

Mayor and Council of the Borough of Allendale
Work Session Meeting Minutes
June 14, 2018

PRESENT: Mayor Elizabeth White and Councilmembers Ari Bernstein (arrived at 7:48 p.m.), Liz Homan, Edward O’Connell, Steve Sasso, Jim Strauch, and Amy Wilczynski

ABSENT: None

ALSO PRESENT: Borough Attorney Ray Wiss
Municipal Clerk Anne Dodd

A Work Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, NJ on June 14, 2018. The meeting was called to order at 7:30 p.m. by Mayor White who asked that the Municipal Clerk read the open public meetings statement:

“In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building, published in the Record within the first 10 days of the New Year, and copies are sent to the Ridgewood News and Star Ledger.”

Public Comment:

No one came forward.

Presentations:

A. Proclamation – Bruce Beck

Mayor White read the following proclamation into the record:

*Proclamation
In Honor Of
Bruce Beck*

Whereas, *Bruce Beck has been a longtime Allendale resident who will be moving to Mahwah; and*

Whereas, *Bruce has served the Borough of Allendale as a member of the Allendale Board of Health since 2000; and*

Whereas, *Bruce was elected as President of the Board of Health in 2014 and served in this capacity until 2017; and*

Whereas, *Bruce is a caring volunteer who has frequently offered his assistance at health clinics for the benefit of our residents, sacrificing his personal time for the greater good of this community; and*

Whereas, *Bruce is known for his sense of humor and his ability to work with others; and*

Mayor and Council of the Borough of Allendale
Work Session Meeting Minutes
June 14, 2018

Whereas, Bruce is a thoughtful and fair decision maker with regard to Board of Health issues; and

Now, Therefore Be It Resolved, that the Mayor and Council of the Borough of Allendale, along with his friends, family, and the residents of Allendale, thank Bruce Beck for his dedicated service to the Borough of Allendale and wish him continued happiness and success in his future endeavors.

Mayor White wished Bruce Beck well, commenting that his moving is a loss for Allendale.

B. Proclamation – National Ovarian Cancer Awareness Month

Mayor White read the following proclamation into the record:

***Proclamation in Honor of
National Ovarian Cancer Awareness Month***

WHEREAS, ovarian cancer continues to have one of the highest mortality rates of any cancer, and it is a leading cause of cancer deaths among women in the United States. This month, we remember the mothers, sisters, and daughters we have lost to ovarian cancer, and we extend our support to those living with this disease; and

WHEREAS, each year, thousands of women are diagnosed with, and go on to battle valiantly against, this disease. Yet, ovarian cancer remains difficult to detect, and women are often not diagnosed until the disease has reached an advanced stage. Because early detection is the best defense against ovarian cancer, it is essential that women know the risk factors associated with the disease; and

WHEREAS, during National Ovarian Cancer Awareness Month and throughout the year, we commend all the brave women fighting this disease, their families and friends. In the memory of all the brave women who have lost their lives to ovarian cancer, and in support of generations of women to come, let us recommit to reaching a safer, healthier future for all our citizens; and

WHEREAS, in support of Ovarian Cancer and to raise awareness, the Allendale Woman's Club will be placing teal ribbons as part of Turn the Towns Teal.

NOW, THEREFORE, I, Elizabeth White, on behalf of the Mayor and Council of the Borough of Allendale, do hereby proclaim September 2018 as National Ovarian Cancer Awareness Month. I call upon citizens, government agencies, organizations, health-care providers, and research institutions to raise ovarian cancer awareness and continue helping Americans live longer, healthier lives. And I urge women across the country to talk to their health-care providers and learn more about this disease.

Mayor White commended the Allendale Woman's Club for their efforts with respect to this important issue and expressed that the governing body is happy to support them.

Mayor and Council of the Borough of Allendale
Work Session Meeting Minutes
June 14, 2018

Administration:

A. Agenda Review

Mayor White reviewed the Regular Session agenda. She advised that the May 16, 2018 Special Work Session, May 24, 2018 Work Session, May 24, 2018 Regular Session, and May 24 Closed Executive Session are listed for approval.

With respect to Ordinances 18-13 through 18-16, Mayor White explained that these ordinances will be pulled from the agenda as the members of the Land Use Committee have not had the opportunity to review these ordinances in the depth that they would prefer with the Borough professionals. It is anticipated that these ordinances will be introduced on June 28th, sent to the Land Use Board for consideration at its July 18th meeting, and adopted by the governing body on July 28th. Mayor White advised that confirmation was received from the professionals that the Borough is still within the required timeframe.

Mayor White then reviewed the resolutions Consent Agenda. She advised that Heidi Askin will be appointed to the Board of Health via Resolution #18-147 to fill the unexpired term of Bruce Beck.

Mayor White requested that Anne Dodd, Borough Clerk, provide an explanation on Resolution #18-148. Borough Clerk Dodd explained that Acme had acquired the liquor license that had been owned by A&P. As per State law, one is only permitted to hold two liquor licenses within New Jersey. As Acme currently holds more than two licenses, the NJ ABC allowed them two years to come into compliance with the law. Ms. Dodd explained that as the initial two years has elapsed, ABC has granted them an additional two year to come into compliance, and as such, a resolution to acknowledge this special ruling is required.

Mayor White then highlighted Resolutions #18-154 appointing Anthony Hackett as the Construction Code Official, #18-155 appointing Anthony Hackett as Building Subcode Official, and #18-156 appointing Gino Tessaro as Zoning Official. She noted that both individuals have excellent qualifications and she welcomed them both aboard.

With respect to Resolution #18-157, Mayor White explained that the purchase of a wheel loader is desperately needed as the current wheel loader has surpassed its useful life. She noted that it does a tremendous amount of work, especially during the winter in transporting salt.

Councilwoman Wilczynski advised that Resolution # 18-158 authorizes the purchase of dugouts for the Field 2 and Resolution #18-159 awards the installation of these dugouts. She noted that this project will be funded by the 2016 Bergen County Open Space grant. A water line will also be placed at this location to help eliminate the dust that is generated from the field.

In regard to Resolution #18-163, Mayor White explained that ADA ramps need to be installed prior to the County paving County roads.

She noted that Resolution #18-167 was added this evening to authorize a Hold Harmless Agreement with the Borough of Ramsey for installation of the monopole as part of the police communication upgrades. She explained that Ramsey will not permit this project to commence until this agreement is signed, and for this reason, the resolution was added to tonight's agenda.

Mayor White advised that Resolution #18-165 certifies the 2017 Audit and Resolution #18-166 approves a Corrective Action plan with respect to the findings and recommendations of the Borough

Mayor and Council of the Borough of Allendale
Work Session Meeting Minutes
June 14, 2018

Auditor. Mayor White commented that Alissa Mayer, CFO, did an amazing job and noted that the one comment received was due to a software issue.

B. Council Reports

Councilman Strauch – Land Use and Construction Code

Councilman Strauch reported that the Land Use and Construction Code Committee met this morning and is currently working on revisions to the sign ordinance. He noted that there is a long list of recommended revisions which are being reviewed and it is hoped that the recommended changes will be referred to the governing body for action in the coming months.

Councilman Sasso remarked that many of these changes are due to changes in technology.

Councilman Strauch added that one of the goals of the sign ordinance is to prevent signs that emit light. He advised that the committee is also looking at the sale of marijuana within the municipality. He noted that, although some of the neighboring municipalities have adopted ordinances to prohibit the sale of this product, it is unknown whether these ordinances will stand upon judicial review should the sale of marijuana within the State be made legal.

Councilman Sasso encouraged resident input on this matter.

Borough Attorney Wiss commented that an ordinance, if adopted, would serve more as a position piece until the State acts, noting that State law would trump any local ordinances. He explained that legislation is awaited from Trenton.

Councilman Strauch advised that the Committee will most likely meet again next week to review the ordinances that were pulled from tonight's agenda. The next regular meeting of the Land Use and Construction Code Committee will take place on July 13th.

Councilwoman Homan – Water, Sewer and Public Utilities

Councilwoman Homan reported that the Water, Sewer and Public Utilities Committee is currently in the process of wrapping up the review of the maintenance and operation agreement with Suez. Suez is working to address the Borough's concerns and the committee is working to clarify a few items within the agreement. She advised that she and Ms. Mayer went to the Suez facility to discuss billing challenges for rental properties. Fire hydrant flushing is underway and five fire hydrants have been delivered to replace those hydrants that were identified as in need of replacing. One hundred and one catch basins have been inspected and vacuumed. Mr. Kistner will hold a meeting with the Northwest Bergen County Utility Authority to move this process along. The next Water, Sewer and Public Utilities Committee meeting will take place on June 19th.

Councilwoman Wilczynski – Facilities, Parks and Recreation

Councilwoman Wilczynski advised that the Crestwood Lake season is going well. The first band night was held and there was a great turnout. Family Night will take place this Saturday and will feature a bouncy house, music, and games. She noted that, as part of the grant that funded the purchase and installation of the dugouts, the floors at the Red Barn will be refurbished and picnic tables will be purchased. She advised that 14 picnic tables are being purchased, four of which will be ADA-compliant and others will have game tabletops. She noted that a few picnic tables were

Mayor and Council of the Borough of Allendale
Work Session Meeting Minutes
June 14, 2018

purchased by Aleoop. The 2018 Bergen County Open Space grant application was just completed and Councilwoman Wilczynski thanked former Councilwoman McSwiggan for her assistance with this application. She noted that by completing the application without the assistance of a professional, it saved the Borough \$15,000 in fees. She advised that work will begin the Streetscape project downtown which will be funded through a NJ DOT grant. She will be scheduling the next Facilities, Parks and Recreation Committee meeting this coming Monday night.

Due to time constraints, the remaining Council Reports were carried to the Regular Session.

C. Mayor's Report

Due to time constraints, this agenda item was carried to the Regular Session.

D. Staff Reports

Due to time constraints, this agenda item was carried to the Regular Session.

E. Correspondence

There were no correspondence items.

Adjournment

There being no further business to come before the Mayor and Council, on a motion by Councilman Strauch, second by Councilman Sasso, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 8:00 p.m.

Respectfully submitted

Anne Dodd, RMC
Municipal Clerk