

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
November 12, 2020

PRESENT: Mayor Ari Bernstein
(in person)

PRESENT: Councilmembers Liz Homan, Edward O’Connell, Matthew O’Toole, Steve Sasso,
Jim Strauch, and Amy Wilczynski
(via teleconference)

ABSENT: None

ALSO PRESENT: Borough Attorney Raymond Wiss
(in person) Acting Municipal Clerk Michelle Ryan

A Regular Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, NJ on November 12, 2020. However, due to the COVID-19 pandemic, access to the public was provided via GoToMeeting video and teleconferencing only, with adequate notice of same posted for public viewing. The meeting was called to order at 8:00 p.m. by Mayor Bernstein who reminded the public to mute their devices so as not to distract from the business at hand. Mayor Bernstein advised the public that they would have several opportunities at appropriate times throughout this meeting to be heard.

Mayor Bernstein asked that the Acting Municipal Clerk read the open public meetings statement: “In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building, published in The Record within the first 10 days of the New Year, and copies are sent to The Ridgewood News and Star Ledger.”

The Mayor led those present in a salute to the flag.

Approval of Minutes:

Motion by Councilman Strauch, second by Councilwoman Wilczynski, that the Minutes of the October 8, 2020 Work and Regular Session be and are hereby approved.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O’Connell:	aye	Councilman Strauch:	aye
Councilman O’Toole:	aye	Councilwoman Wilczynski:	aye

Public Comment on Agenda Items Only:

None.

Public Hearing for Advertised Ordinances:

The Acting Municipal Clerk read into the record:

The following ordinance published herewith was first read by title only on October 8, 2020 and

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posted on the bulletin board of the lobby of the municipal building and borough website.

ORDINANCE 20-17 – AN ORDINANCE AMENDING, SUPPLEMENTING, AND REVISING CHAPTER 181-1 OF THE CODE OF THE BOROUGH OF ALLENDALE

Public Comment on Ordinance 20-17:

No one came forward.

Motion by Councilman Sasso, second by Councilman Strauch, that Ordinance 20-17 be passed on second and final reading and is hereby adopted and notice of same shall be published according to law.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O’Connell:	aye	Councilman Strauch:	aye
Councilman O’Toole:	aye	Councilwoman Wilczynski:	aye

(See Ordinance 20-17 attached and made a part hereof.)

Introduction of Ordinances:

Motion by Councilman O’Connell that the following ordinance be introduced and passed on first reading and setting December 3, 2020, at 8:00 p.m. or as soon thereafter as the matters can be heard as the date and time and the Council Chambers of the Allendale Municipal Building as the place for a hearing on said ordinance. Second by Councilwoman O’Toole.

The Municipal Clerk read the title of the ordinance into the record:

ORDINANCE 20-18 – AN ORDINANCE AMENDING AND SUPPLEMENTING ARTICLE 2, CHAPTER 26-25 OF THE CODE OF THE BOROUGH OF ALLENDALE

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O’Connell:	aye	Councilman Strauch:	aye
Councilman O’Toole:	aye	Councilwoman Wilczynski:	aye

(See Ordinance 20-18 attached and made a part hereof.)

Consent Agenda:

- A. **20-244**/Approve Bill List
- B. **20-245**/Cancel Various Reserves – Water Utility Operating Fund
- C. **20-246**/Authorize Final Payment + Release of Retainage – Drainage + Sidewalk Improvements (The Woods) Franklin Turnpike Project – OnQue Technologies, Inc.

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- D. **20-247**/Approve Shared Service Agreement 2020 – 2021 - Snow Plowing/Salting Program – County of Bergen
- E. **20-248**/Authorize Deferred Compensation Program – Nationwide Retirement Solutions
- F. **20-249**/Authorize Deferred Compensation Program – AIG/VALIC Retirement Services Agreement
- G. **20-250**/Appoint Board of Health Secretary - John Gil
- H. **20-251**/Authorize Withdrawal of Board of Health Funds
- I. **20-252**/Approve Shared Services 2021 Municipal Court Agreement – Borough of Ho-Ho-Kus
- J. **20-253**/Authorize Budget Transfers
- K. **20-254**/Authorize Purchase – Supply & Installation of Playground Equipment – ESCNJ Co-op – MRC, Inc.
- L. **20-255**/Authorize Purchase – Supply & Installation of Playground Materials – ESCNJ Co-op – Rubberecycle, LLC

Motion by Councilwoman Wilczynski, second by Councilman O’Toole that the Consent Agenda be and is hereby approved.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O’Connell:	aye	Councilman Strauch:	aye
Councilman O’Toole:	aye	Councilwoman Wilczynski:	aye

(See Resolutions 20-244 through 20-255 attached and made a part hereof.)

Unfinished Business:

There was no unfinished business.

New Business:

There was no unfinished business.

Committee Reports and Comments:

The committee reports by Councilmembers O’Connell, Sasso, Homan, and Wilczynski partial report were provided during the Work Session.

Councilwoman Wilczynski – Facilities, Parks and Recreation

Councilwoman Wilczynski continued her report from the Work Session by completing her update on the downtown streetscape. She reminded everyone that the project was completely funded by DOT streetscape grants and concluded by encouraging residents to sign up for Constant Contact on the Boroughs website to receive the newsletter and other important information.

Councilman O’Toole – Administration, Finance and Human Resources

Though the committee has not met since the last Council meeting, Councilman O’Toole reported that negotiations with the White Collar Union are winding down and are beginning with the PBA. The process for next year’s budget has started.

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Councilman Strauch – Public Works

Councilman Strauch, speaking as a resident, thanked the Council for their work and dedication.

He also thanked the members of the DPW for their hard work, highlighting Dan Davis and John Pasquino's contributions. Councilman Strauch concluded with an update on the leaf pickup program and the Borough's new street sweeper.

Mayor's Report:

Mayor Bernstein gave the following address to the public:

With a rise in reported COVID-19 positive cases around the county, state and country, I want to remind everyone to remain vigilant with their mask-wearing, social-distancing, hand-washing, and other precautionary practices to reduce the spread of the COVID-19 virus.

If you or your child have COVID-19 symptoms and are awaiting the test results, please keep them home and away from the school. Don't send your child to school or let them play sports if they have symptoms or waiting for test results. Only if they test negative is when they should be safely engaging with other kids. It may seem like common sense but it bears repeating.

While Allendale continues to be on the lower end with 168 total presumptive positive cases through November 10th, we must not let our guards down as we head into the winter months.

The Board of Health has put together comprehensive information on ways to protect yourself from COVID-19 as well as available mental health resources for our November newsletter that was sent out today. Thank you to Board President Nadine Benoit and all the board members for this important and helpful information.

For upcoming Bergen County COVID-19 testing dates & locations, please visit www.bergenCOVIDtesting.com, and for up-to-date information on the coronavirus, visit the State's website covid19.nj.gov. The OEM group began weekly meeting again, similar to the Spring, discussing a myriad of things; PPE supplies, procedures and protocols, and steps to maximize the safety and welfare of our residents and our employees.

This past election was different than what we were accustomed to. I want to thank all the residents for their patience and cooperation, making the process here in Allendale a smooth one. Congratulations to all the candidates and especially to Councilwoman Amy Wilczynski and Councilman Ed O'Connell on their re-election to the Allendale Council. They will be sworn in for another term at the Mayor & Council's Reorganization in early January. General Election results can be found at www.bergencountyclerk.org.

This past Tuesday I attended the Bergen County League of Municipalities Mayors meeting where we discussed pending legislation. Congratulations to Upper Saddle River Mayor Joanne Minichetti for being voted in as President in 2021.

As a reminder, our administrative offices will be closed on November 26th and 27th for the holiday.

On behalf of the Borough, I wish you and your families a safe, healthy, and enjoyable Thanksgiving!

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Staff Report:

Mr. Wiss, Borough Attorney, reported that in addition to the items reflected on this evening's agenda, he has been working with Mr. Kistner on various personnel and property maintenance issues, ongoing negotiations with the two bargaining units, and 220/230.

Ms. Ryan, Acting Borough Clerk, thanked Tatianna Marquis, John Gil, Linda Garofalo, Ron Kistner, Dan Richards, Rich McDowell, Chief Scherb, and Detective Rizzo for their work on the 2020 General Election. She updated the Council on the status of the ballot count and advised that the Board of Elections is on track to meet the November 20th deadline to certify the results. Results are being updated daily on the Bergen County Clerk's website.

Mr. Kistner, the Administrative Officer/Director of Operations, praised Communications Director John Gil for his work on the Newsletter and for becoming the Board of Health Secretary.

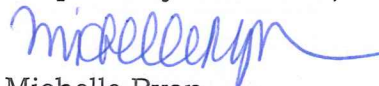
Public Comment on any issue:

No member of the public came forward for comment.

Adjournment:

There being no further business to come before the Mayor and Council, on a motion by Councilwoman Homan, with second by Councilwoman Wilczynski, and unanimously carried, the meeting was adjourned at 8:21p.m.

Respectfully submitted,



Michelle Ryan
Acting Municipal Clerk

**BOROUGH OF ALLENDALE
COUNTY OF BERGEN
STATE OF NEW JERSEY**

ORINANCE NO. 20-17

**AN ORDINANCE AMENDING, SUPPLEMENTING, AND REVISING
CHAPTER 181-1 OF THE CODE OF THE BOROUGH OF ALLENDALE**

BE IT ORDAINED by the Mayor and Council of the Borough of Allendale that Chapter 181-1 of the Code of the Borough of Allendale is hereby amended, supplemented and revised in its entirety as follows:

§ 181-1. Short-term rental property.

Notwithstanding anything to the contrary in the Borough Code, it shall be unlawful for any person, including, but not limited to, an owner, lessor, or sublessor with any possessory interest in any dwelling, property, or facility to receive compensation of any kind for the use, occupancy, or rental of any dwelling, property or facility, including but not limited to pools, cabanas, driveways and playgrounds, for a period of 30 days or less. The foregoing provisions shall not be applicable to any dwelling, property or facility owned by the Borough of Allendale, or located within the following zone districts within the Borough of Allendale: E, EM, D1, D2, C1 and C2.


Except as modified herein, all other provisions of Chapter 181 shall remain in full force and effect as previously adopted.

	Motion	Second	Yea	Nay	Absent	Abstain
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso	✓		✓			
Strauch		✓	✓			
Wilczynski			✓			
Bernstein						

I hereby certify the above to be a true copy of an Ordinance adopted by the Governing Body of the Borough of Allendale on November 12, 2020



Mayor Ari Bernstein


Michelle Ryan
Acting Municipal Clerk

**BOROUGH OF ALLENDALE
COUNTY OF BERGEN
STATE OF NEW JERSEY**

ORINANCE NO. 20-18

**AN ORDINANCE AMENDING AND SUPPLEMENT ARTICLE 2, CHAPTER 26-25
OF THE CODE OF THE BOROUGH OF ALLENDALE**

§ 26-25 Promotion of officers.

- A. Goals. The Borough of Allendale desires to promote the most qualified candidates to the ranks of Chief, Captain, Lieutenant and Sergeant. This section establishes the eligibility requirements and the process for promotion to those ranks. The promotion process shall be on the basis of merit, experience/seniority, education, military service, demonstrated ability, competitive written examinations and competitive oral examinations as noted herein. In accordance with N.J.S.A. 40A:14-129, promotion of any officer shall be made from the membership of the Allendale Police Department. In accordance with N.J.S.A. 40A:14-118, all promotions within the Allendale Police Department shall be made by the Governing Body, except as to the Chief of Police, whose promotion/appointment shall be made by the Mayor with the consent and approval of the Governing Body.
- B. Eligibility requirements.
- (1) Sergeant. For promotion to Sergeant, no person shall be eligible for such promotion unless he or she:
- (a) Shall have served as a full-time police officer in the Allendale Police Department for at least five years; and
 - (b) Shall have met or exceeded all Allendale Police Department standards in his or her three most recent annual performance evaluations conducted by his or her superiors.
- (2) Lieutenant. For promotion to Lieutenant, no person shall be eligible for such promotion unless he or she:
- (a) Shall have served as a full-time officer in the Allendale Police Department for at least eight years;
 - (b) Shall have served at least three years as a full-time Sergeant for the Allendale Police Department;
 - (c) Shall have met or exceeded all Allendale Police Department standards in his or her three most recent annual performance evaluations conducted by his or her superiors.
- (3) Captain. For promotion to Captain, no person shall be eligible for such promotion unless he or she:
- (a) Shall have served at least 10 years as a full-time officer in the Allendale Police Department. In determining such length of service, four or more years of military service with honorable discharge shall be the equivalent of one year of employment as a full-time officer for the Allendale Police Department;
 - (b) Shall have served at least three years as a full-time Sergeant and/or Lieutenant for the Allendale Police Department; and

- (c) Shall have met or exceeded all Allendale Police Department performance standards in his or her three most recent annual performance evaluations conducted by his or her superiors.
- (4) Chief of Police. For promotion to Chief of Police, no person shall be eligible for such promotion unless he or she:
 - (a) Shall have served, in the aggregate, for at least five years as a full-time Captain, Lieutenant, and/or Sergeant for the Allendale Police Department; and
 - (b) Shall have met or exceeded all Allendale Police Department performance standards in his or her three most recent annual performance evaluations conducted by his or her superiors.

C. Process.

- (1) In creating the list of eligible candidates for promotion to Sergeant, the Governing Body shall score/rank each such candidate as follows:
 - (a) A written test relating to the duties, responsibilities and job functions of the position being sought, to be prepared and administered by the New Jersey State Association of Police Chiefs (or prepared and administered by such other person, association or organization as may be authorized by the Governing Body). The written test shall constitute 30% of the overall total score for each eligible candidate, based on a test that contains a maximum value of 100 points. For example, a candidate who receives 70 points out of the total of 100 possible total points for the written test shall receive 21 points towards the overall total score (70 points x 30% = 21 points). In advance of such written test, the minimum threshold/score required to be eligible for promotion shall be established by the Governing Body, and such minimum threshold/score shall be communicated, in writing, to all eligible candidates for promotion prior to their taking said test. Only those candidates who achieve such minimum score shall be eligible to continue forward in the promotion process for promotion to Sergeant. A ranked list of eligible candidates for promotion shall be created based on the outcome of the aforesaid written test.
 - (b) Each eligible candidate who has received on the written test the minimum score required to continue forward in the promotion process shall be interviewed by an oral examination administered by an interview panel (the "interview panel") comprised of the following persons: the Chief of Police, the Borough Administrator, and no more than the next two highest ranking command staff members of the Allendale Police Department, if they exist.
 - [i] Only those candidates who have achieved the written test minimum score or greater (out of the maximum of 100 points) on the written examination shall be permitted to sit for an oral examination by said interview panel. Oral examinations by the interview panel shall take place after the receipt of the written examination scores.
 - [ii] Said interview panel's oral examination and assessment (which examination and assessment shall have 100 points as its maximum score) shall account for 30% of the candidate's total promotional score, with 30 total points being the highest possible score for such oral examination and assessment. By way of example, a candidate receiving a score of 80 points on his/her oral examination by said interview panel shall receive 24 total points for said interview panel's oral examination element of the promotional process (80 x 30% = 24 total points).
 - [iii] The oral examination and assessment by said interview panel shall include an evaluation of the following criteria: commendations, employee reviews, disciplines and early intervention summaries, annual performance evaluations, merit, productivity, demonstrated ability and accomplishments, efforts supporting department goals and objectives, in-service education and

specialized schools, specialized job assignments, responsibilities, subsequent performance, attitude and demeanor, education, military experience, seniority, leadership ability, initiative, productivity, attitude toward peers, supervising officers' recommendations, motivation and morale, previous job performance, loyalty to the Department and community, experience and career development training. Said interview panel shall utilize the same criteria for each of the candidates who are interviewed for the open position(s).

- (c) After being interviewed by said interview panel, each eligible candidate who has received on the written test the minimum score required to continue forward in the promotion process shall be interviewed by the Borough Police Committee. All candidates so interviewed by the Borough Police Committee shall be asked the same questions, and the score accorded to each candidate shall be arrived at by calculating the average of the scores of all Police Committee members. The results of such oral interview by the Police Committee, and its consideration of the candidate's past performance based upon evaluations conducted during the preceding three years, shall constitute 40% of the overall total score for each candidate based on the average score of all Police Committee members of such oral interview. The total possible points for this oral interview shall be 100 points. For example, a candidate who receives a total of 60 points out of the total of 100 possible total points for this oral interview shall receive 24 points towards his/her overall total overall score (60 points x 40% = 24 points).
- (2) In creating the list of eligible candidates for promotion to Captain, or Lieutenant, the Governing Body shall score/rank each such candidate as follows:
 - (a) For promotion to the positions of Captain or Lieutenant, each eligible candidate shall be interviewed by an interview panel comprised of the Borough Police Committee, the Borough Administrator, the Chief of Police, and the next highest ranking command staff member, if one exists ("interview panel"). All candidates so interviewed by said interview panel shall be asked the same questions, and the score accorded to each candidate shall be arrived at by calculating the average of the scores of all said interview panel members. The results of such oral interview by said interview panel, and its consideration of the candidate's past performance based upon evaluations conducted during the preceding three years, shall constitute 60% of the overall total score for each eligible candidate based on the average score of all said interview panel members of such oral interview. The total possible points for this oral interview shall be 100 points. For example, a candidate who receives a total of 90 points for this oral interview shall receive 54 points towards his/her overall total score (90 x 60% = 54 points).
 - (b) Each eligible candidate for Captain and Lieutenant shall be interviewed by the Governing Body. All candidates to be interviewed by the Governing Body shall be asked the same questions, and the score accorded to each candidate shall be arrived at by calculating the average of the scores of all Governing Body members. The results of such oral interview by the Governing Body shall constitute 40% of the overall total score for each eligible candidate based on the average score of all Governing Body members of such oral interview. The total possible score for this oral interview shall be 100 points. For example, a candidate who receives a total of 80 points for this oral interview shall receive 32 points toward his/her overall total score (80 points x 40% = 32 points).
 - (3) In creating a list of eligible candidates for promotion to Chief of Police, the Governing Body shall score/rank as each such candidate as follows:
 - a) Written Examination. At least twenty (20) calendar days before the written examination, the Chief of Police, or his designee, shall announce the date, time and location of the written examination. The Borough may enter into a contract with the New Jersey State Association of Chiefs of Police (NJSACOP) to develop, conduct and grade the written examination. Alternatively, the Governing Body may approve the use of a written examination not prepared by NJSACOP. The questions will be based upon basic

police practices and may include police and investigative procedures, supervisory and administrative principles, New Jersey criminal law, report writing, search and seizure issues, New Jersey Attorney General Guidelines and Directives, legal aspects and requirements for police work, and such other criteria as determined by the NJSACOP, or as determined by the Governing Body. Eligible candidates who are scheduled to work during the written examination will be excused from duty to take the examination. The written test shall constitute 30% of the overall total score for each eligible candidate, based on a test that contains a maximum value of 100 points. For example, a candidate who receives 70 points out of the total of 100 possible total points for the written test shall receive 21 points towards the overall total score (70 points x 30% = 21 points). In advance of such written test, the minimum threshold/score required to be eligible for promotion shall be established by the Governing Body, and such minimum threshold/score shall be communicated, in writing, to all eligible candidates for promotion prior to their taking said test. Only those candidates who achieve such minimum score shall be eligible to continue forward in the promotion process for promotion to Chief of Police.

A ranked list of eligible candidates for promotion shall be created based on the outcome of the aforesaid written test.

- b) Each eligible candidate shall be interviewed by an Interview Panel comprised of the Borough's Public Safety Committee and the Borough Administrative Officer ("Interview Panel"). All candidates so interviewed by said Interview Panel shall be asked the same questions, and the score accorded to each candidate shall be arrived at by calculating the average of the scores of all said Interview Panel members. The results of such oral interview by said Interview Panel, and its consideration of the candidate's past performance based upon evaluations conducted during the preceding three years, shall constitute 40% of the overall total score for each eligible candidate based on the average score of all said Interview Panel members of such oral interview. The total possible points for this oral interview shall be 100 points. For example, a candidate who receives a total of 90 points for this oral interview shall receive 36 points towards his/her overall total score (90 points x 40% = 36 points).
- c) Each eligible candidate shall be interviewed by the Governing Body. All candidates to be interviewed by the Governing Body shall be asked the same questions, and the score accorded to each candidate shall be arrived at by calculating the average of the score of all Governing Body members. The results of such oral interview by the Governing Body shall constitute 30% of the overall total score for each eligible candidate based on the average score of the Governing Body members of such oral interview. The total possible score for this oral interview shall be 100 points. For example, a candidate who receives a total of 80 points for this oral interview shall receive 24 points toward his/her overall total score (80 points x 30% = 24 points).
- (3) The candidate(s) for promotion to Sergeant receiving the highest score(s) as calculated by reference to Subsection **C(1)(a)**, **(b)** and **(c)** above shall be deemed the first candidate eligible for promotion. The candidate(s) for promotion to Captain or Lieutenant receiving the highest score as calculated by reference to Subsection **C(2)(a)** and **C(2)(b)** above shall be deemed the first candidate(s) eligible for promotion. The candidate(s) for promotion to Chief of Police receiving the highest score(s) as calculated by reference to Subsection **C(3)(a)** and **C(2)(b)** and **C(2)(c)** above shall be deemed the first candidate(s) eligible for promotion.
- D. Notwithstanding anything in this chapter to the contrary, the Borough of Allendale reserves the right to waive the written examination and/or oral interview components of the promotional process, when the number of eligible candidates for a particular position is equal to or less than the number of vacant positions and the Borough intends to fill all vacant positions. If the Borough elects to so waive the written examination and/or oral interview components, all other components of the promotional process within this section not so waived shall remain in effect.
- E. Notwithstanding anything in this chapter to the contrary, the Borough of Allendale reserves the right to relax and/or waive the eligibility requirements for a particular position(s) if the number of

eligible candidates for such position(s) is less than the number of vacant positions and the Borough intends to fill all vacant positions. If the Borough so elects to relax or waive the eligibility requirements, all candidates for the particular position(s), including those who are eligible as a result of the waiver or relaxation of such requirements, shall not be required to undergo or participate in the applicable process set forth in hereinabove.

- F. Any appeal of the promotional process other than for the reasons set forth in Subsections (1) and (2) herein below must be filed within 10 days of the posting of ranking of candidates, and failing same, such right of appeal shall be deemed waived. Said appeal must contain the reason(s) or justification(s) for an appeal and must be submitted to the Chief of Police, through the appropriate chain of command. The Chief of Police will assess the request, and make a determination of how the request will be addressed on a case-by-case basis. Such requests are limited to the following areas of the promotional process:
- (1) Review and retabulation of the scored elements of the selection process.
 - (2) Review of any evaluation or internal document that was used in the selection process related to the applicant.
- B. Any appeal, for reasons other than those specified in Subsection (1) and (2) above, must be filed, in writing, by a candidate with the Appropriate Authority, within 10 days of the posting of the ranking of candidates. Any such appeal will be forwarded by the Appropriate Authority to the Governing Body which may, in its sole discretion, allow the candidate to be reevaluated, or take other action it deems appropriate.
- C. All determinations by Chief of Police or the Governing Body are final.

BE IT FURTHER ORDAINED that, except as modified herein, all other provisions of Chapter 26 shall remain in full force and effect as previously adopted.

	Motion	Second	Yea	Nay	Absent	Abstain
Homan			✓			
O'Connell	✓		✓			
O'Toole		✓	✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Bernstein						

I hereby certify that the foregoing is a true copy of an ordinance introduced by the Mayor and Council of the Borough of Allendale on November 12, 2020

Michelle Ryan

Acting Borough Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 11/12/2020

RESOLUTION# 20-244

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole		✓	✓			
Sasso			✓			
Strauch			✓			
Wilczynski	✓		✓			
Mayor Bernstein	---	---				

APPROVAL OF LIST OF BILLS

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated November 12, 2020 in the amounts of:

Bill List Numbers	November 12, 2020
Current Fund	\$3,274,886.01
Payroll Account	\$373,408.34
General Capital	\$438,245.07
Animal Fund	\$0.00
Grant Fund	\$0.00
COAH/Housing Trust	\$254.25
Improvement & Beautification	\$0.00
Unemployment Fund	\$0.00
Trust Fund	\$12,034.53
Water Operating	\$50,627.93
Water Capital	\$15,588.86
Total	\$4,165,044.99

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on November 12, 2020.



Michelle Ryan
Acting Municipal Clerk



Borough of Allendale

500 WEST CRESCENT AVENUE
ALLENDALE, NEW JERSEY 07401

OFFICE OF TAX COLLECTOR
OFFICE OF CHIEF FINANCIAL OFFICER

TEL: 201-818-4400 EXT 205
FAX 201-818-0193

I, M. Alissa Mayer, Chief Financial Officer of the Borough of Allendale,
having reviewed the bill list for the Borough, do hereby certify that funds
are available in the accounts so designated.

Certified November 12, 2020

M. Alissa Mayer

M. Alissa Mayer, CMFO
Chief Financial Officer

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 11/12/2020

RESOLUTION# 20-245

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole		✓	✓			
Sasso			✓			
Strauch			✓			
Wilczynski	✓		✓			
Mayor Bernstein	---	---				

**AUTHORIZATION TO CANCEL VARIOUS
RESERVES IN THE WATER UTILITY OPERATING FUND**

WHEREAS, certain reserves are no longer necessary; and

WHEREAS, it has been determined that the inactive reserve balances for meter deposits and valve replacements should be closed out.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that the following balances be transferred to miscellaneous revenues:

Water Utility Operating Fund

Reserve for Meter Deposits \$15,325

Reserve for Valve Replacements \$512

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on November 12, 2020.



Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 11/12/2020

RESOLUTION# 20-246

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole		✓	✓			
Sasso			✓			
Strauch			✓			
Wilczynski	✓		✓			
Mayor Bernstein	---	---				

**AUTHORIZATION OF FINAL PAYMENT (RELEASE OF RETAINAGE)
– DRAINAGE & SIDEWALK IMPROVEMENTS (THE WOODS) FRANKLIN
TURNPIKE PROJECT – ONQUE TECHNOLOGIES, INC.**

WHEREAS, the Borough of Allendale awarded Onque Technologies, Inc. a contract for the Drainage & Sidewalk Improvements (The Woods) Franklin Turnpike Project via Resolution 19-195 on July 25, 2019; and

WHEREAS, the Borough Engineer has recommended that the final payment (release of retainage) be made; and

WHEREAS, the CFO has previously certified on Resolutions 19-195 and 20-66 that sufficient funds are available.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that final payment (release of retainage) to OnQue Technologies, Inc., 297-146 Kinderkamack Road, Suite 101, Oradell, New Jersey 07649 be and is hereby approved in the amount of \$4,221.80 for the Drainage & Sidewalk Improvements (The Woods) Franklin Turnpike Project.

BE IT FURTHER RESOLVED that the CFO and Acting Municipal Clerk be and are hereby authorized to take the necessary action to implement this resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on November 12, 2020.



Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 11/12/2020

RESOLUTION# 20-247

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole		✓	✓			
Sasso			✓			
Strauch			✓			
Wilczynski	✓		✓			
Mayor Bernstein	---	---				

**APPROVAL OF SHARED SERVICE AGREEMENT - SNOW
PLOWING/SALTING PROGRAM – COUNTY OF BERGEN**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby authorizes the Mayor to sign a shared service agreement with the County of Bergen for the Snow Plowing/Salting Program, commencing October 1, 2020 through April 30, 2021, with a reimbursable operating rate of \$110 per hour of active plowing/salting due to the Borough of Allendale for plowing and salting of County of Bergen roadways.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on November 12, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 11/12/2020

RESOLUTION# 20-248

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole		✓	✓			
Sasso			✓			
Strauch			✓			
Wilczynski	✓		✓			
Mayor Bernstein	---	---				

**AUTHORIZATION TO SIGN DEFERRED COMPENSATION PROGRAM
AGREEMENT - NATIONWIDE RETIREMENT SOLUTIONS**

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that the Chief Financial Officer is authorized to sign an updated Administrative Services Agreement provided by Nationwide Retirement Solutions regarding the Borough's Deferred Compensation Program.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on November 12, 2020.



Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 11/12/2020

RESOLUTION# 20-249

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole		✓	✓			
Sasso			✓			
Strauch			✓			
Wilczynski	✓		✓			
Mayor Bernstein	---	---				

**AUTHORIZATION TO SIGN DEFERRED COMPENSATION PROGRAM
AGREEMENT – AIG/VALIC RETIREMENT SERVICES**

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that the Chief Financial Officer is authorized to sign an updated Administrative Services Agreement provided by AIG/Valic Retirement Services regarding the Borough's Deferred Compensation Program.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on November 12, 2020.


Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 11/12/2020

RESOLUTION# 20-250

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole		✓	✓			
Sasso			✓			
Strauch			✓			
Wilczynski	✓		✓			
Mayor Bernstein	---	---				

APPOINTMENT OF BOARD OF HEALTH SECRETARY

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Allendale that John Gil be and is hereby appointed Board of Health Secretary through December 31, 2020.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on November 12, 2020.



Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 11/12/2020

RESOLUTION# 20-251

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole		✓	✓			
Sasso			✓			
Strauch			✓			
Wilczynski	✓		✓			
Mayor Bernstein	---	---				

AUTHORIZATION FOR WITHDRAWAL OF BOARD OF HEALTH FUNDS

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that John Gil, Board of Health Secretary for the Borough of Allendale, be and is hereby authorized to be a signatory on official Board of Health depository accounts; and

BE IT FURTHER RESOLVED that John Gil be and is hereby authorized to withdraw funds by proper warrants.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on November 12, 2020.



Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 11/12/2020

RESOLUTION# 20-252

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole		✓	✓			
Sasso			✓			
Strauch			✓			
Wilczynski	✓		✓			
Mayor Bernstein	---	---				

**APPROVAL OF INTERLOCAL COURT AGREEMENT & AUTHORIZATION
FOR MAYOR TO SIGN 2021 INTERLOCAL SERVICE AGREEMENT –
BOROUGH OF HO-HO-KUS**

WHEREAS, there is a need for a Municipal Court Administrator in the Borough of Allendale; and

WHEREAS, N.J.S.A. 40:8-A-1 et seq., the Interlocal Services Act, authorizes agreements between municipalities for the provision of services by one to the other; and

WHEREAS, N.J.S.A. 2B-12-1c authorizes two or more municipalities to provide jointly for supplies and employees for their municipal courts without establishing a joint municipal court; and

WHEREAS, the Borough of Allendale seeks the services of a Municipal Court Administrator through the Municipal Court of Ho-Ho-Kus as set forth in the Interlocal Service Agreement; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds will be available in the 2021 budget for this contract as set forth in the Interlocal Service Agreement;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, approve the Interlocal Service Agreement for Municipal Court Administrator services effective January 1, 2021 through December 31, 2021 in an amount not to exceed \$52,100.00; and

BE IT FURTHER RESOLVED that the Mayor and Acting Municipal Clerk be and are hereby authorized to sign said contract.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on November 12, 2020.

Michelle Ryan
Acting Municipal Clerk

Certification of Availability of Funds

This is to certify to the Borough of Allendale that funds for the following resolution will be made available in the 2021 Budget.

Resolution Date: November 12, 2020

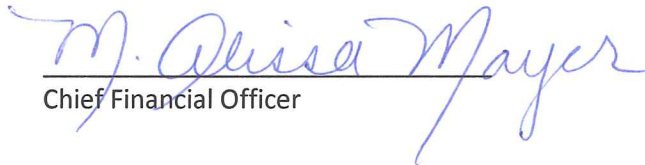
Resolution Number: 20-252

Vendor: Borough of Ho-Ho-Kus
Municipal Court
333 Warren Avenue
Ho-Ho-Kus, NJ 07423

Contract: Interlocal Service Agreement – Municipal Court

Account Number: 1-01-42-490-099

Amount: Not to exceed \$52,100


Chief Financial Officer

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 11/12/2020

RESOLUTION# 20-253

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole		✓	✓			
Sasso			✓			
Strauch			✓			
Wilczynski	✓		✓			
Mayor Bernstein	---	---				

AUTHORIZATION OF BUDGET TRANSFERS

WHEREAS, Budget Transfers are permitted during the last two months of the current year and the first three months of the following year;

NOW, THEREFORE, BE IT RESOLVED by the Mayor & Council of the Borough of Allendale that the following transfers be made between the following 2020 Budget Appropriations:

DEPARTMENT	ACCOUNT	FROM	TO
CURRENT FUND			
Administration, S&W	0-01-20-100-011		\$2,500
Municipal Clerk, S&W	0-01-20-120-011		\$2,500
Fire Official, S&W	0-01-25-265-015		\$5,400
Municipal Recycling, O.E.	0-01-26-306-029		\$31,000
Crestwood, S&W	0-01-28-371-012		\$25,000
Telephones, O.E.	0-01-31-440-190		\$12,000
Gas Heat, O.E.	0-01-31-446-073		\$3,000
Salary & Wage Adjustment	0-01-30-411-012	\$35,400	
Planning/Zoning, O.E.	0-01-21-180-063	\$5,000	
Streets & Roads, S&W	0-01-26-290-014	\$20,000	
Streets & Roads, O.E.	0-01-26-290-102	\$15,000	
Crestwood, O.E.	0-01-28-371-063	\$6,000	
Totals		\$81,400	\$81,400

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on November 12, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 11/12/2020

RESOLUTION# 20-254

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole		✓	✓			
Sasso			✓			
Strauch			✓			
Wilczynski	✓		✓			
Mayor Bernstein	---	---				

**AUTHORIZATION TO PURCHASE AND INSTALL PLAYGROUND EQUIPMENT
THROUGH ESCNJ COOPERATIVE PRICING SYSTEM - MRC**

WHEREAS, a need exists to purchase and install new playground equipment at Crestwood Park; and

WHEREAS, the Borough of Allendale was awarded \$75,000 matching grant funds in 2018 and \$50,000 matching grant funds in 2019 for a total of \$125,000 matching grant funds through the Bergen County Open Space Trust Fund Municipal Program; and

WHEREAS, the Borough of Allendale authorized participation in the Educational Services Commission of New Jersey Cooperative Pricing System (ESCNJ) via Resolution 17-259 on October 12, 2017; and

WHEREAS, the Borough was approved as a member of the ESCNJ Cooperative Pricing System on December 4, 2017 through December 4, 2022; and

WHEREAS, the ESCNJ offers competitively-bid contracts for its members to purchase from on an as-needed basis; and

WHEREAS, MRC, Inc., P.O. Box 106, Spring Lake, New Jersey, 07762, is an approved vendor offering supply and installation of playground equipment through the ESCNJ Contract 20/21-02, Bid Term: 07/01/2020 – 06/30/2022.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Allendale, County of Bergen, State of New Jersey, that the purchase and installation of playground equipment in accordance with Quote No. 102021-01-02 from MRC, Inc., P.O. Box 106, Spring Lake, New Jersey, 07762 in the amount of \$133,361.98 be and is hereby authorized, subject to certification from the Chief Financial Officer that adequate funds are available; and

BE IT FURTHER RESOLVED that the Director of Operations is hereby authorized to take such action as may be necessary to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on November 12, 2020.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 11/12/2020

RESOLUTION# 20-255

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole		✓	✓			
Sasso			✓			
Strauch			✓			
Wilczynski	✓		✓			
Mayor Bernstein	---	---				

**AUTHORIZATION TO PURCHASE RUBBER CURBS & MULCH
THROUGH ESCNJ COOPERATIVE PRICING SYSTEM – RUBBERECYCLE, LLC**

WHEREAS, a need exists to purchase and install new playground equipment at Crestwood Park; and

WHEREAS, the Borough of Allendale was awarded \$75,000 matching grant funds in 2018 and \$50,000 matching grant funds in 2019 for a total of \$125,000 matching grant funds through the Bergen County Open Space Trust Fund Municipal Program; and

WHEREAS, the Borough of Allendale authorized participation in the Educational Services Commission of New Jersey Cooperative Pricing System (ESCNJ) via Resolution 17-259 on October 12, 2017; and

WHEREAS, the Borough was approved as a member of the ESCNJ Cooperative Pricing System on December 4, 2017 through December 4, 2022; and

WHEREAS, the ESCNJ offers competitively-bid contracts for its members to purchase from on an as-needed basis; and

WHEREAS, Rubberecycle, LLC, 1985 Rutgers University Blvd, Lakewood, New Jersey, 08701, is an approved vendor offering supply and installation of playground materials through the ESCNJ Contract 20/21-02, Bid Term: 07/01/2020 – 06/30/2022.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Allendale, County of Bergen, State of New Jersey, that the purchase and installation of playground materials in accordance with Quote No. 102021-02-01 from Rubberecycle, LLC, 1985 Rutgers University Blvd, Lakewood, New Jersey, 08701 in the amount of \$13,768.75 is hereby authorized, subject to certification from the Chief Financial Officer that adequate funds are available; and

BE IT FURTHER RESOLVED that the Director of Operations is hereby authorized to take such action as may be necessary to implement this Resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on November 12, 2020.

Michelle Ryan
Acting Municipal Clerk