

AGENDA
BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
JANUARY 6, 2020
7:30 P.M.

A meeting of the Mayor and Council of the Borough of Allendale, held in the Municipal Building, 500 West Crescent Avenue, Allendale, NJ on January 6, 2020 at 7:30 p.m.

I. CALL TO ORDER

- A. Open Public Meetings Act Announcement
- B. Salute to Flag

II. SWEARING IN OF ELECTED OFFICIALS

- A. Matthew O'Toole, Councilman – Sworn in by Mayor Bernstein
- B. Stephen J. Sasso, Councilman – Sworn in by Mayor Bernstein

III. ROLL CALL

IV. RESOLUTIONS

- A. **20-01**/Order of Voting
- B. **20-02**/Election of Council President
- C. **20-03**/Time and Place of Mayor and Council Meetings for 2020
- D. **20-04**/Appointment of Borough Professionals
- E. **20-05**/Standing Committees
- F. **20-06**/Appointments to Standing Committees
- G. **20-07**/Appointment of Fire Chief and Asst. Fire Chief
- H. **20-08**/Appointment of Fire Official

V. SWEARING IN OF AMBULANCE CORPS OFFICERS

- | | |
|--|---------------------------------------|
| Daryl E. D'Amore-Bottaro, Captain | Vincenzo Bottaro, President |
| Robert Oddo, Assistant Captain | Jose Diaz-Hernandez, Vice President |
| Ariane Hertenstein, 1 st Lieutenant | Karen Clark, Recording Secretary |
| Gregory Saperstein, 2 nd Lieutenant | Linda Morgan, Corresponding Secretary |
| Stephanie Pini, 3 rd Lieutenant | Beth Fylstra, Treasurer |

VI. MAYOR'S APPOINTMENTS

- A. Land Use Board Class II – one (1) year
- B. Land Use Board Class III– one (1) year
- C. Land Use Board Class IV – four (4) years
- D. Land Use Board Alternate No. 1 – two (2) years
- E. Land Use Board Alternate No. 2 – two (2) years
- F. Library Board of Trustees – five (5) years
- G. Library Board of Trustees – unexpired five (5) years (Martin)
- H. Library Board Superintendent Representative

VII. CONSENT AGENDA

Matters listed below are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

- A. **20-09**/Council Appointments –Various Boards

AGENDA
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- B. **20-10**/Appointment of Police Physician
- C. **20-11**/Appointment of Continuing Disclosure Agent and Independent Registered Municipal Advisor
- D. **20-12**/Appointment of Assessment and Tax Search Officers
- E. **20-13**/Appointment of Fund Commissioner
- F. **20-14**/Appointment of PACO Officer, Personnel Officer and Anti-Sexual Harassment Officer
- G. **20-15**/Appointment of Fire Inspectors
- H. **20-16**/Claims Account/Withdrawal of Borough Funds
- I. **20-17**/ADA Compliance Officer
- J. **20-18**/Adoption of By-Laws
- K. **20-19**/Official Newspapers
- L. **20-20**/Withdrawal of Water Utility Funds
- M. **20-21**/Official Depositories
- N. **20-22**/Payroll Account
- O. **20-23**/Payments Between Meeting Dates
- P. **20-24**/Cash Management Plan
- Q. **20-25**/Authorization for Telephone/Electronic Transfer of Funds
- R. **20-26**/Petty Cash Funds
- S. **20-27**/Interest on Delinquent Taxes
- T. **20-28**/Authorization to Conduct Tax Sale
- U. **20-29**/Fee for Returned Checks
- V. **20-30**/Continued Compensation for Borough Employees
- W. **20-31**/Insurance for Non-Profit Organizations
- X. **20-32**/Coverage of Quasi-Public Entities by JIF
- Y. **20-33**/Appointment of Police Chaplain
- Z. **20-34**/Appointment of Zoning Officer
- AA. **20-35**/Appointment of Property Maintenance Officer
- BB. **20-36**/Volunteer Tuition Credit Program
- CC. **20-37**/Appointment of Administrative Officer
- DD. **20-38**/Appointment of Allendale Housing, Inc. Board of Trustees
- EE. **20-39**/Appointment of Qualified Purchasing Agent
- FF. **20-40**/Appointments to Allendale Senior Housing Board of Trustees
- GG. **20-41**/ Appointment of Official Towing Companies
- HH. **20-42**/Donation of Crestwood Lake Pass - AFEE
- II. **20-43**/Appointment of Water Collector
- JJ. **20-44**/Appointment of Licensed Water Operator
- KK. **20-45**/Appointment of Acting Municipal Clerk
- LL. **20-46**/Appointment of Director of Operations
- MM. **20-47**/Appointment of Deputy Municipal Clerk
- NN. **20-48**/Appointment of Crew Chiefs for the DPW
- OO. **20-49**/Appointment of Court Officials
- PP. **20-50**/Appointment of 9-1-1 System Coordinator – Police Officer Michael T. Dillon
- QQ. **20-51**/Approval of 2020 Temporary Budget
- RR. **20-52**/Authorize Participation in Mutual Aid & Rapid Deployment Force
- SS. **20-53**/Award Street Sweeping Services 2020 – TSS Facility Services

AGENDA
BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
JANUARY 6, 2020
7:30 P.M.

- TT. **20-54**/Prescribe Details & Bond Form for \$985,000 General Improvement Bonds & Authorize Acceptance of Offer to Purchase Said Bonds & Provide for Other Matters in Connection Therewith
- UU. **20-55**/Approve 2019 Salary – Police Department Employees
- VV. **20-56**/Approve Shared Service Agreement – Licensed Sewer Operator Services
- WW. **20-57**/Donation of Crestwood Lake Pass – Archer Nursery School
- XX. **20-58**/Appointment of Board of Health/Tax Assessor Clerk Part-Time Hourly
- YY. **20-59**/Award Janitorial Services 2019- Guy’s Maintenance
- ZZ. **20-60**/Designate Acting Municipal Court Administrator
- AAA. **20-61**/ Award Contract for As Needed Snow Plowing and Removal Services, Borough Roadways, January 1, 2020 through December 31, 2020 – ONQUE Technologies, Inc.
- BBB. **20-62**/Approval of 2020 Workplace Alcohol & Drug Testing Contract – Valley Medical Group
- CCC. **20-63**/Approval of Contract for Registrar, Deputy Registrar and Vital Statistics Services 2020 – Northwest Bergen Regional Health Commission
- DDD. **20-64**/Appointment of Regular Part-Time Hourly Crossing Guard – Howard Frankel
- EEE. **20-65**/Award Contract for As Needed Snow Plowing and Removal Services, Borough Facilities, January 1, 2020 through December 31, 2020 – ONQUE Technologies, Inc.

VIII. NEW BUSINESS

IX. PUBLIC COMMENTS

X. ADJOURNMENT

Bulletin Board
Borough Website

*****AGENDA AND AGENDA MATERIALS SUBJECT TO CHANGE*****

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-01

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

ORDER OF VOTING

BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that order of voting for the governing body in 2020 will be as follows:

Councilwoman Homan
Councilman O'Connell
Councilman O'Toole
Councilman Sasso
Councilman Strauch
Councilwoman Wilczynski

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-02

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

ELECTION OF COUNCIL PRESIDENT

BE IT RESOLVED that _____ is hereby elected President of the Borough Council for the year 2020.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-03

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

TIME AND PLACE OF MAYOR & COUNCIL MEETINGS FOR 2020

WHEREAS, the Open Public Meetings Act, NJSA 10-4-18 et seq. took effect on January 19, 1976; and,

WHEREAS, the Borough Council desires to be in complete compliance with the requirements and spirit of that act.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body as follows:

1. The schedule listed below of regular meetings of this public body is hereby adopted for the year 2020;
2. A copy of the schedule shall be:
 - a. Posted and maintained through the year on the bulletin board in the Allendale Borough Hall, 500 West Crescent Avenue, Allendale, New Jersey 07401
 - b. Mailed at no cost to the following newspapers: The Record and the Ridgewood News
 - c. Filed in the Office of the Borough Clerk
 - d. Mailed to those who have requested same and have prepaid the sum of \$10.00 fixed to cover the cost of providing such notice
 - e. Official action may be taken.

(See copy attached and made a part hereof)

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-03

**BOROUGH OF ALLENDALE
MAYOR & COUNCIL
CALENDAR FOR 2020**

Work Sessions will be held at 7:30 p.m. followed by the Regular Sessions at 8:00 p.m.

January	Sine Die Reorganization Meeting	Monday, January 6 (7:00 p.m.) Monday, January 6 (7:30p.m.) Thursday, January 23
February		Thursday, February 13 Thursday, February 27
March		Thursday, March 12 Thursday, March 26
April		Thursday, April 16 Thursday, April 30
May		Thursday, May 14 Thursday, May 28
June		Thursday, June 11 Thursday, June 25
July		Thursday, July 9 Thursday, July 23
August		Thursday, August 13 Thursday, August 27
September		Thursday, September 10 Thursday, September 24
October		Thursday, October 8 Thursday, October 22
November		Thursday, November 12
December		Thursday, December 3 Thursday, December 17

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-04

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

APPOINTMENT OF BOROUGH PROFESSIONALS

WHEREAS, the Borough of Allendale requires the service of professionals for the calendar year 2020; and,

WHEREAS, it is contemplated that the temporary and permanent budgets will contain the necessary appropriations estimated to be reasonably required for each such professional service; and,

WHEREAS, the professionals named herein will be required to execute a contract for the services to be rendered which shall set forth the compensation for such services therein; and,

WHEREAS, a Certification of availability of funds has been received from the Chief Financial Officer or that such funds will be encumbered by Purchase Order on an as-needed basis pursuant to the provisions of NJAC 5:30-5.4 et seq; and,

WHEREAS, in any instance where it is anticipated that the expenditure for each such professional service will exceed the sum of \$17,500 for said calendar year, the named professionals have completed, submitted and filed a Business Entity Certification Disclosure which certifies that the above named persons and/or entities have not made any reportable contributions to any political or candidate committee including (Republicans for Responsible Government, Allendale Republican Club, Allendale Democratic Club, Candidates for Allendale Municipal Government, Bergen County Democratic Organization, Bergen County Republican Organization) in the previous one (1) year, and that the contract will prohibit the above named professionals/business entities from making any reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale that the following appointments be and they are hereby made for the year:

BE IT FURTHER RESOLVED that these contracts are being awarded as a non-fair and open contract, pursuant to the provisions of NJSA 19:44A-20.5;

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-04

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the determination of value be placed on file with this Resolution.

Animal Control	Tyco Animal Control Service
Appraisal Firms	BBG/Izenberg Appraisal Associates
	Associated Appraisal Group
	Appraisal Systems
Affordable Housing Consultant	Clarke Caton Hintz
Bond Counsel	Rogut McCarthy, LLC
Environmental Attorney	Susan Karp, Esq.
Environmental Consultant	RTP Environmental Associates, Inc.
Grant Writer	Bruno Associates
Municipal Auditor	Lerch Vinci and Higgins, LLP
Municipal & Labor Attorney	Wiss & Bouregy
Planner	Burgis Associates
Risk Management Consultant	Eifert, French & Company
Municipal Engineer	Michael Vreeland of the firm
	Van Cleef Engineering
Engineer/Special Projects	Neglia Engineering
Special Counsel	William F. Harrison, Esq. of the firm
	Genova Burns, LLC
Tax Appeal Attorney	JoAnn Riccardi of the firm
	Norton, Murphy, Sheehy & Corrubia, P.C.

BE IT FURTHER RESOLVED that the compensation for the aforesaid positions to be established by the salary ordinance or the contract for such services which shall be executed by each of the professionals named herein; and,

BE IT FURTHER RESOLVED that the aforesaid appointments were made without competitive bidding under the provisions of NJSA 40A:11-5(1)(a) which exempts from competitive bidding Professional Services rendered by persons authorized by law to practice a recognized profession and whose practice is regulated by law; and,

BE IT FURTHER RESOLVED that the appropriate Borough Officials be and they are hereby authorized to execute contracts with each of the professionals named herein for the services to be rendered; and,

BE IT FURTHER RESOLVED that the compensation to be paid for the professionals named herein shall not exceed the budget appropriation for such services unless properly ordained in accordance with law; and,

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-04

BE IT FURTHER RESOLVED that each of the contracts shall contain a clause of “not to exceed” the total fees without prior written approval of the Governing Body; and

BE IT FURTHER RESOLVED that a copy of this resolution be filed with the Borough Clerk and made available for inspection and that a brief notice of the passage thereof be published in The Record within ten days of the passage as required by law.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

DRAFT

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-05

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

STANDING COMMITTEES

BE IT RESOLVED that the following Standing Committees shall be appointed by the Mayor:

Administration, Finance and Human Resources

Water, Sewer and Public Utilities

Public Works

Facilities, Parks and Recreation

Land Use and Construction Code

Public Safety

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-06

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

APPOINTMENTS TO STANDING COMMITTEES

BE IT RESOLVED that the first named Council member shall act as Chair of the Committee:

Administration, Finance and Human Resources
Councilman O'Toole and Councilwoman Wilczynski

Water, Sewer and Public Utilities
Councilwoman Homan and Councilman Sasso

Public Works
Councilman Strauch and Councilman O'Connell

Facilities, Parks and Recreation
Councilwoman Wilczynski and Councilwoman Homan

Land Use and Construction Code
Councilman Sasso and Councilman Strauch

Public Safety
Councilman O'Connell and Councilman O'Toole

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-07

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

APPOINTMENT OF FIRE CHIEF AND ASSISTANT FIRE CHIEF

BE IT RESOLVED that the Mayor and Borough Council do hereby confirm the election of the following individuals for the term expiring December 31, 2020:

John Rubino, III
Robert Policht

Fire Chief
Assistant Fire Chief

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-08

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

APPOINTMENT OF FIRE OFFICIAL

BE IT RESOLVED that the following individual be and is hereby appointed by the Mayor and Council as Fire Official for the Borough of Allendale for the year 2020.

Fire Official – Kevin Todd

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-09

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

COUNCIL APPOINTMENTS

BE IT RESOLVED that the following individuals are appointed to the named Board or Commission for the period specified:

TERM EXPIRES

Board of Health

Robin Iverson	12/31/2022
Christopher Martin	12/31/2022
Linda Morgan	12/31/2022

Allendale Volunteer Goose Patrol

Trish Cellary	12/31/2020
Carlton Frost	12/31/2020
Jen Klemchalk Gill	12/31/2020
John Merchant	12/31/2020
Jim Strauch	12/31/2020

Marsh Wardens

Mike Limatola	12/31/2020
Jim Wright	12/31/2020

Sports Alliance

Peter Borzilleri	12/31/2020
Bridget Egan	12/31/2020
Rich Le Blancq	12/31/2020
Jim Mulanaphy	12/31/2020
VACANT	12/31/2020

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-10

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

APPOINTMENT OF POLICE PHYSICIAN

BE IT RESOLVED that the following physician is hereby designated as the Police Physician for the Borough of Allendale for the year 2020:

Jerald Hershman, M.D.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-11

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**APPOINTMENT OF CONTINUING DISCLOSURE AGENT
AND INDEPENDENT REGISTERED MUNICIPAL ADVISOR**

WHEREAS, the Borough of Allendale is in need of a Continuing Disclosure Agent and Independent Registered Municipal Advisor; and

WHEREAS, Phoenix Advisors, LLC satisfactorily performed these services in 2019; and

WHEREAS, Phoenix Advisors, LLC has submitted a proposal for services in 2020;

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Phoenix Advisors, LLC is hereby appointed as the Continuing Disclosure Agent and Independent Registered Municipal Advisor for the Borough of Allendale for the year 2020;

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-12

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

APPOINTMENT OF ASSESSMENT AND TAX SEARCH OFFICERS

BE IT RESOLVED that Michelle Ryan is hereby appointed as Assessment Search Officer of the Borough of Allendale; and,

BE IT FURTHER RESOLVED that Harold E. Laufeld III is hereby appointed as Tax Search Officer of the Borough of Allendale.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-13

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

APPOINTMENT OF FUND COMMISSIONER

BE IT RESOLVED that Ron Kistner is appointed as Fund Commissioner of the Bergen County Municipal Joint Insurance Fund for the year 2020; and

BE IT RESOLVED that Ari Bernstein is appointed as the Alternate of the Bergen County Municipal Joint Insurance Fund for the year 2020.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-14

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**APPOINTMENT OF PACO OFFICER, PERSONNEL OFFICER
AND ANTI-SEXUAL HARASSMENT OFFICER**

BE IT RESOLVED that Ron Kistner is hereby appointed as Affirmative Action Public Agency Compliance Officer (PACO) in accordance with P.L. 1975 C.127 (N.J.A.C. 17:27) for the year 2020; and,

BE IT FURTHER RESOLVED that Ron Kistner is hereby appointed Personnel Officer; and,

BE IT FURTHER RESOLVED that Michelle Ryan is hereby appointed as the Anti-Sexual Harassment Officer.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-15

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

APPOINTMENT OF FIRE INSPECTORS

BE IT RESOLVED that the following individuals listed below are appointed by the Mayor and Council as Fire Inspectors for the Borough of Allendale for the year 2020:

Kevin Todd
Jeff Picinich
James Schultz #180149

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-16

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

CLAIMS ACCOUNT AND WITHDRAWAL OF BOROUGH FUNDS

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to maintain in the official depository an account designated as the Borough of Allendale Claims Account; and,

BE IT FURTHER RESOLVED that all funds deposited in the account must be withdrawn by proper warrants of the Borough signed by two of the following: the Mayor, the Chief Financial Officer, the Municipal Clerk or Finance Committee Member.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-17

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

APPOINTMENT OF ADA COMPLIANCE OFFICER

BE IT RESOLVED that Ron Kistner is hereby appointed as ADA Compliance Officer for the Borough of Allendale for the year 2020.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-18

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

ADOPTION OF BY-LAWS

WHEREAS, pursuant to the Code of the Borough of Allendale, By-laws, Chapter A276 need to be adopted annually.

NOW, THEREFORE, BE IT RESOLVED that the By-laws recorded in the Code of the Borough of Allendale be and they are hereby adopted for the year 2020.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-19

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

DESIGNATION OF OFFICIAL NEWSPAPERS

BE IT RESOLVED that The Record and The Star Ledger be and are hereby designated as the official newspapers of the Borough of Allendale for the year 2020.

BE IT FURTHER RESOLVED that notice will also be sent to the Ridgewood News, posted on the Borough's official website and posted on the bulletin board in Borough Hall.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-20

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

WITHDRAWAL OF WATER UTILITY FUNDS

BE IT RESOLVED that all funds of the Water Account or Water Utility deposited in the official depositories may be withdrawn by proper warrants of the Borough signed by two of the following: the Mayor, the Chief Financial Officer, the Municipal Clerk, and a member of the Finance Committee except as provided in Resolution 20-22.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-21

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

OFFICIAL DEPOSITORIES

BE IT RESOLVED that Lakeland Bank, J.P. Morgan Chase Bank, and New Jersey Cash Management be designated as official depositories for the Borough funds for the year 2020.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-22

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

PAYROLL ACCOUNT

BE IT RESOLVED that the Chief Financial Officer be and she is hereby authorized and directed to maintain in the official depository an account designated as the Borough of Allendale Payroll Account; and,

BE IT FURTHER RESOLVED that all funds of the Borough deposited in the account be withdrawn by proper warrants of the Borough signed by the Chief Financial Officer.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-23

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

PAYMENTS BETWEEN MEETING DATES

WHEREAS, it becomes necessary at times to issue checks for certain fixed charges which are due on periodic dates, such as County Taxes, Payroll and other miscellaneous items, which dates frequently occur between Council meetings.

NOW, THEREFORE, BE IT RESOLVED that the proper Borough Officials be and are hereby authorized to issue and sign checks for payment when such payments become due for ratification at the next following meeting.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-24

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

CASH MANAGEMENT PLAN

WHEREAS, it is in the best interest of the Borough of Allendale to earn additional revenue through the investment and prudent management of its cash receipts; and,

WHEREAS, P.L. 1983, Chapter 8 and P.L. 1997, Chapter 148, is an act concerning the Local Fiscal Affairs Law and amends N.J.S.A. 40A:5-2 and N.J.S.A. 40A:5-14; and,

WHEREAS, the law requires that each local unit shall adopt a cash management plan.

NOW, THEREFORE, BE IT RESOLVED that the following shall constitute the Cash Management Plan for the Borough of Allendale and the Chief Financial Officer shall deposit and manage its funds pursuant to this plan.

(See attached)

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-24

Cash Management Plan
Borough of Allendale
YEAR 2020

Purpose:

It is in the best interest of the Borough of Allendale to earn additional revenue through the investment and prudent management of its cash receipts. Public Law 1983, Chapter 8, revised as Public Laws 1997, Chapter 148 is an act concerning the Local Fiscal Affairs Law and amends NJSA 40A:5-14. This law requires that each local unit shall adopt a Cash Management Plan.

The following shall constitute the Cash Management Plan for the Borough of Allendale, which shall deposit and manage its funds pursuant to this Plan.

Definitions:

1. Chief Financial Officer shall mean the Chief Financial Officer of the Borough of Allendale.
2. Fiscal Year shall mean the twelve month period ending December thirty first.
3. Cash Management Plan shall mean that Plan as approved by resolution of the Governing Body of the Borough of Allendale.

Designation of Depositories:

At least once each fiscal year at its reorganization meeting, the Governing Body shall by resolution, designate the depositories in accordance with NJSA 40A:5-14.

The official depositories for the Borough of Allendale are as follows:

Lakeland Bank, JP Morgan Chase, and NJCM (New Jersey Cash Management).

Audit Requirement:

The Cash Management Plan shall be subject to the annual audit conducted pursuant to NJSA 40A:5-14.

Authority to Invest-Effect Telephone Transfers and Withdrawal:

1. The Chief Financial Officer shall make and be responsible for all municipal deposits and investments.
2. The Chief Financial Officer is hereby authorized to effect telephone or electronic transfers for renewal of notes or investments into or out of authorized Borough and Water Utility Accounts.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-24

3. All Borough and Water Utility Warrants shall be signed by two of four of the following: the CFO, the Mayor, Municipal Clerk and a member of the Finance committee.
4. The Chief Financial Officer is authorized and directed to maintain an account designated as the Borough of Allendale Payroll Account, and all funds are withdrawn by proper warrants of the Borough signed by the Chief Financial Officer.

Investment Instrument

The Chief Financial Officer shall invest at her discretion in any investments as approved by the State of New Jersey, Department of Community Affairs, Division of Local Government Services and in accordance with NJSA 40A:5-15.1. The Borough of Allendale is currently receiving the best investment rates at Lakeland Bank and with Certificates of Deposits.

Records and Reports

1. The Chief Financial Officer shall report all investments in accordance with NJSA 40A:5-15.2.
2. At a minimum, the Chief Financial Officer shall:
 - a. Keep a record of all investments.
 - b. Keep a cash position record which reveals, on a daily basis, the status of the Borough's cash in its bank accounts.
 - c. Report investments to the Mayor and Council at regularly scheduled meetings of the Governing Body.
 - d. Report monthly to the Mayor and Council as to the status of cash balances, revenue collection, interest rates and interest earned.

Cash Flow:

1. The Chief Financial Officer shall ensure that the Borough's accounting system provides regular information concerning the Borough's cash position and investment performance.
2. All monies shall be turned over to the Chief Financial Officer and deposited in accordance with NJSA 40A:5-15.
3. The Chief Financial Officer is authorized and directed to invest funds of the Borough as the availability of funds permit. In addition, it shall be the responsibility of the Chief Financial Officer to minimize the possibility of idle cash by depositing the Borough's monies in interest bearing accounts wherever practical and in the best interest of the Borough of Allendale.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-25

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**AUTHORIZATION FOR TELEPHONE TRANSFER/
ELECTRONIC TRANSFER OF FUNDS**

BE IT RESOLVED that M. Alissa Mayer, Chief Financial Officer, is hereby authorized on behalf of the Borough of Allendale to effect telephone/electronic transfers of funds for renewal of notes or investments into or out of authorized Borough and Water Utility Accounts.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-26

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

PETTY CASH FUNDS

BE IT RESOLVED that the Chief Financial Officer is hereby authorized to draw current account checks for petty cash to the following individuals in the amounts stated:

George Scherb (Police Department)	\$150
Julia Burdge (Dept. of Public Works)	\$150
M. Alissa Mayer (Finance Department)	\$250
Tatiana Marquis (Mayor and Council)	\$250

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-27

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

INTEREST ON DELIQUENT TAXES

BE IT RESOLVED that interest will be charged at the rate of eight (8%) per cent per annum on the first \$1,500 of all delinquent taxes, assessments and Borough charges and eighteen (18%) per cent of any amounts over \$1,500 delinquency, except that no interest will be charged on taxes for the current quarter if the said taxes are paid within the tenth calendar day following the date upon which the same became payable; and,

BE IT FURTHER RESOLVED that the interest rates shall revert to the percentages as aforesaid from the first day of any current quarter unless taxes for the same quarter are paid during the first ten days of such quarter; and,

BE IT FURTHER RESOLVED that a certified copy of this resolution be transmitted to the Collector of Taxes forthwith.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-28

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

AUTHORIZATION TO CONDUCT TAX SALE

BE IT RESOLVED that the Governing Body of the Borough of Allendale, County of Bergen, State of New Jersey hereby authorizes the Tax Collector to conduct the annual tax sale for delinquent property taxes and any other municipal charges.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-29

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

FEE FOR RETURNED CHECKS

WHEREAS, N.J.S.A. 40:5-18 provides for the imposition of a service charge to be added to any amount owing to the municipality if payment tendered on the account was tendered by a check which was returned for insufficient funds.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Allendale that the Chief Financial Officer is hereby authorized to impose a \$28.00 fee for all returned checks to any General Fund Account and Water Utility Account of the Municipality.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-30

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

CONTINUED COMPENSATION FOR BOROUGH EMPLOYEES

BE IT RESOLVED that the Chief Financial Officer be and she is authorized and directed to continue the compensation of Borough employees at previously authorized levels until such time as a resolution is adopted or as stated in a contractual agreement by the Governing Body of the Borough of Allendale setting forth the salaries of Borough employees for the year 2020.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-31

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

INSURANCE FOR NON-PROFIT ORGANIZATIONS

WHEREAS, the Borough of Allendale, from time to time, authorizes use of public facilities for certain non-profit organizations which do not have insurance coverage; and,

WHEREAS, the Borough is willing to permit use of its public facilities to such organizations provided that such use is consistent with the underwriting guidelines of the Borough's insurer.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that it does hereby agree to waive insurance for the following not-for-profit organizations:

Republican Club
Democratic Club
American Legion
Veterans of Foreign Wars
Allendale Civic Association
Allendale Housing, Inc.
Allendale Senior Housing, Inc.

BE IT FURTHER RESOLVED that the waiver of insurance herein shall extend for a period of one (1) year only and must be renewed annually.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-32

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

COVERAGE OF QUASI-PUBLIC ENTITIES BY JIF

WHEREAS, the Borough of Allendale is a participating member of the Bergen County Municipal Joint Insurance Fund relative to General Liability and other coverage; and

WHEREAS, the “Fund” has adopted certain criteria to distinguish between bona fide municipal activities and other quasi-public entities not sponsored by the municipality and therefore, not subject to coverage by the “Fund”, and

WHEREAS, it has been determined that in order to be covered by the “Fund” an organization or activity meet the test that its function is of the type that historically municipalities have undertaken themselves or have provided with insurance coverage and/or is one which advances a bona fide local public purpose on a non-profit basis typically met by local government, the benefits of which are available to the municipality in general; and

WHEREAS, the Borough has asked the “Fund” to extend General Liability and non-owned Automobile Liability Coverage to the following entities:

- Class I – Allendale Firemen’s Relief Association
- Class I – Allendale Volunteer Firemen’s Association
- Class I – Allendale Exempt Firemen’s Association
- Class I – Allendale Junior Fire Association
- Class I – Allendale Community Emergency Response Team
- Class III – XYZ Senior Citizens
- Class III – Friends of the Library
- Class III – Allendale Historical Society
- Class III – Holiday Observers
- Class III- Allendale Garden Club
- Class III – Allendale Volunteer Goose Patrol
- Class IV – Allendale Recreation Committee
- Class IV – Crestwood Lake Swim Team
- Class IV – Aleoop
- Class IV – Allendale Sports Alliance

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-32

Class IV – Fell House – Concerned Citizens of Allendale

WHEREAS, the Borough wishes to list the following sports program activities that are covered under the Allendale Recreation Committee:

Baseball – 3rd grade through 8th grade
Basketball – 1st grade through 12th grade
Kickball – Kindergarten
Soccer – Pre-K through 12th grade
Softball – 1st grade through 8th grade
T-Ball – 1st and 2nd grades
Volleyball – 5th grade through 8th grade

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Allendale as follows:

It is hereby certified that the above listed organizations exist within the Borough of Allendale as a bona fide charitable, educational, or recreational activity of the municipality and is, in fact an organization that supports and/or provides services to the municipality in general and as such is sponsored or subsidized directly or indirectly by the municipality.

The Borough of Allendale does hereby request that this organization described herein be named as an additional insured for General Liability and Non-owned Automobile Liability Coverage in accordance with the applicable limits and restrictions.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-33

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

APPOINTMENT OF POLICE CHAPLAIN

BE IT RESOLVED that Father Raphael Iannone of Saint Joseph's Church in New Paltz, New York and Father Michael Allen of Trinity Episcopal Church in Allendale, New Jersey be and are hereby appointed as Police Chaplains of the Borough of Allendale for the year 2020.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-34

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

APPOINTMENT OF ZONING OFFICER

WHEREAS, the Borough of Allendale is in need of the services of a Zoning Officer.

NOW, THEREFORE, BE IT RESOLVED that Anthony Hackett is hereby appointed to the aforementioned position to be effective January 1, 2020 for a term to expire December 31, 2020.

BE IT FURTHER RESOLVED that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-35

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

APPOINTMENT OF PROPERTY MAINTENANCE OFFICER

WHEREAS, the Borough of Allendale is in need of the services of a Property Maintenance Officer.

NOW, THEREFORE, BE IT RESOLVED that Michael Limatola is hereby appointed to the aforementioned position to be effective January 1, 2020 for a term to expire December 31, 2020.

BE IT FURTHER RESOLVED that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-36

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

VOLUNTEER TUITION CREDIT PROGRAM

WHEREAS, the Mayor and Council of the Borough of Allendale in the County of Bergen, deems it appropriate to enhance the recruitment of volunteer firefighters and emergency medical volunteers in the Borough of Allendale, and

WHEREAS, the State of New Jersey has enacted P.L. 1998, c. 145 which permits municipal governments to allow their firefighting and emergency medical volunteers to take advantage of the Volunteer Tuition Credit Program at no cost to the municipal government.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale in the County of Bergen that the Volunteer Tuition Credit Program as set forth in P.L. 1998, c. 145 is herewith adopted for volunteer firefighters and emergency medical volunteers in the municipality, and

BE IT FURTHER RESOLVED that the Municipal Clerk is herewith delegated the responsibility to administer the program and is authorized to enter into all agreements and to maintain files of all documents as may be required under the P.L. 1998, c. 145, a copy of which is herewith made part of this resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-37

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

APPOINTMENT OF ADMINISTRATIVE OFFICER

WHEREAS, Ron Kistner was appointed Administrative Officer of the Borough of Allendale on August 27, 2015 by Resolution 15-251; and,

WHEREAS, Ron Kistner has performed all of the necessary functions of the Administrative Officer;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Allendale that Ron Kistner is hereby reappointed Administrative Officer of Allendale pursuant to Code Section 53-48 et. seq. for the one-year term of January 1, 2020 to December 31, 2020; and,

BE IT FURTHER RESOLVED that the annual salary for the position of Administrative Officer shall be commensurate with the 2020 Salary Ordinance; and

BE IT FURTHER RESOLVED that the Mayor, Chief Financial Officer, Municipal Attorney and Municipal Clerk are authorized to take all appropriate actions so as to implement this resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-38

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**APPOINTMENT OF BOARD OF TRUSTEES
ALLENDALE HOUSING, INC.**

WHEREAS, Allendale Housing, Inc. has been incorporated since September 12, 2008;
and,

WHEREAS, it is necessary to appoint a Board of Trustees; and,

WHEREAS, there shall be seven (7) Trustees; six (6) Trustees from the general public and one (1) Trustee from the Council of the Borough of Allendale.

NOW, THEREFORE, BE IT RESOLVED, that Mayor Ari Bernstein is appointed as Trustee representing the Municipal Council for a term ending December 31, 2020.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-39

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

APPOINTMENT OF QUALIFIED PURCHASING AGENT

BE IT RESOLVED by the Governing Body that Joseph Citro is hereby appointed as Qualified Purchasing Agent effective through December 31, 2020.

BE IT FURTHER RESOLVED that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-40

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**APPOINTMENTS TO ALLENDALE SENIOR HOUSING
BOARD OF TRUSTEES**

BE IT RESOLVED that the following individuals are hereby appointed as representatives to Allendale Senior Housing for the period specified:

NAME

TERM EXPIRES

Liz Homan

Allendale Senior Housing

December 31, 2020

Ari Bernstein

Allendale Senior Housing

December 31, 2020

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-41

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

APPOINTMENT OF OFFICIAL TOWING COMPANIES

WHEREAS, pursuant to Chapter 240 of the Code of the Borough of Allendale dealing with regulation and enforcement of towing, road service and storage of vehicles in the Borough of Allendale, various applications have been made to obtain a license for inclusion on the official list of towing companies in the Borough; and,

WHEREAS, the applications have been reviewed by the Chief of Police who has provided a report to the Municipal Clerk recommending approval by the Governing Body of the applications of certain applicants; and,

WHEREAS, the Borough Council of the Borough of Allendale has reviewed the matter and finds just cause to take action.

NOW, THEREFORE, BE IT RESOLVED that the following be and are hereby approved to be included on the official list of towing companies for the Borough of Allendale effective January 1, 2020: A-1 Auto Body; All Points Towing; Allendale Towing; Big Tows; Citi Wide Towing; NAR Towing; Ramsey Auto Body; Rondale Towing and Venusti Auto Body; and,

BE IT FURTHER RESOLVED that approval shall be granted to the aforesaid towing companies effective January 1, 2020 through December 31, 2022, in accordance with the terms of Chapter 240; and,

BE IT FURTHER RESOLVED that said approvals remain in effect provided that said approved towing companies are in continued compliance with the terms of Chapter 240; and,

BE IT FURTHER RESOLVED that the Municipal Clerk, upon payment of the appropriate fee, is authorized to issue a certificate of approval to the aforesaid towing companies.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-42

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**DONATION OF CRESTWOOD LAKE SEASON PASS TO
ALLENDALE FOUNDATION FOR EDUCATIONAL EXCELLENCE**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the donation of a family (parents and children) Crestwood Lake 2020 Season Pass to the Allendale Foundation for Educational Excellence.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-43

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

APPOINTMENT OF WATER COLLECTOR

WHEREAS, the Borough of Allendale is in need of the services of a Water Collector.

NOW, THEREFORE, BE IT RESOLVED that M. Alissa Mayer is hereby appointed to the aforementioned position to be effective January 1, 2020 for a term to expire December 31, 2020.

BE IT FURTHER RESOLVED that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-44

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**APPOINTMENT OF LICENSED WATER OPERATOR
OF THE WATER DEPARTMENT**

BE IT RESOLVED AND NOTED that pursuant to the current contract with Suez Water (formerly known as United Water), Suez Water has appointed Peter Fitzpatrick as the Licensed Water Operator of the Water Department and Jeff Picinich as the Backup Licensed Water Operator.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-45

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

APPOINTMENT OF ACTING MUNICIPAL CLERK

WHEREAS, there will exist a vacancy in the office of Municipal Clerk of the Borough of Allendale ("Allendale"), effective at the close of business hours on January 6, 2020; and,

WHEREAS, Michelle Ryan has been selected to perform all of the necessary functions of the Municipal Clerk.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Allendale that Michelle Ryan is hereby appointed Acting Municipal Clerk of Allendale for a term of one (1) year commencing January 7, 2020 until January 6, 2021, pursuant to N.J.S.A. 40A:9-133; and,

BE IT FURTHER RESOLVED that the salary for said positions shall be \$79,000.00 per year; and,

BE IT FURTHER RESOLVED that the aforesaid compensation for the position of Acting Municipal Clerk shall be set forth in the annual salary ordinance and implementing resolutions adopted from year to year; and,

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-46

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

APPOINTMENT OF DIRECTOR OF OPERATIONS

WHEREAS, there is a need to appoint a Director of Operations for the Borough of Allendale.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it does hereby appoint Ron Kistner as Director of Operations.

BE IT FURTHER RESOLVED that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-47

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

APPOINTMENT OF DEPUTY MUNICIPAL CLERK

WHEREAS, pursuant to Chapter 53-52.1 of the Code of the Borough of Allendale a Deputy Municipal Clerk shall be appointed for a term of one year commencing on January 1, 2020 and terminating December 31, 2020.

NOW, THEREFORE, BE IT RESOLVED that Tatiana Marquis is hereby appointed to the position of Deputy Municipal Clerk effective January 1, 2020 for a term to expire December 31, 2020.

BE IT FURTHER RESOLVED that the salary for said positions shall be \$64,000.00 per year; and,

BE IT FURTHER RESOLVED that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-48

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**APPOINTMENT OF CREW CHIEFS
FOR THE DEPARTMENT OF PUBLIC WORKS**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that the following appointments and corresponding salaries be made:

Dan Richards	Crew Chief	\$12,000 annually
Richard McDowell	Crew Chief	\$5,500 annually
Layne Simon	Crew Chief	\$5,500 annually

BE IT FURTHER RESOLVED that the foregoing appointment and accompanying compensation be made effective as of January 1, 2020, and expire on December 31, 2020.

BE IT FURTHER RESOLVED that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-49

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

APPOINTMENT OF COURT OFFICIALS

WHEREAS, the Borough of Allendale requires the professional services of a Prosecutor, Alternate Prosecutor, Public Defender and Alternate Public Defender for the calendar year 2020; and,

WHEREAS, it is anticipated that the expenditure for each of such professional services will not exceed the sum of \$17,500 in said calendar year and therefore, the "Pay to Play" Statute and Regulations do not apply to these appointments; and,

WHEREAS, the Chief Financial Officer in accordance with the Local Public Contracts Law has duly certified that adequate funds have been or will be appropriated in the 2020 temporary or permanent budget for fees reasonably required by each of such professionals in the appropriate line items in said budget(s).

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Allendale that the following appointments are hereby made:

Municipal Prosecutor: Richard Rosa, Esq., for a term of one year commencing January 1, 2020 until December 31, 2020 and until a successor is appointed and qualified pursuant to N.J.S.A. 2B:25-4a;

Alternate Prosecutor: John Guerin, Esq., for a term of one year commencing January 1, 2020 until December 31, 2020;

Public Defender: Robert Metzdorf, Esq., for a term of one year commencing January 1, 2020 until December 31, 2020 and until a successor is appointed and qualified pursuant to N.J.S.A. 2B:24-4a;

Alternate Public Defender: Matthew Miller, Esq., for a term of one year commencing January 1, 2020 until December 31, 2020;

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-49

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are authorized to execute contracts with each of the said professionals and to take all of the steps necessary to carry this resolution into effect; and,

BE IT FURTHER RESOLVED that the foregoing appointments are made without competitive bidding under the provisions of the Local Public Contracts Law which exempts from competitive bidding “professional services” rendered by persons authorized by law to practice a recognized profession and whose practice is regulated by law.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

Certification of Availability of Funds

This is to certify to the Borough of Allendale that funds for the following resolution will be available in the 2020 Budget.

Resolution Date: January 6, 2020

Resolution Number: 20-49

Vendor: Richard Rosa, Esq.

Contract: Municipal Prosecutor

Account Number: 0-01-25-275-012

Amount: \$5,640


Chief Financial Officer

Certification of Availability of Funds

This is to certify to the Borough of Allendale that funds for the following resolution will be available in the 2020 Budget.

Resolution Date: January 6, 2020

Resolution Number: 20-49

Vendor: John Guerin, Esq.

Contract: Municipal Prosecutor, Alternate

Account Number: 0-01-25-275-012

Amount: \$500



Chief Financial Officer

Certification of Availability of Funds

This is to certify to the Borough of Allendale that funds for the following resolution will be available in the 2020 Budget.

Resolution Date: January 6, 2020

Resolution Number: 20-49

Vendor: Robert Metzdorf, Esq.

Contract: Public Defender

Account Number: 0-01-43-495-027

Amount: \$2,000


Chief Financial Officer

Certification of Availability of Funds

This is to certify to the Borough of Allendale that funds for the following resolution will be available in the 2020 Budget.

Resolution Date: January 6, 2020

Resolution Number: 20-49

Vendor: Matthew Miller, Esq.

Contract: Public Defender - Alternate

Account Number: 0-01-43-495-027

Amount: \$400


Chief Financial Officer

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-50

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**APPOINTING A COORDINATOR FOR THE
BOROUGH'S EMERGENCY TELEPHONE SYSTEM**

WHEREAS, the Borough of Allendale is required pursuant to State law and the regulations of the State Department of Treasury to appoint a coordinator for the Borough's emergency telephone 9-1-1 System; and

WHEREAS, the municipal coordinator of the 9-1-1 System is responsible for maintaining a plan for enhanced emergency services throughout the Borough and for developing such revisions to the plan as may be necessary for review by the Mayor and Council of the Borough; and

WHEREAS, the Borough is empowered by law to appoint and employ professionals, technical advisors and experts as the Borough may determine to be necessary for its efficient operation; and

WHEREAS, the Borough has received a written recommendation from George Scherb, Chief of Police of the Allendale Police Department, requesting the appointment of Police Officer Michael T. Dillon as the municipal coordinator of the 9-1-1 System; and

WHEREAS, the Mayor and Council of the Borough are desirous of appointing Police Officer Michael T. Dillon to serve as municipal coordinator for the 9-1-1 System in accordance with the requirements and procedures mandated under N.J.S.A. 52: 17C-1 et seq., and N.J.A.C. 17:24-5.1 et seq.,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, as follows:

1. That Police Officer Michael T. Dillon of the Allendale Police Department is hereby appointed to serve as the municipal coordinator for the Borough's 9-1-1 System.
2. That Police Officer Michael T. Dillon shall perform all such duties and carry out all of the responsibilities as set forth in the existing plan for enhanced emergency

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-50

services throughout the Borough and in accordance with the requirements and procedures mandated under N.J.S.A. 52: 17C-1 et seq, and N.J.A.C. 17:24-5.,1 et seq.,

3. That no further action of the Borough shall be required.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

DRAFT

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-51

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

APPROVAL OF 2020 TEMPORARY BUDGET

WHEREAS, 40A:4-19 Local Budget Act provides that (where any contracts, commitments or payments are to be made prior to the final adoption of the 2020 budget) temporary appropriations be made for the purposes and amounts required in the manner and time therein provided; and,

WHEREAS, the date of this resolution is within the first thirty days of 2020; and,

WHEREAS, the total appropriations in the 2019 Budget, less appropriations made for capital improvement fund, debt service and relief of the poor (public assistance) are as follows:

General	\$12,043,798
Water Utility	\$ 1,361,650

WHEREAS, 26.25 percent of the total appropriations in the 2019 Budget, less appropriations for capital improvement fund, debt service and relief of the poor (public assistance) in the said 2019 Budget is as follows:

General	\$ 3,161,497
Water Utility	\$ 357,433

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Allendale, County of Bergen, that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for her records.

(See copy attached)

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

TEMPORARY GENERAL OPERATING BUDGET FOR 2020

ADMINISTRATION

SALARIES & WAGES, ADMINISTRATION 16,655
 OTHER EXPENSES - ADMINISTRATION 11,000

MAYOR & COUNCIL

OTHER EXPENSES - MAYOR & COUNCIL 1,500

MUNICIPAL CLERK

SALARIES & WAGES - MUNICIPAL CLERK 34,000
 OTHER EXPENSES - MUNICIPAL CLERK 16,000

FINANCE

SALARIES & WAGES - FINANCE 38,000
 OTHER EXPENSES - FINANCE 6,500

TAX COLLECTION

SALARIES & WAGES - TAX COLLECTION 14,000
 OTHER EXPENSES - TAX COLLECTION 3,500

TAX ASSESSMENT

SALARIES & WAGES - TAX ASSESSMENT 12,000
 OTHER EXPENSES - TAX ASSESSMENT 4,000

LEGAL SERVICES

OTHER EXPENSES - LEGAL 23,000

ENGINEERING

OTHER EXPENSES - ENGINEERING 4,000

PLANNING AND ZONING BOARD

SALARIES & WAGES, PLANNING & ZONING 10,500
 OTHER EXPENSES, PLANNING & ZONING 2,500

CONSTRUCTION CODE/BUILDING DEPT.

SALARIES & WAGES, CONSTRUCTION CODE/BLDG 25,000
 OTHER EXPENSES, CONSTRUCTION CODE/BLDG. 6,500

ELECTRICAL INSPECTOR

SALARIES & WAGES, ELECTRICAL INSPECTOR 3,500

PLUMBING SUBCODE

SALARY & WAGE - PLUMBING SUBCODE 3,000

PROPERTY MAINTENANCE INSPECTOR

SALARY & WAGE - PROPERTY MAINTENANCE 7,000
 OTHER EXPENSES - PROPERTY MAINTENANCE 500

FIRE SUBCODE

SALARY & WAGE, FIRE SUBCODE 3,000

INSURANCE - OTHER

OTHER EXPENSES - INSURANCE - OTHER 55,000

WORKERS' COMPENSATION 40,000

GROUP INSURANCE

OTHER EXPENSES - GROUP INSURANCE 215,000

POLICE

SALARY & WAGE - POLICE 635,000
 OTHER EXPENSES - POLICE 30,000

EMERGENCY MGMT SERVICES	
SALARY & WAGE - EMERGENCY MGMT SVCS	950
FIRE	
OTHER EXPENSES - FIRE	22,711
FIRE OFFICIAL	
SALARY & WAGE - FIRE OFFICIAL	3,000
OTHER EXPENSES - FIRE OFFICIAL	200
RADIO EQUIPMENT MAINTENANCE	
OTHER EXPENSES - RADIO EQUIPMENT	1,500
MUNICIPAL PROSECUTOR	
SALARY & WAGE - MUNICIPAL PROSECUTOR	1,500
STREETS & ROADS	
SALARY & WAGE - STREETS & ROADS	230,000
OTHER EXPENSES - STREETS & ROADS	12,000
SNOW REMOVAL	
OTHER EXPENSES - SNOW REMOVAL	40,000
SHADE TREE	
OTHER EXPENSES - SHADE TREE	2,500
GARBAGE & TRASH REMOVAL	
OTHER EXPENSES - GARBAGE & TRASH REMOVAL	70,000
MUNICIPAL RECYCLING	
OTHER EXPENSES - MUNICIPAL RECYCLING	25,000
BUILDINGS & GROUNDS	
OTHER EXPENSES - BUILDINGS & GROUNDS	37,000
BOARD OF HEALTH	
SALARY & WAGE - BOARD OF HEALTH	5,700
OTHER EXPENSES - BOARD OF HEALTH	250
ANIMAL CONTROL	
OTHER EXPENSES - ANIMAL CONTROL	2,000
PARKS	
OTHER EXPENSES - PARKS	4,000
CRESTWOOD	
OTHER EXPENSES - CRESTWOOD	5,000
SENIOR CITIZEN ACTIVITIES	
OTHER EXPENSES - SR. CITIZEN ACTIVITIES	500
MUNICIPAL ALLIANCE	
OTHER EXPENSES - MUNICIPAL ALLIANCE	500
ELECTRICITY	
OTHER EXPENSES - ELECTRICITY	6,000
STREET LIGHTING	15,000
TELEPHONES	
OTHER EXPENSES - TELEPHONES	13,000
GAS (NATURAL)	
OTHER EXPENSES - GAS (NATURAL)	12,000
SEWER	
OTHER EXPENSES - SEWER	1,000
GASOLINE	

OTHER EXPENSES - GASOLINE	12,000
PUBLIC EMPL RETIREMENT SYSTEM	194,252
SOCIAL SECURITY	83,500
POL & FIRE RETIREMENT SYSTEM	528,849
LONG TERM DISABILITY ASSESSMENT	1,130
DCRP	1,700
PUBLIC DEFENDER	
OTHER EXPENSE - PUBLIC DEFENDER	200
<i>SUB-TOTAL APPROPRIATIONS WITHIN "CAPS"</i>	2,553,597

OPERATIONS OUTSIDE "CAPS"

N W BERGEN SEWER AUTHORITY

OTHER EXPENSES - NW BERGEN SEWER	451,000
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LIBRARY

OTHER EXPENSES - LIBRARY	150,000
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INTERLOCAL WALDWICK WELL BABY

OTHER EXPENSE - WALDWICK WELL BABY	200
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MUNICIPAL COURT

SALARY & WAGE - MUNICIPAL COURT	5,000
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OTHER EXPENSES - MUNICIPAL COURT	1,700
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<i>SUB-TOTAL APPROPRIATIONS OUTSIDE "CAPS"</i>	607,900
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<u>TOTAL APPROPRIATIONS</u>	3,161,497
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APPROPRIATIONS EXCLUDED FROM TEMPORARY BUDGET

CAPITAL IMPROVEMENT FUND	50,000
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PAYMENT OF BOND PRINCIPAL	550,000
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PAYMENT OF BOND INTEREST	46,000
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NOTE INTEREST	361,000
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TOTAL	1,007,000
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BOROUGH OF ALLENDALE WATER UTILITY

2020 TEMPORARY BUDGET

Salaries & Wages	8,000.00
Other Expenses	238,433.00
Purchase of Water	110,000.00
Social Security	1,000.00
Total Appropriations	357,433.00

Debt Service

Principal on Bonds	10,000.00
Interest on Bonds	22,500.00
Total Debt Service	32,500.00

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-52

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**AUTHORIZE PARTICIPATION IN BERGEN COUNTY LAW
ENFORCEMENT MUTUAL AID & RAPID DEPLOYMENT FORCE**

WHEREAS, the police departments in Bergen County have a day to day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order, and

WHEREAS, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms, etc., man-made causes, civil unrest, and civil disobedience such as riot, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, riots, terrorist incidents and bombings, state and national emergencies, and

WHEREAS, the Bergen County Police Chief's Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies, and

WHEREAS, this Plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4 and N.J.S.A. App. A:9-40.6, and

WHEREAS, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property, and

WHEREAS, it is also recognized that the Allendale Chief of Police, in accordance with the provisions of N.J.S.A. 40A:14-118 and under the authority of the Bergen County Prosecutor, has the authority to assign officers to a Task Force, Rapid Deployment Team, or Regional SWAT Team operated in conjunction with the Bergen County Prosecutor's Office, and

WHEREAS, it is the desire of the Mayor and Council of the Borough of Allendale to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the Plan as submitted by the Bergen County Police Chief's Association.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-52

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale that the police Department of the Borough of Allendale under the direction of the Chief of Police, cooperate with the Bergen County Police Chief's Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force, and

BE IT FURTHER RESOLVED that a copy of the Resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor, and all municipalities in the County of Bergen.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-53

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**AWARD OF STREET SWEEPING SERVICES CONTRACT TO
TSS FACILITY SERVICES, INC.**

WHEREAS, the Borough finds the need to contract for street sweeping services; and,

WHEREAS, a Request for Quotes for Monthly Sweeping Services was sought by the Borough's Director of Operations on December 9, 2019; and

WHEREAS, the deadline to submit the quotations and pricing was December 20, 2019 at 10am; and

WHEREAS, TSS Facility Services, Inc. was responsive; and

WHEREAS, the Chief Financial Officer has attached hereto a certification that adequate funds have been or will be duly budgeted and appropriated to pay for the contract.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that a contract for street sweeping services be awarded to TSS Facility Services, Inc., 999 Rahway Avenue, Union, New Jersey 07083 for the term March 1, 2020 to December 31, 2020, in the amount of \$1,800.00 per month for a total amount of \$18,000.00 for the contract term; and

BE IT FURTHER RESOLVED that the Mayor, Borough Clerk and Borough Attorney are hereby authorized to take such action as may be necessary to implement this Resolution, including the execution of an Agreement with TSS Facility Services, Inc. for the above services.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

Certification of Availability of Funds

This is to certify to the Borough of Allendale that funds for the following resolution will be made available in the 2020 Budget.

Resolution Date: January 6, 2020

Resolution Number: 20-53

Vendor: TSS Facility Services, Inc.
999 Rahway Avenue
Union, NJ 07083

Contract: Street Sweeping Services

Account Number: 0-01-26-290-063

Amount: \$18,000


Chief Financial Officer

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-54

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**RESOLUTION OF THE BOROUGH OF ALLENDALE, IN THE COUNTY OF
BERGEN, NEW JERSEY, PRESCRIBING THE DETAILS AND BOND FORM FOR
\$985,000 GENERAL IMPROVEMENT BONDS, DATED JANUARY 23, 2020,
AUTHORIZING THE ACCEPTANCE OF AN OFFER TO PURCHASE SAID BONDS
AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH**

WHEREAS, the bond ordinance hereinafter described has been duly adopted and it is necessary to provide for the issuance of a portion of the bonds authorized by such bond ordinance;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Allendale, in the County of Bergen, New Jersey (the "Borough"), as follows:

Section 1. There shall be issued at this time \$985,000 of the bonds (the "Bonds") authorized pursuant to the bond ordinance adopted by the Borough Council of the Borough on August 9, 2007 (Ord. No. 07-13) (the "Bond Ordinance"). The Bonds are being issued to finance the acquisition of real property at the

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-54

intersection of Franklin Turnpike and West Orchard Street for open space and affordable housing purposes in, by and for the Borough. The period of usefulness of the purpose to be financed by the Bond Ordinance is a period of 40 years computed from the date of such bonds.

Section 2. The Bonds shall be issued as a single issue of bonds, aggregating \$985,000 consisting of an issue of bonds in the denomination of \$5,000 each or any integral multiple thereof, numbered in the order of their maturity. Said issue shall be payable in annual installments on January 15 in each year as follows:

\$ 75,000 in the year 2021,
\$ 95,000 in the year 2022,
\$100,000 in the year 2023,
\$130,000 in the year 2024,
\$140,000 in the year 2025,
\$145,000 in the year 2026, and
\$150,000 in each of the years 2027 and 2028.

The Bonds shall be designated "General Improvement Bonds". The indebtedness evidenced by each Bond shall be deemed to have been incurred for the purpose described in the Bond Ordinance and in this resolution.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-54

Section 3. The Bonds shall be dated January 23, 2020, and shall bear interest from their date until their respective maturities at the rate of 1.30% per annum, payable on each January 15 and July 15, commencing January 15, 2021 (each, an "Interest Payment Date"), in each year until maturity. The Bonds shall not be subject to redemption prior to their stated maturities.

Section 4. The Bonds will be issued in fully registered form. Interest on the Bonds will be payable at the times stated in Section 3 of this resolution, and principal of the Bonds will be paid annually on January 15 as set forth in the maturity schedule hereinbefore stated, to the registered owners of the Bonds. Interest will be payable to owners of Bonds shown on the records of the Bond Registrar/Paying Agent (as hereinafter defined) as of the last business day of the month preceding the month in which such Interest Payment Date occurs.

The principal of and the interest on the Bonds shall be payable in any coin or currency of the United States of America which is legal tender for the payment of public and private debts on the respective dates of payment thereof.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

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Section 5. The Bonds shall be signed by the Mayor by manual or facsimile signature and by the Chief Financial Officer by manual or facsimile signature, the corporate seal of the Borough shall be imprinted, affixed or reproduced thereon, and such seal shall be attested by the Borough Clerk or Deputy Borough Clerk by manual or facsimile signature. The Bonds will be authenticated by the manual signature of the Bond Registrar/Paying Agent.

Section 6. Each of the Bonds shall be issued in substantially the following form:

[Form of Bond]

No. R-___ \$ _____

UNITED STATES OF AMERICA
STATE OF NEW JERSEY
COUNTY OF BERGEN
BOROUGH OF ALLENDALE
GENERAL IMPROVEMENT BOND

INTEREST RATE
PER ANNUM

1.30%

MATURITY DATE

JANUARY 15, 20__

DATED DATE

JANUARY 23, 2020

REGISTERED OWNER: TD BANK, N.A.

PRINCIPAL SUM: -----DOLLARS

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The Borough of Allendale, a municipal corporation of the State of New Jersey, located in the County of Bergen (hereinafter referred to as the "Borough"), for value received, hereby acknowledges itself indebted and promises to pay to the REGISTERED OWNER named above, on the MATURITY DATE specified above, upon surrender hereof, the PRINCIPAL SUM stated above and to pay to the REGISTERED OWNER hereof interest thereon from the DATED DATE of this Bond until it shall mature at the INTEREST RATE PER ANNUM specified above, payable on each January 15 and July 15, commencing January 15, 2021 (each, an "Interest Payment Date"), of each year until maturity. This Bond is not subject to redemption prior to its stated maturity. The principal hereof is payable at the office of the Chief Financial Officer, Borough Hall, 500 West Crescent Avenue, Allendale, New Jersey 07401 (the "Bond Registrar/Paying Agent"). The interest so payable on any such Interest Payment Date will be paid to the person in whose name this Bond is registered on the record date for such interest, which shall be the last business day of the month preceding the month in which such Interest Payment Date occurs. Both the principal of and interest on this Bond shall be paid in any coin or currency of the United States of America that is legal tender for the payment of

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public and private debts on the respective dates of payment thereof.

This Bond is one of an issue of Bonds of like date and tenor, except as to number, denomination and maturity, issued pursuant to the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes, as amended) and pursuant to a bond ordinance adopted by the Borough Council of the Borough on August 9, 2007 (Ord. No. 07-13) and a resolution adopted by the Borough Council of the Borough on January 6, 2020. The Bonds are issued in the denomination of \$5,000 each or any integral multiple thereof.

The Bond Registrar/Paying Agent shall keep at its office the books of the Borough for the registration of transfer of Bonds. The transfer of this Bond may be registered only upon such books and as otherwise provided in the hereinabove mentioned resolution upon the surrender hereof to the Bond Registrar/Paying Agent together with an assignment duly executed by the registered owner hereof or his attorney or legal representative in such form as shall be satisfactory to the Bond Registrar/Paying Agent. Upon any such registration of transfer, the Bond Registrar/Paying Agent

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shall deliver in exchange for this Bond a new bonds or bonds, registered in the name of the transferee, of authorized denomination, in an aggregate principal amount equal to the unredeemed principal amount of this Bond, of the same maturity and bearing interest at the same rate.

It is hereby certified and recited that all conditions, acts and things required by the Constitution or statutes of the State of New Jersey to exist, be performed or happen precedent to or in the issuance of this Bond exist, have been performed and have happened, and that this Bond, together with all other indebtedness of the Borough, is within every debt and other limit prescribed by the Constitution or statutes of said State.

The full faith and credit of the Borough are hereby pledged irrevocably to the punctual payment of the principal of and interest on this Bond in accordance with its terms.

This Bond shall not be valid or become obligatory for any purpose until the Certification of Authentication hereon shall have been signed by the Bond Registrar/Paying Agent.

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IN WITNESS WHEREOF, the Borough has caused this Bond to be signed by its Mayor by manual or facsimile signature and by its Chief Financial Officer by manual or facsimile signature and its seal to be impressed, affixed or reproduced hereon, and said seal to be attested by its Borough Clerk by manual or facsimile signature, and this Bond to be dated January 23, 2020.

[SEAL]

(manual or facsimile signature)
Mayor

ATTEST:

(manual or facsimile signature)
Borough Clerk

(manual or facsimile signature)
Chief Financial Officer

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AUTHENTICATION DATE: JANUARY 23, 2020

CERTIFICATION OF AUTHENTICATION

This Bond is one of the Bonds described in the within-mentioned resolution, and is one of the General Improvement Bonds, dated January 23, 2020 of the Borough of Allendale, in the County of Bergen, State of New Jersey.

Chief Financial Officer,
as Bond Registrar/Paying Agent

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BERGEN COUNTY, NJ**

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ASSIGNMENT

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto

_____,'
the within Bond, and irrevocably appoints

_____,
attorney-in-fact, to transfer the within Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

NOTICE: The signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without any alteration whatsoever.

Signature Guaranteed:

[End of Form of Bond]

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Section 7. Bonds may, upon surrender thereof at the office of the Bond Registrar/Paying Agent together with an assignment duly executed by the registered owner or his attorney or legal representative in such form as shall be satisfactory to the Bond Registrar/Paying Agent, at the option of the registered owner thereof, be exchanged for an equal aggregate principal amount of Bonds of the same maturity, of any denomination or denominations authorized by this resolution and bearing interest at the same rate.

The transfer of any Bond may be registered only upon the registration books of the Borough upon the surrender thereof to the Bond Registrar/Paying Agent together with an assignment duly executed by the registered owner or his attorney or legal representative in such form as shall be satisfactory to the Bond Registrar/Paying Agent. Upon any such registration of transfer, the Bond Registrar/Paying Agent shall authenticate and deliver in exchange for such Bond a new Bond or Bonds, registered in the name of the transferee, of any denomination or denominations authorized by this resolution, in an aggregate principal amount equal to the

**RESOLUTION
BOROUGH OF ALLENDALE
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unredeemed principal amount of such Bond so surrendered, of the same maturity and bearing interest at the same rate.

In all cases in which Bonds shall be exchanged or the transfer of Bonds shall be registered hereunder, the Bond Registrar/Paying Agent shall authenticate and deliver at the earliest practicable time Bonds in accordance with the provisions of this resolution. All Bonds surrendered in any such exchange or registration of transfer shall forthwith be canceled by the Bond Registrar/Paying Agent. The Borough or the Bond Registrar/Paying Agent may make a charge for shipping and out-of-pocket costs for every such exchange or registration of transfer of Bonds sufficient to reimburse it for any tax or other governmental charge required to be paid with respect to such exchange or registration of transfer, but no other charge shall be made for exchanging or registering the transfer of Bonds under this resolution.

As to any Bond, the person in whose name the same shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of or on account of the principal of any such Bond and the interest on any such Bond shall

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be made only to or upon the order of the registered owner thereof or his legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond, including interest thereon, to the extent of the sum or sums so paid.

The Borough shall appoint such registrars, transfer agents, depositories or other agents and make such other arrangements as may be necessary for the registration, registration of transfer and exchange of Bonds within a reasonable time according to the then commercial standards for the timely payment of principal and interest with respect to the Bonds. The Chief Financial Officer is hereby appointed registrar and paying agent for the Bonds (the "Bond Registrar/Paying Agent") subject to the right of the Borough Council to appoint another Bond Registrar/Paying Agent, and, as such, shall keep at the Borough Hall, 500 West Crescent Avenue, Allendale, New Jersey 07401, the books of the Borough for the registration, registration of transfer, exchange and payment of the Bonds.

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Section 8. The Mayor, the Chief Financial Officer and the Borough Clerk are hereby authorized and directed to cause the Bonds to be prepared and to execute and deliver the Bonds upon payment of the purchase price therefor.

Section 9. The Bonds are hereby sold to TD Bank, N.A. (the "Purchaser") at an interest rate of 1.30% per annum and a purchase price equal to the par amount of \$985,000. The sale of the Bonds at private sale upon such terms and at such purchase price is hereby determined to be in the best interests of the Borough. The following bids were received:

<u>Bidder</u>	<u>Interest Rate</u>
TD Bank, N.A.	1.30 %
Sterling National Bank	2.385
M&T Bank	2.83

Section 10. The Borough hereby covenants, to the extent permitted by the Constitution and the laws of the State of New Jersey, to do and perform all acts and things permitted by law and necessary to assure that interest paid on the Bonds be and remain excluded from gross income of the owners thereof for Federal income

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tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code")

Section 11. The Borough hereby designates the Bonds as "qualified tax-exempt obligations" for the purpose of Section 265(b)(3) of the Code. It is hereby determined and stated that (1) the Bonds are not "private activity bonds" as defined in the Code and (2) the Borough and its subordinate entities, if any, do not reasonably anticipate issuing in excess of \$10 million of new money tax-exempt obligations (other than private activity bonds) during the calendar year 2020. The Borough will, to the best of its ability, attempt to comply with respect to the limitations on issuance of tax-exempt obligations pursuant to Section 265(b)(3) of the Code; *however*, the Borough does not covenant to do so, and expressly states that a covenant is not made hereby.

Section 12. The Mayor, the Chief Financial Officer and the Borough Clerk are hereby authorized and directed to execute and deliver such documents and to take such actions as they determine to be necessary or appropriate in order to effectuate the issuance and sale of the Bonds, including, without limitation, the execution and delivery of all closing documents and certificates.

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Section 13. The Chief Financial Officer is hereby authorized and directed to deliver the Bonds to the Purchaser upon receipt of the purchase price therefor.

Section 14. This resolution shall take effect immediately upon its adoption.

The foregoing resolution was adopted by the following roll call vote:

AYES:

NAYS:

[SEAL]

ATTEST:

Borough Clerk

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-55

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

POLICE SALARY RESOLUTION

BE IT RESOLVED that the following are the salaries for Borough employees for the year 2020. All salaries are retroactive to January 1, 2020.

Kevin Azevedo, Police Officer (1/1/20 - 1/17/20)	\$93,350
Kevin Azevedo, Police Officer (1/18/20 - 12/31/20)	\$103,017
Michael Dillon, Police Officer	\$140,096
Todd Griffith, Sergeant	\$154,633
Jamie Hillgardner, Police Officer (1/1/20-1/17/20)	\$93,350
Jamie Hillgardner, Police Officer (1/18/20-12/31/20)	\$103,017
Sean Hubbard, Police Officer	\$142,739
William Kroepke, Sergeant	\$154,633
Scott Kuenzel, Police Officer	\$142,739
Terry Lawler, Sergeant	\$154,633
John Mattiace, Sergeant	\$154,633
Vincent Rizzo, Police Officer	\$134,809
Vincent Rizzo, Detective Stipend	\$1,500
Dan Rosendahl, Police Officer (1/1/20 - 7/15/20)	\$103,017
Dan Rosendahl, Police Officer (7/16/20-12/31/20)	\$134,809
Paul Stettner, Police Officer	\$145,383
Victor Bartoloma, Police Officer (1/1/20 – 1/29/20)	\$83,684
Victor Bartoloma, Police Officer (1/30/20 - 12/31/20)	\$93,350
Alex Helmer, Police Officer (1/1/20 – 7/21/20)	\$63,713
Alex Helmer, Police Officer (7/22/20 – 12/31/20)	\$73,284

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-56

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**AUTHORIZED SHARED SERVICE AGREEMENT WITH
NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY
FOR NJ LICENSED SEWER OPERATOR SERVICES**

WHEREAS, the Borough of Allendale seeks to enter into an agreement with the Northwest Bergen County Utilities Authority to provide Licensed Sewer Operator Services for the period January 1, 2020 to December 31, 2020 pursuant to the terms of the Shared Service Agreement.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby authorized the Mayor and Municipal Clerk to sign a Shared Service Agreement offered through the Northwest Bergen County Utilities Authority (NBCUA) for sewer operator services effective January 1, 2020 until December 31, 2020.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Anne Dodd, RMC
Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-57

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**DONATION OF CRESTWOOD LAKE SEASON PASS TO
ARCHER NURSERY SCHOOL**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the donation of a family (parents and children) Crestwood Lake 2020 Season Pass to the Archer Nursery School.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-58

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**APPOINTMENT OF BOARD OF HEALTH/TAX ASSESSOR CLERK
PART-TIME HOURLY**

WHEREAS, there will exist a vacancy in the position of Board of Health/Tax Assessor Clerk of the Borough of Allendale (“Allendale”), effective close of business on December 31, 2019; and,

WHEREAS, Carolyn Pistone has been selected to perform all of the necessary functions of the Board of Health/Tax Assessor Clerk.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Allendale that Carolyn Pistone is hereby appointed Board of Health/Tax Assessor Clerk Part-Time Hourly effective January 1, 2020; and,

BE IT FURTHER RESOLVED that the hourly rate for said position shall be \$17.50; and,

BE IT FURTHER RESOLVED that the aforesaid compensation for the position of Board of Health/Tax Assessor Clerk Part-Time Hourly shall be set forth in the annual salary ordinance and implementing resolutions adopted from year to year; and,

BE IT FURTHER RESOLVED that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-59

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**AWARD OF 2020 JANITORIAL SERVICES CONTRACT TO
GUY'S MAINTENANCE**

WHEREAS, the Borough finds the need to contract certain janitorial services; and,

WHEREAS, a Request for Quotes for 2020 Janitorial Services was sought by the Borough's Director of Operations on December 4, 2019; and

WHEREAS, the deadline to submit quotations and pricing was December 20, 2019 at 12 noon; and

WHEREAS, Guy's Maintenance Co., Inc. was the only vendor responsive; and

WHEREAS, the proposal by Guy's Maintenance Co., Inc. was deemed to be the lowest responsive, responsible proposal; and

WHEREAS, the Chief Financial Officer has attached hereto a certification that adequate funds have been or will be duly budgeted and appropriated to pay for the contract.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that a contract for standard Janitorial Services be awarded to Guy's Maintenance Co., Inc. located at 49 Cherokee Avenue, Allendale, NJ 07401 for the term January 1, 2020 to December 31, 2020, in the amount of \$2,425.00 per month for a total yearly amount of \$29,100.00; and

BE IT FURTHER RESOLVED that the Borough also wishes to contract with Guy's Maintenance Co., Inc. for specialty services on an as-needed basis, not to exceed \$2,500 in total, for the term January 1, 2020 to December 31, 2020, in accordance with the pricing contained in their proposal.

BE IT FURTHER RESOLVED that this contract shall commence as of January 1, 2020 and conclude on December 31, 2020.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-59

BE IT FURTHER RESOLVED that the Mayor, Borough Clerk and Borough Attorney are hereby authorized to take such action as may be necessary to implement this Resolution, including the execution of an Agreement with Guy's Maintenance Co. for the above services.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

DRAFT

Certification of Availability of Funds

This is to certify to the Borough of Allendale that funds for the following resolution will be available in the 2020 Budget.

Resolution Date: January 6, 2020
Resolution Number: 20-59

Vendor: Janitorial Services

Contract: Guy's Maintenance
Account Number: 0-01-26-310-029
Amount: \$31,600


Chief Financial Officer

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-60

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

DESIGNATE ACTING MUNICIPAL COURT ADMINISTRATOR

WHEREAS, the Municipal Court of the Borough of Allendale finds it necessary to appoint a person as Acting Court Administrator, part-time, as needed; and

WHEREAS, Sherri D'Alessandro, CMCA, has the appropriate certifications and has been appointed to the position of Municipal Court Administrator in the Municipality of Upper Saddle River.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale that Sherri D'Alessandro, CMCA is hereby appointed as Acting Court Administrator; and

BE IT FURTHER RESOLVED, as required by N.J.S.A. 2B:12-10(b), the pay rate is \$20.00 per hour, not to exceed \$2,000 annually.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-61

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**AWARD CONTRACT FOR AS NEEDED SNOW PLOWING & REMOVAL SERVICES
– BOROUGH ROADWAYS, JANUARY 1, 2020 THROUGH DECEMBER 31, 2020
TO ONQUE TECHNOLOGIES, INC.**

WHEREAS, four (3) sealed bids were received on December 20, 2019 for the project known as “As Needed Snow Plowing & Removal Services – Borough Roadways, January 1, 2020 through December 31, 2020”; and

WHEREAS, the bid documents have been reviewed and it is determined that the bid of ONQUE Technologies Inc. is the lowest responsible, responsive bidder;

WHEREAS, the Governing Body wishes to authorize the contract not to exceed \$17,500.00; and

WHEREAS, the Chief Financial Officer has attached hereto a Certification that adequate funds are or will be, duly budgeted to pay for the contract for the above project.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that it hereby does award a contract for “As Needed Snow Plowing & Removal Services – Borough Roadways, January 1, 2020 through December 31, 2020” to ONQUE Technologies Inc., 297-146 Kinderkamack Road, Suite 101, Oradell, NJ 07649 in an amount not to exceed \$17,500.00 on such further terms and conditions set forth in the contract to be prepared as are acceptable to the Borough and Borough Counsel; and

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are authorized to sign such contract with ONQUE Technologies Inc. following legal review and approval.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

Certification of Availability of Funds

This is to certify to the Borough of Allendale that funds for the following resolution will be available in the 2020 Budget.

Resolution Date: January 6, 2020

Resolution Number: 20-61

Vendor: Onque Technologies

Contract: Snow Plow & Removal Services for Borough Roadways

Account Number: 0-01-26-292-029

Amount: Not to exceed \$17,500


Chief Financial Officer

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-62

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**APPROVAL OF WORKPLACE ALCOHOL &
DRUG TESTING CONTRACT**

WHEREAS, there is a need for a Workplace Alcohol & Drug Testing Contract; and

WHEREAS, Valley Medical Group d/b/a Valley Physician Services has provided the Borough with satisfactory service in 2019; and

WHEREAS, Valley Medical Group has provided the Borough with a proposal for 2020.

WHEREAS, the Chief Financial Officer has attached hereto a certification that adequate funds have been or will be duly budgeted and appropriated to pay for the contract.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the 2020 contract between the Borough of Allendale and the Valley Medical Group for services related to workplace alcohol and drug testing; and

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk be and they are hereby authorized to sign said contract.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

Certification of Availability of Funds

This is to certify to the Borough of Allendale that funds for the following resolution will be available in the 2020 Budget.

Resolution Date: January 6, 2020

Resolution Number: 20-62

Vendor: Valley Medical Group/Valley Physician Services

Contract: Workplace Alcohol and Drug Testing

Account Number: 9-01-23-215-000

Amount: \$1,000


Chief Financial Officer

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-63

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**APPROVAL OF CONTRACT FOR REGISTRAR, DEPUTY REGISTRAR
AND VITAL STATISTICS SERVICES 2020 –
NORTHWEST BERGEN REGIONAL HEALTH COMMISSION**

WHEREAS, there will exist a vacancy in the position of Registrar of Vital Statistics effective close of business on December 31, 2019; and,

WHEREAS, the Northwest Bergen Regional Health Commission has provided a proposal for Registrar, Deputy Registrar and Vital Statistics services for the term January 1, 2020 through December 31, 2020; and

WHEREAS, the Chief Financial Officer has attached hereto a certification that adequate funds have been or will be duly budgeted and appropriated to pay for the contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that a contract for Registrar, Deputy Registrar and Vital Statistics services be awarded to Northwest Bergen Regional Health Commission, located at 20 West Prospect Street, Waldwick, New Jersey 07463, for the term January 1, 2020 to December 31, 2020, in the yearly amount of \$8,000.00; and,

BE IT FURTHER RESOLVED that the Mayor, Borough Clerk and Borough Attorney are hereby authorized to take such action as may be necessary to implement this Resolution, including the execution of an Agreement with Northwest Bergen Regional Health Commission for the above services.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

Certification of Availability of Funds

This is to certify to the Borough of Allendale that funds for the following resolution will be available in the 2020 Budget.

Resolution Date: January 6, 2020

Resolution Number: 20-63

Vendor: Northwest Bergen Regional Health Commission

Contract: Registrar, Deputy Registrar and Vital Statistics Services

Account Number: 0-01-27-330-027

Amount: \$8,000


Chief Financial Officer

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-64

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

APPOINTMENT OF SCHOOL CROSSING GUARD

WHEREAS, Howard Frankel had previously been appointed as a Relief P/T Hourly Crossing Guard.

WHEREAS, due to a vacancy, there is a need to appoint a Regular P/T Hourly Crossing Guard.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that Howard Frankel is hereby appointed as a Regular P/T Hourly Crossing Guard at a rate of \$18.00 per hour effective January 2, 2020.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/06/2020

RESOLUTION# 20-65

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**AWARD CONTRACT FOR AS NEEDED SNOW PLOWING & REMOVAL SERVICES
– BOROUGH FACILITIES, JANUARY 1, 2020 THROUGH DECEMBER 31, 2020
TO ONQUE TECHNOLOGIES, INC.**

WHEREAS, four (4) sealed bids were received on December 20, 2019 for the project known as “As Needed Snow Plowing & Removal Services – Borough Facilities, January 1, 2020 through December 31, 2020”; and

WHEREAS, the bid documents have been reviewed and it is determined that the bid of ONQUE Technologies Inc. is the lowest responsible, responsive bidder;

WHEREAS, the Governing Body wishes to authorize the contract not to exceed \$17,500.00; and

WHEREAS, the Chief Financial Officer has attached hereto a Certification that adequate funds are or will be, duly budgeted to pay for the contract for the above project.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that it hereby does award a contract for “As Needed Snow Plowing & Removal Services – Borough Facilities, January 1, 2020 through December 31, 2020” to ONQUE Technologies Inc., 297-146 Kinderkamack Road, Suite 101, Oradell, NJ 07649 in an amount not to exceed \$17,500.00 on such further terms and conditions set forth in the contract to be prepared as are acceptable to the Borough and Borough Counsel; and

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are authorized to sign such contract with ONQUE Technologies Inc. following legal review and approval.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on January 6, 2020.

Michelle Ryan
Acting Municipal Clerk

Certification of Availability of Funds

This is to certify to the Borough of Allendale that funds for the following resolution will be available in the 2020 Budget.

Resolution Date: January 6, 2020

Resolution Number: 20-65

Vendor: Onque Technologies

Contract: Snow Plow & Removal Services for Borough Facilities

Account Number: 0-01-26-292-029

Amount: Not to exceed \$17,500


Chief Financial Officer