

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 09/08/2022

RESOLUTION# 22-213

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						✓
Lovisolo		✓	✓			
O'Connell						✓
O'Toole						✓
Sasso	✓		✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**AUTHORIZATION OF REFUNDS PER LEASE AGREEMENTS  
BLOCK 1604, LOT 17 (5 HILLSIDE AVENUE) &  
BLOCK 1001, LOT 1 (4 HILLSIDE AVENUE)**

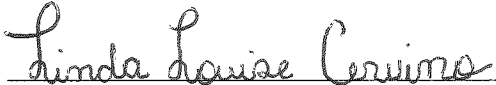
**BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale that the Chief Financial Officer is hereby authorized to issue the following checks in connection with the Lease Agreements pertaining to Intersection Improvements of Hillside and West Crescent Avenue as follows:

Block 1604, Lot 17, Merchant, John and Teresa \$632.78

Block 1001, Lot 1, Thompson, James H. and Frances \$607.73

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 8, 2022.

  
Linda Louise Cervino, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 09/08/2022**

**RESOLUTION# 22-214**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						✓
<b>Lovisolo</b>		✓	✓			
<b>O'Connell</b>						✓
<b>O'Toole</b>						✓
<b>Sasso</b>	✓		✓			
<b>Wilczynski</b>			✓			
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

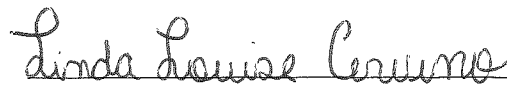
Approved on Consent Agenda ☒

**TAX OVERPAYMENTS**

BE IT RESOLVED by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to issue the following checks on the properties listed below and charge same to Overpayment of 2<sup>nd</sup> and 3<sup>rd</sup> Quarters of 2022 Taxes:

<b>Block/Lot</b>	<b>Name</b>	<b>Property Location</b>	<b>Amount</b>
504/9	Corelogic Centralized Refunds PO BOX 9202 Coppell, TX 75019-9214	65 Cherokee Avenue	\$5,429.93
509/2	Corelogic Centralized Refunds PO BOX 9202 Coppell, TX 75019-9214	42 Harreton Road	\$3,898.00
1805/2	Corelogic Centralized Refunds PO BOX 9202 Coppell, TX 75019-9214	430 Franklin Tpke	\$3,149.11
2101/1.403	Corelogic Centralized Refunds PO BOX 9202 Coppell, TX 75019-9214	403 Whitney Lane	\$3,182.56
2204/10	Corelogic Centralized Refunds PO BOX 9202 Coppell, TX 75019-9214	45 New Street	\$2,873.72

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 8, 2022.

  
Linda Louise Cervino, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 09/08/2022

RESOLUTION# 22-215

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						✓
Lovisolo		✓	✓			
O'Connell						✓
O'Toole						✓
Sasso	✓		✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**PERSON-TO-PERSON LIQUOR LICENSE TRANSFER**

**WHEREAS**, an application has been filed for a Person-to-Person Transfer of Plenary Retail Consumption License Number 0201-33-007-009, heretofore issued to Friends & Family, LLC, Inc. d/b/a Restaurant L for premises located at 9 Franklin Turnpike, Allendale, New Jersey; and

**WHEREAS**, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and

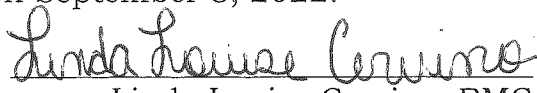
**WHEREAS**, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

**WHEREAS**, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the license business;

**NOW, THEREFORE, BE IT RESOLVED** that the Allendale Mayor and Council does hereby approve the transfer of the aforesaid Plenary Retail Consumption License to Greyson Enterprises, LLC, d/b/a The Allendale House effective September 8, 2022 and does hereby direct the Municipal Clerk to endorse the license certificate to the new ownership as follows: This license, subject to all its terms and conditions, is hereby transferred to Greyson Enterprises, LLC, d/b/a The Allendale House, effective September 8, 2022.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 8, 2022.

  
Linda Louise Cervino, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 09/08/2022

RESOLUTION# 22-216

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						✓
Lovisolo		✓	✓			
O'Connell						✓
O'Toole						✓
Sasso	✓		✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**AWARD Z+ ARCHITECTS, LLC TO PROVIDE ARCHITECTURAL SERVICES  
FOR BOROUGH OF ALLENDALE COMMUNITY RECREATION CENTER**

**WHEREAS**, the Borough of Allendale has a need to retain an architect to provide architectural services for the new Borough Community Recreation Center located at 220 West Crescent Avenue, Block 1005, Lot 20; and

**WHEREAS**, it is not anticipated that the scope and cost of services will exceed Ninety Thousand (\$90,000.00) Dollars; and

**WHEREAS**, Z + Architects of Allendale, New Jersey, has submitted a proposal dated August 10, 2022; and

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the services will exceed \$17,500 in the calendar year 2022; and,

**WHEREAS**, that the fee for such services shall be in accordance with the proposal attached hereto; and

**WHEREAS**, the services set forth herein shall not exceed the sum of \$90,000.00 unless further approved by resolution of the Governing Body, excluding reimbursable expenses, which shall be billed in addition to the base fee in accordance with the proposal aforesaid; and

**WHEREAS**, Z + Architects, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a candidate or candidate committee in the Borough of Allendale in the previous one-year, and that this contract will prohibit them from making any reportable contributions through the term of the contract; and

RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ

DATE: 09/08/2022

RESOLUTION# 22-216

**WHEREAS**, the governing body of the Borough of Allendale pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Allendale that Michael Scro of Z+ Architects of Allendale, New Jersey is hereby awarded as an Architectural Services Consultant; and

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification, C.271 Political Contribution Disclosure Form, Stockholder Disclosure Form and the Determination of Value for Z+ Architect, LLC be placed on file with this resolution.

**BE IT FURTHER RESOLVED** that the Mayor and Municipal Clerk are authorized to execute a contract or a proposal with Z+ Architects, LLC for the services to be rendered; and

**BE IT FURTHER RESOLVED** that this contract is being awarded as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.5;

**BE IT FURTHER RESOLVED** that a copy of this resolution be filed with the Borough Clerk and made available for inspection and that a brief notice of the passage thereof be published in The Record within ten days of the passage as required by law.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 8, 2022.

  
Linda Louise Cervino, RMC  
Municipal Clerk

**Certification of Availability of Funds**

This is to certify to the Borough of Allendale that funds for the following resolution will be available in the Capital Budget.

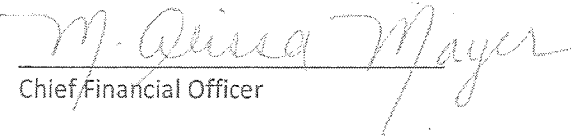
Resolution Date: September 8, 2022

Resolution Number: 22-216

Vendor: Z+ Architects, LLC  
240 W. Crescent Ave.  
Allendale, NJ 07401

Contract: Architectural Services for Community Recreation Center

Amount: \$90,000

  
Chief Financial Officer

# Fee Breakdown

Allendale Rec Center

PHASE	HOURS	RATE	TOTAL	
<b>SCHEMATIC DESIGN - COMPLETED</b>				
Principal			0	
Sr Project Manager			0	
Project Manager			0	
Draftsperson			0	
				\$ 1,782.50
<b>DESIGN DEVELOPMENT - COMPLETED</b>				
Principal			0	
Sr Project Manager			0	
Project Manager			0	
Draftsperson			0	
				\$ 5,756.05
<b>CONSTRUCTION DOCUMENTS - 80% BID SET DUE 8/15</b>				
Principal	10	190	1900	
Sr Project Manager	94	150	14100	
Project Manager	0	135	0	
Draftsperson	122	100	12200	
	226			\$ 28,200.00
<b>CONSTRUCTION DOCUMENTS - FINAL PERMIT SET</b>				
Principal	0	190	0	
Sr Project Manager	33	150	4950	
Project Manager	0	135	0	
Draftsperson	18.5	100	1850	
	51.5			\$ 6,800.00
<b>LAND USE APPROVALS</b>				
Principal	2	190	380	
Sr Project Manager	3	150	450	
Project Manager	0	135	0	
Draftsperson	8.5	100	850	
*\$600 flat fee for representation per meeting*				
	13.5			\$ 1,680.00
<b>BIDDING/PERMITTING</b>				
Principal	0	190	0	
Sr Project Manager	26	150	3900	
Project Manager	0	135	0	
Draftsperson	17.5	100	1750	
	43.5			\$ 5,650.00
<b>CONSTRUCTION OBSERVATION</b>				
Principal	12	190	2280	
Sr Project Manager	50	150	7500	
Project Manager	0	135	0	
Draftsperson	98	100	9800	
	160			\$ 19,580.00
<b>STRUCTURAL ENGINEERING</b>				
Environetics				\$ 3,850.00
<b>MEP ENGINEERING</b>				
Linwood Engineering				\$ 9,680.00
<b>TOTAL</b>				
	495			\$ 82,978.55

HOURS

FEE



Initial\_\_\_\_\_

August 10, 2022

Ms. Amy Wilczynski  
Allendale Borough Hall  
500 W. Crescent Ave.  
Allendale, NJ 07401

**RE: Architectural Services – Redesign of previous New Borough Hall into a single story  
Community Recreation Center at 220 W Crescent Ave, Allendale, NJ**

Dear Amy:

It is our pleasure to offer our architectural design services for the new Borough Community Recreation Center at 220 West Crescent Avenue, in Allendale, NJ. We take special pride in working on such meaningful, rewarding projects in the town in which we work and live.

## 1. Project Description

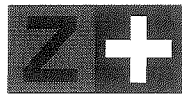
- a. The scope of this project is comprised of architectural services for redesign of former new Allendale Borough Hall building. The new building will be a single story Community Recreation Center complying with ADA requirements related to flow, access into/out of, and overall use of spaces.
- b. We will eliminate the 2<sup>nd</sup> floor and all related office, bathrooms, mechanical space, etc.
- c. We will eliminate the 2 stair towers and elevator
- d. On the first floor we will eliminate all office, IT room.
- e. We will develop a floor plan as per your direction
- f. We will redesign bathrooms to comply with code for assembly use.
- g. Mechanical spaces, storage, etc. as required.
- h. Introduce fire suppression and alarm systems into the residence.
- i. Provide a new exterior design as per owner direction.

## 2. Project Phases

- a. Pre Design Phase - COMPLETED
- b. Schematic Design Phase - COMPLETED
- c. Design Development - COMPLETED
- d. Construction Document Phase
  - i. Develop Construction Drawings and specifications based on the signed off design development documents.

240 W. Crescent Ave. Allendale NJ 07401 201.785.8855  
Michael Scro, RA NJ#21A101862600





ARCHITECTS

Initial\_\_\_\_\_

- ii. Layout structural grid and sizing of members to be provided to structural engineer.
- iii. Construction documents will be suitable for bidding purposes and conveying the design intention to the general contractor.
- iv. Coordinate with the team Engineers including electrical, plumbing, structural and civil, as required.
- v. Front end specifications shall be provided by the owner.

e. Approval Phase

- i. Z+ Architects will meet with Land Use attorney, Civil engineer, and other team professionals to prepare for the required meeting.
- ii. Z+ Architects will prepare required drawings of plans, exterior elevations and conceptual colored perspectives for town Planning/Land Use Board submission and potential approvals.
- iii. Z+ Architects will attend Planning Board meetings, serving as your expert on architectural discourse for a set representation fee of \$600 per meeting.

f. Bidding/Permit Phase

- i. Work with General Contractors to review drawings, and answer questions to assist them in their pricing of the project.
- ii. Help answer any questions that bidders and their subs may have.

g. Construction Observation Phase

- i. Assist in reviewing and approving Contractor Payment Requisitions.
- ii. Monthly construction meetings (or otherwise approved frequency).
- iii. Respond to RFI's in a timely and efficient manner
- iv. Review all submittals.
- v. Issue sketches for the GC and/or Building Dept as required.
- vi. Create Punch List for Substantial Completion.

**3. Compensation**

- a. The Client shall pay to the Architect as total compensation for its services the amounts set forth herein after each phase or as percentage complete on a 30 day cycle:

	Total
Pre-Design – COMPLETED	\$0
Schematic Design – COMPLETED	\$1,782.50
Design Development – COMPLETED	\$5,756.05
Approvals	\$1,680
Construction Documentation	\$35,000



Initial\_\_\_\_\_

Bidding/Permitting	\$5,650
Construction Observation	\$19,580
Mechanical Engineer – Linwood (see clarification #13)	\$9,680
Structural Engineer – Environetics (see clarification #13)	\$3,850
<b>TOTAL FEE FOR ARCHITECTURAL AND ENGINEERING SERVICES - NOT TO BE EXCEEDED</b>	<b>\$82,978.55</b>

**Clarifications:**

1. This proposal is an agreement between Z+ Architects of 240 W. Crescent Ave, Allendale, NJ (Architect) and Borough of Allendale c/o Amy Wilczyski (Owner), 500 W. Crescent Ave., Allendale, NJ. This agreement is valid when agreed to and executed within 45 days of August 1, 2022.
2. Z+ Architects is not liable for damages caused by delays in performance of the services, which, may arise from events beyond its reasonable control.
3. Z+ Architects' liability for this project is limited to the total cost of the project as outlined in this proposal.
4. Services will be billed every 30 days as a percentage of phase completion.
5. Payment of all invoices are due prior to release of signed and sealed plans or final deliverables. No exceptions will be made to this policy.
6. Colored renderings included in the scope of work as mentioned in Design Development above are limited to exterior concepts. Interior renderings, virtual walk-throughs, and any other use of the 3D model for interior concepts can be provided, as an additional process, at the owner's request.
7. The retainer will be held until the completion of Architectural Services for this project. The retainer will be applied after issuance of the final invoice for the project. Any overage that results will then be refunded back in the form of a check. The retainer will not be applied to any invoices, other than the final invoice. No partial application of the retainer will be made to any invoices.
8. Z+ Architects maintains the intellectual rights to the work, and the designs generated in this process may not be taken to another firm and used by them to create documents for construction, without negotiating such with our permission. Z+ Architects maintains the right to photograph the project upon completion for promotional use. Z+ always respects the privacy of our clients and will not disclose project details such as client name, location, budget, etc...
9. Both the Architect and Owner reserve the right to terminate the proposal/contract at will, at any time, for any, and/or no reason.
10. Should the owner elect to not execute the project for any reason, all work completed to date of that decision remains in full effect and will be duly compensated.
11. Although unlikely, any dispute between owner and architect will utilize mediation as sole legal recourse in lieu of any other.
12. Z+ Architects is not responsible for the accuracy of any information provided by others for review and incorporation into the final report.

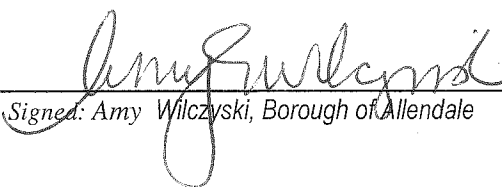


Initial \_\_\_\_\_

13. Z+ has procured proposals from Linwood Engineering Associates (MEP Engineer) & Environetics (Structural Engineer) on your behalf. The amount included in the compensation section of this proposal includes a 10% surcharge to cover administrative time and tax implications.
14. Payment of invoice is due upon receipt.
15. All late payments beyond 30 days will be subject to interest charge at the legal rate as set forth by NJ law.
16. Cost estimating and cost engineering are separate and distinct from this contract and can be offered and/or negotiated at the clients' request under separate contract. We explicitly do not provide Construction Management services, as this falls under the domain of your selected General Contractor and/or Construction Manager whom you will retain for such services.
17. The following services are considered additional:
  - Representation at zoning/planning boards, if necessary. If required, preparation for meetings, correspondence with other professionals, etc will be billed on a time and materials basis (hourly) as per the rates below. Attendance/representation at meetings will be provided at a fixed \$600/meeting fee, as required.
  - Reimbursable expenses such as printing, copying, travel expenses, express delivery etc. These items will be billed at cost + 15% (to cover employee time to generate) with each invoice.
18. Additional services will be billed on an hourly basis at the following rates. Any major changes to the Scope of Work as requested by the Owner or due to unforeseen conditions on site will constitute an additional service. Any requested changes that exceed the allotted amount of iterations in Schematic Design, or after a design has been approved and a subsequent phase has begun will constitute an additional service. Such work will be executed on an additional time and materials basis at the rates below.

○ Principal/Partner	\$190/hr
○ Senior Project Architect/Manager	\$150/hr
○ Project Architect/Manager	\$135/hr
○ Designer/Draftsperson	\$100/hr
○ Administrative	\$ 75/hr

Please kindly sign and return a copy of this proposal to our office. We look forward to collaborating with you again.

  
Signed: Amy Wilczynski, Borough of Allendale

9/8/22

Date

Signed: Michael Scro, Principal, Z+ Architects LLC

Date

**ADDITIONAL SERVICES DIRECTIVE**

Attn:	Jesus Mones	Date:	7/6/2022
		Additional Services Directive (ASD) No.:	#1
Company:	Z Plus Architects		
Address:	240 W Crescent Ave	Project Name:	Allendale Borough Hall
	Allendale, NJ 07401	Project Number:	20020800
		Project Location:	Allendale, NJ

In accordance with the Agreement dated 10/02/2020, between Z Plus Architects and Environetics Design, authorization is requested to proceed with Additional Services described below, over and above the established contract scope of services.

**Scope of Services for ASD #1:**

- Change the current two-story office section of the building to a one-story assembly space. Keep the 2<sup>nd</sup> floor design space as the roof in this area for future development.
- Design floor infill over current elevator foundation design for future development.

**Contract Summary:**

Amount of this change:	\$3,500
Original contract amount:	\$ 23,000
	Plus reimbursable expenses
Previously authorized ASDs:	\$ 0.00
Total contract amount to date:	\$26,500

Environetics is hereby authorized to proceed with Additional Services described above.

Prepared By:RRL  
Distribution

Environetics Design

Signed:

Name: Ryan Lee

Title: Project Engineer

Date: 7/6/2022

Z Plus Architects

Signed:

Name: Jesus Mones

Title:

Date:



LINWOOD ENGINEERING  
ASSOCIATES, P.A.  
CONSULTING ENGINEERS

955 Lincoln Avenue  
Glen Rock, NJ 07452  
t:201.857.3998  
f:201.857.3994

Revised July 5, 2022

Mr. Michael Scro, AIA  
Z+ Architects  
240 West Crescent Avenue  
Allendale, NJ 07401

Re: **Proposal # 220025**  
MEP Consulting Services for Revisions to Allendale Municipal Building  
Allendale, NJ

Via email: [Mike@zplusarchitects.com](mailto:Mike@zplusarchitects.com)

Dear Mike:

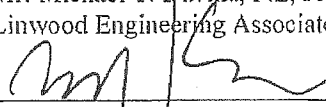
In accordance with your request, we are pleased to quote the following services for the above referenced project. Our scope of work for these services will include:

1. Provide HVAC, electrical, plumbing and fire protection engineering and design services for preparation of drawings and specifications for revisions to construction documents to reduce the office portion of the building to a 1 story assembly type space, large open room while maintaining structure, utilities, etc. for a future 2<sup>nd</sup> Floor. The other gym and center portion of the building will remain as currently designed.
2. Our fee for this work will be \$8,800.00, plus out-of-pocket expenses.
3. All other terms and conditions will remain, as indicated in our standard proposal offering.

We thank you for this opportunity to offer our services to you and look forward to the successful completion of this project. If the above meets with your acceptance, please sign and return one copy of this proposal for our files.

\_\_\_\_\_  
Mr. Michael T. Davina, P.E, Principal  
Linwood Engineering Associates, P.A.

Date: \_\_\_\_\_

  
\_\_\_\_\_  
Mr. Michael Scro, AIA  
Z+ Architects

Date: 7.28.2022

STATE OF NEW JERSEY  
Division of Purchase & Property  
Contract Compliance Audit Unit  
EEO Monitoring Program

EMPLOYEE INFORMATION REPORT

IMPORTANT-READ INSTRUCTIONS CAREFULLY BEFORE COMPLETING FORM. FAILURE TO PROPERLY COMPLETE THE ENTIRE FORM AND TO SUBMIT THE REQUIRED \$150.00 FEE MAY DELAY ISSUANCE OF YOUR CERTIFICATE. DO NOT SUBMIT EEO-1 REPORT FOR SECTION B, ITEM 11. For Instructions on completing the form, go to: [http://www.state.nj.us/treasury/contract\\_compliance/pdf/aa302ins.pdf](http://www.state.nj.us/treasury/contract_compliance/pdf/aa302ins.pdf)

SECTION A - COMPANY IDENTIFICATION

1. FID. NO. OR SOCIAL SECURITY <b>02-0653412</b>	2. TYPE OF BUSINESS <input type="checkbox"/> 1. MFG <input checked="" type="checkbox"/> 2. SERVICE <input type="checkbox"/> 3. WHOLESALE <input type="checkbox"/> 4. RETAIL <input type="checkbox"/> 5. OTHER	3. TOTAL NO. EMPLOYEES IN THE ENTIRE COMPANY <b>11</b>
4. COMPANY NAME <b>Z+ ARCHITECTS</b>		
5. STREET <b>240 W CRESCENT AVE</b>	CITY <b>ALEXANDRIA</b>	STATE <b>VA</b>
6. NAME OF PARENT OR AFFILIATED COMPANY (IF NONE, SO INDICATE) <b>NONE</b>	CITY	STATE
7. CHECK ONE: IS THE COMPANY: <input checked="" type="checkbox"/> SINGLE-ESTABLISHMENT EMPLOYER <input type="checkbox"/> MULTI-ESTABLISHMENT EMPLOYER		
8. IF MULTI-ESTABLISHMENT EMPLOYER, STATE THE NUMBER OF ESTABLISHMENTS IN NJ		
9. TOTAL NUMBER OF EMPLOYEES AT ESTABLISHMENT WHICH HAS BEEN AWARDED THE CONTRACT		
10. PUBLIC AGENCY AWARDING CONTRACT		
Borough of Alexandria Alexandria VA 22301		
Official Use Only	DATE RECEIVED	ASSIGNED CERTIFICATION NUMBER


SECTION B - EMPLOYMENT DATA

11. Report all permanent, temporary and part-time employees ON YOUR OWN PAYROLL. Enter the appropriate figures on all lines and in all columns. Where there are no employees in a particular category, enter a zero. Include ALL employees, not just those in minority/non-minority categories, in columns 1, 2, & 3. DO NOT SUBMIT AN EEO-1 REPORT.

JOB CATEGORIES	ALL EMPLOYEES			PERMANENT MINORITY/NON-MINORITY EMPLOYEE BREAKDOWN									
	COL. 1 TOTAL (Cols. 2 & 3)	COL. 2 MALE	COL. 3 FEMALE	***** MALE *****					***** FEMALE *****				
				BLACK	HISPANIC	AMER. INDIAN	ASIAN	NON MIN.	BLACK	HISPANIC	AMER. INDIAN	ASIAN	NON MIN.
Officials/ Managers													
Professionals	10	3	7		1			2				1	6
Technicians													
Sales Workers													
Office & Clerical	1		1										
Craftworkers (Skilled)													
Operatives (Semi-skilled)													
Laborers (Unskilled)													
Service Workers													
TOTAL	11	3	8		1			2				1	6
Total employment From previous Report (if any)													
Temporary & Part-Time Employees	The data below shall NOT be included in the figures for the appropriate categories above.												
	2		2										

12. HOW WAS INFORMATION AS TO RACE OR ETHNIC GROUP IN SECTION B OBTAINED? <input type="checkbox"/> 1. Visual Survey <input type="checkbox"/> 2. Employment Record <input type="checkbox"/> 3. Other (Specify)	14. IS THIS THE FIRST Employee Information Report Submitted? 1. YES <input checked="" type="checkbox"/> 2. NO <input type="checkbox"/>	15. IF NO, DATE LAST REPORT SUBMITTED MO. DAY YEAR
13. DATES OF PAYROLL PERIOD USED From: JAN 1 2022 To: AUG 1 2022		

SECTION C - SIGNATURE AND IDENTIFICATION

16. NAME OF PERSON COMPLETING FORM (Print or Type) <b>MICHAEL SCRO</b>	SIGNATURE 	TITLE <b>PRINCIPAL</b>	DATE MO DAY YEAR <b>8/31/2022</b>
17. ADDRESS NO. & STREET <b>240 WEST CRESCENT AVE</b>	CITY <b>ALEXANDRIA</b>	STATE <b>VA</b>	ZIP CODE <b>22301</b>
PHONE (AREA CODE, NO., EXTENSION) <b>703-785-9855</b>			

# INSTRUCTIONS FOR COMPLETING THE EMPLOYEE INFORMATION REPORT (FORM AA302)

**IMPORTANT:** READ THE FOLLOWING INSTRUCTIONS CAREFULLY BEFORE COMPLETING THE FORM. PRINT OR TYPE ALL INFORMATION. FAILURE TO PROPERLY COMPLETE THE ENTIRE FORM **AND TO SUBMIT THE REQUIRED \$150.00 NON-REFUNDABLE FEE MAY DELAY ISSUANCE OF YOUR CERTIFICATE.** IF YOU HAVE A CURRENT CERTIFICATE OF EMPLOYEE INFORMATION REPORT, DO NOT COMPLETE THIS FORM UNLESS YOU ARE RENEWING A CERTIFICATE THAT IS DUE FOR EXPIRATION. DO NOT COMPLETE THIS FORM FOR CONSTRUCTION CONTRACT AWARDS.

**ITEM 1** - Enter the Federal Identification Number assigned by the Internal Revenue Service, or if a Federal Employer Identification Number has been applied for, or if your business is such that you have not or will not receive a Federal Employer Identification Number, enter the Social Security Number of the owner or of one partner, in the case of a partnership.

**ITEM 2** - Check the box appropriate to your TYPE OF BUSINESS. If you are engaged in more than one type of business check the predominate one. If you are a manufacturer deriving more than 50% of your receipts from your own retail outlets, check "Retail".

**ITEM 3** - Enter the total "number" of employees in the entire company, including part-time employees. This number shall include all facilities in the entire firm or corporation.

**ITEM 4** - Enter the name by which the company is identified. If there is more than one company name, enter the predominate one.

**ITEM 5** - Enter the physical location of the company. Include City, County, State and Zip Code.

**ITEM 6** - Enter the name of any parent or affiliated company including the City, County, State and Zip Code. If there is none, so indicate by entering "None" or N/A.

**ITEM 7** - Check the box appropriate to your type of company establishment. "Single-establishment Employer" shall include an employer whose business is conducted at only one physical location. "Multi-establishment Employer" shall include an employer whose business is conducted at more than one location.

**ITEM 8** - If "Multi-establishment" was entered in item 8, enter the number of establishments within the State of New Jersey.

**ITEM 9** - Enter the total number of employees at the establishment being awarded the contract.

**ITEM 10** - Enter the name of the Public Agency awarding the contract. Include City, County, State and Zip Code. This is not applicable if you are renewing a current Certificate.

**ITEM 11** - Enter the appropriate figures on all lines and in all columns. THIS SHALL ONLY INCLUDE EMPLOYMENT DATA FROM THE FACILITY THAT IS BEING AWARDED THE CONTRACT. DO NOT list the same employee in more than one job category. **DO NOT attach an EEO-1 Report.**

**Racial/Ethnic Groups will be defined:**

**Black:** Not of Hispanic origin. Persons having origin in any of the Black racial groups of Africa.

**Hispanic:** Persons of Mexican, Puerto Rican, Cuban, or Central or South American or other Spanish culture or origin, regardless of race.

**American Indian or Alaskan Native:** Persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.

**Asian or Pacific Islander:** Persons having origin in any of the original peoples of the Far East, Southeast Asia, the Indian Sub-continent or the Pacific Islands. This area includes for example, China, Japan, Korea, the Phillippine Islands and Samoa.

**Non-Minority:** Any Persons not identified in any of the aforementioned Racial/Ethnic Groups.

**ITEM 12** - Check the appropriate box. If the race or ethnic group information was not obtained by 1 or 2, specify by what other means this was done in 3.

**ITEM 13** - Enter the dates of the payroll period used to prepare the employment data presented in Item 12.

**ITEM 14** - If this is the first time an Employee Information Report has been submitted for this company, check block "Yes".

**ITEM 15** - If the answer to Item 14 is "No", enter the date when the last Employee Information Report was submitted by this company.

**ITEM 16** - Print or type the name of the person completing the form. Include the signature, title and date.

**ITEM 17** - Enter the physical location where the form is being completed. Include City, State, Zip Code and Phone Number.

## TYPE OR PRINT IN SHARP BALL POINT PEN

THE VENDOR IS TO COMPLETE THE EMPLOYEE INFORMATION REPORT FORM (AA302) AND RETAIN A COPY FOR THE VENDOR'S OWN FILES. THE VENDOR SHOULD ALSO SUBMIT A COPY TO THE PUBLIC AGENCY AWARDED THE CONTRACT IF THIS IS YOUR FIRST REPORT; AND FORWARD ONE COPY WITH A CHECK IN THE AMOUNT OF \$150.00 PAYABLE TO THE TREASURER, STATE OF NEW JERSEY(FEE IS NON-REFUNDABLE) TO:

NJ Department of the Treasury  
Division of Purchase & Property  
Contract Compliance Audit Unit  
EEO Monitoring Program  
P.O. Box 206

Trenton, New Jersey 08625-0206

Telephone No. (609) 292-5473

CERTIFICATION

I, MICHAEL SORO have read Allendale Ordinance #12-19  
regarding political contributions.

The business entity identified herein has not made a contribution in violation of the  
Ordinance.

I certify that the foregoing statements made by me are true. I am aware that if any of the  
above statements are willfully false, the business entity is subject to penalties set forth in the  
Ordinance.

Z + ARCHITECTS

Name of Business Entity

My Sr

Principal

Authorized Signature, Title

MICHAEL SORO

Print Name of Person Authorized to Sign

8.31.2022

Date



**Borough of Allendale**

**Ordinance 12-19**

**An Ordinance Establishing Chapter 197 of the Code Entitled "An Ordinance Establishing That A Business Entity Which Makes Political Contributions To Municipal Candidates And Municipal And County Political Parties In Excess Of Certain Thresholds Shall Be Limited In Its Ability To Receive Public Contracts From The Borough Of Allendale in The County of Bergen"**

**The Mayor and Council of the Borough of Allendale does hereby Ordain:**

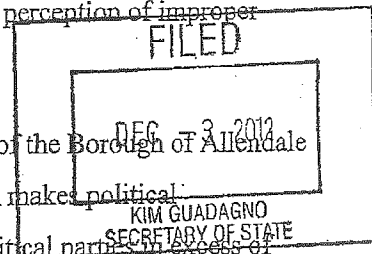
**WHEREAS**, large political contributions from those seeking or performing contracts with a municipality raise reasonable concerns on the part of taxpayers and residents as to their trust in government and its business practices; and,

**WHEREAS**, pursuant to N.J.S.A. 40:48-2, a municipality is authorized to adopt such ordinances, regulations, rules and by-laws as necessary and proper for good government, as well as the public health, safety and welfare; and,

**WHEREAS**, pursuant to P.L.2005, c.271 (codified at N.J.S.A. 40A:11-51) a municipality is authorized to adopt by ordinance, measures limiting the awarding of public contracts to business entities that have made political contributions, and limiting the contributions that the recipient of such a contract can make during the term of a contract; and,

**WHEREAS**, in the interest of good government, the people and the government of the Borough of Allendale desire to establish a policy that will avoid the perception of improper influence in public contracting and local elections;

**NOW, THEREFORE, BE IT RESOLVED**, it shall be the policy of the Borough of Allendale to create such a regulation which states that a Business Entity which makes political contributions to municipal candidates and municipal and county political parties in excess of certain thresholds shall be limited in its ability to receive public contracts from the Borough of



Allendale; and,

**BE IT ORDAINED** by the Borough of Allendale, in the County of Bergen and State of New Jersey, as follows:

**DEFINITIONS 197-1**

As used in this ordinance:

- (a) "Campaign Committee" means (i) every candidate for Borough of Allendale elective municipal office; (ii) every candidate committee established by or for the benefit of a candidate for Borough of Allendale elective municipal office; (iii) every joint candidate committee established in whole or in part by or for the benefit of a candidate for Borough of Allendale elective municipal office; (iv) every political party committee of the Borough of Allendale; (v) every political party committee of Bergen County and (vi) every political committee, continuing political committee, or other form of association or organization that regularly engages in the support of candidates for the Borough of Allendale municipal or Bergen County elective offices or Borough of Allendale municipal or Bergen County political parties or political party committees. The terms in the foregoing paragraph have the meaning prescribed in N.J.A.C. 19:25-1.7.
- (b) "Contribution" has the meaning prescribed in N.J.A.C. 19:25-1.7. By way of illustration, and not limitation, this definition includes pledges, loans, and in-kind contributions.
- (c) A "contract for professional or extraordinary services" means all contracts for "professional services" and "extraordinary unspecifiable services" as such term is used in N.J.S.A. 40A:11-5.
- (d) For purposes of this Ordinance, a "Business Entity" whose contributions are regulated by this ordinance means: (i) an individual including the individual's spouse, and any child/children; (ii) a firm; corporation; professional corporation; partnership; limited liability company; organization; association; and any other manner and kind of business entity; (iii) any person who owns 10% or more of the equity or ownership or income interests in a person or entity as defined in sections (i) and (ii) above and their spouses and child/children; (iv) all partners or officers of such an entity, in the aggregate, and their

spouses and child/children; (v) any person, subcontractor, subsidiary, corporation, firm, partnership, limited liability company, organization or association who has received or indefeasibly acquired the right to receive, from a person described in subparagraph (i) above, more than \$100,000.00 in compensation or income of any kind (including, by way of illustration, and not limitation: wages, salaries, sums paid to independent contractors, benefits, dividends, profit-sharing, pension contributions, deferred contributions, stock, stock options or gifts), in any twelve (12) month period prior to the award of, or during the term of, a contract subject to this ordinance; and (vi) all persons who are an "affiliate" of a Business Entity as defined in sections (i), (ii) and (v) above, as such term is used in 11 U.S.C. 101(2).

#### **SECTION 197-2 - PROHIBITION ON AWARDING PUBLIC CONTRACTS TO CERTAIN CONTRIBUTORS**

- (a) To the extent that it is not inconsistent with state or federal law, the Borough of Allendale and any of its departments, instrumentalities or purchasing agents shall not enter into any agreement or otherwise contract to procure "professional services" as such term is defined at N.J.S.A. 40A:11-2(6) and used at N.J.S.A. 40A:11-5(1)(a)(i) and/or banking, insurance or other consulting service (hereinafter "Professional Services"), nor "extraordinary unspecified services" as such term is defined at N.J.S.A. 40A:11-2(7) and used at N.J.S.A. 40A:11-5(1)(a)(ii) and/or media, public relations, lobbying, parking garage management or other consulting and/or management service (hereinafter "Extraordinary Unspecified Services") from any Business Entity if such Business Entity has solicited or made any Contribution to (i) a candidate, candidate committee or joint candidates committee of any candidate for elective municipal office in the Borough of Allendale or a holder of public office having ultimate responsibility for the award of a contract, or (ii) to any Borough of Allendale or Bergen County political committee or political party committee, or (iii) to any continuing political committee or political action committee that regularly engages in the support of Borough of Allendale municipal or Bergen County elections and/or Borough of Allendale municipal or Bergen County candidates, candidate committees, joint candidate committees, political committees, political parties, political party committees, (hereinafter "PAC"), in excess of the thresholds specified in

subsection (g) within one calendar year immediately preceding the date of the contract or agreement.

(b) No Business Entity who submits a proposal for, enters into negotiations for, or agrees to any contract or agreement with the Borough of Allendale or any of its departments or instrumentalities, for the rendition of Professional Services or Extraordinary Unspecified Services shall knowingly solicit or make any Contribution, to (i) a candidate, candidate committee or joint candidates committee of any candidate for elective municipal office in Borough of Allendale, or a holder of public office having ultimate responsibility for the award of a contract, or (ii) to any Borough of Allendale or Bergen County political committee or political party committee, or (iii) any PAC between the time of first communication between that Business Entity and the municipality regarding a specific agreement for Professional Services or Extraordinary Unspecified Services, and the later of the termination of negotiations or rejection of any proposal, or the completion of the performance or specified time period of that contract or agreement.

(c) The monetary thresholds of this Ordinance are: (i) a maximum of \$300 per calendar year each for any purpose to any candidate or candidate committee for mayor or governing body, or \$500 per calendar year to any joint candidates committee for mayor or governing body, or \$300 per calendar year to a political committee or political party committee of the Borough of Allendale; (ii) \$500 maximum per calendar year to a Bergen County political committee or political party committee; and (iii) \$500 maximum per calendar year to any PAC. However, for each Business Entity party to a contract for Professional or Extraordinary Unspecified Services as defined in subparagraph (a), or engaged in negotiations for a contract defined in subparagraph (a), when such Business Entity's Contribution is aggregated with all "persons" defined in subparagraph (d) of "Definitions" above, by virtue of their affiliation to that Business Entity party, a maximum of \$2,500 to all Borough of Allendale candidates, candidate committees, joint candidate committees, and holders of public office having ultimate responsibility for the award of a contract, all Borough of Allendale or Bergen County political committees and political party committees as described herein combined, without violating subsection (a) of this section.

(d) For purposes of this section, the office that is considered to have ultimate responsibility for the award of the contract shall be (i) the Borough of Allendale Mayor or Governing body, if the contract requires approval or appropriation from the Mayor or Governing body, or (ii) the Mayor of the Borough of Allendale if the contract requires approval of the Mayor, or if a public officer who is responsible for the award of a contract is appointed by the Mayor.

(e) Rules regarding subcontractors. No person may be awarded a subcontract to perform under a contract subject to this Ordinance, if the subcontractor would be disqualified by paragraph (a) from receiving the contract at the time that the subcontract is awarded. Nor may any person who would be disqualified by paragraph (a) from receiving the contract perform substantially all of obligations described in a contract for professional or extraordinary services that is subject to this ordinance.

#### **SECTION 197-3 - CONTRIBUTIONS MADE PRIOR TO THE EFFECTIVE DATE**

No Contribution or solicitation of contributions made prior to the effective date of this Ordinance shall be deemed to give rise to a violation of this Ordinance.

#### **SECTION 197-4 - CONTRACT RENEWAL**

No contract subject to this ordinance may be renewed, extended, or materially modified unless the resulting renewal, extension, or modification would be allowable under the provisions of this ordinance if it were an initial contract.

#### **SECTION 197-5 - CONTRIBUTION STATEMENT BY BUSINESS ENTITY**

(a) Prior to awarding any contract or agreement to procure Professional Services" or Extraordinary Unspecified Services" from any Business Entity, the Borough of Allendale or its purchasing agents and departments, as the case may be, shall receive a sworn statement from said Business Entity which is the intended recipient of said contract that he/she/it has not made a Contribution in violation of Section 197-2 of this Ordinance. The Borough of Allendale its purchasing agents and departments shall be responsible for informing the Council of the Borough of Allendale that the aforementioned sworn statement has been received and that the Business Entity is not in violation of this

ordinance, prior to awarding the contract or agreement.

(b) A Business Entity shall have a continuing duty to report to the Borough of Allendale any Contributions that constitute a violation of this ordinance that are made during the negotiation, proposal process or the duration of a contract. The Borough of Allendale its purchasing agents and departments shall be responsible for informing the governing body within ten (10) business days after receipt of said report from the Business Entity, or at the next Council meeting following receipt of said report from the Business Entity, or whichever comes first.

(c) The certification required under this subsection shall be made prior to entry into the contract or agreement with the Borough of Allendale or prior to the provision of services or goods, as the case may be, and shall be in addition to any other certifications that may be required by any other provision of law.

#### **SECTION 197-6 - RETURN OF EXCESS CONTRIBUTIONS**

A Business Entity that is a party to a contract for Professional Services or Extraordinary Unspecified Services may cure a violation of Section 197-2 of this Ordinance, if, within 30 days after the date on which the applicable ELEC report is published, said Business Entity notifies the municipality in writing and seeks and receives reimbursement of the Contribution from the recipient of such Contribution.

#### **SECTION 197-7 - EXEMPTIONS**

The contribution limitations prior to entering into a contract in Section 197-2(a) do not apply to contracts which (i) are awarded to the lowest responsible bidder after public advertising for bids and bidding therefor within the meaning of N.J.S.A. 40A:11-4, or (ii) are awarded in the case of emergency under N.J.S.A. 40A:11-6. There is no exemption for contracts awarded pursuant to a "Fair and Open Process" under N.J.S.A. 19:44A-20 et seq.

#### **SECTION 197-8 - PENALTY**

(a) It shall be a material breach of the terms of a Borough of Allendale agreement or contract for Professional Services or Extraordinary Unspecified Services when a Business Entity

that is a party to such agreement or contract has: (i) made or solicited a Contribution in violation of this Ordinance; (ii) knowingly concealed or misrepresented a Contribution given or received; (iii) made or solicited Contributions through intermediaries for the purpose of concealing or misrepresenting the source of the Contribution; (iv) made or solicited any Contribution on the condition or with the agreement that it will be re-contributed to a candidate, candidate committee or joint candidates committee of any candidate for elective municipal office in Borough of Allendale or a holder of public office having ultimate responsibility for the award of a contract, or any Borough of Allendale or Bergen County political committee or political party committee, or any PAC; (v) engaged or employed a lobbyist or consultant with the intent or understanding that such lobbyist or consultant would make or solicit any Contribution, which if made or solicited by the professional Business Entity itself, would subject that entity to the restrictions of this Ordinance; (vi) funded contributions made by third parties, including consultants, attorneys, family members, and employees; (vii) engaged in any exchange of Contributions to circumvent the intent of this Ordinance; or (viii) directly or indirectly, through or by any other person or means, done any act which if done directly would subject that entity to the restrictions of this Ordinance.

- (b) Furthermore, any Business Entity that violates Section 197-8 (a) (i-viii) shall be disqualified from eligibility for future Borough of Allendale contracts for a period of four (4) calendar years from the date of the violation.
- (c) Any person who knowingly, purposely, or recklessly violates any provision of this ordinance, or who conspires with another person to violate any provision of this ordinance, or who, with the purpose of promoting or facilitating a violation of this ordinance, solicits another person to commit it, or aids or agrees, or attempts to aid another person in planning or committing it, shall be subject to punishment including fines and/or imprisonment as fixed by law for violations of the ordinances of the Borough of Allendale.

#### **SECTION 197-9- CITIZENS PRIVATE RIGHT OF ACTION**

In addition to any rights that were heretofore available, or which may hereafter be available,

to citizens, taxpayers, or associations, to challenge violations of this ordinance, every person aggrieved by a violation of the ordinance, or any taxpayer or resident of the Borough of Allendale has the right, consistent with the Rules of Court, to file charges in a court of competent jurisdiction, and/or to pursue a civil action for a violation of this ordinance in a court of competent jurisdiction, and to seek and obtain declaratory, injunctive, or other legal or equitable relief, including but not limited to, attorneys fees and costs, arising from or related to a violation of this ordinance.

#### **SECTION 197-10 - SEVERABILITY**

If any provision of this Ordinance, or the application of any such provision to any person or circumstances, shall be held invalid, the remainder of this Ordinance to the extent it can be given effect, or the application of such provision to persons or circumstances other than those to which it is held invalid shall not be affected thereby, and to this extent the provisions of this Ordinance are severable.

#### **SECTION 197-11 - REPEALER**

All ordinances or parts of ordinances which are inconsistent with any provisions of this Ordinance are hereby repealed as to the extent of such inconsistencies.

#### **SECTION 197-12 - EFFECTIVE DATE**

This Ordinance shall become effective upon passage and publication as required by law.



## **EXHIBIT A**

### **MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE**

**N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)**

**N.J.A.C. 17:27**

### **GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS**

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability,

nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

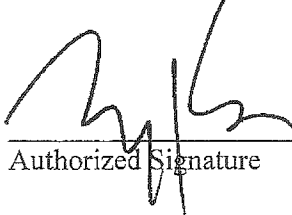
The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

**Letter of Federal Affirmative Action Plan Approval**

**Certificate of Employee Information Report**

**Employee Information Report Form AA302**

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Purchase & Property, CCAU, EEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase & Property, CCAU, EEO Monitoring Program for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.**



Authorized Signature

8.31.2022

Date

Principal, Z+ Architects.

Title and Respective Entity

155

**This form or its permitted facsimile must be submitted to the local unit no later than 10 days prior to the award of the contract.**

Vendor Name:	Z+ ARCHITECTS		
Address:	240 W. CRESCENT AVE		
City:	ALBANY	State:	N.Y.
		Zip:	07401

Signature [Signature] Printed Name MICHAEL SCRO Title Principal

Disclosure requirement: Pursuant to N.J.S.A. 19:44A-20.26 this disclosure must include all reportable political contributions (more than \$300 per election cycle) over the 12 months prior to submission to the committees of the government entities listed on the form provided by the local unit.

[illegible]

☐ Check here if the information is continued on subsequent page(s)

## C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

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# C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

## Contractor Instructions

Business entities (contractors) receiving contracts from a public agency that are NOT awarded pursuant to a "fair and open" process (defined at N.J.S.A. 19:44A-20.7) are subject to the provisions of P.L. 2005, c. 271, s.2 (N.J.S.A. 19:44A-20.26). This law provides that 10 days prior to the award of such a contract, the contractor shall disclose contributions to:

- any State, county, or municipal committee of a political party
- any legislative leadership committee\*
- any continuing political committee (a.k.a., political action committee)
- any candidate committee of a candidate for, or holder of, an elective office:
  - of the public entity awarding the contract
  - of that county in which that public entity is located
  - of another public entity within that county
  - or of a legislative district in which that public entity is located or, when the public entity is a county, of any legislative district which includes all or part of the county

The disclosure must list reportable contributions to any of the committees that exceed \$300 per election cycle that were made during the 12 months prior to award of the contract. See N.J.S.A. 19:44A-8 and 19:44A-16 for more details on reportable contributions.

N.J.S.A. 52:34-25(b) itemizes the parties from whom contributions must be disclosed when a business entity is not a natural person. This includes the following:

- individuals with an "interest:" ownership or control of more than 10% of the profits or assets of a business entity or 10% of the stock in the case of a business entity that is a corporation for profit
- all principals, partners, officers, or directors of the business entity or their spouses
- any subsidiaries directly or indirectly controlled by the business entity
- IRS Code Section 527 New Jersey based organizations, directly or indirectly controlled by the business entity and filing as continuing political committees, (PACs).

When the business entity is a natural person, "a contribution by that person's spouse or child, residing therewith, shall be deemed to be a contribution by the business entity." [N.J.S.A. 19:44A-20.26(b)] The contributor must be listed on the disclosure.

Any business entity that fails to comply with the disclosure provisions shall be subject to a fine imposed by ELEC in an amount to be determined by the Commission which may be based upon the amount that the business entity failed to report.

The enclosed list of agencies is provided to assist the contractor in identifying those public agencies whose elected official and/or candidate campaign committees are affected by the disclosure requirement. It is the contractor's responsibility to identify the specific committees to which contributions may have been made and need to be disclosed. The disclosed information may exceed the minimum requirement.

The enclosed form, a content-consistent facsimile, or an electronic data file containing the required details (along with a signed cover sheet) may be used as the contractor's submission and is disclosable to the public under the Open Public Records Act.

The contractor must also complete the attached Stockholder Disclosure Certification. This will assist the agency in meeting its obligations under the law.

\* N.J.S.A. 19:44A-3(s): "The term "legislative leadership committee" means a committee established, authorized to be established, or designated by the President of the Senate, the Minority Leader of the Senate, the Speaker of the General Assembly or the Minority Leader of the General Assembly pursuant to section 16 of P.L.1993, c.65 (C.19:44A-10.1) for the purpose of receiving contributions and making expenditures."

**List of Agencies with Elected Officials Required for Political Contribution Disclosure**  
**N.J.S.A. 52:34-25**

**County Name: Bergen**

State: Governor, and Legislative Leadership Committees

Legislative District #: 32, 35, 36, 37, 38, 39, 40

State Senator and two members of the General Assembly per district.

County:

Freeholders  
County Executive

County Clerk  
Surrogate

Sheriff

Municipalities (Mayor and members of governing body, regardless of title):

Allendale Borough	Hasbrouck Heights Borough	Ridgefield Borough
Alpine Borough	Haworth Borough	Ridgefield Park Village
Bergenfield Borough	Hillsdale Borough	Ridgewood Village
Bogota Borough	Ho-Ho-Kus Borough	River Edge Borough
Carlstadt Borough	Leonia Borough	River Vale Township
Cliffside Park Borough	Little Ferry Borough	Rochelle Park Township
Closter Borough	Lodi Borough	Rockleigh Borough
Cresskill Borough	Lyndhurst Township	Rutherford Borough
Demarest Borough	Mahwah Township	Saddle Brook Township
Dumont Borough	Maywood Borough	Saddle River Borough
East Rutherford Borough	Midland Park Borough	South Hackensack Township
Edgewater Borough	Montvale Borough	Teaneck Township
Elmwood Park Borough	Moonachie Borough	Tenafly Borough
Emerson Borough	New Milford Borough	Teterboro Borough
Englewood City	North Arlington Borough	Upper Saddle River Borough
Englewood Cliffs Borough	Northvale Borough	Waldwick Borough
Fair Lawn Borough	Norwood Borough	Wallington Borough
Fairview Borough	Oakland Borough	Washington Township
Fort Lee Borough	Old Tappan Borough	Westwood Borough
Franklin Lakes Borough	Oradell Borough	Woodcliff Lake Borough
Garfield City	Palisades Park Borough	Wood-Ridge Borough
Glen Rock Borough	Paramus Borough	Wyckoff Township
Hackensack City	Park Ridge Borough	
Harrington Park Borough	Ramsey Borough	

(continued on next page)

Boards of Education (Members of the Board):

Allendale Borough	Haworth Borough	Ramapo-Indian Hill Regional
Alpine Borough	Hillsdale Borough	Ramsey Borough
Bergenfield Borough	Ho Ho Kus Borough	Ridgefield Borough
Bogota Borough	Leonia Borough	Ridgefield Park Township
Carlstadt Borough	Little Ferry Borough	Ridgewood Village
Carlstadt-East Rutherford	Lodi Borough	River Dell Regional
Cliffside Park Borough	Lyndhurst Township	River Edge Borough
Closter Borough	Mahwah Township	River Vale Township
Cresskill Borough	Maywood Borough	Rochelle Park Township
Demarest Borough	Midland Park Borough	Rockleigh
Dumont Borough	Montvale Borough	Rutherford Borough
East Rutherford Borough	Moonachie Borough	Saddle Brook Township
Edgewater Borough	New Milford Borough	Saddle River Borough
Elmwood Park	North Arlington Borough	South Hackensack Township
Emerson Borough	Northern Highlands Regional	Teaneck Township
Englewood Cliffs Borough	Northern Valley Regional	Tenafly Borough
Fair Lawn Borough	Northvale Borough	Teterboro
Fairview Borough	Norwood Borough	Upper Saddle River Borough
Fort Lee Borough	Oakland Borough	Waldwick Borough
Franklin Lakes Borough	Old Tappan Borough	Wallington Borough
Garfield City	Oradell Borough	Westwood Regional
Glen Rock Borough	Palisades Park	Wood Ridge Borough
Hackensack City	Paramus Borough	Woodcliff Lake Borough
Harrington Park Borough	Park Ridge Borough	Wyckoff Township
Hasbrouck Heights Borough	Pascack Valley Regional	

Fire Districts (Board of Fire Commissioners):

None

**STOCKHOLDER DISCLOSURE CERTIFICATION**  
(Includes Spouse & Children)

Name of Business:



I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.

OR



I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business organization:



Partnership



Corporation



Sole Proprietorship



Limited Partnership



Limited Liability Corporation



Limited Liability Partnership



Subchapter S Corporation

Sign and notarize the form below, and, if necessary, complete the stockholder list below.

Stockholders:

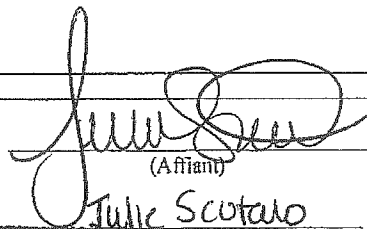
Name: <b>MICHAEL SCRO</b> Home Address: <b>634 FRANKLIN TRL ALLENDALE, NJ 07401</b>	Name: <b>MARY SCRO</b> Home Address: <b>634 FRANKLIN TRL ALLENDALE, NJ 07401</b>
Name:  Home Address:	Name:  Home Address:
Name:  Home Address:	Name:  Home Address:

Subscribed and sworn before me this 31 day of August, 2022

(Notary Public)

My Commission expires:

5/5/2022

  
(Affiant)  
**Julie Scutaro**  
(Print name & title of affiant)

JULIE L. SCUTARO  
Notary Public, State of New Jersey  
Comm. # 50194231  
My Commission Expires 05/05/2027

(Corporate Seal)



**BUSINESS ENTITY DISCLOSURE CERTIFICATION**  
**FOR NON-FAIR AND OPEN CONTRACTS**  
 Required Pursuant To N.J.S.A. 19:44A-20.8  
**BOROUGH OF ALLENDALE**

**Part I – Vendor Affirmation**

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that \_\_\_\_\_  
 (insert business name)

has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period preceding **JANUARY 1, 2022** to any of the following named candidate committee, joint candidates committee; or political party committee representing the elected officials of the **BOROUGH OF ALLENDALE** as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).

Ari Bernstein	Amy Wilczynski
Elizabeth Homan	Allendale Democratic Club
Edward O'Connell	Allendale Republican Club
Matthew O'Toole	Bergen County Democratic Organization
Steven Sasso	Bergen County Republican Organization
Susanne Lovisolo	Republicans for Responsible Government

**Part II – Ownership Disclosure Certification**

☒ I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

- ☐ Partnership
 ☐ Corporation
 ☐ Sole Proprietorship
 ☐ Subchapter S Corporation  
☐ Limited Partnership
 ☒ Limited Liability Corporation
 ☐ Limited Liability Partnership

Name of Stock or Shareholder	Home Address
MARY SCRO	634 FRANKLIN TPKE ALLENDALE NJ 07401
MICHAEL SCRO	634 FRANKLIN TPKE, ALLENDALE, NJ 07401

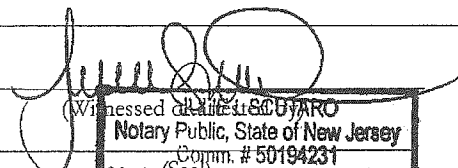
**Part 3 – Signature and Attestation:**

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity will be liable for any penalty permitted under law.

Name of Business Entity: **ZZ+ ARCHITECTS**  
 Signature of Affiant: \_\_\_\_\_ Title: **PRINCIPAL OWNER**  
 Printed Name of Affiant: **MICHAEL SCRO** Date: **8.31.2022**

Subscribed and sworn before me this **31** day of **August**, 2022

My Commission expires: **5/5/2027**

  
 Witnessed at **ALLENDALE**  
 Notary Public, State of New Jersey  
 Comm. # **50194231**  
 My Commission Expires **05/05/2027**

**BUSINESS ENTITY DISCLOSURE CERTIFICATION**  
**FOR NON-FAIR AND OPEN CONTRACTS**  
Required Pursuant To N.J.S.A. 19:44A-20.8  
***BOROUGH OF ALLENDALE***

The following is statutory text related to the terms and citations used in the Business Entity Disclosure Certification form.

**"Local Unit Pay-To-Play Law" (P.L. 2004, c.19, as amended by P.L. 2005, c.51)**

**19:44A-20.6 Certain contributions deemed as contributions by business entity.**

5. When a business entity is a natural person, a contribution by that person's spouse or child, residing therewith, shall be deemed to be a contribution by the business entity. When a business entity is other than a natural person, a contribution by any person or other business entity having an interest therein shall be deemed to be a contribution by the business entity.

**19:44A-20.7 Definitions relative to certain campaign contributions.**

6. As used in sections 2 through 12 of this act:

"business entity" means any natural or legal person, business corporation, professional services corporation, limited liability company, partnership, limited partnership, business trust, association or any other legal commercial entity organized under the laws of this State or of any other state or foreign jurisdiction;

"interest" means the ownership or control of more than 10% of the profits or assets of a business entity or 10% of the stock in the case of a business entity that is a corporation for profit, as appropriate;

**Temporary and Executing**

12. Nothing contained in this act shall be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during the one-year period immediately preceding the effective date of this act.

~~~~~  
**The New Jersey Campaign Contributions and Expenditures Reporting Act (N.J.S.A. 19:44A-1 et seq.)**

**19:44A-3 Definitions.** In pertinent part...

p. The term "political party committee" means the State committee of a political party, as organized pursuant to R.S.19:5-4, any county committee of a political party, as organized pursuant to R.S.19:5-3, or any municipal committee of a political party, as organized pursuant to R.S.19:5-2.

q. The term "candidate committee" means a committee established pursuant to subsection a. of section 9 of P.L.1973, c.83 (C.19:44A-9) for the purpose of receiving contributions and making expenditures.

r. the term "joint candidates committee" means a committee established pursuant to subsection a. of section 9 of P.L.1973, c.83 (C.19:44A-9) by at least two candidates for the same elective public offices in the same election in a legislative district, county, municipality or school district, but not more candidates than the total number of the same elective public offices to be filled in that election, for the purpose of receiving contributions and making expenditures. For the purpose of this subsection: ...; the offices of member of the board of chosen freeholders and county executive shall be deemed to be the same elective public offices in a county; and the offices of mayor and member of the municipal governing body shall be deemed to be the same elective public offices in a municipality.

**19:44A-8 and 16 Contributions, expenditures, reports, requirements.**

*While the provisions of this section are too extensive to reprint here, the following is deemed to be the pertinent part affecting amounts of contributions:*

"The \$300 limit established in this subsection shall remain as stated in this subsection without further adjustment by the commission in the manner prescribed by section 22 of P.L.1993, c.65 (C.19:44A-7.2)

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 09/08/2022**

**RESOLUTION# 22-217**

| Council         | Motion | Second | Yes | No | Abstain | Absent |
|-----------------|--------|--------|-----|----|---------|--------|
| Homan           |        |        |     |    |         | ✓      |
| Lovisolo        |        | ✓      | ✓   |    |         |        |
| O'Connell       |        |        |     |    |         | ✓      |
| O'Toole         |        |        |     |    |         | ✓      |
| Sasso           | ✓      |        | ✓   |    |         |        |
| Wilczynski      |        |        | ✓   |    |         |        |
| Mayor Bernstein | ---    | ---    |     |    |         |        |

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**APPROVAL OF EXTENSION OF RECYCLABLES DELIVERY AGREEMENT –  
ROCKLAND COUNTY SOLID WASTE MANAGEMENT AUTHORITY**

**WHEREAS**, the Borough of Allendale (Borough) requires the services of a Recyclable Materials Recovery Facility to accept recyclable materials collected from its residents; and

**WHEREAS**, Rockland County Solid Waste Management Authority, hereinafter referred to as Rockland Green, is a body corporate and politic constituting a public benefit corporation of the State of New York that has the capacity to accept at Rockland Green's Materials Recovery Facility such recyclable materials collected from the residents of the Borough of Allendale; and

**WHEREAS**, the Borough and Rockland Green entered into a Recyclables Delivery Agreement through September 19, 2022 via Resolution 21-213 on August 26, 2021; and

**WHEREAS**, the parties have determined that the continued delivery of such recyclable materials is beneficial to both parties and wish to enter into a successor agreement; and

**WHEREAS**, the parties have agreed that all terms of the current Recyclables Delivery Agreement will remain in full force and effect until December 31, 2022; and

**WHEREAS**, the parties are entering into this agreement pursuant to their respective lawful authorities.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Allendale, County of Bergen, State of New Jersey that the Recyclables Delivery Agreement dated June 14, 2020 be and is hereby extended until December 31, 2022; and

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 09/08/2022**

**RESOLUTION# 22-217**

**BE IT FURTHER RESOLVED** that this agreement is being awarded pursuant to N.J.S.A. 40A:11-5(1)(s) and 40A:11-5(2); and

**BE IT FURTHER RESOLVED** that the Mayor and Municipal Clerk are authorized to sign an extension agreement on behalf of the Borough; and

**BE IT FURTHER RESOLVED** that the Director of Operations, Municipal Clerk and Chief Financial Officer are authorized to take all appropriate actions so as to implement this Resolution.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 8, 2022.

  
Linda Louise Cervino, RMC  
Municipal Clerk



Howard T. Phillips, Jr.  
Chairman

Gerard M. Damiani, Jr.  
Executive Director

Rockland County Solid Waste Management Authority

August 9, 2022

Mr. Ari Bernstein, Mayor  
Borough of Allendale  
500 West Crescent Avenue  
Allendale, New Jersey 07401

Re: Amendment to Recyclables Delivery Agreement (RDA) between  
Rockland Green and the Borough of Allendale, New Jersey

Dear Mayor Bernstein:

As specified in paragraph 5.1 (B) of the current RDA, we would like to extend the term of said RDA until December 31, 2022. Enclosed herein, for your review and signature is an amendment to the RDA that leaves all terms of the agreement intact other than extending the term of the agreement until December 31, 2022.

Thank you for your anticipated cooperation. After receiving the signed Amendment back from your office, we will send you back a fully executed copy of the Amendment for your records.

Sincerely,

Gerard M. Damiani, Jr.  
Executive Director

GD:sh



AMENDMENT TO RECYCLABLES DELIVERY AGREEMENT (RDA) BETWEEN  
ROCKLAND GREEN AND THE BOROUGH OF ALLENDALE, NEW JERSEY

WHEREAS, an agreement currently exists between Rockland Green and the Borough of Allendale, New Jersey for the delivery of recyclables from the Borough of Allendale, New Jersey to Rockland Green and;

WHEREAS, said agreement is set to expire on September 19, 2022, and is desired to be extended by both parties, therefore be it agreed;

THAT, pursuant to Article V, Section 5.1 (B) of the current Recyclables Delivery Agreement, Rockland Green hereby renews said Agreement and all its previous terms, for an additional term that will extend from September 19, 2022 until December 31, 2022.

IN WITNESS WHEREOF, the parties have caused this Amendment to the Recyclables Delivery Agreement between Rockland Green and the Borough of Allendale, New Jersey to be executed by their duly authorized officers or representatives.

Dated: 9/8/2022

Dated: \_\_\_\_\_

Borough of Allendale, NJ

Rockland Green

By: 

By: \_\_\_\_\_

Name: Ari Bernstein

Name: Gerard M Damiani, Jr.

Title: Mayor

Title: Executive Director

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 09/08/2022**

**RESOLUTION# 22-218**

| Council         | Motion | Second | Yes | No | Abstain | Absent |
|-----------------|--------|--------|-----|----|---------|--------|
| Homan           |        |        |     |    |         | ✓      |
| Lovisolo        |        | ✓      | ✓   |    |         |        |
| O'Connell       |        |        |     |    |         | ✓      |
| O'Toole         |        |        |     |    |         | ✓      |
| Sasso           | ✓      |        | ✓   |    |         |        |
| Wilczynski      |        |        | ✓   |    |         |        |
| Mayor Bernstein | ---    | ---    |     |    |         |        |

Carried ☐ Defeated ☐ Tabled ☐

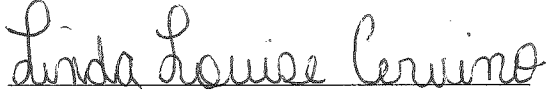
Approved on Consent Agenda ☒

**APPOINTMENT OF CROSSING GUARD, F/T, HOURLY -  
JOSEPH MIRRA**

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Joseph Mirra, previously appointed P/T as a Crossing Guard, is now appointed a F/T Crossing Guard at West Crescent/Brookside at a rate of \$20.00 per hour retroactive to September 6, 2022.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 8, 2022.

  
Linda Louise Cervino, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 09/08/2022**

**RESOLUTION# 22-219**

| Council         | Motion | Second | Yes | No | Abstain | Absent |
|-----------------|--------|--------|-----|----|---------|--------|
| Homan           |        |        |     |    |         | ✓      |
| Lovisolo        |        | ✓      | ✓   |    |         |        |
| O'Connell       |        |        |     |    |         | ✓      |
| O'Toole         |        |        |     |    |         | ✓      |
| Sasso           | ✓      |        | ✓   |    |         |        |
| Wilczynski      |        |        | ✓   |    |         |        |
| Mayor Bernstein | ---    | ---    |     |    |         |        |

Carried ☐ Defeated ☐ Tabled ☐

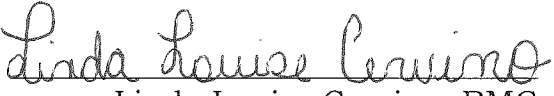
Approved on Consent Agenda ☒

**APPOINTMENT OF CROSSING GUARD, P/T, HOURLY – PER DIEM BASIS  
JAIDYN COMER**

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Jaidyn Comer, previously appointed as a part-time Crossing Guard, is now appointed as a part-time Crossing Guard, hourly, on a per diem basis at a rate of \$20.00 per hour retroactive to September 6, 2022.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 8, 2022.

  
Linda Louise Cervino, RMC  
Municipal Clerk



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 09/08/2022

RESOLUTION# 22-220

| Council         | Motion | Second | Yes | No | Abstain | Absent |
|-----------------|--------|--------|-----|----|---------|--------|
| Homan           |        |        |     |    |         | ✓      |
| Lovisolo        |        | ✓      | ✓   |    |         |        |
| O'Connell       |        |        |     |    |         | ✓      |
| O'Toole         |        |        |     |    |         | ✓      |
| Sasso           | ✓      |        | ✓   |    |         |        |
| Wilczynski      |        |        | ✓   |    |         |        |
| Mayor Bernstein | - - -  | - - -  |     |    |         |        |

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**AUTHORIZING AND APPROVING  
A SHARED SERVICES AGREEMENT  
FOR 9-1-1 COMMUNICATIONS SERVICES  
WITH THE COUNTY OF BERGEN**

**WHEREAS**, there is a need on the part of the Borough of Allendale (the "Borough") to provide and have access to 9-1-1 Communication Services for the safety and welfare of its residents; and

**WHEREAS**, the County of Bergen (the "County") through its Department of Public Safety Division of Communications provides the most efficient and cost-effective way to provide such services; and

**WHEREAS**, the Borough and the County have negotiated the terms of a Shared Services Agreement (the "Agreement"), the terms of which are incorporated by reference herein; and

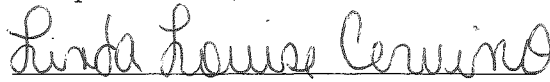
**WHEREAS**, the Borough wishes to authorize and approve the terms of the Agreement between the Borough and the County.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Allendale that the Borough hereby authorizes and approves the terms of the Agreement; and

**BE IT FURTHER RESOLVED** that, the Mayor, Chief of Police, Borough Attorney and other appropriate representatives of the Borough are authorized to take any and all appropriate action to effectuate the foregoing.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 8, 2022.

  
Linda Louise Cervino, RMC  
Municipal Clerk

# **SHARED SERVICES AGREEMENT**

**BETWEEN**

**COUNTY OF BERGEN**

**AND**

**BOROUGH OF ALLENDALE**

**FOR:**

**THE PROVISION OF  
9-1-1 COMMUNICATIONS SERVICES**

**BERGEN COUNTY  
DEPARTMENT OF PUBLIC SAFETY  
DIVISION OF COMMUNICATIONS**

Approved by Bergen County Resolution No. \_\_\_\_\_

Approved by Borough of Allendale Resolution No. 22-220

**DATE:** September 8, 2022, **2022**

PREPARED BY:

**BERGEN COUNTY COUNSEL  
ONE BERGEN COUNTY PLAZA  
HACKENSACK, NJ 07601-7076  
(201) 336-6950**

**THIS SHARED SERVICES AGREEMENT** ("Agreement") made this \_\_\_\_ day of \_\_\_\_\_, 2022, by and between:

The **COUNTY OF BERGEN** (the "COUNTY"), a body politic and corporate of the State of New Jersey, located at One Bergen County Plaza, Hackensack, New Jersey 07601, and

The **BOROUGH OF ALLENDALE** (the "LOCAL UNIT"), a body politic and corporate of the State of New Jersey, with administrative offices located at 500 West Crescent Avenue, Allendale, New Jersey 07401.

The COUNTY and LOCAL UNIT may hereinafter also be referred to individually as a "Party" and collectively as the "Parties."

**WITNESSETH:**

**WHEREAS**, the structure of providing 9-1-1 Public Safety Access Points (PSAP) resulted in a system in which increasing costs were being imposed upon municipalities; and

**WHEREAS**, the cost per resident for said services varied throughout Bergen County; and

**WHEREAS**, the costs and inequities of the system resulted in public safety organizations looking to participate in a unified and consolidated system; and

**WHEREAS**, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1, *et seq.*) promotes the broad use of shared services as a technique to reduce local expenses funded by property tax payers; and

**WHEREAS**, various municipalities have previously entered into shared services agreements with the COUNTY to consolidate their 9-1-1 communications with the COUNTY's Communications; and

**WHEREAS**, this consolidation and shared infrastructure has resulted in savings passed on to municipalities while maintaining the performance and service levels on behalf of the operating entities; and

**WHEREAS**, Bergen County Public Safety Operations Center, operated by the Bergen County Department of Public Safety – Communications Division, has the capability to provide 9-1-1 communications services to the LOCAL UNIT, twenty-four (24) hours a day, seven (7) days a week; and

**WHEREAS**, the COUNTY and the LOCAL UNIT wish to enter into an Agreement whereby the COUNTY provides 9-1-1 communications services to the LOCAL UNIT for the period commencing October 1, 2022 and ending September 30, 2027, for the sum of \$3,378.50 per year; and

**WHEREAS**, pursuant to N.J.S.A. 40A:65-5, the COUNTY and the LOCAL UNIT have each adopted resolutions authorizing entry into this Agreement, copies of which are annexed hereto as exhibits.

**NOW, THEREFORE, BE IT AGREED**, in consideration of the promises and of the covenants, terms, and conditions hereinafter set forth, the COUNTY and the LOCAL UNIT agree to perform in accordance with the provisions, terms and conditions set forth in this Agreement as follows:

**I. TERM.**

The term of this Agreement shall be for five (5) year(s), commencing October 1, 2022 ("Effective Date"), and continuing through September 30, 2027, unless terminated sooner as provided in this Agreement.

**II. SERVICES PROVIDED BY THE COUNTY.**

A. During the term of this Agreement, the COUNTY, through its Department of Public Safety, Division of Communications (hereinafter "County Communications") shall provide 9-1-1 communications services to the LOCAL UNIT twenty-four (24) hours a day, seven (7) days a week, which will include call taking of all 9-1-1 calls, and transferring same to the LOCAL UNIT's dispatchers (the "Services") as set forth below.

B. County Communications will:

1. Answer all 9-1-1 calls routed to County Communications from the LOCAL UNIT for requests for fire, police and emergency medical services;
2. Provide pre-arrival instructions to emergency response providers in accordance with the New Jersey Office of Emergency Telecommunications guidelines **(NOTE: The COUNTY will not provide any dispatching services for the LOCAL UNIT);**
3. Utilize language line services to process 9-1-1 and administrative calls from Limited English Proficient persons;
4. Perform the Services in accordance with and in compliance with all statutes, rules, and directives governing the performance of the Services set forth in this Agreement.

C. The COUNTY's obligations contemplated under this Agreement shall be performed under the supervision and direction of the COUNTY's Communications Director.

D. All performance by the COUNTY shall be limited to the COUNTY's appropriation for same, and the COUNTY's budgetary restrictions.

- E. Should the COUNTY determine at any time, including after commencement of the Services under this Agreement, that performance will require more time, labor or equipment than the COUNTY wishes to expend, the COUNTY may terminate this Agreement without liability or responsibility of any kind, in accordance with Article VI. (TERMINATION) below.

### III. PAYMENT TERMS.

- A. Service Fee. The COUNTY will provide 9-1-1 communications services to the LOCAL UNIT and the LOCAL UNIT shall pay the COUNTY an annual service charge (the "Service Fee") calculated at fifty cents (\$0.50) per resident of the LOCAL UNIT, based upon the 2020 census in the amount of \$3,378.50 per year.
- B. Payment Due. The above-stated amount shall be paid annually, at the start and at each anniversary of the contract, or shall be paid in three (3) installments, due on the 1<sup>st</sup> day of each of the following months of each calendar year: October 1<sup>st</sup>, February 1<sup>st</sup> and June 1<sup>st</sup>.
- C. Payment Submissions. Payment shall be sent to: Bergen County Treasurer, County of Bergen, One Bergen County Plaza, Hackensack, NJ 07601, or to such other address as the COUNTY may direct upon notice in writing.

### IV. EMPLOYMENT RECONCILIATION.

No employees are intended to be transferred or terminated by virtue of this Agreement. The LOCAL UNIT does not need to make any changes to the way it presently operates, vis-à-vis dispatch, to have the COUNTY provide 9-1-1 services.

### V. NOTICES.

All notices, demands, consents, approvals, or requests required or permitted to be given to or served upon the Parties shall be in writing. Any such notice, demand, consent, approval, request, instrument, or document shall be sufficiently given or served if delivered electronically as set forth below or if sent by certified or registered mail, postage prepaid, addressed at the address set forth below, or at such other address as a Party shall designate by notice, as follows:

If to LOCAL UNIT: **Borough of Allendale**

Attention: \_\_\_\_\_  
500 West Crescent Avenue  
Allendale, NJ 07401

With a copy to: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

If to COUNTY: Director, Division of Communications  
Department of Public Safety  
**COUNTY OF BERGEN**  
285 Campgaw Road  
Mahwah, NJ 07430

With a copy to: **BERGEN COUNTY COUNSEL**  
County of Bergen  
One Bergen County Plaza – Room 580  
Hackensack, NJ 07601

**VI. TERMINATION.**

- A. Notwithstanding any other term in this Agreement, either Party retains the right, in their sole discretion, to terminate this Agreement at any time and for any reason, including convenience, on ninety (90) days' written notice, which shall specify the effective date of termination.
- B. In the event of termination by the COUNTY, the COUNTY shall have no liability to the LOCAL UNIT for any losses or additional costs that may be incurred as a result of the COUNTY's termination of this Agreement.

**VII. LIMITATION OF LIABILITY.**

The LOCAL UNIT agrees that the COUNTY shall have no liability to the LOCAL UNIT for damages, whether arising under theories of contract, tort, or warranty. The LOCAL UNIT further agrees that the COUNTY, its officers, managers, affiliates, representatives, subcontractors, and employees will not be liable for any indirect, special, incidental or consequential damages, even if the COUNTY has been advised of the possibility of such damages.

**VIII. DISPUTE RESOLUTION.**

- A. Mandatory Mediation. In the event of a dispute, whether technical or otherwise, a Party must request Non-Binding Mediation and the other Party must participate in the mediation prior to and as a condition precedent to the commencement of any litigation in a court of law. The costs of such Non-Binding Mediation shall be shared equally between the COUNTY and the LOCAL UNIT.
- B. Procedure. The Mediator shall be a retired Judge of the Superior Court of New Jersey or other professional mutually acceptable to the Parties and who has no current or on-going relationship to either Party. The Mediator shall have full discretion as to the conduct of the mediation. Each Party shall participate in the Mediator's program to resolve the dispute until and unless the Parties reach agreement with respect to the disputed matter or one Party determines in its sole discretion that its interests are not being served by the mediation.

- C. Non-Binding Effect. Mediation is intended to assist the Parties in resolving disputes over the correct interpretation of this Agreement. No Mediator shall be empowered to render a binding decision.
- D. Judicial Proceedings. Upon the conclusion of Mediation, either Party may commence judicial legal proceedings in the appropriate division of the Superior Court of New Jersey venued in Bergen County.
- E. Temporary Injunctive Relief. Notwithstanding the foregoing, nothing herein shall prevent a Party from seeking temporary injunctive relief to prevent irreparable harm in the appropriate division of the Superior Court of New Jersey venued in Bergen County.

**IX. TORT CLAIMS ACT.**

The Parties to this Agreement are both local government units, and are therefore entitled to the defenses and immunities of the New Jersey Tort Claims Act, as amended.

**X. FORCE MAJEURE.**

A Party shall be excused for delays in the performance of its obligations hereunder to the extent due to causes beyond its reasonable control and that could not have been avoided through the exercise of reasonable care, such as Acts of God, acts or omissions of civil or military authorities, fires, floods, epidemics, quarantine restrictions, war, riots, strikes, or the unavailability of necessary labor, materials or manufacturing facilities (the "Force Majeure").

**XI. MISCELLANEOUS.**

- A. Authorization. All Parties hereto have the requisite power and authority to enter into this Agreement and it is the intention of the Parties to be bound by the terms hereof. The execution and delivery of this Agreement is valid and binding upon the Parties hereto and the genuineness of any and all resolutions executed may be assumed to be genuine by the Parties in receipt thereof.
- B. Entire Agreement. This Agreement, including any exhibits and addenda attached hereto, contains the sole and entire Agreement between the Parties and supersedes all negotiations and prior agreements or understandings between the Parties, whether oral or written. The Parties acknowledge and agree that they have not made any representations, including the execution and delivery hereof, except such representations as are specifically set forth herein.
- C. Amendments/Modifications. This Agreement may not be modified except in a writing executed by all Parties. No agreement or understanding varying or extending this Agreement shall be binding upon the Parties unless it is memorialized in a written amendment signed by an authorized officer or representative of each Party.

- D. Counterparts and Electronic Delivery and Signatures. This Agreement and any amendments or addenda hereto, or any other document necessary for the consummation of the transaction(s) contemplated, administered or controlled by this Agreement ("Agreement Documents"), may be executed and delivered in any number of counterparts, each of which so executed and delivered shall be deemed to be an original and all of which shall constitute one and the same instrument. Any Agreement Document, to the extent delivered by means of a facsimile machine, electronic mail, or other electronic means, shall be treated in all manner and respects as an original agreement or instrument, and shall be considered to have the same binding legal effect as if it were the original signed version thereof delivered in person or via mail. The Parties agree that Agreement Documents may be accepted, executed, or agreed to through the use of an electronic signature in accordance with the Uniform Electronic Transaction Act, N.J.S.A. 12A12-1, *et seq.* and any associated regulations. Any Agreement Document accepted, executed or agreed to in conformity with such laws will be binding on all Parties the same as if it were physically executed, and all Parties hereby consent to the use of any third party electronic signature capture service providers as may be chosen by the COUNTY.
- E. Cooperation of the Parties. In performing any Services pursuant to this Agreement, the performing Parties will act in a reasonably prudent manner to accommodate the common goals of the Parties toward implementation and effectuation of the stated purposes of this Agreement. No Party hereto shall be liable for failure to advise the other Party of any adverse impact from action taken hereunder, unless such failure to advise shall be the result of bad faith or willful concealment of an impact actually known to the Party taking the action or omitting to take such action to be substantially adverse to the other Party. The fact that any act or omission should subsequently be determined to have an adverse impact shall not in itself be evidence of bad faith or willful concealment and the Party bringing an action shall be required to affirmatively establish, by independent sufficient evidence, that such Party acted in bad faith or willfully concealed an adverse impact of which it had actual knowledge.
- F. Governing Law/Venue/Construction. This Agreement and all amendments hereof shall be governed by and construed in accordance with the laws of the State of New Jersey applicable to contracts made and to be performed therein. The venue shall be the County of Bergen. The Parties acknowledge that they have been represented by counsel with respect to the negotiation and preparation of this Agreement and that, accordingly, this Agreement shall be construed in accordance with its terms and without regard to or aid of canons requiring construction against the drafting Party.
- G. Severability. In the event any provision of this Agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.
- H. No Waiver. The failure of a Party to insist on strict performance of any or all of the terms of this Agreement, or to exercise any right or remedy under this Agreement,



shall not constitute a waiver or relinquishment of any nature regarding such right or remedy or any other right or remedy. No waiver of any breach or default hereunder shall be considered valid unless in writing and signed by the Party giving such waiver, and no such waiver shall be deemed a waiver of any subsequent breach or default of the same or similar nature.

- I. Assignment. No Party may assign this Agreement or any rights or obligations hereunder without the prior written consent of the other Party and any such attempted assignment shall be void.
- J. Benefit/No Third Party Beneficiaries. This Agreement shall inure to the benefit of the Parties hereto and their successors and permitted assignees. No other person, corporation, company, partnership or other entity shall be deemed a third party or other beneficiary of this Agreement.
- K. Relationship of the Parties. In consideration of the Services provided herein, both Parties agree that nothing contained herein is intended to be or should be construed in any manner as creating or establishing any association, joint venture, partnership, or agency relationship of any kind between the Parties hereto. The individual Parties are and shall remain independent entities with respect to all services performed under this Agreement. Neither Party may create or assume any liability, obligation or expense on behalf of the other, or use the other's monetary credit in conducting any activities under this Agreement.
- L. Non-Discrimination. The Services provided by the COUNTY hereunder shall be in compliance with applicable laws prohibiting discrimination on any basis.
- M. Titles and Headings. Titles and headings to sections or paragraphs herein are inserted merely for convenience of reference and are not intended to be a part of or to affect the meaning or interpretation of this Agreement.
- N. Recitals. The recitals set forth above are incorporated into the body of this Agreement as if set forth at length herein.

**[SIGNATURE PAGE TO FOLLOW]**

IN WITNESS WHEREOF, the Parties hereto have executed this Shared Services Agreement for the Provision of 9-1-1 Communications Services and agree to be bound by the terms thereof, as of the Effective Date.

COUNTY OF BERGEN

ATTEST:

\_\_\_\_\_

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
James J. Tedesco, III, County Executive, or  
Thomas J. Duch, Esq., County Counsel/  
County Administrator

BOROUGH OF ALLENDALE

ATTEST:

Linda Louise Cervino

Dated: 9/8/2022

By:  \_\_\_\_\_

Printed: Ari Bernstein

Title: Mayor

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 09/08/2022**

**RESOLUTION# 22-221**

| Council         | Motion | Second | Yes | No | Abstain | Absent |
|-----------------|--------|--------|-----|----|---------|--------|
| Homan           |        |        |     |    |         | ✓      |
| Lovisolo        |        | ✓      | ✓   |    |         |        |
| O'Connell       |        |        |     |    |         | ✓      |
| O'Toole         |        |        |     |    |         | ✓      |
| Sasso           | ✓      |        | ✓   |    |         |        |
| Wilczynski      |        |        | ✓   |    |         |        |
| Mayor Bernstein | ---    | ---    |     |    |         |        |

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**AWARD OF CONTRACT FOR PAVING PROGRAM 2022 BID –  
D.S. MEYER ENTERPRISES, LLC**

**WHEREAS**, the Governing Body of the Borough of Allendale authorized advertisement and receipt of bids for the resurfacing of designated streets within the Borough of Allendale, Paving Program 2022; and

**WHEREAS**, a total of nine (9) bids were accepted on August 30, 2022; and

**WHEREAS**, after review by the Borough Attorney and Borough Engineer, D.S. Meyer Enterprises, LLC, 2 North Street, Suite 2A, Waldwick, New Jersey 07463, is the lowest responsible, responsive bidder with a bid of One Hundred Forty-Nine Thousand, One Hundred Eighty Dollars and Thirty-Nine Cents (\$149,180.39); and

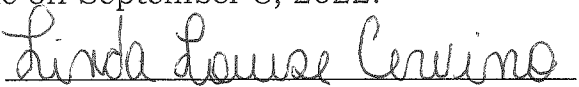
**WHEREAS**, the Chief Financial Officer has attached a Certification that adequate funds have been duly budgeted and appropriated to pay for the contract.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that the contract for the Paving Program 2022 bid be and is hereby awarded to D.S. Meyer Enterprises, LLC, 2 North Street, Suite 2A, Waldwick, New Jersey 07463 in the amount of One Hundred Forty-Nine Thousand, One Hundred Eighty Dollars and Thirty-Nine Cents (\$149,180.39); and

**BE IT FURTHER RESOLVED** that the Mayor and Acting Municipal Clerk are authorized to sign an agreement with D.S. Meyer Enterprises, LLC.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 8, 2022.

  
Linda Louise Cervino, RMC  
Municipal Clerk

Certification Of Availability of Funds

This is to certify to the of the Borough of Allendale that funds for the following resolutions are available.

Contract Amount: 149,180.39  
Resolution Date: 09/08/22  
Resolution Number: 22-221

Vendor: D0126 D S MEYER ENTERPRISES, L.L.C.  
63 LONGVIEW DRIVE  
WALDWICK, NJ 074631118

Contract: C2200008 2022 PAVING PROGRAM

| Account Number  | Amount     | Department Description |
|-----------------|------------|------------------------|
| C-04-55-933-101 | 149,180.39 | ORDINANCE22-07         |
| Total           | 149,180.39 |                        |

Only amounts for the 2022 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.

  
\_\_\_\_\_  
Chief Financial Officer

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 09/08/2022**

**RESOLUTION# 22-222**

| Council         | Motion | Second | Yes | No | Abstain | Absent |
|-----------------|--------|--------|-----|----|---------|--------|
| Homan           |        |        |     |    |         | ✓      |
| Lovisolo        |        | ✓      | ✓   |    |         |        |
| O'Connell       |        |        |     |    |         | ✓      |
| O'Toole         |        |        |     |    |         | ✓      |
| Sasso           | ✓      |        | ✓   |    |         |        |
| Wilczynski      |        |        | ✓   |    |         |        |
| Mayor Bernstein | ---    | ---    |     |    |         |        |

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**APPROVAL OF SEPTEMBER 8, 2022 LIST OF BILLS**

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated September 8, 2022 in the amounts of:

**Bill List Numbers**

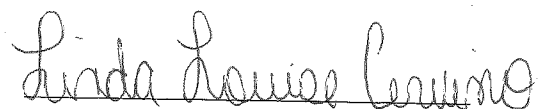
**September 8, 2022**

|                              |                |
|------------------------------|----------------|
| Current Fund                 | \$1,001,360.50 |
| Payroll Account              | \$208,235.68   |
| General Capital              | \$60,998.74    |
| Animal Fund                  | \$0.00         |
| Grant Fund                   | \$0.00         |
| COAH/Housing Trust           | \$0.00         |
| Improvement & Beautification | \$0.00         |
| Unemployment Fund            | \$0.00         |
| Trust Fund                   | \$8,909.48     |
| Water Operating              | \$0.00         |
| Water Capital                | \$0.00         |

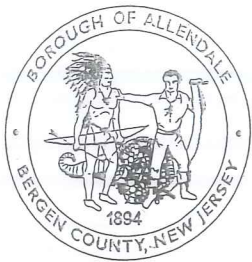
**Total**

**\$1,279,504.40**

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 8, 2022.



Linda Louise Cervino, RMC  
Municipal Clerk



## Borough of Allendale

500 WEST CRESCENT AVENUE  
ALLENDALE, NEW JERSEY 07401

OFFICE OF TAX COLLECTOR  
OFFICE OF CHIEF FINANCIAL OFFICER

TEL: 201-818-4400 EXT 205  
FAX 201-818-0193

I, M. Alissa Mayer, Chief Financial Officer of the Borough of Allendale,  
having reviewed the bill list for the Borough, do hereby certify that funds  
are available in the accounts so designated.

Certified September 8, 2022

M. Alissa Mayer  
M. Alissa Mayer, CMFO  
Chief Financial Officer

## BILL LIST For SEPTEMBER 8, 2022

### GENERAL CAPITAL FUND \$ 27,535.55

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|                              |    |           |              |
|------------------------------|----|-----------|--------------|
| <b>Manual Check</b>          |    |           | \$ 27,535.55 |
| Check #11694 - AccessRec LLC | \$ | 27,535.55 |              |

### PAYROLL ACCOUNT \$ 208,235.68

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|                                                                   |  |  |               |
|-------------------------------------------------------------------|--|--|---------------|
| <b>Borough of Allendale Payroll Fund, Bank Transfer 8/24/2022</b> |  |  | \$ 208,235.68 |
|-------------------------------------------------------------------|--|--|---------------|

|                    |    |            |
|--------------------|----|------------|
| Salaries and Wages | \$ | 191,441.29 |
| FICA               | \$ | 14,065.68  |
| DCRP               | \$ | 26.95      |
| LIFE               | \$ | 99.00      |
| DISABILITY         | \$ | 2,602.76   |

### TRUST FUND \$ 5,920.75

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|                                                                   |  |  |             |
|-------------------------------------------------------------------|--|--|-------------|
| <b>Borough of Allendale Payroll Fund, Bank Transfer 8/24/2022</b> |  |  | \$ 5,920.75 |
|-------------------------------------------------------------------|--|--|-------------|

|                  |    |          |
|------------------|----|----------|
| Cruisers Stipend | \$ | 5,500.00 |
| FICA             | \$ | 420.75   |

|              |  |  |                             |
|--------------|--|--|-----------------------------|
| <b>TOTAL</b> |  |  | <b><u>\$ 241,691.98</u></b> |
|--------------|--|--|-----------------------------|

September 2, 2022  
09:07 AM

Borough of Allendale  
Bill List By Budget Account

Page No: 1

P.O. Type: All      Print Alpha, Revenue, & G/L Accounts:      Y      Open: N    Void: N    Paid: N  
Format: Condensed      Held: Y    Aprv: N    Rcvd: Y  
Range: 1-First      to 2-Last      Bid: Y    State: Y    Other: Y    Exempt: Y  
Rcvd Batch Id Range: First    to Last      Include Non-Budgeted: Y  
Department Page Break: No      Subtotal CAFR: Yes      Subtotal Department: Yes

| Budget Account | Description | P.O. Id | P.O. Description | Amount | Void Amount | PO Type |
|----------------|-------------|---------|------------------|--------|-------------|---------|
|----------------|-------------|---------|------------------|--------|-------------|---------|

Department: POLICE

|                          |                        |          |                               |        |      |  |
|--------------------------|------------------------|----------|-------------------------------|--------|------|--|
| 1-01-25-240-043          | Clothing               |          |                               |        |      |  |
| T0183                    | TURN OUT UNIFORMS, INC | 22-00122 | 2021 CLOTHING - SGT. GRIFFITH | 628.91 | 0.00 |  |
| Department Total: POLICE |                        |          |                               | 628.91 |      |  |
| CAFR Total:              |                        |          |                               | 628.91 |      |  |
| Fund Total:              |                        |          |                               | 628.91 |      |  |
| Year Total:              |                        |          |                               | 628.91 |      |  |

Department: ADMINISTRATION

|                                  |                                |          |                           |                 |      |  |
|----------------------------------|--------------------------------|----------|---------------------------|-----------------|------|--|
| 2-01-20-100-022                  | Postage                        |          |                           |                 |      |  |
| SAVOY                            | SAVOY, CAROL                   | 22-01425 | POSTAGE REIMBURSEMENT     | 58.00           | 0.00 |  |
| 2-01-20-100-042                  | Dues/Memberships/Subscriptions |          |                           |                 |      |  |
| 00061                            | OPTIMUM                        | 22-01421 | POLICE/101 NEW ST         | 315.20          | 0.00 |  |
| 2-01-20-100-061                  | Information Technology         |          |                           |                 |      |  |
| Z0023                            | ZOOM VIDEO COMMUNICATIONS INC  | 22-01201 | Zoom Annual Subscription  | 839.90          | 0.00 |  |
| C0496                            | CARASOFT TECHNOLOGY CORP       | 22-01406 | ANNUAL LICENSE RENEWAL    | 2,254.71        | 0.00 |  |
|                                  |                                |          |                           | <u>3,094.61</u> |      |  |
| 2-01-20-100-063                  | Miscellaneous                  |          |                           |                 |      |  |
| B0349                            | BRUNO ASSOCIATES, INC.         | 22-01404 | GRANT WRITING AUGUST 2022 | 2,000.00        | 0.00 |  |
| Department Total: ADMINISTRATION |                                |          |                           | 5,467.81        |      |  |

Department: MAYOR & COUNCIL

|                                   |                                |          |                               |        |      |  |
|-----------------------------------|--------------------------------|----------|-------------------------------|--------|------|--|
| 2-01-20-110-043                   | Training/Education             |          |                               |        |      |  |
| N0020                             | NJ STATE LEAGUE OF MUNICIPALIT | 22-01433 | 2022 CONFERENCE REGISTRATIONS | 420.00 | 0.00 |  |
| 2-01-20-110-061                   | Information Technology         |          |                               |        |      |  |
| Z0023                             | ZOOM VIDEO COMMUNICATIONS INC  | 22-01201 | Zoom Annual Subscription      | 149.90 | 0.00 |  |
| Department Total: MAYOR & COUNCIL |                                |          |                               | 569.90 |      |  |

Department: MUNICIPAL CLERK

|                 |                          |          |                       |        |      |  |
|-----------------|--------------------------|----------|-----------------------|--------|------|--|
| 2-01-20-120-021 | Advertising              |          |                       |        |      |  |
| N0025           | NORTH JERSEY MEDIA GROUP | 22-01112 | JULY 2022 ADVERTISING | 533.24 | 0.00 |  |
| 2-01-20-120-036 | Supplies                 |          |                       |        |      |  |
| A0385           | AMAZON CAPITAL SERVICES  | 22-01325 | SUPPLIES              | 449.99 | 0.00 |  |



September 2, 2022  
09:07 AM

Borough of Allendale  
Bill List By Budget Account

Page No: 2

| Budget Account<br>Vendor          | Description                    | P.O. Id  | P.O. Description                | Amount    | Void Amount | PO Type |
|-----------------------------------|--------------------------------|----------|---------------------------------|-----------|-------------|---------|
| 2-01-20-120-042                   | Dues/Subscriptions/Membership  |          |                                 |           |             |         |
| M0031                             | MUNICIPAL CLERKS ASSOC. OF NJ  | 22-01398 | 2022-23 MEMBERSHIP DUES         | 100.00    | 0.00        |         |
| Department Total: MUNICIPAL CLERK |                                |          |                                 | 1,083.23  |             |         |
| Department: FINANCE               |                                |          |                                 |           |             |         |
| 2-01-20-130-023                   | Printing & Stationery          |          |                                 |           |             |         |
| M0016                             | MGL PRINTING SOLUTIONS         | 22-01393 | PURCHASE ORDERS                 | 825.00    | 0.00        |         |
| 2-01-20-130-098                   | Payroll Charges                |          |                                 |           |             |         |
| I0092                             | INFINISOURCE, INC.             | 22-01407 | BI-WEEKLY PAYROLL 8.12.22       | 536.23    | 0.00        |         |
| Department Total: FINANCE         |                                |          |                                 | 1,361.23  |             |         |
| Department: TAX COLLECTION        |                                |          |                                 |           |             |         |
| 2-01-20-145-044                   | Training/Education             |          |                                 |           |             |         |
| P0041                             | PROFESSIONAL GOVERNMENT        | 22-01345 | ZOOM WEBINARS - GINA WITTMACK   | 260.00    | 0.00        |         |
| I0005                             | INSTITUTE FOR PROFESSIONAL DEV | 22-01346 | WEBINARS - GINA WITTMACK        | 100.00    | 0.00        |         |
|                                   |                                |          |                                 | 360.00    |             |         |
| Department Total: TAX COLLECTION  |                                |          |                                 | 360.00    |             |         |
| Department: TAX ASSESSMENT        |                                |          |                                 |           |             |         |
| 2-01-20-150-063                   | Miscellaneous                  |          |                                 |           |             |         |
| B0362                             | BOARDWALK 1000 LLC             | 22-01158 | ANGELA MATTIACE CONFERENCE      | 480.00    | 0.00        |         |
| Department Total: TAX ASSESSMENT  |                                |          |                                 | 480.00    |             |         |
| Department: LEGAL SERVICES        |                                |          |                                 |           |             |         |
| 2-01-20-155-063                   | Miscellaneous                  |          |                                 |           |             |         |
| M0055                             | MERCHANT, JOHN & TERESA        | 22-01339 | 2022 Refund per Lease Agreeemnt | 632.78    | 0.00        |         |
| H1074                             | HUNTINGTON BAILEY LLP          | 22-01400 | TAX APPEAL ATTY JUNE 2022       | 2,342.50  | 0.00        |         |
|                                   |                                |          |                                 | 2,975.28  |             |         |
| Department Total: LEGAL SERVICES  |                                |          |                                 | 2,975.28  |             |         |
| Department: ENGINEERING           |                                |          |                                 |           |             |         |
| 2-01-20-165-027                   | Professional Services          |          |                                 |           |             |         |
| V0087                             | VAN CLEEF ENGINEERING ASSOC    | 22-01401 | ENGINEERING INVCS JULY 2022     | 7,562.50  | 0.00        |         |
| Department Total: ENGINEERING     |                                |          |                                 | 7,562.50  |             |         |
| CAFR Total:                       |                                |          |                                 | 19,859.95 |             |         |
| Department: LAND USE BOARD        |                                |          |                                 |           |             |         |
| 2-01-21-180-027                   | Professional Services          |          |                                 |           |             |         |
| V0087                             | VAN CLEEF ENGINEERING ASSOC    | 22-01401 | ENGINEERING INVCS JULY 2022     | 136.00    | 0.00        |         |

September 2, 2022  
09:07 AM

Borough of Allendale  
Bill List By Budget Account

Page No: 3

| Budget Account<br>Vendor          | Description                             | P.O. Id  | P.O. Description               | Amount    | Void Amount | PO Type |
|-----------------------------------|-----------------------------------------|----------|--------------------------------|-----------|-------------|---------|
| 2-01-21-180-036                   | Supplies                                |          |                                |           |             |         |
| A0385                             | AMAZON CAPITAL SERVICES                 | 22-01325 | SUPPLIES                       | 117.12    | 0.00        |         |
|                                   | Department Total: LAND USE BOARD        |          |                                | 253.12    |             |         |
|                                   | CAFR Total:                             |          |                                | 253.12    |             |         |
| Department: WORKERS' COMPENSATION |                                         |          |                                |           |             |         |
| 2-01-23-215-000                   | WORKERS' COMPENSATION                   |          |                                |           |             |         |
| V0058                             | VALLEY PHYSICIAN SERVICES INC           | 22-01408 | 2ND QTR 2022 DOT TESTING       | 136.00    | 0.00        |         |
|                                   | Department Total: WORKERS' COMPENSATION |          |                                | 136.00    |             |         |
| Department: GROUP INSURANCE       |                                         |          |                                |           |             |         |
| 2-01-23-220-227                   | Health Benefits                         |          |                                |           |             |         |
| B0369                             | BOROUGH OF ALLENDALE - SHBP             | 22-01426 | HEALTH BENEFITS SEPT 2022      | 84,774.61 | 0.00        |         |
|                                   | Department Total: GROUP INSURANCE       |          |                                | 84,774.61 |             |         |
|                                   | CAFR Total:                             |          |                                | 84,910.61 |             |         |
| Department: POLICE                |                                         |          |                                |           |             |         |
| 2-01-25-240-023                   | Printing & Stationery                   |          |                                |           |             |         |
| I0090                             | IMPRESSIVE PRINTING, INC.               | 22-01231 | ENVELOPES                      | 56.00     | 0.00        |         |
| 2-01-25-240-036                   | Supplies                                |          |                                |           |             |         |
| A0385                             | AMAZON CAPITAL SERVICES                 | 22-01296 | Supplies for City Keys         | 22.81     | 0.00        |         |
| H0014                             | HOME HARDWARE, INC.                     | 22-01359 | Mouting and Key ID Supplies    | 28.60     | 0.00        |         |
| L0115                             | LINCARE                                 | 22-01366 | MONTHLY PAYMENT 7/22/22        | 72.00     | 0.00        |         |
| D0117                             | DESIGN-N-STITCH                         | 22-01368 | CHIEF FOR A DAY                | 60.00     | 0.00        |         |
| H0050                             | HIGHWAY TRAFFIC SUPPLY                  | 22-01371 | RELETTER PARKING HANGTAGS      | 87.50     | 0.00        |         |
|                                   |                                         |          |                                | 270.91    |             |         |
| 2-01-25-240-043                   | Clothing                                |          |                                |           |             |         |
| A0322                             | AZEVEDO, KEVIN                          | 22-01252 | Partial 2022 Allowance AZEVEDO | 171.00    | 0.00        |         |
| A0045                             | AVENUE PRINTING COMPANY, INC.           | 22-01382 | PART CLOTHING ALLOW.-GRIFFITH  | 71.80     | 0.00        |         |
|                                   |                                         |          |                                | 242.80    |             |         |
| 2-01-25-240-044                   | Education/Training                      |          |                                |           |             |         |
| N0021                             | N.J. STATE ASSOC OF CHIEFS OF           | 22-01361 | Chiefs Association Event       | 125.00    | 0.00        |         |
| B0059                             | BERGEN COUNTY TECHNICAL SCHOOL          | 22-01388 | EMT Recert - Chief Dillon      | 240.00    | 0.00        |         |
| N0021                             | N.J. STATE ASSOC OF CHIEFS OF           | 22-01391 | OPRA Training - Det. Rizzo     | 299.00    | 0.00        |         |
|                                   |                                         |          |                                | 664.00    |             |         |
| 2-01-25-240-052                   | Equipment Maintenance                   |          |                                |           |             |         |
| A0340                             | A T & T MOBILITY                        | 22-01357 | MONTHLY STATEMENT 6/22-7/21    | 279.68    | 0.00        |         |
| A0193                             | LEXIS NEXIS RISK SOLUTIONS              | 22-01358 | JULY 2022 MINIMUM COMMITMENT   | 150.00    | 0.00        |         |
| T0193                             | TMOE CALIBRATION LABS, INC              | 22-01362 | LIDAR Calibration              | 101.00    | 0.00        |         |
| A0230                             | ATLANTIC BUSINESS PRODUCTS              | 22-01365 | CONTRACT USAGE CHARGE 7/1-7/31 | 76.31     | 0.00        |         |
| M0241                             | MUNICIPAL CAPITAL CORPORATION           | 22-01370 | CONTRACT PAYMENT 34/60         | 215.00    | 0.00        |         |
| E0117                             | ESS INC                                 | 22-01379 | Diagnose Radio Failure         | 190.00    | 0.00        |         |
| A0340                             | A T & T MOBILITY                        | 22-01384 | MONTHLY STATEMENT 7/6-8/5      | 228.43    | 0.00        |         |

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| Budget Account<br>Vendor                  | Description                    | P.O. Id  | P.O. Description               | Amount    | Void Amount | PO Type |
|-------------------------------------------|--------------------------------|----------|--------------------------------|-----------|-------------|---------|
| 2-01-25-240-052                           | Equipment Maintenance          |          | Continued                      |           |             |         |
| E0117 ESS INC                             |                                | 22-01390 | SERVICE AGREEMENT 8/1-8/31     | 1,045.00  | 0.00        |         |
|                                           |                                |          |                                | 2,285.42  |             |         |
| 2-01-25-240-061                           | Information Technology         |          |                                |           |             |         |
| C0271 COBAN COMPUTER SOLUTIONS, LLC       |                                | 22-00851 | NEW DISPATCH COMPUTERS         | 5,918.00  | 0.00        |         |
| Z0023 ZOOM VIDEO COMMUNICATIONS INC       |                                | 22-01201 | Zoom Annual Subscription       | 149.90    | 0.00        |         |
|                                           |                                |          |                                | 6,067.90  |             |         |
| 2-01-25-240-063                           | Miscellaneous                  |          |                                |           |             |         |
| I0086 IDESIGN CREATIVE SERVICES LLC       |                                | 22-01375 | RADAR ENFORCED SIGNS           | 68.00     | 0.00        |         |
| A0070 AMERICAN TRADE MARK                 |                                | 22-01381 | TAGS - ENGRAVED 298            | 72.50     | 0.00        |         |
| C0518 CORPORATE WELLNESS                  |                                | 22-01383 | BUNDLED EXAM-CROSSING GUARD    | 1,000.00  | 0.00        |         |
|                                           |                                |          |                                | 1,140.50  |             |         |
| 2-01-25-240-102                           | Vehicle Repairs                |          |                                |           |             |         |
| P0190 P & A AUTO PARTS                    |                                | 22-01372 | WIPER/OIL 204                  | 735.24    | 0.00        |         |
| U0037 URBAN AUTO SPA II                   |                                | 22-01380 | CAR WASH                       | 53.40     | 0.00        |         |
|                                           |                                |          |                                | 788.64    |             |         |
| 2-01-25-240-122                           | Changeover/equipment/accessory |          |                                |           |             |         |
| E0117 ESS INC                             |                                | 22-01240 | Radio Install Supplies New 206 | 144.00    | 0.00        |         |
| 2-01-25-240-140                           | Safety                         |          |                                |           |             |         |
| A0385 AMAZON CAPITAL SERVICES             |                                | 22-01335 | CROSSING VEST/HAT - DIFALCO    | 15.99     | 0.00        |         |
| A0385 AMAZON CAPITAL SERVICES             |                                | 22-01350 | SAFETY CAP - JOHN DIFALCO      | 8.76      | 0.00        |         |
|                                           |                                |          |                                | 24.75     |             |         |
| Department Total: POLICE                  |                                |          |                                | 11,684.92 |             |         |
| Department: EMERGENCY MGMT SERVICES       |                                |          |                                |           |             |         |
| 2-01-25-252-037                           | Communication Equipment        |          |                                |           |             |         |
| Z0023 ZOOM VIDEO COMMUNICATIONS INC       |                                | 22-01201 | Zoom Annual Subscription       | 149.90    | 0.00        |         |
| 2-01-25-252-058                           | Equipment                      |          |                                |           |             |         |
| A0340 A T & T MOBILITY                    |                                | 22-01389 | PUBLIC SAFETY - 7/6-8/5        | 38.24     | 0.00        |         |
| Department Total: EMERGENCY MGMT SERVICES |                                |          |                                | 188.14    |             |         |
| Department: FIRE                          |                                |          |                                |           |             |         |
| 2-01-25-255-140                           | Safety                         |          |                                |           |             |         |
| C0529 CINTAS FIRST AID & SAFETY           |                                | 22-01427 | EYE WASH SERVICE               | 257.18    | 0.00        |         |
| 2-01-25-255-192                           | Cell Phone                     |          |                                |           |             |         |
| N0031 VERIZON WIRELESS                    |                                | 22-01354 | 6/24-7/23                      | 276.42    | 0.00        |         |
| Department Total: FIRE                    |                                |          |                                | 533.60    |             |         |

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| Budget Account<br>Vendor        | Description                           | P.O. Id  | P.O. Description               | Amount    | Void Amount | PQ Type |
|---------------------------------|---------------------------------------|----------|--------------------------------|-----------|-------------|---------|
| Department: FIRE OFFICIAL       |                                       |          |                                |           |             |         |
| 2-01-25-265-042                 | Dues/Subscriptions/Memberships        |          |                                |           |             |         |
| N0091                           | NJ DIVISION OF FIRE SAFETY            | 22-01351 | DFS Subscription Renewal       | 90.00     | 0.00        |         |
| N0004                           | NATIONAL FIRE PROTECTION ASSOC        | 22-01352 | NFPA Membership & Subscription | 1,520.50  | 0.00        |         |
| B0049                           | BERGEN COUNTY FIRE PREV               | 22-01353 | BCFPPA Membership Annual Dues  | 150.00    | 0.00        |         |
|                                 |                                       |          |                                | 1,760.50  |             |         |
| 2-01-25-265-102                 | Vehicle Repairs                       |          |                                |           |             |         |
| P0190                           | P & A AUTO PARTS                      | 22-01356 | Fire Prevention Car Repair     | 207.70    | 0.00        |         |
|                                 | Department Total: FIRE OFFICIAL       |          |                                | 1,968.20  |             |         |
|                                 | CAFR Total:                           |          |                                | 14,374.86 |             |         |
| Department: STREETS & ROADS     |                                       |          |                                |           |             |         |
| 2-01-26-290-036                 | Supplies                              |          |                                |           |             |         |
| P0190                           | P & A AUTO PARTS                      | 22-01410 | SUPPLIES                       | 14.64     | 0.00        |         |
| 2-01-26-290-063                 | Miscellaneous                         |          |                                |           |             |         |
| N0254                           | NEW YORK STATE THRUWAY                | 22-01424 | E-Z PASS VIOLATION             | 62.73     | 0.00        |         |
| 2-01-26-290-160                 | Road Materials                        |          |                                |           |             |         |
| S0424                           | SEALMASTER PRODUCTS & SERVICES        | 22-01402 | AQUAPHALT DELIVERY             | 1,934.00  | 0.00        |         |
|                                 | Department Total: STREETS & ROADS     |          |                                | 2,011.37  |             |         |
| Department: SHADE TREE          |                                       |          |                                |           |             |         |
| 2-01-26-300-151                 | Removals                              |          |                                |           |             |         |
| S0320                           | SAVATREE                              | 22-01146 | REMOVALS COUCH CT/IVERS        | 1,666.00  | 0.00        |         |
|                                 | Department Total: SHADE TREE          |          |                                | 1,666.00  |             |         |
| Department: MUNICIPAL RECYCLING |                                       |          |                                |           |             |         |
| 2-01-26-306-029                 | Scavenger                             |          |                                |           |             |         |
| R0254                           | ROCKLAND COUNTY SOLID WASTE           | 22-01403 | RECYCLING DISPOSAL             | 420.48    | 0.00        |         |
| 2-01-26-306-167                 | Grass/Leaves Disposal                 |          |                                |           |             |         |
| B0276                           | BORST LANDSCAPE & DESIGN              | 22-01413 | Disposal of Grass/Brush        | 1,565.00  | 0.00        |         |
|                                 | Department Total: MUNICIPAL RECYCLING |          |                                | 1,985.48  |             |         |
| Department: BUILDINGS & GROUNDS |                                       |          |                                |           |             |         |
| 2-01-26-310-024                 | Building Maintenance                  |          |                                |           |             |         |
| S0245                           | SLADE ELEVATOR                        | 22-01430 | Quarterly Elevator Maintenance | 149.51    | 0.00        |         |

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| Budget Account<br>Vendor | Description                           | P.O. Id  | P.O. Description               | Amount    | Void Amount | PO Type |
|--------------------------|---------------------------------------|----------|--------------------------------|-----------|-------------|---------|
| 2-01-26-310-036          | Supplies                              |          |                                |           |             |         |
| T0126                    | TREASURER-STATE OF NJ                 | 22-01423 | PESTICIDE LICENSE RENEW 2022   | 80.00     | 0.00        |         |
|                          | Department Total: BUILDINGS & GROUNDS |          |                                | 229.51    |             |         |
|                          | CAFR Total:                           |          |                                | 5,892.36  |             |         |
| Department: PARKS        |                                       |          |                                |           |             |         |
| 2-01-28-370-036          | Supplies                              |          |                                |           |             |         |
| P0195                    | PIONEER MANUFACTURING CO., INC        | 22-01437 | GAME DAY AEROSOL WHITE PAINT   | 1,915.77  | 0.00        |         |
| 2-01-28-370-101          | Equipment Repair                      |          |                                |           |             |         |
| S0031                    | STORR TRACTOR COMPANY                 | 22-01418 | SUPPLIES                       | 256.47    | 0.00        |         |
| 2-01-28-370-166          | Landscape Supplies                    |          |                                |           |             |         |
| H0188                    | HIGH MOUNTAIN LANDSCAPING, INC        | 22-01409 | JUNE 2022 LAWN MAINTENANCE     | 1,444.00  | 0.00        |         |
|                          | Department Total: PARKS               |          |                                | 3,616.24  |             |         |
| Department: CRESTWOOD    |                                       |          |                                |           |             |         |
| 2-01-28-371-026          | Equipment Maintenance/Repairs         |          |                                |           |             |         |
| A0075                    | AQUARIUS IRRIGATION SUPPLY INC        | 22-01148 | SHOWER REPAIR CRESTWOOD        | 106.84    | 0.00        |         |
| A0369                    | A & J DRAIN & PLUMBING LLC            | 22-01411 | REPAIR WATER HEATER CRESTWOOD  | 325.00    | 0.00        |         |
| S0031                    | STORR TRACTOR COMPANY                 | 22-01418 | SUPPLIES                       | 136.28    | 0.00        |         |
|                          |                                       |          |                                | 568.12    |             |         |
| 2-01-28-371-031          | Chemical & Testing                    |          |                                |           |             |         |
| A0237                    | AGRA ENVIRONMENTAL LAB SERVICE        | 22-01020 | CRESTWOOD LK TESTING           | 1,229.00  | 0.00        | C       |
| B0347                    | BUCKMAN'S INC.                        | 22-01321 | Crestwood-Hypochlorite 8/5/22  | 1,780.79  | 0.00        | C       |
| B0347                    | BUCKMAN'S INC.                        | 22-01336 | Crestwood-Hypochlorite 8/9/22  | 1,843.00  | 0.00        | C       |
| B0347                    | BUCKMAN'S INC.                        | 22-01349 | Crestwood-Hypochlorite 8/15/22 | 1,540.00  | 0.00        | C       |
| B0347                    | BUCKMAN'S INC.                        | 22-01449 | Crestwood-Hypochlorite 8/22/22 | 1,964.20  | 0.00        | C       |
| B0347                    | BUCKMAN'S INC.                        | 22-01450 | Crestwood-Hypochlorite 8/12/22 | 1,237.00  | 0.00        | C       |
|                          |                                       |          |                                | 9,593.99  |             |         |
| 2-01-28-371-036          | Supplies                              |          |                                |           |             |         |
| 00049                    | OFFICE CONCEPTS GROUP, INC            | 22-01395 | SUPPLIES                       | 1,329.74  | 0.00        |         |
| S0381                    | SITEONE LANDSCAPE SUPPLY, LLC         | 22-01414 | WEED KILLER                    | 224.65    | 0.00        |         |
| L0182                    | LESLIES SWIMMING POOL SUPPLIES        | 22-01417 | POLE, SKIMMER, BRUSH           | 168.26    | 0.00        |         |
|                          |                                       |          |                                | 1,722.65  |             |         |
| 2-01-28-371-063          | Miscellaneous                         |          |                                |           |             |         |
| A0385                    | AMAZON CAPITAL SERVICES               | 22-00794 | UMBRELLAS FOR CRESTWOOD LAKE   | 539.32    | 0.00        |         |
| B0291                    | BECKET SERVICES LLC                   | 22-01428 | REPAIR CEILING LIGHTS CRESTWD  | 150.00    | 0.00        |         |
|                          |                                       |          |                                | 689.32    |             |         |
|                          | Department Total: CRESTWOOD           |          |                                | 12,574.08 |             |         |
|                          | CAFR Total:                           |          |                                | 16,190.32 |             |         |

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| Budget Account<br>Vendor                | Description                                   | P.O. Id  | P.O. Description               | Amount       | Void Amount | PO Type |
|-----------------------------------------|-----------------------------------------------|----------|--------------------------------|--------------|-------------|---------|
| Department: TELEPHONES                  |                                               |          |                                |              |             |         |
| 2-01-31-440-190                         | Telephone                                     |          |                                |              |             |         |
| N0031                                   | VERIZON WIRELESS                              | 22-01419 | BORO WIRELESS                  | 794.81       | 0.00        |         |
| N0009                                   | VERIZON                                       | 22-01420 | PD ELEVATOR PHONE 8/12-9/11    | 36.15        | 0.00        |         |
| N0009                                   | VERIZON                                       | 22-01431 | POLICE/FIRE LINES 8/16-9/15    | 1,700.86     | 0.00        |         |
|                                         |                                               |          |                                | 2,531.82     |             |         |
|                                         | Department Total: TELEPHONES                  |          |                                | 2,531.82     |             |         |
| Department: GASOLINE                    |                                               |          |                                |              |             |         |
| 2-01-31-460-081                         | Diesel                                        |          |                                |              |             |         |
| R0165                                   | RACHLES/MICHELE'S OIL CO.                     | 22-01396 | DIESEL DELIVERY 8/5/22         | 1,015.18     | 0.00        |         |
|                                         | Department Total: GASOLINE                    |          |                                | 1,015.18     |             |         |
|                                         | CAFR Total:                                   |          |                                | 3,547.00     |             |         |
| Department: MUNICIPAL COURT             |                                               |          |                                |              |             |         |
| 2-01-43-490-092                         | Interpreter Services                          |          |                                |              |             |         |
| A0294                                   | ADAMS, NORA                                   | 22-01394 | COURT INTERPRETER 8/16/22      | 150.00       | 0.00        |         |
|                                         | Department Total: MUNICIPAL COURT             |          |                                | 150.00       |             |         |
|                                         | CAFR Total:                                   |          |                                | 150.00       |             |         |
| Department: REGIONAL SCHOOL TAX PAYABLE |                                               |          |                                |              |             |         |
| 2-01-55-605-000                         | REGIONAL SCHOOL TAX PAYABLE                   |          |                                |              |             |         |
| N0024                                   | NORTHERN HIGHLANDS REGIONAL HS                | 22-01344 | SCHOOL TAX LVY- SEPTEMBER 2022 | 837,020.05   | 0.00        |         |
|                                         | Department Total: REGIONAL SCHOOL TAX PAYABLE |          |                                | 837,020.05   |             |         |
| Department: TAX OVERPAYMENTS            |                                               |          |                                |              |             |         |
| 2-01-55-608-000                         | TAX OVERPAYMENTS                              |          |                                |              |             |         |
| C0522                                   | CORELOGIC CENTRALIZED REFUNDS                 | 22-01405 | 2Q&3Q 2022 OVERPAYMENT REFUNDS | 18,533.32    | 0.00        |         |
|                                         | Department Total: TAX OVERPAYMENTS            |          |                                | 18,533.32    |             |         |
|                                         | CAFR Total:                                   |          |                                | 855,553.37   |             |         |
|                                         | Fund Total:                                   |          |                                | 1,000,731.59 |             |         |
|                                         | Year Total:                                   |          |                                | 1,000,731.59 |             |         |
| Department: ORDINANCE 21-11             |                                               |          |                                |              |             |         |
| C-04-55-932-241                         | Body Cameras and Related Equipment            |          |                                |              |             |         |
| C0271                                   | COBAN COMPUTER SOLUTIONS, LLC                 | 22-01363 | Supplies for BWC Station       | 299.98       | 0.00        |         |
| M0253                                   | MOTOROLA SOLUTIONS, INC                       | 22-01378 | Uniform Mounting Clips for BWC | 950.00       | 0.00        |         |
|                                         |                                               |          |                                | 1,249.98     |             |         |
|                                         | Department Total: ORDINANCE 21-11             |          |                                | 1,249.98     |             |         |

| Budget Account<br>Vendor                  | Description                                                        | P.O. Id  | P.O. Description               | Amount                          | Void Amount             | PO Type |
|-------------------------------------------|--------------------------------------------------------------------|----------|--------------------------------|---------------------------------|-------------------------|---------|
| Department: ORDINANCE22-07                |                                                                    |          |                                |                                 |                         |         |
| C-04-55-933-401<br>D0072                  | Computer Server<br>DELL COMPUTER CORPORATION                       | 22-01386 | Server for Police HQ           | 29,572.77                       | 0.00                    |         |
| C-04-55-933-801<br>R0248                  | Additional Section 20 Soft Costs<br>RTP ENVIRONMENTAL ASSOC., INC. | 22-01422 | Environmental Remediation      | 2,640.44                        | 0.00                    |         |
| Department Total: ORDINANCE22-07          |                                                                    |          |                                | 32,213.21                       |                         |         |
| CAFR Total:                               |                                                                    |          |                                | 33,463.19                       |                         |         |
| Fund Total:                               |                                                                    |          |                                | 33,463.19                       |                         |         |
| Year Total:                               |                                                                    |          |                                | 33,463.19                       |                         |         |
| Fund: TRUST FUND                          |                                                                    |          |                                |                                 |                         |         |
| Department: NON BUDGET EXPENDITURES       |                                                                    |          |                                |                                 |                         |         |
| T-14-55-920-005<br>T0183                  | Police Expenditures<br>TURN OUT UNIFORMS, INC                      | 22-01367 | Police Chaplain ID Jacket      | 89.99                           | 0.00                    |         |
| T-14-55-920-013<br>K0161                  | Crestwood Cruisers Expenses<br>KNUTZEN, KELENE                     | 22-01397 | CRESTWOOD CRUISERS REIMB.      | 141.78                          | 0.00                    |         |
| T-14-55-920-014<br>S0060                  | Police Outside Duty<br>SADDLE RIVER, BOROUGH OF                    | 22-01399 | Pol Detail for Amer Soccer     | 342.97                          | 0.00                    |         |
| A0389                                     | AMERICAN SOCCER CLUB                                               | 22-01432 | REFUND OF POLICE DETAIL ESCROW | 249.03                          | 0.00                    |         |
|                                           |                                                                    |          |                                | 592.00                          |                         |         |
| T-14-55-920-017<br>B0017                  | Recycling Trust Expenditures<br>BEYER BROTHERS CORP                | 22-01412 | ROLL OFF REPAIR                | 2,164.96                        | 0.00                    |         |
| Department Total: NON BUDGET EXPENDITURES |                                                                    |          |                                | 2,988.73                        |                         |         |
| CAFR Total:                               |                                                                    |          |                                | 2,988.73                        |                         |         |
| Fund Total: TRUST FUND                    |                                                                    |          |                                | 2,988.73                        |                         |         |
| Year Total:                               |                                                                    |          |                                | 2,988.73                        |                         |         |
| Total Charged Lines: 151                  |                                                                    |          |                                | Total List Amount: 1,037,812.42 | Total Void Amount: 0.00 |         |

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| Totals by Year-Fund |      |              |             |              |               |           |              |
|---------------------|------|--------------|-------------|--------------|---------------|-----------|--------------|
| Fund Description    | Fund | Budget Rcvd  | Budget Held | Budget Total | Revenue Total | G/L Total | Total        |
|                     | 1-01 | 628.91       | 0.00        | 628.91       | 0.00          | 0.00      | 628.91       |
|                     | 2-01 | 1,000,731.59 | 0.00        | 1,000,731.59 | 0.00          | 0.00      | 1,000,731.59 |
|                     | C-04 | 33,463.19    | 0.00        | 33,463.19    | 0.00          | 0.00      | 33,463.19    |
| TRUST FUND          | T-14 | 2,988.73     | 0.00        | 2,988.73     | 0.00          | 0.00      | 2,988.73     |
| Total Of All Funds: |      | 1,037,812.42 | 0.00        | 1,037,812.42 | 0.00          | 0.00      | 1,037,812.42 |