

AGENDA
BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
FEBRUARY 27, 2020
8:00 P.M.

VIII. NEW BUSINESS

IX. COMMITTEE REPORTS AND COMMENTS

X. STAFF REPORTS

XI. PUBLIC COMMENTS

Audience members wishing to speak will have a five (5) minute time limit to address the governing body. Large groups are asked to have a spokesperson represent them.

XII. ADJOURNMENT

Bulletin Board
Borough Website

*****AGENDA & AGENDA MATERIALS SUBJECT TO CHANGE*****

BOROUGH OF ALLENDALE

PUBLIC NOTICE

ORDINANCE 20-02 – AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE THE CODE OF THE BOROUGH OF ALLENDALE, WATER CHARGES, CHAPTER 262-11

was introduced at the Regular Meeting of the Mayor and Council of the Borough of Allendale, in the County of Bergen, New Jersey, held on Thursday, February 27, 2020 and will be further considered for final passage after public hearing at a regular meeting of the Mayor and Council to be held in the Council Chambers, Allendale Municipal Building, 500 West Crescent Avenue, Allendale, New Jersey on Thursday, March 12, 2020 at 8:00 P.M. prevailing time, or as soon thereafter as the matter can be heard.

A clear and concise statement of this ordinance is to amend, supplement and revise Chapter 262-11 of the Code of the Borough of Allendale entitled “Water Charges” to amend the metered water rates within the Borough of Allendale as set forth in the ordinance.

A copy of this ordinance may be obtained without cost between the hours of 9:00 a.m. and 4:30 p.m. at the Office of the Municipal Clerk, 500 West Crescent Avenue, Allendale, New Jersey.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 02/27/2020

RESOLUTION# 20-84

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

LIST OF BILLS

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated February 27, 2020 in the amounts of:

Current Fund	\$1,650,311.02
Payroll Account	\$223,659.44
General Capital	\$87,788.90
Animal Fund	\$0.00
Grant Fund	\$0.00
COAH/Housing Trust	\$16.00
Improvement & Beautification	\$0.00
Unemployment Fund	\$0.00
Trust Fund	\$0.00
Water Operating	\$113,094.38
Water Capital	\$5,925.00
Total	\$2,080,794.74

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on February 27, 2020.

Michelle Ryan
Acting Municipal Clerk



BOROUGH OF ALLENDALE

500 West Crescent Avenue, Allendale, NJ 07401-1792

OFFICE OF TAX COLLECTOR
OFFICE OF CHIEF FINANCIAL OFFICER

201-818-4400 EXT 205
FAX: 201-818-0193

I, M. Alissa Mayer, Chief Financial Officer of the Borough of Allendale, having reviewed the bill list for the Borough, do hereby certify that funds are available in the accounts so designated.

Certified February 27, 2020

M. Alissa Mayer
M. Alissa Mayer, CMFO
Chief Financial Officer

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 2/27/2020

RESOLUTION# 20-85

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

AUTHORIZE WATER BILL ADJUSTMENT

WHEREAS, the utility payer listed below has been found to have their utility bill reduced by the amount shown, and

WHEREAS, this adjustment is due to an estimated bill, incorrectly reported water usage or incorrect readings,

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Allendale that this adjustment be granted, with a credit, to the following utility bill payer:

<u>Name and Address</u>	<u>Account Number</u>	<u>Amount</u>
Ray Iannaccone 25 Oakwood Drive Allendale, NJ 07401	3116440373850	\$100

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on February 27, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 02/27/2020

RESOLUTION# 20-86

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**AUTHORIZE EXTENSION OF AGREEMENT FOR THE 2020 TURF
PROGRAM - TRUGREEN COMMERCIAL**

WHEREAS, landscaping services are needed for the 2020 Turf Program; and

WHEREAS, the Borough of Allendale awarded a contract to TruGreen Commercial on March 28, 2019 via Resolution 19-111 for the 2019 Turf Program; and

WHEREAS, TruGreen Commercial performed satisfactory service in 2019; and

WHEREAS, an option to extend the contract for a one-year period exists; and

WHEREAS, the Chief Financial Officer has attached hereto a certification that adequate funds have been or will be duly budgeted and appropriated in the 2020 Budget to pay for the contract.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that an extension to the 2019 Turf Program agreement is hereby authorized, subject to attorney review and approval of said agreement, for landscaping services for the 2020 Turf Program with TruGreen Commercial, 118 Route 17 North, Upper Saddle River, New Jersey 07458 in the amount of \$12,263.00; and

BE IT FURTHER RESOLVED that the Mayor, Acting Municipal Clerk and Borough Attorney are hereby authorized to take such action as may be necessary to implement this Resolution, including the execution of an Agreement with TruGreen Commercial for the above services.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on February 27, 2020.

Michelle Ryan
Acting Municipal Clerk

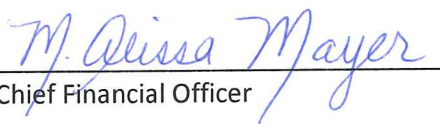
Certification of Availability of Funds

This is to certify to the Borough of Allendale that funds for the following resolution are available in the 2020 Budget.

Resolution Date: February 27, 2020
Resolution Number: 20-86

Vendor: TruGreen Commercial

Contract: Turf Program
Account Number: 0-01-28-370-063
Amount: \$12,263


Chief Financial Officer

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 02/27/2020

RESOLUTION# 20-87

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**APPOINTMENT OF A CERTIFIED CLEAN COMMUNITIES COORDINATOR &
CERTIFIED RECYCLING PROFESSIONAL – JULIA BURDGE**

BE IT RESOLVED by the Governing Body that Julia Burdge is hereby appointed as the Certified Clean Communities Coordinator and the Certified Recycling Professional, retroactive to January 1, 2020, at an annual compensation of \$3,000.00.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on February 27, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 02/27/2020

RESOLUTION# 20-88

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**GRANTEE AUTHORIZING RESOLUTION
COUNTY OF BERGEN 2019 OPEN SPACE TRUST FUND – CONTRACT 1900506**

BE IT RESOLVED, that the Mayor and Council of the Borough of Allendale, wish to enter into a Bergen County Trust Fund Project Contract (“Contract”) with the County of Bergen for the purpose of using a \$50,000 matching grant award from the 2019 Funding Round of the Bergen County Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust Fund (“Trust Fund”) for the municipal park project entitled “Crestwood Lake Playground Improvement” located in Crestwood Park at 300 West Crescent Avenue, Block 1003, Lot 6 on the tax maps of the Borough of Allendale;

BE IT FURTHER RESOLVED, that the Mayor and Council hereby authorize Mayor Ari Bernstein to be a signatory on the aforesaid contract; and,

BE IT FURTHER RESOLVED, that the Mayor and Council hereby acknowledge that, in general, the use of this Trust Fund grant towards this approved park project must be completed by or about December 23, 2021; and,

BE IT FURTHER RESOLVED, that the Mayor and Council acknowledge that the grant will be disbursed to the municipality as a reimbursement upon submittal of certified Trust Fund payment and project completion documents and municipal vouchers, invoices, proofs of payment, and other such documents as may be required by the County in accordance with the Trust Fund’s requirements; and,

BE IT FURTHER RESOLVED, that the Mayor and Council acknowledge that the grant disbursement to the municipality will be equivalent to fifty (50) percent of the eligible construction costs incurred (not to exceed total grant award) applied towards only the approved park improvements identified in the aforesaid contract in accordance with the Trust Fund’s requirements. Professional Services costs may be reimbursed from grant award’s unexpended balance, should there be a balance.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on February 27, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 02/27/2020

RESOLUTION# 20-89

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**AUTHORIZE AMENDMENT TO CROWN ATLANTIC COMPANY, LLC LEASE
AGREEMENT ON BEHALF OF VERIZON WIRELESS**

WHEREAS, the Borough of Allendale and Crown Atlantic Company, LLC, (Crown Atlantic) previously executed a Lease Agreement dated August 31, 1995 (the Lease), pursuant to which property was leased from the Borough located at 300 West Crescent Avenue, Allendale, New Jersey and being described as a portion of the property known as Lot 6, Block 1003 and Lots 9 and 10 of Block 201 (the Property) for the construction of a monopole and installation/maintenance of utility wires, poles, cable, conduits and pipes; and

WHEREAS, five (5) Amendments to the Lease Agreement have been signed; and

WHEREAS, Crown Atlantic, on behalf of Verizon Wireless, seeks to update/add antennas to the monopole, and other work associated with same as more specifically referenced in Crown Castle JDE Job Number 591392; Crown Castle Work Order Number 1799586, and Crown Castle Order Number 505802 Rev. 0; and

WHEREAS, Crown Atlantic, on behalf of Verizon Wireless, seeks the Borough's consent under the terms and conditions of the Lease;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body that it does hereby consent to the foregoing modification and the Mayor is hereby authorized to execute a consent letter for modification subject, however, to the following conditions:

1. Crown Atlantic or Verizon Wireless, shall make application for appropriate building permits and shall pay all fees in connection with those permits;
2. Crown Atlantic or Verizon Wireless, shall comply with any and all land use requirements and pay any fees associated therewith;
3. Crown Atlantic or Verizon Wireless, shall provide for a professional escrow deposit, if required, for review of its application in accordance with law.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on February 27, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 02/27/2020

RESOLUTION# 20-90

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	- - -	- - -				

**CONSENT & AGREEMENT TO THE EXECUTION OF AN ORDER OF
PROVISIONAL AUTHORIZATION AND DESIGNATION OF AN ACTING
MUNICIPAL COURT ADMINISTRATOR BETWEEN THE MUNICIPALITY OF
ALLENDALE AND THE MUNICIPALITY OF UPPER SADDLE RIVER**

WHEREAS, pursuant to N.J.S.A. 2B:12-10 the Municipality of Upper Saddle River and the Municipality of Allendale are required to provide for a Municipal Court Administrator; and

WHEREAS, pursuant to N.J.S.A. 40A:65-1 et. Seq., any municipality of the State of New Jersey may contract with any other municipality or municipalities to share services that any party to the agreement is empowered to provide within its own jurisdiction; and

WHEREAS, in accordance with N.J.S.A. 2B:12-1(c) the Municipality of Upper Saddle River and the Municipality of Allendale consent and agree to share the professional services of the Municipal Court Administrator on a provisional basis to undertake the duties of the absent Municipal Court Administrator during scheduled and/or unscheduled leaves, within the two respective municipalities; and

WHEREAS, as required by N.J.S.A. 2B:12-10(b), the pay rate is \$20 per hour, not to exceed \$2,000 annually.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Allendale that the Municipality of Allendale and the Municipality of Upper Saddle River consent to the agreement, attached hereto and incorporated herein by reference.

BE IT FURTHER RESOLVED, that the Mayor and Municipal Clerk be and are hereby authorized to sign said agreement.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on February 27, 2020.

Michelle Ryan
Acting Municipal Clerk

**BOROUGH OF UPPER SADDLE RIVER
RESOLUTION #42-20
February 6, 2020**

**CONSENT AND AGREEMENT TO THE EXECUTION OF AN ORDER OF PROVISIONAL
AUTHORIZATION AND DESIGNATION OF AN ACTING MUNICIPAL COURT ADMINISTRATOR
BETWEEN THE MUNICIPALITY OF UPPER SADDLE RIVER AND THE MUNICIPALITY OF
ALLENDALE.**

WHEREAS, pursuant to N.J.S.A.2C:12-10 the Municipality of Upper Saddle River and the Municipality of Allendale are required to provide for a Municipal Court Administrator; and

WHEREAS, pursuant to N.J.S.A.40A:65-1 et. seq., any municipality of the State of New Jersey may contract with any other municipality or municipalities to share services that any party to the agreement is empowered to provide within its own jurisdiction; and

WHEREAS, in accordance with N.J.S.A.2C:12-1 (c) the Municipality of Upper Saddle River and the Municipality of Allendale consent and agree to share the professional services of the Municipal Court Administrators on a provisional basis to undertake the duties of the absent Municipal Court Administrator during scheduled and/or unscheduled leaves, within the two respective municipalities; and


WHEREAS, the rate of pay shall be \$20.00 per hour as established by N.J.S.A.2C:12-10(b), not to exceed \$2,000 annually.

NOW, THEREFORE, BE IT RESOLVED, that the Municipality of Upper Saddle River and the Municipality of Allendale consent to the above agreement.

Moved Second Ayes Nays Absent Abstain


Council Member DeBerardine					x
Council Member DiMartino					x
Council Member Ditkoff	x				
Council Member Durante		x			
Council Member Florio					x
Council Member Rotella					x

I hereby certify that the above resolution was adopted by the Mayor and Council on February 6, 2020.



 Joy C. Convertini, R.M.C., Municipal Clerk

Witness/Attest

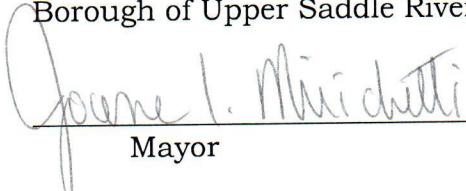


 Municipal Clerk

Witness/Attest

Municipal Clerk

Borough of Upper Saddle River



 Mayor

Borough of Allendale

Mayor

**BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 02/27/2020

RESOLUTION# 20-91

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

BUDGET TRANSFERS

WHEREAS, Budget Transfers are permitted during the last two months of the current year and the first three months of the following year;

NOW THEREFORE, BE IT RESOLVED by the Mayor & Council of the Borough of Allendale that the following transfers be made between the following 2019 Budget Appropriations:

DEPARTMENT	ACCOUNT	FROM	TO
CURRENT FUND			
Fire, O.E.	9-01-25-255-102	\$1,500	
Emergency Mgmt Services, O.E.	9-01-25-252-058		\$1,500
Totals		\$1,500	\$1,500

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on February 27, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 02/27/2020

RESOLUTION# 20-92

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

AUTHORIZING EMERGENCY TEMPORARY BUDGET APPROPRIATIONS

WHEREAS, an emergent condition has arisen with respect to certain budget appropriations and no adequate provision has been made in the 2020 Temporary Budget, and N.J.S.A. 40A: 4-20 provides for the creation of emergency temporary appropriations for said purpose; and

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale that in accordance with the provisions of N.J.S.A. 40A: 4-20;

1. An emergency temporary appropriation be and the same is hereby made in the total amount of:

Current Fund	
Administration, O.E.	\$25,000
Mayor & Council, O.E.	3,000
Finance, O.E.	5,000
Tax Collection, O.E.	3,000
Construction Code, O.E.	2,000
Workers' Comp, O.E.	41,000
Fire Official, O.E.	1,500
Streets & Roads, O.E.	20,000
Garbage & Trash Removal, O.E.	75,000
Board of Health, S&W	5,000
Board of Health, O.E.	3,500
Electricity, O.E.	20,000
Street Lighting	10,000
Sewer, O.E.	4,000
NW Bergen Sewer, O.E.	5,000
DCRP	1,000
Health Benefits Waiver, O.E.	500

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 02/27/2020

RESOLUTION# 20-92

Total Current Fund Appropriations	\$224,000
Water Operating Utility	
Part-time, S&W	\$4,000
Total Water Operating Utility Appropriations	\$4,000

2. That said emergency temporary appropriation will be provided in the 2020 budget;
3. That one certified copy of this resolution be filed with the Director of Local Government Services.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on February 27, 2020.

Michelle Ryan
Acting Municipal Clerk

**BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 02/27/2020

RESOLUTION# 20-93

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

APPOINTMENT OF FULL-TIME RADIO POLICE DISPATCHER – SHAFEQ ZARIF

WHEREAS, a need for a Full-Time Radio Police Dispatcher in the Allendale Police Department exists due to a resignation; and

WHEREAS, Shafeq Zarif has previously been a full-time Dispatcher in the Allendale Police Department and is currently a part-time Dispatcher.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, upon recommendation of the Chief of Police, that Shafeq Zarif is hereby appointed as full-time Dispatcher of the Allendale Police Department effective February 25, 2020 at an annual salary of \$37,255.00; and

BE IT FURTHER RESOLVED that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on February 27, 2020.

Michelle Ryan
Acting Municipal Clerk

**BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 02/27/2020

RESOLUTION# 20-94

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**AUTHORIZE HIRE OF POLICE DEPARTMENT PERSONNEL
RADIO POLICE DISPATCHER, P/T, HOURLY – JOSEPH MAURO**

WHEREAS, a need exists to hire a Part-Time Hourly Radio Dispatcher on a per diem basis; and

WHEREAS, Joseph Mauro has applied for and is qualified for the position; and

WHEREAS, the Allendale Police Department has recommended his hire.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Joseph Mauro be hired for the following position in the Allendale Police Department on a per diem basis at the corresponding hourly rate effective February 28, 2020:

Radio Police Dispatcher, P/T, Hourly	\$15.92
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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on February 27, 2020.

Michelle Ryan
Acting Municipal Clerk