

AGENDA
BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
DECEMBER 17, 2020
8:00 P.M.

APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

ORDINANCE 20-22 – AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, “OFFICERS AND EMPLOYEES”, TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2020 (UPSEU UNION)

ORDINANCE 20-23 – AN ORDINANCE TO REPEAL IN ITS ENTIRETY §26-30.3 OF CHAPTER 26 OF THE BOROUGH CODE OF THE BOROUGH OF ALLENDALE, AND AMEND, SUPPLEMENT AND REVISE §26-31(D) OF THE BOROUGH CODE.

ORDINANCE 20-24 – AN ORDINANCE OF THE BOROUGH OF ALLENDALE, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, PROVIDING FOR A SPECIAL EMERGENCY APPROPRIATION PURSUANT TO N.J.S.A. 40A:4-53(m) TO FUND A DEFICIT IN OPERATIONS OF THE BOROUGH DIRECTLY ATTRIBUTABLE TO COVID-19 WHICH IS ANTICIPATED TO BE EXPERIENCED BY THE BOROUGH IN THE CURRENT 2020 FISCAL YEAR

VII. CONSENT AGENDA

Matters listed below are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

- A. **20-267**/Authorize Change Order Number One and Final Payment – Crescent Meadow Drainage Refurbishment Project – ONQUE Technologies, Inc.
- B. **20-268**/Approve Bill List
- C. **20-269**/Authorize Refund 2020 Tax Overpayments
- D. **20-270**/Cancel Grant Receivable Balance in General Capital Fund – Bergen County Open Space Ordinance 18-09
- E. **20-271**/Authorize Dedication by Rider – “Police Outside Duty MV Trust Fund”
- F. **20-272**/Authorize Contract Extension – As-Needed Snow Plowing & Removal Services Borough Roadways 2021 – ONQUE Technologies, Inc.
- G. **20-273**/Authorize Contract Extension – As-Needed Snow Plowing & Removal Services Borough Roadways 2021 – ONQUE Technologies, Inc.
- H. **20-274**/Authorize Grant Submission – Hazardous Discharge Site Remediation Fund – 230 West Crescent Avenue (Block 1003, Lots 20, 3 & 11)
- I. **20-275**/Schedule 2020 Sine Die and 2021 Reorganization Meeting
- J. **20-276**/Award Contract – Inlet Reconstruction – ONQUE Technologies, Inc.
- K. **20-277**/Approve 2020 Salaries – UPSEU White Collar Unit
- L. **20-278**/Approve 2020 Salaries – Non-Union Employees

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

X. COMMITTEE REPORTS AND COMMENTS

XI. STAFF REPORTS

AGENDA
BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
DECEMBER 17, 2020
8:00 P.M.

XII. PUBLIC COMMENTS

Audience members wishing to speak will have a five (5) minute time limit to address the governing body. Large groups are asked to have a spokesperson represent them.

XIII. CLOSED SESSION

- A. **20-279**/Authorize Closed Executive Session
1. Contract Negotiations – Water Department

XIV. ADJOURNMENT

Bulletin Board
Borough Website

*****AGENDA AND AGENDA MATERIALS SUBJECT TO CHANGE*****

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 12/17/2020

RESOLUTION# 20-266

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**AUTHORIZATION TO HIRE POLICE OFFICER
NICOLE DIPASQUALE**

BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, upon recommendation of the Chief of Police and the Public Safety Committee that Nicole DiPasquale is hereby appointed as a Police Officer of the Allendale Police Department effective January 5, 2021, subject to medical and background clearance, at the annual salary of \$40,000.00.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 17, 2020.

Michelle Ryan
Acting Municipal Clerk

**BOROUGH OF ALLENDALE
SALARY ORDINANCE – 2020
ORDINANCE 20-19**

AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, “OFFICERS AND EMPLOYEES”, TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2020.

BE IT ORDAINED, by the Governing Body of the Borough of Allendale that the salaries of the following officers and employees of the Borough of Allendale shall be paid bi-weekly and fixed in the amounts as set forth below:

TITLE	MINIMUM	MAXIMUM
Municipal Clerk	\$60,000	\$97,000
Deputy Municipal Clerk	48,000	68,000
Administrative Officer	5,000	40,000
Director of Communications	40,000	50,000
Webmaster	500	3,000
Dog Census Reader, Hourly	10.00	12.50
Summer Interns, Hourly	12.00	16.00
Chief Financial Officer	65,000	110,000
Tax Collector, Part-time	7,000	12,000
Tax Assessor, Part-time	30,000	50,000
Qualified Purchasing Agent	3,000	6,000
Director of Operations	80,000	145,000
Clean Communities Coordinator/Certified Recycling Professional	2,000	3,000
Crestwood Lake Staff – Seasonal	500	19,000
Crestwood Lake Employees – Seasonal, Hourly	8.44	18.00
Water Collector	5,000	20,000
Construction Code Official, Part-time	25,000	60,000
CCO Inspector	4,000	6,000
Electrical Sub Code Official, Part-time	10,000	15,000
Building Sub Code Official, Part-time	1,700	3,500
Plumbing Sub Code Official, Part-time	10,000	13,000
Zoning Official, Part-time	4,500	9,000
Property Maintenance Official, Part-time/Hourly	18.00	25.00
Fire Sub Code Official, Part-time	10,000	13,000
Fire Prevention Official, Part-time	3,800	5,500
Fire Inspectors, Hourly	13.50	20.00
Chief of Police	135,000	165,000
Municipal Magistrate	10,000	15,000
Municipal Prosecutor	4,000	8,000
Crossing Guards, P/T Hourly	14.00	18.00
Emergency Management Official	2,500	4,000

	Motion	Second	Yea	Nay	Absent	Abstain
Homan			✓			
O'Connell			✓			
O'Toole	✓		✓			
Sasso			✓			
Strauch		✓	✓			
Wilczynski			✓			
Bernstein						

I hereby certify that the foregoing is a true copy of an ordinance introduced by the Mayor and Council of the Borough of Allendale on December 3, 2020

Michelle Lynn
Acting Borough Clerk

**BOROUGH OF ALLENDALE
COUNTY OF BERGEN
STATE OF NEW JERSEY**

ORDINANCE 20-20

**AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE
THE CODE OF THE BOROUGH OF ALLENDALE,
WATER CHARGES, CHAPTER 262-11**

BE IT ORDAINED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Chapter 262-11(A)(1)(a) and (b) of the Code of the Borough of Allendale, be and hereby is amended, supplemented and revised to read as follows:

§ 262-11 Water charges.

A. Metered water.

(1) The rates to be charged for the use of water through each meter shall be as follows:

(a) For the Borough, churches, schools, restaurants, plant and flower nurseries, geriatric care facilities, Allendale Senior Housing Corporation/Allendale Urban Renewal, L.P., Allendale Housing, Inc., and for businesses located in Zoning Districts C-1 and C-2.

Gallons Per Quarter	Rate Per 1,000 Gallons
0 to 9,000	Minimum of \$57.90 per quarter per metered account
9,001 to 15,000	\$6.45
15,001 to 50,000	\$7.58
50,001 to 70,000	\$12.11
70,001 to 100,000	\$12.89
More than 100,000	\$13.64

(b) All other customers with the exception of those qualifying under Subsection A(1)(c), (d) and (f) immediately following:

Gallons Per Quarter	Rate Per 1,000 Gallons
0 to 9,000	Minimum of \$57.90 per quarter per metered account
9,001 to 15,000	\$6.45
15,001 to 50,000	\$7.58
50,001 to 70,000	\$12.11
70,001 to 100,000	\$12.89
More than 100,000	\$13.64

BE IT FURTHER ORDAINED that these rates shall be effective as of January 1, 2021.

BE IT FURTHER ORDAINED that, except as modified herein, all other provisions of Chapter 262 shall remain in full force and effect as previously adopted.

	Motion	Second	Yea	Nay	Absent	Abstain
Homan	✓		✓			
O'Connell			✓			
O'Toole			✓			
Sasso		✓	✓			
Strauch			✓			
Wilczynski			✓			
Bernstein						

I hereby certify that the foregoing is a true copy of an ordinance introduced by the Mayor and Council of the Borough of Allendale on December 3, 2020

Michelle Rep

Acting Borough Clerk

**BOROUGH OF ALLENDALE
COUNTY OF BERGEN
STATE OF NEW JERSEY**

ORDINANCE 20-21

BOND ORDINANCE TO APPROPRIATE AN ADDITIONAL SUM OF \$120,000 FOR THE ACQUISITION OF REAL PROPERTY FOR AFFORDABLE HOUSING, MUNICIPAL FACILITIES, RECREATION, OPEN SPACE AND OTHER MUNICIPAL PURPOSES IN, BY AND FOR THE BOROUGH OF ALLENDALE, IN THE COUNTY OF BERGEN, NEW JERSEY, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH ADDITIONAL APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

WHEREAS, the Borough Council of the Borough of Allendale has heretofore authorized the acquisition of real property for affordable housing, municipal facilities, recreation, open space and other municipal purposes in, by and for said Borough, and appropriated the sum of \$14,350,000 therefor pursuant to ordinance no. 17-02 adopted by the Borough Council of said Borough on January 26, 2017; and

WHEREAS, the Borough Council now finds and determines that the additional sum of \$120,000 is required for such improvement, NOW, THEREFORE,

BE IT ORDAINED by the Borough Council of the Borough of Allendale, in the County of Bergen, New Jersey (the "Borough"), as follows:

Section 1. The additional sum of \$120,000 is hereby appropriated to the payment of the cost of the improvement

authorized by ordinance no. 17-02 adopted by the Borough Council of the Borough on January 26, 2017 (the "Prior Ordinance"). Said additional appropriation shall be met from the down payment appropriated and from the proceeds of the sale of the bonds authorized by this ordinance. Said improvement has been and shall be made as a general improvement and no part of the cost thereof has been nor shall be assessed against property specially benefited.

Section 2. It is hereby determined and stated that (1) the making of such improvement (hereinafter referred to as "purpose") is not a current expense of said Borough, and (2) it is necessary to finance said purpose by the issuance of obligations of said Borough pursuant to the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes Annotated, as amended; the "Local Bond Law"), and (3) the estimated cost of said purpose authorized by the Prior Ordinance is \$14,470,000, including the sum of \$14,350,000 appropriated by the Prior Ordinance and the \$120,000 appropriated by this ordinance, and (4) \$706,000 of said sum is to be provided by the down payment, including the \$700,000 appropriated by the Prior Ordinance and the \$6,000 hereinafter appropriated to finance said purpose, and (5) the estimated maximum amount of bonds or notes necessary to be issued for said purpose is \$13,764,000, including the

\$13,650,000 authorized by the Prior Ordinance and the \$114,000 hereinafter authorized, and (6) the cost of such purpose includes the aggregate amount of \$620,000, including the sum of \$500,000 stated in the Prior Ordinance and the sum of \$120,000 hereby stated, which is estimated to be necessary to finance the cost of such purpose, including architect's fees, accounting, engineering and inspection costs, legal expenses and other expenses, including interest on such obligations to the extent permitted by Section 20 of the Local Bond Law.

Section 3. It is hereby determined and stated that moneys exceeding \$6,000, appropriated for down payments on capital improvements or for the capital improvement fund in budgets heretofore adopted for said Borough, are now available to finance said purpose. The sum of \$6,000 is hereby appropriated from such moneys to the payment of the cost of said purpose.

Section 4. To finance said purpose, bonds of said Borough of an aggregate principal amount not exceeding \$114,000 are hereby authorized to be issued pursuant to the Local Bond Law. Said bonds shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law. All matters with respect to said bonds not determined by

this ordinance shall be determined by resolutions to be hereafter adopted.

Section 5. To finance said purpose, bond anticipation notes of said Borough of an aggregate principal amount not exceeding \$114,000 are hereby authorized to be issued pursuant to the Local Bond Law in anticipation of the issuance of said bonds. In the event that bonds are issued pursuant to this ordinance, the aggregate amount of notes hereby authorized to be issued shall be reduced by an amount equal to the principal amount of the bonds so issued. If the aggregate amount of outstanding bonds and notes issued pursuant to this ordinance shall at any time exceed the sum first mentioned in this section, the moneys raised by the issuance of said bonds shall, to not less than the amount of such excess, be applied to the payment of such notes then outstanding.

Section 6. Each bond anticipation note issued pursuant to this ordinance shall be dated on or about the date of its issuance and shall be payable not more than one year from its date, shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law and may be renewed from time to time pursuant to and within limitations prescribed by the Local Bond Law. Each of said notes shall be signed by the Mayor and by a financial officer

and shall be under the seal of said Borough and attested by the Borough Clerk or Deputy Borough Clerk. Said officers are hereby authorized to execute said notes in such form as they may adopt in conformity with law. The power to determine any matters with respect to said notes not determined by this ordinance and also the power to sell said notes, is hereby delegated to the Chief Financial Officer who is hereby authorized to sell said notes either at one time or from time to time in the manner provided by law.

Section 7. It is hereby determined and declared that the period of usefulness of said purpose, according to its reasonable life, is a period of forty years computed from the date of said bonds.

Section 8. It is hereby determined and stated that the Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the office of the Borough Clerk of said Borough, and that such statement so filed shows that the gross debt of said Borough, as defined in Section 43 of the Local Bond Law, is increased by this ordinance by \$114,000 and that the issuance of the bonds and notes authorized by this ordinance will be within all debt limitations prescribed by the Local Bond Law.

Section 9. Any funds received from private parties, the County of Bergen, the State of New Jersey or any of their agencies or any funds received from the United States of America or any of its agencies in aid of such purpose, shall be applied to the payment of the cost of such purpose, or, if bond anticipation notes have been issued, to the payment of the bond anticipation notes, and the amount of bonds authorized for such purpose shall be reduced accordingly.

Section 10. The Borough intends to issue the bonds or notes to finance the cost of the improvement authorized by the Prior Ordinance and described herein. If the Borough incurs such costs prior to the issuance of the bonds or notes, the Borough hereby states its reasonable expectation to reimburse itself for such expenditures with the proceeds of such bonds or notes in the maximum principal amount of bonds or notes authorized by this bond ordinance.

Section 11. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this ordinance. Said obligations shall be direct, unlimited and general obligations of the Borough, and the Borough shall levy ad valorem taxes upon all the taxable real property within the

Borough for the payment of the principal of and interest on such bonds and notes, without limitation as to rate or amount.

Section 12. The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Borough Clerk and is available for public inspection.

Section 13. This ordinance shall take effect twenty days after the first publication thereof after final passage.

	Motion	Second	Yea	Nay	Absent	Abstain
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Bernstein						

I hereby certify that the foregoing is a true copy of an ordinance introduced by the Mayor and Council of the Borough of Allendale on December 3, 2020

Michelle Lynn
Acting Borough Clerk

**BOROUGH OF ALLENDALE
SALARY ORDINANCE – 2020
ORDINANCE 20-22**

AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, "OFFICERS AND EMPLOYEES", TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2020.

BE IT ORDAINED, by the Governing Body of the Borough of Allendale that the salaries of the following officers and employees of the Borough of Allendale shall be paid bi-weekly and fixed in the amounts as set forth below:

TITLE	MINIMUM	MAXIMUM
Administrative Assistant	35,000	48,000
Administrative Assistant, Part-time Hourly	16.00	21.00
Clerk Typist, P/T Hourly	10.00	20.00
Land Use Administrative Assistant, Full-time	32,000	48,000
Bookkeeper	40,000	55,000
Tax/Finance Clerk	38,000	55,000
DPW File Clerk, P/T Hourly	12.00	21.00
Building Department Technical Assistant, P/T Hourly	16.00	27.50
Administrative Secretary, Police	30,000	50,000
Radio Police Dispatcher, Full-time	35,000	43,000
Radio Police Dispatcher, P/T, Hourly	14.00	20.00

	Motion	Second	Yea	Nay	Absent	Abstain
Homan			✓			
O'Connell		✓	✓			
O'Toole	✓		✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Bernstein						

I hereby certify that the foregoing is a true copy of an ordinance introduced by the Mayor and Council of the Borough of Allendale on December 3, 2020

Michelle
Acting Borough Clerk

**BOROUGH OF ALLENDALE
COUNTY OF BERGEN
STATE OF NEW JERSEY**

ORDINANCE 20-23

AN ORDINANCE TO REPEAL IN ITS ENTIRETY §26-30.3 OF CHAPTER 26 OF THE BOROUGH CODE OF THE BOROUGH OF ALLENDALE, AND AMEND, SUPPLEMENT AND REVISE §26-31(D) OF THE BOROUGH CODE.

BE IT ORDAINED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that §26-31(D) of the Code of the Borough of Allendale, be and hereby is amended, supplemented and revised in its entirety to read as follows:

D. Rates of compensations; administrative fee; payment for services. Rates of compensation for contracting the services of off-duty law enforcement officers shall be based on a rate equal to that of time and ½ of the contractual hourly rate for the individual officer being compensated. An additional fee of 25% of the rate as calculated above is hereby established to cover administrative costs, overhead, and out-of-pocket expenses of the Borough. Payment for the use of any motor vehicle of the Police Department in connection with the services of off-duty law enforcement officers of the Allendale Police Department authorized in this §26-31 shall be \$125 per day, or any part of a day, provided however, that the Chief of Police shall have the authority to waive such fee for the use of a police vehicle if, in his or her discretion, the use of a police vehicle shall not result in any material wear and tear of such vehicle.

BE IT FURTHER ORDAINED that §26-30.3 of the Borough Code be, and hereby is, repealed in its entirety.

BE IT FURTHER ORDAINED that, except as modified herein, all other provisions of Chapter 26 of the Borough Code shall remain in full force and effect as previously adopted.

	Motion	Second	Yea	Nay	Absent	Abstain
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Bernstein						

I hereby certify that the foregoing is a true copy of an ordinance introduced by the Mayor and Council of the Borough of Allendale on December 3, 2020

Michelle Rep
Acting Borough Clerk

**BOROUGH OF ALLENDALE
COUNTY OF BERGEN
STATE OF NEW JERSEY**

ORDINANCE 20-24

**AN ORDINANCE OF THE BOROUGH OF ALLENDALE, IN THE COUNTY OF BERGEN,
STATE OF NEW JERSEY, PROVIDING FOR A SPECIAL EMERGENCY
APPROPRIATION PURSUANT TO N.J.S.A. 40A:4-53(m) TO FUND A DEFICIT IN
OPERATIONS OF THE BOROUGH DIRECTLY ATTRIBUTABLE TO COVID-19 WHICH
IS ANTICIPATED TO BE EXPERIENCED BY THE BOROUGH IN THE CURRENT 2020
FISCAL YEAR**

WHEREAS, the Governor of the State of New Jersey (the "State") has heretofore declared a public health emergency pursuant to the Emergency Health Powers Act, P.L. 2005, c. 222, and a state of emergency pursuant to P.L. 1942, c. 251, in response to the outbreak of the coronavirus as announced by the World Health Organization on February 11, 2020, and first identified in Wuhan, China ("COVID-19"); and

WHEREAS, N.J.S.A. 40A:4-53(m) provides that a municipality may, subject to the approval of the Director of the Division of Local Government Services in the New Jersey Department of Community Affairs (the "Director"), adopt an ordinance providing for a special emergency appropriation for the funding of a deficit in operations incurred by the Borough directly attributable to COVID-19; and

WHEREAS, the Borough of Allendale has experienced approximately \$260,000 in COVID-19 related revenue losses during the 2020 budget year, and

WHEREAS, in order to qualify for a special emergency under the provisions of N.J.S.A. 40A:4-53, as amended by P.L. 2020, c.74, the Borough must, prior to December 1, make application to the Director to obtain an approval of the certification of the special emergency and the resulting deferred charge in advance of the close of the 2020 budget year; and

WHEREAS, the Chief Financial Officer of the Borough has prepared and executed a certification in the form prescribed by the Director, a copy of which has been presented at this meeting, certifying that the deficit balances anticipated to be reported on the Borough's annual financial statement for the current fiscal year in an amount equal to \$260,000; and

WHEREAS, the Borough Council, by resolution adopted on December 3, 2020, by a majority of the full governing body, approved the certification and the submission of the application to the Director in accordance with N.J.S.A. 40A:4-53(m); and

WHEREAS, the Borough Council now wishes to make a special emergency appropriation in accordance with N.J.S.A. 40A:4-53(m) and adopt an ordinance authorizing such special emergency appropriation in the amount of \$260,000 to provide for the funding of such deficit balances.

NOW THEREFORE BE IT ORDAINED AND ENACTED BY THE GOVERNING BODY OF THE BOROUGH OF ALLENDALE, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, AS FOLLOWS:

SECTION 1. Pursuant to N.J.S.A. 40A:4-53(m), the Borough has determined and does hereby authorize a special emergency appropriation in the amount of \$260,000 subject to the approval of the Director.

SECTION 2. The portion of the authorization financed shall be provided for in succeeding budgets by inclusion of at least one-fifth (1/5) of the amount authorized by this ordinance beginning in the year after the year in which the resulting deferred charge appears in the Borough's unaudited financial statements, as provided by N.J.S.A 40A:4-55. Thus, the deferred charge resulting from the special emergency in 2020 will not be budgeted in 2021, but rather one-fifth (1/5) of the amount will be budgeted in the 2022 through 2026 annual budgets.

SECTION 3. The Mayor and Chief Financial Officer are each hereby authorized and directed to determine all matters in connection with the special emergency appropriation not determined by this or a subsequent ordinance, all in consultation with the Borough Attorney or Bond Counsel, and the manual or facsimile signature of the Mayor or Chief Financial Officer upon any documents shall be conclusive as to all such determinations.

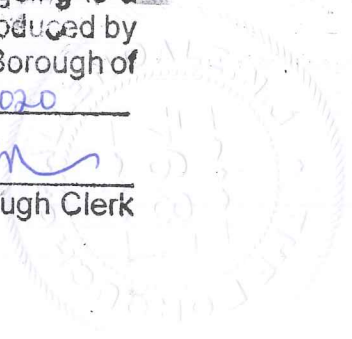
SECTION 4. A certified copy of this ordinance shall be filed with the Director of the Division of Local Government Services, New Jersey Department of Community Affairs ("the Director").

SECTION 5. This ordinance is subject to the approval of the Director and shall take effect upon final passage and publication, as required by law; provided that the approval of the Director has been obtained.

	Motion	Second	Yea	Nay	Absent	Abstain
Homan			✓			
O'Connell			✓			
O'Toole	✓		✓			
Sasso			✓			
Strauch			✓			
Wilczynski		✓	✓			
Bernstein						

I hereby certify that the foregoing is a true copy of an ordinance introduced by the Mayor and Council of the Borough of Allendale on December 3, 2020

Michelle Ryan
Borough Clerk



**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 12/17/2020

RESOLUTION# 20-267

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**AUTHORIZATION OF CHANGE ORDER NUMBER ONE & FINAL PAYMENT –
CRESCENT MEADOW DRAINAGE REFURBISHMENT PROJECT –
ONQUE TECHNOLOGIES, INC.**

WHEREAS, the Governing Body awarded the Crescent Meadow Drainage Refurbishment Project contract to ONQUE Technologies, Inc. on September 24, 2020 via Resolution 20-220; and

WHEREAS, the Borough Engineer has requested that certain changes are needed in the Crescent Meadow Drainage Refurbishment Project contract; and

WHEREAS, a net increase of \$2,100.00 has resulted from the actual quantities of work measured and performed; and

WHEREAS, the Borough Engineer has recommended that final payment be made on this contract; and

WHEREAS, the CFO has certified that sufficient funds are available.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that Change Order Number One resulting in an increase of \$2,100.00, a 19.44% increase in the original contracted amount, be approved for the Crescent Meadow Drainage Refurbishment Project, resulting in a new contract amount of \$12,900.00; and

BE IT FURTHER RESOLVED that Change Order Number One in the increased amount of \$12,900.00 be approved for performance by ONQUE Technologies, Inc., 297-146 Kinderkamack Road, Suite 101, Oradell, NJ 07649 and final payment authorized for the above referenced project; and

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 17, 2020.

Michelle Ryan
Acting Municipal Clerk




Since 1972 • Consulting Civil Engineers | Land Development | Municipal |
Bridges | Highways | Construction Management | Construction Inspection |
Dams | Geotechnical | Hydraulics/Hydrology | Water/Wastewater |
Stormwater Management | Surveying | Planning | Landscape Architecture

Neil I. Van Cleef, P.E., L.S. & P.P.
Robert J. Clerico, P.E., P.P., CME, CPWM
Samuel D. Costanzo, P.E. & P.P.
Cynthia V. Norfleet, COO
Mark A. Bahnick, P.E.
Lawrence M. Diffley, P.E., PTOE
Michael K. Ford, P.E., P.P.
Jeffrey W. Munzing, P.E.
Stanley J. Schrek, P.E., A.I.A., P.P., CME, LEED AP
Herbert J. Seeburger, Jr., P.E., CME, CPWM

MEMORANDUM

TO: Mayor and Council

CC: M. Ryan, Acting Borough Clerk; R. Wiss, Borough Attorney; R. Kistner, Director of Operations; A. Mayer, CFO

FROM: Michael Vreeland, Borough Engineer 

RE: Crescent Meadow Drainage Refurbishment
Application for Payment & Change Order No. 1
Borough of Allendale
VCEA Project No. ALN-1000.001

DATE: December 1, 2020

We are in receipt of the attached invoice from ONQUE Technologies, Inc. The invoice totals \$12,900.00 and is for final payment associated with the above referenced project.

We have also prepared the attached Change Order. Change Order No. 1 represents an increase in the contract amount and accounts for actual quantities of work measured and performed.

We have no engineering objection regarding the Borough processing this application subject to approval by all other appropriate Departments.

Attachments

Filename:[M-ALN-1000.001- Crescent Meadow Drainage 201201 PayApp&CO1.docx]

VanCleefEngineering.com

Please Reply To:

NORTHERN NJ OFFICE

111 Howard Boulevard, Suite 110 • Mt. Arlington NJ 07856
862.284.1100 • Fax: 862.284.2033

With Other Offices In:

Hillsborough NJ • Lebanon NJ • Freehold NJ • Phillipsburg NJ
Toms River NJ • Hamilton NJ • Doylestown PA • Bethlehem PA
Mechanicsburg PA • Leesport PA • Newark DE

ONQUE

Technologies, Inc.

297-146 Kinderkamack Road
Suite 101
Oradell, NJ 07649

Invoice

Bill To
Borough of Allendale 500 West Crescent Avenue Allendale, NJ 07401
Project
Crescent Meadow Drainage Refurbishment Meadow Lane Allendale, New Jersey 07649

Date	Invoice #
10/29/2020	200-R
Terms	Job #
Net 30	20-037

Description	Qty	U/M	Rate	Amount
Remove and collect silt, debris, large rock and material of any kind from the blocked pipe, swale and pipe leading to Meadow Lane and prevent material from being discharged into the downstream drainage system.	1	LS	10,800.00	10,800.00
Basin Repair: The Basin on Meadows was collapsed and had to be reconstructed	1	LS	1,500.00	1,500.00
The down stream side by the celery farm required clearing due to down branches and debris that was obstruction the flow.	1	LS	300.00	300.00
Additional restoration around the area on the upstream side was performed to stabilize the slope and reduce future erosion.	1	LS	300.00	300.00

Total \$12,900.00

Payments/Credits \$0.00

Balance Due \$12,900.00



Project: Crescent Meadow Drainage Refurbishment
 Contractor: ONQUE Technologies, Inc.
297-149 Kinderkamack Road
Ordell, NJ 07649

PAYMENT NO. 1
CHANGE ORDER NO. 1
PERIOD OF PERFORMANCE:
 October-20

Item #	Item Description	Unit	Quantity	Bid		Quantity Completed Through			Amount To Date
				Unit Price	Amount	Prev. Period	This Period	To Date	
1	Remove and collect silt, debris, large rock and material of any kind from the blocked pipe, swale and pipe leading to Meadow Lane and prevent material from being discharged into the downstream drainage system. Dispose of or recycle removed materials and debris.	L.S.	1	\$ 10,800.00	\$ 10,800.00	0.00	1.00	1.00	\$ 10,800.00
A-1	Reconstruct Inlet	EACH				0.00	1.00	1.00	\$ 1,500.00
A-2	Downstream Clearing	L.S.				0.00	1.00	1.00	\$ 300.00
A-3	Restoration and Stabilization	L.S.				0.00	1.00	1.00	\$ 300.00
SUBTOTAL						\$ 10,800.00			\$ 12,900.00

Item #	Item Description	Unit	Quantity	Change Order No. 1	
				Unit Price	Amount
Extra					
					\$ -
SUBTOTAL					\$ -
Reductions					
					\$ -
SUBTOTAL					\$ -
Supplemental					
A-1	Reconstruct Inlet	EACH	1.00	\$ 1,500.00	\$ 1,500.00
A-2	Downstream Clearing	L.S.	1.00	\$ 300.00	\$ 300.00
A-3	Restoration and Stabilization	L.S.	1.00	\$ 300.00	\$ 300.00
SUBTOTAL					\$ 2,100.00

CHANGE ORDER NO. 1 \$ **2,100.00**
 PERCENT CHANGE **19.44%**

\$ **10,800.00** BID
 \$ **2,100.00** CHANGE ORDER No. 1
 \$ **12,900.00** ADJUSTED CONTRACT AMOUNT
 \$ **12,900.00** COMPLETED TO DATE
 \$ **-** LESS PREVIOUS PAYMENTS
 \$ **12,900.00** CURRENT PAYMENT DUE

Michael A. Vreeland

12/1/2020

MICHAEL VREELAND, BOROUGH ENGINEER

DATE

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 12/17/2020

RESOLUTION# 20-268

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

APPROVAL OF LIST OF BILLS

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated December 17, 2020 in the amounts of:

Current Fund	\$1,559,515.29
Payroll Account	\$212,315.74
General Capital	\$175,396.29
Animal Fund	\$1680.00
Grant Fund	\$20,193.00
COAH/Housing Trust	\$37.50
I&B	\$1,137.00
Trust Fund	\$2,477.50
Water Operating	\$129,815.80
TOTAL	\$2,102,568.12

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 17, 2020.

Michelle Ryan
Acting Municipal Clerk



BOROUGH OF ALLENDALE

500 West Crescent Avenue, Allendale, NJ 07401-1792

OFFICE OF TAX COLLECTOR
OFFICE OF CHIEF FINANCIAL OFFICER

201-818-4400 EXT 205
FAX: 201-818-0193

I, M. Alissa Mayer, Chief Financial Officer of the Borough of Allendale, having reviewed the bill list for the Borough, do hereby certify that funds are available in the accounts so designated.

Certified 12-15-2020

Ronald Kistner
RONALD KISTNER
ADMINISTRATIVE OFFICER

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 12/17/2020

RESOLUTION# 20-269

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

AUTHORIZE REFUND OF 2020 TAX OVERPAYMENTS

BE IT RESOLVED by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to issue the following checks on the properties listed below and charge same to Overpayment of 2020 Taxes:

Block/Lot/Q	Name	Property Location	Amount
1803/6	Svorec, Paul & Magda	79 Crescent Bend	\$29.85
908/2	Savastano, Mark	22 Vreeland Place	\$2,085.24
1602/5	Prestige Title Agency	2 Oak Street	\$3,278.95
1501/24	Mathews, Jerry & Thomas, Anita	22 Scott Lane	\$9,025.08
1501/14	Park, Chanjai	756 W. Crescent Avenue	\$856.62
1503/22	Hudson One Title Agency	41 Carteret Road	\$7,553.15
1201.01/9.02	Gurkovic, Christopher & Suzana	153 Mac Intyre Lane	\$336.00
605/4	Byrne III James & Mary Ellen	3 Gloria Drive	\$5,723.76
801/1.04	Wasserman, Amir & Kim, Christy	10 Meadow Lane	\$9,528.94
506/4.04	Speck, Kevin & Hillary	5 Weimer Court	\$2,563.28
1503.01/15	Brach Eichler LLC	40 Carteret Road	\$3,675.00
1708/3	First Jersey Title Services	58 Mallinson Street	\$2,771.39
2003/13	First Jersey Title Services	157 Franklin Turnpike	\$2,260.73

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 12/17/2020

RESOLUTION# 20-269

Block/Lot/Q	Name	Property Location	Amount
1604/3	Salinas, Dennis & Faith	268 Brookside Avenue	\$538.37

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 17, 2020.

Michelle Ryan
Acting Municipal Clerk

DRAFT

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 12/17/2020

RESOLUTION# 20-270

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**CANCELLATION OF GRANT RECEIVABLE BALANCE
IN GENERAL CAPITAL FUND**

WHEREAS, certain grant receivable balances remain uncollected for purposes which have been completed, and

WHEREAS, it has been determined that the Borough has received all the funds eligible to be received and desires to cancel the remaining balances,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Allendale, County of Bergen, New Jersey, that the following balances are canceled of record:

Grant Receivable Balances – General Capital Fund

	Balance Cancelled Appropriated Reserves
Bergen County Open Space – Ord 18-09	\$500

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 17, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 12/17/2020

RESOLUTION# 20-271

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**AUTHORIZATION OF DEDICATION BY RIDER –
“POLICE OUTSIDE DUTY MV TRUST FUND”**

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, the Borough of Allendale wishes to receive fees for use of any motor vehicle of the police department in connection with special police protection by the municipality to provide for the operating costs; and

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the “Police Outside Duty MV Trust Fund” are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Allendale, County of Bergen, State of New Jersey, as follows:

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the “Police Outside Duty MV Trust Fund” account; and
2. The Acting Municipal Clerk of the Borough of Allendale, County of Bergen, State of New Jersey is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 17, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 12/17/2020

RESOLUTION# 20-272

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

AUTHORIZATION TO EXTEND CONTRACT – AS-NEEDED SNOW PLOWING & REMOVAL SERVICES - BOROUGH ROADWAYS – JANUARY 1, 2021 THROUGH DECEMBER 31, 2020 – ONQUE TECHNOLOGIES, INC.

WHEREAS, snow plowing and removal services of borough roadways may be necessary on an as-needed basis from January 1, 2021 through December 31, 2021; and

WHEREAS, the Borough of Allendale, through public bidding, awarded a contract to ONQUE Technologies, Inc. for such services on January 6, 2020 via Resolution 20-61; and

WHEREAS, ONQUE Technologies performed satisfactory service in 2020; and

WHEREAS, an option to extend the contract for a one-year period exists; and

WHEREAS, the Chief Financial Officer has attached hereto a certification that adequate funds will be duly budgeted and appropriated in the 2021 Budget to pay for the contract.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that an extension to As-Needed Snow Plowing & Removal Services – Borough Roadways agreement is hereby authorized, subject to attorney review and approval of said agreement, for snow plowing and removal services of borough roadways on an as-needed basis with ONQUE Technologies, Inc. 297-146 Kinderkamack Road, Suite 101, Oradell, New Jersey 07649 in an amount not to exceed \$17,500; and

BE IT FURTHER RESOLVED that the Mayor, Acting Municipal Clerk and Borough Attorney are hereby authorized to take such action as may be necessary to implement this Resolution, including the execution of an Agreement with ONQUE Technologies, Inc. for the above services.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 17, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 12/17/2020

RESOLUTION# 20-273

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**AUTHORIZATION TO EXTEND CONTRACT – AS-NEEDED SNOW PLOWING &
REMOVAL SERVICES - BOROUGH FACILITIES – JANUARY 1, 2021 THROUGH
DECEMBER 31, 2020 – ONQUE TECHNOLOGIES, INC.**

WHEREAS, snow plowing and removal services of borough facilities may be necessary on an as-needed basis from January 1, 2021 through December 31, 2021; and

WHEREAS, the Borough of Allendale, through public bidding, awarded a contract to ONQUE Technologies, Inc. for such services on January 6, 2020 via Resolution 20-65; and

WHEREAS, ONQUE Technologies performed satisfactory service in 2020; and

WHEREAS, an option to extend the contract for a one-year period exists; and

WHEREAS, the Chief Financial Officer has attached hereto a certification that adequate funds will be duly budgeted and appropriated in the 2021 Budget to pay for the contract.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that an extension to As-Needed Snow Plowing & Removal Services – Borough Facilities agreement is hereby authorized, subject to attorney review and approval of said agreement, for snow plowing and removal services of borough facilities on an as-needed basis with ONQUE Technologies, Inc. 297-146 Kinderkamack Road, Suite 101, Oradell, New Jersey 07649 in an amount not to exceed \$17,500; and

BE IT FURTHER RESOLVED that the Mayor, Acting Municipal Clerk and Borough Attorney are hereby authorized to take such action as may be necessary to implement this Resolution, including the execution of an Agreement with ONQUE Technologies, Inc. for the above services.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 17, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 12/17/2020

RESOLUTION# 20-274

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**RESOLUTION TO APPLY FOR GRANTS FROM THE HAZARDOUS DISCHARGE
SITE REMEDIATION FUND TO CONDUCT PRELIMINARY ASSESSMENT, SITE
INVESTIGATION AND REMEDIAL INVESTIGATION WORK – 230 WEST
CRESCENT AVENUE (BLOCK 1003, LOTS 20, 3 & 11)**

WHEREAS, a grant and loan was established, jointly administered by the New Jersey Department of Environmental Protection (NJDEP) and the New Jersey Economic Development Authority (NJEDA) known as the Hazardous Discharge Site Remediation Fund (HDSRF) codified as N.J.S.A. 58:10B-1 et seq., dedicated for the provision of financial assistance to municipal governmental entities individuals, corporations, partnerships, and other private business entities for the purpose of financing remediation activities for sites, at which there is, or suspected of being a discharge of hazardous substances or hazardous wastes; and

WHEREAS, the Borough of Allendale has determined that there has been, or it suspects that there has been, a discharge of hazardous substances or hazardous waste and funding is needed to conduct PA/SI/RI work on the property located at the following site:

230 West Crescent Avenue (Block 1003, Lots 20, 3 & 11)

WHEREAS, the Borough of Allendale desires to further the public interest by obtaining funding from the HDSRF Grant Program to conduct PA/SI/RI work; and

WHEREAS, pursuant to the terms of the grant application the Borough of Allendale is required to submit a Resolution from the Governing Body authorizing submission of the grant application; and

WHEREAS, upon notification of the receipt of a grant award in connection with this application, the Borough of Allendale desires to accept the grant award and execute a grant agreement governing said award; and

WHEREAS, upon completion of this environmental work, there exists a reasonable expectation that development will occur within a three -year period; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 12/17/2020

RESOLUTION# 20-274

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey hereby authorized the Director of Operations/Administrative Officer to submit an application to the NJDEP and NJEDA requesting grant funding in the amount of Eighty-Five Thousand Four Hundred Eighty-Seven Dollars (\$85,487.10) and Ten Cents from the Hazardous Discharge Site Remediation Fund Grant program for PA/SI/RI work at 230 West Crescent Avenue (Block 1003, Lots 20, 3 & 11); and

BE IT FURTHER RESOLVED that this Resolution has an effective date of February 27, 2020.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 17, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 12/17/2020

RESOLUTION# 20-275

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

SCHEDULE 2020 SINE DIE MEETING & 2021 REORGANIZATION MEETING

BE IT RESOLVED that the 2020 Sine Die Meeting will be scheduled Thursday, January 7, 2020 at 7:00 p.m. in Council Chambers of the Municipal Building located at 500 West Crescent Avenue, Allendale, NJ 07401.

BE IT RESOLVED that the 2021 Reorganization Meeting will be scheduled Thursday, January 7, 2020 at 7:30 p.m. in Council Chambers of the Municipal Building located at 500 West Crescent Avenue, Allendale, NJ 07401.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to The Record, Star Ledger, and Ridgewood News, as well as be posted on the Borough Hall Bulletin Board and Borough Website.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 17, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 12/17/2020

RESOLUTION# 20-276

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**AWARD CONTRACT FOR INLET RECONSTRUCTION PROJECT –
ONQUE TECHNOLOGIES, INC.**

WHEREAS, requests for proposals for the Inlet Reconstruction project were solicited and received through the Fair and Open Process on December 15, 2020 at 11:00am; and

WHEREAS, three proposals were received prior to the deadline; and

WHEREAS, after review, Borough Engineer Michael Vreeland recommended that ONQUE Technologies, Inc. be awarded the contract as the lowest, responsible respondent; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Allendale that it does hereby award a contract for the "Inlet Reconstruction" project to ONQUE Technologies, Inc., 297-146 Kinderkamack Road, Suite 101, Oradell, New Jersey 07649 in the amount of \$15,750.00 on such terms and conditions as set forth in the proposal and a contract to be prepared as are acceptable to the Borough and Borough Counsel; and

BE IT FURTHER RESOLVED that the Mayor and Acting Municipal Clerk are authorized to sign such contract following legal review and approval.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 17, 2020.

Michelle Ryan
Acting Municipal Clerk



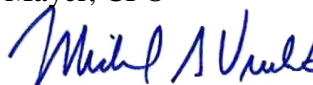
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 Stormwater Management | Surveying | Planning | Landscape Architecture

Neil I. Van Cleef, P.E., L.S. & P.P.
 Robert J. Clerico, P.E., P.P., CME, CPWM
 Samuel D. Costanzo, P.E. & P.P.
 Cynthia V. Norfleet, COO
 Mark A. Bahnick, P.E.
 Lawrence M. Diffley, P.E., PTOE
 Michael K. Ford, P.E., P.P.
 Jeffrey W. Munzing, P.E.
 Stanley J. Schrek, P.E., A.I.A., P.P., CME, LEED AP
 Herbert J. Seeburger, Jr., P.E., CME, CPWM

MEMORANDUM

TO: Mayor and Council Members

CC: M. Ryan, Acting Borough Clerk / R. Wiss, Borough Attorney /
 R. Kistner, Director of Operations / A. Mayer, CFO

FROM: Michael Vreeland, Borough Engineer 

RE: Inlet Reconstruction
 Borough of Allendale
 VCEA Project No. ALN-1001.001

DATE: December 15, 2020

Pursuant to the Borough’s authorization, Proposals were received for the above referenced project on Tuesday, December 15, 2020 at 11:00 AM. Three (3) Proposals were submitted and opened at that time. A fourth package was received after the time noted in the solicitation, was not opened and was not considered.

A summary of Proposals is listed below.

CONTRACTOR	Total
OnQue Technologies Inc.	\$15,750.00
ADS Contractors, LLC	\$16,000.00
D.S. Meyer Enterprises, LLC	\$24,000.00
Diamond Construction	Not Considered

A complete Proposal Summary including unit prices is attached.

We have further reviewed the Proposal from OnQue Technologies Inc., the apparent low respondent. The submitted Schedule of Prices was found to be in order and contained no typographic errors.

OnQue Technologies Inc. has successfully completed work for the Borough and was found to be responsive.

We therefore have no engineering objection to the Borough awarding this work to OnQue Technologies Inc. as the lowest responsible respondent, subject to availability of funds.

We defer to the Borough’s Attorney concerning the legal aspects of the Proposal.

Filename:[M-ALN-1001.001-Inlet Reconstruction (2020) 201215-BS&ROA.docx]

VanCleeEngineering.com

Please Reply To:

NORTHERN NJ OFFICE

111 Howard Boulevard, Suite 110 • Mt. Arlington NJ 07856
 862.284.1100 • Fax: 862.284.2033

With Other Offices In:

Hillsborough NJ • Lebanon NJ • Freehold NJ • Phillipsburg NJ
 Toms River NJ • Hamilton NJ • Doylestown PA • Bethlehem PA
 Mechanicsburg PA • Leesport PA • Newark DE



Summary of Proposals

Project: INLET RECONSTRUCTION (2020) Municipality: BOROUGH OF ALLENDALE County: BERGEN				ADS Contractors, LLC		D.S. Meyer Enterprises, LLC		OnQue Technologies Inc.			
				Contractor Name		Contractor Name		Contractor Name			
				52 Cooks Cross Road		2 Noah Street, Suite 2A		297-146 Kinderkamack Rd, Suite 101			
				Street Address		Street Address		Street Address			
Pittstown NJ 08867		Waldwick NJ 07463		Oradell NJ 07649							
City		State/Zip		City		State/Zip		City		State/Zip	
Item #	Description	Quantity	Unit	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount		
1	RECONSTRUCT INLET, USING EXISTING CASTING	10	UNIT	\$ 1,000.00	\$ 10,000.00	\$ 1,500.00	\$ 15,000.00	\$ 1,400.00	\$ 14,000.00		
2	BICYCLE SAFE GRATE	5	UNIT	\$ 500.00	\$ 2,500.00	\$ 400.00	\$ 2,000.00	\$ 75.00	\$ 375.00		
3	CURB PIECE	5	UNIT	\$ 500.00	\$ 2,500.00	\$ 400.00	\$ 2,000.00	\$ 75.00	\$ 375.00		
4	CLEANING DRAINAGE STRUCTURE	10	UNIT	\$ 100.00	\$ 1,000.00	\$ 500.00	\$ 5,000.00	\$ 100.00	\$ 1,000.00		
TOTAL					\$ 16,000.00		\$ 24,000.00		\$ 15,750.00		

I certify that this is a true copy of the proposals received.

 (Engineer)

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 12/17/2020

RESOLUTION# 20-277

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

APPROVAL OF 2020 SALARIES - UPSEU WHITE COLLAR UNIT

BE IT RESOLVED that the following are the salaries for Borough employees for the year 2020. All salaries are retroactive to January 1, 2020.

Carol Savoy, Bookkeeper	\$45,900
Gina Wittmaack, Tax/Finance Clerk	38,760
Linda Garofalo, Land Use Administrative Assistant	41,616
Julia Burdge, Administrative Assistant	45,900
Diana Bradley, Administrative Secretary, Police	38,643
Stephanie Geisler, Building Department Technical Assistant, P/T Hourly	27.06
Chelsea Ferrara, Radio Police Dispatcher, Full-time	37,454
Anthony Iacovo, Radio Police Dispatcher, Full-time	38,000
Jonathan Huber, Radio Police Dispatcher, Full-time	37,454
Michael Schell, Radio Police Dispatcher, Full-time	37,454
Shafeq, Zarif, Radio Police Dispatcher, Full-time	38,000
Blake Smith, Radio Police Dispatcher, Full-time	37,454
Nicholas Biondi, Radio Police Dispatcher, Part-time Hourly	16.24
Nicholas Ghalam, Radio Police Dispatcher, Part-time Hourly	16.24
Peggy Timony, Radio Police Dispatcher, Part-time Hourly	19.06
Scott Zieber, Radio Police Dispatcher, Part-time Hourly	17.90
John Rubino, Radio Police Dispatcher, Part-time Hourly	16.24
Ryan Berger, Radio Police Dispatcher, Part-time Hourly	18.36
Lisa Crescente, Radio Police Dispatcher, Part-time Hourly	16.24
Jonathan Huber, Radio Police Dispatcher, Part-time Hourly	18.36
Andrew Magro, Radio Police Dispatcher, Part-time Hourly	15.61

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 17, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 12/17/2020

RESOLUTION# 20-278

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

APPROVAL OF 2020 SALARIES – NON-UNION EMPLOYEES

BE IT RESOLVED that the following are the salaries for Borough employees for the year 2020. All salaries are retroactive to January 1, 2020.

Michelle Ryan, Acting Municipal Clerk	\$79,000
Tatiana Marquis, Deputy Municipal Clerk	64,000
John Gil, IV, Director of Communications	42,000
Tyler Yaccarino, Webmaster	2,700
M. Alissa Mayer, Chief Financial Officer	\$104,335
M. Alissa Mayer, Water Collector	5,492
Harold Laufeld, III, Tax Collector, Part-time	10,200
Angela Mattiace, Tax Assessor, Part-time	48,151
Joe Citro, Qualified Purchasing Agent	6,000
Ron Kistner, Director of Operations	139,528
Ron Kistner, Administrative Officer	7,343
Julia Burdge, Clean Communities Coordinator/Certified Recycling Professional	3,000
Anthony Hackett, Construction Code Official, Part-time	57,209
Anthony Hackett, Building Sub Code Official, Part-time	1,915
Anthony Hackett, Zoning Officer	5,069
Michael Dalessio, Electrical Sub Code Official, Part-time	13,906
Fred W. Depken, CCO Inspector, Part-time Salary	5,412
David Nizborski, Plumbing Sub Code Official, Part-time	12,056
David Nizborski, Plumbing Sub Code Official, Hourly Rate	38.64
Michael Limatola, Property Maintenance Official, Part-time Hourly	21.65
Robert Connell, Fire Sub Code Official, Part-time	12,056
Kevin Todd, Fire Official, Part-time	\$4,810
Kevin Todd, Fire Inspector, Hourly	\$19.35
James Schultz, Fire Inspector, Hourly	15.89
Jeff Picinich, Fire Inspector, Hourly	15.89
George Scherb, Chief of Police	163,296
Scott Zieber, Emergency Management Official, Part-time Salary	3788

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 12/17/2020

RESOLUTION# 20-278

Harry Norton, Municipal Magistrate	14,762
Richard Rosa, Municipal Prosecutor	5,637
Crossing Guards, Part-time Hourly	\$18.00

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 17, 2020.

Michelle Ryan
Acting Municipal Clerk

DRAFT

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 12/17/2020

RESOLUTION# 20-279

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

AUTHORIZATION TO ENTER INTO CLOSED EXECUTIVE SESSION

BE IT RESOLVED that in compliance with N.J.S.A. 10:4-12, the Mayor and Council of the Borough of Allendale entered into Closed Executive Session to discuss the following matters:

1. Contract Negotiations – Water Department

BE IT FURTHER RESOLVED that Minutes will be taken of the meeting and released to the public at the time that the matter is resolved.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 3, 2020.

Michelle Ryan
Acting Municipal Clerk