ERGEN COUNTY, NJ
DATE: 10/28/2021

RESOLUTION# 21-239

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole	✓.					
Sasso		√				
Strauch						
Wilczynski	1					
Mayor Bernstein						

Carried□	Defeated □	Tabled
Approved	l on Consent A	Agenda ⊠

AUTHORIZATION OF 2021 BUDGET TRANSFERS

WHEREAS, Budget Transfers are permitted during the last two months of the current year and the first three months of the following year;

NOW THEREFORE, BE IT RESOLVED, by the Mayor & Council of the Borough of Allendale that the following transfers be made between the following 2021 Budget Appropriations as of November 1, 2021:

DEPARTMENT	ACCOUNT	FROM	ТО
CURRENT FUND			
Water, O.E.	1-01-31-445-230	\$10,000	
Gas, O.E.	1-01-31-460-080	\$6,000	А
Diesel, O.E.	1-01-31-460-081	\$10,000	
Salary & Wage Adjustment	1-01-30-411-012	\$5,000	
Fire Official, S&W	1-01-25-265-015		\$5,000
Telephone, O.E.	1-01-31-440-190	,	\$26,000
Total Transfers	2	\$31,000	\$31,000
			×
,		2 2	<u>.</u>

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 28, 2021.

DATE: 10/28/2021

RESOLUTION# 21-240

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell					288	
O'Toole	. ✓					
Sasso		✓				
Strauch						
Wilczynski					,	
Mayor Bernstein						

Carried□	Defeated □	Tabled
Approved	on Consent	Agenda ⊠

AUTHORIZATION TO REFUND 2021 WATER OVERPAYMENTS – ACCOUNT NUMBER 3115637781267

BE IT RESOLVED by the Council of the Borough of Allendale that the Water Collector is hereby authorized to issue the following refund check for overpayment on the account listed below and charge same to Water Rents/Overpayments for 2021:

Account Number	Name	Amount
3115637781267 37 Harreton	Robert Murdock 300 Coles Street Jersey City, NJ 07310	\$164.50

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 28, 2021.

DATE: 10/28/2021

RESOLUTION# 21-241

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			1			
O'Connell						
O'Toole	√					
Sasso		✓				
Strauch				,	8	
Wilczynski						
Mayor Bernstein			1			

Carried□	Defeated \square	Tabled L
Approved	on Consent	Agenda 🛛

AUTHORIZATION TO ADVERTISE BID SPECIFICATIONS FOR 2022 SNOW PLOWING & REMOVAL SERVICES OF PUBLIC ROADWAYS

BE IT RESOLVED the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey does hereby authorize the Acting Municipal Clerk to advertise and thereby solicit and accept sealed bids in accordance with State law for the 2022 Snow Plowing & Removal Services of Public Roadways; and,

BE IT FURTHER RESOLVED that the final bid specifications be subject to form approval by the Borough Attorney.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 28, 2021.

DATE: 10/28/2021

RESOLUTION# 21-242

Council	Motion	Second	Yes	No	Abstain	Absent
Homan				2		
O'Connell	XX.					
O'Toole	✓					
Sasso		✓				
Strauch						
Wilczynski						>
Mayor Bernstein						

Carried□	Defeated □	Tabled
Approved	on Consent	Agenda ⊠

AUTHORIZATION TO ADVERTISE BID SPECIFICATIONS FOR 2022 SNOW PLOWING & REMOVAL SERVICES OF BOROUGH FACILITIES

BE IT RESOLVED the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey does hereby authorize the Borough Clerk to advertise and thereby solicit and accept sealed bids in accordance with State law for the 2022 Snow Plowing & Removal Services of Borough Facilities; and,

BE IT FURTHER RESOLVED that the final bid specifications be subject to form approval by the Borough Attorney.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 28, 2021.

DATE: 10/28/2021

RESOLUTION# 21-243

Council	Motion	Second	Yes	No	Abstain	Absent
Homan				-		
O'Connell		,			4	
O'Toole	√		-			
Sasso		√ n	-			
Strauch	,	*			9	18
Wilczynski						
Mayor Bernstein						

Carried□	Defeated □	Tabled □
Approved	l on Consent A	Agenda ⊠

APPROVAL OF OCTOBER 28, 2021 LIST OF BILLS

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated October 28, 2021 in the amounts of:

Bill List Numbers	October 28, 2021
Current Fund	\$3,371,258.86
Payroll Account	\$380,549.88
General Capital	\$19,648.46
Animal Fund	\$0.00
Grant Fund	\$0.00
COAH/Housing Trust	\$1,759.00
Improvement &	
Beautification	\$0.00
Unemployment Fund	\$0.00
Trust Fund	\$1,014.20
Water Operating	\$233,278.66
Water Capital	

Total

\$4,007,509.06

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 28, 2021.

RGEN COUNTY, NJ
DATE: 10/28/2021

BECUI	JITION#	21_244

Council	Motion	Second	Yes	No	Abstain	Absent
Homan					-	
O'Connell						11
O'Toole	✓			*		
Sasso		✓				
Strauch		5				
Wilczynski						-
Mayor Bernstein						

Carried□	Defeated □	Tabled □
Approved	l on Consent A	Agenda ⊠

APPOINTMENT OF FULL-TIME ADMINISTRATIVE ASSISTANT – CLERK'S OFFICE – AMANDA BARTOLOMA

WHEREAS, a need for a full-time Administrative Secretary in the Clerk's Office exists.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that **Amanda Bartoloma** is hereby appointed as full-time Administrative Assistant in the Clerk's Office, effective November 22, 2021, at an annual salary of \$40,436.00; and

BE IT FURTHER RESOLVED that the Mayor, the Chief Financial Officer, Acting Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 28, 2021.

DATE: 10/28/2021

RESOLUTION# 21-245

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						8
O'Connell						
O'Toole	√			353		
Sasso		✓				
Strauch	ia .		* -			
Wilczynski			a			
Mayor Bernstein					80	

Carried□	Defeated □	Tabled □
Approved	on Consent A	Agenda ⊠

APPOINTMENT OF HUMAN RESOURCES OFFICER FOR SPECIALIZED NEEDS

BE IT RESOLVED that Ron Kistner is hereby appointed as Human Resources Officer for Specialized Needs to assist employees who are victims of domestic violence in accordance with N.J.S.A. 11A:2-6a.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 28, 2021.

RESOLUTION **BOROUGH OF ALLENDALE**

BERGEN COUNTY, NJ

DATE:	10/28/2021

RESOLU	TION#	21-246
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Council	Motion	Second	Yes	No	Abstain	Absent	
Homan		4.8			0		
O'Connell	47						Carried ☐ Defeated ☐ Tabled ☐
O'Toole	✓						
Sasso		✓					Approved on Consent Agenda ⊠
Strauch			*				
Wilczynski				-	-	- u	
Mayor Bernstein					:		

APPOINTMENT OF RELIEF CROSSING GUARDS, P/T, HOURLY -ANDREW MAGRO & MICHAEL SCHELL

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Andrew Magro and Michael Schell are hereby appointed as Relief Crossing Guards, P/T, Hourly on a per diem basis at a rate of \$18.00 per hour effective October 4, 2021.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 28, 2021.

Acting Municipal Clerk

DATE: 10/28/2021

RESOLUTION# 21-247

Council	Motion	Second	Yes	No	Abstain	Absent	
Homan							
O'Connell							Carried□ Defeated □ Tabled □
O'Toole	✓						
Sasso		✓					Approved on Consent Agenda ⊠
Strauch							
Wilczynski							
Mayor Bernstein							

A RESOLUTION TO AFFIRM THE BOROUGH OF ALLENDALE'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS

WHEREAS, it is the policy of Borough of Allendale to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

WHEREAS, the governing body of the Borough of Allendale has determined that certain procedures need to be established to accomplish this policy

NOW, THEREFORE BE IT ADOPTED by the Borough of Allendale that:

Section 1: No official, employee, appointee or volunteer of the Borough of Allendale by whatever title known, or any entity that is in any way a part of the Borough of Allendale shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Borough of Allendale's business or using the facilities or property of the Borough of Allendale.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Borough of Allendale to provide services that otherwise could be performed by the Borough of Allendale.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

DATE: 10/28/2021

RESOLUTION# 21-247

Section 4: The Governing Body or its designee shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Governing Body or its designee shall establish written procedures that require all officials, employees, appointees and volunteers of the Borough of Allendale as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7: The Governing Body shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8: At least annually, the Governing Body through the Administrative Officer shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Borough of Allendale. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Borough of Allendale's web site.

Section 9: This resolution shall take effect immediately.

Section 10: A copy of this resolution shall be published in the official newspaper of the Borough of Allendale in order for the public to be made aware of this policy and the Borough of Allendale's commitment to the implementation and enforcement of this policy.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 28, 2021.

DATE: 10/28/2021

RESOLUTION# 21-248

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell		0				
O'Toole	✓					
Sasso		✓				
Strauch						
Wilczynski						-
Mayor Bernstein						

Carried□	Defeated □	Tabled □
Approved	l on Consent A	Agenda 🗵

GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," as amended, 42 U.S.C. § 2000e et seq., (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Allendale, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 28, 2021.

DATE: 10/28/2021

RESOLUTION#21-248

GOVERNING BODY CERTIFICATION PURSUANT TO P.L. 2017, C.183 OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S

"Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"

GROUP AFFIDAVIT FORM FOR MUNICIPALITIES AND COUNTIES

STATE OF NEW JERSEY COUNTY OF BERGEN

We, members of the governing body of the *Borough of Allendale* being duly sworn according to law, upon our oath depose and say:

- 1. We are duly elected members of the *Mayor & Council* of the *Borough of Allendale* in the county of *Bergen*;
- 2. Pursuant to P.L. 2017, c.183, we have familiarized ourselves with the contents of the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," as amended, 42 U.S.C. § 2000e et seq., (April 25, 2012);
- 3. We are familiar with the *Borough of Allendale's* hiring practices as they pertain to the consideration of an individual's criminal history;
- 4. We certify that the *Borough of Allendale's* hiring practices comply with the above-referenced enforcement guidance.

(L.S.)	(L.S.)	
(L.S.)	(L.S.)	
(L.S.)	(L.S.)	
Sworn to and subscribed befor	re me this	
	re me this	
Sworn to and subscribed beforeday ofNotary Public of New Jersey	re me this	

The Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be executed before a municipality or county can submit its approved budget to the Division of Local Government Services. The executed certificate and the adopted resolution must be kept on file and available for inspection.

DATE: 10/28/2021

RESOLUTION# 21-249

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell					.,*	
O'Toole	1					
Sasso		√				
Strauch						\$
Wilczynski						
Mayor Bernstein						

Carried \square	Defeated \square	Tabled □
		1 57
Approved	on Consent A	Agenda 🗵

AUTHORIZATION TO PURCHASE AND INSTALL PLAYGROUND EQUIPMENT (PHASE 3 PROJECT) THROUGH ESCNJ COOPERATIVE PRICING SYSTEM - MRC

WHEREAS, a need exists to purchase and install new playground equipment at Crestwood Park for Phase 3 of the Playground Renovation Project; and

WHEREAS, the Borough of Allendale was awarded \$75,000 matching grant funds in through the 2020 Bergen County Open Space Trust Fund Municipal Program; and

WHEREAS, the Borough of Allendale authorized participation in the Educational Services Commission of New Jersey Cooperative Pricing System (ESCNJ) via Resolution 17-259 on October 12, 2017; and

WHEREAS, the Borough was approved as a member of the ESCNJ Cooperative Pricing System on December 4, 2017 through December 4, 2022; and

WHEREAS, the ESCNJ offers competitively-bid contracts for its members to purchase from on an as-needed basis; and

WHEREAS, MRC, Inc., P.O. Box 106, Spring Lake, New Jersey, 07762, is an approved vendor offering supply and installation of playground equipment through the ESCNJ Contract 20/21-02, Bid Term: 07/01/2020 – 06/30/2022.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Allendale, County of Bergen, State of New Jersey, that the purchase and installation of playground equipment in accordance with Quote No. 105813-01-01 from MRC, Inc., P.O. Box 106, Spring Lake, New Jersey, 07762 in the amount of \$11,757.03 be and is hereby authorized, subject to certification from the Chief Financial Officer that adequate funds are available; and

BE IT FURTHER RESOLVED that the Director of Operations is hereby authorized to take such action as may be necessary to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 28, 2021.

DATE: 10/28/2021

RESOLUTION# 21-250

Council	Motion	Second	Yes	No	Abstain	Absent
Homan	ž.					-
O'Connell					*	
O'Toole	✓					
Sasso		√				
Strauch					,	
Wilczynski						
Mayor Bernstein						

Carried□	Defeated	Tabled □
Approved	on Consent	Agenda ⊠

AUTHORIZATION TO PURCHASE RUBBER CURBS & MULCH THROUGH ESCNJ COOPERATIVE PRICING SYSTEM – PLAYGROUND PROJECT PHASE 3 - RUBBERECYCLE, LLC

WHEREAS, a need exists to purchase and install new playground equipment at Crestwood Park (Phase 3); and

WHEREAS, the Borough of Allendale was awarded \$75,000 matching grant funds through the 2020 Bergen County Open Space Trust Fund Municipal Program; and

WHEREAS, the Borough of Allendale authorized participation in the Educational Services Commission of New Jersey Cooperative Pricing System (ESCNJ) via Resolution 17-259 on October 12, 2017; and

WHEREAS, the Borough was approved as a member of the ESCNJ Cooperative Pricing System on December 4, 2017 through December 4, 2022; and

WHEREAS, the ESCNJ offers competitively-bid contracts for its members to purchase from on an as-needed basis; and

WHEREAS, RubbeRecycle, LLC, 1985 Rutgers University Blvd, Lakewood, New Jersey, 08701, is an approved vendor offering supply and installation of playground materials through the ESCNJ Contract 20/21-02, Bid Term: 07/01/2020 – 06/30/2022.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Allendale, County of Bergen, State of New Jersey, that the purchase and installation of playground materials in accordance with Quote No. 105813-02-01 from RubbeRecycle, LLC, 1985 Rutgers University Blvd, Lakewood, NJ, 08701 in the amount of \$19,050.00 is hereby authorized, subject to certification from the Chief Financial Officer that adequate funds are available; and

BE IT FURTHER RESOLVED that the Director of Operations is hereby authorized to take such action as may be necessary to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 28, 2021.

DATE: 10/28/2021

RESOLUTION# 21-251

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole	✓		9			
Sasso		✓	151			
Strauch						
Wilczynski						
Mayor Bernstein						

Carried□	Defeated \square	Tabled □
Approved	l on Consent A	Agenda ⊠

AUTHORIZATION FOR CROWN ATLANTIC COMPANY, LLC, ON BEHALF OF T-MOBILE, TO MODIFY EQUIPMENT

WHEREAS, the Borough of Allendale and Crown Atlantic Company, LLC, (Crown Atlantic) previously executed a Lease Agreement dated August 31, 1995 (the Lease), pursuant to which property was leased from the Borough located at 300 West Crescent Avenue, Allendale, New Jersey and being described as a portion of the property known as Lot 6, Block 1003 and Lots 9 and 10 of Block 201 (the property) for the construction of a monopole and installation/maintenance of utility wires, poles, cable, conduits and pipes; and

WHEREAS, eight (8) Amendments to the Lease Agreement have been signed; and

WHEREAS, Crown Atlantic, on behalf of T-Mobile, seeks to modify its equipment on the monopole, and other work associated with same as more specifically referenced in Crown Castle JDE Job Number 650162; Crown Castle Work Order Number 2003666, and Crown Castle Order Number 557275 Rev. 2; and

WHEREAS, Crown Atlantic, on behalf of T-Mobile, seeks the Borough's consent under the terms and conditions of the Lease;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body that it does hereby consent to the foregoing modification and the Mayor is hereby authorized to execute a consent letter for modification subject, however, to the following conditions:

- 1. Crown Atlantic or T-Mobile, shall make application for appropriate building permits and shall pay all fees in connection with those permits;
- 2. Crown Atlantic or T-Mobile, shall comply with any and all land use requirements and pay any fees associated therewith;
- 3. Crown Atlantic or T-Mobile, shall provide for a professional escrow deposit, if required, for review of its application in accordance with law.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 28, 2021.