

AGENDA
BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
AUGUST 27, 2020
8:00 P.M.

A Regular meeting of the Mayor and Council of the Borough of Allendale will be held on August 27, 2020 beginning at 8:00pm via a video and teleconferencing meeting on GoToMeeting due to the State of Emergency.

The public can join the meeting by taking the following steps:

- **From a computer, tablet or smartphone**, enter the website <https://global.gotomeeting.com/join/302918517>
- **From a phone**, dial [+1 \(872\) 240-3212](tel:+18722403212) and then enter Access Code: [302-918-517](tel:302918517)

Anyone from the public who does not have GoToMeeting may install the app prior to the start of the meeting at <https://global.gotomeeting.com/install/302918517>

The public is asked to please mute their devices until such time that the public comment portions are held so as not to distract from the business of the meeting.

I. CALL TO ORDER

- A. Open Public Meetings Act Announcement
- B. Salute to Flag

II. ROLL CALL

III. PUBLIC COMMENT ON AGENDA ITEMS ONLY

Audience members wishing to speak will have a five (5) minute time limit to address the governing body on agenda items only. Large groups are asked to have a spokesperson represent them.

IV. RESOLUTIONS

- A. **20-193**/Authorize Extension of 2020 Park and Ride Fees
- B. **20-194**/Appoint Class III Special Law Enforcement Officers
- C. **20-195**/Authorize Hire of Class III Special Law Enforcement Officer (SLEO III) – William Wright
- D. **20-196**/Authorize Hire of Class III Special Law Enforcement Officer (SLEO III) – Daniel Kellogg

V. OATH OF OFFICE

- A. William Wright – Class III Special Law Enforcement Officer (SLEO III)
- B. Daniel Kellogg – Class III Special Law Enforcement Officer (SLEO III)

VI. INTRODUCTION OF ORDINANCES

Motion that the following ordinances be introduced and passed on first reading and setting September 10, 2020 at 8:00 p.m. or as soon thereafter as the matter can be heard as the date and time, and the Council Chambers of the Allendale Municipal Building as the place for a hearing on said ordinances.

ORDINANCE 20-12 – AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE CHAPTER 252-62(A) OF THE CODE OF THE BOROUGH OF ALLENDALE ENTITLED “PARK AND RIDE”

ORDINANCE 20-13 – AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE THE CODE OF THE BOROUGH OF ALLENDALE, DEPARTMENTS, CHAPTER 26

AGENDA
BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
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8:00 P.M.

VI. CONSENT AGENDA

Matters listed below are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

- A. **20-197**/Approve Bill List
- B. **20-198**/Authorize Refund – 2020 Tax Overpayments
- C. **20-199**/Approve 2020 Town-Wide Garage Sale – Allendale Woman’s Club
- D. **20-200**/Appoint Police Department Personnel - Police Radio Dispatcher, Full-Time – Blake Smith
- E. **20-201**/Approve Temporary Modification and Relaxation of Portions of Chapter 185 (Outdoor Cafes) in the Borough of Allendale due to COVID-19
- F. **20-202**/Approve Temporary Extension and Expansion of Permissible Temporary Signage in the Borough of Allendale due to COVID-19

VI. UNFINISHED BUSINESS

VII. NEW BUSINESS

VIII. COMMITTEE REPORTS AND COMMENTS

IX. STAFF REPORTS

X. PUBLIC COMMENTS

Audience members wishing to speak will have a five (5) minute time limit to address the governing body. Large groups are asked to have a spokesperson represent them.

XI. ADJOURNMENT

Bulletin Board
Borough Website

*****AGENDA AND AGENDA MATERIALS SUBJECT TO CHANGE*****

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 08/27/2020

RESOLUTION# 20-193

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

AUTHORIZE EXTENSION OF 2020 PARK AND RIDE FEES

RE: A Resolution Temporarily Modifying and Relaxing Application of Portions of Chapter 252 (Vehicles and Traffic) of the Borough Code of the Borough of Allendale.

Whereas, the President of the United States has declared both a National Emergency and a Public Health Emergency throughout the country as a result of the COVID-19 pandemic; and

Whereas, Governor Murphy has similarly declared New Jersey to be in the midst of a Public Health Emergency and a State of Emergency; and

Whereas, as a result thereof, Governor Murphy has issued a number of Executive Orders concerning COVID-19 which have, among other things, impacted on the use of motor vehicles by resident and nonresident commuters; and

Whereas, as a result of modifications in the use of motor vehicles such commuters, it has become necessary to modify the time periods for which parking permits are issued for the designated Park and Ride parking areas within the Borough; and

Whereas, Article XI, Section 62(A) of Chapter 252 of the Borough Code of the Borough of Allendale presently provides for permits to be renewable through June of each year; and

Whereas, due to the aforesaid modifications on Park and Ride usage, it has become necessary to modify said Ordinance to provide for a September permit renewal date; and

Whereas, it is necessary, on an immediate basis, to authorize the Borough and the Allendale Police Department to solicit permit renewals pending modification of the referenced Ordinance.

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, as follows:

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 08/27/2020

RESOLUTION# 20-193

1. The Borough of Allendale and the Allendale Police Department, be and hereby are authorize to solicit permit renewals for the designated Park and Ride commuter parking areas referred to in the Ordinance based upon a September renewal date, pending adoption of the modified Ordinance.

Now, Therefore, Be It Further Resolved that the Mayor, the Chief of Police, the Chief Financial Officer, and the Borough Attorney are authorized to take all appropriate steps to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on August 27, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 08/27/2020

RESOLUTION# 20-194

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

APPOINT CLASS III SPECIAL LAW ENFORCEMENT OFFICERS

RE: A Resolution Temporarily Modifying and Relaxing Application of Portions of Chapter 26 (Police Department) of the Borough Code of the Borough of Allendale.

Whereas, the President of the United States has declared both a National Emergency and a Public Health Emergency throughout the country as a result of the COVID-19 pandemic; and

Whereas, Governor Murphy has similarly declared New Jersey to be in the midst of a Public Health Emergency and a State of Emergency; and

Whereas, as a result thereof, Governor Murphy has issued a number of Executive Orders concerning COVID-19 which have, among other things, implemented certain restrictions on the manner in which public education will be implemented during the upcoming 2020/21 school year; and

Whereas, as a result of the anticipated reopening of schools located within the Borough of Allendale during the upcoming 2020/21 school year, it is anticipated that there will be an immediate need to hire an additional Class III Special Law Enforcement Officer (SLEOIII), and

Whereas, Article II, Section 21(A) of Chapter 26 of the Borough Code of the Borough of Allendale presently permits the hiring of only one Class III Special Law Enforcement Officer; and

Whereas, the Borough of Allendale, pending adoption of a modification of such Ordinance so as to provide for the hiring of two (2) Class III Special Law Enforcement Officers, wishes to authorize the employment of a second Class III Special Law Enforcement Officer, so as to reasonably accommodate the anticipated reopening of schools located within the Borough during the upcoming 2020/21 school year.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 08/27/2020

RESOLUTION# 20-194

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, as follows:

1. The Allendale Police Department be and hereby is authorized to employ on a present basis, one (1) additional Class III Special Law Enforcement Officer so as to address anticipated needs in connection with the reopening of schools located within the Borough during the upcoming 2020/21 school year.

Now, Therefore, Be It Further Resolved that the Mayor, the Chief of Police, the Chief Financial Officer, and the Borough Attorney are authorized to take all appropriate steps to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on August 27, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 08/27/2020

RESOLUTION# 20-195

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**AUTHORIZE HIRE OF CLASS THREE SPECIAL LAW
ENFORCEMENT OFFICER (SLEO III) – WILLIAM WRIGHT**

BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, upon recommendation of the Chief of Police and Public Safety Committee that William Wright is hereby appointed as Class III Special Law Enforcement Officer (SLEO III) of the Allendale Police Department effective August 27, 2020 at the salary of \$30 per hour.

BE IT FURTHER RESOLVED that the Borough of Allendale is to be reimbursed by Northern Highlands Regional High School District for all costs related to the Borough's hiring, training, outfitting and employment of SLEO III William Wright as per an agreement authorized via Resolution #20-194 on August 27, 2020.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on August 27, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 08/27/2020

RESOLUTION# 20-196

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**AUTHORIZE HIRE OF CLASS THREE SPECIAL LAW
ENFORCEMENT OFFICER (SLEO III) – DANIEL KELLOGG**

BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, upon recommendation of the Chief of Police and Public Safety Committee that Daniel Kellogg is hereby appointed as Class III Special Law Enforcement Officer (SLEO III) of the Allendale Police Department effective August 27, 2020 at the salary of \$30 per hour.

BE IT FURTHER RESOLVED that the Borough of Allendale is to be reimbursed by Northern Highlands Regional High School District for all costs related to the Borough's hiring, training, outfitting and employment of SLEO III Daniel Kellogg as per an agreement authorized via Resolution #20-194 on August 27, 2020.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on August 27, 2020.

Michelle Ryan
Acting Municipal Clerk

BOROUGH OF ALLENDALE

PUBLIC NOTICE

ORDINANCE 20-12 – AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE CHAPTER 252-62(A) OF THE CODE OF THE BOROUGH OF ALLENDALE ENTITLED “PARK AND RIDE”

was introduced at the Regular Meeting of the Mayor and Council of the Borough of Allendale, in the County of Bergen, New Jersey, held on Thursday, August 27, 2020 and will be further considered for final passage after public hearing at a regular meeting of the Mayor and Council to be held in the Council Chambers, Allendale Municipal Building, 500 West Crescent Avenue, Allendale, New Jersey on Thursday, September 10, 2020 at 8:00 P.M. prevailing time, or as soon thereafter as the matter can be heard.

A clear and concise statement of this ordinance is to amend, supplement and revise Chapter 252-62(A) of the Code of the Borough of Allendale entitled “Park and Ride” so as to allow for renewal of parking permits on September 1st of each year as set forth in the ordinance.

A copy of this ordinance may be obtained without cost between the hours of 9:00 a.m. and 4:30 p.m. at the Office of the Municipal Clerk, 500 West Crescent Avenue, Allendale, New Jersey.

Michelle Ryan
Acting Municipal Clerk

BOROUGH OF ALLENDALE

PUBLIC NOTICE

ORDINANCE 20-13 – AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE THE CODE OF THE BOROUGH OF ALLENDALE, DEPARTMENTS, CHAPTER 26

was introduced at the Regular Meeting of the Mayor and Council of the Borough of Allendale, in the County of Bergen, New Jersey, held on Thursday, August 27, 2020 and will be further considered for final passage after public hearing at a regular meeting of the Mayor and Council to be held in the Council Chambers, Allendale Municipal Building, 500 West Crescent Avenue, Allendale, New Jersey on Thursday, September 10, 2020 at 8:00 P.M. prevailing time, or as soon thereafter as the matter can be heard.

A clear and concise statement of this ordinance is to amend Chapter 26 of the Code of the Borough of Allendale entitled “Departments,” and more specifically §26-21(A) entitled “Establishment; composition; table of organization; Chief of Police; Director of Public Safety; vacancies and duties,” to allow for two “Class III Special Law Enforcement Officers (SLEO III), Hourly” as set forth in the ordinance.

A copy of this ordinance may be obtained without cost between the hours of 9:00 a.m. and 4:30 p.m. at the Office of the Municipal Clerk, 500 West Crescent Avenue, Allendale, New Jersey.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 08/27/2020

RESOLUTION# 20-197

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

APPROVAL OF LIST OF BILLS

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated August 13, 2020 in the amounts of:

Bill List Numbers	August 27, 2020
Current Fund	\$1,562,852.42
Payroll Account	\$272,641.71
General Capital	\$2,082.50
Animal Fund	\$0.00
Grant Fund	\$1,800.00
COAH/Housing Trust	\$0.00
Improvement & Beautification	\$0.00
Unemployment Fund	\$0.00
Trust Fund	\$0.00
Water Operating	\$274,454.80
Water Capital	\$0.00
Total	\$2,113,831.43

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on August 27, 2020.

Michelle Ryan
Acting Municipal Clerk



BOROUGH OF ALLENDALE
500 West Crescent Avenue; Allendale, NJ 07401-1792

OFFICE OF TAX COLLECTOR
OFFICE OF CHIEF FINANCIAL OFFICER

201-818-4400 EXT 205
FAX: 201-818-0193

I, M. Alissa Mayer, Chief Financial Officer of the Borough of Allendale,
having reviewed the bill list for the Borough, do hereby certify that funds
are available in the accounts so designated.

Certified August 27, 2020

M. Alissa Mayer
M. Alissa Mayer, CMFO
Chief Financial Officer

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 08/27/2020

RESOLUTION# 20-198

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

AUTHORIZE REFUND OF 2020 TAX OVERPAYMENTS

BE IT RESOLVED by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to issue the following checks on the properties listed below and charge same to Overpayment of 2020 Taxes:

Block/Lot	Name	Property Location	Amount
1502/1.1502	Morrison, Evan	1502 Whitney Lane	\$3,183.16
1604/9	Garbarini, Catherine & Stephen	214 Brookside Avenue	\$300.00

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on August 27, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 08/27/2020

RESOLUTION# 20-199

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

APPROVE 2020 TOWN-WIDE GARAGE SALE – ALLENDALE WOMAN’S CLUB

BE IT RESOLVED that the Annual Town Wide Garage Sale to be held on September 26, 2020, with a rain date of September 27, 2020, by the Allendale Woman’s Club is hereby approved.

BE IT FURTHER RESOLVED that no individual garage sale licenses be issued for the dates of the Allendale Town Wide Garage Sale.

BE IT FURTHER RESOLVED that the Allendale Women’s Club will comply with the Borough’s requirements for insurance and hold harmless approval.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on August 27, 2020.

Michelle Ryan
Acting Municipal Clerk

**BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 08/27/2020

RESOLUTION# 20-200

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

APPOINTMENT OF FULL-TIME RADIO POLICE DISPATCHER – BLAKE SMITH

WHEREAS, a need for a Full-Time Radio Police Dispatcher in the Allendale Police Department exists due to a resignation; and

WHEREAS, Blake Smith is currently a Dispatcher for a municipality within the State of New Jersey and he possesses the necessary qualifications and experience to be a Full-Time Radio Police Dispatcher for the Allendale Police Department.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, upon recommendation of the Chief of Police, that Blake Smith is hereby appointed as full-time Dispatcher of the Allendale Police Department effective August 21, 2020 at an annual salary of \$36,720.00; and

BE IT FURTHER RESOLVED that the Mayor, the Chief Financial Officer, Acting Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on August 27, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 08/27/2020

RESOLUTION# 20-201

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**APPROVE TEMPORARY MODIFICATION AND RELAXATION OF
PORTIONS OF CHAPTER 185 (OUTDOOR CAFES) IN THE BOROUGH
OF ALLENDALE DUE TO COVID-19**

WHEREAS, a Public Health Emergency due to the COVID-19 pandemic, as declared by the President of the United States and the Governor of the State of New Jersey in March 2020, still exists nationwide and in the State of New Jersey; and

WHEREAS, in response to the COVID-19 pandemic, Governor Murphy issued a number of Executive Orders which have implemented certain restrictions on businesses and imposed social distancing requirements on individuals; and

WHEREAS, the Governing Body of the Borough of Allendale approved Resolution 20-156 on June 11, 2020 which provided for the temporary modification and relaxation of certain portions of Borough Code Chapter 185 pertaining to outdoor cafes; and

WHEREAS, the approvals within Resolution 20-156 are set to expire on September 11, 2020; and

WHEREAS, with the pandemic ongoing and state-imposed restrictions still in place, the Governing Body wishes to further extend their approvals in Resolution 20-156 beyond September 11, 2020.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Allendale further extends, through October 30, 2020, the modifications and relaxations of certain portions of Borough Code 185 as set forth in Resolution 20-156.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on August 27, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 08/27/2020

RESOLUTION# 20-202

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**APPROVE TEMPORARY EXTENSION AND EXPANSION OF PERMISSIBLE
TEMPORARY SIGNAGE IN THE BOROUGH OF ALLENDALE DUE TO COVID-19**

WHEREAS, a Public Health Emergency due to the COVID-19 pandemic, as declared by the President of the United States and the Governor of the State of New Jersey in March 2020, still exists nationwide and in the State of New Jersey; and

WHEREAS, in response to the COVID-19 pandemic, Governor Murphy issued a number of Executive Orders which have implemented certain restrictions on businesses and imposed social distancing requirements on individuals; and

WHEREAS, the Governing Body of the Borough of Allendale approved Resolution 20-157 on June 11, 2020 which provided for the temporary relaxation, extension and expansion of certain regulations within Borough Code 270-20 pertaining to temporary signage; and

WHEREAS, the approvals within Resolution 20-157 are set to expire on September 8, 2020; and

WHEREAS, with the pandemic ongoing and state-imposed restrictions still in place, the Governing Body wishes to further extend their approvals in Resolution 20-157 beyond September 8, 2020.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Allendale further extends, through October 30, 2020, the relaxations, extensions and expansions of certain regulations within Borough Code 270-20 as set forth in Resolution 20-157.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on August 27, 2020.

Michelle Ryan
Acting Municipal Clerk