

**Mayor and Council of the Borough of Allendale
Combined Work and Regular Session Meeting Minutes
December 7, 2023 – 7:30 p.m.**

A combined Work and Regular Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, New Jersey on December 7, 2023. The meeting was called to order at 7:30 pm by Mayor Wilczynski.

Linda Cervino, the Municipal Clerk, read the open public meetings statement: “In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building and on the Borough Website, published in The Record within the first 10 days of the New Year, and copies are sent to The Ridgewood News and Star-Ledger. Notice of this meeting by the November 21, 2023, Sunshine Notice was sent to The Record, The Ridgewood News and Star Ledger and has been posted on the public bulletin board in the Municipal Building and Borough website.”

ROLL CALL:

PRESENT: Councilmembers, Susanne Lovisolo, Ed O’Connell, Matthew O’Toole, Tyler Yaccarino, Joseph Daloisio and Mayor Amy Wilczynski

ABSENT: Council President Liz Homan

ALSO PRESENT: Raymond Wiss, Borough Attorney
Linda Louise Cervino, Municipal Clerk

FLAG SALUTE: Mayor Wilczynski led the salute to the flag

APPROVAL OF MINUTES:

Motion by Councilman Yaccarino, second by Councilman O’Toole that the November 9, 2023, Combined Work and Regular Session minutes be and is hereby approved.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	absent	Councilman O’Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye
Councilman O’Connell:	aye	Councilman Daloisio:	aye

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AGENDA REVIEW

Mayor Wilczynski stated that we have two ordinances this evening that are second readings just cleaning up some language in our Borough Code for some positions.

Mayor Wilczynski reviewed the Consent Agenda, which are routine matters enacted by one motion. She pointed out a few specifically below.

- RES 23-244: Schedule 2023 Sine Die meeting & 2024 Reorganization meeting.
- RES 23-245: Adoption of updated Personnel Policies & Procedures Manual/Employee Handbook.
- RES 23-246: Allendale's Civil Rights policy with respect to all officials, appointees, employees, prospective employees, volunteers, independent contractors, and members of the public that come into contact with municipal employees, officials and volunteers.
- RES 23-248: Resolution appointing interim Department of Public Works Superintendent.
- RES 23-249: Konstruct Engineering, PLLC, to provide architectural and engineering services – Crestwood Lake concession stand located in the Borough of Allendale.
- RES 23-250: Approval of Interlocal Court Agreement & Authorization for mayor to sign 2024 Interlocal Service Agreement – Borough of Ho-Ho-Kus.
- RES 23-251: Appointment of Christopher C. Botta to fill unexpired three-year term as municipal court Judge from January 1, 2024 through December 31, 2024.
- RES 23-256: Approval of December 7, 2023 list of bills.
- RES 23-257: Bergen County Community Development 2024-25 project endorsing resolution.
- RES 23-258: Award contract for Janitorial Services 2024.
- RES 23-259: Award contract for Commercial Grounds 2024.
- RES 23-260: Award contract for Turf 2024.

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SECOND READING AND PUBLIC HEARING OF ORDINANCE 23-17:

The Municipal Clerk read into the record:

The following ordinance published herewith was first read by title only on November 9, 2023 and posted on the bulletin board of the lobby of the municipal building and borough website.

ORDINANCE 23-17: AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE THE CODE OF THE BOROUGH OF ALLENDALE, OFFERS AND EMPLOYEES, CHAPTER 53.

No one came forward from the public on Ordinance 23-17.

Motion by Councilwoman Lovisolo, second by Councilman O’Connell, that Ordinance 23-17 be passed on second and final reading and is hereby adopted and notice of same shall be published according to law.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	absent	Councilman O’Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye
Councilman O’Connell:	aye	Councilman Daloisio:	aye

(See Ordinance 23-17 attached and made a part hereof)

SECOND READING AND PUBLIC HEARING OF ORDINANCE 23-18:

The Municipal Clerk read into the record:

The following ordinance published herewith was first read by title only on November 9, 2023 and posted on the bulletin board of the lobby of the municipal building and borough website.

ORDINANCE 23-18: AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE THE CODE OF THE BOROUGH OF ALLENDALE, OFFERS AND EMPLOYEES, CHAPTER 53.

No one came forward from the public on Ordinance 23-18.

Motion by Councilwoman Lovisolo, second by Councilman Yaccarino, that Ordinance 23-18 be passed on second and final reading and is hereby adopted and notice of same shall be published according to law.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	absent	Councilman O’Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye
Councilman O’Connell:	aye	Councilman Daloisio:	aye

(See Ordinance 23-18 attached and made a part hereof)

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CONSENT AGENDA:

Motion by Councilman O’Toole, second by Councilman O’Connell that the Consent Agenda be and is hereby approved.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	absent	Councilman O’Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	Aye/abstain 23-256
Councilman O’Connell:	aye	Councilman Daloisio:	aye

For the record, Councilman Yaccarino abstained on Resolution 23-256 and yes to the remainder.

(See Resolutions 23-244 through 23-260 attached and made a part hereof)

ADMINISTRATION:

Council Committee Reports:

Councilman Ed O’Connell, Department of Public Works, stated he has no report for this month, but would like to welcome Andy Agugliaro to the Allendale family and wished him good luck.

Councilman Joseph Daloisio, Land Use Board, stated he has no report this month. Our committee will meet next Thursday morning at the regular time. I’ll have a report for the following meeting. I want to echo what Councilman O’Connell said in wishing Andy Agugliaro good luck. Welcome aboard.

Councilwoman Lovisolo, Finance, Human Resources and Administration/Council Liaison to Library Board, wished all of our residents and everyone across the state and country and worldwide a very happy Hanukkah. It’s a very bitter-sweet time for our friends so I just want to say that our prayers are with you during Hanukkah.

We had a busy couple of weeks and some of the things we touched on even on the consent agenda included Personnel Policies and Procedures Handbooks and Employee handbook which was revised and streamlined.

We interviewed a lot of wonderful candidates for the position of Department of Public Works Superintendent. I’m very happy to welcome Andy Agugliaro who is here tonight. He comes from the county and we are so happy to welcome you to Allendale. Thank you for being here.

Our CFO sent out a capital budget request sheet to all of our departments as well as the library this year so they are responding with their capital request for the upcoming year.

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The Green Team has been up and running with some wonderful brand new ideas. I am the liaison to the Green Team. One idea for next year is a pumpkin smash where the Green Team would come and collect pumpkins and gourds and cornstalks and charge a minor fee for the collection.

The Green Team is still selling composting bins and rain barrels.

Some updates on behalf of the library. On December 11, 2023, the library is having a Hanukkah celebration and craft for children. On December 19, 2023, they are doing Musical Munchkins and on December 20, 2023, it's "Adopt a Stuff Therapy Dog" event. There's also some programs for our adults on December 12, 2023, which includes a program about funny programs; The Greatest Sitcoms of all times. And, as always, they would like you to join them for the regular yoga classes, meditation, weekly movie matinees and book clubs.

Councilpresident Homan, Water, Sewer and Public Utilities was absent.

Councilman O'Toole, Public Safety, welcomed Andy Agugliaro to the Borough of Allendale. Councilman O'Toole stated that the Public Safety Committee has not met as a committee since our last meeting due to everyone's packed schedules in December. It's very busy all the time. As we sit here, the Fire Department, AVAC, APD and CERT are sitting at the fire department attending an electrical system safety training class, taught by Orange & Rockland.

The APD and the fire department are working with the CFO and with some of the council to develop fiscally responsible operating and capital budgets for next year.

Chief Dillon recently attended the county-wide candlelight vigil for DWI victims.

While we were down at the League of Municipalities a few weeks ago, Chief Dillon and I met with various vendors to discuss new public safety technologies. I was asked by Mark about the status of our grant for EV charges in town, which was something that I think is a great opportunity for us. We were not awarded that grant, but our grant writer tells us that in 2024 there will be many more opportunities. When they come up, she's going to let us know and we will apply for them again. Finally, this afternoon, I received an email from the New York Blood Center thanking us for hosting the drive back in October. Because there is such a need for more blood, they asked if we were willing to host two next year. They would like to do one in February and then one in the fall.

Councilman Yaccarino, Facilities, Parks and Recreation, stated that we will be officially awarding Phase I of the concession stand project to Konstruct. As I've noted at previous meetings, we're very happy to be working with this vendor. It is an Allendale resident who is a member of Crestwood Lake so they are very familiar with the Crestwood facility. Their family regularly attends Crestwood Lake, so it's nice to have somebody working on the project that has a vested interest as much as we do. So we're very excited to be meeting with him in the next couple weeks just to make sure that the project is up and running now that we're officially awarding that.

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We have not had a facility's meeting since our last council meeting, but I'm looking to have something next week before the end of the year. I will be checking in with Ron before he leaves to make sure that all of those loose ends are tied up and to check in with him with regards to certain matters.

Staff Reports:

Linda Louise Cervino, Municipal Clerk, thanked John Gil, Amanda Richards of the Clerk's Office and also Alison Altano for participating in the Bergen County Winter Wonderland in Van Saun Park. The theme of Allendale's tree is Crestwood Christmas. John Gil posted the picture of a nicely decorated Christmas tree on the Borough Facebook page. Please check that out because they did a beautiful job. Mrs. Cervino also welcomed Andy Agugliaro to the Borough of Allendale.

John Gil, Director of Communications welcomed Any Agugliaro. Mr. Gil stated that he is finalizing the garbage and recycling guide. It's going to the printer early next week and in mailboxes the following week.

Ray Wiss, Borough Attorney, welcomed Andy Agugliaro aboard. A robust two weeks in terms of things that had to get done. A crash course on Tuesday in reviewing bid specifications to make sure they were on this evening's agenda. I want to compliment the preparation of the specs themselves. They were very well done and made my job easy.

Some ordinance revisions, some of which are on this evening's agenda and a couple of others that will be introduced in January during the new term. Preparation of some contracts that are pending for review by the committee. It was a busy couple of weeks both with respect to Veolia and working out the balance of the easements. We are supposed to receive the appraisal tomorrow for the Green Acres purposes. Hopefully, we will get that. Working with Councilwoman Homan on the Saddle River sewer issue which we're going to continue to press. We have to get some closure on that. On this evening's agenda, we have developers' agreements going back to the 1980's, which had been sitting around, so we're finally getting them cleaned up and off the books.

Mayor's Report:

Mayor Wilczynski welcomed Andy Agugliaro to the Allendale family. I echo what everybody else said. We had long weeks of interviewing. You really stood out and are a perfect fit, so we really look forward to working with you.

Happy Hanukkah to everybody. I echo what Councilwoman Lovisolo said. This is a very important year this year considering the horrible acts of terror that happened on October 7th, so our hearts go out to our Jewish community. We will be having our Menorah lighting on December 13th.

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Regarding 210 West Crescent, I signed the contract for the community center on October 31, 2023. This has been a very long project. It's technically been going on since 2015 when we were going to take the property via eminent domain because it was a very important piece of property for the borough. Fast forward, we had issues with the environment and we had Covid. Something always happened. I finally had the opportunity to sign the contract on October 31, 2023. We met with the new developer. Right now, they're in the process of inquiry. There's been a couple of RFI's come in and they are basically ordering all of the equipment. As soon as that starts, we're hoping that we're going to be done sometime in the summer. I look forward to seeing the progress on that and I plan on posting updates, so follow us on Facebook.

The 70 units are almost done. They said by January or February they should be renting them out. The units are directly behind our building. Our building is going to be attached to it.

PSE&G and Veolia have been in town for a long time ripping up streets. However, their infrastructure upgrade is all good. We're going to hopefully have no lead lines in Allendale and we're going to have new bare steel pipes under the ground for the gas. It's just the perfect storm that they're doing it all at the same time. We are trying to get as many streets paved as we can. I want to thank the residents again for all of their patience through all of it. We've been trying to put our communications out there. APD has been wonderful adapting.

We went to the Atlantic City Convention this month. We saw a lot of great speakers. It's always great to get everybody together and we always learn something. There is a big floor that we always pick up either something new in equipment or in software, so it was a very productive trip.

I want to extend my condolences to Larry Morgan. He was a fireman in town. He's also a long-time Allendale resident and his entire family is the epitome of what Allendale is all about. They are all volunteers. They are both on the ambulance as well as Larry being on the fire department for almost 45 years. Both of his boys worked at Crestwood. Lauren, their daughter, was also a dispatcher.

We are thinking about some new changes for next year. We're trying to always make the borough run more efficiently. We are looking into adjusting our committees. Right now, we have six committees. In order to do that, I need to appoint a special committee. The committee that I will be appointing is going to consist of Councilpresident Liz Homan, Councilwoman Susanne Lovisolo and Councilman Matthew O'Toole. They are going to review some options with our different committees and they are going to report back on the December 21st meeting.

Councilwoman Lovisolo thanked the Allendale Police Department, Allendale Fire Department, Allendale Ambulance Squad, Chris Kunish (phonetic) Family and the Chamber of Commerce for organizing the tree lighting and our merchants who were open that evening. I got a wonderful compliment from one of the women in town who is a manager in one of the businesses. She said Allendale has the most polite children.

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UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

PUBLIC COMMENT ON ANY MATTER: Mayor Wilczynski opened the floor to the public on any matter and asked them to come up and state their name and address for the record. She reminded them there is a three-minute time limit.

Walter Widmer, 38 Hamilton Street, Allendale, thanked the borough for the tree decorating at Van Saun Park. He also stated that today is December 7th Pearl Harbor. A lot of kids died for us so that we can be a free nation.

Mark Savastano, 22 Vreeland Place, Allendale, asked if we wanted to add more street lights at night, is that something that we talk directly with Orange & Rockland about or does that go through the Mayor and Council. The Mayor stated that it's probably something with Public Safety and asked if there is a specific area he's referring to. Mr. Savastano replied by saying he walked to the borough hall tonight and as he got to the intersection in front of Crestwood Lake, it was so dark that he almost got hit by a car even though he pressed the button for the flashing lights to cross. Councilman O'Toole said they will start the conversation in Public Safety.

Mr. Savastano also said in reference to Councilman O'Toole's comment, we are starting to get more and more interesting questions from the residents directed to the Green Team and I pass them along as appropriate. It was a very well-worded question and his response in genuine. I love when I get those questions. It shows that people are starting to be aware of the Green Team. He thanked Matt for responding.

Mr. Savastano welcomed Andy. I did mention in our past meeting, which was on Monday, that I would like you to join a Green Team meeting.

In regards to the pumpkin smash, this was brought up as part of one of the hub meetings, the Sustainable Jersey. They've done this in Teaneck and possibly Hackensack. They gather all of the pumpkins that are used for maybe a week or two and then it ends up in the garbage truck. It's something that can be easily compost. The company that has proposed sponsoring this is one of the companies who are willing to pick up from the residents. I thought it might be a good idea to speak to Home Depot and maybe some of the garden centers and asked them if they'd be willing to promote it. That would help keep unnecessary garbage out of the trash.

Joshua Vello (phonetic), Myrtle Ave, Allendale, asked who would be the person to talk to about doing an internship at the police station. I'm a junior at the high school and there are senior internships next year.

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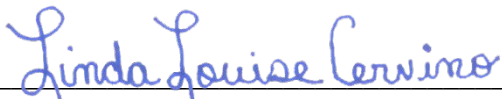
I was wondering if I can get an internship in dispatch. Councilman O'Toole said I can certainly get you in contact with Chief Dillon.

No one else from the public came forward.

ADJOURNMENT:

There being no further business to come before the Mayor and Council, on a motion by Councilman Yaccarino, with second by Councilwoman Lovisolo, and unanimously carried, the meeting was adjourned at 7:58 p.m.

Respectfully submitted,



Linda Louise Cervino, RMC
Municipal Clerk

01/04/2024

Date Approved

**BOROUGH OF ALLENDALE
COUNTY OF BERGEN
STATE OF NEW JERSEY**

ORDINANCE #23-17

**AN ORDINANCE TO AMEND, SUPPLEMENT AND
REVISE THE CODE OF THE BOROUGH OF ALLENDALE,
OFFICERS AND EMPLOYEES, CHAPTER 53**

BE IT ORDAINED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Article XII of Chapter 53 of the Code of the Borough of Allendale entitled "Municipal Clerk/Administrative Officer" be, and hereby is, amended, supplemented and revised in its entirety to read as follows:

Chapter 53. Officers and Employees

Article XII. Municipal Clerk

§ 53-48. Office established.

There is hereby established the office of Municipal Clerk for the Borough of Allendale.

§ 53-49. Appointment and term.

The Municipal Clerk shall be appointed for a term of three years in accordance with N.J.S.A. 40A:9-133.

§ 53-50. Powers and duties of Clerk.

The Municipal Clerk shall perform the duties and functions as set forth in N.J.S.A. 40A:9-133e.

§ 53-51. Compensation.

§ 53-52. (Reserved).

The compensation for the Municipal Clerk shall be as the Borough Council from time to time provides for in the Salary Ordinance and implementing resolutions.

**BOROUGH OF ALLENDALE
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STATE OF NEW JERSEY**

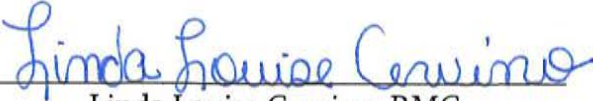
ORDINANCE #23-17

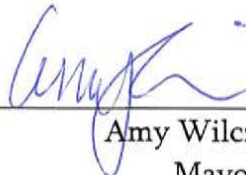
AN ORDINANCE TO AMEND, SUPPLEMENT AND
REVISE THE CODE OF THE BOROUGH OF ALLENDALE,
OFFICERS AND EMPLOYEES, CHAPTER 53

BE IT FURTHER ORDAINED that, except as modified herein, all other provisions of Chapter 53 shall remain in full force and effect as previously adopted.

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						✓
Lovisolo	✓		✓			
O'Connell		✓	✓			
O'Toole			✓			
Yaccarino			✓			
Daloisio			✓			
Mayor Wilczynski	-----	-----				

I hereby certify the above to be a true copy of an Ordinance adopted by the Governing Body of the Borough of Allendale on December 7, 2023.


Linda Louise Cervino, RMC
Municipal Clerk


Amy Wilczynski
Mayor

**BOROUGH OF ALLENDALE
COUNTY OF BERGEN
STATE OF NEW JERSEY**

ORDINANCE #23-18

**AN ORDINANCE TO AMEND, SUPPLEMENT AND
REVISE THE CODE OF THE BOROUGH OF ALLENDALE,
OFFICERS AND EMPLOYEES, CHAPTER 53**

BE IT ORDAINED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Chapter 53 of the Code of the Borough of Allendale be, and hereby is, amended, supplemented and revised to add Article XV, entitled Borough Administrator, which Article XV shall read as follows:

CHAPTER 53. BOROUGH PERSONNEL

ARTICLE XV. Borough Administrator

§ 53-61. Creation of office.

Pursuant to the authority of N.J.S.A. 40A:9-136 and N.J.S.A. 40A:9-137, there is hereby created the office of Borough Administrator.

§ 53-62. Appointment; term of office; compensation.

The office of Borough Administrator shall be filled by nomination by the Mayor with the advice and consent of the Council. The term of the office of Borough Administrator shall be at the pleasure of the governing body of the Borough, at a salary to be fixed annually by the Salary Ordinance.

§ 53-63. General powers and responsibilities.

The Administrator shall, under the supervision and control of the Mayor and Council, to the extent not prohibited by law:

- A. Serve as the principal administrative officer representing the Mayor and Council.
- B. Attend all meetings of the Mayor and Council as required.
- C. Represent the Borough in its relation to the federal government, state, county and other municipalities, and assert the Borough's interest in contracts, franchises and other business transactions.

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STATE OF NEW JERSEY**

ORDINANCE #23-18

- D. Keep the Mayor and Council informed of the financial condition of the Borough and make such reports thereon as required and annually prepare a comprehensive report on the condition of the Borough.
- E. Study the administrative and other operations of the Borough and make recommendations for plans and programs to meet the needs of the Borough.
- F. Receive and reply to inquiries concerning Borough business, and provide information and assistance in respect thereto.

§ 53-64. General administration.

The Administrator, to the extent not prohibited by law, shall:

- A. Supervise the business administration of all departments and offices, in consultation with respective committee chairmen.
- B. Maintain close liaison with department heads and advise the governing body of operations in progress.
- C. Establish and maintain sound personnel practices and maintain appropriate records of all employees.
- D. Maintain a continuing review of all department and office operations and their expenditures and report thereon to the governing body.
- E. Recommend the nature, location and extent of public improvements and coordinate the execution of same when authorized by the Mayor and Council.
- F. Implement the policy of the Mayor and Council with respect to the compiling and release of public information.
- G. Perform such other duties as may be assigned by the governing body.

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§ 53-65. Budgeting.

The Administrator shall:

- A. Receive from each department, office or board their annual requests for appropriations and prepare the tentative budget, transmitting same with recommendations and comments to the Mayor and Council.
- B. Consult with the Mayor and Council with respect to the tentative budget, recording changes, additions and deletions thereto, and submit the tentative budget in the form required by law, together with an analysis of the various items of expenditure and revenue and such explanatory comments as may be required.
- C. By the 15th of each month, provide the Mayor and Council with a year-to-date summary of expenditures versus appropriations.

§ 53-66. Financial and accounting responsibilities.

The Administrator, to the extent not prohibited by law, shall:

- A. Supervise the collection of monies due the Borough and provide for the custody and deposit of same and monthly reports on the cash balances of the accounts.
- B. Supervise the disbursement of all Borough funds and approve all vouchers and bills before submitting same to the Mayor and Council for final approval.
- C. Analyze the cash needs of the Borough and recommend to the Finance Commissioner the prudent investment of such funds as temporarily may be in excess of the amounts needed to meet Borough obligations.

§ 53-67. Outside employment.

The Administrator shall devote full time to the interests of the Borough and shall not hold any other employment, except that nothing herein shall prevent the Administrator from being appointed to another official position in the Borough.

§ 53-68. Repealer.

**BOROUGH OF ALLENDALE
COUNTY OF BERGEN
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ORDINANCE #23-18

All ordinances of the Borough of Allendale heretofore adopted in conflict herewith be and the same hereby are repealed.

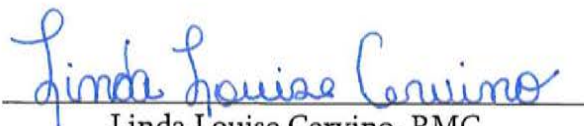
§ 53-69. When effective.

This article shall take effect after final passage and publication as required by law.

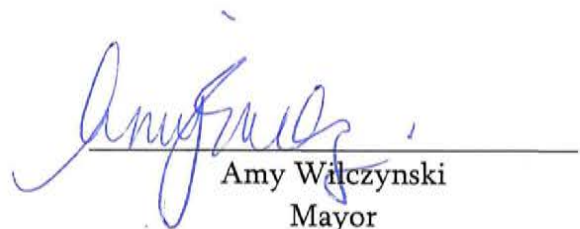
BE IT FURTHER ORDAINED that, except as modified herein, all other provisions of Chapter 53 shall remain in full force and effect as previously adopted.

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						✓
Lovisollo	✓		✓			
O'Connell			✓			
O'Toole			✓			
Yaccarino		✓	✓			
Daloisio			✓			
Mayor Wilczynski	-----	-----				

I hereby certify the above to be a true copy of an Ordinance adopted by the Governing Body of the Borough of Allendale on December 7, 2023.



Linda Louise Cervino, RMC
Municipal Clerk



Amy Wilczynski
Mayor

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 12/07/2023

RESOLUTION# 23-244

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						✓
Lovisollo			✓			
O'Connell		✓	✓			
O'Toole	✓		✓			
Yaccarino			✓			
Daloisio			✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent
Agenda

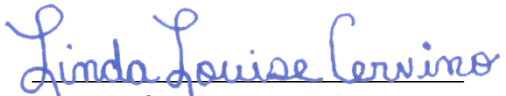
SCHEDULE 2023 SINE DIE MEETING & 2024 REORGANIZATION MEETING

BE IT RESOLVED that the 2023 Sine Die Meeting will be scheduled Thursday, January 4, 2024 at 7:00 p.m. in Council Chambers of the Municipal Building located at 500 West Crescent Avenue, Allendale, NJ 07401.

BE IT RESOLVED that the 2024 Reorganization Meeting will be scheduled Thursday, January 4, 2024 at 7:30 p.m. in Council Chambers of the Municipal Building located at 500 West Crescent Avenue, Allendale, NJ 07401.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to The Record, Star Ledger, and Ridgewood News, as well as be posted on the Borough Hall Bulletin Board and Borough Website.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 7, 2023.


Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 12/07/2023

RESOLUTION# 23-245

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						✓
Lovisollo			✓			
O'Connell		✓	✓			
O'Toole	✓		✓			
Yaccarino			✓			
Daloisio			✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent
Agenda

**ADOPTION OF UPDATED PERSONNEL POLICIES & PROCEDURES MANUAL AND
EMPLOYEE HANDBOOK**

WHEREAS, it is the policy of the Borough of Allendale to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, the New Jersey Attorney General's guidelines with respect to Police Department personnel matters, the New Jersey Workers Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA) and the Open Public Meeting Act; and

WHEREAS, the Mayor and Council has determined that there is a need for personnel policies and procedures to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations; and

WHEREAS, the Employee Handbook of the Borough of Allendale serves as a purpose to acquaint employees with his/her employment for the Borough of Allendale (the "Employer").

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale that the Personnel Policies and Procedures Manual and Employee Handbook are hereby adopted; and

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 12/07/2023

RESOLUTION# 23-245

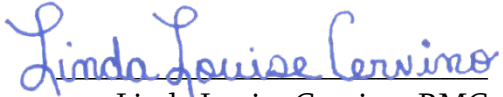
BE IT FURTHER RESOLVED that these personnel policies and procedures shall apply to all Borough of Allendale officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail.

BE IT FURTHER RESOLVED that this manual is intended to provide guidelines covering public service by Borough of Allendale employees and is not a contract. The provisions of this manual may be amended and supplemented from time to time without notice and at the sole discretion of the Mayor and Council.

BE IT FURTHER RESOLVED that to the maximum extent permitted by law, employment practices for the Borough of Allendale shall operate under the legal doctrine known as “employment at will.”

BE IT FURTHER RESOLVED that the Administration, Finance and HR Committee and all managerial/supervisory personnel are responsible for these employment practices. The Administrative Officer and the Municipal/Labor Attorney shall assist the Administration, Finance and HR Committee in the implementation of the policies and procedures in the manual.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 7, 2023.


Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 12/7/2023

RESOLUTION# 23-246

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						✓
Lovisolo			✓			
O’Connell		✓	✓			
O’Toole	✓		✓			
Yaccarino			✓			
Daloisio			✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent
Agenda

**A RESOLUTION TO AFFIRM THE BOROUGH OF ALLENDALE’S CIVIL RIGHTS
POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES,
PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND
MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL
EMPLOYEES, OFFICIALS AND VOLUNTEERS**

WHEREAS, it is the policy of Borough of Allendale to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

WHEREAS, the governing body of the Borough of Allendale has determined that certain procedures need to be established to accomplish this policy

NOW, THEREFORE BE IT ADOPTED by the Borough of Allendale that:

Section 1: No official, employee, appointee or volunteer of the Borough of Allendale by whatever title known, or any entity that is in any way a part of the Borough of Allendale shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person’s constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Borough of Allendale’s business or using the facilities or property of the Borough of Allendale.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Borough of Allendale to provide services that otherwise could be performed by the Borough of Allendale.

RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ

DATE: 12/7/2023

RESOLUTION# 23-246

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: The Governing Body or its designee shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Governing Body or its designee shall establish written procedures that require all officials, employees, appointees and volunteers of the Borough of Allendale as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

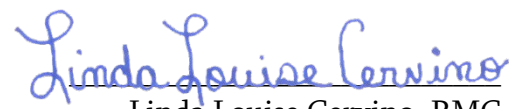
Section 7: The Governing Body shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8: At least annually, the Governing Body through the Administrative Officer shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Borough of Allendale. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Borough of Allendale's web site.

Section 9: This resolution shall take effect immediately.

Section 10: A copy of this resolution shall be published in the official newspaper of the Borough of Allendale in order for the public to be made aware of this policy and the Borough of Allendale's commitment to the implementation and enforcement of this policy.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 7, 2023.


Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 12/07/2023

RESOLUTION# 23-247

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						✓
Lovisolo			✓			
O'Connell		✓	✓			
O'Toole	✓		✓			
Yaccarino			✓			
Daloisio			✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent
Agenda

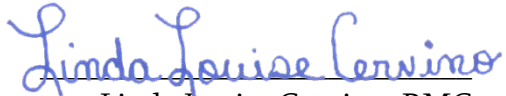
AUTHORIZE CANCELLATIONS OF TAXES – UNCOLLECTIBLE PROPERTIES

BE IT RESOLVED by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to cancel the taxes owed on the following list of uncollectible properties for 2023.

The properties are as follows:

Block/Lot	Address	Amount
301/45	Rear Farley Place	\$202.31
2204/15	New Street	\$32.99

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 7, 2023.


 Linda Louise Cervino, RMC
 Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 12/07/2023

RESOLUTION# 23-248

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						✓
Lovisollo			✓			
O'Connell		✓	✓			
O'Toole	✓		✓			
Yaccarino			✓			
Daloisio			✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent
Agenda

**RESOLUTION APPOINTING INTERIM DEPARTMENT OF
PUBLIC WORKS SUPERINTENDENT**

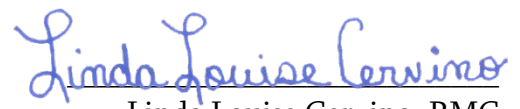
WHEREAS, there exists a need on the part of the Borough of Allendale (the "Borough") to hire an Interim Department of Public Works Superintendent for the period December 18, 2023 through December 31, 2023; and

WHEREAS, the Borough, by adoption of this Resolution, wishes to appoint Andrew Agugliaro to the position of Interim Department of Public Works Superintendent; and

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale that Andrew Agugliaro be and hereby is appointed as Interim Department of Public Works Superintendent for the period December 18, 2023 through December 31, 2023 to serve at the pleasure of the Governing Body, with compensation during the foregoing period of time to be \$4,423.00 payable on a regular payroll basis.

NOW THEREFORE BE IT FURTHER RESOLVED that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 7, 2023.


Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 12/07/2023

RESOLUTION# 23-249

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						✓
Lovisolo			✓			
O'Connell		✓	✓			
O'Toole	✓		✓			
Yaccarino			✓			
Daloisio			✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent
Agenda

**KONSTRUCT ENGINEERING, PLLC, TO PROVIDE ARCHITECTURAL AND ENGINEERING
SERVICES – CRESTWOOD LAKE CONCESSION STAND LOCATED
IN THE BOROUGH OF ALLENDALE**

WHEREAS, the Borough of Allendale has a need to acquire architectural and engineering services for the proposed new concession stand located at Crestwood Lake located within the Borough of Allendale; and

WHEREAS, KONstruct Engineering, PLLC, is a firm duly qualified and available to perform said services; and

WHEREAS, the Chief Financial Officer has attached hereto a certification that adequate funds are duly budgeted and appropriated to pay for the contract.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body that a contract for the above-referenced project be awarded to KONstruct Engineering, PLLC, 58 Woodland Avenue of Allendale, New Jersey, in accordance with their proposal for Phase 1 – Exploratory & Concept Architectural Services, dated October 9, 2023, at a fix-fee basis at a cost not to exceed \$5,000.00.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute a contract with said architectural firm; and

BE IT FURTHER RESOLVED that this contract is being awarded as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

BE IT FURTHER RESOLVED that a copy of this resolution be filed with the Borough Clerk and made available for inspection and that a brief notice of the passage thereof be published in The Record within ten days of the passage as required by law.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 7, 2023.


Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 12/07/2023

RESOLUTION# 23-250

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						✓
Lovisollo			✓			
O'Connell		✓	✓			
O'Toole	✓		✓			
Yaccarino			✓			
Daloisio			✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent
Agenda

**APPROVAL OF INTERLOCAL COURT AGREEMENT & AUTHORIZATION FOR MAYOR TO
SIGN 2024 INTERLOCAL SERVICE AGREEMENT – BOROUGH OF HO-HO-KUS**

WHEREAS, there is a need for a Municipal Court Administrator in the Borough of Allendale; and

WHEREAS, N.J.S.A. 40:8-A-1 et seq., the Interlocal Services Act, authorizes agreements between municipalities for the provision of services by one to the other; and

WHEREAS, N.J.S.A. 2B-12-1c authorizes two or more municipalities to provide jointly for supplies and employees for their municipal courts without establishing a joint municipal court; and

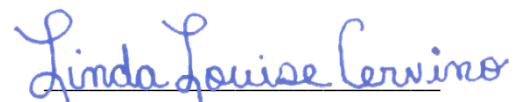
WHEREAS, the Borough of Allendale seeks the services of a Municipal Court Administrator through the Municipal Court of Ho-Ho-Kus as set forth in the Interlocal Service Agreement; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds will be available in the 2024 budget for this contract as set forth in the Interlocal Service Agreement;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, approve the Interlocal Service Agreement for Municipal Court Administrator services effective January 1, 2024 through December 31, 2024 in an amount not to exceed \$55,000.00; and

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk be and are hereby authorized to sign said contract.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 7, 2023.


Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 12/07/2023

RESOLUTION# 23-251

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						✓
Lovisollo			✓			
O'Connell		✓	✓			
O'Toole	✓		✓			
Yaccarino			✓			
Daloisio			✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent
Agenda

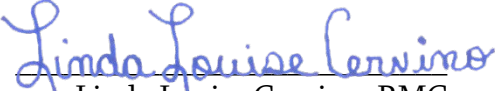
**APPOINTMENT OF CHRISTOPHER C. BOTTA TO FILL UNEXPIRED THREE-YEAR TERM
AS MUNICIPAL COURT JUDGE FROM JANUARY 1, 2024 THROUGH DECEMBER 31, 2024**

WHEREAS, the Borough of Allendale requires the services of a Municipal Court Judge;
and

WHEREAS, a vacancy will exist in which there is a need to fill an unexpired three-year term effective January 1, 2024 through December 31, 2024; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Allendale that Christopher C. Botta be and is hereby appointed as Municipal Court Judge, as provided by law, to fill an unexpired three-year term from January 1, 2024 to December 31, 2024 and until his successor is appointed and qualified pursuant to N.J.S.A. 2B:12-4(a), and subject to agreements to be approved and signed.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 7, 2023.


Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 12/07/2023

RESOLUTION# 23-252

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						✓
Lovisolo			✓			
O'Connell		✓	✓			
O'Toole	✓		✓			
Yaccarino			✓			
Daloisio			✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent
Agenda

**AUTHORIZING TERMINATION OF DEVELOPERS' AGREEMENTS WITH
BARRY POSKANZER AND CRESCENT WOODS, INC.**

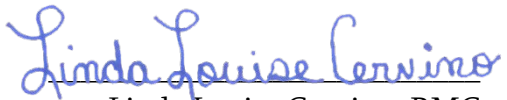
WHEREAS, a Developer's Agreement dated June 11, 1984 was previously entered into between the Borough of Allendale, Barry Poskanzer and Crescent Woods, Inc. and thereafter recorded in the Office of the Bergen County Clerk on September 10, 1984 in Book 6870 on Page 898 (the "1984 Agreement"); and

WHEREAS, a Developer's Agreement dated September 28, 1983 was previously entered into between the Borough of Allendale, Barry Poskanzer and Crescent Woods, Inc., and thereafter recorded in the Office of the Bergen County Clerk on January 4, 1984 in Book 6807 on Page 330 (the "1983 Agreement"); and

WHEREAS, the Borough wishes to confirm the termination and discharge of the 1983 Agreement and the 1984 Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby authorizes the Mayor, Municipal Clerk, and other appropriate Borough officials as may be necessary, to sign such documents as may be recommended by the Borough Attorney to effectuate and memorialize the foregoing terminations and discharges.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 7, 2023.


Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 12/07/2023

RESOLUTION# 23-253

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						✓
Lovisolo			✓			
O'Connell		✓	✓			
O'Toole	✓		✓			
Yaccarino			✓			
Daloisio			✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on
Consent Agenda

**APPOINTMENT OF BOROUGH PROFESSIONALS –
AMENDMENT ON NOT TO EXCEED AMOUNT**

WHEREAS, the Borough of Allendale requires the service of professionals for the calendar year 2023; and,

WHEREAS, it is contemplated that the temporary and permanent budgets will contain the necessary appropriations estimated to be reasonably required for each such professional service; and,

WHEREAS, the professionals named herein will be required to execute a contract for the services to be rendered which shall set forth the compensation for such services therein; and,

WHEREAS, a Certification of availability of funds has been received from the Chief Financial Officer or that such funds will be encumbered by Purchase Order on an as-needed basis pursuant to the provisions of NJAC 5:30-5.4 et seq; and,

WHEREAS, in any instance where it is anticipated that the expenditure for each such professional service will exceed the sum of \$17,500 for said calendar year, the named professionals have completed, submitted and filed a Business Entity Certification Disclosure which certifies that the above named persons and/or entities have not made any reportable contributions to any political or candidate committee including (Republicans for Responsible Government, Allendale Republican Club, Allendale Democratic Club, Candidates for Allendale Municipal Government, Bergen County Democratic Organization, Bergen County Republican Organization) in the previous one (1) year, and that the contract will prohibit the above named professionals/business entities from making any reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale that the following appointments be and they are hereby made for the year:

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 12/07/2023

RESOLUTION# 23-253

BE IT FURTHER RESOLVED that these contracts are being awarded as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.5;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the determination of value be placed on file with this Resolution.

BOROUGH PROFESSIONALS		Not to Exceed
Appraisal Firm	Associated Appraisal Group	\$60,000.00
Grant Writer	Bruno Associates	\$27,000.00
Municipal Auditor	Lerch Vinci and Higgins, LLP	\$62,000.00
Municipal & Labor Attorney	Wiss & Bouregy	\$195,000.00
Engineer/Special DEP Project	Dewberry Engineers, Inc.	\$37,000.00

BE IT FURTHER RESOLVED that the compensation for the aforesaid positions to be established by the salary ordinance or the contract for such services which shall be executed by each of the professionals named herein; and,

BE IT FURTHER RESOLVED that the aforesaid appointments were made without competitive bidding under the provisions of N.J.S.A. 40A:11-5(1)(a) which excepts from competitive bidding Professional Services rendered by persons authorized by law to practice a recognized profession and whose practice is regulated by law; and,

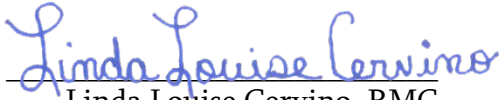
BE IT FURTHER RESOLVED that the appropriate Borough Officials be and they are hereby authorized to execute contracts with each of the professionals named herein for the services to be rendered; and,

BE IT FURTHER RESOLVED that the compensation to be paid for the professionals named herein shall not exceed the budget appropriation for such services unless properly ordained in accordance with law; and,

BE IT FURTHER RESOLVED that each of the contracts shall contain a clause of "not to exceed" the total fees without prior written approval of the Governing Body; and

BE IT FURTHER RESOLVED that a copy of this resolution be filed with the Borough Clerk and made available for inspection and that a brief notice of the passage thereof be published in The Record within ten days of the passage as required by law.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 7, 2023.


Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 12/07/2023

RESOLUTION# 23-254

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						✓
Lovisollo			✓			
O'Connell		✓	✓			
O'Toole	✓		✓			
Yaccarino			✓			
Daloisio			✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent
Agenda

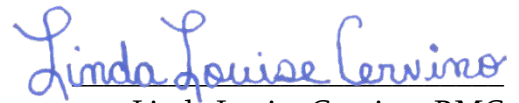
AUTHORIZATION OF BUDGET TRANSFERS

WHEREAS, Budget Transfers are permitted during the last two months of the current year and the first three months of the following year;

NOW THEREFORE, BE IT RESOLVED, BY THE Mayor & Council of the Borough of Allendale that the following transfers be made between the following 2023 Budget Appropriations:

DEPARTMENT	ACCOUNT	FROM	TO
CURRENT FUND			
Contingent	3-01-35-470-230	5,000	
Mayor & Council	3-01-20-110-063		3,000
Municipal Clerk	3-01-20-120-063		2,000
Salary and Wage Adjustment	3-01-30-411-012	2,000	
Fire Official S&W – Other Pay	3-01-25-265-013		2,000
Total Transfers		7,000	7,000

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 7, 2023.


Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 12/07/2023

RESOLUTION# 23-255

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						✓
Lovisolo			✓			
O'Connell		✓	✓			
O'Toole	✓		✓			
Yaccarino			✓			
Daloisio			✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent
Agenda

**RESOLUTION AUTHORIZING THE CANCELLATION OF UNEXPENDED GENERAL
CAPITAL ORDINANCE BALANCES**

WHEREAS, certain unexpended ordinance appropriation balances remain open in the General Capital fund, and

WHEREAS, the capital projects have been completed, and

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Allendale, County of Bergen, New Jersey that the following ordinance appropriation balances in the General Capital Fund be cancelled of record to Fund Balance.

Ordinance	Description	Allocated to Fund Balance
17-02	Property Acquisition	\$2,600.00

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 7, 2023.

Linda Louise Cervino
Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 12/07/2023

RESOLUTION# 23-256

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						✓
Lovisolo			✓			
O'Connell		✓	✓			
O'Toole	✓		✓			
Yaccarino					✓	
Daloisio			✓			
Mayor Wilczynski	-----	-----				

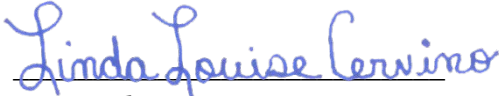
- Carried
- Defeated
- Tabled
- Approved on Consent
Agenda

APPROVAL OF DECEMBER 7, 2023 LIST OF BILLS

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated December 7, 2023 in the amounts of:

Bill List Numbers	DECEMBER 7, 2023
Current Fund	\$ 1,249,046.67
Payroll Account	382,991.08
General Capital	46,763.69
Animal Fund	156.60
Grant Fund	
COAH/Housing Trust	
Improvement & Beautification	790.00
Unemployment Fund	
Trust Fund	2,625.50
Water Operating	
Water Capital	
Total	
	\$ 1,682,373.54

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 7, 2023.


 Linda Louise Cervino, RMC
 Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 12/07/2023

RESOLUTION# 23-257

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						✓
Lovisollo			✓			
O'Connell		✓	✓			
O'Toole	✓		✓			
Yaccarino			✓			
Daloisio			✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent
Agenda

**BERGEN COUNTY COMMUNITY DEVELOPMENT
2024-25 PROJECT ENDORSING RESOLUTION**

WHEREAS, a Bergen County Community Development grant of \$80,000 has been proposed by Allendale Senior Housing Corporation for the replacement of roofing on 4 cottages located on Cebak Court in the municipality of Allendale that provide affordable senior housing, and

WHEREAS, pursuant to the State Interlocal Services Act, Community Development funds may not be spent in a municipality without authorization by the Governing Body, and

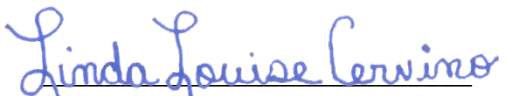
WHEREAS, the aforesaid project is in the best interest of the people of Allendale, and

WHEREAS, this resolution does not obligate the financial resources of the municipality and is intended solely to expedite expenditure of the aforesaid CD funds.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Allendale hereby confirms endorsement of the aforesaid project, and

BE IT FURTHER RESOLVED that a copy of this resolution shall be sent to the Director of the Bergen County Community Development Program so that implementation of the aforesaid project may be expedited.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 7, 2023.


Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 12/07/2023

RESOLUTION# 23-258

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
Lovisollo			✓			
O'Connell		✓	✓			
O'Toole	✓		✓			
Yaccarino			✓			
Daloisio			✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent
Agenda

**AWARD OF 2024 JANITORIAL SERVICES CONTRACT
CLEANING SERVICES OF HUDSON VALLEY, INC.**

WHEREAS, the Borough finds the need to contract certain janitorial services; and,

WHEREAS, a Request for Proposals for 2024 Janitorial Services was sought by the Borough's Director of Operations on November 15, 2023 with responses due by 10:00 a.m. on December 5, 2023; and

WHEREAS, five (5) proposals were received; and

WHEREAS, Cleaning Services of Hudson Valley, 55 Ramapo Road, Ste. 88, Garnerville, NY 10923, was deemed to be the lowest responsive, responsible proposal; and

WHEREAS, the Chief Financial Officer has attached hereto a certification that adequate funds have been or will be duly budgeted and appropriated to pay for the contract.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that a contract for standard Janitorial Services be awarded to Cleaning Services of Hudson Valley located at 55 Ramapo Road, Ste. 88, Garnerville, NY 10923 for the term January 1, 2024 to December 2024, in the amount of \$2,533.00 per month for a total yearly amount of \$30,396.00; and

BE IT FURTHER RESOLVED that Cleaning Services of Hudson Valley has also submitted his quote for consideration of a one-year extension at the same rate beyond the December 31, 2024, but not later than December 31, 2025; and

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 12/07/2023

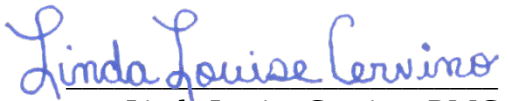
RESOLUTION# 23-258

BE IT FURTHER RESOLVED that the Borough also wishes to contract with Cleaning Services of Hudson Valley for specialty services during a public health emergency for additional as-needed weekly cleaning/sanitizing, not to exceed \$200.00 for the term January 1, 2024 to December 31, 2024, in accordance with the pricing contained in their proposal; and

BE IT FURTHER RESOLVED that the records for the solicitation of quotes be kept on file along with the award of contract in the Municipal Clerk's office; and

BE IT FURTHER RESOLVED that the Mayor, Borough Clerk and Chief Financial Officer are hereby authorized to take such action as may be necessary to implement this Resolution, including the execution of an Agreement with Cleaning Services of Hudson Valley for the above services.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 7, 2023.


Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 12/07/2023

RESOLUTION# 23-259

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						✓
Lovisolo			✓			
O'Connell		✓	✓			
O'Toole	✓		✓			
Yaccarino			✓			
Daloisio			✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent
Agenda

**AWARD OF 2024 COMMERCIAL GROUNDS MAINTENANCE AGREEMENT –
HIGH MOUNTAIN LANDSCAPING, INC.**

WHEREAS, there is a need for landscaping services for the 2024 Commercial Ground Maintenance Program for the contract period of April 1, 2024 through December 31, 2024; and

WHEREAS, Request for Proposals and pricing for 2024 Commercial Grounds Maintenance was sought by the Borough's Director of Operations on November 15, 2023 with responses due by 12:00 p.m. on December 5, 2023; and

WHEREAS, three (3) proposals were received; and

WHEREAS, High Mountain Landscaping, 101 Ballentine Drive, North Haledon, New Jersey 07508 was deemed to be the lowest responsive, responsible proposal; and

WHEREAS, the Chief Financial Officer has attached hereto a certification that adequate funds have been or will be duly budgeted and appropriated to pay for the contract; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that an Agreement for landscaping services for the 2024 Commercial Ground Maintenance with High Mountain Landscaping, Inc., 101 Ballentine Drive, North Haledon, New Jersey 07508 be entered into in the amount of \$34,045.00; and

WHEREAS, the Borough of Allendale reserves the right to extend the contract for a one-year period (2025) if it so chooses; and

BE IT FURTHER RESOLVED that the records for the solicitation of quotes be kept on file along with the award of contract in the Municipal Clerk's office; and

BE IT FURTHER RESOLVED that the Director of Operations, Municipal Clerk and Chief Financial Officer are hereby authorized to take all such action so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 7, 2023.

Linda Louise Cervino
Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 12/07/2023

RESOLUTION# 23-260

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						✓
Lovisolo			✓			
O'Connell		✓	✓			
O'Toole	✓		✓			
Yaccarino			✓			
Daloisio			✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent
Agenda

**AWARD OF 2024 TURF PROGRAM AGREEMENT
TRUGREEN COMMERCIAL**

WHEREAS, there is a need for Turf Maintenance Services for the 2024 Turf Program; and

WHEREAS, a Request for Proposals for 2024 Turf Maintenance Services was sought by the Borough Director of Operations on November 15, 2023 with responses due by 11:00 a.m. on December 5, 2023; and

WHEREAS, two (2) proposals were received; and

WHEREAS, TruGreen, LP, 118 Route 17 North, Upper Saddle River, New Jersey 07458 was deemed to be the lowest responsive, responsible proposal; and

WHEREAS, the Chief Financial Officer has attached hereto a certification that adequate funds have been or will be duly budgeted and appropriated to pay for the contract; and

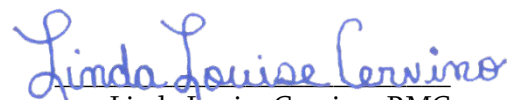
WHEREAS, the Borough of Allendale reserves the right to extend the contract for a one-year period (2025) if it so chooses; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that an Agreement for the 2024 Turf Program with TruGreen Commercial, 118 Route 17 North, Upper Saddle River, New Jersey 07458 be entered into in the amount of \$12,753.52; and

BE IT FURTHER RESOLVED that the records for the solicitation of quotes be kept on file along with the award of contract in the Municipal Clerk's office; and

BE IT FURTHER RESOLVED that the Administrative Officer and Municipal Clerk are hereby authorized to take such action as may be necessary to implement this Resolution, including the execution of an Agreement with TruGreen Commercial for the above services.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 7, 2023.


Linda Louise Cervino, RMC
Municipal Clerk