

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 05/14/2020**

**RESOLUTION# 20-128**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>			✓			
<b>O'Connell</b>			✓			
<b>O'Toole</b>			✓			
<b>Sasso</b>	✓		✓			
<b>Strauch</b>			✓			
<b>Wilczynski</b>		✓	✓			
<b>Mayor Bernstein</b>	---	---				

**SELF-EXAMINATION OF 2020 MUNICIPAL BUDGET**

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Borough of Allendale has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2020 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Borough of Allendale that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:

- a. Payment of interest and debt redemption charges
- b. Deferred charges and statutory expenditures
- c. Cash deficit of preceding year
- d. Reserve for uncollected taxes
- e. Other reserves and non-disbursement items
- f. Any inclusions of amounts required for school purposes.

2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).

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3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
  - a. All estimates of revenue are reasonable, accurate and correctly stated,
  - b. Items of appropriation are properly set forth
  - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on May 14, 2020.



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Michelle Ryan  
Acting Municipal Clerk

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O'Connell	✓		✓			
O'Toole			✓			
Sasso			✓			
Strauch			✓			
Wilczynski		✓	✓			
Mayor Bernstein	- - -	- - -				

**MUNICIPAL BUDGET TO BE READ BY TITLE ONLY**

**WHEREAS**, the Budget, as advertised, shall be read in full, or it may be read by title, if the following conditions have been met:

1. At least one week prior to the date of the hearing, a complete copy of the approved budget shall be made available to each person requesting the same, and
2. The governing body shall, by resolution passed by not less than a majority of the full membership, determine that the budget shall be read by title only.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that the aforementioned conditions have been met, and the 2020 Municipal Budget may be read by title only.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on May 14, 2020.



Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
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**RESOLUTION# 20-130**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole		✓	✓			
Sasso			✓			
Strauch			✓			
Wilczynski	✓		✓			
Mayor Bernstein						

**ADOPT 2020 LOCAL MUNICIPAL BUDGET**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of \$9,441,094.00 for Municipal Purposes, \$84,213.00 for Open Space Trust Fund Levy and \$596,959.00 for Minimum Library Levy.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on May 14, 2020.



Michelle Ryan  
Acting Borough Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 05/14/2020**

**RESOLUTION# 20-131**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan		✓	✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

**APPROVAL OF LIST OF BILLS**

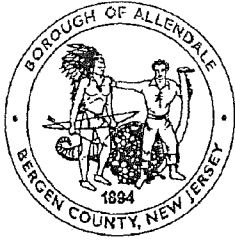
**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated May 14, 2020 in the amounts of:

Bill List Numbers	May 14, 2020
Current Fund	\$1,297,268.75
Payroll Account	\$217,748.32
General Capital	\$280.00
Animal Fund	\$0.00
Grant Fund	\$179.00
COAH/Housing Trust	\$0.00
Improvement & Beautification	\$0.00
Unemployment Fund	\$0.00
Trust Fund	\$0.00
Water Operating	\$0.00
Water Capital	\$10,034.50
<b>Total</b>	<b>\$1,525,510.57</b>

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on May 14, 2020.



Michelle Ryan  
Acting Municipal Clerk



## Borough of Allendale

500 WEST CRESCENT AVENUE  
ALLENDALE, NEW JERSEY 07401

OFFICE OF TAX COLLECTOR  
OFFICE OF CHIEF FINANCIAL OFFICER

TEL: 201-818-4400 EXT 205  
FAX 201-818-0193

I, M. Alissa Mayer, Chief Financial Officer of the Borough of Allendale,  
having reviewed the bill list for the Borough, do hereby certify that funds  
are available in the accounts so designated.

Certified May 14, 2020

M. Alissa Mayer  
M. Alissa Mayer, CMFO  
Chief Financial Officer

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<b>Homan</b>		✓	✓			
<b>O'Connell</b>			✓			
<b>O'Toole</b>			✓			
<b>Sasso</b>			✓			
<b>Strauch</b>	✓		✓			
<b>Wilczynski</b>			✓			
<b>Mayor Bernstein</b>	---	---				

**TEAMSTERS SALARY RESOLUTION**

**BE IT RESOLVED** that the following are the salaries for Borough employees for the year 2020. All salaries are retroactive to January 1, 2020.

Steve Cameron, DPW Laborer	\$62,965
Dan Davis, DPW Laborer	\$62,965
Ray Frazier, DPW Laborer	\$62,965
Richard McDowell, DPW Laborer, Crew Chief	\$68,579
Jim Moritz, DPW Laborer	\$62,965
John Pasquino, DPW Laborer	\$50,076
Dan Richards, DPW Laborer, Mechanic, Crew Chief	\$75,205
Layne Simon, DPW Laborer, Crew Chief	\$76,777
Lonnie Simon, DPW Laborer	\$59,450
Standby, Weekly	\$350

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<b>O'Toole</b>			✓			
<b>Sasso</b>			✓			
<b>Strauch</b>	✓		✓			
<b>Wilczynski</b>			✓			
<b>Mayor Bernstein</b>	---	---				

**APPOINTMENT OF AN HOURLY SEASONAL INTERN – KAITLYN CALLAGHAN**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that Kaitlyn Callaghan be appointed as an hourly, part-time, seasonal intern effective May 18, 2020 at a rate of \$15.00 per hour.

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Michelle Ryan  
Acting Municipal Clerk



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Sasso			✓			
Strauch	✓		✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

**AUTHORIZE CANCELLATION OF UNEXPENDED  
GENERAL CAPITAL ORDINANCE BALANCES**

**WHEREAS**, certain unexpended ordinance appropriation balances remain open in the General Capital fund, and

**WHEREAS**, the capital projects have been completed, and

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Borough of Allendale, County of Bergen, State of New Jersey that the following ordinance appropriation balances in the General Capital Fund be cancelled of record.

ORD	DESCRIPTION	Unexpended Improvement Authorization Balance	ALLOCATION		
			Grants Receivable	Reserve For Debt Service	Deferred Charges Unfunded
13-15	W. ALLENDALE/IVERS	4,703.67		4,703.67	
14-03 C	PUMPER FIRE ENGINE/W EQUIPMENT	561.18		561.18	
15-04 B	W. ALLENDALE/ERIE PLAZA	14,223.31	5,738.00	8,485.31	
15-04 C	PAVING BOROLINE ROAD	7,730.09	138.00	7,592.09	
15-04 J	SCBA EQUIPMENT	2.66		2.66	
15-04 L	BUCKET ATTACHMENT/4WD VEHICLE	107.24		107.24	
16-04 B	W. ALLENDALE/W. MAPLE	18,711.51	6,883.00		11,828.51
16-04 D	VEHICLE/VAN	160.83			160.83
16-04 E	HANDICAPPED ACCESS/ADA BATHROOMS	2,787.64			2,787.64
16-04 J	FIRE HOSE	7.24			7.24
17-05 E	ADA BATHROOMS	40,000.00	25,600.00		14,400.00
17-05 F	TURNOUT GEAR	8.92			8.92
18-09 E	CRESTWOOD/ALLENDALE PARK IMPROVEMENT	256.32			256.32
18-09 H	PICK-UP TRUCK	569.44			569.44
18-09 I	FILING CABINETS	1,200.00			1,200.00
19-06 L	UPGRADE EMAIL SERVER	10,000.00			10,000.00
		<b>101,030.05</b>	<b>38,359.00</b>	<b>21,452.15</b>	<b>41,218.90</b>

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Sasso			✓			
Strauch	✓		✓			
Wilczynski			✓			
Mayor Bernstein	- - -	- - -				

**RESOLUTION AUTHORIZING THE BOROUGH OF ALLENDALE TAX  
COLLECTOR TO PREPARE AND MAIL ESTIMATED TAX  
BILLS IN ACCORDANCE WITH P.L. 1994, C.72**

**WHEREAS**, due to the County Board of Taxation unable to certify a tax rate due to various issues at the state level and the Municipal Tax Collector will be unable to mail the tax bills on a timely basis, it has become necessary to issue estimated tax bills for the 3rd Quarter of 2020 and;

**WHEREAS**, the Municipal Tax Collector in consultation with the Municipal Chief Financial Officer has computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3, and they have signed a certification showing the tax levies for the previous year, the tax rates and the range of permitted estimated levies;

**NOW, THEREFORE BE IT RESOLVED** BY THE BOROUGH COUNCIL OF THE BOROUGH OF ALLENDALE, IN THE COUNTY OF BERGEN AND STATE OF NEW JERSEY ON 14 TH DAY OF MAY 2020 AS FOLLOWS:

1. The Borough of Allendale Tax Collector is hereby authorized and directed to prepare and issue estimated tax bills for the Borough for the third installment of 2020 taxes. The Tax Collector shall proceed and take such actions as necessary.
2. The entire estimated levy for 2020 is hereby set at \$ 40,581,576.00 for an estimated tax rate of \$2.409.
3. In accordance with law the third installment of 2020 shall not be subject to interest until the later of August 10, 2020. Any payment received after August 10, 2020 shall have interest calculated from August 1, 2020.

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