

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 12/03/2020**

**RESOLUTION# 20-256**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan		✓	✓			
O'Connell			✓			
O'Toole	✓		✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

**AUTHORIZE COVID -19 SPECIAL EMERGENCY  
CERTIFICATION OF CHIEF FINANCIAL OFFICER AND  
APPROVAL OF GOVERNING BODY**

**WHEREAS**, The Borough of Allendale has experienced COVID 19 related revenue loss during the budget year 2020, and

**WHEREAS**, P.L. 2020, c. 74 provides for the funding of these revenue losses through a COVID Special Emergency, and

**WHEREAS**, in order to qualify for a special emergency under the provisions of N.J.S.A. 40A: 4-53, as amended by P.L.2020, c. 74, the Borough must, prior to December 1, make application to the Director of the Division of Local Government Services to obtain an approval of the certification of the special emergency and the resulting deferred charge in advance of the close of budget year 2020, and

**WHEREAS**, the Chief Financial Officer has determined that there is an operational gap attributable to COVID -19 affected revenue loss which needs to be addressed prior to year-end;

**NOW, THEREFORE BE IT RESOLVED**, by the Governing Body of the Borough of Allendale (by not less than a majority vote of the full governing body members affirmatively concurring), in accordance with the provisions of N.J.S.A 40A:4-53, as amended by P.L. 2020, c. 74, as follows:

1. The Chief Financial Officer has submitted an application to the Division Director on the prescribed form and has certified that the deficits in revenue are directly attributable to COVID-19.
2. The Chief Financial Officer has submitted said certification to the governing body for approval (attached to this resolution).
3. The Borough Council by approval of this resolution approves the certification made by the

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 12/03/2020**


**RESOLUTION# 20-256**

Chief Financial Officer related to COVID-19 Special Emergency.

4. The Borough Council directs the Chief Financial Officer, the Auditor and Bond Counsel to prepare the Ordinance and Resolution for Special Emergency COVID-19 related revenue deficit pursuant to statute and regulations resulting from P.L.2020, c. 74.
5. That two (2) certified copies of this resolution will be filed with the Director of the Division of Local Government Services.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 3, 2020.

  
Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 12/03/2020**

**RESOLUTION# 20-257**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole	✓		✓			
Sasso			✓			
Strauch			✓			
Wilczynski		✓	✓			
Mayor Bernstein	---	---				

**COVID -19 SPECIAL EMERGENCY  
SPECIAL EMERGENCY RESOLUTION – N.J.S.A 40A:4-53**

**WHEREAS**, it has been found necessary to adopt a Special Emergency Appropriation to meet certain Extraordinary COVID-19 affected revenue losses incurred, or to be incurred, related to the COVID pandemic, and

**WHEREAS**, N.J.S.A. 40A:4-53 allows a municipality to authorize special emergency appropriations for COVID-19 related revenue loss incurred during the COVID-19 related public health emergency, and provides that it shall be lawful to adopt such special emergency, which appropriation and/or the “special emergency notes” issued to finance the same shall be provided for in succeeding annual budgets by the inclusion of an appropriation as prescribed by the act and in compliance with the Division of Local Government Services regulations set forth as part of the COVID-19 Operating Deficits: Implementation of P.L. 2020, c.74.

**NOW, THEREFORE BE IT RESOLVED**, (by not less 2/3 vote of the full governing body members affirmatively concurring) that in accordance with the provisions of N.J.S.A 40A:4-55:

1. The Chief Financial Officer has been directed by resolution adopted on December 3, 2020 to make a written application and certify to the Division Director, on the prescribed form, that the deficits in revenue are directly attributable to COVID-19, and said certification was approved by the governing body and submitted to the Director of the Division of Local Government Services.
2. A Special Emergency Deferred Charge is hereby established for COVID-19 affected revenue losses in the total amounts of \$260,000 in the Current Fund.
3. That the total emergency appropriation shall be provided for in the budgets of succeeding years beginning in 2022 by the inclusion of not less than \$52,000 in the Current Fund.
4. That special emergency notes, not in excess of the amount authorized pursuant to law, may be issued.

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

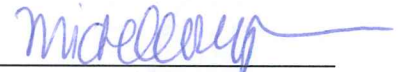
**DATE: 12/03/2020**

**RESOLUTION# 20-257**

5. That such notes when issued shall be executed by Borough of Allendale Chief Financial Officer, Mayor and Borough Clerk. The Chief Financial Officer is hereby authorized to sell said notes and any renewals thereof from time to time.
6. That said Special Emergency Notes may be issued to address the cash flow needs related to the deferred charge in compliance with the provisions of P.L. 2020, c.74.
7. That two (2) certified copies of this resolution will be filed with the Director of the Division of Local Government Services.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 3, 2020.

  
\_\_\_\_\_  
Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 12/03/2020**

**RESOLUTION# 20-258**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch		✓	✓			
Wilczynski	✓		✓			
Mayor Bernstein	---	---				

**AUTHORIZATION OF 2020 CAPITAL BUDGET AMENDMENT**

**WHEREAS**, the local capital budget for the year 2020 was amended on the 14<sup>th</sup> day of May, 2020; and,

**WHEREAS**, it is desired to amend said amended capital budget section,

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Allendale, County of Bergen, that the amendment(s) attached hereto and incorporated herein to the amended capital budget section of the 2020 Budget be made:

RECORDED VOTE (Insert last names) AYES ( ) NAYS ( ) ABSTAIN ( ) ABSENT ( )

FROM  
CAPITAL BUDGET (Current Year Action)  
2020

1 PROJECT	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 AMOUNTS RESERVED IN PRIOR YEARS	PLANNED FUNDING SERVICES FOR CURRENT YEAR 2020					6 TO BE FUNDED IN FUTURE YEARS
				5a 2020 Budget Appropriations	5b Improvement Fund	5c Capital Surplus	5d Grants in Aid and Other Funds	5e Debt Authorized	
None		\$ -			-			-	
TOTAL ALL PROJECTS		\$ -		\$ -	\$ -		\$ -	\$ -	

**3 YEAR CAPITAL PROGRAM 2020 - 2022  
Anticipated PROJECT Schedule and Funding Requirement**

1 PROJECT	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 ESTIMATED COMPLETION TIME	5 FUNDING AMOUNTS PER YEAR					
				Budget Year 2020	2021	2022	2023	2024	2025
None		\$ -		\$ -					
TOTALS ALL PROJECTS		\$ -		\$ -					

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 12/03/2020**

**RESOLUTION# 20-258**

3 YEAR CAPITAL PROGRAM 2020 - 2022										
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS										
1 PROJECT	2 Estimated TOTAL COST	3 Budget Appropriations		4 Capital Improvement Fund	5 Capital Surplus	6 Grants in Aid And Other Funds	7 BONDS AND NOTES			
		Current Year 2020	Future Years				General	Self Liquidating	Assessment	School
None		\$ -		-			-			
TOTAL ALL PROJECTS	\$ -	\$ -		\$ -			\$ -			

TO  
CAPITAL BUDGET (Current Year Action)  
2020

PLANNED FUNDING SERVICES FOR CURRENT YEAR 2020										
1 PROJECT	2 Project Number	3 Estimated Total Cost	4 Amounts Reserved in Prior Years	5a 2020 Budget Appropriations	5b Capital Improvement Fund	5c Capital Surplus	5d Grants in Aid and Other Funds	5e Debt Authorized	6 To Be Funded in Future Years	
Supplemental Funding for Acquisition of Property		\$ 120,000			\$ 6,000			\$ 114,000		
TOTALS ALL PROJECTS		\$ 120,000			\$ 6,000			\$ 114,000		

3 YEAR CAPITAL PROGRAM 2020 - 2022  
Anticipated PROJECT Schedule and Funding Requirement

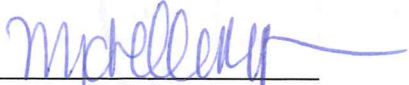
1 PROJECT	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 ESTIMATED COMPLETION TIME	5 FUNDING AMOUNTS PER YEAR					
				Budget Year 2020	2021	2022	2023	2024	2025
Supplemental Funding for Acquisition of Property		\$ 120,000		\$ 120,000					
TOTALS ALL PROJECTS		\$ 120,000		\$ 120,000					

3 YEAR CAPITAL PROGRAM 2020 - 2022  
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS

1 PROJECT	2 Estimated TOTAL COST	3 Budget Appropriations		4 Capital Improvement Fund	5 Capital Surplus	6 Grants in Aid and Other Funds	7 BONDS AND NOTES			
		Current Year 2020	Future Years				General	Self Liquidating	Assessment	School
Supplemental Funding for Acquisition of Property	\$ 120,000			\$ 6,000			\$ 114,000			
TOTALS ALL PROJECTS	\$ 120,000			\$ 6,000			\$ 114,000			

**BE IT FURTHER RESOLVED** that three certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 3, 2020.

  
Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 12/03/2020**

**RESOLUTION# 20-259**


Council	Motion	Second	Yes	No	Abstain	Absent
Homan		✓	✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski			✓			
Mayor Bernstein	- - -	- - -				

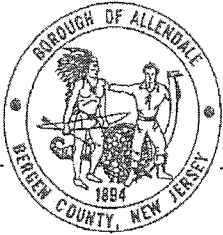
**APPROVAL OF LIST OF BILLS**

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated December 3, 2020 in the amounts of:

Current Fund	\$1,142,616.46
Payroll Account	\$210,564.99
General Capital	\$17,126.80
Animal Fund	\$0.00
Grant Fund	\$0.00
COAH/Housing Trust	\$228.00
Improvement & Beautification	\$1,137.00
Unemployment Fund	\$0.00
Trust Fund	\$6,992.50
Water Operating	\$0.00
Water Capital	\$0.00
<b>Total</b>	<b>\$1,378,665.75</b>

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 3, 2020.

  
Michelle Ryan  
Acting Municipal Clerk



## BOROUGH OF ALLENDALE

500 West Crescent Avenue, Allendale, NJ 07401-1792

OFFICE OF TAX COLLECTOR  
OFFICE OF CHIEF FINANCIAL OFFICER

201-818-4400 EXT 205  
FAX: 201-818-0193

I, M. Alissa Mayer, Chief Financial Officer of the Borough of Allendale,  
having reviewed the bill list for the Borough, do hereby certify that funds  
are available in the accounts so designated.

Certified December 3, 2020

  
M. Alissa Mayer, CMFO  
Chief Financial Officer



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 12/03/2020**

**RESOLUTION# 20-260**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>		✓	✓			
<b>O'Connell</b>			✓			
<b>O'Toole</b>			✓			
<b>Sasso</b>			✓			
<b>Strauch</b>	✓		✓			
<b>Wilczynski</b>			✓			
<b>Mayor Bernstein</b>	---	---				

**AUTHORIZE REFUND OF 2020 TAX OVERPAYMENTS**

**BE IT RESOLVED** by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to issue the following checks on the properties listed below and charge same to Overpayment of 2019/2020 Taxes:

<b>Block/Lot/Q</b>	<b>Name</b>	<b>Property Location</b>	<b>Amount</b>
1803/6	Svorec, Paul & Magda	79 Crescent Bend	\$119.40
<b><u>Payable to Corelogic</u></b>			
403/12	Schaub, Michael & Jennifer	105 Heights Road	\$1,993.14
506/4.09	Aeri, Nitin & Kundlas, Sherry	10 Weimer Court	\$485.06
511/25	Iannazzone, A & Sardanopoli	50 Gloria Drive	\$1,997.96
702/4/C0010	Lee, Dane & Susie	10 Rio Vista Drive	\$17.16
1201/5	Holmes, Brian & Johanna	141 Duffy Drive	\$2,837.69
1203/8.03	Segovia, Fernando & Lucia M	95 Valley Road	\$3,911.47
1203/11	Morton, Sean Alan Etal	73 Forest Road	\$5,475.01
1303/11	Hebl, Joseph C & Jiao Z	500 Brookside Avenue	\$1,727.71
1403/7	Lenzi, Ralph A & Veronica A	27 Bradrick Lane	\$1,266.83
1503.01/17	Driscoll, Timothy J	36 Carteret Road	\$3,733.57
2101/9/C0152	Aversano, John & Jean	152 Carriage Court	\$2,769.47
1503/22	Ma, Chin Hung T. & Oi Yim H	41 Carteret Road	\$984.50

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 12/03/2020**


**RESOLUTION# 20-260**

**Payable to Wells Fargo**

2203/2      Taylor, Peter & Saviano, Guilia      775 W. Crescent Avenue      \$2,405.76

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 3, 2020.



---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 12/03/2020**

**RESOLUTION# 20-261**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan		✓	✓			
O'Connell			✓			
O'Toole			✓			
Sasso					✓	
Strauch	✓		✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

**AUTHORIZATION OF AMENDMENT TO CROWN ATLANTIC COMPANY, LLC  
LEASE AGREEMENT ON BEHALF OF AT&T MOBILITY**

**WHEREAS**, the Borough of Allendale and Crown Atlantic Company, LLC, (Crown Atlantic) previously executed a Lease Agreement dated August 31, 1995 (the Lease), pursuant to which property was leased from the Borough located at 300 West Crescent Avenue, Allendale, New Jersey and being described as a portion of the property known as Lot 6, Block 1003 and Lots 9 and 10 of Block 201 (the property) for the construction of a monopole and installation/maintenance of utility wires, poles, cable, conduits and pipes; and

**WHEREAS**, seven (7) Amendments to the Lease Agreement have been signed; and


**WHEREAS**, Crown Atlantic, on behalf of AT&T Mobility, seeks to modify its equipment on the monopole, and other work associated with same as more specifically referenced in Crown Castle JDE Job Number 610061; Crown Castle Work Order Number 1867930, and Crown Castle Order Number 520740 Rev. 0; and

**WHEREAS**, Crown Atlantic, on behalf of AT&T Mobility, seeks the Borough's consent under the terms and conditions of the Lease;

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body that it does hereby consent to the foregoing modification and the Mayor is hereby authorized to execute a consent letter for modification subject, however, to the following conditions:

1. Crown Atlantic or AT&T Mobility, shall make application for appropriate building permits and shall pay all fees in connection with those permits;
2. Crown Atlantic or AT&T Mobility, shall comply with any and all land use requirements and pay any fees associated therewith;
3. Crown Atlantic or AT&T Mobility, shall provide for a professional escrow deposit, if required, for review of its application in accordance with law.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 3, 2020.

  
Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 12/03/2020**

**RESOLUTION# 20-262**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>		✓	✓			
<b>O'Connell</b>			✓			
<b>O'Toole</b>			✓			
<b>Sasso</b>			✓			
<b>Strauch</b>	✓		✓			
<b>Wilczynski</b>			✓			
<b>Mayor Bernstein</b>	---	---				

**AUTHORIZATION TO ADOPT A CHANGE TO AN EXISTING DEFERRED  
COMPENSATION PLAN – AIG/VALIC RETIREMENT SERVICES**

**WHEREAS**, the Borough of Allendale (hereinafter referred to as the “Employer”) by resolution adopted a Deferred Compensation Plan (hereinafter referred to as the “Plan”) effective August 27, 2009 for the purpose of making available to eligible employees the accrual of tax benefits under a Section 457 Deferred Compensation Plan; and


**WHEREAS**, the Employer desires to provide for Designated Roth Contributions and/or In-plan Roth Conversions under its Plan;

**NOW, THEREFORE, BE IT RESOLVED** that the Employer hereby adopts the attached Amendment, which Amendment has been approved by the Division of Local Government Services and assigned identifier 83-PD-VALIC-061912, to Deferred Compensation Plan Document, identifier 81-PD-VALIC-103111, to be part of and incorporated into its existing Deferred Compensation Plan Document.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution shall be forwarded to the Director of the Division of Local Government Services.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 3, 2020.

  
\_\_\_\_\_  
Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 12/03/2020**

**RESOLUTION# 20-263**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan		✓	✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

**AUTHORIZATION FOR ADVERTISEMENT & RECEIPT OF BIDS FOR  
230 WEST CRESCENT AVENUE REMEDIATION PROJECT – PHASE 2**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that it hereby authorizes the Acting Municipal Clerk to advertise and receive bids for “230 West Crescent Avenue Remediation Project – Phase 2” to include landscape capping of unpaved areas at 230 West Crescent Avenue.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 3, 2020.



---

Michelle Ryan  
Acting Municipal Clerk



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 12/03/2020**

**RESOLUTION# 20-264**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan		✓	✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

**APPROVAL OF MEMORANDUM OF UNDERSTANDING  
WITH UPSEU (WHITE COLLAR UNIT)**

**WHEREAS**, the Collective Bargaining Agreement ("CBA") between the Borough of Allendale ("Borough") and UPSEU (White Collar Unit), hereinafter referred to as "Union", expired on December 31, 2019; and

**WHEREAS**, Allendale and the Union engaged in ongoing negotiations to discuss and agree upon the terms and conditions of a successor CBA; and

**WHEREAS**, as part of the negotiations for a successor CBA, a Memorandum of Understanding ("MOU") between Allendale and the Union was agreed to and approved between the parties for the term January 1, 2020 through December 31, 2023; and

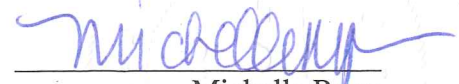
**WHEREAS**, the Union has indicated its approval of the terms and provisions of the MOU by executing the same; and

**WHEREAS**, Allendale wishes to memorialize its approval of the terms and provisions of the MOU by adoption of this Resolution; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale that the Memorandum of Understanding as between the Borough and the Union for the term January 1, 2020 through December 31, 2023, the terms of which are incorporated by reference herein, be and hereby is **APPROVED**; and

**BE IT FURTHER RESOLVED** that the Mayor, the Chief Financial Officer and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 3, 2020.

  
Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 12/03/2020**

**RESOLUTION# 20-265**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso	✓		✓			
Strauch		✓	✓			
Wilczynski			✓			
Mayor Bernstein	---	---				


**AUTHORIZATION TO ENTER INTO CLOSED EXECUTIVE SESSION**

**BE IT RESOLVED** that in compliance with N.J.S.A. 10:4-12, the Mayor and Council of the Borough of Allendale entered into Closed Executive Session to discuss the following matters:

- A. Attorney-Client Privilege
  - 1. Contract Negotiations Update – PBA Local No. 217 CBA
  - 2. Potential Litigation
- B. Prospective Personnel
  - 1. Police Department

**BE IT FURTHER RESOLVED** that Minutes will be taken of the meeting and released to the public at the time that the matter is resolved.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 3, 2020.

  
\_\_\_\_\_  
Michelle Ryan  
Acting Municipal Clerk