

AGENDA  
BOROUGH OF ALLENDALE  
MAYOR AND COUNCIL  
MAY 24, 2018  
8:00 P.M.

A Regular meeting of the Mayor and Council of the Borough of Allendale, will be held in the Municipal Building, 500 West Crescent Avenue, Allendale, NJ on May 24, 2018.

- I. CALL TO ORDER
  - A. Open Public Meetings Act Announcement
  - B. Salute to Flag
- II. ROLL CALL
- III. APPROVAL OF MINUTES
  - May 10, 2018 Work Session
  - May 10, 2018 Regular Session
- IV. PUBLIC COMMENT
- V. PRESENTATIONS
  - A. Proclamation – George Higbie
- VI. RESOLUTIONS

**Bergen County Open Space Grant Application – Crestwood Park Cross Country Trail Circuit**

Public comments on Grant Application

**18-136/**Authorize Submission of Bergen County Open Space Trust Fund Municipal Program Park Improvement Application – Crestwood Park Cross Country Trail Circuit

- VII. CONSENT AGENDA

Matters listed below are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

  - A. **18-137/**Approval of Bill List
  - B. **18-138/**Authorize Refund – Overpayment of 2017 Taxes – Block 509 Lot 15
  - C. **18-139/**Approve Rugby Event – Upper Field at Crestwood Park – May 28, 2018
  - D. **18-140/**Approve Tax Appeal Settlement – Mark Sinclair v. Borough of Allendale
  - E. **18-141/**Authorize Tax Collector to Prepare & Mail Estimated Tax Bills
  - A. **18-142/**Authorize Liquor License Renewals – 2018-2019 Term
  - F. **18-143/**Approve Adjustment – 2018 Crestwood Lake Membership
- VIII. NEW BUSINESS
- IX. COMMITTEE REPORTS AND COMMENTS
- X. STAFF REPORTS
- XI. PUBLIC COMMENTS

AGENDA  
BOROUGH OF ALLENDALE  
MAYOR AND COUNCIL  
MAY 24, 2018  
8:00 P.M.

XII. CLOSED SESSION

A. Personnel

1. Building Department Personnel Matter

XIII. ADJOURNMENT

Bulletin Board

Borough Website

**\*\*AGENDA & AGENDA MATERIALS SUBJECT TO CHANGE\*\***

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 05/24/2018**

**RESOLUTION# 18-136**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Bernstein</b>						
<b>Homan</b>						
<b>O'Connell</b>						
<b>Sasso</b>						
<b>Strauch</b>						
<b>Wilczynski</b>						
<b>Mayor White</b>	---	---				

**AUTHORIZING THE SUBMISSION FOR BERGEN  
COUNTY OPEN SPACE GRANT FUNDS**

**WHEREAS**, the Bergen County Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust fund (“County Trust Fund”), provides matching grants to municipal governments and to nonprofit organizations for assistance in the development or redevelopment of outdoor municipal recreation facilities; and

**WHEREAS**, the Borough of Allendale desires to further the public interest by obtaining a matching grant of \$75,000.00 from the County Trust Fund to fund the following project: Crestwood Park Cross Country Trail Circuit; and,

**WHEREAS**, the governing body has reviewed the County Trust Fund Program Statement, and the Trust Fund Municipal Program Park Improvement application and instructions and desires to make an application for such a matching grant and provide application information and furnish such documents as may be required; and,

**WHEREAS**, as part of the application process, the governing body held the required Public Hearing to receive public comments on the proposed park improvements in the application on May 24, 2018; and

**WHEREAS**, the County of Bergen shall determine whether the application is complete and in conformance with the scope and intent of the County Trust fund; and,

**WHEREAS**, the applicant is willing to use the County Trust Fund in accordance with such rules, regulations and applicable statutes, and is willing to enter into an agreement with the County of Bergen for the above names project and ensure its completion on or about the project contract expiration date.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale:

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 05/24/2018**

**RESOLUTION# 18-136**

1. That it is hereby authorized to submit the above completed project application to the County by the deadline of June 18, 2018, as established by the County; and,
2. That, in the event of a County Trust Fund award that may be less than the grant amount requested above, the Mayor and Council has, or will secure, the balance of funding necessary to complete the project, or modify the project as necessary; and,
3. That the Mayor and Council is committed to providing a dollar for dollar cash match for the project; and,
4. That only those park improvements identified and approved in the project application, its Trust Fund contract, or other documentation will be considered eligible for reimbursement.
5. That the Mayor and Council agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project; and,
6. That this resolution shall take effect immediately.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on May 24, 2018.

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Anne Dodd, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 05/24/2018**

**RESOLUTION# 18-137**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Bernstein</b>						
<b>Homan</b>						
<b>O'Connell</b>						
<b>Sasso</b>						
<b>Strauch</b>						
<b>Wilczynski</b>						
<b>Mayor White</b>						

**List of Bills**

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated May 24, 2018 in the amounts of:

Current Fund	\$1,428,563.42
Payroll Account	\$234,792.09
General Capital	\$12,543.19
Animal Fund	\$0.00
Grant Fund	\$0.00
COAH/Housing Trust	\$2,010.95
Improvement & Beautification	\$0.00
Unemployment Fund	\$1,817.24
Trust Fund	\$1,400.00
Water Operating	\$213,444.04
Water Capital	\$10,530.83
<b>Total</b>	<b>\$1,905,101.76</b>

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Anne Dodd, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 05/24/2018**

**RESOLUTION# 18-138**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Bernstein</b>						
<b>Homan</b>						
<b>O'Connell</b>						
<b>Sasso</b>						
<b>Strauch</b>						
<b>Wilczynski</b>						
<b>Mayor White</b>	---	---				

OVERPAYMENT

BE IT RESOLVED by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to issue the following check on the property listed below and charge same to Overpayment of 2017 Taxes:

<b>Block/ Lot</b>	<b>Name</b>	<b>Property Location</b>	<b>Amount</b>
509/15	Hansen, Gary & Karen 23 Pendleton Road Searspoint, ME 04974	11 Wilton Drive	\$3,304.03

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Anne Dodd, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 05/24/2018**

**RESOLUTION# 18-139**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Bernstein</b>						
<b>Homan</b>						
<b>O'Connell</b>						
<b>Sasso</b>						
<b>Strauch</b>						
<b>Wilczynski</b>						
<b>Mayor White</b>	---	---				

Approval of Rugby Event

**Now, Therefore, Be It Resolved** that the Mayor and Council of the Borough of Allendale does hereby grant permission to the Allendale Recreation Commission to conduct a Rugby Game on Monday, May 28, 2018 at 1:00 p.m. at the Upper Field at Crestwood Park.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on May 24, 2018.

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Anne Dodd, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 05/24/2018**

**RESOLUTION# 18-140**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Bernstein</b>						
<b>Homan</b>						
<b>O'Connell</b>						
<b>Sasso</b>						
<b>Strauch</b>						
<b>Wilczynski</b>						
<b>Mayor White</b>	---	---				

**Mark Sinclair v. Allendale Tax Appeal Settlement**

**WHEREAS**, the tax payer, Mark Sinclair, appealed the assessment levied on Block 1902, Lot 13 for the tax year 2017; and

**WHEREAS**, the subject property is located at 139 Arcadia Road; and

**WHEREAS**, the Plaintiff was represented by counsel in this matter; and

**WHEREAS**, the Assessor has agreed to compromise the appeal as follows: the 2017 Assessed Value will be reduced from \$1,507,700 to \$1,450,800.

**WHEREAS**, there are sufficient funds available in the reserve for tax appeals account to satisfy the 2017 tax refund; and

**WHEREAS**, the assessor is of the opinion that the valuation of the subject property is consistent with true value of the property.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that:

The proposed settlement for the tax appeal encaptioned Mark Sinclair v. Borough of Allendale as hereinbefore set forth is approved and the Borough Tax Attorney or a member of his firm is authorized to execute all documents necessary to effectuate its terms.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on May 24, 2018.

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Anne Dodd, RMC  
Municipal Clerk



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 05/24/2018**

**RESOLUTION# 18-141**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Bernstein</b>						
<b>Homan</b>						
<b>O'Connell</b>						
<b>Sasso</b>						
<b>Strauch</b>						
<b>Wilczynski</b>						
<b>Mayor White</b>	---	---				

**RESOLUTION AUTHORIZING THE BOROUGH OF ALLENDALE  
TAX COLLECTOR TO PREPARE AND MAIL ESTIMATED TAX  
BILLS IN ACCORDANCE WITH P.L. 1994, C.72**

WHEREAS, due to the County Board of Taxation unable to certify a tax rate due to various issues at the state level and the Municipal Tax Collector will be unable to mail the tax bills on a timely basis, it has become necessary to issue estimated tax bills for the 3rd Quarter of 2018 and;

WHEREAS, the Municipal Tax Collector in consultation with the Municipal Chief Financial Officer has computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3, and they have signed a certification showing the tax levies for the previous year, the tax rates and the range of permitted estimated levies;

NOW, THEREFORE BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF ALLENDALE, IN THE COUNTY OF BERGEN AND STATE OF NEW JERSEY ON 24 TH DAY OF MAY 2018 AS FOLLOWS:

1. The Borough of Allendale Tax Collector is hereby authorized and directed to prepare and issue estimated tax bills for the Borough for the third installment of 2018 taxes. The Tax Collector shall proceed and take such actions as necessary.
2. The entire estimated levy for 2018 is hereby set at \$ 38,990,826.00 for an estimated tax rate of \$ 2.307.
3. In accordance with law the third installment of 2018 shall not be subject to interest until the later of August 10, 2018. Any payment received after August 10, 2018 shall have interest calculated from August 1, 2018.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on May 24, 2018.

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Anne Dodd, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 05/24/2018

RESOLUTION# 18-142

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Bernstein</b>						
<b>Homan</b>						
<b>O'Connell</b>						
<b>Sasso</b>						
<b>Strauch</b>						
<b>Wilczynski</b>						
<b>Mayor White</b>	---	---				

Renewal of ABC Liquor Licenses for 2018-2019

**Whereas**, all Plenary Retail Consumption, Retail Distribution, Limited Distribution and Club Licenses will expire on June 30, 2018; and,

**Whereas**, the following applicants have complied with the provisions of the Act of the Legislature entitled, "An Act Concerning Alcoholic Beverages", being Chapter 436 of the Laws of 1933, its supplements and amendments, and with the Rules and Regulations issued or to be promulgated by the State Commissioner of Alcoholic Beverage Control applicable.

**Now, Therefore, Be It Resolved** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that the Borough Clerk be and is hereby authorized to issue licenses to expire June 30, 2019, to the following:

PLENARY RETAIL CONSUMPTION LICENSES - \$2,500.00

<u>LICENSE#</u>	<u>LICENSEE</u>	<u>LICENSED PREMISES</u>
0201-33-001-002	Allendale Bar & Grill, Inc. t/a Allendale Bar & Grill	67 West Allendale Avenue Allendale, NJ 07401
0201-33-006-007	Savini Restaurant LLC t/a Savini Restaurant	168 West Crescent Avenue Allendale, NJ 07401

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Anne Dodd, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 05/24/2018**

**RESOLUTION# 18-143**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Bernstein</b>						
<b>Homan</b>						
<b>O'Connell</b>						
<b>Sasso</b>						
<b>Strauch</b>						
<b>Wilczynski</b>						
<b>Mayor White</b>	---	---				

**Financial Hardship Discount for 2018 Season Crestwood Lake Membership**

**Now, Therefore, Be It Resolved** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves a free Family Membership at Crestwood Lake for the 2018 Season to the following families for financial hardship reasons:

1. The Ader-Backhaus Family  
2 Boroline Road  
Allendale, New Jersey 07401  
Resident Rates – Parent & Child (before May 29<sup>th</sup>): \$330.00
  
2. The Peare Family  
477 Hillside Avenue  
Allendale, New Jersey 07401  
Resident Rates – Parents & Child (before May 29<sup>th</sup>): \$390.00

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Anne Dodd, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 05/24/2018**

**RESOLUTION# 18-144**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Bernstein</b>						
<b>Homan</b>						
<b>O'Connell</b>						
<b>Sasso</b>						
<b>Strauch</b>						
<b>Wilczynski</b>						
<b>Mayor White</b>	---	---				

**Closed Session**

BE IT RESOLVED in compliance with N.J.S.A. 10:4-12, the Mayor and Council of the Borough of Allendale entered into Closed Executive Session to discuss the following matters:

- A. Personnel
  - 1. Building Department Personnel Matter

Minutes will be taken of the meeting and released to the public at the time that the matter is resolved.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on May 24, 2018.

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Anne Dodd, RMC  
Municipal Clerk