

AGENDA
BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
JULY 23, 2020
8:00 P.M.

A Regular meeting of the Mayor and Council of the Borough of Allendale will be held on July 23, 2020 beginning at 8:00pm via a video and teleconferencing meeting on GoToMeeting due to the State of Emergency.

The public can join the meeting by taking the following steps:

- **From a computer, tablet or smartphone**, enter the website <https://global.gotomeeting.com/join/302918517>
- **From a phone**, dial [+1 \(872\) 240-3212](tel:+18722403212) and then enter Access Code: [302-918-517](tel:302918517)

Anyone from the public who does not have GoToMeeting may install the app prior to the start of the meeting at <https://global.gotomeeting.com/install/302918517>

The public is asked to please mute their devices until such time that the public comment portions are held so as not to distract from the business of the meeting.

I. CALL TO ORDER

- A. Open Public Meetings Act Announcement
- B. Salute to Flag

II. ROLL CALL

- III. APPROVAL OF MINUTES
- May 28, 2020 Regular Session
 - June 30, 2020 Work Session
 - June 30, 2020 Regular Session
 - July 9, 2020 Work Session
 - July 9, 2020 Regular Session

IV. PUBLIC COMMENT ON AGENDA ITEMS ONLY

Audience members wishing to speak will have a five (5) minute time limit to address the governing body on agenda items only. Large groups are asked to have a spokesperson represent them.

V. CONSENT AGENDA

Matters listed below are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

- A. **20-177**/Approve Bill List
- B. **20-178**/Authorize Refunds per Lease Agreements – Intersection Improvements of Hillside and West Crescent Avenues – Block 1604, Lot 17 (5 Hillside Avenue) & Block 1001, Lot 1 (4 Hillside Avenue)
- C. **20-179**/Authorize Continued Participation in Houston Galveston Cooperative (H-GAC) Pricing System
- D. **20-180**/Authorize Execution of Letter of Participation – “Turn the Towns Teal” – Allendale Woman’s Club
- E. **20-181**/Approve Adjustment – 2020 Crestwood Lake Membership
- F. **20-182**/Award Contract – Paving Program 2020 Bid – D& L Paving
- G. **20-183**/Award Contract – 230 West Crescent Avenue Soil Remediation Bid – The Ambient Group LLC

AGENDA
BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
JULY 23, 2020
8:00 P.M.

- H. **20-184**/Authorize Hire of Police Department Personnel – Radio Police Dispatcher, P/T, Hourly – Lisa Crescente & John Rubino
- I. **20-185**/Award Contract – Furnishing & Delivering of Roadway Rock Salt on an As-Needed Basis – Bergen County Cooperative Pricing System – Chemical Equipment Labs, Inc.
- J. **20-186**/Authorize Proposal – Construction Management Services for the West Allendale Avenue Streetscape Project – Neglia Engineering Associates

VI. UNFINISHED BUSINESS

VII. NEW BUSINESS

VIII. COMMITTEE REPORTS AND COMMENTS

IX. STAFF REPORTS

X. PUBLIC COMMENTS

Audience members wishing to speak will have a five (5) minute time limit to address the governing body. Large groups are asked to have a spokesperson represent them.

XI. ADJOURNMENT

Bulletin Board
Borough Website

*****AGENDA AND AGENDA MATERIALS SUBJECT TO CHANGE*****

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 07/23/2020

RESOLUTION# 20-177

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

APPROVAL OF LIST OF BILLS

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated July 23, 2020 in the amounts of:

Current Fund	\$2,094,390.59
Payroll Account	\$199,247.58
General Capital	\$276,420.89
Animal Fund	\$0.00
Grant Fund	\$14.29
COAH/Housing Trust	\$11,206.01
Improvement & Beautification	\$0.00
Unemployment Fund	\$0.00
Trust Fund	\$2,462.01
Water Operating	\$292,181.59
Water Capital	\$1,697.65
Total	\$2,877,620.61

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on July 23, 2020.

Michelle Ryan
Acting Municipal Clerk



BOROUGH OF ALLENDALE

500 West Crescent Avenue, Allendale, NJ 07401-1792

OFFICE OF TAX COLLECTOR
OFFICE OF CHIEF FINANCIAL OFFICER

201-818-4400 EXT 205
FAX: 201-818-0193

I, M. Alissa Mayer, Chief Financial Officer of the Borough of Allendale, having reviewed the bill list for the Borough, do hereby certify that funds are available in the accounts so designated.

Certified July 23, 2020

M. Alissa Mayer
M. Alissa Mayer, CMFO
Chief Financial Officer

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 07/23/2020

RESOLUTION# 20-178

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**AUTHORIZATION OF REFUNDS PER LEASE AGREEMENTS –
BLOCK 1604, LOT 17 (5 HILLSIDE AVENUE) &
BLOCK 1001, LOT 1 (4 HILLSIDE AVENUE)**

BE IT RESOLVED by the Mayor and Council of the Borough of Allendale that the Chief Financial Officer is hereby authorized to issue the following checks for the tax year 2019 in connection with the Lease Agreements pertaining to Intersection Improvements of Hillside and West Crescent Avenues as follows:

Block 1604 Lot 17 Merchant, John and Teresa	\$552.95
Block 1001 Lot 1 Thompson, James H. and Frances	\$533.69

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on July 23, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 07/23/2020

RESOLUTION# 20-179

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**AUTHORIZATION TO CONTINUE PARTICIPATION IN
HOUSTON GALVESTON COOPERATIVE (H-GAC) PRICING SYSTEM**

WHEREAS, the Mayor and Council of the Borough of Allendale, pursuant to N.J.S.A. 52:34-6.2(b)3, may award contracts for goods and services through the use of nationally-recognized and accepted Cooperative Purchasing Agreements; and

WHEREAS, the Borough of Allendale have the need on a timely basis to purchase goods or services utilizing nationally-recognized and accepted Cooperative Purchasing Agreements; and

WHEREAS, Resolution 13-398 authorized the enrollment of the Borough of Allendale in the H-GAC Cooperative Purchasing Program pursuant to all conditions of the National Intergovernmental Purchasing Program; and

WHEREAS, an Interlocal Contract for Cooperative Purchasing was entered into by the Borough of Allendale with H-GAC on November 14, 2013 and said contract automatically renews for each succeeding fiscal year; and

WHEREAS, the Borough of Allendale wishes to continue to participate in the H-GAC Cooperative Purchasing Program; and

WHEREAS, any purchase made by the Borough of Allendale through this resolution shall be subject to the conditions applicable to the current National Cooperative.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Allendale authorizes the continued participation in H-GAC Cooperative Purchasing Program pursuant to all conditions of the National Intergovernmental Purchasing Alliance Cooperative; and

BE IT FURTHER RESOLVED that the Acting Municipal Clerk, Administrative Officer and Borough Counsel are authorized to take such actions necessary to effectuate the foregoing.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on July 23, 2020.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 07/23/2020

RESOLUTION# 20-179
Michelle Ryan
Acting Municipal Clerk

DRAFT

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 07/23/2020

RESOLUTION# 20-180

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

AUTHORIZATION FOR ACTING MUNICIPAL CLERK TO SIGN “TURN THE TOWNS TEAL” PARTICIPATION LETTER – ALLENDALE WOMAN’S CLUB

BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that the Acting Municipal Clerk is hereby authorized to sign the Letter of Participation for the Allendale Woman’s Club to participate in the “Turn The Towns Teal” campaign in support of National Ovarian Cancer Month in September 2020; and

BE IT FURTHER RESOLVED that a Certification of Insurance and Hold Harmless Agreement will be obtained from the Allendale Woman’s Club for the event.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on July 23, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 07/23/2020

RESOLUTION# 20-181

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**APPROVAL OF ADJUSTMENT OF FEES FOR
2020 CRESTWOOD LAKE MEMBERSHIPS**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves a discount for Family Memberships at Crestwood Lake for the 2020 Season to the following families for financial hardship reasons:

1. Crestwood Membership Account Number: 339272
Family Resident Rates (after June 20th): \$425.00
Discount: \$425.00

2. Crestwood Membership Account Number: 1584626
Family Resident Rates (after June 20th): \$425.00
Discount: \$425.00

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on July 23, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 07/23/2020

RESOLUTION# 20-182

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**AWARD OF CONTRACT FOR PAVING PROGRAM 2020 BID –
D&L PAVING CONTRACTORS, INC.**

WHEREAS, the Governing Body of the Borough of Allendale authorized advertisement and receipt of bids for the resurfacing of designated streets within the Borough of Allendale, Paving Program 2020, via Resolution 20-154; and

WHEREAS, a total of eight (8) bids were accepted on July 1, 2020; and

WHEREAS, after review by the Borough Attorney and Borough Engineer, D&L Paving Contractors, Inc., 675 Franklin Avenue, Nutley, New Jersey 07110, is the lowest responsible, responsive bidder with a bid of One Hundred Forty-Two Thousand, Eight Hundred Forty Five Dollars and Seventy-Two Cents (\$142,845.72); and

WHEREAS, the Chief Financial Officer has attached a Certification that adequate funds have been duly budgeted and appropriated to pay for the contract.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that the contract for the Paving Program 2020 bid be and is hereby awarded to D&L Paving Contractors, Inc., 675 Franklin Avenue, Nutley, New Jersey 07110 in the amount of One Hundred Forty-Two Thousand, Eight Hundred Forty Five Dollars and Seventy-Two Cents (\$142,845.72); and

BE IT FURTHER RESOLVED that the Mayor and Acting Municipal Clerk are authorized to sign an agreement with D&L Paving Contractors, Inc.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on July 23, 2020.

Michelle Ryan
Acting Municipal Clerk

Certification Of Availability of Funds

This is to certify to the of the Borough of Allendale that funds for the following resolutions are available.

Contract Amount: 142,845.72
Resolution Date: 07/23/20
Resolution Number: R20-182

Vendor: D0083 D & L PAVING CONTRACTORS
 675 FRANKLIN AVENUE
 NUTLEY, NJ 07110

Contract: C2000007 2020 PAVING PROGRAM

Account Number	Amount	Department Description
C-04-55-930-101	142,845.72	ORDINANCE 20-08
Total	142,845.72	

Only amounts for the 2020 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.



Chief Financial Officer

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 07/23/2020

RESOLUTION# 20-183

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**AWARD OF CONTRACT FOR 230 WEST CRESCENT AVENUE SOIL
REMEDATION PROJECT – THE AMBIENT GROUP LLC**

WHEREAS, the Governing Body of the Borough of Allendale authorized advertisement and receipt of bids for the 230 West Crescent Avenue Soil Remediation Project via Resolution 20-153; and

WHEREAS, a total of three (3) bids were accepted on July 17, 2020; and

WHEREAS, after review by the Borough Attorney, Borough Engineer and Borough LSRP, The Ambient Group LLC, 222 Thies Road, Sewell, New Jersey 08080, is the lowest responsible, responsive bidder with a bid of Two Hundred Ninety-Eight Thousand, Two Hundred Forty Dollars and No Cents (\$298,240.00); and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that the contract for the 230 West Crescent Avenue Soil Remediation Project be and is hereby awarded to The Ambient Group LLC, 222 Thies Road, Sewell, New Jersey 08080 in the amount of Two Hundred Ninety-Eight Thousand, Two Hundred Forty Dollars and No Cents (\$298,240.00); and,

BE IT FURTHER RESOLVED that the Mayor, Acting Municipal Clerk and Borough Attorney are authorized to sign an agreement and take all appropriate actions necessary to effectuate this resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on July 23, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 07/23/2020

RESOLUTION# 20-184

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**AUTHORIZE HIRE OF TWO (2) POLICE DEPARTMENT PERSONNEL
RADIO POLICE DISPATCHERS, P/T, HOURLY –
LISA CRESCENTE & JOHN RUBINO**

WHEREAS, a need exists to hire two Part-Time Hourly Radio Dispatchers on a per diem basis; and

WHEREAS, Lisa Crescente and John Rubino have applied for and are qualified for the position; and

WHEREAS, the Allendale Police Department has recommended their hire.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Lisa Crescente and John Rubino be hired for the following position in the Allendale Police Department on a per diem basis at the corresponding hourly rate effective July 23, 2020:

Radio Police Dispatcher, P/T, Hourly	\$15.92
--------------------------------------	---------

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on July 23, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 07/23/2020

RESOLUTION# 20-185

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**AWARD OF CONTRACT FOR FURNISHING & DELIVERING OF ROADWAY
ROCK SALT ON AN AS-NEEDED BASIS THROUGH THE BERGEN COUNTY
COOPERATIVE PRICING SYSTEM – CHEMICAL EQUIPMENT LABS, INC.**

WHEREAS, the Borough of Allendale is hereby joined with the County of Bergen under the Bergen County Cooperative Pricing System; and

WHEREAS, the County of Bergen is the lead public agency for the #CK04 New Jersey Cooperative Purchasing Alliance; and

WHEREAS, the County of Bergen as the lead public agency solicited Bid #19-44 to furnish and deliver treated and untreated roadway rock salt for the term October 1, 2019 through September 30, 2020; and

WHEREAS, the County of Bergen awarded a contract via Resolution #984-19 on September 18, 2019 to Chemical Equipment Labs, Inc., 3920A Providence Road, Newtown Square, PA 19073 for such services; and

WHEREAS, after determination that Chemical Equipment Labs, Inc. has performed in an effective and efficient manner during the term of the contract, the County of Bergen has exercised its option to renew said contract for one (1) twelve (12) month period via Resolution #468-20 on July 15, 2020; and

WHEREAS, the Borough of Allendale is satisfied with the services performed by Chemical Equipment Labs, Inc. and wishes to continue purchasing roadway rock salt on an as-needed basis as a participating municipal unit within the County of Bergen's Cooperative Pricing Contract; and

WHEREAS, as-needed purchases will be made according to the provisions of law and N.J.A.C. 5:30-17.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 07/23/2020

RESOLUTION# 20-185

NOW, THEREFORE, BE IT RESOLVED by the Borough of Allendale, in the County of Bergen as follows:

1. That the contract for the supplying of rock salt for the Borough of Allendale as one of the participating units be and hereby is awarded to Chemical Equipment Labs, Inc., 3920A Providence Road, Newtown Square, PA 19073, as with and pursuant to the bid proposal submitted by said company and the Specifications promulgated by the County.
2. That before any purchase be made pursuant to the within award a Certification must be obtained from the Chief Financial Officer of the Borough of Allendale certifying that sufficient funds are available at that time for that particular purchase and identifying the line item of the Borough Budget out of which said funds will be paid.
3. The Mayor, Acting Municipal Clerk and the Borough Attorney of the Borough of Allendale are hereby authorized to execute contracts for the aforementioned purpose on behalf of the Borough.
4. The specifications for this matter are hereby approved by the Borough.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on July 23, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 07/23/2020

RESOLUTION# 20-186

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
O'Connell						
O'Toole						
Sasso						
Strauch						
Wilczynski						
Mayor Bernstein	---	---				

**AUTHORIZATION OF PROPOSAL – CONSTRUCTION MANAGEMENT SERVICES
WEST ALLENDALE AVENUE STREETScape PROJECT –
NEGLIA ENGINEERING ASSOCIATES**

WHEREAS, the Borough requires professional engineering services in the form of construction management services for The West Allendale Avenue Streetscape Project; and

WHEREAS, Neglia Engineering Associates has previously been appointed as the “Engineer/Special Projects” for the Borough pursuant to Resolution 20-04; and

WHEREAS, Neglia Engineering Associates has submitted a proposal for such services dated June 5, 2020, which the Facilities, Parks and Recreation Committee finds acceptable and which has been recommended to the Governing Body; and

WHEREAS, Neglia Engineering Associates is duly qualified and is available to perform such services; and

WHEREAS, the Chief Financial Officer has attached hereto a Certification pursuant to NJAC 5:30-5.4 that adequate funds will be available to pay for the Contract.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that it does hereby award a Contract to Neglia Engineering Associates, 34 Park Avenue, Lyndhurst, New Jersey 07071 in the amount not to exceed \$49,690.00 for Construction Management Services for the West Allendale Avenue Streetscape Project; and

BE IT FURTHER RESOLVED, that the Mayor and Acting Municipal Clerk are authorized to sign the proposal or an appropriate agreement to reflect these services.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on July 23, 2020.

Michelle Ryan
Acting Municipal Clerk

Certification Of Availability of Funds

This is to certify to the of the Borough of Allendale that funds for the following resolutions are available.

Contract Amount: 49,690.00
Resolution Date: 07/23/20
Resolution Number: R20-186

Vendor: N0231 NEGLIA ENGINEERING ASSOCIATES
34 PARK AVENUE
LYNDHURST, NJ 07071

Contract: C2000008 STREETScape CONST. MGMT.

Account Number	Amount	Department Description
C-04-55-930-202	10,872.50	ORDINANCE 20-08
C-04-55-930-251	4,817.50	ORDINANCE 20-08
C-04-55-930-252	34,000.00	ORDINANCE 20-08
Total	49,690.00	

Only amounts for the 2020 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.



Chief Financial Officer