

**Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
November 17, 2022 – 8:00 p.m.**

A Regular Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, New Jersey on November 17, 2022. The meeting was called to order at 8:00 p.m. by Mayor Bernstein who welcomed everyone who is joining the meeting in the audience. Zoom Webinar is unavailable due to internet issues. He reminded the public to mute their devices so as not to distract from the business of the meeting. Mayor Bernstein advised the public that they would have two opportunities during this meeting for public comment and he will advise you at the appropriate time.

Mayor Bernstein asked that the Municipal Clerk read the open public meetings statement: "In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building and on the Borough Website, published in The Record within the first 10 days of the New Year, and copies are sent to The Ridgewood News and Star-Ledger. Notice of this meeting by the November 1, 2022 Sunshine Notice was sent to The Record, The Ridgewood News and Star Ledger and has been posted on the public bulletin board in the Municipal Building and Borough website."

FLAG SALUTE: Mayor Bernstein led the salute to the flag.

ROLL CALL:

PRESENT: Councilmembers Liz Homan, Susanne Lovisolo, Ed O'Connell, Matthew O'Toole, Steve Sasso and Amy Wilczynski, and Mayor Bernstein

ABSENT: None.

ALSO PRESENT: Raymond Wiss, Borough Attorney
Linda Louise Cervino, Municipal Clerk
Ron Kistner, Director of Operations/Administrative Officer
Michael Dillon, Chief of Police
John Gil, Director of Communications

PUBLIC COMMENT ON AGENDA ITEMS:

No one from the public came forward.

APPROVAL OF MINUTES:

Motion by Councilwoman Wilczynski, second by Councilwoman Lovisolo that the September 8, 2022 Work Session and September 8, 2022 Regular Session minutes be and is hereby approved.

**Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
November 17, 2022 – 8:00 p.m.**

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	abstain	Councilman O'Toole:	abstain
Councilwoman Lovisolo:	aye	Councilman Sasso:	aye
Councilman O'Connell:	abstain	Councilwoman Wilczynski:	aye

(See September 8, 2022 Work Session and Regular Session minutes attached and made a part hereof)

Motion by Councilman O'Connell, second by Councilwoman Wilczynski that the September 22, 2022 Work Session and September 22, 2022 Regular Session minutes be and is hereby approved.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman O'Toole:	abstain
Councilwoman Lovisolo:	abstain	Councilman Sasso:	aye
Councilman O'Connell:	aye	Councilwoman Wilczynski:	aye

(See September 22, 2022 Work Session and Regular Session minutes attached and made a part hereof)

SECOND READING AND PUBLIC HEARING FOR ORDINANCES:

The Municipal Clerk read into the record:

The following ordinance published herewith was first read by title only on October 27, 2022 and posted on the bulletin board of the lobby of the municipal building and borough website.

ORDINANCE 22-14: AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE THE CODE OF THE BOROUGH OF ALLENDALE, LAND USE PROCEDURES, CHAPTER 40.

Public Comment on Ordinance 22-14: No one came forward.

Motion by Councilwoman Lovisolo, second by Councilwoman Wilczynski, that Ordinance 22-14 be passed on second and final reading and is hereby adopted and notice of same shall be published according to law.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman O'Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Sasso:	aye
Councilman O'Connell:	aye	Councilwoman Wilczynski:	aye

(See Ordinance 22-14 attached and made a part hereof)

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
November 17, 2022 – 8:00 p.m.

INTRODUCTION OF ORDINANCES:

Motion by Councilwoman Wilczynski that the following ordinance be introduced and passed on first reading and setting December 1, 2022, at 8:00 p.m. or as soon thereafter as in the Council Chambers of the Allendale Municipal Building as the place for a hearing on said ordinance. Second by Councilman Sasso.

The Municipal Clerk read the title of the ordinance into the record:

ORDINANCE 22-15: AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 128-8 OF THE CODE OF THE BOROUGH OF ALLENDALE ENTITLED “ADDITIONAL REQUIRED INSPECTIONS AND FEES.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman O’Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Sasso:	aye
Councilman O’Connell:	aye	Councilwoman Wilczynski:	aye

(See Ordinance 22-15 attached and made a part hereof)

CONSENT AGENDA:

Matters listed below are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

RES 22-240: AUTHORIZATION TO REFUND 2022 WATER OVERPAYMENT – ACCOUNT NO. 31135734612505.

RES 22-241: APPROVAL OF SHAH, CHIRAG V. BOROUGH OF ALLENDALE TAX APPEAL SETTLEMENT.

RES 22-242: RESOLUTION MODIFYING 2022 UPSEU SALARY RESOLUTION.

RES 22-243: AUTHORIZATION TO ENTER INTO A GRANT AGREEMENT - HANDICAP ACCESSIBLE BATHROOM AT THE FIREHOUSE CONTRACT NO. CS-ALL-FHBR-22.

RES 22-244: AUTHORIZATION TO ADVERTISE BID SPECIFICATIONS FOR 2023 SNOW PLOWING AND SALTING OF ALL MUNICIPAL AND SPECIFIED PRIVATE ROADS, PUBLIC AREAS IN THE BOROUGH OF ALLENDALE, AND ALL COUNTY ROADS WITHIN THE BOROUGH.

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
November 17, 2022 – 8:00 p.m.

RES 22-245: RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF ALLENDALE, BERGEN COUNTY, APPOINTING AN ADMINISTRATIVE AGENT FOR THE ADMINISTRATION OF THE BOROUGH'S AFFORDABLE HOUSING UNITS AT 220 WEST CRESCENT AVENUE AND AUTHORIZING ENTERING INTO A CONTRACT WITH AN ADMINISTRATIVE AGENT FOR THE ADMINISTRATION OF AFFORDABLE UNITS.

RES 22-246: RESOLUTION APPOINTING ALLENDALE HOUSING, INC. AS THE ADMINISTRATIVE AGENT FOR FIRST RESPONDER UNITS AT 220 WEST CRESCENT AVENUE AND AUTHORIZING ENTERING INTO A CONTRACT WITH AHI FOR THE ADMINISTRATIVE AGENT OF THE FIRST RESPONDER UNITS.

RES 22-247: BILL LIST – NOVEMBER 17, 2022

RES 22-248: APPOINTMENT OF RADIO POLICE DISPATCHER, P/T, HOURLY – JULIANNE TYLER

Motion by Councilman O'Toole, second by Councilman O'Connell that the Consent Agenda be and is hereby approved.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman O'Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Sasso:	aye
Councilman O'Connell:	aye	Councilwoman Wilczynski:	aye

(See Resolutions 22-240 through 22-248 attached and made a part hereof)

UNFINISHED BUSINESS: There was no unfinished business.

NEW BUSINESS: There was no new business.

Staff Reports: (continued from work session)

Raymond Wiss, Borough Attorney, stated a few thoughts in listening to the council committee reports. We tend to focus on what's on the plate at the moment as it applies to the water utility sale and 220/230. I think sometimes we lose track of the fact that these are really generational projects for any municipality. In fact, some projects are typically not seen in a small municipality. So, my office, the committees, Ron, Chief Dillon and everyone who has been involved, we have two phone conferences a day or Zoom meetings. We have many emails exchanging. It is still important as both of these reach closure to reflect on how we got there. Perhaps Mayor White is sitting there also reminds me about this stroll down memory lane.

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
November 17, 2022 – 8:00 p.m.

It shouldn't be lost that on 220/230 that project started as a very aggressive and proactive approach by the borough to avoid the prospect of, perhaps, 300 units being developed on that site. We may be down now to building design and where money may come from and all those good things, but think about the fact that we could have been dealing with a very, very different development on that site had the borough not initiated what it did. Likewise, until the water utility at a point in time where many municipalities, in particularly, small ones that have their own system are facing exorbitant costs for PFAS and other treatment. The borough is not only going to be able to solve and eliminate all of its debt, but at that same time, avoid potential exorbitant costs in PFAS facility treatment and also to address a rather old water system. I think in both of those cases, while we're getting very, very close to reaching closure, a little reflection down memory lane is probably very, very appropriate.

Several of the council members also mentioned about being down at the league. Apart from good seminars that a lot of us got to attend, there's also a great value in the meet and greet aspect where you're meeting with other elected officials or other borough attorneys or other professionals who are serving their municipalities. I think those exchanges also have a tangible value even though they seem a lot less formal. I think that all of those things that were mentioned in reports apart from in the moment, there's a greater aspect that I think we can take a lot of pride in in terms of where we are. Other than that, I wish everyone a Happy Thanksgiving.

Linda Louise Cervino, Municipal Clerk, stated that the General Election went smoothly. I want to thank John Gil, Amanda Richards, Linda McLaughlin, Kerri Niosi for their assistance in the clerk's office on that day. I also want to congratulate Matt, Tyler, Amy and Ron.

John Gil, Director of Communications, stated it was great working with Linda on her first General Election alone. It was fantastic. Everything ran smoothly. I attended the League of Municipalities and took some seminars on social media best practices. We do a lot of the stuff already, but there was some good inside pointers that I'll be definitely taking and bringing it together with the council.

Alissa Mayor, CFO, stated for the third year in a row we have no tax sales.

Ron Kistner, Director of Operations, had nothing to report.

Mike Dillon, Chief of Police, stated I'm closing out the yearly budget and working on continuing IT facility issues with Mr. Kistner and various contractors. Also working with Councilman O'Toole in researching the possibility of bringing electric vehicles to the police department. I'm also planning for 2023, budget, operations, etcetera.

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
November 17, 2022 – 8:00 p.m.

PUBLIC COMMENT:

Liz White, 26 East Crescent Avenue, Allendale, stated that when I stepped out of office the day of March 17, 2016, thinking at that time that would be a one-year done deal and it's taking so much to get it over the finish line, so I congratulate all of you on that. I also wanted to thank the police and fire department who have been at my house a number of times. I see Chief Baez in the back. As I often said when I was on the other side of the table, you never see them at their best when they come to your house and I'm so grateful to them. So, I just wanted to publicly thank them. Thank you.

Mark Savastano, 22 Vreeland Place, Allendale, congratulated Mayor-elect, Amy; re-elect, Matthew O'Toole; and Mr. Yaccarino. I want to thank you, Mayor. I enjoyed working with you when you were mayor, the several meetings we had outside of this building, and your agreement to re-instate the Green Team is near to my heart, so thank you for that.

I had spoken with Susanne earlier in the week about the possibility that I had mentioned earlier and I wanted to ask the Borough Attorney, Mr. Wiss, about the conclusion if that's a possibility. Mr. Wiss said, Susanne, as we discussed some of the dynamic has changed since then, so we did not see that there would be any impediment to moving forward with that date.

Mr. Savastano said just to make sure my understanding is correct, it would be sponsored by the Green Team which is what I proposed to Susanne and not by the Bergen Hub. We won't be using a machine because it doesn't look like we'll have that. What I would propose doing is having a truck available, which I would pay for out of my own funds, and just transport the material immediately after it's collected to Haskell. It would be a collection of loading it into the vehicle and then moving it. Mr. Wiss stated to Ron that we may want to check with our risk manager to make sure that Mark has additional coverage through us.

Mr. Savastano stated to Ron that he did have a conversation with Bergen Hub about the conversation we had. I mentioned in the meeting about the plans to possibly purchase this machine and have it be under the county instead of what was originally proposed by the county to have it transferred to a municipality. Ron was very helpful in giving me some advice on how to approach that. So, thank you.

Walter Widmer, 30 Hamilton Street, Allendale, said last year Allendale had a Christmas Tree and I requested that that be decorated so that it would appropriately signify Allendale as Number One in the county.

I've noticed in town recently they dug up a number of places in town and repaired the patch. I don't know who did it, but I think they deliberately created a hole so that they would destruct traffic or possibly slow it down. It's horrible how they patched those areas. My question is, is there some way the town can request of them some method of supervising the method by which they do that. There are so many places in our lovely town and when you drive down the street if you go over them at any speed it will knock the teeth out of your mouth.

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
November 17, 2022 – 8:00 p.m.

Councilman Sasso responded that in our ordinance for street opening a contractor has standards which they must use to close that hole again. It's a temporary patch. You can drive over it for years, but it's technically temporary because it takes six months at least for it to settle before they do their final paving using an infrared method. It comes down within inches of the asphalt and heats it with incredible temperatures and it's a pretty nice clean patch or as good as it's going to get. What I think you're experiencing is the six months, and maybe sometimes they forget a couple months while they're waiting for it to settle. If you see one that's lasting longer than that, you can bring it to the attention of the construction code office, Mr. Hackett, or our engineer can go back to the contractor to say they forgot a couple.

Ron responded to Mr. Widmer and told him to give him a list of specific locations to see who we're talking about because there are various pothole patches from various contractors.

No one else came forward.

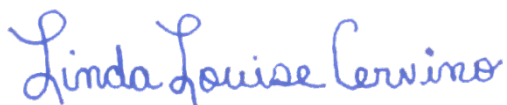
Linda Cervino, Municipal Clerk, wanted to thank the Allendale Police Department for the assistance in the elections for driving her and election material down to the Hackensack.

Mr. Sasso added that the Joint Insurance Fund (JIF) held an insurance seminar in Atlantic City and the borough got a \$250.00 credit for each attendee, which included Chief Dillon, Councilman Sasso, Councilwoman Wilczynski, Councilman O'Toole and Councilwoman Lovisolo for a total amount of \$1,250.00.

ADJOURNMENT:

There being no further business to come before the Mayor and Council, on a motion by Councilman Sasso, with second by Councilman O'Connell, and unanimously carried, the Regular Session was adjourned at 8:22 p.m.

Respectfully submitted,



Linda Louise Cervino, RMC
Municipal Clerk

12/01/2022
Date Approved