

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
March 22, 2018

PRESENT: Mayor Elizabeth White and Councilmembers Ari Bernstein, Edward O’Connell, Steve Sasso, Jim Strauch and Amy Wilczynski

ABSENT: Councilmember Liz Homan

ALSO PRESENT: Borough Attorney Raymond Wiss
Municipal Clerk Anne Dodd

A Regular Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, NJ on March 22, 2018. The meeting was called to order at 8:00 p.m. by Mayor White who asked that the Municipal Clerk read the open public meetings statement: “In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building, published in the Record within the first 10 days of the New Year, and copies are sent to the Ridgewood News and Star Ledger.”

The Mayor led those present in a salute to the flag.

Approval of Minutes:

Motion by Councilman Bernstein, second by Councilman Strauch, that the Minutes of March 12, 2018 Special Regular Session are approved.

On a roll call, the vote was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	absent	Councilman Strauch:	aye
Councilman O’Connell:	abstain	Councilwoman Wilczynski:	abstain

Public Comment

Michael Buckley, 49 Dale Avenue, thanked the governing body for holding the town hall meeting on wildlife management and inquired as to next steps.

Mayor White responded that no action will be taken in the immediate future. She advised that there has been a request for another town hall forum to feature the Animal Protection League of NJ. She further advised that there will be additional discussions at Council meetings but nothing can be done in terms of wildlife management until next fall due to State regulations.

Councilwoman Wilczynski added that support is being sought from the County.

Presentations

Oath of Office – Police Department Chaplain

Mayor White welcomed Father Michael Allen of Trinity Episcopal Church who has been appointed as a Police Chaplain this year. She commented that this position is very special as police officers are

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faced with a very difficult task and it is important to have someone to talk to when dealing with a difficult situation. She thanked Father Michael for his willingness to step into this role.

Mayor White then administered the Oath of Officer to Father Michael Allen.

Resolutions

18-99/Approve 2018 Temporary Capital Budget

Mayor White advised that \$842,000 has been placed in the capital budget for capital improvements. She thanked Alissa Mayer, CFO, for her work, commenting that she did a great job. Mayor White reviewed the items that are included in the capital budget, one of which is a used ladder truck for the Fire Department. She noted that this purchase saved significant funds for the Borough. She thanked the Fire Chief for his amazing due diligence in securing this truck which she advised is in pristine condition. She expressed that the hope is to have the truck ready for Memorial Day with the intention to have the old truck on one side of town and the new truck on the other side of town with the giant American flag in between.

Councilman Sasso thanked the Fire Chief and other members of this department who spent their own personal time to travel to Texas to secure this truck. He noted their dedication and commitment to this department.

Motion by Councilman Bernstein, second by Councilwoman Wilczynski that Resolution #18-99 be approved.

On a roll call, the vote on the Consent Agenda was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	absent	Councilman Strauch:	aye
Councilman O’Connell:	aye	Councilwoman Wilczynski:	aye

Resolution 18-99

Approve 2018 Temporary Capital Budget

WHEREAS, the Borough of Allendale desires to constitute the 2018 Temporary Capital Budget of said municipality by inserting therein the following projects.

NOW, THEREFORE BE IT RESOLVED by the Council of the Borough of Allendale as follows:

Section 1. The 2018 Temporary Capital Budget of the Borough of Allendale is hereby constituted by the adoption of the schedule to read as follows:

Temporary Capital Budget of the
Borough of Allendale
County of Bergen, New Jersey

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 Projects Scheduled for 2018

Method of Financing

<u>Project</u>	<u>Est. Costs</u>	<u>Grants</u>	<u>Other. Funds</u>	<u>Capital Imp. Fund</u>	<u>Bonds</u>	<u>Self- Liquidating Bonds</u>
Various Capital Improvements	1,138,200		253,500	42,700	842,000	

Section 2. The Clerk be and is authorized and directed to file a certified copy of this resolution with the Division of Local Government Services Department of Community Affairs, State of New Jersey, within three days after the adoption of this project for 2018 Temporary Capital Budget, to be included in the 2018 Permanent Capital Budget as adopted.

Public Hearings for Advertised Ordinances:

Ordinances 18-06 & 18-07

The Municipal Clerk read into the record:

The following ordinances published herewith were first read by title only on February 15, 2018 and posted on the bulletin board of the municipal building.

ORDINANCE 18-06 – AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE THE CODE OF THE BOROUGH OF ALLENDALE, CHAPTER 100-3, BUILDING CONSTRUCTION FEES

ORDINANCE 18-07 – AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE THE CODE OF THE BOROUGH OF ALLENDALE, ARTICLE III: ZONING FEES, CHAPTER 120-23

Public Comments on Ordinance 18-06 and 18-07

No one came forward.

Motion by Councilman Strauch, second by Councilman Sasso, that Ordinance 18-06 and 18-07 be passed on second and final reading and are hereby adopted and notice of same shall be published according to law.

On a roll call, the vote was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	absent	Councilman Strauch:	aye
Councilman O’Connell:	aye	Councilwoman Wilczynski:	aye

(See Ordinance 18-06 and 18-07, attached and made a part hereof.)

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Ordinance 18-08

Mayor White advised that the purpose of Ordinance 18-08 is to increase the water fees, noting that the water utility is self-sustaining and the Borough only charges the amount that it costs to run this utility. She explained that there have been numerous water main breaks, and as last year was a wet year, water usage was low. She advised that this 3% increase results in an average increase of approximately \$7 per household per quarter.

The Municipal Clerk read into the record:

The following ordinance published herewith was first read by title only on March 12, 2018 and posted on the bulletin board of the lobby of the municipal building.

ORDINANCE 18-08 – AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE THE CODE OF THE BOROUGH OF ALLENDALE, WATER CHARGES, CHAPTER 262-11

Public Comments on Ordinance 18-08

Mark Savastano, 22 Vreeland Place, expressed his opinion that the Borough does not charge enough for this resource. He further inquired whether increases require approval from the Board of Public Utilities. He was advised that approval is not required.

Motion by Councilman O’Connell, second by Councilwoman Wilczynski, that Ordinance 18-08 be passed on second and final reading and is hereby adopted and notice of same shall be published according to law.

On a roll call, the vote was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	absent	Councilman Strauch:	aye
Councilman O’Connell:	aye	Councilwoman Wilczynski:	aye

(See Ordinances 18-08, attached and made a part hereof.)

Introduction of Ordinances

Mayor White reviewed the purpose of each ordinance that has been listed for introduction.

Motion by Councilman Bernstein that the following ordinances be introduced and passed on first reading and setting April 12, 2018 at 8:00 p.m. or as soon thereafter as the as the matter can be heard as the date and time and the Council Chambers of the Allendale Municipal Building as the place for a hearing on said ordinances. Second by Councilwoman Wilczynski.

The Municipal Clerk read the title of the ordinances into the record:

ORDINANCE 18-09 – BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY, NEW INFORMATION TECHNOLOGY EQUIPMENT, NEW COMMUNICATION AND SIGNAL SYSTEMS EQUIPMENT, NEW ADDITIONAL FURNISHINGS AND A NEW AUTOMOTIVE

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VEHICLE, INCLUDING ORIGINAL APPARATUS AND EQUIPMENT, IN, BY AND FOR THE BOROUGH OF ALLENDALE, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$1,138,200 TO PAY THE COST THEREOF, TO APPROPRIATE VARIOUS GRANTS, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

ORDINANCE 18-10 - BOND ORDINANCE TO AUTHORIZE THE UNDERTAKING OF VARIOUS WATER SYSTEM IMPROVEMENTS IN, BY AND FOR THE WATER UTILITY OF THE BOROUGH OF ALLENDALE, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$325,000 TO PAY THE COST THEREOF, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

ORDINANCE 18-11 – AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

On a roll call, the vote was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	absent	Councilman Strauch:	aye
Councilman O’Connell:	aye	Councilwoman Wilczynski:	aye

(See Ordinance 18-09 – 18-11, attached and made a part hereof.)

Consent Agenda

As the agenda review was unable to be conducted during the Work Session due to time constraints, Mayor White reviewed the resolutions on the Consent Agenda. She highlighted Resolution #18-102 and explained that, due to the devastating storm that occurred two weeks ago, the purpose of this resolution is to waive municipal fees for anyone who sustained damage to their home or property or who has trees in need of removal as a result of the storm. With respect to Resolution #18-104, she explained that this resolution was sent by the County to request the preservation of CDBG funding as there is concern that this funding will be eliminated at the Federal level. Councilwoman Wilczynski noted that this grant is one which through which the Borough has received funds to complete many projects.

- A. **18-100**/Approval of Bill List
- B. **18-101**/Authorize Submission of Recycling Tonnage Grant Application
- C. **18-102**/Waive All Municipal Building Permit Fees & Tree Removal Permit Requirement – Winter Storm Quinn
- D. **18-103**/Certify Compliance with United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest & Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964”
- E. **18-104**/Preserve CDBG Funding FY 2018-2019
- F. **18-105**/Oppose H.R. 38 & S. 446/Concealed Carry Reciprocity Act of 2017
- G. **18-106**/Provide for Increase in Reserve for Uncollected Taxes Percentage

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H. **18-107**/Authorize Amendment – Crown Atlantic Company, LLC Lease Agreement

Motion by Councilman Strauch, second by Councilman Bernstein, that the Consent Agenda be approved.

On a roll call, the vote on the Consent Agenda was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	absent	Councilman Strauch:	aye
Councilman O’Connell:	aye	Councilwoman Wilczynski:	aye

All members present voting in favor, the Consent Agenda was approved.

Resolution 18-100

List of Bills

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated March 22, 2018 in the amounts of:

Current Fund	\$1,512,536.23
Payroll Account	\$173,930.29
General Capital	\$246,289.81
Animal Fund	\$0.00
Grant Fund	\$0.00
COAH/Housing Trust	\$4,932.16
Improvement & Beautification	\$0.00
Unemployment Fund	\$0.00
Trust Fund	\$912.50
Water Operating	\$124,558.81
Water Capital	\$7,780.00
Total	\$2,070,939.80

Resolution 18-101

Authorizing Recycling Tonnage Grant Application

Whereas, the Mandatory Source Separation and Recycling Act, P.L. 1987, c. 102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and,

Whereas, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and,

Whereas, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and,

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Whereas, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and,

Whereas, a resolution authorizing this municipality to apply for the 2017 Recycling Tonnage Grant will memorialize the commitment of this municipality to recycling and to indicate the assent of the Mayor and Council of the Borough of Allendale to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and,

Whereas, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale that they hereby endorse the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and that they designate the Bergen County Utilities Authority to ensure that the application is properly filed; and,

Be It Further Resolved that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

Resolution 18-102

WHEREAS, many property owners in the Borough of Allendale suffered damage to their homes, properties and businesses as a result of Winter Storm Quinn; and

WHEREAS, the Mayor and Council are cognizant and supportive of the will and desire of Allendale property owners and business owners to undertake repairs; and

WHEREAS, the Allendale Mayor and Council desire to waive the municipal fees for construction permits issued to repair damage sustained as a result of Winter Storm Quinn; and

WHEREAS, the Allendale Mayor and Council desire to waive the requirement to obtain a tree permit to remove trees due to storm related damage.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Allendale that all municipal construction permit fees for construction repair work made necessary because of damage caused by Winter Storm Quinn be and are hereby waived for any such construction permit applications received by the Allendale Building Department on or before March 26, 2018; and

BE IT FURTHER RESOLVED, that the State UCC fees shall remain payable and are not waived; and

BE IT FURTHER RESOLVED, that the requirement to obtain a tree permit to remove trees due to storm related damage is hereby waived.

Resolution 18-103

**GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S**

“Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964”

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit’s hiring practices comply with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964,” *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit’s hiring practices as they pertain to the consideration of an individual’s criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the Mayor and Council of the Borough of Allendale, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit’s hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

Resolution 18-104

RESOLUTION TO PRESERVE CDBG FUDING, FY 2018-2019

WHEREAS, since 1974, the United States Congress, though the Community Development Block Grant Program supported the future welfare of the Nation and the well-being of its citizens through maintaining viable urban communities as social, economic and political entities; and

WHEREAS, said Program has been and continues to be a critical affordable housing, community and economic revitalization tool for families and communities across the nation; and

WHEREAS, the President’s Fiscal Year 2018 budget proposes the total elimination of the Community Development Block Grant Program; and

WHEREAS, the broad spectrum of activities, including homeownership opportunities; elimination of slum and blight; housing rehabilitation; improvement to public facilities and infrastructure, such as roads, water and sewer systems, libraries, fire stations, and community centers; and public services, such as employment training, child care, transportation services, services for senior citizens, the disabled and youth; business development and job creation will no longer be able to be undertaken; and

WHEREAS, such action will no longer enable cities, counties and states to meet their community development, affordable housing and economic development needs; and

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Borough of Allendale hereby requests your help to fight to save the Community Development Block Grant Program and maintain this vital program within the U.S. Department of Housing and Urban Development at a funding level no less than formula funding in Fiscal Year 2017.

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the entire New Jersey Congressional Delegation, the United States Senate Committees on Appropriations and Budget and House Committees on Appropriations and Budget.

Resolution 18-105

RESOLUTION OF THE BOROUGH OF ALLENDALE OPPOSING H.R. 38 OF THE UNITED STATES HOUSE OF REPRESENTATIVES KNOWN AS THE CONCEALED CARRY RECIPROCITY ACT OF 2017 AND S. 446 OF THE UNITED STATES SENATE KNOWN AS THE CONSTITUTIONAL CONCEALED CARRY RECIPROCITY ACT OF 2017

WHEREAS, on January 3, 2017, Congressman Richard Hudson (R-NC) introduced H.R. 38, known as the Concealed Carry Reciprocity Act of 2017 (which was passed by the US House of Representatives in December 2017), and on February 27, 2017, Senator John Cornyn ((R-TX) introduced S. 446, known as the Constitutional Concealed Carry Reciprocity Act of 2017, both of which would force every state to recognize concealed carry permits by every other state, regardless of the permitting standards, or lack thereof, of that state; and

WHEREAS, while every state allows concealed carry under some circumstances, each state has different requirements on who is permitted to carry, what requirements are appropriate, and what type of training should be required of permit holders; and

WHEREAS, currently, many states, including New Jersey, prohibit out-of-state residents from carrying concealed weapons within their borders without complying with their own requirements; and

WHEREAS, the Concealed Carry Reciprocity Act of 2017 (H.R. 38) and the Constitutional Concealed Carry Reciprocity Act of 2017 (S. 446) would force all states to recognize so-called "constitutional" or permitless carry, which allows gun owners to carry without receiving any permit or training; and

WHEREAS, New Jersey, like many other states, requires applicants to demonstrate a specific need for obtaining a concealed-carry permit; and

WHEREAS, the bills would effectively override existing state and municipal laws and severely limit the municipality's ability to prevent dangerous people from carrying loaded, hidden firearms in public;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Allendale, that by the adoption of this Resolution, the Borough of Allendale hereby registers its OPPOSITION to H.R. 38 and S. 446, the Concealed Carry Reciprocity Act of 2017 and the Constitutional Concealed Carry Reciprocity Act of 2017.

Resolution 18-106

**RESOLUTION PROVIDING FOR INCREASE IN
RESERVE FOR UNCOLLECTED TAXES PERCENTAGE**

WHEREAS, the Borough of Allendale collected only 98.86% of the 2017 taxes due to an increase in State and County tax appeals as a result of unfavorable economic conditions in the real

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estate markets for 2017, and

WHEREAS, the lower percentage collected in 2017 has an effect on the "Reserve for Uncollected Taxes" in 2018, and

WHEREAS, the Governing Body is desirous of reducing the 2017 total tax levy by the amount of the tax appeals in calculating the 2017 tax collection percentage resulting in a collection percentage of 99.04% for 2017, and

WHEREAS, the Governing Body desires to anticipate 98.91% collection for 2018, to help reduce the "Reserve for Uncollected Taxes", with prior written consent of the Director of Local Government Services,

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Allendale, County of Bergen, State of New Jersey, that the prior written consent of the Director of Local Government Services be requested to anticipate 98.91% collection of taxes in 2018 in figuring the "Reserve for Uncollected Taxes".

BE IT FURTHER RESOLVED that two certified copies of this resolution be forwarded to the Office of the Director of Local Government Services.

Resolution 18-107

WHEREAS, the Borough of Allendale and New York SMSA previously executed a Lease Agreement dated August 31, 1995 (the Lease) pursuant to which property was leased from the Borough located at 300 West Crescent Avenue, Allendale, New Jersey and being described as a portion of the property known as Lot 6, Block 1003 and Lots 9 and 10 of Block 201 (the property) for the construction of a monopole and installation/maintenance of utility wires, poles, cable, conduits and pipes; and

WHEREAS, on March 31, 1999, pursuant to the terms of an assignment and assumption agreement, New York SMSA assigned the Lease to Crown Atlantic Company, LLC (Crown Atlantic);

WHEREAS, four (4) Amendments to the Lease Agreement have been previously signed; and

WHEREAS, Crown Atlantic seeks to enter into a Fifth Amendment to the Lease Agreement whereby Crown Atlantic would be permitted to sublease to an additional subtenant, McKay Brothers, LLC, part of the existing monopole, and to allow the height of the monopole to be increased from 150 feet to 165 feet; and

WHEREAS, Crown Atlantic seeks the Borough's consent and agreement to such additional sublease, as per the terms and conditions of a Fifth Amendment to Lease Agreement in the form attached hereto; and

WHEREAS, the Governing Body has reviewed this request and consents thereto;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body that it does hereby consent to the foregoing amendment to the Lease Agreement and the Mayor is hereby authorized to execute a Fifth Amendment to Lease Agreement in the form, or substantially the form, attached hereto, subject

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to Crown Atlantic complying with any and all land use requirements and pay any fees associated therewith.

Unfinished Business:

There was no unfinished business

New Business:

18-108/Introduce 2018 Municipal Budget

Mayor White advised that the budget is being introduced this evening and an in-depth presentation by the Borough Auditor will take place upon adoption.

Councilman Bernstein thanked CFO Mayer, commenting that she has been wonderful throughout this process. He explained that 10% of every dollar of property taxes goes to the County, 65% goes to the schools, and 25% goes to Allendale. Of the 25% dedicated to Allendale, he noted that 85% are fixed costs with limited control, and with respect to the limited costs over which the Borough does have control, it does its best to be fiscally conservative. He advised that he met with the Financial Advisory Committee in March, and at that time, a .321% increase in the budget from 2017 to 2018 was anticipated. Due to the recent storm, approximately \$50,000 in expenses were incurred that will not be reimbursed, causing the increase in this year's municipal budget to now be 0.559% over last year. He noted that there was an increase in debt service and part of this increase is due to the prepayment of debt, meaning that the net increase is far lower than it would appear.

Mayor White added that the \$92,000 increase in sewer costs also had a significant impact on the budget. She explained that Allendale is a part of the Northwest Bergen Utility Authority and this increase is due to Mahwah underreporting numbers for approximately the past 5 years. She expressed her opinion that the ability to keep the overall increase in the budget this low is pretty impressive.

Councilman Bernstein commented that Mayor White deserves a lion's share of the credit when it comes to the budget as this budget is due to being fiscally conservative over many years while investing in infrastructure.

Mayor White acknowledged both Councilman Bernstein and Councilwoman Wilczynski for their work on the budget as well as the other governing body members and Department Heads. She commented that everyone involved works to ensure that the budget dollars are properly spent. She noted that this year is not a self-exam year and the budget will require State approval. She expressed her hope that the budget will be able to be adopted on April 26, 2018.

Councilman Bernstein moved to adopt Resolution #18-108 and set April 26, 2018 at 8:00 p.m. or as soon thereafter as the matter can be heard as the date and time and the Council Chambers of the Allendale Municipal Building as the place for a hearing on the adoption of the 2018 Municipal Budget. Seconded by Councilwoman Wilczynski.

On a roll call, the vote was recorded as follows:

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Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	absent	Councilman Strauch:	aye
Councilman O'Connell:	aye	Councilwoman Wilczynski:	aye

Resolution 18-108

Introduction of 2018 Municipal Budget

Be It Resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget of the Borough of Allendale for the year 2018:

Summary of Revenues	Anticipated	
	2018	2017
1. Surplus	1,450,000.00	1,000,000.00
2. Total Miscellaneous Revenues	2,994,689.84	3,002,894.77
3. Receipts from Delinquent Taxes	200,000.00	192,000.00
4. a) Local Tax for Municipal Purposes	9,049,484.16	8,936,865.23
b) Addition to Local District School Tax		
c) Minimum Library Tax	586,893.00	580,340.00
Tot Amt to be Rsd by Taxes for Sup of Mun. Bud	9,636,377.16	9,517,205.23
Total General Revenues	14,281,067.00	13,712,100.00

Summary of Appropriations	2018 Budget	Final 2017 Budget
1. Operating Expenses: Salaries & Wages	4,139,673.00	4,016,844.00
Other Expenses	6,305,606.84	6,105,512.25
2. Deferred Charges & Other Appropriations	959,271.16	868,747.50
3. Capital Improvements	155,035.00	825,000.00
4. Debt Service (Include for School Purposes)	2,296,481.00	1,443,996.25
5. Reserve for Uncollected Taxes	425,000.00	452,000.00
Total General Appropriations	14,281,067.00	13,712,00.00
Total Number of Employees	87	87

2018 Dedicated Water Utility Budget		
Summary of Revenues	Anticipated	
	2018	2017
1. Surplus	110,000.00	139,000.00
2. Miscellaneous Revenues	1,940,000.00	1,962,325.00
3. Deficit (General Budget)		
Total Revenues	2,050,000.00	2,101,325.00
Summary of Appropriations	2018 Budget	Final 2017 Budget
1. Operating Expenses: Salaries & Wages	17,278.00	31,062.00
Other Expenses	1,334,697.00	1,378,360.00

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2. Capital Improvements	220,000.00	212,325.00
3. Debt Service	475,725.00	477,178.00
4. Deferred Charges & Other Appropriations	2,300.00	2,400.00
5. Surplus (General Budget)		
Total Appropriations	2,050,000.00	2,101,325.00
Total Number of Employees	1	1

Balance of Outstanding Debt		
	General	Water Utility
Interest Budgeted	478,691.00	90,725.00
Principal Budgeted	1,275,000.00	385,000.00
Outstanding Balance	24,237,240.00	3,563,550.00

Be It Further Resolved that the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey does hereby approve the hereinabove captioned budget on introduction for the year 2018; and,

Be It Further Resolved that the Municipal Clerk is hereby directed to advertise the Budget Summary in the Borough’s official newspaper in accordance with state law, and such advertisement shall include the following language:

“Notice is hereby given that the Budget and Tax Resolution was approved by the Governing Body of the Borough of Allendale, County of Bergen, on March 22, 2018.

A hearing on the Budget and Tax Resolution will be held at the Municipal Building on April 26, 2018 at 8:00 p.m. at which time and place objections to the Budget and Tax Resolution for the year 2018 may be presented by taxpayers or other interested persons.

Copies of the Budget are available in the office of the Borough Clerk at the Municipal Building, 500 West Crescent Avenue, Allendale, New Jersey; Phone: (201) 818-4400, during the hours of 9:00 a.m. to 4:30 p.m.”

Council Committee Reports and Comments

Councilman Strauch – Land Use and Construction Code

Councilman Strauch reported that the Land Use and Construction Code Committee has its next meeting on April 6th. He advised that, at the last meeting, they worked to finalize the construction and zoning fees as they were outdated. He advised that a permit is no longer required for certain work such roofing, siding, and plumbing fixtures. He expressed his disagreement with the elimination of the requirement to obtain a permit. He explained that there was a certain level of protection for the homeowner through the issuance of a permit due to the final payment not being made to the contractor until the work was inspected by the Borough. There will be further discussion on this topic at future meetings.

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Councilwoman Wilczynski – Facilities, Parks and Recreation

Councilwoman Wilczynski commended the DPW on a great job in cleaning up the debris from the storm at Crestwood Lake. The sand rake was used to get the lake ready for the Easter Egg Hunt which is being hosted by the Holiday Observers. She advised that there will be a meeting with the Holiday Observers to discuss the 100th anniversary celebration which will take place next year. The tennis court grant is in the process of being closed out with the purchase of benches and tables with tabletop chess games. She advised that the Goose Patrol will be holding evaluations this weekend, noting that they are doing a great job as the fields look great. She advised that a grant committee meeting was held today. Several grants have been submitted including a Recreational Trails grant through the NJ DEP on which the Borough is awaiting approval. A committee has been formed to restore the mural downtown. Bid specifications are being prepared for the dugouts at Field 2 as well as the grant to refurbish the floors and purchase new tables for the Red Barn. Netting will be placed in the Red Barn to redirect the barn swallows. She advised that a fundraiser for the Fire Department will be held on Friday at 5 p.m. and she encouraged everyone to attend. She commented that the entire OEM team did a fabulous job during the recent storms. She advised that the next Facilities, Parks and Recreation Committee meeting is scheduled on April 4th.

Councilman Bernstein – Administration, Finance and Human Resources

Councilman Bernstein noted that the Administration, Finance and Human Resources Committee has been focused on the budget. The next committee meeting is scheduled on April 4th.

Councilman Sasso – Public Safety

Councilman Sasso reported that there is the option to do takeout for the Fire Department fundraiser which features Italian food, the cost of which is \$20 for adults and children over the age of 10 and \$5 for children under the age of 10. He noted that, due to the recent storms, there have been many meetings and conferences calls among the various agencies which fall under the Public Safety Committee. A meeting with the Police Department will be scheduled in the near future. Councilman Sasso thanked Mike Limatola, Marsh Warden, for the beautiful calendar of the Celery Farm. He commented that the wildlife management issue discussed earlier is about the entire ecosystem as other animals are affected and the Celery Farm is threatened, noting that it is no longer considered a healthy forest and its survival could be less than a generation.

Councilman O'Connell – Public Works

Councilman O'Connell advised that, due to the recent snowstorm, the Public Works Committee meeting needed to be rescheduled. He thanked all of the first responders as well as the DPW. He acknowledged the efforts of Mayor White and Ron Kistner, Director of Operations, in communicating with Orange & Rockland to have power restored to residents.

Mayor's Report:

Mayor White reported that the Police Department and Fire Department answered over 70 calls within 36 hours during Winter Storm Quinn. She noted that the Ambulance Corps was also on call and answered numerous calls. She commented that she cannot thank CERT enough for manning the warming stations. She also thanked residents who offered their homes and cooked dinner for those without power. She acknowledged Lani Bonifacic who volunteered to knock on the doors in the senior housing developments to see if anyone needed assistance and found three people in

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need. She also recognized the DPW who worked 48 hours straight and did an outstanding job in terms of snow removal. Mayor White advised that she is working with the Northwest Bergen Mayors' Association to hold Orange & Rockland accountable for its subpar response during Winter Storm Quinn. She reminded everyone to continue to check the Borough's Facebook page, Twitter, and website as well as to sign up for Swiftreach notifications as these are the channels that are being used to communicate with residents during emergencies such as this one.

Councilman Bernstein commented on Mayor White's tireless efforts from beginning to end during this storm.

Mayor White advised that for her Gold Award, Carolyn Martin held a conference for empowering women and Mayor White was invited to be one of the speakers. She commented that it was a fabulous event and thanked Jackie McSwiggan who assisted in preparing Mayor White's speech.

Mayor White stated that she sits on the steering committee for the Bergen County Care Fair which will be held on Sunday, May 6th at Fairleigh Dickinson University. She noted that there were over 1,000 people who attended this event last year and expressed her belief that this year will be another great event. Further information on this event will be disseminated to residents.

Mayor White attended the Eastern Christian Children's Retreat's Developmental Disabilities Awareness Brunch. She remarked that it was a great event and noted that this organization opened a new facility in Hawthorne and will be opening a second home in Allendale.

As mentioned earlier, Mayor White attended a safety precautions tour at Northern Highlands Regional High School together with regional SWAT teams and other agencies. She expressed that, although Northern Highlands is a regional high school, it is the Allendale Police Department who responds first and they are working to ensure that safety is the first priority.

Mayor White took part in the Upper Saddle River/Allendale Alliance meeting. She advised that an opioid forum will be held in conjunction with Hackensack University Medical Center on April 23rd at Northern Highlands Regional High School. Two physicians from HUMC will speak on the dangers of opioid addiction with respect to medical events and a panel discussion will follow.

A meeting of the Northwest Bergen Coalition was also held and school principals, public safety representatives, and the Mayors from all five communities participated.

Staff Reports:

Ray Wiss, Municipal Attorney, reported that he has participated in meetings regarding land use issues as well as plans for the acquired property. He commented on the recent decision with respect to COAH which he believes will set the gold standard for affordable housing throughout the State. He noted that, due to the settlement that was reached, there will be minimized impacts in Allendale as the character of the community will be maintained while still complying with the edict of Supreme Court.

Anne Dodd, Municipal Clerk, advised that 108 OPRA requests have been received to date this year, 36 in January, 48 in February, and 24 thus far in March. She provided a comparison to previous years, stating that 21 requests were received at this point in 2015, 36 in 2016, and 50 in 2017. She expressed that her office is beginning to prepare for Primary election which is scheduled on June 5th. Michelle Ryan, Deputy Clerk, attended an election meeting at the County on February 22nd.

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Petitions for both Mayor and Council and County Committee together with signature requirements were distributed to the County Committee Chairs. Petitions are due by 4 p.m. on April 2nd.

Alissa Mayer, Chief Financial Officer, advised that she has no report.

Public Comment on any issue:

Michael Mahle, 246 Park Avenue, expressed his opinion that the discussion at the town hall meeting on March 1st was compelling and the information presented was very valuable. He inquired as to the process for disposing of older equipment when new equipment is purchased through Ordinance 18-09.

Mayor White advised that the Borough holds a number of auctions throughout the year to sell equipment that is no longer in use. These funds go into a general account known as Miscellaneous Revenues Not Anticipated which help to offset the budget, reducing the impact to residents.

Councilman Sasso advised that, when he first began on Council, he took a tour of the DPW facility and saw that there was a lot of unused equipment located at this site. He pushed for either scrapping or selling this equipment so that this money can be returned to the taxpayers. He commended Ron Kistner, Director of Operations, for implementing this process.

Mayor White reminded residents to check the Borough Facebook page for information on community events.

Councilman Sasso requested that residents contact Orange & Rockland to obtain updates when experiencing a power outage rather than the Police Department.

Adjournment:

There being no further business to come before the Mayor and Council, on a motion by Councilman Strauch, second by Councilwoman Wilczynski, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 9:02 p.m.

Respectfully submitted,

Anne Dodd, RMC
Municipal Clerk