

AGENDA
BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
NOVEMBER 12, 2020
8:00 P.M.

- B. **20-245**/Cancel Various Reserves – Water Utility Operating Fund
- C. **20-246**/Authorize Final Payment + Release of Retainage – Drainage + Sidewalk Improvements (The Woods) Franklin Turnpike Project – OnQue Technologies, Inc.
- D. **20-247**/Approve Shared Service Agreement 2020 – 2021 - Snow Plowing/Salting Program – County of Bergen
- E. **20-248**/Authorize Deferred Compensation Program – Nationwide Retirement Solutions
- F. **20-249**/Authorize Deferred Compensation Program – AIG/VALIC Retirement Services Agreement
- G. **20-250**/Appoint Board of Health Secretary - John Gil
- H. **20-251**/Authorize Withdrawal of Board of Health Funds
- I. **20-252**/Approve Shared Services 2021 Municipal Court Agreement – Borough of Ho-Ho-Kus
- J. **20-253**/Authorize Budget Transfers
- K. **20-254**/Authorize Purchase – Supply & Installation of Playground Equipment – ESCNJ Co-op – MRC, Inc.
- L. **20-255**/Authorize Purchase – Supply & Installation of Playground Materials – ESCNJ Co-op – Rubberecycle, LLC

VIII. UNFINISHED BUSINESS

XI. NEW BUSINESS

X. COMMITTEE REPORTS AND COMMENTS

XI. STAFF REPORTS

XII. PUBLIC COMMENTS

Audience members wishing to speak will have a five (5) minute time limit to address the governing body. Large groups are asked to have a spokesperson represent them.

XIII. ADJOURNMENT

Bulletin Board
Borough Website

*****AGENDA AND AGENDA MATERIALS SUBJECT TO CHANGE*****

**BOROUGH OF ALLENDALE
COUNTY OF BERGEN
STATE OF NEW JERSEY**

ORINANCE NO. 20-17

**AN ORDINANCE AMENDING, SUPPLEMENTING, AND REVISING
CHAPTER 181-1 OF THE CODE OF THE BOROUGH OF ALLENDALE**

BE IT ORDAINED by the Mayor and Council of the Borough of Allendale that Chapter 181-1 of the Code of the Borough of Allendale is hereby amended, supplemented and revised in its entirety as follows:

§ 181-1. Short-term rental property.

Notwithstanding anything to the contrary in the Borough Code, it shall be unlawful for any person, including, but not limited to, an owner, lessor, or sublessor with any possessory interest in any dwelling, property, or facility to receive compensation of any kind for the use, occupancy, or rental of any dwelling, property or facility, including but not limited to pools, cabanas, driveways and playgrounds, for a period of 30 days or less. The foregoing provisions shall not be applicable to any dwelling, property or facility owned by the Borough of Allendale, or located within the following zone districts within the Borough of Allendale: E, EM, D1, D2, C1 and C2.

Except as modified herein, all other provisions of Chapter 181 shall remain in full force and effect as previously adopted.

	Motion	Second	Yea	Nay	Absent	Abstain
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Bernstein						

I hereby certify the above to be a true copy of an Ordinance adopted by the Governing Body of the Borough of Allendale on _____, 2020

Mayor Ari Bernstein

Michelle Ryan
Acting Municipal Clerk

BOROUGH OF ALLENDALE

PUBLIC NOTICE

ORDINANCE 20-18 – AN ORDINANCE AMENDING AND SUPPLEMENTING ARTICLE 2, CHAPTER 26-25 OF THE CODE OF THE BOROUGH OF ALLENDALE

was introduced at a regular meeting of the Mayor and Council of the Borough of Allendale, in the County of Bergen, New Jersey, held on Thursday, November 12, 2020 and will be further considered for final passage after public hearing at a regular meeting of the Mayor and Council to be held in the Council Chambers, Allendale Municipal Building, 500 West Crescent Avenue, Allendale, New Jersey on Thursday, December 3, 2020 at 8:00 P.M. prevailing time, or as soon thereafter as the matter can be heard.

A clear and concise statement of this ordinance is to amend and supplement Article 2, Chapter 26-25 of the Code of the Borough of Allendale entitled “Promotions” to establish the eligibility requirements and promotional process of officers to the ranks of Chief, Captain, Lieutenant and Sergeant of the Allendale Police Department as set forth in the ordinance.

A copy of this ordinance may be obtained without cost between the hours of 9:00 a.m. and 4:30 p.m. at the Office of the Municipal Clerk, 500 West Crescent Avenue, Allendale, New Jersey.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 11/12/2020

RESOLUTION# 20-244

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

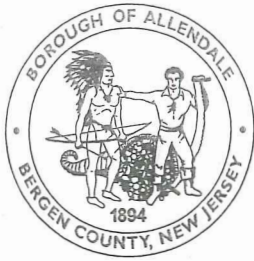
APPROVAL OF LIST OF BILLS

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated November 12, 2020 in the amounts of:

Bill List Numbers	November 12, 2020
Current Fund	\$3,274,886.01
Payroll Account	\$373,408.34
General Capital	\$438,245.07
Animal Fund	\$0.00
Grant Fund	\$0.00
COAH/Housing Trust	\$254.25
Improvement & Beautification	\$0.00
Unemployment Fund	\$0.00
Trust Fund	\$12,034.53
Water Operating	\$50,627.93
Water Capital	\$15,588.86
Total	\$4,165,044.99

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on November 12, 2020.

Michelle Ryan
Acting Municipal Clerk



Borough of Allendale

500 WEST CRESCENT AVENUE
ALLENDALE, NEW JERSEY 07401

OFFICE OF TAX COLLECTOR
OFFICE OF CHIEF FINANCIAL OFFICER

TEL: 201-818-4400 EXT 205
FAX 201-818-0193

I, M. Alissa Mayer, Chief Financial Officer of the Borough of Allendale,
having reviewed the bill list for the Borough, do hereby certify that funds
are available in the accounts so designated.

Certified November 12, 2020

M. Alissa Mayer
M. Alissa Mayer, CMFO
Chief Financial Officer

**BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 11/12/2020

RESOLUTION# 20-245

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**AUTHORIZATION TO CANCEL VARIOUS
RESERVES IN THE WATER UTILITY OPERATING FUND**

WHEREAS, certain reserves are no longer necessary; and

WHEREAS, it has been determined that the inactive reserve balances for meter deposits and valve replacements should be closed out.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that the following balances be transferred to miscellaneous revenues:

Water Utility Operating Fund

Reserve for Meter Deposits \$15,325

Reserve for Valve Replacements \$512

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on November 12, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 11/12/2020

RESOLUTION# 20-246

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**AUTHORIZATION OF FINAL PAYMENT (RELEASE OF RETAINAGE)
– DRAINAGE & SIDEWALK IMPROVEMENTS (THE WOODS) FRANKLIN
TURNPIKE PROJECT – ONQUE TECHNOLOGIES, INC.**

WHEREAS, the Borough of Allendale awarded Onque Technologies, Inc. a contract for the Drainage & Sidewalk Improvements (The Woods) Franklin Turnpike Project via Resolution 19-195 on July 25, 2019; and

WHEREAS, the Borough Engineer has recommended that the final payment (release of retainage) be made; and

WHEREAS, the CFO has certified that sufficient funds are available.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that final payment (release of retainage) to OnQue Technologies, Inc., 297-146 Kinderkamack Road, Suite 101, Oradell, New Jersey 07649 be and is hereby approved in the amount of \$4,221.80 for the Drainage & Sidewalk Improvements (The Woods) Franklin Turnpike Project.

BE IT FURTHER RESOLVED that the CFO and Acting Municipal Clerk be and are hereby authorized to take the necessary action to implement this resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on November 12, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 11/12/2020

RESOLUTION# 20-247

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**APPROVAL OF SHARED SERVICE AGREEMENT - SNOW
PLOWING/SALTING PROGRAM – COUNTY OF BERGEN**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby authorizes the Mayor to sign a shared service agreement with the County of Bergen for the Snow Plowing/Salting Program, commencing October 1, 2020 through April 30, 2021, with a reimbursable operating rate of \$110 per hour of active plowing/salting due to the Borough of Allendale for plowing and salting of County of Bergen roadways.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on November 12, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 11/12/2020

RESOLUTION# 20-248

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**AUTHORIZATION TO SIGN DEFERRED COMPENSATION PROGRAM
AGREEMENT - NATIONWIDE RETIREMENT SOLUTIONS**

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that the Chief Financial Officer is authorized to sign an updated Administrative Services Agreement provided by Nationwide Retirement Solutions regarding the Borough's Deferred Compensation Program.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on November 12, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 11/12/2020

RESOLUTION# 20-249

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**AUTHORIZATION TO SIGN DEFERRED COMPENSATION PROGRAM
AGREEMENT – AIG/VALIC RETIRMENT SERVICES**

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that the Chief Financial Officer is authorized to sign an updated Administrative Services Agreement provided by AIG/Valic Retirement Services regarding the Borough's Deferred Compensation Program.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on November 12, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 11/12/2020

RESOLUTION# 20-250

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

APPOINTMENT OF BOARD OF HEALTH SECRETARY

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Allendale that John Gil be and is hereby appointed Board of Health Secretary through December 31, 2020.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on November 12, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 11/12/2020

RESOLUTION# 20-251

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

AUTHORIZATION FOR WITHDRAWAL OF BOARD OF HEALTH FUNDS

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that John Gil, Board of Health Secretary for the Borough of Allendale, be and is hereby authorized to be a signatory on official Board of Health depository accounts; and

BE IT FURTHER RESOLVED that John Gil be and is hereby authorized to withdraw funds by proper warrants.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on November 12, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 11/12/2020

RESOLUTION# 20-252

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**APPROVAL OF INTERLOCAL COURT AGREEMENT & AUTHORIZATION
FOR MAYOR TO SIGN 2021 INTERLOCAL SERVICE AGREEMENT –
BOROUGH OF HO-HO-KUS**

WHEREAS, there is a need for a Municipal Court Administrator in the Borough of Allendale; and

WHEREAS, N.J.S.A. 40:8-A-1 et seq., the Interlocal Services Act, authorizes agreements between municipalities for the provision of services by one to the other; and

WHEREAS, N.J.S.A. 2B-12-1c authorizes two or more municipalities to provide jointly for supplies and employees for their municipal courts without establishing a joint municipal court; and

WHEREAS, the Borough of Allendale seeks the services of a Municipal Court Administrator through the Municipal Court of Ho-Ho-Kus as set forth in the Interlocal Service Agreement; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds will be available in the 2021 budget for this contract as set forth in the Interlocal Service Agreement;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, approve the Interlocal Service Agreement for Municipal Court Administrator services effective January 1, 2021 through December 31, 2021; and

BE IT FURTHER RESOLVED that the Mayor and Acting Municipal Clerk be and are hereby authorized to sign said contract.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on November 12, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 11/12/2020

RESOLUTION# 20-253

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

AUTHORIZATION OF BUDGET TRANSFERS

WHEREAS, Budget Transfers are permitted during the last two months of the current year and the first three months of the following year;

NOW, THEREFORE, BE IT RESOLVED by the Mayor & Council of the Borough of Allendale that the following transfers be made between the following 2020 Budget Appropriations:

DEPARTMENT	ACCOUNT	FROM	TO
CURRENT FUND			
Administration, S&W	0-01-20-100-011		\$2,500
Municipal Clerk, S&W	0-01-20-120-011		\$2,500
Fire Official, S&W	0-01-25-265-015		\$5,400
Municipal Recycling, O.E.	0-01-26-306-029		\$31,000
Crestwood, S&W	0-01-28-371-012		\$25,000
Telephones, O.E.	0-01-31-440-190		\$12,000
Gas Heat, O.E.	0-01-31-446-073		\$3,000
Salary & Wage Adjustment	0-01-30-411-012	\$35,400	
Planning/Zoning, O.E.	0-01-21-180-063	\$5,000	
Streets & Roads, S&W	0-01-26-290-014	\$20,000	
Streets & Roads, O.E.	0-01-26-290-102	\$15,000	
Crestwood, O.E.	0-01-28-371-063	\$6,000	
Totals		\$81,400	\$81,400

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on November 12, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 11/12/2020

RESOLUTION# 20-254

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**AUTHORIZATION TO PURCHASE AND INSTALL PLAYGROUND EQUIPMENT
THROUGH ESCNJ COOPERATIVE PRICING SYSTEM - MRC**

WHEREAS, a need exists to purchase and install new playground equipment at Crestwood Park; and

WHEREAS, the Borough of Allendale was awarded \$75,000 matching grant funds in 2018 and \$50,000 matching grant funds in 2019 for a total of \$125,000 matching grant funds through the Bergen County Open Space Trust Fund Municipal Program; and

WHEREAS, the Borough of Allendale authorized participation in the Educational Services Commission of New Jersey Cooperative Pricing System (ESCNJ) via Resolution 17-259 on October 12, 2017; and

WHEREAS, the Borough was approved as a member of the ESCNJ Cooperative Pricing System on December 4, 2017 through December 4, 2022; and

WHEREAS, the ESCNJ offers competitively-bid contracts for its members to purchase from on an as-needed basis; and

WHEREAS, MRC, Inc., P.O. Box 106, Spring Lake, New Jersey, 07762, is an approved vendor offering supply and installation of playground equipment through the ESCNJ Contract 20/21-02, Bid Term: 07/01/2020 – 06/30/2022.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Allendale, County of Bergen, State of New Jersey, that the purchase and installation of playground equipment in accordance with Quote No. 102021-01-02 from MRC, Inc., P.O. Box 106, Spring Lake, New Jersey, 07762 in the amount of \$133,361.98 be and is hereby authorized, subject to certification from the Chief Financial Officer that adequate funds are available; and

BE IT FURTHER RESOLVED that the Director of Operations are hereby authorized to take such action as may be necessary to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on November 12, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 11/12/2020

RESOLUTION# 20-255

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**AUTHORIZATION TO PURCHASE RUBBER CURBS & MULCH
THROUGH ESCNJ COOPERATIVE PRICING SYSTEM – RUBBERECYCLE, LLC**

WHEREAS, a need exists to purchase and install new playground equipment at Crestwood Park; and

WHEREAS, the Borough of Allendale was awarded \$75,000 matching grant funds in 2018 and \$50,000 matching grant funds in 2019 for a total of \$125,000 matching grant funds through the Bergen County Open Space Trust Fund Municipal Program; and

WHEREAS, the Borough of Allendale authorized participation in the Educational Services Commission of New Jersey Cooperative Pricing System (ESCNJ) via Resolution 17-259 on October 12, 2017; and

WHEREAS, the Borough was approved as a member of the ESCNJ Cooperative Pricing System on December 4, 2017 through December 4, 2022; and

WHEREAS, the ESCNJ offers competitively-bid contracts for its members to purchase from on an as-needed basis; and

WHEREAS, Rubberecycle, LLC, 1985 Rutgers University Blvd, Lakewood, New Jersey, 08701, is an approved vendor offering supply and installation of playground materials through the ESCNJ Contract 20/21-02, Bid Term: 07/01/2020 – 06/30/2022.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Allendale, County of Bergen, State of New Jersey, that the purchase and installation of playground materials in accordance with Quote No. 102021-02-01 from Rubberecycle, LLC, 1985 Rutgers University Blvd, Lakewood, New Jersey, 08701 in the amount of \$13,768.75 is hereby authorized, subject to certification from the Chief Financial Officer that adequate funds are available; and

BE IT FURTHER RESOLVED that the Director of Operations is hereby authorized to take such action as may be necessary to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on November 12, 2020.

Michelle Ryan
Acting Municipal Clerk