

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
April 11, 2019

PRESENT: Mayor Ari Bernstein and Councilmembers Liz Homan, Edward O’Connell, Steve Sasso, Jim Strauch and Amy Wilczynski

ABSENT: Councilmember Matthew O’Toole

ALSO PRESENT: Borough Attorney Raymond Wiss
Municipal Clerk Anne Dodd

A Regular Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, NJ on April 11, 2019. The meeting was called to order at 8:00 p.m. by Mayor Ari Bernstein who asked that the Municipal Clerk read the open public meetings statement: “In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building, published in the Record within the first 10 days of the New Year, and copies are sent to the Ridgewood News and Star Ledger.”

The Mayor led those present in a salute to the flag.

Approval of Minutes:

Motion by Councilman Strauch, second by Councilwoman Homan, that the Minutes of March 28, 2019 Work Session and March 28, 2019 Regular Session are approved.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O’Connell:	abstain	Councilman Strauch:	aye
Councilman O’Toole	absent	Councilwoman Wilczynski:	aye

Public Comment

No one came forward.

Resolutions

19-112/Approve 2019 Temporary Capital Budget

Motion by Councilwoman Wilczynski, second by Councilman Strauch, that Resolution #19-112 be approved.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O’Connell:	aye	Councilman Strauch:	aye
Councilman O’Toole	absent	Councilwoman Wilczynski:	aye

Resolution 19-112

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Approve 2019 Temporary Capital Budget

WHEREAS, the Borough of Allendale desires to constitute the 2019 Temporary Capital Budget of said municipality by inserting therein the following projects.

NOW, THEREFORE BE IT RESOLVED by the Council of the Borough of Allendale as follows:

Section 1. The 2019 Temporary Capital Budget of the Borough of Allendale is hereby constituted by the adoption of the schedule to read as follows:

Temporary Capital Budget of the
 Borough of Allendale
 County of Bergen, New Jersey
 Projects Scheduled for 2019
 Method of Financing

<u>Project</u>	<u>Est. Costs</u>	<u>Grants</u>	<u>Other. Funds</u>	<u>Capital Imp. Fund</u>	<u>Bonds</u>	<u>Self- Liquidatin g Bonds</u>
Various Capital Improvements	1,142,500	192,500		41,000	809,000	

Section 2. The Clerk be and is authorized and directed to file a certified copy of this resolution with the Division of Local Government Services Department of Community Affairs, State of New Jersey, within three days after the adoption of this project for 2019 Temporary Capital Budget, to be included in the 2019 Permanent Capital Budget as adopted.

19-113/Appointment of Assistant Fire Chief

Motion by Councilman Strauch, second by Councilman Sasso, that Resolution #19-113 be approved.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O’Connell:	aye	Councilman Strauch:	aye
Councilman O’Toole	absent	Councilwoman Wilczynski:	aye

Mayor Bernstein expressed that it is an honor and a pleasure to administer the Oath of Office, noting that Assistant Fire Chief Dillon honors Allendale as a Police Officer, member of the Fire Department, and resident. Mayor Bernstein then administered the Oath of Office to Assistant Fire Chief Michael Dillon.

Appointment of Assistant Fire Chief

Be It Resolved that the Mayor and Borough Council do hereby confirm the appointment of Michael Dillon as Assistant Fire Chief for the term expiring December 31, 2019.

Public Hearings for Advertised Ordinances:

Ordinance 19-04 & 19-05

Mayor Bernstein read into the record:

The following ordinances published herewith were first read by title only on March 28, 2019 and posted on the bulletin board of the lobby of the municipal building.

ORDINANCE 19-04 – AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

ORDINANCE 19-05 – AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE THE CODE OF THE BOROUGH OF ALLENDALE, OUTDOOR CAFES, CHAPTER 185

Public Comments on Ordinance 19-04 & 19-05

No one came forward.

Motion by Councilman O’Connell, second by Councilman Sasso, that Ordinance 19-04 and 19-05 be passed on second and final reading and are hereby adopted and notice of same shall be published according to law.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O’Connell:	aye	Councilman Strauch:	aye
Councilman O’Toole	absent	Councilwoman Wilczynski:	aye

(See Ordinance 19-04 & 19-05 attached and made a part hereof.)

Introduction of Ordinances:

Ordinances 19-06

Motion by Councilman Sasso that the following ordinance be introduced and passed on first reading and setting April 25, 2019 at 8:00 p.m. or as soon thereafter as the as the matter can be heard as the date and time and the Council Chambers of the Allendale Municipal Building as the place for a hearing on said ordinance. Second by Councilwoman Wilczynski.

The Municipal Clerk read the title of the ordinance into the record:

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ORDINANCE 19-06 – BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY, NEW INFORMATION TECHNOLOGY EQUIPMENT, NEW COMMUNICATION AND SIGNAL SYSTEMS EQUIPMENT AND NEW AUTOMOTIVE VEHICLES, INCLUDING ORIGINAL APPARATUS AND EQUIPMENT, IN, BY AND FOR THE BOROUGH OF ALLENDALE, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$1,142,500 TO PAY THE COST THEREOF, TO APPROPRIATE CAPITAL SURPLUS AND COUNTY GRANTS, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O’Connell:	aye	Councilman Strauch:	aye
Councilman O’Toole	absent	Councilwoman Wilczynski:	aye

Consent Agenda

- A. **19-114**/Approval of Bill List
- B. **19-115**/ Establish Fees – 2019 Crestwood Lake Season
- C. **19-116**/Authorize Cancellation of Outstanding Checks
- D. **19-117**/Approve Donation – 2019 Crestwood Lake Season Pass – Brookside School Class of 2019 Project Graduation

Motion by Councilman Strauch, second by Councilwoman Homan, that the Consent Agenda be approved.

On a roll call, the vote on the Consent Agenda was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O’Connell:	aye	Councilman Strauch:	aye
Councilman O’Toole	absent	Councilwoman Wilczynski:	aye

All members present voting in favor, the Consent Agenda was approved.

Resolution 19-114

List of Bills

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated April 11, 2019 in the amounts of:

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Current Fund	\$935,133.13
Payroll Account	\$176,577.35
General Capital	\$7,086.29
Animal Fund	\$123.00
Grant Fund	\$0.00
COAH/Housing Trust	\$643.06
Improvement & Beautification	\$0.00
Unemployment Fund	\$0.00
Trust Fund	\$0.00
Water Operating	\$0.00
Water Capital	\$0.00
Total	\$1,119,562.83

Resolution 19-115

Amended 2019 Fees for Crestwood Lake, Beach & Kayak Rentals

Whereas, pursuant to Chapter 203, Section 20A of the Code of the Borough of Allendale, fees for the use of recreational facilities are to be established annually by resolution of the governing body.

Now, Therefore, Be It Resolved, that the following rates be and are hereby approved for Crestwood Lake for the 2019 season:

Resident Rates: Early Registration. On or Before 5/27/19

	Resident Rates before May 27	Resident Rates after May 27	Non-Resident Rate
1 st Family Member	200	215	325
2 nd Family Member	130	145	200
Additional Family member	60	65	125
Extra Adult	175	175	250
Senior Rate	65	70	85

Active Military and Veterans (25% discount of all published rates)

Employees of the Borough of Allendale shall receive a discount of 50% off the resident rate.

Guest Fees for Residents and Non-Residents (2 books per family)

Daily	\$ 10
Guest Books (10 passes)	\$ 90

Badge Replacement for Residents and Non-Residents

Cost	\$ 5
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Lifeguard Fee for Beach and Camp Rentals

Cost \$ 20 per hour

Beach Party Rental

West Beach: Sat and Sunday \$500
Playground Beach \$250

Kayak Rental

\$5 per ½ hour
kayak

Red Barn and Pavilion (Pavilion available after Labor Day till Mid-November)

All rates are non-refundable

Allendale Families \$ 300
Allendale Businesses \$ 600
Businesses not able to rent Pavilion

Swim Lessons

\$60 per person

Day Camp Rentals

\$650 per day

Crestwood Cruisers

\$85 Swim Team for all ages
\$50 Dive Team for all ages
\$130 Both Swim & Dive Teams for all ages

Be It Further Resolved that free family memberships be granted to Allendale Firefighters, Ambulance Corps Personnel, CERT personnel, Mayor and Council members and any Mayor Emeritus; and,

Be It Further Resolved that employees of the Allendale Elementary School District and Northern Highlands High School shall be charged 25% off of the applicable captioned rates.

Be It Further Resolved that all payments shall be deemed final when remitted and that no refunds shall be provided.

Resolution 19-116

Cancellation of Outstanding Checks

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Whereas, the Chief Financial Officer has requested the cancellation of outstanding checks which are at least 6 months old; and

Whereas, the Chief Financial Officer has advised that the following outstanding checks from the Payroll Account are at least 6 months old:

Date	Number	Amount	Payee
7/22/2016	10219	\$46.85	Thomas Hamrah
9/29/2017	11026	\$69.10	Jeremy Unanue

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the cancellation of the checks listed above.

Resolution 19-117

Donation of Crestwood Lake Season Pass To Brookside Class 2019
8th Grade Project Graduation Ladies Night Out

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the donation of a family (parents and children) Crestwood Lake 2019 Season Pass to the Brookside School Class of 2019 8th Grade Project Graduation Ladies Night Out event.

Unfinished Business:

There was no unfinished business.

New Business:

There was no new business.

Council Committee Reports and Comments

This agenda item was addressed during the Work Session.

Mayor's Report:

This agenda item was addressed during the Work Session.

Staff Reports:

Ray Wiss, Municipal Attorney, reported that he has been involved in contract matters regarding the cell tower as well as property maintenance issues. He has had interface with the Police Chief regarding initiatives being undertaken by the department, resolutions for which will be listed on the next agenda. Time was also spent on 220 and 230 West Crescent Avenue and its interrelationship with COAH housing plan.

Councilwoman Wilczynski thanked Borough Attorney Wiss for all of his efforts, noting that this project is very involved with a large volume of documents that need to be prepared and reviewed.

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Anne Dodd, Municipal Clerk, advised that 23 OPRA requests have been received to date this month and 117 requests have been received to date this year. Her office has been busy issuing compost permits. Notification has been sent to all local government officials who are required to file a Financial Disclosure Statement. The last day to register to vote in the Primary Election is May 14th and her office will open until 9 pm that evening for Late Night Voter Registration and Crestwood Lake photos.

Alissa Mayer, CFO, stated that she has no report.

Ron Kistner, Administrative Officer/Director of Operations, advised that he has no report.

Public Comment on any issue:

Walter Widmer, 38 Hamilton Avenue, inquired the reason that there is a cost to obtain a Compost Permit. He expressed his opinion that, with the high amount paid in taxes, residents should be able to use this facility with ease and not need to obtain a permit.

Mayor Bernstein responded that he is happy to place this topic on an agenda for further discussion. He expressed his belief that it is important to require a permit to ensure that only residents have access to this facility. He explained that there is a cost to operate and maintain this facility as well as to dispose of the compost.

Councilman Strauch advised that this fee is charged in order to help to offset costs, noting that this fee does not cover the full cost of composting. He expressed his opinion that it would be unfair to the residents who not use this facility if some of the cost associated with the use of this facility was not recouped.

Mr. Widmer inquired whether there is an update regarding the streetlights.

Councilman Sasso advised that he sent an email to Rockland Electric regarding this matter but will follow up as he has not received a response.

Mr. Kistner reported that a meeting was recently held with Orange and Rockland and the lights were discussed at that time. Although alternatives were presented, the Borough did not find them satisfactory. He advised that he will be speaking with Mr. Winters regarding this matter shortly to ensure that this matter is resolved.

Adjournment:

There being no further business to come before the Mayor and Council, on a motion by Councilman Strauch, second by Councilwoman Homan, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 8:23 p.m.

Respectfully submitted,

Anne Dodd, RMC
Municipal Clerk