

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/23/2023

RESOLUTION# 23-111

Council	Motion	Second	Yes	No	Abstain	Absent
Homan	✓		✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole			✓			
Yaccarino			✓			
Daloisio		✓	✓			
Mayor Wilczynski	-----	-----				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**Z+ ARCHITECTS, LLC TO PROVIDE ADDITIONAL ARCHITECTURAL
SERVICES – CONSTRUCTION DOCUMENTS FOR PUBLIC BID FOR THE
BOROUGH OF ALLENDALE COMMUNITY RECREATION CENTER**

WHEREAS, the Borough of Allendale had retained Z+ Architects to provide architectural services for the new Borough Community Recreation Center located at 220 West Crescent Avenue, Block 1005, Lot 20 via Resolution 22-216 on September 8, 2022; and

WHEREAS, the Borough of Allendale has a need for additional services with Z + Architects for Construction Documents for Public Bid for Allendale Community Recreation Center; and

WHEREAS, it is not anticipated that the scope and cost of services will exceed Ninety Thousand (\$90,000.00) Dollars; and

WHEREAS, Z + Architects of Allendale, New Jersey, has submitted a proposal dated February 24, 2023; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the services will exceed \$17,500 in the calendar year 2023; and,

WHEREAS, that the fee for such services shall be in accordance with the proposal attached hereto; and

WHEREAS, the services set forth herein shall not exceed the sum of \$90,000.00 unless further approved by resolution of the Governing Body, excluding reimbursable expenses, which shall be billed in addition to the base fee in accordance with the proposal aforesaid; and

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WHEREAS, Z + Architects, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a candidate or candidate committee in the Borough of Allendale in the previous one-year, and that this contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, the governing body of the Borough of Allendale pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Allendale authorizes Michael Scro of Z+ Architects of Allendale, New Jersey to perform additional services for Construction Documents for Public Bid for Allendale Community Recreation Center located at 220 West Crescent Avenue, Block 1005, Lot 20; and

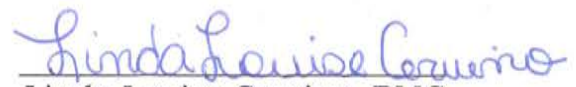
BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification, C.271 Political Contribution Disclosure Form, Stockholder Disclosure Form and the Determination of Value for Z + Architect, LLC be placed on file with this resolution.

BE IT FURTHER RESOLVED that the Mayor is authorized to execute a contract or a proposal with Z + Architects, LLC for the services to be rendered; and

BE IT FURTHER RESOLVED that this contract is being awarded as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.5;

BE IT FURTHER RESOLVED that a copy of this resolution be filed with the Borough Clerk and made available for inspection and that a brief notice of the passage thereof be published in The Record within ten days of the passage as required by law.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 23, 2023.


Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/23/2023

RESOLUTION# 23-112

Council	Motion	Second	Yes	No	Abstain	Absent
Homan	✓		✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole			✓			
Yaccarino			✓			
Daloisio		✓	✓			
Mayor Wilczynski	-----	-----				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**AUTHORIZE AGREEMENT FOR PURCHASE OF TWO LAWNMOWERS THROUGH
ESCNJ COOPERATIVE PRICING SYSTEM – KENVIL POWER EQUIPMENT**

WHEREAS, a need exists to purchase two lawn mowers for the Department of Public Works; and

WHEREAS, the Borough of Allendale authorized participation in the Educational Services Commission of New Jersey Cooperative Pricing System (ESCNJ) via Resolution 17-259 on October 12, 2017; and

WHEREAS, the Borough was approved as a member of the ESCNJ Cooperative Pricing System on December 4, 2017; and

WHEREAS, the ESCNJ offers competitively-bid contracts for its members to purchase from on an as-needed basis; and

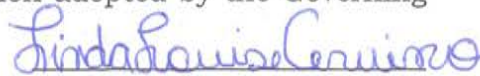
WHEREAS, Kenvil Power Equipment, 926 US Highway 46, Kenvil, New Jersey 07847, is an approved vendor offering lawn mowers through the ESCNJ via NJ State Approved Co-op #65MCESCCPS, Bid# ESCNJ 22/23-12 Bid Term: 02/02/2023 – 02/21/2024; and

WHEREAS, the Chief Financial Officer has attached hereto a certification that adequate funds have been or will be duly budgeted and appropriated to pay for the contract.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that an Agreement is hereby authorized for the purchase of two (2) lawn mowers from Kenvil Power Equipment, 926 US Highway 46, Kenvil, New Jersey 07847 in the amount of \$80,039.75; and

BE IT FURTHER RESOLVED that the Mayor, Acting Borough Clerk and Borough Attorney are hereby authorized to take such action as may be necessary to implement this Resolution, including the execution of an Agreement or Proposal for the above services.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 23, 2023.


Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/23/2023

RESOLUTION# 23-113

Council	Motion	Second	Yes	No	Abstain	Absent
Homan	✓		✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole			✓			
Yaccarino			✓			
Daloisio		✓	✓			
Mayor Wilczynski	-----	-----				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

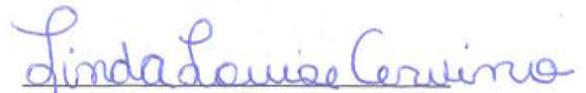
**APPOINTMENT OF FULL-TIME ADMINISTRATIVE ASSISTANT FOR THE
DEPARTMENT OF PUBLIC WORKS/MUNICIPAL CLERK'S OFFICE -
KIM OLIVIERI**

WHEREAS, a need for a full-time employee as both an Administrative Assistant for the Department of Public Works and the Municipal Clerk's office exists.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that Kim Olivieri is hereby appointed as full-time Administrative Assistant for the Department of Public Works and the Municipal Clerk's office, effective April 3, 2023, at an annual salary of \$42,000.00; and

BE IT FURTHER RESOLVED that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 23, 2023.


Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/23/2023

RESOLUTION# 23-114

Council	Motion	Second	Yes	No	Abstain	Absent
Homan	✓		✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole			✓			
Yaccarino			✓			
Daloisio		✓	✓			
Mayor Wilczynski	-----	-----				

Carried ☐ Defeated ☐ Tabled ☐

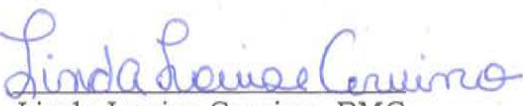
Approved on Consent Agenda ☒

**APPROVAL OF PAYMENT NO. 3 FOR
NJ MA-20 & MA-21 WEST ALLENDALE STREETSCAPE PROJECT
PHASE III & IV - A.A. BERMS LLC, PO BOX 180, BELLEVILLE,
NEW JERSEY 07109**

BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, Bergen County, New Jersey that the contract for the **NJ MA-20 & MA-21 West Allendale Streetscape Project - Phase III & IV** is currently in construction by **A.A. Berms LLC, PO Box 180, Belleville, New Jersey 07109** in accordance with the Plans and Specifications, as directed by the Project Engineer. The said construction is hereby accepted for Payment No. 3 in the amount of **One Hundred Thirty-Seven Thousand, Four Hundred Ninety-Four Dollars and Forty-Two Cents (\$137,494.42)** is hereby approved.

This Resolution to take effect immediately.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 23, 2023.


Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/23/2023

RESOLUTION# 23-115

Council	Motion	Second	Yes	No	Abstain	Absent
Homan	✓		✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole			✓			
Yaccarino			✓			
Daloisio		✓	✓			
Mayor Wilczynski	-----	-----				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

**CHANGE ORDER NUMBER ONE - MA-20 & MA-21
WEST ALLENDALE AVENUE STREETSCAPE PROJECT
PHASE III & IV**

WHEREAS, the Borough Engineer has requested that certain changes are needed for the New Jersey MA-20 & MA-21 West Allendale Streetscape Project, Phase III & IV contract ; and

WHEREAS, a net increase of \$23,090.13 will result from the actual quantities of work measured and performed; and

WHEREAS, the CFO has certified that sufficient funds are available.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that Change Order Number One resulting in an increase of \$23,090.13, a 5.92% increase in the original contracted amount, be approved for the New Jersey MA-20 & MA-21 West Allendale Streetscape Project, Phase III & IV contract, resulting in a new contract amount of \$413,126.24.

BE IT FURTHER RESOLVED that Change Order Number One in the increased amount of \$23,090.13 be approved for performance by A.A. Berms, LLC, P.O. Box 180, Bellville, New Jersey 07109.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 23, 2023.


Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/23/2023

RESOLUTION# 23-116

Council	Motion	Second	Yes	No	Abstain	Absent
Homan	✓		✓			
Lovisolio			✓			
O'Connell			✓			
O'Toole			✓			
Yaccarino					✓	
Daloisio		✓	✓			
Mayor Wilczynski	-----	-----				

Carried ☐ Defeated ☐ Tabled ☐

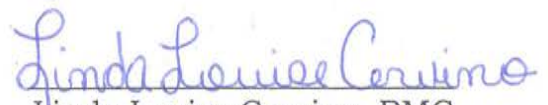
Approved on Consent Agenda ☒

APPROVAL OF MARCH 23, 2023 LIST OF BILLS

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated March 23, 2023 in the amounts of:

Bill List Numbers	March 23, 2023
Current Fund	\$ 2,498,403.39
Payroll Account	186,338.34
General Capital	16,851.43
Animal Fund	
Grant Fund	240.00
COAH/Housing Trust	
Improvement & Beautification	
Unemployment Fund	
Trust Fund	40,032.50
Water Operating	24,553.43
Water Capital	
Total	\$ 2,766,419.09

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 23, 2023.


Linda Louise Cervino, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/23/2023

RESOLUTION# 23-117

Council	Motion	Second	Yes	No	Abstain	Absent
Homan	✓		✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole			✓			
Yaccarino			✓			
Daloisio		✓	✓			
Mayor Wilczynski	-----	-----				

Carried ☐ Defeated ☐ Tabled ☐

Approved on Consent Agenda ☒

AUTHORIZE PAYMENT TO SCHWANEWEDE HALS & VINCE

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that the Chief Financial Officer is hereby authorized to issue payment to Schwanewede Hals & Vince, 111 Littleton Road, Suite 200, Parsippany, New Jersey 07054, for the professional services rendered in preparing boundary and topographic survey of Block 1706, Lot 1, 1-14 Cebak Court, Allendale, New Jersey 07401, as outlined in Invoice #37198, Job #1457.8701, in the amount of \$10,847.50.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 23, 2023.


Linda Louise Cervino, RMC
Municipal Clerk