

Mayor and Council of the Borough of Allendale  
Regular Session Meeting Minutes  
December 3, 2020

PRESENT: Mayor Ari Bernstein  
(in person)

PRESENT: Councilmembers Liz Homan, Edward O’Connell, Matthew O’Toole, Steve Sasso,  
Jim Strauch, and Amy Wilczynski  
(via teleconference)

ABSENT: None

ALSO PRESENT: Borough Attorney Raymond Wiss  
(in person) Acting Municipal Clerk Michelle Ryan

A Regular Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, NJ on December 3, 2020. However, due to the COVID-19 pandemic, access to the public was provided via GoToMeeting video and teleconferencing only, with adequate notice of same posted for public viewing. The meeting was called to order at 8:00 p.m. by Mayor Bernstein who reminded the public to mute their devices so as not to distract from the business at hand. Mayor Bernstein advised the public that they would have several opportunities at appropriate times throughout this meeting to be heard.

Mayor Bernstein asked that the Acting Municipal Clerk read the open public meetings statement: “In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building, published in The Record within the first 10 days of the New Year, and copies are sent to The Ridgewood News and Star Ledger.”

The Mayor led those present in a salute to the flag.

**Approval of Minutes:**

Motion by Councilman Sasso, second by Councilwoman Wilczynski, that the Minutes of the October 22, 2020 Work and Regular Session be and are hereby approved.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	abstain	Councilman Sasso:	aye
Councilman O’Connell:	aye	Councilman Strauch:	aye
Councilman O’Toole:	aye	Councilwoman Wilczynski:	aye

**Public Comment on Agenda Items Only:**

Liz White, 26 East Crescent Avenue, requested the specific amendments to Ordinance 20-18 in regards to the promotion of police officers. Mr. Wiss said that wholesale changes to the ordinance were being made as the current code is one paragraph and only lists eligibility requirements. He advised that the Public Safety Committee reviewed options and that the proposed ordinance provides substantive, objective, and weighted criteria that will put the Borough in a better position when making these promotions. Councilwoman Homan inquired if police “SOP’s” mirror this ordinance, to which Mr. Wiss answered that SOP’s are rules and regulations that govern officers’ conduct. The Governing Body sets the process for hiring.

Mayor and Council of the Borough of Allendale  
Regular Session Meeting Minutes  
December 3, 2020

No other public came forward.

**Public Hearing for Advertised Ordinances:**

The Acting Municipal Clerk read into the record:

The following ordinance published herewith was first read by title only on October 8, 2020 and posted on the bulletin board of the lobby of the municipal building and borough website.

**ORDINANCE 20-18 – AN ORDINANCE AMENDING AND SUPPLEMENTING ARTICLE 2, CHAPTER 26-25 OF THE CODE OF THE BOROUGH OF ALLENDALE**

Public Comment on Ordinance 20-18:

No one came forward.

Motion by Councilman O’Connell second by Councilman O’Toole, that Ordinance 20-18 be passed on second and final reading and is hereby adopted and notice of same shall be published according to law.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O’Connell:	aye	Councilman Strauch:	aye
Councilman O’Toole:	aye	Councilwoman Wilczynski:	aye

(See Ordinance 20-18 attached and made a part hereof.)

**Resolutions:**

**20-256/Authorize COVID-19 Special Emergency – Certification of Chief Financial Officer and Approval of Governing Body**

Motion by Councilman O’Toole, second by Councilwoman Homan that Resolution 20-256 be and is hereby approved.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O’Connell:	aye	Councilman Strauch:	aye
Councilman O’Toole:	aye	Councilwoman Wilczynski:	aye

**20-257/Authorize COVID-19 Special Emergency – Special Emergency Resolution N.J.S.A. 40A:4-53**

Motion by Councilman O’Toole, second by Councilwoman Wilczynski that Resolution 20-257 be and is hereby approved.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O’Connell:	aye	Councilman Strauch:	aye

Mayor and Council of the Borough of Allendale  
Regular Session Meeting Minutes  
December 3, 2020

Councilman O'Toole: aye Councilwoman Wilczynski: aye

**20-258/Authorize Capital Budget Amendment**

Motion by Councilwoman Wilczynski, second by Councilman Strauch that Resolution 20-258 be and is hereby approved.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O'Connell:	aye	Councilman Strauch:	aye
Councilman O'Toole:	aye	Councilwoman Wilczynski:	aye

***Introduction of Ordinances:***

Motion by Councilman O'Toole that the following ordinance be introduced and passed on first reading and setting December 17, 2020, at 8:00 p.m. or as soon thereafter as the matters can be heard as the date and time and the Council Chambers of the Allendale Municipal Building as the place for a hearing on said ordinance. Second by Councilman Strauch.

The Municipal Clerk read the title of the ordinance into the record:

**ORDINANCE 20-19** – AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, "OFFICERS AND EMPLOYEES", TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2020 (NON-UNION)

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O'Connell:	aye	Councilman Strauch:	aye
Councilman O'Toole:	aye	Councilwoman Wilczynski:	aye

(See Ordinance 20-19 attached and made a part hereof.)

Motion by Councilwoman Homan that the following ordinance be introduced and passed on first reading and setting December 17, 2020, at 8:00 p.m. or as soon thereafter as the matters can be heard as the date and time and the Council Chambers of the Allendale Municipal Building as the place for a hearing on said ordinance. Second by Councilman Sasso.

The Municipal Clerk read the title of the ordinance into the record:

**ORDINANCE 20-20** – AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE THE CODE OF THE BOROUGH OF ALLENDALE, WATER CHARGES, CHAPTER 262-11

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O'Connell:	aye	Councilman Strauch:	aye
Councilman O'Toole:	aye	Councilwoman Wilczynski:	aye

Mayor and Council of the Borough of Allendale  
Regular Session Meeting Minutes  
December 3, 2020

(See Ordinance 20-20 attached and made a part hereof.)

Motion by Councilman Strauch that the following ordinance be introduced and passed on first reading and setting December 17, 2020, at 8:00 p.m. or as soon thereafter as the matters can be heard as the date and time and the Council Chambers of the Allendale Municipal Building as the place for a hearing on said ordinance. Second by Councilwoman Wilczynski.

The Municipal Clerk read the title of the ordinance into the record:

**ORDINANCE 20-21** – BOND ORDINANCE TO APPROPRIATE AN ADDITIONAL SUM OF \$120,000 FOR THE ACQUISITION OF REAL PROPERTY FOR AFFORDABLE HOUSING, MUNICIPAL FACILITIES, RECREATION, OPEN SPACE AND OTHER MUNICIPAL PURPOSES IN, BY AND FOR THE BOROUGH OF ALLENDALE, IN THE COUNTY OF BERGEN, NEW JERSEY, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH ADDITIONAL APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O’Connell:	aye	Councilman Strauch:	aye
Councilman O’Toole:	aye	Councilwoman Wilczynski:	aye

(See Ordinance 20-21 attached and made a part hereof.)

Motion by Councilman O’Toole that the following ordinance be introduced and passed on first reading and setting December 17, 2020, at 8:00 p.m. or as soon thereafter as the matters can be heard as the date and time and the Council Chambers of the Allendale Municipal Building as the place for a hearing on said ordinance. Second by Councilman O’Connell.

The Municipal Clerk read the title of the ordinance into the record:

**ORDINANCE 20-22** – AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, “OFFICERS AND EMPLOYEES”, TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2020 (UPSEU UNION)

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O’Connell:	aye	Councilman Strauch:	aye
Councilman O’Toole:	aye	Councilwoman Wilczynski:	aye

(See Ordinance 20-22 attached and made a part hereof.)

Motion by Councilman Strauch that the following ordinance be introduced and passed on first reading and setting December 17, 2020, at 8:00 p.m. or as soon thereafter as the matters can be heard as the date and time and the Council Chambers of the Allendale Municipal Building as the place for a hearing on said ordinance. Second by Councilwoman Wilczynski.



Mayor and Council of the Borough of Allendale  
Regular Session Meeting Minutes  
December 3, 2020

The Municipal Clerk read the title of the ordinance into the record:

**ORDINANCE 20-23** – AN ORDINANCE TO REPEAL IN ITS ENTIRETY §26-30.3 OF CHAPTER 26 OF THE BOROUGH CODE OF THE BOROUGH OF ALLENDALE, AND AMEND, SUPPLEMENT AND REVISE §26-31(D) OF THE BOROUGH CODE.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O’Connell:	aye	Councilman Strauch:	aye
Councilman O’Toole:	aye	Councilwoman Wilczynski:	aye

(See Ordinance 20-23 attached and made a part hereof.)

Motion by Councilman O’Toole that the following ordinance be introduced and passed on first reading and setting December 17, 2020, at 8:00 p.m. or as soon thereafter as the matters can be heard as the date and time and the Council Chambers of the Allendale Municipal Building as the place for a hearing on said ordinance. Second by Councilwoman Wilczynski.

The Municipal Clerk read the title of the ordinance into the record:

**ORDINANCE 20-24** – AN ORDINANCE OF THE BOROUGH OF ALLENDALE, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, PROVIDING FOR A SPECIAL EMERGENCY APPROPRIATION PURSUANT TO N.J.S.A. 40A:4-53(m) TO FUND A DEFICIT IN OPERATIONS OF THE BOROUGH DIRECTLY ATTRIBUTABLE TO COVID-19 WHICH IS ANTICIPATED TO BE EXPERIENCED BY THE BOROUGH IN THE CURRENT 2020 FISCAL YEAR

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O’Connell:	aye	Councilman Strauch:	aye
Councilman O’Toole:	aye	Councilwoman Wilczynski:	aye

(See Ordinance 20-24 attached and made a part hereof.)

**Consent Agenda:**

- A. **20-259**/Approve Bill List
- B. **20-260**/Authorize Refund – 2020 Tax Overpayments – Various Properties
- C. **20-261**/Authorize Amendment – Lease Agreement – Crown Atlantic Company, LLC on behalf of AT&T Mobility
- D. **20-262**/Authorize Change – Deferred Compensation Plan – AIG/VALIC
- E. **20-263**/Authorize Advertisement and Receipt of Bids – 230 West Crescent Avenue Remediation Project – Phase 2
- F. **20-264**/Approve Memorandum of Understanding – UPSEU (White Collar Unit)

Motion by Councilman Strauch, second by Councilwoman Wilczynski that the Consent Agenda be and is hereby approved.

On a roll call, the vote was recorded as follows:

Mayor and Council of the Borough of Allendale  
Regular Session Meeting Minutes  
December 3, 2020

Councilwoman Homan:	aye	Councilman Sasso:	aye*
Councilman O'Connell:	aye	Councilman Strauch:	aye
Councilman O'Toole:	aye	Councilwoman Wilczynski:	aye

\*In an abundance of caution, Councilman Sasso abstained on Resolution 20-261 to avoid any appearance of a conflict, though no actual conflict exists.

***Unfinished Business:***

There was no unfinished business.

***New Business:***

There was no unfinished business.

***Committee Reports and Comments:***

The committee reports were provided during the Work Session.

***Mayor's Report:***

Mayor Bernstein gave the following address to the public:

Our COVID-19 numbers are going up here in the State and in Allendale. We meet weekly with the OEM Department and from last week to this week we had an increase of six cases in Allendale. It's happening in the county, state, and country. I want to remind everyone to remain vigilant with their mask-wearing, social distancing, hand-washing, and other precautionary practices to reduce the spread of the COVID-19 virus. We know that winter will be troubling and very difficult. We must not let our guards down. We've been great in Allendale, since March we have been on the lower side, but we need to continue the trend.

Bergen County is continuing their COVID-19 testing. Visit [www.bergenCOVIDtesting.com](http://www.bergenCOVIDtesting.com) for the dates and locations. We have also included a flyer with the information in our e-newsletter that will be emailed out through Constant Contact shortly. For up-to-date information on the coronavirus, visit the State's website [covid19.nj.gov](http://covid19.nj.gov).

As many of you know, Governor Murphy issued another Executive Order recently which lowers indoor gatherings to 25 people effective 6am on December 7th. The only exceptions are for religious or political activities, funerals, weddings and memorial services. Outdoor dining is unaffected by this order. All indoor youth and adult sports are placed on a full pause starting 6am tomorrow through January 2nd. Northern Highlands High School has also decided to move to remote learning sessions.

As a result, the Borough had to make the difficult decision to cancel our annual Menorah lighting, but we hope to be able to all get together next year to celebrate. The Chamber of Commerce has also had to cancel their Holiday Walk downtown. We look forward to that cherished tradition once again being held next year.

Mayor and Council of the Borough of Allendale  
Regular Session Meeting Minutes  
December 3, 2020

The Holiday Observers will be having a socially-distant, drive-thru "Gifts from Santa" event on December 12th at Crestwood Park. This year families will drive up in their cars, where they will remain the entire time, and have an opportunity to visit Santa, socially distanced of course, and receive gifts. Visit [www.holidayobservers.org](http://www.holidayobservers.org) for info.

For all of these events, please understand that we as public safety and OEM have looked at them. Some we've said no, we just couldn't do, it wasn't prudent. Some we have said that it could be done, provided it's done in a certain way, and we have vetted it with the guidance from the police. It has been a team effort to decide what makes sense to do and not do.

Ron Kistner added that he has met with Sgt. Griffin and representatives from the Holiday Observers and that they provided a safe plan that was very thorough. He then gave an overview of the Holiday Observers plan and complimented them.

Also, Santa's elves called me the other day to tell me that Santa wants to ride around town on our fire truck to see where all our good children live. More information will be posted, but we are happy to report that Chief Rubino and the Fire Department have agreed to escort Santa around Allendale. So, go out on your front lawns on Sunday, December 13th to wave hi to Santa.

The Allendale Woman's Club is selling luminaries for residents to display on their driveways and walkways on New Year's Eve to give a bright start to 2021- something we are all looking forward to! You can visit their website [allendalewomansclub.org](http://allendalewomansclub.org) to get all the details.

Next meeting we will have a resolution to approve the Mayor & Council's Reorg for Thursday, January 7th at 7:00pm. Councilwoman Wilczynski and Councilman O'Connell will be sworn in to their new terms and hopefully the officers of AVAC and the Fire Department too. We hope that our residents will join us virtually.

And finally, for our residents that celebrate, on behalf of the Governing Body and the entire borough, I wish you a Happy Hanukkah! Though this has certainly been a difficult year to say the least and not the way we had hoped to be celebrating, we do have much for which to be thankful.

***Staff Report:***

Mr. Wiss, Borough Attorney, reported that in addition to the items reflected on this evening's agenda, he has been working with the Clerk's Office on OPRA requests, with Mr. Kistner on various personnel and property maintenance issues, ongoing negotiations with the two bargaining units, and 220/230.

Ms. Ryan, Acting Clerk, indicated that it a very busy time wrapping up 2020 and putting everything together for 2021. She thanked Tatianna Marquis, John Gil, and Ron Kistner for all the support.

Mr. Kistner, the Administrative Officer/Director of Operations had no report.

***Public Comment on any issue:***

Colleen Brennan, 272 East Allendale, commented on her property tax refund for the third quarter that was voted on at the October meeting. Mayor Bernstein commented that her concerns would be

Mayor and Council of the Borough of Allendale  
Regular Session Meeting Minutes  
December 3, 2020

discussed in tonight's closed session and gave an overview of how the Borough came to its original decision.

James Thomas, 30 Arlton Ave, posed questions regarding 220/230 project and made suggestions to the Borough on how to proceed going further.

Erica Leeuvenburgh, 100 Midwood Ave, thanked the Council for their hard work. She asked questions on the budget of the 220/230 property. Councilwoman Wilczynski explained the current budget and why the decisions were made in order to meet the budget goals.

Mark Stavastano, 22 Vreeland Place, thanked Councilwoman Wilczynski for addressing his traffic concern and spoke on two upcoming Styrofoam collection drives.

**Closed Session:**

**20-265/** authorizes the governing body to enter into closed session under:

1. Attorney-Client Privilege to discuss updates on contract negotiations with the PBA Local No. 217;
2. Attorney-Client Privilege regarding potential litigation; and
3. Prospective personnel in the police department

Motion by Councilman Sasso, second by Councilman Strauch that Resolution 20-264 be and is hereby approved.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman Sasso:	aye
Councilman O'Connell:	aye	Councilman Strauch:	aye
Councilman O'Toole:	aye	Councilwoman Wilczynski:	aye


The Mayor and Council went into Closed Executive Session at 8:54p.m and exited at 9:51pm.

The Regular Session meeting resumed at 9:54p.m.

**Adjournment:**

There being no further business to come before the Mayor and Council, on a motion by Councilman Strauch, with second by Councilwoman Homan, and unanimously carried, the meeting was adjourned at 9:54p.m.

Respectfully submitted

  
Michelle Ryan  
Acting Municipal Clerk

**BOROUGH OF ALLENDALE  
COUNTY OF BERGEN  
STATE OF NEW JERSEY**

**ORINANCE NO. 20-18**

**AN ORDINANCE AMENDING AND SUPPLEMENT ARTICLE 2, CHAPTER 26-25  
OF THE CODE OF THE BOROUGH OF ALLENDALE**

**§ 26-25 Promotion of officers.**

- A. Goals. The Borough of Allendale desires to promote the most qualified candidates to the ranks of Chief, Captain, Lieutenant and Sergeant. This section establishes the eligibility requirements and the process for promotion to those ranks. The promotion process shall be on the basis of merit, experience/seniority, education, military service, demonstrated ability, competitive written examinations and competitive oral examinations as noted herein. In accordance with N.J.S.A. 40A:14-129, promotion of any officer shall be made from the membership of the Allendale Police Department. In accordance with N.J.S.A. 40A:14-118, all promotions within the Allendale Police Department shall be made by the Governing Body, except as to the Chief of Police, whose promotion/appointment shall be made by the Mayor with the consent and approval of the Governing Body.
- B. Eligibility requirements.
- (1) Sergeant. For promotion to Sergeant, no person shall be eligible for such promotion unless he or she:
- (a) Shall have served as a full-time police officer in the Allendale Police Department for at least five years; and
  - (b) Shall have met or exceeded all Allendale Police Department standards in his or her three most recent annual performance evaluations conducted by his or her superiors.
- (2) Lieutenant. For promotion to Lieutenant, no person shall be eligible for such promotion unless he or she:
- (a) Shall have served as a full-time officer in the Allendale Police Department for at least eight years;
  - (b) Shall have served at least three years as a full-time Sergeant for the Allendale Police Department;
  - (c) Shall have met or exceeded all Allendale Police Department standards in his or her three most recent annual performance evaluations conducted by his or her superiors.
- (3) Captain. For promotion to Captain, no person shall be eligible for such promotion unless he or she:
- (a) Shall have served at least 10 years as a full-time officer in the Allendale Police Department. In determining such length of service, four or more years of military service with honorable discharge shall be the equivalent of one year of employment as a full-time officer for the Allendale Police Department;
  - (b) Shall have served at least three years as a full-time Sergeant and/or Lieutenant for the Allendale Police Department; and

- (c) Shall have met or exceeded all Allendale Police Department performance standards in his or her three most recent annual performance evaluations conducted by his or her superiors.
- (4) Chief of Police. For promotion to Chief of Police, no person shall be eligible for such promotion unless he or she:
  - (a) Shall have served, in the aggregate, for at least five years as a full-time Captain, Lieutenant, and/or Sergeant for the Allendale Police Department; and
  - (b) Shall have met or exceeded all Allendale Police Department performance standards in his or her three most recent annual performance evaluations conducted by his or her superiors.

C. Process.

- (1) In creating the list of eligible candidates for promotion to Sergeant, the Governing Body shall score/rank each such candidate as follows:
  - (a) A written test relating to the duties, responsibilities and job functions of the position being sought, to be prepared and administered by the New Jersey State Association of Police Chiefs (or prepared and administered by such other person, association or organization as may be authorized by the Governing Body). The written test shall constitute 30% of the overall total score for each eligible candidate, based on a test that contains a maximum value of 100 points. For example, a candidate who receives 70 points out of the total of 100 possible total points for the written test shall receive 21 points towards the overall total score ( $70 \text{ points} \times 30\% = 21 \text{ points}$ ). In advance of such written test, the minimum threshold/score required to be eligible for promotion shall be established by the Governing Body, and such minimum threshold/score shall be communicated, in writing, to all eligible candidates for promotion prior to their taking said test. Only those candidates who achieve such minimum score shall be eligible to continue forward in the promotion process for promotion to Sergeant. A ranked list of eligible candidates for promotion shall be created based on the outcome of the aforesaid written test.
  - (b) Each eligible candidate who has received on the written test the minimum score required to continue forward in the promotion process shall be interviewed by an oral examination administered by an interview panel (the "interview panel") comprised of the following persons: the Chief of Police, the Borough Administrator, and no more than the next two highest ranking command staff members of the Allendale Police Department, if they exist.
    - [i] Only those candidates who have achieved the written test minimum score or greater (out of the maximum of 100 points) on the written examination shall be permitted to sit for an oral examination by said interview panel. Oral examinations by the interview panel shall take place after the receipt of the written examination scores.
    - [ii] Said interview panel's oral examination and assessment (which examination and assessment shall have 100 points as its maximum score) shall account for 30% of the candidate's total promotional score, with 30 total points being the highest possible score for such oral examination and assessment. By way of example, a candidate receiving a score of 80 points on his/her oral examination by said interview panel shall receive 24 total points for said interview panel's oral examination element of the promotional process ( $80 \times 30\% = 24 \text{ total points}$ ).
    - [iii] The oral examination and assessment by said interview panel shall include an evaluation of the following criteria: commendations, employee reviews, disciplines and early intervention summaries, annual performance evaluations, merit, productivity, demonstrated ability and accomplishments, efforts supporting department goals and objectives, in-service education and

specialized schools, specialized job assignments, responsibilities, subsequent performance, attitude and demeanor, education, military experience, seniority, leadership ability, initiative, productivity, attitude toward peers, supervising officers' recommendations, motivation and morale, previous job performance, loyalty to the Department and community, experience and career development training. Said interview panel shall utilize the same criteria for each of the candidates who are interviewed for the open position(s).

- (c) After being interviewed by said interview panel, each eligible candidate who has received on the written test the minimum score required to continue forward in the promotion process shall be interviewed by the Borough Police Committee. All candidates so interviewed by the Borough Police Committee shall be asked the same questions, and the score accorded to each candidate shall be arrived at by calculating the average of the scores of all Police Committee members. The results of such oral interview by the Police Committee, and its consideration of the candidate's past performance based upon evaluations conducted during the preceding three years, shall constitute 40% of the overall total score for each candidate based on the average score of all Police Committee members of such oral interview. The total possible points for this oral interview shall be 100 points. For example, a candidate who receives a total of 60 points out of the total of 100 possible total points for this oral interview shall receive 24 points towards his/her overall total overall score (60 points x 40% = 24 points).
- (2) In creating the list of eligible candidates for promotion to Captain, or Lieutenant, the Governing Body shall score/rank each such candidate as follows:
    - (a) For promotion to the positions of Captain or Lieutenant, each eligible candidate shall be interviewed by an interview panel comprised of the Borough Police Committee, the Borough Administrator, the Chief of Police, and the next highest ranking command staff member, if one exists ("interview panel"). All candidates so interviewed by said interview panel shall be asked the same questions, and the score accorded to each candidate shall be arrived at by calculating the average of the scores of all said interview panel members. The results of such oral interview by said interview panel, and its consideration of the candidate's past performance based upon evaluations conducted during the preceding three years, shall constitute 60% of the overall total score for each eligible candidate based on the average score of all said interview panel members of such oral interview. The total possible points for this oral interview shall be 100 points. For example, a candidate who receives a total of 90 points for this oral interview shall receive 54 points towards his/her overall total score (90 x 60% = 54 points).
    - (b) Each eligible candidate for Captain and Lieutenant shall be interviewed by the Governing Body. All candidates to be interviewed by the Governing Body shall be asked the same questions, and the score accorded to each candidate shall be arrived at by calculating the average of the scores of all Governing Body members. The results of such oral interview by the Governing Body shall constitute 40% of the overall total score for each eligible candidate based on the average score of all Governing Body members of such oral interview. The total possible score for this oral interview shall be 100 points. For example, a candidate who receives a total of 80 points for this oral interview shall receive 32 points toward his/her overall total score (80 points x 40% = 32 points).
  - (3) In creating a list of eligible candidates for promotion to Chief of Police, the Governing Body shall score/rank as each such candidate as follows:
    - a) Written Examination. At least twenty (20) calendar days before the written examination, the Chief of Police, or his designee, shall announce the date, time and location of the written examination. The Borough may enter into a contract with the New Jersey State Association of Chiefs of Police (NJSACOP) to develop, conduct and grade the written examination. Alternatively, the Governing Body may approve the use of a written examination not prepared by NJSACOP. The questions will be based upon basic

police practices and may include police and investigative procedures, supervisory and administrative principles, New Jersey criminal law, report writing, search and seizure issues, New Jersey Attorney General Guidelines and Directives, legal aspects and requirements for police work, and such other criteria as determined by the NJSACOP, or as determined by the Governing Body. Eligible candidates who are scheduled to work during the written examination will be excused from duty to take the examination. The written test shall constitute 30% of the overall total score for each eligible candidate, based on a test that contains a maximum value of 100 points. For example, a candidate who receives 70 points out of the total of 100 possible total points for the written test shall receive 21 points towards the overall total score (70 points x 30% = 21 points). In advance of such written test, the minimum threshold/score required to be eligible for promotion shall be established by the Governing Body, and such minimum threshold/score shall be communicated, in writing, to all eligible candidates for promotion prior to their taking said test. Only those candidates who achieve such minimum score shall be eligible to continue forward in the promotion process for promotion to Chief of Police.

A ranked list of eligible candidates for promotion shall be created based on the outcome of the aforesaid written test.

- b) Each eligible candidate shall be interviewed by an Interview Panel comprised of the Borough's Public Safety Committee and the Borough Administrative Officer ("Interview Panel"). All candidates so interviewed by said Interview Panel shall be asked the same questions, and the score accorded to each candidate shall be arrived at by calculating the average of the scores of all said Interview Panel members. The results of such oral interview by said Interview Panel, and its consideration of the candidate's past performance based upon evaluations conducted during the preceding three years, shall constitute 40% of the overall total score for each eligible candidate based on the average score of all said Interview Panel members of such oral interview. The total possible points for this oral interview shall be 100 points. For example, a candidate who receives a total of 90 points for this oral interview shall receive 36 points towards his/her overall total score (90 points x 40% = 36 points).
- c) Each eligible candidate shall be interviewed by the Governing Body. All candidates to be interviewed by the Governing Body shall be asked the same questions, and the score accorded to each candidate shall be arrived at by calculating the average of the score of all Governing Body members. The results of such oral interview by the Governing Body shall constitute 30% of the overall total score for each eligible candidate based on the average score of the Governing Body members of such oral interview. The total possible score for this oral interview shall be 100 points. For example, a candidate who receives a total of 80 points for this oral interview shall receive 24 points toward his/her overall total score (80 points x 30% = 24 points).
- (3) The candidate(s) for promotion to Sergeant receiving the highest score(s) as calculated by reference to Subsection **C(1)(a)**, **(b)** and **(c)** above shall be deemed the first candidate eligible for promotion. The candidate(s) for promotion to Captain or Lieutenant receiving the highest score as calculated by reference to Subsection **C(2)(a)** and **C(2)(b)** above shall be deemed the first candidate(s) eligible for promotion. The candidate(s) for promotion to Chief of Police receiving the highest score(s) as calculated by reference to Subsection **C(3)(a)** and **C(2)(b)** and **C(2)(c)** above shall be deemed the first candidate(s) eligible for promotion.
- D. Notwithstanding anything in this chapter to the contrary, the Borough of Allendale reserves the right to waive the written examination and/or oral interview components of the promotional process, when the number of eligible candidates for a particular position is equal to or less than the number of vacant positions and the Borough intends to fill all vacant positions. If the Borough elects to so waive the written examination and/or oral interview components, all other components of the promotional process within this section not so waived shall remain in effect.
- E. Notwithstanding anything in this chapter to the contrary, the Borough of Allendale reserves the right to relax and/or waive the eligibility requirements for a particular position(s) if the number of



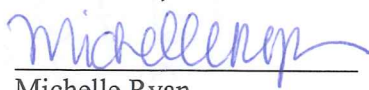
eligible candidates for such position(s) is less than the number of vacant positions and the Borough intends to fill all vacant positions. If the Borough so elects to relax or waive the eligibility requirements, all candidates for the particular position(s), including those who are eligible as a result of the waiver or relaxation of such requirements, shall not be required to undergo or participate in the applicable process set forth in hereinabove.

- F. Any appeal of the promotional process other than for the reasons set forth in Subsections (1) and (2) herein below must be filed within 10 days of the posting of ranking of candidates, and failing same, such right of appeal shall be deemed waived. Said appeal must contain the reason(s) or justification(s) for an appeal and must be submitted to the Chief of Police, through the appropriate chain of command. The Chief of Police will assess the request, and make a determination of how the request will be addressed on a case-by-case basis. Such requests are limited to the following areas of the promotional process:
- (1) Review and retabulation of the scored elements of the selection process.
  - (2) Review of any evaluation or internal document that was used in the selection process related to the applicant.
- B. Any appeal, for reasons other than those specified in Subsection (1) and (2) above, must be filed, in writing, by a candidate with the Appropriate Authority, within 10 days of the posting of the ranking of candidates. Any such appeal will be forwarded by the Appropriate Authority to the Governing Body which may, in its sole discretion, allow the candidate to be reevaluated, or take other action it deems appropriate.
- C. All determinations by Chief of Police or the Governing Body are final.

**BE IT FURTHER ORDAINED** that, except as modified herein, all other provisions of Chapter 26 shall remain in full force and effect as previously adopted.

	Motion	Second	Yea	Nay	Absent	Abstain
Homan			✓			
O'Connell	✓		✓			
O'Toole		✓	✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Bernstein						

I hereby certify the above to be a true copy of an Ordinance adopted by the Governing Body of the Borough of Allendale on December 3, 2020



Michelle Ryan  
Acting Municipal Clerk

  
\_\_\_\_\_  
Mayor Ari Bernstein

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 12/03/2020**

**RESOLUTION# 20-256**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>		✓	✓			
<b>O'Connell</b>			✓			
<b>O'Toole</b>	✓		✓			
<b>Sasso</b>			✓			
<b>Strauch</b>			✓			
<b>Wilczynski</b>			✓			
<b>Mayor Bernstein</b>	---	---				

**AUTHORIZE COVID -19 SPECIAL EMERGENCY  
CERTIFICATION OF CHIEF FINANCIAL OFFICER AND  
APPROVAL OF GOVERNING BODY**

**WHEREAS**, The Borough of Allendale has experienced COVID 19 related revenue loss during the budget year 2020, and

**WHEREAS**, P.L. 2020, c. 74 provides for the funding of these revenue losses through a COVID Special Emergency, and

**WHEREAS**, in order to qualify for a special emergency under the provisions of N.J.S.A. 40A: 4-53, as amended by P.L.2020, c. 74, the Borough must, prior to December 1, make application to the Director of the Division of Local Government Services to obtain an approval of the certification of the special emergency and the resulting deferred charge in advance of the close of budget year 2020, and

**WHEREAS**, the Chief Financial Officer has determined that there is an operational gap attributable to COVID -19 affected revenue loss which needs to be addressed prior to year-end;

**NOW, THEREFORE BE IT RESOLVED**, by the Governing Body of the Borough of Allendale (by not less than a majority vote of the full governing body members affirmatively concurring), in accordance with the provisions of N.J.S.A 40A:4-53, as amended by P.L. 2020, c. 74, as follows:

1. The Chief Financial Officer has submitted an application to the Division Director on the prescribed form and has certified that the deficits in revenue are directly attributable to COVID-19.
2. The Chief Financial Officer has submitted said certification to the governing body for approval (attached to this resolution).
3. The Borough Council by approval of this resolution approves the certification made by the

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 12/03/2020**

**RESOLUTION# 20-256**

Chief Financial Officer related to COVID-19 Special Emergency.

4. The Borough Council directs the Chief Financial Officer, the Auditor and Bond Counsel to prepare the Ordinance and Resolution for Special Emergency COVID-19 related revenue deficit pursuant to statute and regulations resulting from P.L.2020, c. 74.
5. That two (2) certified copies of this resolution will be filed with the Director of the Division of Local Government Services.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 3, 2020.



---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 12/03/2020**

**RESOLUTION# 20-257**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>			✓			
<b>O'Connell</b>			✓			
<b>O'Toole</b>	✓		✓			
<b>Sasso</b>			✓			
<b>Strauch</b>			✓			
<b>Wilczynski</b>		✓	✓			
<b>Mayor Bernstein</b>	---	---				

**COVID -19 SPECIAL EMERGENCY  
SPECIAL EMERGENCY RESOLUTION – N.J.S.A 40A:4-53**

**WHEREAS**, it has been found necessary to adopt a Special Emergency Appropriation to meet certain Extraordinary COVID-19 affected revenue losses incurred, or to be incurred, related to the COVID pandemic, and

**WHEREAS**, N.J.S.A. 40A:4-53 allows a municipality to authorize special emergency appropriations for COVID-19 related revenue loss incurred during the COVID-19 related public health emergency, and provides that it shall be lawful to adopt such special emergency, which appropriation and/or the “special emergency notes” issued to finance the same shall be provided for in succeeding annual budgets by the inclusion of an appropriation as prescribed by the act and in compliance with the Division of Local Government Services regulations set forth as part of the COVID-19 Operating Deficits: Implementation of P.L. 2020, c.74.

**NOW, THEREFORE BE IT RESOLVED**, (by not less 2/3 vote of the full governing body members affirmatively concurring) that in accordance with the provisions of N.J.S.A 40A:4-55:

1. The Chief Financial Officer has been directed by resolution adopted on December 3, 2020 to make a written application and certify to the Division Director, on the prescribed form, that the deficits in revenue are directly attributable to COVID-19, and said certification was approved by the governing body and submitted to the Director of the Division of Local Government Services.
2. A Special Emergency Deferred Charge is hereby established for COVID-19 affected revenue losses in the total amounts of \$260,000 in the Current Fund.
3. That the total emergency appropriation shall be provided for in the budgets of succeeding years beginning in 2022 by the inclusion of not less than \$52,000 in the Current Fund.
4. That special emergency notes, not in excess of the amount authorized pursuant to law, may be issued.

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 12/03/2020**

**RESOLUTION# 20-257**

5. That such notes when issued shall be executed by Borough of Allendale Chief Financial Officer, Mayor and Borough Clerk. The Chief Financial Officer is hereby authorized to sell said notes and any renewals thereof from time to time.
6. That said Special Emergency Notes may be issued to address the cash flow needs related to the deferred charge in compliance with the provisions of P.L. 2020, c.74.
7. That two (2) certified copies of this resolution will be filed with the Director of the Division of Local Government Services.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 3, 2020.



---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 12/03/2020

RESOLUTION# 20-258

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch		✓	✓			
Wilczynski	✓		✓			
Mayor Bernstein	---	---				

**AUTHORIZATION OF 2020 CAPITAL BUDGET AMENDMENT**

WHEREAS, the local capital budget for the year 2020 was amended on the 14<sup>th</sup> day of May, 2020; and,

WHEREAS, it is desired to amend said amended capital budget section,

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Allendale, County of Bergen, that the amendment(s) attached hereto and incorporated herein to the amended capital budget section of the 2020 Budget be made:

RECORDED VOTE (Insert last names) AYES ( ) NAYS ( ) ABSTAIN ( ) ABSENT ( )

FROM  
CAPITAL BUDGET (Current Year Action)  
2020

1 PROJECT	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 AMOUNTS RESERVED IN PRIOR YEARS	5 PLANNED FUNDING SERVICES FOR CURRENT YEAR 2020					6 TO BE FUNDED IN FUTURE YEARS
				5a 2020 Budget Appropriations	5b Improvement Fund	5c Capital Surplus	5d Grants in Aid and Other Funds	5e Debt Authorized	
None		\$ -							
<b>TOTAL ALL PROJECTS</b>		\$ -		\$ -	\$ -		\$ -	\$ -	

3 YEAR CAPITAL PROGRAM 2020 - 2022  
Anticipated PROJECT Schedule and Funding Requirement

1 PROJECT	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 ESTIMATED COMPLETION TIME	5 FUNDING AMOUNTS PER YEAR					
				Budget Year 2020	2021	2022	2023	2024	2025
None		\$ -		\$ -					
<b>TOTALS ALL PROJECTS</b>		\$ -		\$ -					



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 12/03/2020

RESOLUTION# 20-258

3 YEAR CAPITAL PROGRAM 2020 - 2022  
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS

1 PROJECT	2 Estimated TOTAL COST	3 Budget Appropriations		4 Capital Improvement Fund	5 Capital Surplus	6 Grants in Aid And Other Funds	7 BONDS AND NOTES			
		Current Year 2020	Future Years				General	Self Liquidating	Assessment	School
None		\$ -		-			-			
<b>TOTAL ALL PROJECTS</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>			<b>\$ -</b>			

TO  
CAPITAL BUDGET (Current Year Action)  
2020

PLANNED FUNDING SERVICES FOR  
CURRENT YEAR 2020

1 PROJECT	2 Project Number	3 Estimated Total Cost	4 Amounts Reserved in Prior Years	5a 2020 Budget Appropriations	5b Capital Improvement Fund	5c Capital Surplus	5d Grants in Aid and Other Funds	5e Debt Authorized	6 To Be Funded in Future Years
<b>TOTALS ALL PROJECTS</b>		<b>\$ 120,000</b>			<b>\$ 6,000</b>			<b>\$ 114,000</b>	

3 YEAR CAPITAL PROGRAM 2020 - 2022  
Anticipated PROJECT Schedule and Funding Requirement


1 PROJECT	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	ESTIMATED COMPLETION TIME	5 FUNDING AMOUNTS PER YEAR						
				Budget Year 2020	2021	2022	2023	2024	2025	
Supplemental Funding for Acquisition of Property		\$ 120,000		\$ 120,000						
<b>TOTALS ALL PROJECTS</b>		<b>\$ 120,000</b>		<b>\$ 120,000</b>						

3 YEAR CAPITAL PROGRAM 2020 - 2022  
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS

1 PROJECT	2 Estimated TOTAL COST	3 Budget Appropriations		4 Capital Improvement Fund	5 Capital Surplus	6 Grants in Aid and Other Funds	7 BONDS AND NOTES			
		Current Year 2020	Future Years				General	Self Liquidating	Assessment	School
Supplemental Funding for Acquisition of Property	\$ 120,000			\$ 6,000			\$ 114,000			
<b>TOTALS ALL PROJECTS</b>	<b>\$ 120,000</b>			<b>\$ 6,000</b>			<b>\$ 114,000</b>			

**BE IT FURTHER RESOLVED** that three certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 3, 2020.



Michelle Ryan  
Acting Municipal Clerk

**BOROUGH OF ALLENDALE  
SALARY ORDINANCE – 2020  
ORDINANCE 20-19**

AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, “OFFICERS AND EMPLOYEES”, TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2020.

BE IT ORDAINED, by the Governing Body of the Borough of Allendale that the salaries of the following officers and employees of the Borough of Allendale shall be paid bi-weekly and fixed in the amounts as set forth below:

<b>TITLE</b>	<b>MINIMUM</b>	<b>MAXIMUM</b>
Municipal Clerk	\$60,000	\$97,000
Deputy Municipal Clerk	48,000	68,000
Administrative Officer	5,000	40,000
Director of Communications	40,000	50,000
Webmaster	500	3,000
Dog Census Reader, Hourly	10.00	12.50
Summer Interns, Hourly	12.00	16.00
Chief Financial Officer	65,000	110,000
Tax Collector, Part-time	7,000	12,000
Tax Assessor, Part-time	30,000	50,000
Qualified Purchasing Agent	3,000	6,000
Director of Operations	80,000	145,000
Clean Communities Coordinator/Certified Recycling Professional	2,000	3,000
Crestwood Lake Staff – Seasonal	500	19,000
Crestwood Lake Employees – Seasonal, Hourly	8.44	18.00
Water Collector	5,000	20,000
Construction Code Official, Part-time	25,000	60,000
CCO Inspector	4,000	6,000
Electrical Sub Code Official, Part-time	10,000	15,000
Building Sub Code Official, Part-time	1,700	3,500
Plumbing Sub Code Official, Part-time	10,000	13,000
Zoning Official, Part-time	4,500	9,000
Property Maintenance Official, Part-time/Hourly	18.00	25.00
Fire Sub Code Official, Part-time	10,000	13,000
Fire Prevention Official, Part-time	3,800	5,500
Fire Inspectors, Hourly	13.50	20.00
Chief of Police	135,000	165,000
Municipal Magistrate	10,000	15,000
Municipal Prosecutor	4,000	8,000
Crossing Guards, P/T Hourly	14.00	18.00
Emergency Management Official	2,500	4,000



	Motion	Second	Yea	Nay	Absent	Abstain
Homan			✓			
O'Connell			✓			
O'Toole	✓		✓			
Sasso			✓			
Strauch		✓	✓			
Wilczynski			✓			
Bernstein						

I hereby certify that the foregoing is a true copy of an ordinance introduced by the Mayor and Council of the Borough of Allendale on December 3, 2020

Michelle Lynn  
Acting Borough Clerk

**BOROUGH OF ALLENDALE  
COUNTY OF BERGEN  
STATE OF NEW JERSEY**

**ORDINANCE 20-20**

**AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE  
THE CODE OF THE BOROUGH OF ALLENDALE,  
WATER CHARGES, CHAPTER 262-11**

**BE IT ORDAINED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Chapter 262-11(A)(1)(a) and (b) of the Code of the Borough of Allendale, be and hereby is amended, supplemented and revised to read as follows:

**§ 262-11 Water charges.**

A. Metered water.

(1) The rates to be charged for the use of water through each meter shall be as follows:

(a) For the Borough, churches, schools, restaurants, plant and flower nurseries, geriatric care facilities, Allendale Senior Housing Corporation/Allendale Urban Renewal, L.P., Allendale Housing, Inc., and for businesses located in Zoning Districts C-1 and C-2.

<b>Gallons Per Quarter</b>	<b>Rate Per 1,000 Gallons</b>
0 to 9,000	Minimum of \$57.90 per quarter per metered account
9,001 to 15,000	\$6.45
15,001 to 50,000	\$7.58
50,001 to 70,000	\$12.11
70,001 to 100,000	\$12.89
More than 100,000	\$13.64

(b) All other customers with the exception of those qualifying under Subsection A(1)(c), (d) and (f) immediately following:

<b>Gallons Per Quarter</b>	<b>Rate Per 1,000 Gallons</b>
0 to 9,000	Minimum of \$57.90 per quarter per metered account
9,001 to 15,000	\$6.45
15,001 to 50,000	\$7.58
50,001 to 70,000	\$12.11
70,001 to 100,000	\$12.89
More than 100,000	\$13.64

**BE IT FURTHER ORDAINED** that these rates shall be effective as of January 1, 2021.

**BE IT FURTHER ORDAINED** that, except as modified herein, all other provisions of Chapter 262 shall remain in full force and effect as previously adopted.

	Motion	Second	Yea	Nay	Absent	Abstain
Homan	✓		✓			
O'Connell			✓			
O'Toole			✓			
Sasso		✓	✓			
Strauch			✓			
Wilczynski			✓			
Bernstein						

I hereby certify that the foregoing is a true copy of an ordinance introduced by the Mayor and Council of the Borough of Allendale on December 3, 2020

Michelle Rep

Acting Borough Clerk

**BOROUGH OF ALLENDALE  
COUNTY OF BERGEN  
STATE OF NEW JERSEY**

**ORDINANCE 20-21**

BOND ORDINANCE TO APPROPRIATE AN ADDITIONAL SUM OF \$120,000 FOR THE ACQUISITION OF REAL PROPERTY FOR AFFORDABLE HOUSING, MUNICIPAL FACILITIES, RECREATION, OPEN SPACE AND OTHER MUNICIPAL PURPOSES IN, BY AND FOR THE BOROUGH OF ALLENDALE, IN THE COUNTY OF BERGEN, NEW JERSEY, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH ADDITIONAL APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

-----

WHEREAS, the Borough Council of the Borough of Allendale has heretofore authorized the acquisition of real property for affordable housing, municipal facilities, recreation, open space and other municipal purposes in, by and for said Borough, and appropriated the sum of \$14,350,000 therefor pursuant to ordinance no. 17-02 adopted by the Borough Council of said Borough on January 26, 2017; and

WHEREAS, the Borough Council now finds and determines that the additional sum of \$120,000 is required for such improvement, NOW, THEREFORE,

BE IT ORDAINED by the Borough Council of the Borough of Allendale, in the County of Bergen, New Jersey (the "Borough"), as follows:

Section 1. The additional sum of \$120,000 is hereby appropriated to the payment of the cost of the improvement

authorized by ordinance no. 17-02 adopted by the Borough Council of the Borough on January 26, 2017 (the "Prior Ordinance"). Said additional appropriation shall be met from the down payment appropriated and from the proceeds of the sale of the bonds authorized by this ordinance. Said improvement has been and shall be made as a general improvement and no part of the cost thereof has been nor shall be assessed against property specially benefited.

Section 2. It is hereby determined and stated that (1) the making of such improvement (hereinafter referred to as "purpose") is not a current expense of said Borough, and (2) it is necessary to finance said purpose by the issuance of obligations of said Borough pursuant to the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes Annotated, as amended; the "Local Bond Law"), and (3) the estimated cost of said purpose authorized by the Prior Ordinance is \$14,470,000, including the sum of \$14,350,000 appropriated by the Prior Ordinance and the \$120,000 appropriated by this ordinance, and (4) \$706,000 of said sum is to be provided by the down payment, including the \$700,000 appropriated by the Prior Ordinance and the \$6,000 hereinafter appropriated to finance said purpose, and (5) the estimated maximum amount of bonds or notes necessary to be issued for said purpose is \$13,764,000, including the

\$13,650,000 authorized by the Prior Ordinance and the \$114,000 hereinafter authorized, and (6) the cost of such purpose includes the aggregate amount of \$620,000, including the sum of \$500,000 stated in the Prior Ordinance and the sum of \$120,000 hereby stated, which is estimated to be necessary to finance the cost of such purpose, including architect's fees, accounting, engineering and inspection costs, legal expenses and other expenses, including interest on such obligations to the extent permitted by Section 20 of the Local Bond Law.

Section 3. It is hereby determined and stated that moneys exceeding \$6,000, appropriated for down payments on capital improvements or for the capital improvement fund in budgets heretofore adopted for said Borough, are now available to finance said purpose. The sum of \$6,000 is hereby appropriated from such moneys to the payment of the cost of said purpose.

Section 4. To finance said purpose, bonds of said Borough of an aggregate principal amount not exceeding \$114,000 are hereby authorized to be issued pursuant to the Local Bond Law. Said bonds shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law. All matters with respect to said bonds not determined by



this ordinance shall be determined by resolutions to be hereafter adopted.

Section 5. To finance said purpose, bond anticipation notes of said Borough of an aggregate principal amount not exceeding \$114,000 are hereby authorized to be issued pursuant to the Local Bond Law in anticipation of the issuance of said bonds. In the event that bonds are issued pursuant to this ordinance, the aggregate amount of notes hereby authorized to be issued shall be reduced by an amount equal to the principal amount of the bonds so issued. If the aggregate amount of outstanding bonds and notes issued pursuant to this ordinance shall at any time exceed the sum first mentioned in this section, the moneys raised by the issuance of said bonds shall, to not less than the amount of such excess, be applied to the payment of such notes then outstanding.

Section 6. Each bond anticipation note issued pursuant to this ordinance shall be dated on or about the date of its issuance and shall be payable not more than one year from its date, shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law and may be renewed from time to time pursuant to and within limitations prescribed by the Local Bond Law. Each of said notes shall be signed by the Mayor and by a financial officer

and shall be under the seal of said Borough and attested by the Borough Clerk or Deputy Borough Clerk. Said officers are hereby authorized to execute said notes in such form as they may adopt in conformity with law. The power to determine any matters with respect to said notes not determined by this ordinance and also the power to sell said notes, is hereby delegated to the Chief Financial Officer who is hereby authorized to sell said notes either at one time or from time to time in the manner provided by law.

Section 7. It is hereby determined and declared that the period of usefulness of said purpose, according to its reasonable life, is a period of forty years computed from the date of said bonds.

Section 8. It is hereby determined and stated that the Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the office of the Borough Clerk of said Borough, and that such statement so filed shows that the gross debt of said Borough, as defined in Section 43 of the Local Bond Law, is increased by this ordinance by \$114,000 and that the issuance of the bonds and notes authorized by this ordinance will be within all debt limitations prescribed by the Local Bond Law.



Section 9. Any funds received from private parties, the County of Bergen, the State of New Jersey or any of their agencies or any funds received from the United States of America or any of its agencies in aid of such purpose, shall be applied to the payment of the cost of such purpose, or, if bond anticipation notes have been issued, to the payment of the bond anticipation notes, and the amount of bonds authorized for such purpose shall be reduced accordingly.

Section 10. The Borough intends to issue the bonds or notes to finance the cost of the improvement authorized by the Prior Ordinance and described herein. If the Borough incurs such costs prior to the issuance of the bonds or notes, the Borough hereby states its reasonable expectation to reimburse itself for such expenditures with the proceeds of such bonds or notes in the maximum principal amount of bonds or notes authorized by this bond ordinance.

Section 11. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this ordinance. Said obligations shall be direct, unlimited and general obligations of the Borough, and the Borough shall levy ad valorem taxes upon all the taxable real property within the

Borough for the payment of the principal of and interest on such bonds and notes, without limitation as to rate or amount.

Section 12. The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Borough Clerk and is available for public inspection.

Section 13. This ordinance shall take effect twenty days after the first publication thereof after final passage.

	Motion	Second	Yea	Nay	Absent	Abstain
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Bernstein						

I hereby certify that the foregoing is a true copy of an ordinance introduced by the Mayor and Council of the Borough of Allendale on December 3, 2020

Michelle Lynn  
Acting Borough Clerk

**BOROUGH OF ALLENDALE  
SALARY ORDINANCE – 2020  
ORDINANCE 20-22**

AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, "OFFICERS AND EMPLOYEES", TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2020.

BE IT ORDAINED, by the Governing Body of the Borough of Allendale that the salaries of the following officers and employees of the Borough of Allendale shall be paid bi-weekly and fixed in the amounts as set forth below:

TITLE	MINIMUM	MAXIMUM
Administrative Assistant	35,000	48,000
Administrative Assistant, Part-time Hourly	16.00	21.00
Clerk Typist, P/T Hourly	10.00	20.00
Land Use Administrative Assistant, Full-time	32,000	48,000
Bookkeeper	40,000	55,000
Tax/Finance Clerk	38,000	55,000
DPW File Clerk, P/T Hourly	12.00	21.00
Building Department Technical Assistant, P/T Hourly	16.00	27.50
Administrative Secretary, Police	30,000	50,000
Radio Police Dispatcher, Full-time	35,000	43,000
Radio Police Dispatcher, P/T, Hourly	14.00	20.00

	Motion	Second	Yea	Nay	Absent	Abstain
Homan			✓			
O'Connell		✓	✓			
O'Toole	✓		✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Bernstein						

I hereby certify that the foregoing is a true copy of an ordinance introduced by the Mayor and Council of the Borough of Allendale on December 3, 2020

Michelle  
Acting Borough Clerk



**BOROUGH OF ALLENDALE  
COUNTY OF BERGEN  
STATE OF NEW JERSEY**

**ORDINANCE 20-23**

**AN ORDINANCE TO REPEAL IN ITS ENTIRETY §26-30.3 OF CHAPTER 26 OF THE BOROUGH CODE OF THE BOROUGH OF ALLENDALE, AND AMEND, SUPPLEMENT AND REVISE §26-31(D) OF THE BOROUGH CODE.**

**BE IT ORDAINED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that §26-31(D) of the Code of the Borough of Allendale, be and hereby is amended, supplemented and revised in its entirety to read as follows:

D. Rates of compensations; administrative fee; payment for services. Rates of compensation for contracting the services of off-duty law enforcement officers shall be based on a rate equal to that of time and ½ of the contractual hourly rate for the individual officer being compensated. An additional fee of 25% of the rate as calculated above is hereby established to cover administrative costs, overhead, and out-of-pocket expenses of the Borough. Payment for the use of any motor vehicle of the Police Department in connection with the services of off-duty law enforcement officers of the Allendale Police Department authorized in this §26-31 shall be \$125 per day, or any part of a day, provided however, that the Chief of Police shall have the authority to waive such fee for the use of a police vehicle if, in his or her discretion, the use of a police vehicle shall not result in any material wear and tear of such vehicle.

**BE IT FURTHER ORDAINED** that §26-30.3 of the Borough Code be, and hereby is, repealed in its entirety.

**BE IT FURTHER ORDAINED** that, except as modified herein, all other provisions of Chapter 26 of the Borough Code shall remain in full force and effect as previously adopted.

	Motion	Second	Yea	Nay	Absent	Abstain
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski		✓	✓			
Bernstein						

I hereby certify that the foregoing is a true copy of an ordinance introduced by the Mayor and Council of the Borough of Allendale on December 3, 2020

Michelle Rep  
Acting Borough Clerk

**BOROUGH OF ALLENDALE  
COUNTY OF BERGEN  
STATE OF NEW JERSEY**

**ORDINANCE 20-24**

**AN ORDINANCE OF THE BOROUGH OF ALLENDALE, IN THE COUNTY OF BERGEN,  
STATE OF NEW JERSEY, PROVIDING FOR A SPECIAL EMERGENCY  
APPROPRIATION PURSUANT TO N.J.S.A. 40A:4-53(m) TO FUND A DEFICIT IN  
OPERATIONS OF THE BOROUGH DIRECTLY ATTRIBUTABLE TO COVID-19 WHICH  
IS ANTICIPATED TO BE EXPERIENCED BY THE BOROUGH IN THE CURRENT 2020  
FISCAL YEAR**

---

WHEREAS, the Governor of the State of New Jersey (the "State") has heretofore declared a public health emergency pursuant to the Emergency Health Powers Act, P.L. 2005, c. 222, and a state of emergency pursuant to P.L. 1942, c. 251, in response to the outbreak of the coronavirus as announced by the World Health Organization on February 11, 2020, and first identified in Wuhan, China ("COVID-19"); and

WHEREAS, N.J.S.A. 40A:4-53(m) provides that a municipality may, subject to the approval of the Director of the Division of Local Government Services in the New Jersey Department of Community Affairs (the "Director"), adopt an ordinance providing for a special emergency appropriation for the funding of a deficit in operations incurred by the Borough directly attributable to COVID-19; and

WHEREAS, the Borough of Allendale has experienced approximately \$260,000 in COVID-19 related revenue losses during the 2020 budget year, and

WHEREAS, in order to qualify for a special emergency under the provisions of N.J.S.A. 40A:4-53, as amended by P.L. 2020, c.74, the Borough must, prior to December 1, make application to the Director to obtain an approval of the certification of the special emergency and the resulting deferred charge in advance of the close of the 2020 budget year; and

WHEREAS, the Chief Financial Officer of the Borough has prepared and executed a certification in the form prescribed by the Director, a copy of which has been presented at this meeting, certifying that the deficit balances anticipated to be reported on the Borough's annual financial statement for the current fiscal year in an amount equal to \$260,000; and

WHEREAS, the Borough Council, by resolution adopted on December 3, 2020, by a majority of the full governing body, approved the certification and the submission of the application to the Director in accordance with N.J.S.A. 40A:4-53(m); and

WHEREAS, the Borough Council now wishes to make a special emergency appropriation in accordance with N.J.S.A. 40A:4-53(m) and adopt an ordinance authorizing such special emergency appropriation in the amount of \$260,000 to provide for the funding of such deficit balances.

NOW THEREFORE BE IT ORDAINED AND ENACTED BY THE GOVERNING BODY OF THE BOROUGH OF ALLENDALE, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, AS FOLLOWS:

SECTION 1. Pursuant to N.J.S.A. 40A:4-53(m), the Borough has determined and does hereby authorize a special emergency appropriation in the amount of \$260,000 subject to the approval of the Director.

SECTION 2. The portion of the authorization financed shall be provided for in succeeding budgets by inclusion of at least one-fifth (1/5) of the amount authorized by this ordinance beginning in the year after the year in which the resulting deferred charge appears in the Borough's unaudited financial statements, as provided by N.J.S.A 40A:4-55. Thus, the deferred charge resulting from the special emergency in 2020 will not be budgeted in 2021, but rather one-fifth (1/5) of the amount will be budgeted in the 2022 through 2026 annual budgets.

SECTION 3. The Mayor and Chief Financial Officer are each hereby authorized and directed to determine all matters in connection with the special emergency appropriation not determined by this or a subsequent ordinance, all in consultation with the Borough Attorney or Bond Counsel, and the manual or facsimile signature of the Mayor or Chief Financial Officer upon any documents shall be conclusive as to all such determinations.

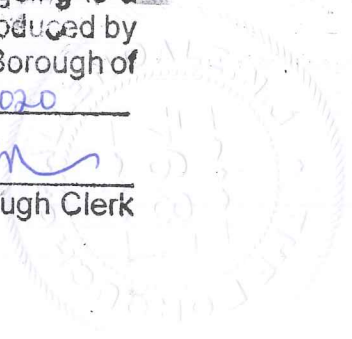
SECTION 4. A certified copy of this ordinance shall be filed with the Director of the Division of Local Government Services, New Jersey Department of Community Affairs ("the Director").

SECTION 5. This ordinance is subject to the approval of the Director and shall take effect upon final passage and publication, as required by law; provided that the approval of the Director has been obtained.

	Motion	Second	Yea	Nay	Absent	Abstain
Homan			✓			
O'Connell			✓			
O'Toole	✓		✓			
Sasso			✓			
Strauch			✓			
Wilczynski		✓	✓			
Bernstein						

I hereby certify that the foregoing is a true copy of an ordinance introduced by the Mayor and Council of the Borough of Allendale on December 3, 2020

Michelle Lynn  
Borough Clerk



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 12/03/2020**

**RESOLUTION# 20-259**


Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>		✓	✓			
<b>O'Connell</b>			✓			
<b>O'Toole</b>			✓			
<b>Sasso</b>			✓			
<b>Strauch</b>	✓		✓			
<b>Wilczynski</b>			✓			
<b>Mayor Bernstein</b>	---	---				

**APPROVAL OF LIST OF BILLS**

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated December 3, 2020 in the amounts of:

Current Fund	\$1,142,616.46
Payroll Account	\$210,564.99
General Capital	\$17,126.80
Animal Fund	\$0.00
Grant Fund	\$0.00
COAH/Housing Trust	\$228.00
Improvement & Beautification	\$1,137.00
Unemployment Fund	\$0.00
Trust Fund	\$6,992.50
Water Operating	\$0.00
Water Capital	\$0.00
<b>Total</b>	<b>\$1,378,665.75</b>

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 3, 2020.

  
 \_\_\_\_\_  
 Michelle Ryan  
 Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 12/03/2020**

**RESOLUTION# 20-260**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>		✓	✓			
<b>O'Connell</b>			✓			
<b>O'Toole</b>			✓			
<b>Sasso</b>			✓			
<b>Strauch</b>	✓		✓			
<b>Wilczynski</b>			✓			
<b>Mayor Bernstein</b>	---	---				

**AUTHORIZE REFUND OF 2020 TAX OVERPAYMENTS**

**BE IT RESOLVED** by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to issue the following checks on the properties listed below and charge same to Overpayment of 2019/2020 Taxes:

<b>Block/Lot/Q</b>	<b>Name</b>	<b>Property Location</b>	<b>Amount</b>
1803/6	Svorec, Paul & Magda	79 Crescent Bend	\$119.40
<b><u>Payable to Corelogic</u></b>			
403/12	Schaub, Michael & Jennifer	105 Heights Road	\$1,993.14
506/4.09	Aeri, Nitin & Kundlas, Sherry	10 Weimer Court	\$485.06
511/25	Iannazzone, A & Sardanopoli	50 Gloria Drive	\$1,997.96
702/4/C0010	Lee, Dane & Susie	10 Rio Vista Drive	\$17.16
1201/5	Holmes, Brian & Johanna	141 Duffy Drive	\$2,837.69
1203/8.03	Segovia, Fernando & Lucia M	95 Valley Road	\$3,911.47
1203/11	Morton, Sean Alan Etal	73 Forest Road	\$5,475.01
1303/11	Hebl, Joseph C & Jiao Z	500 Brookside Avenue	\$1,727.71
1403/7	Lenzi, Ralph A & Veronica A	27 Bradrick Lane	\$1,266.83
1503.01/17	Driscoll, Timothy J	36 Carteret Road	\$3,733.57
2101/9/C0152	Aversano, John & Jean	152 Carriage Court	\$2,769.47
1503/22	Ma, Chin Hung T. & Oi Yim H	41 Carteret Road	\$984.50



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 12/03/2020**

**RESOLUTION# 20-260**

**Payable to Wells Fargo**

2203/2      Taylor, Peter & Saviano, Guilia      775 W. Crescent Avenue      \$2,405.76

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 3, 2020.



---

Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 12/03/2020**

**RESOLUTION# 20-261**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>		✓	✓			
<b>O'Connell</b>			✓			
<b>O'Toole</b>			✓			
<b>Sasso</b>					✓	
<b>Strauch</b>	✓		✓			
<b>Wilczynski</b>			✓			
<b>Mayor Bernstein</b>	---	---				

**AUTHORIZATION OF AMENDMENT TO CROWN ATLANTIC COMPANY, LLC  
LEASE AGREEMENT ON BEHALF OF AT&T MOBILITY**

**WHEREAS**, the Borough of Allendale and Crown Atlantic Company, LLC, (Crown Atlantic) previously executed a Lease Agreement dated August 31, 1995 (the Lease), pursuant to which property was leased from the Borough located at 300 West Crescent Avenue, Allendale, New Jersey and being described as a portion of the property known as Lot 6, Block 1003 and Lots 9 and 10 of Block 201 (the property) for the construction of a monopole and installation/maintenance of utility wires, poles, cable, conduits and pipes; and

**WHEREAS**, seven (7) Amendments to the Lease Agreement have been signed; and


**WHEREAS**, Crown Atlantic, on behalf of AT&T Mobility, seeks to modify its equipment on the monopole, and other work associated with same as more specifically referenced in Crown Castle JDE Job Number 610061; Crown Castle Work Order Number 1867930, and Crown Castle Order Number 520740 Rev. 0; and

**WHEREAS**, Crown Atlantic, on behalf of AT&T Mobility, seeks the Borough's consent under the terms and conditions of the Lease;

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body that it does hereby consent to the foregoing modification and the Mayor is hereby authorized to execute a consent letter for modification subject, however, to the following conditions:

1. Crown Atlantic or AT&T Mobility, shall make application for appropriate building permits and shall pay all fees in connection with those permits;
2. Crown Atlantic or AT&T Mobility, shall comply with any and all land use requirements and pay any fees associated therewith;
3. Crown Atlantic or AT&T Mobility, shall provide for a professional escrow deposit, if required, for review of its application in accordance with law.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 3, 2020.

  
Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 12/03/2020**

**RESOLUTION# 20-262**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Homan</b>		✓	✓			
<b>O'Connell</b>			✓			
<b>O'Toole</b>			✓			
<b>Sasso</b>			✓			
<b>Strauch</b>	✓		✓			
<b>Wilczynski</b>			✓			
<b>Mayor Bernstein</b>	---	---				

**AUTHORIZATION TO ADOPT A CHANGE TO AN EXISTING DEFERRED  
COMPENSATION PLAN – AIG/VALIC RETIREMENT SERVICES**

**WHEREAS**, the Borough of Allendale (hereinafter referred to as the “Employer”) by resolution adopted a Deferred Compensation Plan (hereinafter referred to as the “Plan”) effective August 27, 2009 for the purpose of making available to eligible employees the accrual of tax benefits under a Section 457 Deferred Compensation Plan; and


**WHEREAS**, the Employer desires to provide for Designated Roth Contributions and/or In-plan Roth Conversions under its Plan;

**NOW, THEREFORE, BE IT RESOLVED** that the Employer hereby adopts the attached Amendment, which Amendment has been approved by the Division of Local Government Services and assigned identifier 83-PD-VALIC-061912, to Deferred Compensation Plan Document, identifier 81-PD-VALIC-103111, to be part of and incorporated into its existing Deferred Compensation Plan Document.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution shall be forwarded to the Director of the Division of Local Government Services.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 3, 2020.

  
\_\_\_\_\_  
Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 12/03/2020

RESOLUTION# 20-263

Council	Motion	Second	Yes	No	Abstain	Absent
Homan		✓	✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

**AUTHORIZATION FOR ADVERTISEMENT & RECEIPT OF BIDS FOR  
230 WEST CRESCENT AVENUE REMEDIATION PROJECT – PHASE 2**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that it hereby authorizes the Acting Municipal Clerk to advertise and receive bids for “230 West Crescent Avenue Remediation Project – Phase 2” to include landscape capping of unpaved areas at 230 West Crescent Avenue.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 3, 2020.



---

Michelle Ryan  
Acting Municipal Clerk



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 12/03/2020

RESOLUTION# 20-264

Council	Motion	Second	Yes	No	Abstain	Absent
Homan		✓	✓			
O'Connell			✓			
O'Toole			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

**APPROVAL OF MEMORANDUM OF UNDERSTANDING  
WITH UPSEU (WHITE COLLAR UNIT)**

**WHEREAS**, the Collective Bargaining Agreement (“CBA”) between the Borough of Allendale (“Borough”) and UPSEU (White Collar Unit), hereinafter referred to as “Union”, expired on December 31, 2019; and

**WHEREAS**, Allendale and the Union engaged in ongoing negotiations to discuss and agree upon the terms and conditions of a successor CBA; and

**WHEREAS**, as part of the negotiations for a successor CBA, a Memorandum of Understanding (“MOU”) between Allendale and the Union was agreed to and approved between the parties for the term January 1, 2020 through December 31, 2023; and

**WHEREAS**, the Union has indicated its approval of the terms and provisions of the MOU by executing the same; and


**WHEREAS**, Allendale wishes to memorialize its approval of the terms and provisions of the MOU by adoption of this Resolution; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale that the Memorandum of Understanding as between the Borough and the Union for the term January 1, 2020 through December 31, 2023, the terms of which are incorporated by reference herein, be and hereby is **APPROVED**; and

**BE IT FURTHER RESOLVED** that the Mayor, the Chief Financial Officer and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 3, 2020.

  
\_\_\_\_\_  
Michelle Ryan  
Acting Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 12/03/2020**

**RESOLUTION# 20-265**

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
O'Connell			✓			
O'Toole			✓			
Sasso	✓		✓			
Strauch		✓	✓			
Wilczynski			✓			
Mayor Bernstein	---	---				

**AUTHORIZATION TO ENTER INTO CLOSED EXECUTIVE SESSION**

**BE IT RESOLVED** that in compliance with N.J.S.A. 10:4-12, the Mayor and Council of the Borough of Allendale entered into Closed Executive Session to discuss the following matters:

- A. Attorney-Client Privilege
  - 1. Contract Negotiations Update – PBA Local No. 217 CBA
  - 2. Potential Litigation
  
- B. Prospective Personnel
  - 1. Police Department

**BE IT FURTHER RESOLVED** that Minutes will be taken of the meeting and released to the public at the time that the matter is resolved.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on December 3, 2020.

---

Michelle Ryan  
Acting Municipal Clerk