

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 03/11/2021**

**RESOLUTION# 21-97**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole	✓					
Sasso						
Strauch						
Wilczynski		✓				
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**AUTHORIZATION TO REFUND 2021 TAX OVERPAYMENT**

**BE IT RESOLVED** by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to issue the following checks on the properties listed below and charge same to Overpayment of 2021 Taxes:

Block/Lot/Q	Name	Property Location	Amount
407/2	PTCS Title Agency, LLC	6 Montrose Terrace	\$2613.28

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 11, 2021.



Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
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BERGEN COUNTY, NJ**

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**RESOLUTION# 21-98**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>						
<b>O'Connell</b>						
<b>O'Toole</b>	✓					
<b>Sasso</b>						
<b>Strauch</b>						
<b>Wilczynski</b>		✓				
<b>Mayor Bernstein</b>	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**AUTHORIZATION OF EMERGENCY TEMPORARY BUDGET APPROPRIATIONS**

**WHEREAS**, an emergent condition has arisen with respect to certain budget appropriations and no adequate provision has been made in the 2021 Temporary Budget, and N.J.S.A. 40A: 4-20 provides for the creation of emergency temporary appropriations for said purpose; and

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale that in accordance with the provisions of N.J.S.A. 40A: 4-20;

1. An emergency temporary appropriation be and the same is hereby made in the total amount of:

<b>ADMINISTRATION</b>	-
SALARIES & WAGES, ADMINISTRATION	13,000
OTHER EXPENSES - ADMINISTRATION	5,000
<b>MAYOR &amp; COUNCIL</b>	-
OTHER EXPENSES - MAYOR & COUNCIL	1,000
<b>MUNICIPAL CLERK</b>	-
SALARIES & WAGES - MUNICIPAL CLERK	13,000
OTHER EXPENSES - MUNICIPAL CLERK	6,000
<b>FINANCE</b>	-
SALARIES & WAGES - FINANCE	20,000
OTHER EXPENSES - FINANCE	2,500
<b>TAX COLLECTION</b>	-
SALARIES & WAGES - TAX COLLECTION	9,000
OTHER EXPENSES - TAX COLLECTION	1,000
<b>TAX ASSESSMENT</b>	-

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<b>SALARIES &amp; WAGES - TAX ASSESSMENT</b>	6,600
<b>OTHER EXPENSES - TAX ASSESSMENT</b>	20,000
<b>LEGAL SERVICES</b>	-
<b>OTHER EXPENSES - LEGAL</b>	30,000
<b>ENGINEERING</b>	-
<b>OTHER EXPENSES - ENGINEERING</b>	14,000
<b>PLANNING AND ZONING BOARD</b>	-
<b>SALARIES &amp; WAGES, PLANNING &amp; ZONING</b>	8,500
<b>OTHER EXPENSES, PLANNING &amp; ZONING</b>	2,000
<b>CONSTRUCTION CODE/BUILDING DEPT.</b>	-
<b>SALARIES &amp; WAGES, CONSTRUCTION CODE/BLDG</b>	2,500
<b>OTHER EXPENSES, CONSTRUCTION CODE/BLDG.</b>	3,000
<b>ELECTRICAL INSPECTOR</b>	-
<b>SALARIES &amp; WAGES, ELECTRICAL INSPECTOR</b>	1,600
<b>PLUMBING SUBCODE</b>	-
<b>SALARY &amp; WAGE - PLUMBING SUBCODE</b>	1,500
<b>PROPERTY MAINTENANCE INSPECTOR</b>	-
<b>SALARY &amp; WAGE - PROPERTY MAINTENANCE</b>	3,500
<b>FIRE SUBCODE</b>	-
<b>SALARY &amp; WAGE, FIRE SUBCODE</b>	1,500
<b>INSURANCE - OTHER</b>	-
<b>OTHER EXPENSES - INSURANCE - OTHER</b>	55,000
<b>WORKERS' COMPENSATION</b>	42,000
<b>GROUP INSURANCE</b>	-
<b>OTHER EXPENSES - GROUP INSURANCE</b>	150,000
<b>HEALTH BENEFIT WAIVER</b>	-
<b>POLICE</b>	-
<b>SALARY &amp; WAGE - POLICE</b>	640,000
<b>OTHER EXPENSES - POLICE</b>	20,000
<b>EMERGENCY MGMT SERVICES</b>	-

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SALARY & WAGE - EMERGENCY MGMT SVCS	500
OTHER EXPENSES - EMERGENCY MANAGEMENT	200
<b>MUNICIPAL PROSECUTOR</b>	-
SALARY & WAGE - MUNICIPAL PROSECUTOR	1,000
<b>STREETS &amp; ROADS</b>	-
SALARY & WAGE - STREETS & ROADS	212,000
<b>SNOW REMOVAL</b>	-
OTHER EXPENSES - SNOW REMOVAL	25,000
<b>SHADE TREE</b>	-
OTHER EXPENSES - SHADE TREE	2,000
<b>BUILDINGS &amp; GROUNDS</b>	-
OTHER EXPENSES - BUILDINGS & GROUNDS	20,000
<b>PARKS</b>	-
OTHER EXPENSES - PARKS	10,000
<b>CRESTWOOD</b>	-
OTHER EXPENSES - CRESTWOOD	15,000
<b>STREET LIGHTING</b>	5,000
<b>TELEPHONES</b>	-
OTHER EXPENSES - TELEPHONES	12,000
<b>GAS (NATURAL)</b>	-
OTHER EXPENSES - GAS (NATURAL)	10,000
<b>GASOLINE</b>	-
OTHER EXPENSES - GASOLINE	5,000
<b>SOCIAL SECURITY</b>	50,000
<b>N W BERGEN SEWER AUTHORITY</b>	-
OTHER EXPENSES - NW BERGEN SEWER	465,000
<b>LIBRARY</b>	-
OTHER EXPENSES - LIBRARY	150,000
<b>MUNICIPAL COURT</b>	-
SALARY & WAGE - MUNICIPAL COURT	2,000
OTHER EXPENSES - MUNICIPAL COURT	200
PAYMENT OF NOTE PRINCIPAL	303,465
PAYMENT OF NOTE INTEREST	172,786
<b>TOTAL ADDITIONAL TEMPORARY BUDGET</b>	<b>2,533,351</b>

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2. That said emergency temporary appropriation will be provided in the 2021 budget; and
3. That one certified copy of this resolution be filed with the Director of Local Government Services.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 11, 2021.



Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 03/11/2021**

**RESOLUTION# 21-99**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole	✓					
Sasso						
Strauch						
Wilczynski		✓				
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**RESOLUTION AUTHORIZING THE MAYOR AND OTHER  
BOROUGH OFFICIALS TO EXECUTE DEEDS AND OTHER DOCUMENTS  
RELATING TO THE SALE OF 220-230 WEST CRESCENT AVENUE**

**WHEREAS**, the Borough of Allendale (the "Borough") as Seller, and Hampshire Venture Partners, LLC ("Hampshire") as Buyer, have previously entered into an Amended and Restated Agreement of Purchase of Real Estate (the "Agreement") for the sale of a portion of certain real property commonly known as 220 West Crescent Avenue and 230 West Crescent Avenue, and also described as Block 1005, Lots 3, 20 and 11 (the "Property"); and

**WHEREAS**, the Borough, in order to effectuate in accordance with the Agreement the conveyance of the Property to Hampshire, or to a successor or related entity of Hampshire as provided in the Agreement, by way of one or more closing/transfers, is required to execute and deliver one or more deeds, affidavits of title, easements and other documents related to such transfers; and

**WHEREAS**, the Borough wishes to specifically authorize the Mayor, the Acting Borough Clerk, the Chief Financial Officer, the Borough Attorney, and any other desired or necessary Borough Officials, to execute and deliver to Hampshire, or a successor or related entity of Hampshire as provided for in the Agreement, all deeds, affidavits of title, easements and other documents related to such transfers of the Property.

**NOW, THEREFORE, BE IT RESOLVED** that in order to effectuate the transfers/closings of the Property as provided for in the Agreement (as same may be hereinafter amended), the Mayor, the Acting Borough Clerk, the Chief Financial Officer, the Borough Attorney and any other desired or necessary Borough Officials be and hereby are authorized to execute and deliver to Hampshire, or to any successor or related entity of Hampshire as provided for in the Agreement, any deeds, affidavits of title, easements and other documents related to such transfers of the Property on behalf of the Borough as provided for in the Agreement (as same may be hereinafter amended); and

**BE IT FURTHER RESOLVED THAT** that in order to effectuate the transfers/closings of the Property as provided for in the Agreement (as same may be hereinafter amended), the Mayor, Acting Borough Clerk, Chief Financial Officer, Borough Attorney and any other desired

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or necessary Borough Officials be and hereby are authorized to take such further actions and acts as may be necessary or desirable in connection with such transfers/closing.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 11, 2021.



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Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 03/11/2021**

**RESOLUTION# 21-100**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole	✓					
Sasso						
Strauch						
Wilczynski		✓				
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**RESOLUTION RATIFYING EMERGENCY CHANGE ORDER  
(COR #2) BY THE AMBIENT GROUP, LLC**

**WHEREAS**, on July 23, 2020, the Borough of Allendale (the "Borough") adopted Resolution 20-183, awarding the contract (the "Contract") for the 230 West Crescent Avenue Soil Remediation Project (the "Project") to The Ambient Group, LLC ("Ambient") in the amount of Two Hundred Ninety-Eight Thousand Dollars and No Cents (\$298,000.00); and

**WHEREAS**, as a result of its performance of the work specified in the Contract, Ambient has submitted a Change Order Request ("COR #2") for utilization of 125 tons of 1.5inch clean stone, as a result of existing groundwater conditions; and

**WHEREAS**, such additional work (the "Work") was not reasonably foreseen at the time the Contract was awarded to Ambient, and the Work needed to be undertaken on an immediate basis as a part of the soil remediation process; and

**WHEREAS**, the Work directly affects the Public's health, safety and welfare, requiring the immediate performance of the same; and

**WHEREAS**, the net increase in the heretofore approved Agreement between the Borough and Ambient is in the amount of \$625.00; and

**WHEREAS**, the Chief Financial Officer of the borough has certified that sufficient funds are available

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale as follows:

1. COR #2 issued by Ambient to the Borough be and hereby is ratified and approved in the amount of \$625.00.



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**RESOLUTION# 21-100**

2. The Mayor, the Chief Financial Officer, and the Borough Attorney are authorized to take all appropriate steps to implement this Resolution.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 11, 2021.



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Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 03/11/2021**

**RESOLUTION# 21-101**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole	✓					
Sasso						
Strauch						
Wilczynski		✓				
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**AUTHORIZATION OF INCREASE TO CONTRACT THRESHOLD – AS-NEEDED  
SNOW PLOWING & REMOVAL SERVICES - BOROUGH ROADWAYS – JANUARY  
1, 2021 THROUGH DECEMBER 31, 2021 – ONQUE TECHNOLOGIES, INC.**

**WHEREAS**, a contract for As-Needed Snow Plowing & Removal Services – Borough Roadways was extended with ONQUE Technologies for the period January 1, 2021 through December 31, 2021 via Resolution 20-272 on December 17, 2020; and


**WHEREAS**, the Governing Body approved said contract in an amount not to exceed \$17,500; and

**WHEREAS**, due to severe inclement weather during the Winter of 2021, it is necessary to increase the contract threshold.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby authorizes an increase to the As-Needed Snow Plowing & Removal Services – Borough Roadways agreement with ONQUE Technologies, Inc. 297-146 Kinderkamack Road, Suite 101, Oradell, New Jersey 07649 in an amount not to exceed \$25,000; and

**BE IT FURTHER RESOLVED** that the Mayor, Acting Municipal Clerk and Borough Attorney are hereby authorized to take such action as may be necessary to implement this Resolution, including the execution of an Agreement with ONQUE Technologies, Inc. for the above services.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 11, 2021.



Michelle Ryan  
Acting Municipal Clerk

### **Certification of Availability of Funds**

This is to certify to the Borough of Allendale that funds for the following resolution will be available in the 2021 Budget.

Resolution Date: March 11, 2021

Resolution Number: 21-101

Vendor: Onque Technologies

Contract: Snow Plow & Removal Services for Borough Roadways

Account Number: 1-01-26-292-029

Amount: Not to exceed \$25,000

  
Chief Financial Officer

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 03/11/2021**

**RESOLUTION# 21-102**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole	✓					
Sasso						
Strauch						
Wilczynski		✓				
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**AUTHORIZATION OF INCREASE TO CONTRACT THRESHOLD – AS-NEEDED  
SNOW PLOWING & REMOVAL SERVICES - BOROUGH FACILITIES – JANUARY 1,  
2021 THROUGH DECEMBER 31, 2021 – ONQUE TECHNOLOGIES, INC.**

**WHEREAS**, a contract for As-Needed Snow Plowing & Removal Services – Borough Facilities was extended with ONQUE Technologies for the period January 1, 2021 through December 31, 2021 via Resolution 20-273 on December 17, 2020; and

**WHEREAS**, the Governing Body approved said contract in an amount not to exceed \$17,500; and

**WHEREAS**, due to severe inclement weather during the Winter of 2021, it is necessary to increase the contract threshold.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby authorizes an increase to the As-Needed Snow Plowing & Removal Services – Borough Facilities agreement with ONQUE Technologies, Inc. 297-146 Kinderkamack Road, Suite 101, Oradell, New Jersey 07649 in an amount not to exceed \$25,000; and

**BE IT FURTHER RESOLVED** that the Mayor, Acting Municipal Clerk and Borough Attorney are hereby authorized to take such action as may be necessary to implement this Resolution, including the execution of an Agreement with ONQUE Technologies, Inc. for the above services.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 11, 2021.

Michelle Ryan  
Acting Municipal Clerk

### **Certification of Availability of Funds**

This is to certify to the Borough of Allendale that funds for the following resolution will be available in the 2021 Budget.

Resolution Date: March 11, 2021

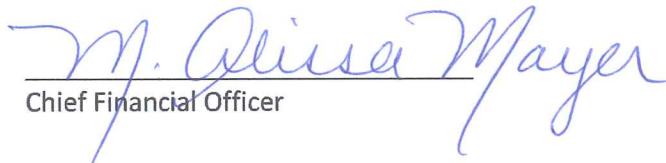
Resolution Number: 21-102

Vendor: Onque Technologies

Contract: Snow Plow & Removal Services for Borough Facilities

Account Number: 1-01-26-292-029

Amount: Not to exceed \$25,000

  
\_\_\_\_\_  
Chief Financial Officer



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 03/11/2021**

**RESOLUTION# 21-103**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole	✓					
Sasso						
Strauch						
Wilczynski		✓				
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**APPROVAL OF PROPOSAL – UPGRADE OF BOROUGH-WIDE PHONE SYSTEM  
SERVICES & PRODUCTS – AXIA TECHNOLOGY PARTNERS, LLC**

**WHEREAS**, the Borough is desirous of upgrading its antiquated phone system; and

**WHEREAS**, Axia Technology Partners, LLC (AxiaTP) has submitted a proposal dated February 4, 2021 that is both financially and technologically advantageous to the Borough; and

**WHEREAS**, AxiaTP is duly qualified and is available to perform such services; and

**WHEREAS**, the Chief Financial Officer has certified that adequate funds are available.

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body that it does hereby accept the proposal of AxiaTP dated February 4, 2021 and authorizes entering into a contract with AxiaTP, 10555 Group 1001 Way, Zionsville, IN 46077 in the amount of \$1,793.52 per month for phone services and support; and

**BE IT FURTHER RESOLVED**, that the Governing Body accepts and authorizes the as well a one-time charge of \$1,260.00 for a one-time product charge, inclusive of products, one-year warranty, setup and installation fees; and

**BE IT FURTHER RESOLVED** that the Administrative Officer and Acting Municipal Clerk are authorized to sign the proposal or an appropriate agreement, subject to review and approval by the Borough Attorney, to reflect these services.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 11, 2021.



Michelle Ryan  
Acting Municipal Clerk

### **Certification of Availability of Funds**

This is to certify to the Borough of Allendale that funds for the following resolution will be available in the 2021 Budget.

Resolution Date: March 11, 2021

Resolution Number: 21-103

Vendor: Axia Technology Partners, LLC

Contract: Borough Wide Phone System Upgrade

Account Number: 1-01-31-440-190

Amount: Not to Exceed \$19,196

  
Chief Financial Officer

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 03/11/2021**

**RESOLUTION# 21-104**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole	✓					
Sasso						
Strauch						
Wilczynski		✓				
Mayor Bernstein	---	---				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**APPROVAL OF MARCH 11, 2021 LIST OF BILLS**

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated March 11, 2021 in the amounts of:

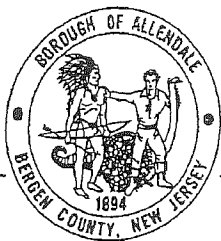
Current Fund	\$1,969,948.35
Payroll Account	\$199,181.60
General Capital	\$16,230.99
Animal Fund	\$0.00
Grant Fund	\$0.00
COAH/Housing Trust	\$0.00
Improvement & Beautification	\$0.00
Unemployment Fund	\$0.00
Trust Fund	\$2,045.00
Water Operating	\$0.00
Water Capital	\$0.00
<hr/>	
<b>Total</b>	<b>\$2,187,405.94</b>

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 11, 2021.



Michelle Ryan  
Acting Municipal Clerk





## BOROUGH OF ALLENDALE

500 West Crescent Avenue, Allendale, NJ 07401-1792

OFFICE OF TAX COLLECTOR  
OFFICE OF CHIEF FINANCIAL OFFICER

201-818-4400 EXT 205  
FAX: 201-818-0193

I, M. Alissa Mayer, Chief Financial Officer of the Borough of Allendale,  
having reviewed the bill list for the Borough, do hereby certify that funds  
are available in the accounts so designated.

Certified March 11, 2021

M. Alissa Mayer

M. Alissa Mayer, CMFO  
Chief Financial Officer