



BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
RE-ORGANIZATION
MEETING PACKET
MONDAY,
JANUARY 6, 2025
7:00 P.M.

AGENDA
BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
REORGANIZATION MEETING – JANUARY 6, 2025
7:00 P.M.

A Reorganization Meeting of the Mayor and Council of the Borough of Allendale will be held in-person on January 6, 2025 beginning at 7:00 pm in the Mayor & Council Chambers of the Allendale Municipal Building, 500 West Crescent Avenue, Allendale, New Jersey 07401.

I. CALL TO ORDER

- A. Open Public Meetings Act Announcement
- B. Salute to Flag

II. SWEARING IN OF ELECTED OFFICIALS

- A. Elizabeth C. Homan, Councilwoman–Sworn in by Mayor Amy Wilczynski
- B. Susanne C. Lovisolo, Councilwoman–Sworn in by Mayor Amy Wilczynski

III. ROLL CALL OF THE 2025 GOVERNING BODY

IV. SWEARING IN OF MUNICIPAL COURT JUDGE

- A. [RES 25-64](#): Appointment of Municipal Court Judge January 1, 2025 through December 31, 2027.
- B. Administer Oath of Office to Christopher C. Botta by Mayor Amy Wilczynski.

V. AGENDA REVIEW

VI. PUBLIC COMMENT ON AGENDA ITEMS ONLY

VII. RESOLUTIONS

[RES 25-01](#): Order of Voting.

[RES 25-02](#): Election of Council President.

[RES 25-03](#): Time and Place of Mayor and Council Meetings for 2025.

[RES 25-04](#): Borough Holidays.

[RES 25-05](#): Appointment of Borough Professionals.

[RES 25-06](#): Confirm Standing Committees

[RES 25-07](#): Appointment of Standing Committees.

[RES 25-08](#): Appointment of Fire Chief.

[RES 25-09](#): Appointment of Fire Official.

AGENDA
BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
REORGANIZATION MEETING – JANUARY 6, 2025
7:00 P.M.

VIII. SWEARING IN OF FIRE DEPARTMENT OFFICERS (to be held at a future date)

<u>FIRE DEPARTMENT</u>	
Fire Chief:	Greg Andersen
Assistant Chief:	Vacant
1 st Captain:	Chris Rago
2 nd Captain:	John Mycek, Jr.
1 st Lieutenant:	Ryan Heath
2 nd Lieutenant:	Chris Peluso
Fire Official:	Kevin Todd

IX. SWEARING IN OF AMBULANCE CORPS OFFICERS (to be held on January 10, 2025)

<u>AMBULANCE CORPS</u>	
Chief:	Daryl E. D'Amore-Bottaro
Asst. Chief:	Ariane Hertenstein
1 st Lieutenant:	Debra Higbie
2 nd Lieutenant:	Michael Pini
3 rd Lieutenant:	TBD
President:	Denis Murphy
Vice President:	Patricia Murphy
Recording Sec:	Karen Clark
Correspond Sec.:	Linda Morgan
Treasurer:	Beth Fylstra

X. MAYOR'S APPOINTMENTS

<u>LAND USE BOARD</u>		TERM EXPIRES
Land Use Board Class II – one (1) year	Andrew Agugliaro	12/31/2025
Land Use Board Council Class III– one (1) year	Tyler Yaccarino	12/31/2025
Land Use Board Class IV – three (3) years	Gregg Butler	12/31/2025
Land Use Board Alt. No. 1 - two (2) years	Vacant	12/31/2026
<u>LIBRARY BOARD</u>		
Library Board Superintendent Representative	Melissa Duncan	N/A
Borough Liaison to Library – one (1) year	Susanne Lovisolo	12/31/2025
Secretary	Lauren Paterno	12/31/2029
<u>ALLENDALE SPORTS ALLIANCE</u>		
Board Member	Philip Cicchetti	12/31/2025
Board Member	Richard LeBlancq	12/31/2025
Board Member	Chris Homan	12/31/2025
Board Member	Tim Roy	12/31/2025
Board Member	George Mamunes	12/31/2025
<u>BOROUGH HISTORIAN</u>		
	Fred Litt	12/31/2025

AGENDA
BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
REORGANIZATION MEETING – JANUARY 6, 2025
7:00 P.M.

XI. CONSENT AGENDA

Matters listed below are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

- [RES 25-10:](#) Appointment of Fire Inspectors.
- [RES 25-11:](#) Council Appointments – Various Boards.
- [RES 25-12:](#) Appointment of Assessment and Tax Search Officers.
- [RES 25-13:](#) Appointment of PACO Officer, Personnel Officer.
- [RES 25-14:](#) Approval of Waiver of 2025 Red Barn Application Fees.
- [RES 25-15:](#) Appointment of Fund Commissioners of the Bergen County Municipal JIF.
- [RES 25-16:](#) Claims Account – Withdrawal of Borough Funds.
- [RES 25-17:](#) ADA Compliance Officer.
- [RES 25-18:](#) Adoption of By Laws.
- [RES 25-19:](#) Official Newspaper.
- [RES 25-20:](#) Official Depositories.
- [RES 25-21:](#) Payroll Account.
- [RES 25-22:](#) Authorization of Payments between Meeting Dates.
- [RES 25-23:](#) Adoption of Cash Management Plan.
- [RES 25-24:](#) Authorization for Telephone Transfer and Electronic Transfer of Funds.
- [RES 25-25:](#) Authorization of Petty Cash Funds.
- [RES 25-26:](#) Approval of Interest on Delinquent Taxes.
- [RES 25-27:](#) Authorization to Conduct Tax Sale.
- [RES 25-28:](#) Approval of fee for returned checks.
- [RES 25-29:](#) Authorization for continued compensation for borough employees.
- [RES 25-30:](#) Waiver of Insurance for Non-Profit Organizations.
- [RES 25-31:](#) Approval of coverage of Quasi-Public Entities by JIF.
- [RES 25-32:](#) Appointment of Police Chaplain.
- [RES 25-33:](#) Reappointment of Zoning Officer.
- [RES 25-34:](#) Reappointment of Property Maintenance Officer.
- [RES 25-35:](#) Appointment of continuing disclosure agent/independent registered municipal advisor.
- [RES 25-36:](#) Appointment of Deputy Emergency Management Coordinator.
- [RES 25-37:](#) Appointment of the Borough's Emergency Telephone System Coordinator.
- [RES 25-38:](#) Appointment of Affordable Housing Representative.

AGENDA
BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
REORGANIZATION MEETING – JANUARY 6, 2025
7:00 P.M.

- [RES 25-39:](#) Appointment of Police Physician.
- [RES 25-40:](#) Authorize cancellation of property tax refunds/delinquent amounts of less than \$10.00.
- [RES 25-41:](#) Appointment of Emergency Management Director.
- [RES 25-42:](#) Authorize 50% discount on red barn application fees for Former/Current elected officials.
- [RES 25-43:](#) Crestwood Lake Donations for Family Membership Donation.
- [RES 25-44:](#) Establish 2025 Fees for Crestwood Lake Season and Red Barn Rentals.
- [RES 25-45:](#) Approval of Workplace Alcohol/Drug Testing Contract 2025–Valley Medical Group.
- [RES 25-46:](#) Designation of Acting Municipal Court Administrator.
- [RES 25-47:](#) Appointment of Court Professionals.
- [RES 25-48:](#) Memorializing The Green Team.
- [RES 25-49:](#) Appointment of a Qualified Purchasing Agent.
- [RES 25-50:](#) Appoint Hoplite 5G Wireless Communications Consultant.
- [RES 25-51:](#) Adoption of Volunteer Tuition Credit Program.
- [RES 25-52:](#) Notice of Tort Claim Form.
- [RES 25-53:](#) Authorizing the usage of contracts with certain approved state contract vendors.
- [RES 25-54:](#) Approval of 2025 Temporary Budget.
- [RES 25-55:](#) Bergen County Law Enforcement Mutual Aid & Rapid Deployment force Resolution.
- [RES 25-56:](#) Approval of 2025 Interlocal Service Agreement NWBRHC – Well Baby Clinic.
- [RES 25-57:](#) Approval of extension of recyclables delivery agreement–Rockland County Solid Waste Management Authority.
- [RES 25-58:](#) Approval of 2025 and 2026 Public Health Shared Services Agreement – Bergen County Department of Department of Health Services.
- [RES 25-59:](#) Appointment of Licensed Sewer Operators – NWBCUA.
- [RES 25-60:](#) Approval of Shared Service Agreement – NWBCUA for as-needed sanitary sewer cleaning.
- [RES 25-61:](#) Approval of Shared Service Agreement-NWBCUA for TV Inspection.
- [RES 25-62:](#) Designating acting clerks for 2025 in absence of municipal clerk.
- [RES 25-63:](#) A Resolution Authorizing The Borough of Allendale through the Allendale Police Department to participate in The Defense Logistics Agency, Law Enforcement Support Office, 1033 Program to enable the Allendale Police Department to request and acquire excess Department of Defense Equipment.

XII. ADMINISTRATION

- A. Council Report
- B. Mayor’s Report
- C. Staff Reports

AGENDA
BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
REORGANIZATION MEETING – JANUARY 6, 2025
7:00 P.M.

XIII. UNFINISHED BUSINESS

XIV. NEW BUSINESS

XV. PUBLIC COMMENTS ON ANY MATTER

Audience members wishing to speak will have a three (3) minute time limit to address the governing body. Large groups are asked to have a spokesperson represent them.

XVI. ADJOURNMENT

Additional items may be added to this agenda. Final action may be taken on all matters listed or added to this agenda. This agenda was prepared as of 01/04/2025 with all available information as of this date.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-01

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisololo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

APPROVAL OF ORDER OF VOTING

BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that order of voting for the Governing Body in 2025 will be as follows:

- Councilman Yaccarino
- Councilman O'Toole
- Councilwoman Homan
- Councilwoman Lovisololo
- Councilman Daloisio
- Councilman O'Connell

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-02

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

ELECTION OF COUNCIL PRESIDENT

BE IT RESOLVED that _____ is hereby elected President of the Borough Council for the year 2025.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-03

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

**APPROVAL OF TIME AND PLACE OF MAYOR & COUNCIL
MEETINGS FOR 2025**

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10-4-18 et seq. took effect on January 19, 1976; and,

WHEREAS, the Governing Body desires to be in complete compliance with the requirements and spirit of that act.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body as follows:

1. The schedule listed below of regular meetings of this public body is hereby adopted for the year 2025;
2. A copy of the schedule shall be:
 - a. Posted and maintained through the year on the bulletin board in the Allendale Borough Hall, 500 West Crescent Avenue, Allendale, New Jersey 07401
 - b. Mailed and/or Emailed at no cost to the following newspapers: The Record, Star Ledger and the Ridgewood News
 - c. Filed in the Office of the Borough Clerk
 - d. Mailed to those who have requested same and have prepaid the sum of \$10.00 fixed to cover the cost of providing such notice
 - e. Official action may be taken.

(See copy attached and made a part hereof)

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-03

**BOROUGH OF ALLENDALE
MAYOR & COUNCIL 2025 MEETINGS**

Work Sessions will be held at 7:00 p.m. immediately followed by the Regular Session in the Allendale Municipal Building, 500 West Crescent Avenue, Allendale, New Jersey 07401 on the following Thursdays:

JANUARY
January 23, 2025

JULY
July 17, 2025

FEBRUARY
February 13, 2025
February 27, 2025

AUGUST
August 14, 2025

MARCH
March 13, 2025
March 27, 2025

SEPTEMBER
September 4, 2025
September 25, 2025

APRIL
April 10, 2025
April 24, 2025

OCTOBER
October 9, 2025
October 23, 2025

MAY
May 8, 2025
May 22, 2025

NOVEMBER
November 13, 2025

JUNE
June 12, 2025
June 26, 2025

DECEMBER
December 04, 2025
December 18, 2025

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-04

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

RESOLUTION APPROVING 2025 BOROUGH OF ALLENDALE HOLIDAYS

Wednesday	January 1 st	New Year's Day
Monday	February 17 th	President's Day
Friday	April 18 th	Good Friday
Monday	May 26 th	Memorial Day
Friday	July 4 th	Independence Day
Monday	September 1 st	Labor Day
Monday	October 13 th	Columbus Day
Tuesday	November 11 th	Veteran's Day
Thursday	November 27 th	Thanksgiving
Friday	November 28 th	Day after Thanksgiving
Thursday	December 25 th	Christmas Day

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-05

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

APPOINTMENT OF BOROUGH PROFESSIONALS

WHEREAS, the Borough of Allendale requires the service of professionals for the calendar year 2025; and,

WHEREAS, it is contemplated that the temporary and permanent budgets will contain the necessary appropriations estimated to be reasonably required for each such professional service; and,

WHEREAS, the professionals named herein will be required to execute a contract for the services to be rendered which shall set forth the compensation for such services therein; and,

WHEREAS, a Certification of availability of funds has been received from the Chief Financial Officer or that such funds will be encumbered by Purchase Order on an as-needed basis pursuant to the provisions of NJAC 5:30-5.4 et seq; and,

WHEREAS, in any instance where it is anticipated that the expenditure for each such professional service will exceed the sum of \$17,500 for said calendar year, the named professionals have completed, submitted and filed a Business Entity Certification Disclosure which certifies that the above named persons and/or entities have not made any reportable contributions to any political or candidate committee including (Republicans for Responsible Government, Allendale Republican Club, Allendale Democratic Club, Candidates for Allendale Municipal Government, Bergen County Democratic Organization, Bergen County Republican Organization) in the previous one (1) year, and that the contract will prohibit the above named professionals/business entities from making any reportable contributions through the term of the contract.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-05

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale that the following appointments below be and they are hereby made for the year.

BE IT FURTHER RESOLVED that these contracts are being awarded as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the determination of value be placed on file with this Resolution.

BOROUGH PROFESSIONALS	
Animal Control	Tyco Animal Control Service
Appraisal Firm	BBG Real Estate Services
Appraisal Firm	Associated Appraisal Group
Affordable Housing Consultant	Burgis Associates
Affordable Housing Special Counsel	Surenian, Edwards, Buzak & Nolan, LLC
Bond Counsel	Rogut McCarthy, LLC
Environmental Consultant	RTP Environmental Associates, Inc.
Grant Writer	Bruno Associates
Municipal Auditor	Lerch Vinci and Bliss
Municipal & Labor Attorney	Wiss & Bouregy
Planning Services	Burgis Associates
Risk Management Consultant	Eifert, French & Company
Municipal Engineer	Van Cleef Engineering- Michael Vreeland
Engineer/Special Projects	Neglia Engineering
Tax Appeal Attorney	Huntington Bailey- JoAnn Riccardi-Schuman
Construction Mgmt. Consultant	Chuck Tatosian
Engineer/Special DEP Project	Dewberry Engineers Inc.
Special Counsel	Bevan, Mosca & Giuditta, P.C.
IT Services Consultant	Coban Computers
Borough Architect	Z+ Architects, LLC

BE IT FURTHER RESOLVED that the compensation for the aforesaid positions to be established by the salary ordinance or the contract for such services which shall be executed by each of the professionals named herein; and,

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-05

BE IT FURTHER RESOLVED that the aforesaid appointments were made without competitive bidding under the provisions of N.J.S.A. 40A:11-5(1)(a) which excepts from competitive bidding Professional Services rendered by persons authorized by law to practice a recognized profession and whose practice is regulated by law; and,

BE IT FURTHER RESOLVED that the appropriate Borough Officials be and they are hereby authorized to execute contracts with each of the professionals named herein for the services to be rendered; and,

BE IT FURTHER RESOLVED that the compensation to be paid for the professionals named herein shall not exceed the budget appropriation for such services unless properly ordained in accordance with law; and,

BE IT FURTHER RESOLVED that each of the contracts shall contain a clause of “not to exceed” the total fees without prior written approval of the Governing Body; and

BE IT FURTHER RESOLVED that a copy of this resolution be filed with the Borough Clerk and made available for inspection and that a brief notice of the passage thereof be published in The Record within ten days of the passage as required by law.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-06

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

CONFIRMATION OF STANDING COMMITTEES

BE IT RESOLVED that the following Standing Committees shall be appointed by the Mayor:

Finance, Human Resources, Administration and Information Technology

Public Safety

Public Works & Public Utility

Facilities, Parks and Recreation

Land Use and Construction Code

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-07

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

APPOINTMENT TO STANDING COMMITTEES

BE IT RESOLVED that the first named Council member shall act as Chair of the Committee:

Finance, Human Resources, Administration and Information Technology

Councilwoman Susanne Lovisolo/ Councilwoman Liz Homan

Public Safety

Councilman Matthew O'Toole/Councilman Joseph Daloisio

Public Works & Public Utility

Councilman Joseph Daloisio/Councilwoman Liz Homan

Facilities, Parks and Recreation

Councilman Tyler Yaccarino/Councilman Edward O'Connell

Land Use and Construction Code

Councilwoman Susanne Lovisolo/Councilman Tyler Yaccarino

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-08

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

APPOINTMENT OF FIRE CHIEF

BE IT RESOLVED that the Mayor and Borough Council do hereby confirm the election of Greg Andersen as Fire Chief for the term expiring December 31, 2025.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 24-09

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

APPOINTMENT OF FIRE OFFICIAL

BE IT RESOLVED that the following individual be and is hereby appointed by the Mayor and Council as Fire Official for the Borough of Allendale for the year ending December 31, 2025.

Fire Official – Kevin Todd

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-10

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

APPOINTMENT OF FIRE INSPECTORS

BE IT RESOLVED that the following individuals listed below are appointed by the Mayor and Council as Fire Inspectors for the Borough of Allendale for the year 2025:

- Kevin Todd #117334
- Steven Alvarez #109976
- Brian Testino #158410
- Andrew Agugliaro #132609

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-11

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

COUNCIL APPOINTMENTS – VARIOUS BOARDS

BE IT RESOLVED that the following individuals are appointed to the named Board or Commission for the period specified:

	<u>TERM EXPIRES</u>
<u>Board of Health 3-year term</u>	
Nadine Benoit	12/31/2027
Heidi Askin	12/31/2027
<u>Allendale Volunteer Goose Patrol 1-year term</u>	
Trish Cellary	12/31/2025
Carlton Frost	12/31/2025
Jen Klemchalk Gill	12/31/2025
John Merchant	12/31/2025
Jim Strauch	12/31/2025
<u>Marsh Wardens</u>	
Mike Limatola	12/31/2025
Jim Wright	12/31/2025
Gabriele Schmitt	12/31/2025

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-12

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

APPOINTMENT OF ASSESSMENT AND TAX SEARCH OFFICERS

BE IT RESOLVED that Linda Louise Cervino is hereby appointed as Assessment Search Officer of the Borough of Allendale; and,

BE IT FURTHER RESOLVED that Gina Wittmaack is hereby appointed as Tax Search Officer of the Borough of Allendale.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-13

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

**APPOINTMENT OF PACO OFFICER, PERSONNEL OFFICER
AND ANTI-HARASSMENT OFFICER**

WHEREAS, Affirmative Action rules pursuant to P.L. 1975 C.127 (N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27) requires that municipalities designate a Public Agency Compliance Officer; and

WHEREAS, the Mayor and Council wish to appoint Alison Altano as Affirmative Action Public Agency Compliance Officer (PACO) for the Borough of Allendale; and

WHEREAS, Alison Altano is also hereby appointed Personnel Officer and Anti-Harassment officer; and,

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the State of New Jersey Affirmative Action Office.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-14

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

APPROVAL OF WAIVER OF 2025 RED BARN APPLICATION FEES

WHEREAS, the Borough of Allendale, from time to time, permits use of public facilities, including Red Barn, for certain activities by Allendale non-profit organizations; and

WHEREAS, the Borough of Allendale recognizes the significant contributions that these organizations make to the community at large; and

WHEREAS, the Borough wishes to waive the application fees associated with the use of Red Barn by these organizations for the year 2025.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that it does hereby agree to waive the 2025 Red Barn application fees for the following organizations:

ALEOOOP	Allendale Travel Softball
Allendale Board of Education	Allendale Volunteer Ambulance Corps
Allendale Boy Scouts	Allendale Woman's Club
Allendale CERT	Camp Acorn
Allendale Civic Association	Crestwood Cruisers
Allendale Fire Department	Friends of Lee Memorial Library
Allendale Foundation for Educational Excellence, Inc. ("AFEE")	Hemophilia Walk
Allendale Garden Club	Holiday Observers
Allendale Girl Scouts	Hope & Healing After an Addiction Death
Allendale Housing, Inc.	Northern Highlands Board of Education
Allendale PTO	Veterans of Foreign Wars-Allendale Post 10181
Allendale Recreation Commission	Highland LAX
Allendale/Saddle River Rotary	
Allendale Senior Housing, Inc.	

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-15

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

**APPOINTMENT OF FUND COMMISSIONERS OF
THE BERGEN COUNTY MUNICIPAL JOINT INSURANCE FUND**

BE IT RESOLVED that Alison Altano is appointed as Fund Commissioner of the Bergen County Municipal Joint Insurance Fund for the year 2025; and

BE IT RESOLVED that Amy Wilczynski is appointed as the Alternate of the Bergen County Municipal Joint Insurance Fund for the year 2025.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2026

RESOLUTION# 25-16

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

**AUTHORIZATION OF CLAIMS ACCOUNT AND
WITHDRAWAL OF BOROUGH FUNDS**

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to maintain in the official depository an account designated as the Borough of Allendale Claims Account; and,

BE IT FURTHER RESOLVED that all funds deposited in the account must be withdrawn by proper warrants of the Borough signed by three of the following: the Mayor, the Chief Financial Officer, the Municipal Clerk or Finance Committee Member.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-17

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

APPOINTMENT OF ADA COMPLIANCE OFFICER

BE IT RESOLVED that Andrew Agugliaro is hereby appointed as ADA Compliance Officer for the Borough of Allendale for the year 2025.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-18

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

ADOPTION OF BY-LAWS

WHEREAS, pursuant to the Code of the Borough of Allendale, By-laws, Chapter A276 need to be adopted annually.

NOW, THEREFORE, BE IT RESOLVED that the By-laws recorded in the Code of the Borough of Allendale be and they are hereby adopted for the year 2025.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-19

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

DESIGNATION OF OFFICIAL NEWSPAPERS

BE IT RESOLVED that The Record and The Star Ledger be and are hereby designated as the official newspapers of the Borough of Allendale for the year 2025.

BE IT FURTHER RESOLVED that notice will also be sent to The Ridgewood News, posted on the Borough's official website and posted on the bulletin board in Borough Hall.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-20

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

DESIGNATION OF OFFICIAL DEPOSITORIES

BE IT RESOLVED that Provident Bank, Wells Fargo, Valley Bank, TD Bank, M&T Bank and New Jersey Cash Management be designated as official depositories for the Borough funds for the year 2025.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-21

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

AUTHORIZATION OF PAYROLL ACCOUNT

BE IT RESOLVED that the Chief Financial Officer be and she is hereby authorized and directed to maintain in the official depository an account designated as the Borough of Allendale Payroll Account; and,

BE IT FURTHER RESOLVED that all funds of the Borough deposited in the account be withdrawn by proper warrants of the Borough signed by the Chief Financial Officer.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-22

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

AUTHORIZATION OF PAYMENTS BETWEEN MEETING DATES

WHEREAS, it becomes necessary at times to issue checks for certain fixed charges which are due on periodic dates, such as County Taxes, Payroll and other miscellaneous items, which dates frequently occur between Council meetings.

NOW, THEREFORE, BE IT RESOLVED that the proper Borough Officials be and are hereby authorized to issue and sign checks for payment when such payments become due for ratification at the next following meeting.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-23

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

ADOPTION OF 2025 CASH MANAGEMENT PLAN

WHEREAS, it is in the best interest of the Borough of Allendale to earn additional revenue through the investment and prudent management of its cash receipts; and,

WHEREAS, P.L. 1983, Chapter 8 and P.L. 1997, Chapter 148, is an act concerning the Local Fiscal Affairs Law and amends N.J.S.A. 40A:5-2 and N.J.S.A. 40A:5-14; and,

WHEREAS, the law requires that each local unit shall adopt a cash management plan.

NOW, THEREFORE, BE IT RESOLVED that the following shall constitute the Cash Management Plan for the Borough of Allendale, and the Chief Financial Officer shall deposit and manage its funds pursuant to this plan.

(See attached)

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**CASH MANAGEMENT PLAN OF THE
BOROUGH OF ALLENDALE, COUNTY OF BERGEN,
STATE OF NEW JERSEY**

I. STATEMENT OF PURPOSE

This Cash Management Plan (the “Plan”) is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits (“Deposits”) and investment (“Permitted Investments”) of certain Public funds of the Borough of Allendale (the “Borough”) pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to ensure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to ensure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments. All investments shall be made on a competitive basis insofar as practicable.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN

The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Borough: Current Fund, General Capital Fund, Other Trust Funds, Escrow Accounts, Water Utility.

III. DESIGNATION OF OFFICIALS OF THE BOROUGH AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN

The Chief Financial Officer of the Borough the “Designated Official” is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan and shall thereafter be relieved of any liability for loss of such moneys due to insolvency or closing of any depository designated by, or the decrease in value of any investment authorized, by the Cash Management Plan. Prior to making any such Deposits or any Permitted Investments, such official of the Borough is directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgement kept on file with such official.

IV. DESIGNATION OF DEPOSITORIES

At least once each fiscal year at its reorganization meeting, the Governing Body shall by resolution, designate the depositories in accordance with NJSA 40A:5-14. The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

- Provident Bank
- Wells Fargo
- Valley Bank
- TD Bank
- M&T Bank
- State of New Jersey Cash Management Fund

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official referred to in Section III above.

V. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Official of the Borough referred to in this Plan may deal for the purposes of buying and selling securities identified in this Plan as Permitted Investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official referred to in Section III above.

- None at this time

VI. AUTHORIZED INVESTMENTS

A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:
 - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
 - (b) the custody of collateral is transferred to a third party;
 - (c) the maturity of the agreement is not more than 30 days;
 - (d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17:9-41); and
 - (e) a master repurchase agreement providing for the custody and security of collateral is executed.

- B. Any investments not purchased and redeemed directly from the issuer, government money market mutual fund, local government investment pool, or the State of New Jersey Cash Management Fund, shall be purchased and redeemed through the use of a national or State bank located within the State or other financial intermediary through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L.1997, c.93 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

For the purposes of the above language, the terms “government money market mutual fund” and “local government investment pool” shall have the following definitions:

Government Money Market Mutual Fund An investment company or investment trust:

- (a) which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940,” 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
- (b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec.270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; in which direct investment may be made pursuant to paragraphs (1) and (3) of subsection (a) of this section and
- (c) which has:
 - (i) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
 - (ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the “Investment Advisors Act of 1940”, 5 U.S.C. sec.80b-1 et seq., with experience investing in US. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.
- (d) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value.

Local Government Investment Pool An investment pool:

- (a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities. Same as Money Market;
- (d) which is in compliance with rules adopted pursuant to the “Administrative Procedure Act,” P.L. 1968, c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;

- (e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- (f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9(C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

Any official involved in the designation of depositories or in the authorization for investments as permitted pursuant to section 8 of P.L. 1977, c.396(C.40A:5-15.1), or any combination of the preceding, or the selection of any entity seeking to sell an investment to the local unit who has a material business or personal relationship with that organization shall disclose that relationship to the governing body of the local unit and to the Local Finance Board or a county or municipal ethics board, as appropriate.

VII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGEMENT OF RECEIPT OF PLAN

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Borough, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Borough to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a “delivery versus payment” method to ensure that such Permitted Investments are either received by the Borough or by a third-party custodian prior to or upon the release of the Borough’s funds.

To assure that all parties with whom the Borough deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official.

VIII. REPORTING REQUIREMENTS

On the first day of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Borough a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Borough as Deposit or Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.

- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Borough.

IX. TERM OF PLAN

This Plan shall be in effect from January 1, 2025 to December 31, 2025. Attached to this Plan is a resolution of the governing body of the Borough approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Borough, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

X. AUDIT

This plan, and all matters pertaining to the implementation of it, shall be subject to the Borough's annual audit conducted pursuant to NJSA 40A:5-14.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-24

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

**AUTHORIZATION FOR TELEPHONE TRANSFER/
ELECTRONIC TRANSFER OF FUNDS**

BE IT RESOLVED that Alison Altano, Chief Financial Officer, is hereby authorized on behalf of the Borough of Allendale to effect telephone/electronic transfers of funds for renewal of notes or investments into or out of authorized Borough Accounts.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-25

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

AUTHORIZATION OF PETTY CASH FUNDS

BE IT RESOLVED that the Chief Financial Officer is hereby authorized to draw current account checks for petty cash to the following individuals in the amounts stated:

Michael Dillon (Police Department)	\$150
Alison Altano (Finance Department)	\$250
Amanda Bartoloma Richards (Mayor and Council)	\$250
Andrew Agugliaro (Department of Public Works)	\$150

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-26

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

APPROVAL OF INTEREST ON DELINQUENT TAXES

BE IT RESOLVED that interest will be charged at the rate of eight (8%) per cent per annum on the first \$1,500 of all delinquent taxes, assessments and Borough charges and eighteen (18%) per cent of any amounts over \$1,500 delinquency, except that no interest will be charged on taxes for the current quarter if the said taxes are paid within the tenth calendar day following the date upon which the same became payable; and,

BE IT FURTHER RESOLVED that the interest rates shall revert to the percentages as aforesaid from the first day of any current quarter unless taxes for the same quarter are paid during the first ten days of such quarter; and,

BE IT FURTHER RESOLVED that a certified copy of this resolution be transmitted to the Collector of Taxes forthwith.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-27

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

AUTHORIZATION TO CONDUCT TAX SALE

BE IT RESOLVED that the Governing Body of the Borough of Allendale, County of Bergen, State of New Jersey hereby authorizes the Tax Collector to conduct the annual tax sale for delinquent property taxes and any other municipal charges.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-28

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

APPROVAL OF FEE FOR RETURNED CHECKS

WHEREAS, N.J.S.A. 40:5-18 provides for the imposition of a service charge to be added to any amount owing to the municipality if payment tendered on the account was tendered by a check which was returned for insufficient funds.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Allendale that the Chief Financial Officer is hereby authorized to impose a \$28.00 fee for all returned checks to any General Fund Account and Water Utility Account of the Municipality.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-29

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

**AUTHORIZATION FOR CONTINUED COMPENSATION
FOR BOROUGH EMPLOYEES**

BE IT RESOLVED that the Chief Financial Officer be and she is authorized and directed to continue the compensation of Borough employees at previously authorized levels until such time as a resolution is adopted or as stated in a contractual agreement by the Governing Body of the Borough of Allendale setting forth the salaries of Borough employees for the year 2025.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-30

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

WAIVER OF INSURANCE FOR NON-PROFIT ORGANIZATIONS

WHEREAS, the Borough of Allendale, from time to time, authorizes use of public facilities for certain non-profit organizations which do not have insurance coverage; and,

WHEREAS, the Borough is willing to permit use of its public facilities to such organizations provided that such use is consistent with the underwriting guidelines of the Borough's insurer.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that it does hereby agree to waive insurance for the following not-for-profit organizations:

- Republican Club
- Democratic Club
- Veterans of Foreign Wars
- Allendale Housing, Inc.
- Allendale Woman's Club

BE IT FURTHER RESOLVED that the waiver of insurance herein shall extend for a period of one (1) year only and must be renewed annually.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-31

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisololo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

APPROVAL OF COVERAGE OF QUASI-PUBLIC ENTITIES BY JIF

WHEREAS, the Borough of Allendale is a participating member of the Bergen County Municipal Joint Insurance Fund relative to General Liability and other coverage; and

WHEREAS, the “Fund” has adopted certain criteria to distinguish between bona fide municipal activities and other quasi-public entities not sponsored by the municipality and therefore, not subject to coverage by the “Fund”, and

WHEREAS, it has been determined that in order to be covered by the “Fund” an organization or activity meet the test that its function is of the type that historically municipalities have undertaken themselves or have provided with insurance coverage and/or is one which advances a bona fide local public purpose on a non-profit basis typically met by local government, the benefits of which are available to the municipality in general; and

WHEREAS, the Borough has asked the “Fund” to extend General Liability and non-owned Automobile Liability Coverage to the following entities:

- Class I – Allendale Firemen’s Relief Association
- Class I – Allendale Volunteer Firemen’s Association
- Class I – Allendale Volunteer Ambulance Corp
- Class I – Allendale Exempt Firemen’s Association
- Class I – Allendale Junior Fire Association
- Class I – Allendale Community Emergency Response Team
- Class III – XYZ Senior Citizens
- Class III – Friends of the Library
- Class III – Allendale Historical Society
- Class III – Holiday Observers
- Class III- Allendale Garden Club
- Class III – Allendale Volunteer Goose Patrol
- Class III - Fell House – Concerned Citizens of Allendale
- Class III – Allendale Circle of Support
- Class IV – Allendale Recreation Commission
- Class IV – Crestwood Lake Swim Team
- Class IV – Aleoop
- Class IV – Allendale Sports Alliance

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-31

WHEREAS, the Borough wishes to list the following sports program activities that are covered under the Allendale Recreation Committee:

Baseball – 3rd grade through 8th grade
Basketball – Kindergarten through 12th grade
Kickball – Kindergarten
Soccer – Pre-K through 12th grade
Softball – 1st grade through 8th grade
T-Ball – 1st and 2nd grades
Volleyball – 5th grade through 8th grade
Fun with Fitness – 3rd grade through 8th grade

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Allendale as follows:

It is hereby certified that the above listed organizations exist within the Borough of Allendale as a bona fide charitable, educational, or recreational activity of the municipality and is, in fact an organization that supports and/or provides services to the municipality in general and as such is sponsored or subsidized directly or indirectly by the municipality.

The Borough of Allendale does hereby request that this organization described herein be named as an additional insured for General Liability and Non-owned Automobile Liability Coverage in accordance with the applicable limits and restrictions.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-32

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

APPOINTMENT OF POLICE CHAPLAIN

BE IT RESOLVED that Reverend Raul E. Ausa of Trinity Episcopal Church, 5 George Street in Allendale, New Jersey in Allendale, New Jersey be and is hereby appointed as Police Chaplains of the Borough of Allendale for the year 2025.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-33

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

REAPPOINTMENT OF ZONING OFFICER

WHEREAS, Anthony Hackett had served as Zoning Officer for the Borough of Allendale from January 1, 2024 to December 31, 2024; and

WHEREAS, the Borough of Allendale wishes to continue the services of a Zoning Officer; and

NOW, THEREFORE, BE IT RESOLVED that Anthony Hackett is hereby reappointed to the aforementioned position to be effective January 1, 2025 for a term to expire December 31, 2025.

BE IT FURTHER RESOLVED that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-34

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

REAPPOINTMENT OF PROPERTY MAINTENANCE OFFICER

WHEREAS, Michael Limatola had served as Property Maintenance Officer for the Borough of Allendale from January 1, 2024 to December 31, 2024; and

WHEREAS, the Borough of Allendale wishes to continue the services of a Property Maintenance Officer; and

NOW, THEREFORE, BE IT RESOLVED that Michael Limatola is hereby appointed to the aforementioned position to be effective January 1, 2025 for a term to expire December 31, 2025.

BE IT FURTHER RESOLVED that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2026.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-35

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

**APPOINTMENT OF CONTINUING DISCLOSURE AGENT AND INDEPENDENT
REGISTERED MUNICIPAL ADVISOR**

WHEREAS, the Borough of Allendale is in need of a Continuing Disclosure Agent and Independent Registered Municipal Advisor; and

WHEREAS, Phoenix Advisors, LLC satisfactorily performed these services in 2024; and

WHEREAS, Phoenix Advisors, LLC has submitted a proposal for services in 2025;

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Phoenix Advisors, LLC is hereby appointed as the Continuing Disclosure Agent and Independent Registered Municipal Advisor for the Borough of Allendale for the year 2025;

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-36

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

APPOINTMENT OF DEPUTY EMERGENCY MANAGEMENT COORDINATOR

BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that John Rubino III shall serve as Deputy Emergency Management Coordinator for a one-year term through December 31, 2025.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-37

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

**APPOINTMENT OF THE BOROUGH'S EMERGENCY
TELEPHONE SYSTEM COORDINATOR**

WHEREAS, the Borough of Allendale is required pursuant to State law and the regulations of the State Department of Treasury to appoint a coordinator for the Borough's emergency telephone 9-1-1 System; and

WHEREAS, the municipal coordinator of the 9-1-1 System is responsible for maintaining a plan for enhanced emergency services throughout the Borough and for developing such revisions to the plan as may be necessary for review by the Mayor and Council of the Borough; and

WHEREAS, the Borough is empowered by law to appoint and employ professionals, technical advisors and experts as the Borough may determine to be necessary for its efficient operation; and

WHEREAS, the Borough has received a written recommendation from Michael T. Dillon, Chief of Police of the Allendale Police Department, requesting the appointment of Police Officer Daniel Rosendahl as the municipal coordinator of the 9-1-1 System; and

WHEREAS, the Mayor and Council of the Borough are desirous of appointing Police Officer Daniel Rosendahl to serve as municipal coordinator for the 9-1-1 System in accordance with the requirements and procedures mandated under N.J.S.A. 52: 17C-1 et seq., and N.J.A.C. 17:24-5.1 et seq.,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, as follows:

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-37

1. That Police Officer Daniel Rosendahl of the Allendale Police Department is hereby appointed to serve as the municipal coordinator for the Borough's 9-1-1 System.

2. That Police Officer Daniel Rosendahl shall perform all such duties and carry out all of the responsibilities as set forth in the existing plan for enhanced emergency services throughout the Borough and in accordance with the requirements and procedures mandated under N.J.S.A. 52: 17C-1 et seq, and N.J.A.C. 17:24-5.1 et seq.,

3. That no further action of the Borough shall be required.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-38

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

**APPOINTMENT OF AFFORDABLE HOUSING
REPRESENTATIVE – AMY WILCZYNSKI**

BE IT RESOLVED by the Mayor and Borough Council of the Borough of Allendale, County of Bergen, State of New Jersey that Amy Wilczynski be and is hereby appointed the Affordable Housing Representative for the Borough of Allendale.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-39

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

APPOINTMENT OF POLICE PHYSICIAN

BE IT RESOLVED that the following physician is hereby designated as the Police Physician for the Borough of Allendale for the year 2025:

Seena Shekari, DO

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-40

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

AUTHORIZE THE CANCELLATION OF PROPERTY TAX REFUNDS OR DELINQUENT AMOUNTS OF LESS THAN \$10.00

WHEREAS, N.J.S.A. 40A:5-17 allows for the cancellation of property tax refunds or delinquent amounts of less than \$10.00; and

WHEREAS, the Governing Body may authorize a municipal employee chosen by said body to process, without further action on their part, any cancellation of property tax refunds or delinquencies of less than \$10.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, hereby authorize the Tax Collector to cancel said tax amounts as deemed necessary.

BE IT FINALLY RESOLVED, that a certified copy of this resolution be forwarded to the Tax Collector and Borough Auditor.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-41

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

APPOINTMENT OF EMERGENCY MANAGEMENT DIRECTOR

BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Michael Dillon shall serve as Emergency Management Coordinator for a one-year term through December 31, 2025.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-42

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

**AUTHORIZE 50 PERCENT DISCOUNT ON RED BARN APPLICATION FEES FOR 2025 –
FORMER AND CURRENT ELECTED OFFICIALS**

WHEREAS, the Borough of Allendale, from time to time, permits use of public facilities, including Red Barn; and

WHEREAS, the Borough of Allendale recognizes the significant contributions that these elected officials make to the community at large; and

WHEREAS, the Borough wishes to offer a 50 percent discount on the application fees associated with the use of Red Barn for former and current elected officials.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that it does hereby agree to authorize a 50 percent discount on the application fees associated with the use of Red Barn for former and current elected officials.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-43

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

APPROVAL OF 2025 CRESTWOOD LAKE FAMILY MEMBERSHIP DONATION

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the donations of a family (parents and children) Crestwood Lake 2025 Season Pass to the following organizations:

- Allendale Foundation for Education Excellence (AFEE).
- Allendale Saddle River Rotary Club.
- Allendale Woman's Club.
- Northern Highlands Music and Performing Arts.
- Valley Hospital Auxiliary.
- Allendale Mural Project.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-44

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

ESTABLISH 2025 FEES FOR CRESTWOOD LAKE SEASON AND RED BARN RENTALS

WHEREAS, pursuant to Chapter 203, Section 20A of the Code of the Borough of Allendale, fees for the use of recreational facilities are to be established annually by resolution of the governing body.

NOW, THEREFORE, BE IT RESOLVED, that the following rates be and are hereby approved for Crestwood Lake for the 2025 season:

2025 RATES

Crestwood Membership:

	Resident Rates through May 30	Resident Rates Starting May 31	Non-Resident Rates
1 st Family Member	\$210	\$215	\$340
2 nd Family Member	\$135	\$145	\$205
Each Additional Family member	\$65	\$65	\$130
Babysitter/Caregiver	\$175	\$175	\$250
Senior Rate	\$65	\$70	\$85

Early Registration discounts for resident rates shall be valid through May 30, 2025.

Active Military and Veterans shall receive a 25% discount off all published membership rates.

Year-Round Employees of the Borough of Allendale shall receive a free family membership in accordance with established eligibility requirements.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-44

Guest Fees for Residents and Non-Residents:

Daily \$10

Umbrella Anchor:

Daily Fee \$ 3

Lifeguard Fee for Beach and Camp Rentals:

Cost \$20 per hour

Kayak Rental

Per Hour, Per Kayak \$5

Red Barn

Allendale Families \$ 350
Allendale Resident Sponsored \$1,000
Allendale Based Businesses \$1,000
Security Deposit \$ 250
(Refundable upon satisfactory conditions after facility rental)

Field Use

Field Use 1 hour \$ 150
Field Use 2-3 hours \$ 300

Day Camp Rentals

Per Day \$ 650

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-44

Crestwood Cruisers

Swim Team for all ages	\$ 90
Dive Team for all ages	\$ 55
Both Swim & Dive Teams for all ages	\$ 140

BE IT FURTHER RESOLVED that free family memberships be granted to eligible members of the Allendale Volunteer Fire Department, Allendale Volunteer Ambulance Corps, Allendale CERT, 2025 Mayor and Councilmembers and any Mayor Emeritus; and,

BE IT FURTHER RESOLVED that regular employees of the Allendale Elementary School District and Northern Highlands High School District shall be charged 25% off of the applicable captioned membership rates; and

BE IT FURTHER RESOLVED that residents of special needs housing at Crescent Commons and Orchard Commons shall be charged \$60 for membership; and

BE IT FURTHER RESOLVED that all payments shall be deemed final when remitted and that no refunds shall be provided.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-45

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

**APPROVAL OF WORKPLACE ALCOHOL & DRUG TESTING CONTRACT
VALLEY HEALTH SYSTEM, INC.**

WHEREAS, there is a need for a Workplace Alcohol & Drug Testing Contract; and

WHEREAS, Valley Health System, Inc., 4 Valley Health Plaza, Paramus, New Jersey 07652, has provided the Borough with satisfactory service in 2024; and

WHEREAS, Valley Health System, Inc. has provided the Borough with a proposal for 2025.

WHEREAS, the Chief Financial Officer has attached hereto a certification that adequate funds have been or will be duly budgeted and appropriated to pay for the contract.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the 2025 contract between the Borough of Allendale and the Valley Health System, Inc. for services related to workplace alcohol and drug testing in an amount not to exceed \$1,000; and

BE IF FURTHER RESOLVED that the term of this Agreement shall be for a period of one (1) year commencing on January 1, 2025 and terminating on December 31, 2025 with the understanding that this Agreement will renew itself for an additional term of one (1) year through December 31, 2026, unless terminated prior to that date in writing by either party, wherein either party may terminate this Agreement at any time with or without cause by providing the other party with at least thirty (30) days' written notice.; and

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to sign said contract.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-46

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

DESIGNATION OF ACTING MUNICIPAL COURT ADMINISTRATOR

WHEREAS, the Municipal Court of the Borough of Allendale finds it necessary to appoint a person as Acting Court Administrator, part-time, as-needed; and

WHEREAS, Ann Levitzski, CMCA, has the appropriate certifications and has been appointed to the position of Municipal Court Administrator in the Pascack Joint Municipal Court.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Allendale that Ann Levitzski, CMCA, be and is hereby appointed as Acting Court Administrator; and

BE IT FURTHER RESOLVED, as required by N.J.S.A. 2B:12-10(b), the pay rate is \$20.00 per hour, not to exceed \$2,000 annually.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-47

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

APPOINTMENT OF MUNICIPAL PROSECUTOR, ALTERNATE MUNICIPAL PROSECUTOR, PUBLIC DEFENDER AND ALTERNATE PUBLIC DEFENDER

WHEREAS, the Borough of Allendale requires the professional services of a Prosecutor, Alternate Prosecutor, Public Defender and Alternate Public Defender for the calendar year 2025; and,

WHEREAS, it is anticipated that the expenditure for each of such professional services will not exceed the sum of \$17,500 in said calendar year and therefore, the "Pay to Play" Statute and Regulations do not apply to these appointments; and,

WHEREAS, the Chief Financial Officer in accordance with the Local Public Contracts Law has duly certified that adequate funds have been or will be appropriated in the 2025 temporary or permanent budget for fees reasonably required by each of such professionals in the appropriate line items in said budget(s).

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Allendale that the following appointments are hereby made:

Municipal Prosecutor: Richard Rosa, Esq., for a term of one year commencing January 1, 2025 until December 31, 2025 and until a successor is appointed and qualified pursuant to N.J.S.A. 2B:25-4a;

Alternate Prosecutor: Mark DiPisa, Esq., for a term of one year commencing January 1, 2025 until December 31, 2025;

Public Defender: Robert Metzdorf, Esq., for a term of one year commencing January 1, 2025 until December 31, 2025 and until a successor is appointed and qualified pursuant to N.J.S.A. 2B:24-4a;

Alternate Public Defender: Louis DeAngelis, Esq., for a term of one year commencing January 1, 2025 until December 31, 2025;

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-47

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are authorized to execute contracts with each of the said professionals and to take all of the steps necessary to carry this resolution into effect; and,

BE IT FURTHER RESOLVED that the foregoing appointments are made without competitive bidding under the provisions of the Local Public Contracts Law which exempts from competitive bidding “professional services” rendered by persons authorized by law to practice a recognized profession and whose practice is regulated by law.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-48

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

**A RESOLUTION MEMORIALIZING THE GREEN TEAM
IN THE BOROUGH OF ALLENDALE AND OUTLINING ITS PURPOSE**

WHEREAS, the Mayor and Council of the Borough of Allendale recognize the importance of sustainability and environmental stewardship within the community; and

WHEREAS, The Green Team has been established as a volunteer group of citizens committed to the development and implementation of sustainable practices within the borough; and

WHEREAS, the mission of the Green Team is to advise the Mayor and Council, as well as to educate the public on sustainable policies, by identifying new opportunities for improvement through collaboration with local government, businesses, and the citizens of Allendale; and

WHEREAS, The Green Team is composed of local volunteers who work in an advisory capacity and are committed to creating a more sustainable and environmentally responsible community; and

WHEREAS, The Green Team holds monthly meetings to discuss projects, opportunities, and initiatives related to sustainability in Allendale.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, that The Green Team is hereby formally recognized as a volunteer group of citizens and the Mayor and Council express their full support for the Green Team and encourage the community's active participation in its efforts to promote sustainability, conservation, and environmental responsibility in Allendale.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-49

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

APPOINTMENT OF QUALIFIED PURCHASING AGENT

BE IT RESOLVED by the Governing Body that Joseph Citro is hereby appointed as Qualified Purchasing Agent effective through December 31, 2025 at an annual rate of \$5,000.00.

BE IT FURTHER RESOLVED that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-50

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

**APPOINTMENT OF 5G WIRELESS COMMUNICATIONS CARRIERS AND FACILITIES
CONSULTANT - HOPLITE COMMUNICATIONS, LLC**

WHEREAS, it is necessary for the Borough of Allendale (the “Municipality”) to retain a consultant to provide municipal services with regard to the Municipality’s communication carriers as carrier agreements and wireless communications facilities, in particular, the installation of next generation mobile networks in the public right-of-way, are beyond the scope and expertise of professionals normally utilized by the Municipality; and

WHEREAS, pursuant to the Municipal Land Use Law, N.J.S.A. 40:55D-53.2, application review and inspection charges shall be limited only to professional charges for review of applications, review and preparation of documents and inspections of developments under construction and review by outside consultants where an application is of a nature beyond the scope of the expertise of the professionals normally utilized by the Municipality; and

WHEREAS, the Municipality desires to appoint Hoplite Communications, LLC, with offices at 197 Route 18, Suite 3000, East Brunswick, NJ 08816, as a consultant to provide municipal services with regard to the Municipality’s communications carriers; and

WHEREAS, Consultant has provided a copy of its summary of services, incorporated herein by reference; and

WHEREAS, Hoplite Communications will serve as Consultant, also known as “Designee”, at no cost to the Municipality for the term of January 1, 2025 through December 31st, 2025; and

WHEREAS, all compensation paid to the consultant for services rendered to the Municipality will be paid the communications / utility carrier.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-50

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Allendale, County of Bergen and State of New Jersey that Hoplite Communications is hereby appointed as a Consultant to the Municipality to provide municipal services with regard to the Municipality's communication carriers as set forth in its summary of services referenced herein; and

BE IT FURTHER RESOLVED, that the Consultant will provide its services to the Municipality at no cost to the Municipality for the term of January 1, 2025 through December 31, 2025; and

BE IT FURTHER RESOLVED, that all services rendered to the Municipality will be paid by the communications / utility carrier; and

BE IT FURTHER RESOLVED that the Mayor and Council of the Borough of Allendale hereby authorizes Mayor Amy Wilczynski to enter into a contract with Hoplite Communications in accordance with the terms of this resolution herein; and

BE IT FURTHER RESOLVED, that this resolution to appoint Consultant is made without competitive bidding in accordance with the Local Public Contracts Law, specifically N.J.S.A. 40A:11-6.1, because the value of the goods or services does not exceed the bidding threshold; and

BE IT FURTHER RESOLVED, that the Municipal Clerk be and she is hereby authorized and directed to forward a copy of this resolution to Peter J. Lupo, Esq. of Hoplite Communications LLC, upon its passage; and

BE IT FURTHER RESOLVED, that this resolution is available for public inspection in the Allendale Borough clerk's office.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-51

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

ADOPTION OF VOLUNTEER TUITION CREDIT PROGRAM

WHEREAS, the Mayor and Council of the Borough of Allendale in the County of Bergen, deems it appropriate to enhance the recruitment of volunteer firefighters and emergency medical volunteers in the Borough of Allendale, and

WHEREAS, the State of New Jersey has enacted P.L. 1998, c. 145 which permits municipal governments to allow their firefighting and emergency medical volunteers to take advantage of the Volunteer Tuition Credit Program at no cost to the municipal government.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale in the County of Bergen that the Volunteer Tuition Credit Program as set forth in P.L. 1998, c. 145 is herewith adopted for volunteer firefighters and emergency medical volunteers in the municipality, and

BE IT FURTHER RESOLVED that the Municipal Clerk is herewith delegated the responsibility to administer the program and is authorized to enter into all agreements and to maintain files of all documents as may be required under the P.L. 1998, c. 145, a copy of which is herewith made part of this resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-52

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

**RESOLUTION ADOPTING A FORM REQUIRED TO BE USED FOR THE FILING OF
NOTICES OF TORT CLAIMS AGAINST THE BOROUGH OF ALLENDALE IN
ACCORDANCE WITH THE PROVISIONS OF THE
NEW JERSEY TORT CLAIMS ACT, N.J.S.A. 59:8-6.**

WHEREAS, the New Jersey Tort Claims Act N.J.S.A. 59:8-6 provides that a public entity may adopt a form to be completed by claimants seeking to file a Notice of Tort Claim against the public entity; and

WHEREAS, the Borough of Allendale is a public entity covered by the provisions of the New Jersey Tort Claims Act; and

WHEREAS, the Borough of Allendale deems it advisable, necessary, and in the public interests to adopt a Notice of Tort Claim form in the form set forth in paragraphs 1 and 2 herein.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Allendale, that the attached Notice of Tort Claim form be and hereby is adopted as the official Notice of Tort Claim form for the Borough of Allendale; and

BE IT FURTHER RESOLVED, that all persons making claims against the Borough of Allendale, pursuant to the New Jersey Tort Claims Act, N.J.S.A. 59:8-1 et seq., be required to complete the form herein adopted as a condition of compliance with the notice requirement of the New Jersey Tort Claims Act.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-53

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisololo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

A RESOLUTION AUTHORIZING THE USAGE OF CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-12(a) & N.J.A.C. 5:34- 7.29(c) FOR THE 2025 CALENDAR YEAR.

WHEREAS, the Borough of Allendale, pursuant to N.J.S.A. 40A:11-12(a) and N.J.A.C. 5:34- 7.29(c), may by resolution and without advertising for bid proposals, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any contracts entered into on behalf of the State of New Jersey by the Division of Purchase & Property in the Department of the Treasury; and

WHEREAS, the Borough of Allendale has the need, on a timely basis, to purchase goods or services by utilizing New Jersey State Contract vendors; and

WHEREAS, the Borough of Allendale may enter into contractual agreements with the attached State Contract Vendors through this resolution and properly executed contracts/purchase orders, which shall be subject to all the conditions applicable to the current New Jersey Local Public State Contracts Law; and

WHEREAS, the named State Contract Vendors and their corresponding numbers may change during the timeframe indicated below and that the Chief Financial Officer is hereby authorized to make the necessary adjustments to the attached list as may be required for the Borough of Allendale to continue its routine procurement practices throughout the indicated timeframe; and

WHEREAS, the Borough of Allendale, New Jersey authorizes the Chief Financial Officer to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, pursuant to all conditions of the individual State Contracts; and

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-53

BE IT RESOLVED, that the Governing Body of the Borough of Allendale, pursuant to N.J.A.C. 5:30-5.5(b), establishes that no contract amount shall be charged or certified until such times as the goods or services are ordered or otherwise called for prior and by placing the order with a certification of availability of funds which shall be made by the Chief Financial Officer of the Borough of Allendale; and

BE IT FURTHER RESOLVED that the duration of the contracts between the Borough of Allendale and the referenced State Contract Vendors shall be for the period through December 31, 2025 or until the expiration of the specific contract, whichever shall occur first.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-53

NEW JERSEY STATE CONTRACT VENDORS

<u>Vendor Name</u>	<u>Vendor Address</u>	<u>State Bid#</u>	<u>Description</u>
10-75 Emergency Vehicles	14 1st Ave., Haskell, NJ 07420	#17-FLEET-00743	#T0106 Equipment and Supplies
Home Depot		#18-FLEET-00234	#M8001 Walk-in Building Supplies
Motorola Solutions		#23-FLEET-33791	Radio Communication
A-1 Towing, Inc.		#19-GNSV1-01005	(#T2171 Vehicle Towing and Roadside Services
Rachles/Michele's Oil Co.	116 Kuller Road, Clifton, NJ 07011	#19-FOOD-01099	Diesel
Rachles/Michele's Oil Co.	116 Kuller Road, Clifton, NJ 07011	#19-FLEET-00973	Reg Gas
Suburban Propane		#20-FOOD-01157	#T0108 Propane Gas
Grainger M0002		#19-FLEET-00566 #19-FLEET-00677	M0002 MRO and Industrial Supplies
AccessRec LLC	67 Sand Park Road, Ste. A, Cedar Grove, NJ 07009	#16-FLEET-00140	Crestwood Lake
Fastenal M0002		#19-FLEET-00565 #19-FLEET-00678	Custom orders facilities maintenance repair
Campbell Foundry Company		#T0148	Catch basin casting, Inlet, Manhole.
Power Place, Inc. 43039		#T2187	Parts and repair for grounds/lawn equipment
American Hose & Hydraulics 40866		#T0126	OEM & Non-OEM Maintenance repair service for light & medium duty vehicles
On-Site Fleet Service, Inc. 40817		#T0126	OEM & Non-OEM maintenance & repair serv for light & med duty vehicles
On-Site Fleet Service, Inc. 89273		#T2108	Maintenance & Repair for heavy duty vehicles, Class 5 or higher.
Cliffside Body Corp. 88268		#T0085	Snowplow parts, grader, and loader blades
Cliffside Body Corp. 40822		#T0126	OEM & Non-OEM Maintenance & repair service for light and med duty vehicles
Sunbelt Rentals, Inc. G4010		#19-GNSV2-00852	Statewide Equipment and Space Rental
Jewel Electric, LLC		#21-FOOD-01749	Electrical Supplies
FlagPoles, Inc. 40308		#T1529	Traffic signal, poles, controls, electrical equipment and LED devices.
One Call Concepts, Inc. 40171		#T2655	NJ One Call damage prevention system
National Highway Products, Inc.		#24-FLEET-55140	#T0136 Aluminum sign blanks STATEWIDE
National Highway Products, Inc.		#24-FLEET-55132	#T0121 Breakaway U-Post sign supports
Lowes Home Center, LLC		#23-FLEET-22885	#M8001 Walk-in Building Supplies
P & A Auto Parts	New Jersey State Contract		#86004
Exemplis LLC, C/O Johnson and Johnson	New Jersey State Contract	# 25-COMG-94142	

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-53

NEW JERSEY STATE CONTRACT VENDORS

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>State Bid #</u>	<u>Description</u>
A0252	All Traffic Solutions	17-FLEET-00776	T0106 - Law Enforcement Firearms Equipment and Supplies
A0225	Safariland LLC / Atlantic Tactical	17-FLEET-00787	T0106 - Law Enforcement Firearms Equipment and Supplies
E0060	East Coast Emergency Lighting / Whelen	17-FLEET-00761	T0106 - Law Enforcement Firearms Equipment and Supplies
G0260	Major Police Supply/ GSA	17-FLEET-00760	T0106 - Law Enforcement Firearms Equipment and Supplies
W0204	Witmer Public Safety Group	17-FLEET-00767	T0106 - Law Enforcement Firearms Equipment and Supplies
T0183	Turn Out Fire and Safety	17-FLEET-00752	T0106 - Law Enforcement Firearms Equipment and Supplies
L0008	Lawmen Supply	17-FLEET-00740	T0106 - Law Enforcement Firearms Equipment and Supplies
A0392	Axon Enterprise	17-FLEET-00738	T0106 - Law Enforcement Firearms Equipment and Supplies
T0242	Eagle Point/ TJ Morris and Son	17-FLEET-00721	T0106 - Law Enforcement Firearms Equipment and Supplies
G0159	Gold Type Business Machines	17-FLEET-00716	T0106 - Law Enforcement Firearms Equipment and Supplies
M0253	Motorola Solutions	83909	T0109 - Radio Communication Equipment and Accessories
N0247	Northeast Communications	83898	T0109 - Radio Communication Equipment and Accessories

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-54

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

APPROVAL OF 2025 TEMPORARY BUDGET

WHEREAS, Section 40A:4-19 of Revised Statutes of the Local Budget Act provides that, where any contracts, commitments or payments are to be made prior to the final adoption of the 2025 budget, temporary appropriations be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January 2025; and,

WHEREAS, said total temporary appropriations are limited to 26.25% of the total appropriations in the 2024 Budget exclusive of any appropriations made for debt service, capital improvement fund and public assistance in the said 2024 Budget in the amount of \$4,110,619.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for her records:

(See copy attached)

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

BOROUGH OF ALLENDALE

2025 TEMPORARY BUDGET

ADMINISTRATION	
SALARIES & WAGES, ADMINISTRATION	27,000
OTHER EXPENSES - ADMINISTRATION	20,000
MAYOR & COUNCIL	-
OTHER EXPENSES - MAYOR & COUNCIL	3,000
MUNICIPAL CLERK	-
SALARIES & WAGES - MUNICIPAL CLERK	55,000
OTHER EXPENSES - MUNICIPAL CLERK	25,000
FINANCE	-
SALARIES & WAGES - FINANCE	55,000
OTHER EXPENSES - FINANCE	10,000
TAX COLLECTION	-
SALARIES & WAGES - TAX COLLECTION	25,000
OTHER EXPENSES - TAX COLLECTION	4,500
TAX ASSESSMENT	-
SALARIES & WAGES - TAX ASSESSMENT	15,000
OTHER EXPENSES - TAX ASSESSMENT	15,000
LEGAL SERVICES	-
OTHER EXPENSES - LEGAL	60,000
ENGINEERING	-
OTHER EXPENSES - ENGINEERING	20,000
PLANNING AND ZONING BOARD	-
SALARIES & WAGES, PLANNING & ZONING	15,500
OTHER EXPENSES, PLANNING & ZONING	2,000
CONSTRUCTION CODE/BUILDING DEPT.	-
SALARIES & WAGES, CONSTRUCTION CODE/BLDG	35,000
OTHER EXPENSES, CONSTRUCTION CODE/BLDG.	10,000
ELECTRICAL INSPECTOR	-
SALARIES & WAGES, ELECTRICAL INSPECTOR	7,500
PLUMBING SUBCODE	-
SALARY & WAGE - PLUMBING SUBCODE	7,500
PROPERTY MAINTENANCE INSPECTOR	-
SALARY & WAGE - PROPERTY MAINTENANCE	15,000
FIRE SUBCODE	-
SALARY & WAGE, FIRE SUBCODE	6,000
INSURANCE - OTHER	-
OTHER EXPENSES - INSURANCE - OTHER	60,000
WORKERS' COMPENSATION	50,000
GROUP INSURANCE	-
OTHER EXPENSES - GROUP INSURANCE	400,000
POLICE	-
SALARY & WAGE - POLICE	615,000
OTHER EXPENSES - POLICE	65,000

EMERGENCY MGMT SERVICES	-
SALARY & WAGE - EMERGENCY MGMT SVCS	1,500
OTHER EXPENSES - EMERGENCY MANAGEMENT	290
FIRE	-
OTHER EXPENSES - FIRE	10,000
FIRE OFFICIAL	-
SALARY & WAGE - FIRE OFFICIAL	9,400
OTHER EXPENSES - FIRE OFFICIAL	2,000
MUNICIPAL PROSECUTOR	-
SALARY & WAGE - MUNICIPAL PROSECUTOR	2,000
STREETS & ROADS	-
SALARY & WAGE - STREETS & ROADS	200,000
OTHER EXPENSES - STREETS & ROADS	45,000
SNOW REMOVAL	-
OTHER EXPENSES - SNOW REMOVAL	120,000
SHADE TREE	-
OTHER EXPENSES - SHADE TREE	1,000
GARBAGE & TRASH REMOVAL	-
OTHER EXPENSES - GARBAGE & TRASH REMOVAL	90,000
MUNICIPAL RECYCLING	-
SALARY & WAGE - MUNICIPAL RECYCLING	2,000
OTHER EXPENSES - MUNICIPAL RECYCLING	32,000
BUILDINGS & GROUNDS	-
OTHER EXPENSES - BUILDINGS & GROUNDS	30,000
BOARD OF HEALTH	-
OTHER EXPENSES - BOARD OF HEALTH	3,500
ANIMAL CONTROL	-
OTHER EXPENSES - ANIMAL CONTROL	2,500
PARKS	-
OTHER EXPENSES - PARKS	10,000
CRESTWOOD	-
OTHER EXPENSES - CRESTWOOD	15,000
ELECTRICITY	-
OTHER EXPENSES - ELECTRICITY	15,000
STREET LIGHTING	15,000
TELEPHONES	-
OTHER EXPENSES - TELEPHONES	16,000
GAS (NATURAL)	-
OTHER EXPENSES - GAS (NATURAL)	15,000
GASOLINE	-
OTHER EXPENSES - GASOLINE	24,000
PUBLIC EMPL RETIREMENT SYSTEM	259,800
SOCIAL SECURITY	105,000
POL & FIRE RETIREMENT SYSTEM	737,499
DCRP	2,500
PUBLIC DEFENDER	-
SALARY & WAGE - PUBLIC DEFENDER	800

SUB-TOTAL APPROPRIATIONS WITHIN "CAPS" **3,389,789**

OPERATIONS OUTSIDE "CAPS"

N W BERGEN SEWER AUTHORITY -

OTHER EXPENSES - NW BERGEN SEWER 509,863

LIBRARY -

OTHER EXPENSES - LIBRARY 204,207

INTERLOCAL WALDWICK WELL BABY -

OTHER EXPENSE - WALDWICK WELL BABY -

MUNICIPAL COURT -

SALARY & WAGE - MUNICIPAL COURT 6,000

OTHER EXPENSES - MUNICIPAL COURT 500

SUB-TOTAL APPROPRIATIONS OUTSIDE "CAPS" **720,570**

TOTAL APPROPRIATIONS **4,110,359**

APPROPRIATIONS EXCLUDED FROM TEMPORARY BUDGET

CAPITAL IMPROVEMENT FUND 100,000

PAYMENT OF NOTE PRINCIPAL -

PAYMENT OF NOTE INTEREST -

PAYMENT OF BOND PRINCIPAL -

PAYMENT OF BOND INTEREST 176,027

TOTAL APPROPRIATIONS EXCLUDED FROM TEMP BUDGET **276,027**

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-55

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

**AUTHORIZATION TO PARTICIPATE IN BERGEN COUNTY LAW
ENFORCEMENT MUTUAL AID & RAPID DEPLOYMENT FORCE**

WHEREAS, the police departments in Bergen County have a day-to-day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order, and

WHEREAS, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms, etc., man-made causes, civil unrest, and civil disobedience such as riot, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, riots, terrorist incidents and bombings, state and national emergencies, and

WHEREAS, the Bergen County Police Chief's Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies, and

WHEREAS, this Plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4 and N.J.S.A. App. A:9-40.6, and

WHEREAS, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property, and

WHEREAS, it is also recognized that the Allendale Chief of Police, in accordance with the provisions of N.J.S.A. 40A:14-118 and under the authority of the Bergen County Prosecutor, has the authority to assign officers to a Task Force, Rapid Deployment Team, or Regional SWAT Team operated in conjunction with the Bergen County Prosecutor's Office, and

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-55

WHEREAS, it is the desire of the Mayor and Council of the Borough of Allendale to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the Plan as submitted by the Bergen County Police Chief's Association.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale that the police Department of the Borough of Allendale under the direction of the Chief of Police, cooperate with the Bergen County Police Chief's Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force, and

BE IT FURTHER RESOLVED that a copy of the Resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor, and all municipalities in the County of Bergen.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-56

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

**APPROVAL OF 2025 INTERLOCAL SERVICE AGREEMENT
NORTHWEST BERGEN REGIONAL HEALTH COMMISSION –WELL-BABY CLINIC**

WHEREAS, there is a need for Well Child Services in the Borough of Allendale; and,

WHEREAS, the Northwest Bergen Regional Health Commission is able to provide public health services to Allendale residents with infants and pre-school children, as mandated by the Public Health Council of the State of New Jersey; and

WHEREAS, the Northwest Bergen Regional Health Commission has agreed to provide Well-Baby Services for the 2025 calendar year in the amount of a \$500.00 administrative fee, payable upon execution of the contract, a \$35.00 per child per visit fee for examinations and a \$20.00 per child fee for immunizations only, to be billed each quarter directly to the municipality by Northwest Bergen Regional Health Commission; and,

WHEREAS, the Chief Financial Officer has certified that there will be sufficient funds available in the 2025 Budget for this contract;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the contract between the Borough of Allendale and the Northwest Bergen Regional Health Commission; and,

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk be and they are hereby authorized to sign said contract.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-57

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

**APPROVAL OF AMENDMENT TO RECYCLABLES DELIVERY AGREEMENT –
ROCKLAND COUNTY SOLID WASTE MANAGEMENT AUTHORITY**

WHEREAS, the Borough of Allendale (Borough) requires the services of a Recyclable Materials Recovery Facility to accept recyclable materials collected from its residents; and

WHEREAS, Rockland County Solid Waste Management Authority, hereinafter referred to as Rockland Green, is a body corporate and politic constituting a public benefit corporation of the State of New York that has the capacity to accept at Rockland Green's Materials Recovery Facility such recyclable materials collected from the residents of the Borough of Allendale; and

WHEREAS, an agreement currently exists between Rockland Green and the Borough of Allendale, New Jersey for the delivery of recyclables from the Borough of Allendale, New Jersey to Rockland Green; and

WHEREAS, said agreement is set to expire on December 31, 2024, the parties have determined that the continued delivery of such recyclable materials is beneficial to both parties and wish to enter into a successor agreement; and

WHEREAS, pursuant to Article V, Section 5.1 (B) of the current Recyclables Delivery Agreement, Rockland Green hereby renews said Agreement and all its previous terms, for an additional term that will extend from January 1, 2025, until December 31, 2025; and

WHEREAS, Rockland Green will impose the following tip fees: Commingled Material at \$134.29 per ton, OCC at \$116.14 per ton, OCC direct to bale clean at \$29.04 per ton and Mixed Paper at \$120.29 per ton.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-57

WHEREAS, the parties are entering into this agreement pursuant to their respective lawful authorities.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Allendale, County of Bergen, State of New Jersey that the Recyclables Delivery Agreement be and is hereby extended until December 31, 2025; and

BE IT FURTHER RESOLVED that this agreement is being awarded pursuant to N.J.S.A. 40A:11-5(1)(s) and 40A:11-5(2); and

BE IT FURTHER RESOLVED that the Mayor is authorized to sign an extension agreement on behalf of the Borough; and

BE IT FURTHER RESOLVED that the Borough Administrator and Municipal Clerk are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-58

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

**APPROVAL OF 2025 & 2026 PUBLIC HEALTH SHARED SERVICES AGREEMENT
BERGEN COUNTY DEPARTMENT OF HEALTH SERVICES**

WHEREAS, there is a need for professional and technical health services in the Borough of Allendale; and

WHEREAS, the County of Bergen is able to provide health services as mandated by the Public Health Council; and

WHEREAS, the County of Bergen has agreed to continue to provide Public Health Infrastructure; Public Health Officer with Nursing, Health Promotion & Education and Registered Environmental Health Specialist services for a total cost of \$19,476.34, not to exceed \$20,000.00; and

WHEREAS, the County of Bergen has agreed to provide Septic/Well services on an “as needed basis” based on the Two-Year Agreement Fee Schedule for the year 2025; and

WHEREAS, the Chief Financial Officer has certified that there will be sufficient funds available for this contract included in the 2025 and 2026 budget.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the contract between the Borough of Allendale and Bergen County; and

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk be and they are hereby authorized to sign said contract.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-59

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

**AUTHORIZATION OF SHARED SERVICE AGREEMENT WITH
NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY
FOR NJ LICENSED SEWER OPERATOR SERVICES**

WHEREAS, the Borough of Allendale seeks to enter into an agreement with the Northwest Bergen County Utilities Authority to provide Licensed Sewer Operator Services for the period January 1, 2025 to December 31, 2025 pursuant to the terms of the Shared Service Agreement.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby authorized the Mayor and Municipal Clerk to sign a Shared Service Agreement offered through the Northwest Bergen County Utilities Authority (NBCUA) for sewer operator services effective January 1, 2025 until December 31, 2025.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-60

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

**APPROVAL OF SHARED SERVICE AGREEMENT
NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY
AS-NEEDED SANITARY SEWER CLEANING**

WHEREAS, the Borough of Allendale seeks to enter into an Interlocal Agreement with the Northwest Bergen County Utilities Authority whereby provide sanitary sewer jetting services on an as needed basis to the Municipality for the years 2025 and 2026; the Municipality will pay to the NWBCUA a per foot price of seventy cents (\$0.70) in the year 2025 and a per foot price of seventy-two cents (\$0.72) in the year 2026.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby authorizes the Mayor and Municipal Clerk to sign a Shared Service Agreement offered through the Northwest Bergen County Utilities Authority (NBCUA) for sanitary sewer jetting services effective January 1, 2025 until December 31, 2026.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-61

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

**APPROVAL OF SHARED SERVICE AGREEMENT
NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY
AS-NEEDED TV INSPECTION SERVICES**

WHEREAS, the Borough of Allendale seeks to enter into an Interlocal Agreement with the Northwest Bergen County Utilities Authority whereby provide TV Inspection services on the sanitary sewer system, or other systems to the Municipality for the years 2025 and 2026; and

WHEREAS, the Municipality will pay to the NWBCUA a per foot price of ninety-five cents (\$0.95) in year 2025 and a per foot price of ninety-eight cents (\$0.98) in year 2026 with a minimum payment of five hundred dollars (\$500) for each day of inspection in the years 2025 and 2026.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby authorizes the Mayor and Municipal Clerk to sign a Shared Service Agreement offered through the Northwest Bergen County Utilities Authority (NBCUA) for TV inspection services effective January 1, 2025 until December 31, 2026.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-62

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

**A RESOLUTION DESIGNATING AMANDA RICHARDS OR DOTTIE BLITZER,
ADMINISTRATIVE ASSISTANTS TO THE MUNICIPAL CLERK, AS ACTING MUNICIPAL
CLERKS DURING THE ABSENCE OF THE MUNICIPAL CLERK FOR THE YEAR 2025**

WHEREAS, the Municipal Clerk may need to be absent from a Mayor and Council Meeting of the Borough of Allendale for the year 2025; and,

WHEREAS, pursuant to N.J.S.A. 40A:9-157 the Governing Body may designate some person or persons to act in the place of such officer during this temporary absence.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Borough of Allendale hereby designates first, Amanda Richards, or if Amanda Richards is unable to attend that said meeting, then Dottie Blitzer shall act in the place of the Municipal Clerk during this temporary absence.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-63

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

A RESOLUTION AUTHORIZING THE BOROUGH OF ALLENDALE THROUGH THE ALLENDALE POLICE DEPARTMENT TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE ALLENDALE POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT

WHEREAS, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (LEAS); and

WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

WHEREAS, participation in the 1033 Program allows municipal and county LEAS to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to municipal and county LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property; and

WHEREAS, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through the 1033 Program.

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Allendale, County of Bergen, State of New Jersey that the Allendale Police Department is hereby authorized to enroll in the 1033 Program for the period of January 1, 2025 to December 31, 2025; and

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-63

BE IT FURTHER RESOLVED that the Allendale Police Department is hereby authorized to acquire items on non-controlled property designated “DEMIL A,” which may include: office supplies, office furniture, computers, electronic equipment, generators, field packs, nonmilitary vehicles, off-road vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, excavation equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, respirators, binoculars, and any other supplies and equipment of a nonmilitary nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Allendale Police Department, without restriction; and

NOW, THEREFORE BE IT FURTHER RESOLVED that the Allendale Police Department is hereby authorized to acquire the following “DEMIL B through Q” property, if it shall become available in the period of time for which this resolution authorizes; and

BE IT FURTHER RESOLVED that the “DEMIL B through Q” controlled 3-page property list in its entirety is hereby approved and hereto attached to this resolution; and

BE IT FURTHER RESOLVED that the Allendale Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and

BE IT FURTHER RESOLVED that the Allendale Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and shall be valid to authorize requests to acquire “DEMIL A” property and “DEMIL B through Q” property that may be made available through the 1033 Program during the period of time for which this resolution authorizes; with Program participation and all property request authorization terminating on December 31st of the current calendar year from January 1, 2025 to December 31, 2025.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2025

RESOLUTION# 25-64

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino						
O'Toole						
Homan						
Lovisolo						
Daloisio						
O'Connell						
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

**APPOINTMENT OF MUNICIPAL COURT JUDGE CHRISTOPHER C. BOTTA, ESQ.
JANUARY 1, 2025 THROUGH DECEMBER 31, 2027**

WHEREAS, the Borough of Allendale requires the professional services of a Municipal Court Judge; and,

WHEREAS, it is anticipated that the expenditure for such professional service will not exceed the sum of \$17,500 in said calendar year and therefore, the “Pay to Play” Statute and Regulations do not apply to this appointment; and,

WHEREAS, the Chief Financial Officer in accordance with the Local Public Contracts Law has duly certified that adequate funds have been or will be appropriated in the 2025 temporary or permanent budget for fees reasonably required by such professional in the appropriate line items in said budget(s).

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Allendale that the following appointment is hereby made:

Municipal Judge: Christopher C. Botta, for a term of three years commencing January 1, 2025 until December 31, 2027 and until a successor is appointed and qualified pursuant to N.J.S.A. 2B:12-4a;

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are authorized to take all of the steps necessary to carry this resolution into effect; and,

BE IT FURTHER RESOLVED that the foregoing appointment is made without competitive bidding under the provisions of the Local Public Contracts Law which exempts from competitive bidding “professional services” rendered by persons authorized by law to practice a recognized profession and whose practice is regulated by law.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2025.

Linda Louise Cervino, RMC
Municipal Clerk