

AGENDA
BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
SEPTEMBER 10, 2020
8:00 P.M.

A Regular meeting of the Mayor and Council of the Borough of Allendale will be held on September 10, 2020 beginning at 8:00pm via a video and teleconferencing meeting on GoToMeeting due to the State of Emergency.

The public can join the meeting by taking the following steps:

- **From a computer, tablet or smartphone**, enter the website <https://global.gotomeeting.com/join/302918517>
- **From a phone**, dial [+1 \(872\) 240-3212](tel:+18722403212) and then enter Access Code: [302-918-517](tel:302918517)

Anyone from the public who does not have GoToMeeting may install the app prior to the start of the meeting at <https://global.gotomeeting.com/install/302918517>

The public is asked to please mute their devices until such time that the public comment portions are held so as not to distract from the business of the meeting.

I. CALL TO ORDER

- A. Open Public Meetings Act Announcement
- B. Salute to Flag

II. ROLL CALL

III. APPROVAL OF MINUTES

August 13, 2020 Regular Session
August 13, 2020 Work Session
August 27, 2020 Regular Session
August 27, 2020 Work Session

IV. PUBLIC COMMENT ON AGENDA ITEMS ONLY

Audience members wishing to speak will have a five (5) minute time limit to address the governing body on agenda items only. Large groups are asked to have a spokesperson represent them.

V. ORDINANCE FOR SECOND READING AND PUBLIC HEARING

The following ordinances published herewith were first read by title only on August 27, 2020 and posted on the bulletin board of the lobby of the municipal building and borough website.

ORDINANCE 20-12 – AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE ARTICLE XI, SECTION 62(A) OF CHAPTER 252 OF THE CODE OF THE BOROUGH OF ALLENDALE ENTITLED “VEHICLES AND TRAFFIC”

ORDINANCE 20-13 – AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE ARTICLE II, SECTION 21(A) OF CHAPTER 26 OF THE CODE OF THE BOROUGH OF ALLENDALE ENTITLED “POLICE DEPARTMENT”

VI. INTRODUCTION OF ORDINANCES

Motion that the following ordinances be introduced and passed on first reading and setting September 24, 2020 at 8:00 p.m. or as soon thereafter as the matter can be heard as the date and time, and the Council Chambers of the Allendale Municipal Building as the place for a hearing on said ordinances.

ORDINANCE 20-14 – AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE ARTICLE VII, APPENDIX A276-36 OF THE BYLAWS OF BOROUGH COUNCIL OF THE BOROUGH OF

AGENDA
BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
SEPTEMBER 10, 2020
8:00 P.M.

ALLENDALE ENTITLED "SIGNING OF CHECKS"

ORDINANCE 20-15 – AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, "OFFICERS AND EMPLOYEES", TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2020

VII. CONSENT AGENDA

Matters listed below are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

- A. **20-203**/Approve Bill List
- B. **20-204**/Authorize 2020 – 2021 ABC Liquor License Renewals
- C. **20-205**/Approve Waiver of 2020 Red Barn Application Fees
- D. **20-206**/Appoint Relief P/T Hourly Crossing Guards – Margaret Darmiento & Nicholas Greenthaler
- E. **20-207**/Authorize Cancellation of Uncollected Grant Receivable Balances (Current Fund) – Community Development Block Grant
- F. **20-208**/Confirm Municipal Endorsement – Community Development Block Grant Application – Eastern Christian Children's Retreat

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

X. COMMITTEE REPORTS AND COMMENTS

XI. STAFF REPORTS

XII. PUBLIC COMMENTS

Audience members wishing to speak will have a five (5) minute time limit to address the governing body. Large groups are asked to have a spokesperson represent them.

XIII. ADJOURNMENT

Bulletin Board
Borough Website

*****AGENDA AND AGENDA MATERIALS SUBJECT TO CHANGE*****

**BOROUGH OF ALLENDALE
COUNTY OF BERGEN
STATE OF NEW JERSEY**

ORDINANCE 20-12

**AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE ARTICLE XI, SECTION 62(A)
OF CHAPTER 252 OF THE CODE OF THE BOROUGH OF ALLENDALE
ENTITLED “VEHICLES AND TRAFFIC”**

BE IT ORDAINED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Chapter 252, Vehicles and Traffic, Article XI. Park and Ride, of the Code of the Borough of Allendale, be and hereby is amended, supplemented and revised in its entirety to read as follows:

§ 252-62. Parking permits; residents and nonresidents; shopper parking; parking meters.

A. Annual parking permits shall be issued by the Police Department for commuter parking in areas designated in the West Side Parking Area and East Side Parking Area. The Mayor, Council and Administrative Officer are empowered to establish rules and regulations for the sale and implementation of parking permits. Such rules and regulations shall be on file for public inspection at the office of the Borough Clerk. The hours of operation for the commuter parking shall be 6:00 a.m. prevailing time to 6:00 p.m. prevailing time. The yearly fee for said permits shall be established by resolution of the Borough Council and shall renew in September of each year. In addition, the fee for said permits for a partial year, March 1st through August 31st, may also be established each year by resolution of the Borough Council.

- (1) There are hereby established resident parking spaces for the entire West Side Parking Area and 52 spaces in the East Side Parking Area. These resident parking spaces are for bona fide residents of the Borough of Allendale who have established proof of said residency.
- (2) There are hereby established general parking spaces in the East Side Parking Area for commuters of the railroad who are and are not residents of the Borough of Allendale.

BE IT FURTHER ORDAINED that, except as modified herein, all other provisions of Chapter 252 shall remain in full force and effect as previously adopted.

	Motion	Second	Yea	Nay	Absent	Abstain
Homan						
O’Connell						
O’Toole						
Sasso						
Strauch						
Wilczynski						
Bernstein						

I hereby certify the above to be a true copy of an Ordinance adopted by the Governing Body of the Borough of Allendale on September 10, 2020

Mayor Ari Bernstein

Michelle Ryan
Acting Municipal Clerk

**BOROUGH OF ALLENDALE
COUNTY OF BERGEN
STATE OF NEW JERSEY**

ORDINANCE 20-13

AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE ARTICLE II, SECTION 21(A) OF CHAPTER 26 OF THE CODE OF THE BOROUGH OF ALLENDALE ENTITLED “POLICE DEPARTMENT”.

BE IT ORDAINED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Chapter 26, Departments, Article II. Police Department, of the Code of the Borough of Allendale, be and hereby is amended, supplemented and revised in its entirety to read as follows:

§26-21. Establishment; composition; table of organization; Chief of Police; Director of Public Safety; vacancies and duties.

The Police Department of the Borough of Allendale is hereby established and shall consist of the following personnel to be appointed to these positions by the Borough Council in accordance with § [26-22](#); not more than one Chief of Police or one Director of Public Safety, as the case may be; up to four sergeants; up to one detective; up to nine patrol officers; and two Class Three special law enforcement officers (SLEO III) who is a retired regular police officer and who may, from time to time, be appointed and shall serve at the pleasure of the governing body for a term not to exceed one year, which officers shall not be members of the regular police force but shall nevertheless be under the control and supervision of the Chief of Police for use solely as school security officers as detailed in N.J.S.A. 40A:14-146.10 et seq., as necessary.

Designation of the foregoing members shall not make appointment thereto at any time mandatory and vacancies therein may occur from time to time. Special policemen, marshals, police matrons, traffic officers, school traffic officers and police dispatchers authorized by the Council shall not be considered members of the Police Department within the meaning of any provision of N.J.S.A. 40A:14-118 et seq., but shall be subject to the rules of the Department.

There shall be a review of the Allendale Police Department Table of Organization at least every two years by the Chief of Police or Director of Public Safety, Public Safety Committee and Municipal Attorney to ensure that it meets the needs of the Borough, its residents, businesses and visitors and is in compliance with all relevant statutes and judicial decisions. Failure to conduct such a review shall not render this section invalid.

BE IT FURTHER ORDAINED that, except as modified herein, all other provisions of Chapter 26 shall remain in full force and effect as previously adopted.

	Motion	Second	Yea	Nay	Absent	Abstain
Homan						
O’Connell						
O’Toole						
Sasso						
Strauch						
Wilczynski						
Bernstein						

I hereby certify the above to be a true copy of an Ordinance adopted by the Governing Body of the Borough of Allendale on September 10, 2020

Mayor Ari Bernstein

Michelle Ryan
Acting Municipal Clerk

BOROUGH OF ALLENDALE

PUBLIC NOTICE

ORDINANCE 20-14 – AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE ARTICLE VII, APPENDIX A276-36 OF THE BYLAWS OF BOROUGH COUNCIL OF THE BOROUGH OF ALLENDALE ENTITLED “SIGNING OF CHECKS”

was introduced at the Regular Meeting of the Mayor and Council of the Borough of Allendale, in the County of Bergen, New Jersey, held on Thursday, September 10, 2020 and will be further considered for final passage after public hearing at a regular meeting of the Mayor and Council to be held in the Council Chambers, Allendale Municipal Building, 500 West Crescent Avenue, Allendale, New Jersey on Thursday, September 24, 2020 at 8:00 P.M. prevailing time, or as soon thereafter as the matter can be heard.

A clear and concise statement of this ordinance is to amend, supplement and revise Article VII, Appendix A276-36 of the Bylaws of Borough Council of the Borough of Allendale entitled “Signing of Checks” to require three signatures on borough-issued checks in compliance with N.J.S.A. 4A:5-17b2 as set forth in the ordinance.

A copy of this ordinance may be obtained without cost between the hours of 9:00 a.m. and 4:30 p.m. at the Office of the Municipal Clerk, 500 West Crescent Avenue, Allendale, New Jersey.

Michelle Ryan
Acting Municipal Clerk

BOROUGH OF ALLENDALE

PUBLIC NOTICE

ORDINANCE 20-15 – AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, “OFFICERS AND EMPLOYEES”, TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2020.

was introduced at the Regular Meeting of the Mayor and Council of the Borough of Allendale, in the County of Bergen, New Jersey, held on Thursday, September 10, 2020 and will be further considered for final passage after public hearing at a regular meeting of the Mayor and Council to be held in the Council Chambers, Allendale Municipal Building, 500 West Crescent Avenue, Allendale, New Jersey on Thursday, September 24, 2020 at 8:00 P.M. prevailing time, or as soon thereafter as the matter can be heard.

A clear and concise statement of this ordinance is to amend Chapter 53 of the Code of the Borough of Allendale entitled “Officers and Employees” to add the title of “Director of Communications” and fix the salary range for this position for the year 2020 as set forth in the ordinance.

A copy of this ordinance may be obtained without cost between the hours of 9:00 a.m. and 4:30 p.m. at the Office of the Municipal Clerk, 500 West Crescent Avenue, Allendale, New Jersey.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 09/10/2020

RESOLUTION# 20-203

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

APPROVAL OF LIST OF BILLS

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated September 10, 2020 in the amounts of:

Current Fund	\$910,649.01
Payroll Account	\$4,485.00
General Capital	\$0.00
Animal Fund	\$930.00
Grant Fund	\$6,800.00
COAH/Housing Trust	\$0.00
Improvement & Beautification	\$0.00
Unemployment Fund	\$0.00
Trust Fund	\$14,752.50
Water Operating	\$0.00
Water Capital	\$0.00
Total	\$937,616.51

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 10, 2020.

Michelle Ryan
Acting Municipal Clerk



BOROUGH OF ALLENDALE

500 West Crescent Avenue, Allendale, NJ 07401-1792

OFFICE OF TAX COLLECTOR
OFFICE OF CHIEF FINANCIAL OFFICER

201-818-4400 EXT 205
FAX: 201-818-0193

I, M. Alissa Mayer, Chief Financial Officer of the Borough of Allendale,
having reviewed the bill list for the Borough, do hereby certify that funds
are available in the accounts so designated.

Certified 9/18/2020

 as per _____
M. Alissa Mayer, CMFO
Chief Financial Officer

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 09/10/2020

RESOLUTION# 20-204

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

AUTHORIZE RENEWAL OF ABC LIQUOR LICENSES FOR 2020-2021

WHEREAS, all Plenary Retail Consumption, Retail Distribution, Limited Distribution and Club Licenses will expire on September 30, 2020; and,

WHEREAS, the following applicants have complied with the provisions of the Act of the Legislature entitled, "An Act Concerning Alcoholic Beverages", being Chapter 436 of the Laws of 1933, its supplements and amendments, and with the Rules and Regulations issued or to be promulgated by the State Commissioner of Alcoholic Beverage Control applicable.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that the Borough Clerk be and is hereby authorized to issue licenses to expire June 30, 2021, to the following:

PLENARY RETAIL CONSUMPTION LICENSES - \$2,500.00

<u>LICENSE#</u>	<u>LICENSEE</u>	<u>LICENSED PREMISES</u>
0201-33-001-002	Allendale Bar & Grill, Inc. t/a Allendale Bar & Grill	67 West Allendale Avenue Allendale, NJ 07401
0201-33-006-007	Savini Restaurant LLC t/a Savini Restaurant	168 West Crescent Avenue Allendale, NJ 07401
0201-33-007-009	Friends & Family LLC t/a Restaurant L	9 Franklin Turnpike Allendale, NJ 07401

PLENARY RETAIL DISTRIBUTION LICENSES - \$2,500.00

<u>LICENSE#</u>	<u>LICENSEE</u>	<u>LICENSED PREMISES</u>
0201-44-003-005	Allendale Liquors, Inc. t/a Allendale Wine Shoppe	101 West Allendale Avenue Allendale, NJ 07401

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 09/10/2020

RESOLUTION# 20-204

0201-44-004-004

Walgreens Eastern Co., Inc.
t/a Rite Aid #10404

44 West Allendale Avenue
Allendale, NJ 07401

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 10, 2020.

Michelle Ryan
Acting Borough Clerk

DRAFT

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 09/10/2020

RESOLUTION# 20-205

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein						

APPROVAL OF WAIVER OF 2020 RED BARN APPLICATION FEES

WHEREAS, the Borough of Allendale, from time to time, permits use of public facilities, including Red Barn, for certain activities by Allendale non-profit organizations; and

WHEREAS, the Borough of Allendale recognizes the significant contributions that these organizations make to the community at large; and

WHEREAS, the Borough wishes to waive the application fees associated with the use of Red Barn by these organizations for the year 2020.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that it does hereby agree to waive the 2020 Red Barn application fees for the following organizations:

Allendale Garden Club
ALEOOP
Friends of Lee Memorial Library
Northern Highlands Board of Education

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 10, 2020.

Michelle Ryan
Acting Borough Clerk

**BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 09/10/2020

RESOLUTION# 20-206

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

APPOINTMENT OF CROSSING GUARDS

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that the following individuals are hereby appointed as Crossing Guards, P/T, Hourly on a per diem basis effective September 11, 2020:

<u>Name</u>	<u>Hourly Rate</u>	<u>Regular or Relief</u>
Margaret Ann Darmiento	\$18.00/hour	Relief
Nicholas Greenthaler	\$18.00/hour	Relief

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 10, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 09/10/2020

RESOLUTION# 20-207

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**AUTHORIZATION TO CANCEL UNCOLLECTED GRANT RECEIVABLE
BALANCES – COMMUNITY DEVELOPMENT BLOCK GRANT**

WHEREAS, certain grant receivable balances remain uncollected for purposes which have been completed; and

WHEREAS, it has been determined that the Borough has received all the funds eligible to be received and desires to cancel the remaining balances.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that the following balances are canceled of record:

Grant Receivable Balances – Current Fund

	<u>Balance Cancelled Appropriated Reserves</u>
Community Development Block Grant	\$15,350

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 10, 2020.

Michelle Ryan
Acting Borough Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 09/10/2020

RESOLUTION# 20-208

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**MUNICIPAL ENDORSING RESOLUTION FOR BERGEN COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION OF
EASTERN CHRISTIAN CHILDREN'S RETREAT**

WHEREAS, a Bergen County Community Development Block Grant application totaling \$104,618.78 has been proposed by Eastern Christian Children's Retreat for "COVID Response to Protect Staff and Residents Initiatives" project in the Borough of Allendale; and

WHEREAS, pursuant to the State Interlocal Services Act, Community Development funds may not be spent in a municipality without authorization by the Governing Body; and

WHEREAS, aforesaid project is in the best interest of the people of the Borough of Allendale; and

WHEREAS, this resolution does not obligate the financial resources of the municipality and is intended solely to expedite expenditure of the aforesaid Community Development application.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Allendale hereby confirms endorsement of the aforesaid project; and

BE IT FURTHER RESOLVED, that a copy of this resolution shall be sent to the Director of the Bergen County Division of Community Development so that implementation of the aforesaid project may be expedited.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on September 10, 2020.

Michelle Ryan
Acting Municipal Clerk