wilczynski
Mayor

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/23/2025

RESOLUTION# 25-237

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolio						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☐ Approved on Consent
Agenda

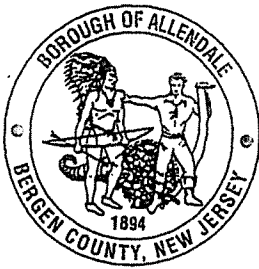
APPROVAL OF OCTOBER 23, 2025 LIST OF BILLS

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated October 23, 2025 in the amounts of:

Bill List Numbers	October 23, 2025
Current Fund	\$ 4,259,989.84
Payroll Account	371,608.95
General Capital	39,709.95
Animal Fund	
Grant Fund	
COAH/Housing Trust	587.00
Improvement & Beautification	500.00
Trust Fund	
Unemployment Fund	
Water Operating	
Water Capital	
Total	\$ 4,672,395.74

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 23, 2025.

Linda Louise Cervino, RMC
Municipal Clerk



THE BOROUGH OF ALLENDALE

N E W J E R S E Y

500 WEST CRESCENT AVENUE, ALLENDALE, NJ 07401
WWW.ALLENDALE.NJ.GOV

OFFICE OF TAX COLLECTOR
OFFICE OF CHIEF FINANCIAL OFFICER

201-818-4400 EXT 205

I, Alison Altano, Chief Financial Officer of the Borough of Allendale, having reviewed the bill list for the Borough, do hereby certify that funds are available in the accounts so designated.

Certified 10/23/25


Alison Altano
Chief Financial Officer

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 10/23/2025

RESOLUTION# 25-238

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

☐ Carried
☐ Defeated
☐ Tabled
☐ Approved on Consent
Agenda

**RESOLUTION AUTHORIZING THE SOLICITATION OF PROPOSALS FOR JANITORIAL
SERVICES, TREE REMOVAL SERVICES, GROUNDS MAINTENANCE, AND FIELDS
MAINTENANCE FOR THE YEAR 2026**

WHEREAS, the Borough of Allendale requires services for Janitorial Services, Tree Removal Services, Grounds Maintenance, and Fields Maintenance for the year 2026; and

WHEREAS, it is in the best interest of the Borough to solicit proposals from qualified vendors to provide such services; and

WHEREAS, the Governing Body wishes to solicit quotes for such services, the anticipated value of which is less than \$53,000.00;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that the Municipal Clerk is hereby authorized to solicit quotes for Janitorial Services, Tree Removal Services, Grounds Maintenance and Fields Maintenance in accordance with law.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 23, 2025.

Linda Louise Cervino, RMC
Municipal Clerk